MARCH 26, 2015 UNIFIED GOVERNMENT BOARD OF COMMISSIONERS MEETING
ORDER OF BUSINESS
MEETING TO CONVENE AT 7:00 P.M.

I. CALL TO ORDER

II. ROLL CALL

III. INVOCATION GIVEN BY REVEREND MIKE MAY, ST. LUKE’S LUTHERAN CHURCH

IV. PLEDGE OF ALLEGIANCE

V. REVISIONS TO MARCH 26, 2015 AGENDA

VI. CLERK’S STATEMENT
(Anyone wishing to speak about a particular item on the Consent Agenda must notify the Mayor when he asks if there are any “set-asides” on the Consent Agenda. Your item will then be discussed and voted on separately. All remaining items on the Consent Agenda are viewed as a single group and voted on with one vote.)

VII. PLANNING AND ZONING CONSENT AGENDA

VIII. PLANNING AND ZONING NON-CONSENT AGENDA

IX. MAYOR’S AGENDA

X. NON-PLANNING CONSENT AGENDA

XI. PUBLIC HEARING AGENDA

XII. ADMINISTRATOR’S AGENDA

XIII. STANDING COMMITTEES’ AGENDA

XIV. COMMISSIONERS’ AGENDA

XV. LAND BANK BOARD OF TRUSTEES’ CONSENT AGENDA

XVI. PUBLIC ANNOUNCEMENTS

XVII. ADJOURN

SERGEANT-AT-ARMS: CAPTAIN STEVE HAULMARK
PLANNING AND ZONING
MARCH 26, 2015

VII. PLANNING AND ZONING CONSENT AGENDA

A. SPECIAL USE PERMIT APPLICATIONS

1. #SP-2014-55 – WILLIAM AND PAULA JOHNSON

  SYNOPSIS: Special Use Permit for the Temporary Use of Land to park three (3) dump trucks at 1508 and 1510 North 17th Street, submitted by Robin H. Richardson, Director of Planning, 573-5774 (RECOMMENDED FOR DENIAL) (080151)

2. #SP-2015-7 – PAUL J. HEIDE WITH ROSEDALE FARMERS MARKET

  SYNOPSIS: Renewal of a Special Use Permit (#SP-2013-16) for a farmer’s market at 4020 Rainbow Boulevard, submitted by Robin H. Richardson, Director of Planning, 573-5774 (RECOMMENDED FOR APPROVAL FOR FIVE (5) YEARS) (130106)

3. #SP-2015-9 – CHIP CORCORAN

  SYNOPSIS: Special Use Permit for the Temporary Use of Land for a temporary trailer at 2605 West 43rd Avenue, submitted by Robin H. Richardson, Director of Planning, 573-5774 (RECOMMENDED FOR APPROVAL FOR TWO (2) YEARS) (150057)

B. PLAN REVIEW APPLICATION

1. #PR-2015-4 – CHIP CORCORAN

  SYNOPSIS: Preliminary and Final Plan Review for a new school (Frank Rushton) at 2605 West 43rd Avenue, submitted by Robin H. Richardson, Director of Planning, 573-5774 (RECOMMENDED FOR APPROVAL) (150057)

C. MISCELLANEOUS – ORDINANCES (Final action on previously approved items)

1. AN ORDINANCE relating to Environs review, Chapter 27 Planning and Development, amending Section 27-152 of the 2008 Code of Ordinances and Resolutions of the Unified Government of Wyandotte County/Kansas City, Kansas, submitted by Robin H. Richardson, Director of Planning, 573-5774. (130310)

2. AN ORDINANCE rezoning property at 4300 Leavenworth Road from R-1(B) Single Family and C-1 Limited Business Districts to CP-2 Planned General Business District, submitted by Robin H. Richardson, Director of Planning, 573-5774. (120209)
3. AN ORDINANCE rezoning property at 9910 France Family District from A-G Agriculture, R-1 Single Family and CP-2 Planned General Business Districts to CP-2 Planned General Business District, submitted by Robin H. Richardson, Director of Planning, 573-5774. (140272)

4. AN ORDINANCE vacating a 15 foot wide Sanitary Sewer Easement, recorded in Plat Bk. 41, Pg. 35, and lying 7.50 feet on both sides of the following described centerline and whose sidelines are either lengthened or foreshortened to terminate at their respective property lines, being all that part of Lot 34, The Legends at Village West, Fifth Plat, a subdivision lying in the Northwest Quarter of Section 2, Township 11 South, Range 23 East, both being in the City of Kansas City, Wyandotte County, Kansas, and being more particularly described as follows:

(Note: Held South 88 degrees 02 minutes 00 seconds West along the North line of the Northwest Quarter of Section 2, Township II South, Range 23 East - Matches The Legends of Village West Third and Fifth Plats), COMMENCING at the Northeast corner of the Northwest Quarter of Section 2, Township 11 South, Range 23 East; Thence South 88 degrees 02 minutes 00 seconds West, along the North line of the Northwest Quarter of said Section 2, a distance of 1013.22 feet to a point, Thence South 01 degrees 58 minutes 00 seconds East, departing the North line of said Northwest Quarter, a distance of 759.48 feet, to a point on the centerline of a 15 foot wide Sanitary Sewer Easement, recorded in Plat Bk. 41, Pg. 35, said point also being on the South line of said Lot 34, and also the POINT OF BEGINNING; Thence North 32 degrees 51 minutes 08 seconds West, along the centerline of said Sanitary Sewer Easement, a distance of 95.25 feet to a point; Thence North 03 degrees 50 minutes 20 seconds West, continuing along the centerline of said Sanitary Sewer Easement a distance of 355.88 feet, to the point of termination of said centerline, containing 6,767 Square Feet or 0.1553 Acres, more or less, located at approximately 1929 Village West Parkway, Kansas City, Kansas, submitted by Robin H. Richardson, Director of Planning, 573-5774. (150034)

VIII. PLANNING AND ZONING NON-CONSENT AGENDA

A. SPECIAL USE PERMIT APPLICATION

1. #SP-2015-6 – THAI JOHNSON

SYNOPSIS: Special Use Permit for the Temporary Use of Land to park a tow truck in the driveway at 4708 Kimball Avenue, submitted by Robin H. Richardson, Director of Planning, 573-5774 (RECOMMENDED FOR APPROVAL FOR ONE (1) YEAR – 6/1 VOTE) (150056)
None of the properties included in applications to be considered on the Planning & Zoning agenda have delinquent taxes prior to 2014.

NOTE: This information cannot serve as the basis for approval or denial of an application. It is not among the factors to be considered as set by ordinance or among accepted zoning factors and criteria. However, such information in certain cases might be relevant to evaluating accepted factors or as an accompaniment to other valid purposes and/or factors.
REGULAR SESSION  
MARCH 26, 2015

IX. MAYOR’S AGENDA

No items

X. NON-PLANNING CONSENT AGENDA

1. ORDINANCE: TERMINATE TREMONT TIF DISTRICT (150044)

SYNOPSIS: Ordinance terminating the Tremont Redevelopment District, submitted by Lew Levin, Chief Financial Officer.

On March 9, 2015, the Economic Development and Finance Standing Committee, chaired by Commissioner McKiernan, voted unanimously to approve and forward to full commission.

