



**UNIFIED GOVERNMENT OF WYANDOTTE COUNTY /
KANSAS CITY, KANSAS**

**NOTICE TO OFFERORS
REQUEST FOR PROPOSAL DOCUMENTS
RFP No. 28-204**

“Title III C-Congregate and Home Delivered Meals”

Closing Date: 2:00 P.M. Tuesday, May 27, 2008

The Unified Government of Wyandotte County/Kansas City, Kansas, is accepting competitive proposals from qualified individuals, firms, partnerships and corporations for the purpose of supplying congregate and home delivered meals for the elderly of our community.

Sealed proposals will be received by the **Unified Government of Wyandotte County/Kansas City, Kansas**, at the **Office of Procurement and Contract Compliance, Suite 649, 701 N. 7th St., Kansas City, Kansas, 66101**, until **2:00 p.m. (CDaylightST)**, on the **27th** day of **May, 2008** for the above listed Request for Proposal.

- 1.0** *The Request for Proposal document can be obtained by faxing, mailing or delivering the attached request form to the Office of Procurement and Contract Compliance, Room 649. Documents can also be obtained by Visiting: www.demandstar.com*
- 2.0** Reasonable accommodations will be made to qualified individuals with a disability on an as needed basis, provided adequate notice is given by prospective vendors.
- 3.0** Solicitations from qualified minority, and women owned businesses, firms and individuals are encouraged by the Unified Government of Wyandotte County/Kansas City, Kansas. This encouragement does not infer preference and all solicitations will be evaluated equally.
- 4.0** **A pre-proposal conference will be held at 9:30 a.m. on April 23, 2008** in the Commission Chambers located in the Lobby of the Unified Government East Building at 701 N. 7th Street, Kansas City, Ks.



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In response to the Unified Government of Wyandotte County/Kansas City, Kansas' request for competitive proposals, I would respectfully request the Proposal Documents for the procurement of the following item(s):

“Title III C – Congregate & Home Delivered Meals”

Please forward the proposal documents to:

NAME/BUSINESS: _____

ADDRESS: _____

MAILING ADDRESS: _____

CITY: _____, STATE: _____ ZIP CODE: _____

Check One: INDIVIDUAL _____ SOLE PROPRIETOR _____ PARTNERSHIP _____ CORPORATION _____

Check One: Minority-Owned (MBE)* _____ Woman-Owned (WBE)* _____ Other _____

* If certified, please indicate applicable certification organization: _____

PHONE: _____ FAX: _____

EMAIL: _____

ATTENTION OF: _____

TITLE: _____

SIGNED: _____

DATE: _____

NOTICE

All requests for proposal documents will be in writing, fax or in person to:

Office of Procurement and Contract Compliance
Municipal Office Building
701 North 7th Street Room 649
Kansas City, Kansas 66101
Fax Number: (913) 573-5444

All questions should be directed to the Office of Procurement and Contract Compliance at (913) 573-5477/5447.

For Purchasing Use Only

Date Mailed: _____ Date Picked Up: _____ Date Faxed: _____ E-mailed: _____