

FREQUENTLY ASKED QUESTIONS

1. How do I pay a ticket in full? ... How do I make payments? ... Can I pay online?

- To pay a ticket in full or make a payment (if already on a payment plan) you can:
 - Pay via the **myWyco** App (download in the Apple or Android app store)
 - Pay online by visiting mywyco.wycokck.org/ (click on Find and Pay Citations)
 - Pay in-person, 2nd floor of City Hall (cashier window) – at 701 N. 7th St., KCK
 - Pay via mail, using a check, cashier's check or money order (no cash please)
 - If mailing, send to: City Hall Building
701 N 7th St, 2nd Floor
Kansas City, KS 66101
Attn: Municipal Court
- In order to set up a payment plan, you must appear before the judge on your scheduled court date and ask for time to pay. **Note** – persons on probation cannot pay tickets online.

2. Can I start paying on a ticket early? How do I do this?

- You can pay a ticket **in full** before your court date, utilizing one of the payment methods outlined in “how do I pay a ticket in full” (question 1 above).
- “Payments” can only be made after you have appeared before the judge and time to pay (a payment plan) has been approved.

3. What do I do if I want to fight the ticket? What do I need to bring to court, what is the process?

- For an explanation of the Municipal Court process, please visit:
www.wycokck.org/Municipal/Court

4. Can I amend my ticket (diversion)? Does the court hand out information to pro se litigants to help them navigate the system?

- You can amend your ticket (diversion) by:
 - Going to court on your scheduled day and asking the judge to get the charge amended. The judge will direct the defendant to the prosecutor. If approved, the defendant must pay in full, unless a payment plan has been granted.

OR

- Going to the prosecutor's office on any Wednesday **prior to** your court date, getting the charge amended, then paying the amount in full.

Note: Amending the charge is not guaranteed as your driving record will be taken into consideration, as will the specifics of the ticket – e.g. mph over the speed limit or were you in a school zone or construction zone.

- Also, you can go to www.wycokck.org/Municipal/ and click on the “Traffic Ticket Diversion” tab.
- For help navigating the system, you can go to www.wycokck.org/Municipal/Court

5. Do I have to appear in court?

- Most often, the following will require a court appearance:
 - Misdemeanors
 - DUI’s
 - Animal
 - No Insurance
 - Switched and/or Altered Tags
- While there are some exceptions, most traffic tickets are payable without having to go to court. To pay a ticket in full or make a payment (if already on a payment plan), please follow one of the payment methods referenced in “How do I pay a ticket in full, how do I make payments, can I pay online?”

Note: if you have questions about whether you have to appear or not, contact the court.

6. I missed my court date. What do I need to do to get a new one?

- If you miss your court date, and it is the **first time** you missed court on **that** specific ticket/case, you will have to post a \$100 bond in order to get a new court date.
- If it is the 2nd time you have missed your court date (on the same ticket/case), the bond amount is increased by \$50, which makes the new bond amount \$150. For each subsequent missed court date (on the same ticket/case), the bond amount will continue to be increased by \$50.

7. What happens with the bond money?

- After posting bond, if you **do not** miss your new scheduled court date, then the bond amount can be applied to your fines (if any). If no fines are given, the bond amount will be refunded to you via check.
- If your **rescheduled** court date is missed, the bond may be forfeited, and a new bond amount will need to be posted.