2. RESOLUTION: JMHCP GRANT (150062)

SYNOPSIS: A resolution approving submission of a $200,000 grant application for the FFY15 Justice and Mental Health Collaboration Program (JMHCP) through the US Dept. of Justice, submitted by Lisa Stimetz, PSBO. Funds will be used to expand the already established law enforcement and mental health collaboration plan. The $50,000 in-kind match will be a percentage of salary and benefits of KCK Police Dept. and Wyandot Center staff.

On March 16, 2015, the Public Works and Safety Standing Committee, co-chaired by Commissioner Walker, voted unanimously to approve and forward to full commission.

3. GRANT: COMPREHENSIVE FOOD SYSTEM ASSESSMENT (150039)

SYNOPSIS: Request to submit a grant application to the Greater Kansas City Healthcare Foundation in the amount of $177,115 to fund a comprehensive food system assessment, submitted by Dr. Larry Franken, Public Health Director. No cash match required; in-kind staffing in the amount of $72,307.

On March 16, 2015, the Administration and Human Services Standing Committee, chaired by Commissioner Markley, voted unanimously to approve and forward to full commission.
4. GRANT: 20/20/20 CAMPAIGN (150047)

SYNOPSIS: Request to submit a grant application to the Greater Kansas City Healthcare Foundation in the amount of $56,095 to fund the 20/20/20 Campaign (20 miles of high priority sidewalks, 20 miles of trails, and 20 miles of bike lanes by the year 2020), submitted by Dr. Larry Franken, Public Health Director. Cash match required which will be achieved with funds already secured through CDC REACH grant and Slide for Health funds. In-kind staffing will be met with a percentage of current Healthy Communities Wyandotte Program supervisor salary.

On March 16, 2015, the Administration and Human Services Standing Committee, chaired by Commissioner Markley, voted unanimously to approve and forward to full commission.

5. ACCEPT FUNDS: SLIDE FOR HEALTH CONTEST (150048)

SYNOPSIS: Request to accept funds in the amount of $9,468.32, which were charitable funds raised by the Slide for Health contest sponsored by Healthy Communities Wyandotte (HCW), submitted by Dr. Larry Franken, Public Health Director. The funds will promote physical activity by improving levee trails in the county or help build new recreational trails. Schlitterbahn offered HCW to sponsor the Verrückt opening in the summer of 2014.

On March 16, 2015, the Administration and Human Services Standing Committee, chaired by Commissioner Markley, voted unanimously to approve and forward to full commission.

6. ACCEPT FUNDS FROM GM (150049)

SYNOPSIS: Request to accept charitable funds on behalf of Healthy Communities Wyandotte in the amount of $5,000 from General Motors Fairfax Assembly Plant, submitted by Dr. Larry Franken, Public Health Director. The funds will support the work of the Infant Mortality Action Team. No match required.

On March 16, 2015, the Administration and Human Services Standing Committee, chaired by Commissioner Markley, voted unanimously to approve and forward to full commission.

7. PROPOSED CHANGES: HUMAN RESOURCES GUIDE (150059)

SYNOPSIS: Request proposed changes to the Human Resources Guide, submitted by Henry Couchman, Senior Attorney.

1.2 Definitions
2.1 Equal Opportunity in Employment
2.2 Harassment in the Workplace
5.6 Family and Medical Leave
7.1 Rules and Discipline
7.2 Grievance Procedure
7.5 Social Media

On March 16, 2015, the Administration and Human Services Standing Committee, chaired by Commissioner Markley, voted unanimously to approve and forward to full commission.

8. MINUTES

SYNOPSIS: Minutes from special sessions of February 19, 26 and March 5, 2015; and regular sessions of January 22 and February 5, 2015.

9. WEEKLY BUSINESS MATERIAL

SYNOPSIS: Weekly business material dated March 5, 12, and 19, 2015.

XI. PUBLIC HEARING AGENDA

No items

XII. ADMINISTRATOR’S AGENDA

No items

XIII. STANDING COMMITTEES’ AGENDA

No items

XIV. COMMISSIONERS’ AGENDA

No items

XV. LAND BANK BOARD OF TRUSTEES’ CONSENT AGENDA

1. COMMUNICATION: LAND BANK APPLICATIONS (150043)

SYNOPSIS: Request approval of the following applications, submitted by Chris Slaughter, Land Bank Manager. The Land Bank Board of Trustees has recommended approval.

95 Applications for yard expansion, unless noted otherwise
3304 N. 57th St. - LaVerta Hulse for a garden
235 S. 21st St. - Brenda Juardo for a garden
1007 Seminary St. - Pleasant Valley Baptist Church for parking
1700 N. 7th St. - New Bethel Church, Inc. for parking
1702 N. 7th St. - New Bethel Church, Inc. for parking
1704 N. 7th St. - New Bethel Church, Inc. for parking
12204 Pebble Beach Dr. - Katherine Dodd for single-family construction
220 S. 8th St. - Joannie Hillesheim
3544 R N. 59th St. - Leonita Davis
2921 S. 53rd St. - Gary Eisele
2943 N. 27th St. - Doris Winston
1511 N. 18th St. - Ann Bridgewater
823 S. Mill St. - Alicia Hook
1705 Walker Ave. - Luis Amiel
4729 Farrow Ave. - Roy Perez
1970 Franklin Ave. - Inda Scheuler
2320 N. 9th St. - Aldama Socorro
13646 Martin Luther King Ave. - Jeffery Barger
334 N. 40th St. - Ricardo Berumen
3530 N. 35th St. - Michael Jackson
1860 S. Pyle St. - Wilberto Linares
1231 S. 40th St. - Sergio Castillo
654 Rowland Ave. - Eugene Hall
1707 Waverly Ave. - Ernest Moore
1928 N. 26th St. - Roberto Maldonado
2930 N. 12th St. - Francisco Torres
27 S. Tremont St. - Olga Flores
2952 N. 35th St. - Jason Young
2115 Lombardy Dr. - Carl Campbell
3306 Freeman Ave. - Lidia Mejia
1432 S. 29th St. - Pedro Salazar
2912 Washington Ave. - Reyna Rodriguez
3036 N. 42nd St. - Ruben Weaver, Sr.
2905 N. 13th St. - Eh Tee Ta
2942 N. 43rd St. - Manuel Hernandez
812 Quindaro Blvd. - Jacquetta Noble
1934 N. 25th St. - Sam Soundara
342 N. 40th St. - Linda Clark
61 S. 26th St. - Felix Luque-Borquez
3015 N. 48th Terr. - Ubertino Contreras
318 N. 20th St. - Reynalda Morales
85 S. 19th St. - Jose Alfredo Soria
6838 Webster Ave. - Madella Henderson
2113 S. Ferree St. - Michael Mitchell
535 S. 71st St. - Jason Indorf
124 R N. 98th St. - Charles Stites
329 Walker Ave. - Warren Robinson
2315 N. 47th St. - Roxanne Robertson
403 Troup Ave. - Steven McCord
429 Quindaro Blvd. - Steven McCord
2218 Garfield Ave. - Talishia Robins
1532 Yecker Ave. - Kenneth Ellison
1955 Stewart Ave. - Maria Murillo
1739 Haskell Ave. - Marchita Butler
2204 N. 11th St. - Margaret Richardson
2430 Farrow Ave. - Shellaine Bradford
2312 N. 26th St. - James Wheeler
2519 N. 18th St. - Joseph Esry
1300 S. 36th St. - Alejandro Aguilar
2817 N. Tremont St. - Dorothy Youngblood
1115 S. 40th St. - Rosa Fisher
1905 Parallel Ave. - Francisco Ramirez
1923 Parallel Ave. - Francisco Ramirez
1506 Richmond Ave. - Tanya Bland
3608 Garfield Ave. - Peggy Graham
937 S. 135th St. - Kevin Cook
1603 W. 39th Ave. - Leslie Karnahan
1130 N. 32nd St. - Guillermo Medina
1513 N. 17th St. - Carol Evans
29 S. Tremont St. - Michael Valentine
3020 Parkwood Blvd. - Eric Jones, Sr.
2150 S. 38th St. - Adela Moreno
940 Kansas Ave. - Richard Sanchez
1607 N. 55th St. - David Stracke
430 Troup Ave. - Elsy Segovia
1917 N. 11th St. - Juan Martinez
3228 Brown Ave. - Juan Franco
3240 Cleveland Ave. - Truman Road Corridor Assoc., Inc.
650 N. 62nd Pl. - Tecumseh Long, Jr.
1707 N. 25th St. - SC & ND Real Estate Investment, LLC
2720 N. 20th St. - Eddie Williams/Doris Jones
219 N. 27th St. - Vickie Browning
2234 Richmond Ave. - Dennis Smith
940 Kansas Ave. - Rogaciano Meza
1981 Richmond Ave. - Marco Mendoza
2305 N. 11th St. - Fernando Apodaca
2416 N. 11th St. - Bryant Huskey
1333 Oakland Ave. - Eric Jenkins
2203 N. 45th St. - LaTuessa Halliburton
1354 Brown Ave. - Edward Taylor
1836 N. 18th St. - Steve Jaklevic
1846 N. 18th St. - Steve Jaklevic
228 S. 21st St. - Wade Lytch
2015 S. 51st St. - Argus Rothmeyer
3010 N. 32nd St. - Isabelle Riley

