Navigating the Appraiser’s Office Website

The Appraiser’s Office website has several avenues to obtain public information. Navigate to the Appraiser’s site at [www.wycokck.org/Appraiser](http://www.wycokck.org/Appraiser), click on “Property Search”.

**Property Search** is a great way to obtain information about properties. You can search by State ID (KUPN), Owner Name, Address, or Clerk ID (also the same as parcel number).

Search options will be located on the left hand side of the screen.

After you receive the search results, click on the appropriate series of blue, underlined numbers located underneath StateID (KUPN). This will lead to the searched properties informational page. ➔ ➔ ➔

By conducting a Property Search, you can obtain information such as:

- ownership information
- legal descriptions
- property classification
- zoning information
- year built on improved properties
- prior and current year appraised and assessed values
- and more...

Please be patient... as we are currently in the process of updating and improving the web content on the Appraiser’s website.
Navigating the Appraiser’s Office Website

Several documents are available to print from here as well. The **Datasheet** contains all information regarding the property. The **Comp Sales** sheet will show all the comparable sales that were used to assist in valuing the property. **View Images** will show the most recent photo for the property.

The Appraiser’s website also offers access to multiple forms and publications.

On the Main page click on **“Forms”** to see a list of all available forms.

Some of the available forms/publications/guides include:

- Value/Appeal Related Publications
- Personal Property Forms
- UG Open Records Request
- Questionnaires *(Relating to Agricultural & Sales Verification)*
- Appeal Related Forms
- Tax Exemption/Tax Grievance Forms
- Mailing Address Change Forms

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**What to do if the Property Search Results bring back no results?**

<table>
<thead>
<tr>
<th>StateID (KUPN)</th>
<th>Owner Name</th>
<th>Situs Address</th>
<th>Value</th>
</tr>
</thead>
</table>

No properties matched your search criteria.

Searching by the Clerk ID/Parcel # is the most consistent way to find the property you are looking for. If you are searching by Owner Name or Address and you keep getting the “No properties matched your search criteria” message and you do not know the Clerk ID/Parcel #, please follow these steps in finding the Clerk ID/Parcel #.

1. Click on Real Estate Tax Search on the left side.

2. Accept the Disclaimer

3. On the next page enter the Owner Name or Address of the property you are searching.

4. The Owner Name, Property Address, and Parcel will appear.

```
Property Owner Name | Property Address            | Parcel
---------------------|-----------------------------|-------
UNIFIED GOVERNMENT WY CO/KCK | 8200 STATE AVE KANSAS CITY KS 66112 | 007305
```

5. Go back to the Appraiser's Property search, click Clerk ID/Parcel # and enter the six (6) digit parcel number.

6. If these steps do not return a Parcel Number or if the Parcel Number search on the Appraiser’s site still does not work please contact us at 913-573-8400.

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