



<b>Wyandotte County Sheriff's Office Detention Center Standard Operating Procedures</b>			<b>Number: F-200</b>
<b>Subject: Detainee Handbook</b>		<b>References:</b>	
<b>Section: Detainee Rights, Privileges, Services, and Programs</b>		<b>ACA Standards, 3-ALDF; 3E-01</b>	
<b>Effective Date: 041996 Revision Date 09-30-08</b>		<b>Date of Last Review: 10-08-08</b>	
<b>Approved By:</b>	<b>Sheriff of Wyandotte County</b>		
<b>Approved By:</b>	<b>Detention Administrator</b>		

## I. POLICY

An inmate's rules sheet is designed to provide the inmates with an understanding of how the Detention Center operates and to inform them of the rules of inmate conduct which they are expected to follow. These guidelines are designed to maintain an environment of security and fairness.

## II. PROCEDURE

1. Inmates will be issued an inmate Rule Sheet when they are being processed into to the Detention Center.
2. Inmates should be encouraged to read the entire Rule Sheet and familiarize themselves with the rules of conduct which they are expected to follow.
3. Inmates will be notified of any changes in the inmate Rule Sheet by the posting of a memo in each housing unit regarding the changes.
4. Should inmates have any questions concerning the rules and/or procedures of the Detention Center, they should direct those questions to their Housing Unit Deputy.