7 Applications for transfers to Land Bank
5122 Crest Dr. from City of KCK
4821 Crest Dr. from City of KCK
4718 Crest Dr. from City of KCK
5127 Crest Dr. from City of KCK
2805 S. 51st St. from City of KCK
2859 Highland Dr. from City of KCK
(Future development with a not-for-profit in the Highland Crest neighborhood)

1508 Quindaro Blvd. from Unified Government
(Land Bank has been contacted by owner of 1510 Quindaro Blvd. to obtain)

On March 9, 2015, the Neighborhood and Community Development Standing Committee, chaired by Commissioner McKiernan, voted unanimously to approve and forward to the Land Bank Board of Trustees.

2. REQUEST: ADOPT REVISED LAND BANK POLICY (150046)

SYNOPSIS: Request to approve a revised Land Bank policy, submitted by Chris Slaughter, Land Bank Manager.

On March 9, 2015, the Neighborhood and Community Development Standing Committee, chaired by Commissioner McKiernan, voted unanimously to approve and forward to the Land Bank Board of Trustees.

XVI. PUBLIC ANNOUNCEMENTS

No items

XVII. ADJOURN
To: Unified Government Board of Commissioners

From: City Staff

Date: March 26, 2015

Re: Petition #SP-2014-55 (080151)

GENERAL INFORMATION

Applicant:
William Johnson
and Paula Jack Johnson

Status of Applicant:
Owners
1508 and 1510 North 17\textsuperscript{th} Street
Kansas City, KS 66102

Requested Action:
Special Use Permit for the Temporary Industrial Use of Land

Date of Application:
May 30, 2014

Purpose:
To park 3 dump trucks on residentially zoned property.

Property Location:
1508 and 1510 North 17\textsuperscript{th} Street

Existing Zoning:
R-2 Two Family District
Existing Surrounding Zoning:  
North: R-2 Two Family District
South: R-2 Two Family District
East: R-2 Two Family District
West: R-2 Two Family District

Existing Uses:  
North: Single family homes
South: Single family homes
East: Single family homes
West: Single family homes

Total Tract Size: 0.20 acre

Master Plan Designation: The Downtown Master Plan designates this property for Neighborhood Residential.

Major Street Plan: North 17th Street is a residential street.

Advertisement: Property Owner Letters – June 18, July 2, August 1, August 27, October 3, October 8, and December 1, 2014, January 2, 2015, February 10, 2015 and March 10, 2015
Wyandotte Echo – January 15, 2015


Public Opposition: The staff has been contacted by one (1) neighbor in opposition. No one appeared in opposition at the February 9 or March 9, 2015 City Planning Commission meetings.

PROPOSAL

Outline of Requested Action: William Johnson is requesting a Special Use Permit for the Temporary Industrial Use of Land to store 3 large dump trucks; Mr. Johnson currently parks three Peterbilt dump trucks (1986, 1996 and a 1997) on his property that is zoned R-2 Two Family District and has done so for many years. On October 30, 2008, the Board of Commissioners approved a 6 month special use permit to allow the applicant to find a more appropriate place. On August 27, 2009 the Board of Commissioners approved another 6 month special use permit to allow the applicant to find a more appropriate place. On September 30, 2010 the Board of Commissioners denied application #SP-2010-15.

City Ordinance Requirements: Article XXII Sections 27-1001 – 27-1419

FINDINGS OF FACT

1. The Character of the Neighborhood.

The neighborhood is predominantly residential uses. Between Oakland and Washington Boulevard we find some commercial properties
2. The zoning and uses of properties nearby and the proposed uses expected compatibility with them.

The zoning of nearby properties is R-2 Two Family District. A number of large commercial grade dump trucks would not be considered compatible.

3. The suitability of the property for the uses to which it has been restricted. Will removal of the restrictions detrimentally affect nearby property.

The property in question is zoned R-2 Two Family District. Staff believes that a residential use is the best use.

4. The length of time the property has remained vacant as zoned.

The adjoining lot is currently occupied as a single family home by the applicant.

5. The degree of conformance of the proposed use to the Master Plan.

The proposed application is not in conformance with the Master Plan. The Master Plan indicates the property to be Neighborhood Residential. Since the application is a request for a Special Use Permit and not rezoning, the degree of conformance is less serious.

6. Whether the proposed use will result in increasing the amount of vehicular traffic to the point where it exceeds the capacity of the street network to accommodate it.

The storage of dump trucks would have some impact on vehicle circulation about two times a day. Trucks of this size have a larger turning radius and may need to make wide turns. These wide turns do take slightly longer to execute. While turning it is a possibility that traffic could build up behind the truck. Staff has concluded that the traffic circulation is not ideal, but the vehicular traffic and the street network can accommodate trucks of this size.

7. Whether the proposed use is reasonably necessary for the convenience and welfare of the public ad will not substantially or permanently injure the appropriate use, visual quality, or marketability of adjoining property.

The proposed use is not a convenience to the mass public. It is only convenient to the owner of the trucks.

8. Whether the noise, vibration, dust, or illumination that would normally be associated with such use is of such duration and intensity as to create problems for near-by property.

Noise from diesel engines of this size can produce noise louder than a normal car engine. The applicant needs to inform staff of the times that the trucks will be running on the site and for how long. Staff believes that the response from neighbors at the public hearing should gauge if the noise of the truck engine is an
issue. Vibration, dust, and illumination should not be a substantial issue with this application.

9. **Whether the proposed use will pollute the air, land or water.**

   Not applicable

10. **Whether the use would damage or destroy an irreplaceable natural resource.**

    Not applicable

11. **The relative gain to the public health, safety, and welfare as compared to the hardship imposed on the individual landowner or landowners.**

    Any hardship that might result from the denial of this special use permit would be in the form of requiring the petitioner to find a commercial location for his trucks and his business at what would presumably be a significantly greater expense.

12. **Whether the proposed use would result in overcrowding of land or cause undue concentrations of population.**

    Overcrowding is not an issue with this application.

**PREVIOUS ACTIONS /HISTORY**

William Johnson is requesting a Special Use Permit for the Temporary Industrial Use of Land to store 3 large dump trucks; Mr. Johnson currently parks three Peterbilt dump trucks (1986, 1996 and 1997) on his property that is zoned R-2 Two Family District. This application stems from a neighborhood complaint that was given to Code Enforcement in September of 2007. The complaint was about storing large trucks, inoperable vehicles and expired tags. On October 30, 2008 (case #SP-2008-18) and on August 27, 2009 (case #SP-2009-35) the Board of Commissioners approved a six (6) month special use permit to allow the applicant to find a more appropriate place for the vehicles. The request to move the trucks has not been fulfilled. The Board of Commissioners denied a special use permit request to continue to park the trucks at this location on September 30, 2010.

**NEIGHBORHOOD MEETING**

A neighborhood meeting was conducted on October 24, 2015. According to the applicant, no one was in attendance.

**KEY ISSUES**

1. Size of the operation and the time that the business has been operating at this location.

2. Hours of operation
3. The applicant has not indicated a foreseeable end to the temporary special use permit.

4. Lack of screening from street and neighbors.

5. It is difficult to assure that some major truck repairs are not conducted on site.

6. Illegal paving that violates setbacks.

7. Public Works Comments

PLANNING COMMISSION RECOMMENDATION

The Planning Commission voted 7 to 0 to recommend denial of Special Use Permit Application #SP-2014-55.

STAFF COMMENTS AND SUGGESTIONS

The staff concurs with the recommendation of the City Planning Commission.

Since the time that this application was initially approved very little has been done to the site and an alternate location has not been found, even though the Board of Commissioners denied this application in 2010.

Urban Planning and Land Use Original Comments:

1. Special use permits are intended for low key, one-person operations such as home beauty shops or offices, or for small businesses that are just getting started. The normal pattern is that eventually the business ends after a few years, or if successful, relocates to a commercially zoned location. In this instance, however, the business in question has persisted in this residential location for some 15 years.

Staff is asking Mr. Johnson to submit a plan (through a letter) that states his long-term goals and intentions for the business. Will the business perpetually stay on the property forever or will it move to an area with the appropriate zoning for his type of business? The letter should also state the times that the trucks will be running on the site and for how long, how he plans on screening the trucks from public view, the number of employees and the frequency the trucks are used (everyday vs. once a week). (The staff has not received this letter.)

It should be noted that until recently, Mr. Johnson has been in this neighborhood for 15 years with little to no complaints from his neighbors.

2. During the approval of the prior permit, it was stipulated that the applicant keep a file of all maintenance receipts for the truck. These receipts were to serve as proof that repairs and upkeep of the trucks were done off-site. Staff is requesting that verification. (Staff did not receive this verification.)
3. The applicant is restricted to a maximum of 3 trucks

4. No inoperable trucks are permitted to be stored on the property.

5. No loaded truck shall be permitted on the property.

6. If approved the applicant agrees to allow code enforcement officers access to property to investigate neighborhood complaints.

7. Wheel stops must be added to ensure that the trucks remain on the paved surface. (No improvements have been made.)

8. The paved area takes up a large percentage of the side and rear yards. Staff is concerned that the pavement may be too close to the neighbor’s property. This Special Use Permit is to allow the applicant to have a temporary industrial use of the property. When addition or modifications are added to a site under SUP consideration (in this case the drive), the setbacks that are in the district that the use is allowed in are used. The zoning districts that this use would be allowed in are C-3, M-1, M-2 and M-3. In those districts the ordinance states that where the zoning abuts residential property, it shall match the required residential setbacks for structures. In this case the setback is for parking and 6 feet would be required, although because this is a special use permit, more setbacks could be required. The staff recommends sufficient area to build an 8’ tall fence and landscape with trees and shrubs facing the neighbors. Please submit a fencing and landscape plan. (Staff has not received this information.)

9. Since the use of trucks this size constitutes an industrial use, precautions should be made to soften their impact and return the neighborhood to as much of a residential appearance as possible. If approved, staff recommends adding evergreen tree rows along the south and west sides of the driveway. The north side will not be necessary because of the house and a large tree that will provide screening. Because of the extreme width of the curb cut into the property, staff agrees with Public Works, and believes that the entry should be made smaller. This change will allow for an opportunity to add more landscape screening. The diagram below illustrates this point. This suggested method creates a nook that screens the trucks from view, stops headlights from the trucks from streaming into neighbors’ homes and helps to provide a sound insulator that cannot be accomplished by a fence alone (although a fence with the trees would provide a bit more security to the applicants’ property).
Public Works Comments

A. Items that require plan revision or additional documentation before engineering can recommend approval:
   1) None

B. Items that are conditions of approval (stipulations):
   1) Entrance drive and parking lot shall meet UG Standards for commercial use.

C. Comments that are not critical to engineering’s recommendations for this specific submittal, but may be helpful in preparing future documents:
   1) None

Urban Planning and Land Use Revised Comments after an October 1, 2008 meeting with Paula Jack:

Staff has had a conversation with the applicant’s wife Paula Jack on October 1, 2008. At that time we discussed the major points of this case. Staff made it clear that the conversation would not negate the request for a letter addressing these issues. The intent of the letter was to allow the applicants to clearly state their points for the record. She responded by saying that they will try their best to submit a letter. At the time of this report, that letter was not received.

Ms. Jack did not seem to have any issues with staff comment #2 about maintaining records. Ms. Jack stated that they do not maintain the vehicles on the premises. Although staff did not get a firm yes or no answer, we believe that the applicant is agreeable with this stipulation.

Because Ms. Jack needed to make another appointment as all of the staff comments were not discussed. But, before she left we did discuss comment #9. The applicant stated that they too were concerned about security and did not know if landscaping alone would be enough. She further stated that some time ago Mr. Williams was attacked and robbed in this driveway and because of that, they would prefer a fence. Staff pointed out that our recommendation is for a fence and landscaping. The fence would protect their property and the landscaping would screen headlight and soften the impact of an industrial use in the neighborhood. Ms. Jack argued against these points, by saying that the existing trees and bushes should be enough to screen the trucks. Staff agreed that keeping the remaining trees on the west side (rear) may be enough, but the short bushes on the south side will not accomplish the intended goal. Also, the trucks in the wide driveway are clear to see from the street and take away from the current and future residential appeal of the area. Staff continued to state that the industrial curb appearance of the property is why staff believes that if approved, some pavement along the front should be removed to allow for fencing and landscaping. Ms. Jack did not believe that was a good idea because reducing the pavement would make it difficult for the trucks to back into the driveway. Staff pointed out that the attached drawing was not the only way for the area to be designed, and if approved, Planning and Public Works are recommending a commercial width driveway apron from the street. That apron will still allow for the backing maneuver that is currently being used. At that point Ms. Jack had to leave to her next appointment. Because of this, and the lack of a letter, the pleasant and frank conversation resulted in no real resolution to the issues.
**Staff’s Conclusion**

Mr. Johnson is one of countless business owners in our community that prefer to have his vehicles close to home for security and economic reasons. A person has a better sense of security when they can look out of the window of their home and see that their investments are safe. Economically, renting space to park a vehicle (or three) can cut into profits or make a tight budget even tighter. These points bring up the question; why should I move my vehicles to a place that is not as secure as my home and cut into my budget? In this way the applicant is no different than the countless business owners with trucks in our community. The difference is some citizens ask for a permit and some just simply move the trucks.

The second question about similar cases is more quantitative. Staff researched special use permits for dump trucks parked at a residence. Since January 2006 the Planning Department has reviewed six cases. Out of those six cases, two were recommended for approval and four were recommended for denial. A brief synopsis of each case is in the following chart.

<table>
<thead>
<tr>
<th>Case Number</th>
<th>Staff Recommendation</th>
<th>Board Decision</th>
<th>Board Meeting Date</th>
<th>Case Summary</th>
</tr>
</thead>
<tbody>
<tr>
<td>SP 2006-39</td>
<td>Denial</td>
<td>Approval</td>
<td>1/25/2007</td>
<td>To add a second detached garage &amp; to park 2 large truck on nights &amp; weekends</td>
</tr>
<tr>
<td>SP 2007-9</td>
<td>Approval</td>
<td>Approval</td>
<td>4/26/2007</td>
<td>Renewal to park a dump truck at home</td>
</tr>
<tr>
<td>SP 2008-1</td>
<td>Denial</td>
<td>Approval</td>
<td>1/31/2008</td>
<td>Renewal to park a large truck and a backhoe for a septic tank biz out of the home</td>
</tr>
<tr>
<td>SP 2008-8</td>
<td>Approval</td>
<td>Approval</td>
<td>5/1/2008</td>
<td>Renewal to keep construction equipment (a Bobcat) on a trailer &amp; a 2 ton truck</td>
</tr>
<tr>
<td>SP 2008-18</td>
<td>Denial</td>
<td>Approval</td>
<td>5/1/2008</td>
<td>Renewal to park 5 dump trucks on residential property</td>
</tr>
<tr>
<td>SP 2008-29</td>
<td>Denial</td>
<td>Approval</td>
<td>6/26/2008</td>
<td>Temp use for a trucking business from home</td>
</tr>
</tbody>
</table>

The pattern that is established shows that permits that ask for multiple industrial vehicles have been consistently recommended for denial. In each of those denied reports, staff points out that “full blown industrial trucking operations are not appropriate in residential areas”. The two special use permits that were recommended for approval were for businesses that had a low number of vehicles and no employees. In both
cases recommended for approval, the vehicles were screened from public view with natural vegetation, topographical changes or buildings. This case resembles the former of these two types of cases in three ways.

1. The applicant currently has three trucks (multiple vehicles).
2. The applicant has one if not two employees to drive the other trucks.
3. As proposed, the vehicles are easily seen from the street. (Reference the enclosed street view pictures)

After looking at these facts staff believes that in order to be consistent in our recommendations and fair to all of our citizens, we are recommending denial. If the Planning Commission decides to recommend approval of this application, staff recommends stipulations 1-9 listed above.

**2010 Decision:**

At the time of this hearing the applicant’s trucks had been on the property for fifteen (15) years. The Planning Commission recommended denial of the application; the Board of Commissioners agreed with the recommendation and denied the application.

**2014 Application - #SP-2014-55:**

1. Please submit a letter detailing the long-term plans for the business. In the letter please include the following:
   a. Time of the day the trucks will be running on site
   b. How long they will be running on site
   c. How the trucks will be screened from view
   d. The number of employees
   e. How often (everyday, once a week, etc.) the trucks will be in use

**Applicant Response:** The trucks leave the lot at 3:30 a.m. on the days they are scheduled. They run until air pressure is able to pull off; this is a quiet process. We do respect that people are sleeping and they stay quiet at all times. The running time is 7 to 12 minutes and a quiet process; we do consider everyone in the area. William and I are speaking about a garage or a fence. There is only one employee and William when he is scheduled. The schedule arises from day-to-day. William and myself have to call a phone number which tells the number of trucks according to the assigned number each truck has. So work can vary from one day to three or five days or not at all. It all depends on the recording or sometimes they will call.

2. Please submit a file of all maintenance receipts. This was required for a prior permit, but as of this note, staff has received no such receipts.

**Applicant Response:** Here are some copies of receipts.

**Staff Response:** No receipts were attached with the response letter. Receipts were submitted at the March 9, 2015 meeting.
3. The number of trucks on the property shall not exceed three (3).

**Applicant Response:** There are only 3 dump trucks on the property.

4. No inoperable trucks are permitted to be stored on the property.

**Applicant Response:** The trucks are all running and will be tagged.

5. No loaded trucks shall be permitted on the property.

**Applicant Response:** The trucks never will nor have come home loaded. The asphalt or sand is delivered to the job that the company tells you to deliver it to.

6. If approved, applicant agrees to allow Code Enforcement Officers access to the property in order to investigate neighborhood complaints.

**Applicant Response:** We spoke with the neighbors and have never had a complaint; its complaint about crime in the area. Can Code Enforcement stop the shooting and theft in the neighborhood?

7. Wheel stops must be added to ensure that the trucks remain on the paved surface.

**Applicant Response:** The trucks have wheel stops on the back tires; when parked and removed in the morning if they are operating.

8. Please submit a plan for an eight (8) foot tall fence with trees and shrubs along the south (toward Oakland Avenue) in order to better screen the trucks from view.

**Applicant Response:** We are looking into a shed or fence.

9. Please submit a plan to reduce the curb cut on the property to commercial width in order to screen the trucks better along 17th Street and to reduce noise and light pollution from the trucks.

**Applicant Response:** The driveway has no curb. The KCKPD said if it was paved that would be fine when graveled so we fixed it as the KCKPD requested. There is no noise or pollution from the trucks.

**Public Works Comments:**
A. Items that require plan revision or additional documentation before engineering can recommend approval:
   1) None
B. Items that are conditions of approval (stipulations):
   1) None
C. Comments that are not critical to engineering’s recommendations for this specific submittal, but may be helpful in preparing future documents:
   1) None
Staff Conclusion:

This application has been ongoing since May 30, 2014 due to the applicant’s health and trying to secure the responses to the staff report and verification that a neighborhood meeting was conducted.

The applicant has continued to operate at this location since the Board of Commissioners denied the application in 2010. On January 2, 2015 this matter was turned over to Code Enforcement by staff as the applicant was not providing the necessary information to the staff. A notice was sent to the applicant on January 5, 2015 by Code Enforcement regarding this violation. On January 16, 2015 a one (1) week extension for contact from the owner was given or a court summons would be issued.

The staff recommends denial of this application.

STAFF RECOMMENDATION

Staff recommends that the Board of Commissioners make the findings contained within the staff report related to Factors to be Considered, and Key Issues and recommends DENIAL of Petition #SP-2014-55 subject to all comments and suggestions outlined in this staff report.

ATTACHMENTS

February 9, 2015 City Planning Commission Minutes
March 9, 2015 City Planning Commission Minutes
Letter from Applicant
Vicinity Map
Zoning Map
Close Aerial Map
Site Street View Pictures
Code Enforcement Letter
Letter in opposition dated July 28, 2014

REVIEW OF INFORMATION AND SCHEDULE

<table>
<thead>
<tr>
<th>Action</th>
<th>Planning Commission</th>
<th>Unified Government Commission</th>
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<tbody>
<tr>
<td>Public Hearing</td>
<td>February 9, 2015</td>
<td>March 26, 2014</td>
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<tr>
<td>On Special Use</td>
<td>Held Over March 9, 2015</td>
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<tr>
<td></td>
<td>Denial</td>
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</tbody>
</table>

STAFF CONTACT: Trey Maevers treymaevens@wycokck.org
MOTIONS

I move the Unified Government Board of Commissioners **DENY** Petition **#SP-2014-55**, as it is not in compliance with the City Ordinances and as it will not promote the health, safety and welfare of the City of Kansas City, Kansas; and other such reasons that have been mentioned.

OR

I move the Unified Government Board of Commissioners **APPROVE** Petition **#SP-2014-55** as meeting all the requirements of the City code and being in the interest of the public, health safety and welfare subject to such modifications as are necessary to resolve to the satisfaction of City Staff all comments contained in the Staff Report; and the following additional requirements:

1. ________________________________;
2. ________________________________; And

FEBRUARY 9, 2015 CITY PLANNING COMMISSION MINUTES:

080151 SPECIAL USE PERMIT APPLICATION #SP-2014-55 – WILLIAM JOHNSON - SYNOPSIS: Special Use Permit for the Temporary Use of Land to park dump trucks at 1508 and 1510 North 17th Street

Recording Secretary Parker stated that the following items should be included as part of the record for this case:

1. The City’s currently adopted zoning and subdivision regulations;
2. The official zoning map for the area in question;
3. The City’s currently adopted Master Plan for the area in question;
4. The staff report and attachments dated February 9, 2015;
5. The application and other documents, plans, pictures and maps submitted by the applicant in furtherance of the case and contained in the official file;
6. The Notice in the Wyandotte Echo dated June 19, 2014;
7. The Notices to property owners dated June 18, July 2, August 1, August 27, October 3, December 1, 2014 and January 2, 2015.

Ms. Parker asked if any member of the Planning Commission had any contact to disclose concerning this case. (No one responded in the affirmative.)

Recording Secretary Parker stated that she received a phone call from Mrs. Johnson today requesting that this application be continued for one (1) month due to a family issue but a holdover is the prerogative of the Planning Commission.

No one appeared either for or against this application.

On motion by Ms. Pauley, seconded by Ms. Huey, the Planning Commission voted as follows to **HOLD OVER** Special Use Permit Application **#SP-2014-55**:
MARCH 9, 2015 CITY PLANNING COMMISSION MINUTES:

080151 SPECIAL USE PERMIT APPLICATION #SP-2014-55 – WILLIAM JOHNSON - SYNOPSIS: Special Use Permit for the Temporary Use of Land to park dump trucks at 1508 and 1510 North 17th Street

Recording Secretary Parker stated that the following items should be included as part of the record for this case:

1. The City’s currently adopted zoning and subdivision regulations;
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3. The City’s currently adopted Master Plan for the area in question;
4. The staff report and attachments dated March 9, 2015;
5. The application and other documents, plans, pictures and maps submitted by the applicant in furtherance of the case and contained in the official file;
6. The Notice in the Wyandotte Echo dated June 19, 2014;

Ms. Parker asked if any member of the Planning Commission had any contact to disclose concerning this case. (No one responded in the affirmative.)

Ms. Paula Johnson, applicant, appeared in support of this application. She stated that they have three (3) dump trucks and they park them on the land on the side of their house which is considered 1508 North 17th Street. She stated that they were granted a special use permit and they were unable to move the dump trucks because both of them became very sickly. Mrs. Johnson stated that she cannot walk now and her husband is sick also. She further stated that the fear of the dump trucks going somewhere else is because they could not get out watching them and they cannot afford to park them anywhere else. The work this year has went down considering the other years. They would like to put up a shed (she believes they said the Oakland side) that would block the Oakland side so people could not see the trucks. She stated that they talked to the neighbors on Oakland, Freeman, 16th Street and 17th Street to see if any of the neighbors were bothered by the trucks. They have no neighbors complaining and she also spoke to the doctors in the doctors’ office on Washington Boulevard and none of them said that they had an issue with the trucks. She has her receipts of the work done on the trucks, which she submitted to the Commission. She stated that none
of the work is done on the property. She is requesting approval of the special use permit.

Planning Commissioner Huey asked who operates the trucks. Mrs. Johnson stated that they have two (2) workers. They have a recording that they call and it says how many trucks are needed to work that day. They contact the drivers who come and get the trucks and take them to the job sites.

Chairman Hurrelbrink asked how long they have operated this dump trucking operation from the home. Mrs. Johnson stated 20 years. She stated that when they first started out they were on gravel and dirt and the police came by and stated that they could not park on gravel and dirt; they had to have asphalt as it needed to look like a driveway or a lot. They asphalted the lot and then they did not have any problems until 2009.

Planning Commissioner Escobar asked if they are under any Code Enforcement violations. Mrs. Johnson stated yes, they ticketed the trucks and said that they could not park in the city. She stated that Code Enforcement has been in their neighborhood for many years and has not said anything. They talked to other neighbors about trucks and cars in the yard, etc. but they have never had an issue. She stated that there were no problems until a gentleman around the corner at the lodge complained and he does not live in the neighborhood. She stated that when the lodge is open, the trucks are parked and are not bothering him.

No one appeared in opposition to this application.

Planning Director Richardson stated that this case comes to the Commission due to a Code Enforcement action. This issue has been before the Commission a couple of times in the past and the last time the special use permit was denied and they continued to operate the business even after the denial. At some point in 2014 Code Enforcement noticed the trucks were there during the day and issued a new citation. Those are the basic factors of the case and the staff report shows other cases for other large trucks. This is a little different as it is more central to a neighborhood than most cases and the staff recommends denial.

On motion by Ms. Huey, seconded by Mr. Escobar, the Planning Commission voted as follows to recommend **DENIAL** of Special Use Permit Application #SP-2014-55:

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<th>Name</th>
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<tr>
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<td>Escobar</td>
<td>Aye</td>
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<td>Gonzalez</td>
<td>Aye</td>
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<tr>
<td>Huey</td>
<td>Aye</td>
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<td>Hurrelbrink</td>
<td>Chairman</td>
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<td>Pauley</td>
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<td>Schwartzman</td>
<td>Not Present</td>
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<tr>
<td>Walker</td>
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</table>

Motion to recommend DENIAL Passed: 7 to 0
The situation with my trucks is they are parked in my lot. Where in 1999 the lot had rock gravel then a police officer told me the lot must be asphalted to park them trucks, so asphalt was purchased and laid down. And the first truck was purchased in 1996. From 1996 to 2009 the police dept. drew up and closed the street without complaining. The code enforcement had some neighbors to clean up there yards or old cars move anything, My neighbors on all sides of me even at the lecture offices down from the house had no complaint. Spoken with them all. In issue the district until a man from the lodge around the corner asked to buy a truck and I informed him they weren't up for sale and suddenly it became a problem. My workers sometimes begin work early in the morning, often before dawn, and I am able to watch out for their safety. I have completed any and everything that has been presented to me in order to make the lot deemed appropriate for my trucks to be parked there. I hope that you understand the need for the permit again so I feel my property is really close to business district can you please work with me on this year will not be disappointed with a two year permit I can make plans to do something different with my trucks, hope you will at least consider my plans. Ask a citizen of Weymouth County, Please find it in your heart for a hard working taxpayer who is help the city also by asphalt the streets & All your well have a plan with that timeframe.
Semi-Trucks parking on south driveway

SP-2014-55
Aerial Map

#SP-2014-55
March 26, 2015
NOTICE OF VIOLATION

January 18, 2015

JOHNSON, WM T / JOHNSON, MARGIE M
1510 N 17TH ST
KANSAS CITY, KS 66102

Dear Owner:

An inspection of the property at 1510 N 17TH ST, KANSAS CITY, KS 66102 was conducted on Monday, January 5, 2015 and revealed the following violations of Chapter 8 and/or Chapter 27 of the Code of Ordinances, Kansas City, Kansas.

Code Case: 15208-00009

<table>
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<tr>
<th>Date</th>
<th>Description</th>
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<tbody>
<tr>
<td>01/06/15</td>
<td>ONE (1) WEEK EXTENSION FOR CONTACT FROM OWNER OR COURT SUMMONS ISSUANCE.</td>
</tr>
<tr>
<td>01/16/15</td>
<td>Environmental - Remove Overweight Trucks/Vehicles. The following vehicles cannot be kept, parked or stored or allowed to be kept, parked or stored. In a residential area: tow trucks, dump trucks, semi-tractors, semi-trailers, backhoes, skid loaders, high loaders, other type of heavy construction equipment, as well as trailers used to transport said equipment and any truck which is greater than ten thousand (10,000) pounds gross vehicle weight. THERE ARE TWO (2) PURPLE DUMP TRUCKS PARKED ON THIS PROPERTY. THERE IS NO SPECIAL USE PERMIT IN FORCE FOR THIS PROPERTY. VEHICLES MUST BE REMOVED.</td>
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</table>

All violations must be corrected by January 26, 2015. Failure to abate these violations may result in a Summons to appear in Municipal Court and/or the issuance of a Misdemeanor Ticket.

Should you have any questions, please contact Inspector JAMES N BRINKLEY at 913-573-8637.

rem/pt
Unified Government
701 North 7th Street, Room 423
Kansas City, KS 66101

Concerning the proposed special permit to allow parking of dump trucks in a housing area: (Letter of July 2, 2014 enclosed; REF SP-2014-55)

Our lodge hall is across the street from the property, at 1616 Washington Blvd. We are against the allowing of this special permit.

The area is next to the Westheight Home development, which is the nicest home neighborhood left in North-East Kansas City, Kansas.

This permit would allow the parking of 5 ten dirt hauling diesel trucks, which are noisy and bad smelling. The trucks, at this time, are backed up against a home right next door. This effects the area purchase of homes and drops the selling values of all other properties in the area.

Mr. Johnson applied for this kind of permit 3 years ago, and it was denied by the commission. No action was made to enforce your decision, so he continued to park the trucks, as he has done for years and years; ignoring the decision of the city planning commission.

There is no reason to apply for a special permit, as he has his home and office next door to this truck park for sale and plans to move.
A business with 5 ton dirt hauling trucks should be in heavy industry zoning, not housing areas.

Our lodge asks that this permit not be allowed, as it continues to lower property values and is a hindrance to the entire area; and a downgrade of life; and not zoned accordingly.

Daniel M. Bluhm, Trustee
To: Unified Government Board of Commissioners

From: City Staff

Date: March 26, 2015

Re: Petition #SP-2015-7 (130106)

GENERAL INFORMATION

Applicant: Paul Heide

Status of Applicant: Rosedale Farmers’ Market, Inc. 4326 Lloyd Kansas City, KS 66103

Requested Action: Renewal of a Special Use Permit for a weekly (Sunday) community farmers’ market from May-October

Date of Application: January 20, 2015

Purpose: To obtain a special use permit for weekly farmers’ market from May-October

Property Location: 4020 Rainbow Boulevard

Existing Zoning: CP-1 Planned Limited Business District
Existing Surrounding Zoning: North: CP-2 Planned General Business District
South: CP-1/2 Planned Business District/R-1 (B) Single Family Residential
East: RP-5 Apartment District
West: CP-1 Planned Limited Business District /R-1 (B) Single Family Residential District

Existing Uses: North: Commercial
South: Commercial/Residential
East: Commercial
West: Residential

Total Tract Size: .74 acre

Master Plan Designation: This property is designated as Medium Density Residential.

Major Street Plan: Rainbow Boulevard is designated as a Class C Thoroughfare.

Letters to Property Owner – February 12, 2015 and March 10, 2015

Public Hearings: March 9, 2015 and March 26, 2015

Public Opposition: No one appeared in opposition at the March 9, 2015 City Planning Commission meeting.

PROPOSAL

Detailed Outline of Requested Action: Mr. Heide is requesting a special use permit for the Rosedale Community Farmers’ Market to conduct a weekly (Sunday) Farmers Market on the Commerce Bank property on Sundays at 10:00 a.m. to 4:00 p.m. from May 1 through October 1, 2015.

City Ordinance Requirements: 27-1251 through 27-1270.

FACTORS TO BE CONSIDERED

1. The Character of the Neighborhood

This neighborhood is largely mixed use with University of Kansas Medical Center across the street, commercial and residential properties adjacent.

2. The zoning and uses of properties nearby and the proposed uses expected compatibility with them.

The zoning and uses are set out above. The proposed use should be compatible.
3. The suitability of the property for the uses to which it has been restricted.
   Will removal of the restrictions detrimentally affect nearby property?

   The property is suitable for the uses to which it is restricted. The proposed use has not posed problems in the past.

4. The length of time the property has remained vacant as zoned.

   The property is not vacant.

5. The degree of conformance of the proposed use to the Master Plan.

   The Master Plan does not specifically address Special Use Permits.

6. Whether the proposed use will result in increasing the amount of vehicular traffic to the point where it exceeds the capacity of the street network to accommodate it.

   Though the market will create more traffic on Sundays, this is not foreseen to be an issue due to the high volume of traffic in the area on a daily basis.

7. Whether the proposed use is reasonably necessary for the convenience and welfare of the public and will not substantially or permanently injure the appropriate use, visual quality, or marketability of adjoining property.

   The proposed use is not reasonably necessary, but should not pose problems for nearby property.

8. Whether the noise, vibration, dust, or illumination that would normally be associated with such use is of such duration and intensity as to create problems for near-by property.

   This is not foreseen to be an issue.

9. Whether the proposed use will pollute the air, land or water.

   This is not foreseen to be an issue.

10. Whether the use would damage or destroy an irreplaceable natural resource.

    This is not foreseen to be an issue.

11. The relative gain to the public health, safety, and welfare as compared to the hardship imposed on the individual landowner or landowners.

    The gains are not significant for either approving or denying this application.
12. Whether the proposed use would result in overcrowding of land or cause undue concentrations of population

This is not foreseen to be an issue.

PREVIOUS ACTIONS

This farmers’ market was previously approved for a Special Use Permit at this same location in 2013 (#SP-2013-16)

NEIGHBORHOOD MEETING

The applicant held a neighborhood meeting by February 19, 2015. A copy of the neighborhood meeting minutes is attached to this report.

KEY ISSUES

None

PLANNING COMMISSION RECOMMENDATION

The Planning Commission voted 6 to 0 to recommend approval of Special Use Permit Application #SP-2015-7, subject to:

**Urban Planning and Land Use Comments:**

Any approval should be subject to:

1. Five (5) year permit.

**Public Works Comments:**

None

STAFF COMMENTS AND SUGGESTIONS

The staff concurs with the recommendation of the City Planning Commission.

STAFF RECOMMENDATION

Staff recommends that the Board of Commissioners make the findings contained within the staff report related to Factors to be Considered and Key Issues and recommends APPROVAL of Petition #SP-2015-7 subject to all comments and suggestions outlined in this staff report.
MARCH 9, 2015 CITY PLANNING COMMISSION MINUTES:

130106 SPECIAL USE PERMIT APPLICATION #SP-2015-7 – PAUL J. HEIDE WITH ROSEDALE FARMERS MARKET – SYNOPSIS: Renewal of a Special Use Permit (#SP-2013-16) for a farmer’s market at 4020 Rainbow Boulevard

The items I have just read are on the Consent Agenda. At this time, does any member of the Commission wish to disclose any contact on any of the items? (No one responded in the affirmative.)

“Please include the following items as part of the record for all of the Items on the Consent Agenda:

1. The City’s currently adopted zoning and subdivision regulations;
2. The official zoning map for the area in question;
3. The City’s currently adopted Master Plan for the area in question;
4. The staff report and attachments dated March 9, 2015;
5. The application and other documents, plans, pictures and maps submitted by the applicant in furtherance of the case and contained in the official file;
6. The publication in The Echo for the special use permit; and
7. The notices to property owners.

The Commission will vote to approve in one vote these items unless someone comes forward and asks that an item be removed from the Consent Agenda.”

Chairman Hurrelbrink asked if any member of the public, staff or Commission wished to remove an item from the Consent Agenda. (No one responded in the affirmative.)

On motion by Mr. Escobar, seconded by Ms. Huey, the Planning Commission voted as follows to APPROVE the items on the Consent Agenda:

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<th>Name</th>
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Motion to APPROVE Passed: 6 to 0
Subject to:

**Urban Planning and Land Use Comments:**

Any approval should be subject to:

1. Five (5) year permit.

**Public Works Comments:**

None
ROSEDALE FARMERS MARKET
4326 LLOYD STREET
KANSAS CITY, KANSAS 66103

MINUTES
NEIGHBORHOOD MEETING – 02/19/2015

ROSEDALE DEVELOPMENT ASSOCIATION

SPECIAL USE PERMIT (SP—15402-00003)

Meeting was called to order at 6:30 pm by Joe Heide, petitioner for the special use permit.

Attendance (3) all present signed on the attendance sheet.

Joe Heide welcomed all who were present and explained the purpose of the meeting was to present the application filed by Rosedale Farmers Market, Inc. about its renewal of a special use permit for an outdoor farmers market at 4020 Rainbow Boulevard, KCKS 66103. He explained the purposes of the farmers market was:

1. To provide a place where Rosedale residents, particularly those who are low income or undernourished, who lack access to fresh, locally grown and healthy food.
2. To make fresh food affordable for the Rosedale Neighborhood through administering the Beans and Greens value added program.
3. To provide cooking demonstration and opportunities for education about healthy food choices.
4. To offer children’s activities in healthy lifestyle choices.
5. To raise awareness of community resources.
6. To host community festivals and entertaining events for customers of the market and the surrounding neighborhood.

In review of activities of local, healthy food in the area: There were 3 venues that offered locally grown produce in Rosedale in 2013. Two venues have closed since that time (Westport-West Plaza Farmers Market and the Mobile Beans and Greens Market). We are the remaining venue which provides local, healthy food to residents of the Rosedale neighborhood.

Joe Heide described the dates and times of the farmers market to be on Sundays 10:30-2:00 from May 17, 2015 through September 27, 2015.

Meeting adjourned at 7:15 pm; (minutes taken by Katie Green)
To: Unified Government Board of Commissioners

From: City Staff

Date: March 26, 2015

Re: Petition #SP-2015-9 and Petition #PR-2015-4 (150057)

GENERAL INFORMATION

Applicant:
Chip Corcoran

Status of Applicant:
Applicant
Renaissance Infrastructure Consulting
1138 West Cambridge Circle Drive
Kansas City, KS 66103

Requested Action:
Approve Special Use Permit (Temporary Use of Land) and Preliminary and Final Plan Review

Date of Applications:
January 23, 2015

Purpose:
To use a trailer as a temporary classroom for the 2015-2016 year and build a new elementary school (Frank Rushton Elementary School)

Property Location:
2605 West 43rd Avenue

Existing Zoning:
R-1(B) Single Family and R-2(B) Two Family Districts
**Existing Surrounding Zoning:**

**North:** R-1(B) Single Family, R-2(B) Two Family and RP-5 Planned Apartment Districts

**South:** R-1(B) Single Family District

**East:** R-1(B) Single Family District

**West:** R-1(B) Single Family, R-2(B) Two Family and C-1 Limited Business Districts

**Existing Uses:**

**North:** Single family homes, a duplex and a small apartment complex

**South:** Single family homes

**East:** Single family homes

**West:** Single family homes and a duplex

**Total Tract Size:** 6.27 acres

**Master Plan Designation:** The Rosedale Master Plan designates this property as Public/Semi-Public.

**Major Street Plan:** The City-Wide Master Plan classifies West 43rd Avenue as a Class C Thoroughfare.

**Advertisement:** The Wyandotte Echo – Special Use Permit – February 13, 2014 and Plan Review - None
Letters to Property Owner – February 10, 2015 and March 16, 2015

**Public Hearings:** March 9, 2015 and March 26, 2015

**Public Opposition:** No one appeared in opposition at the March 9, 2015 City Planning Commission meeting. One neighborhood leader appeared with questions.

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**PROPOSAL**

**Detailed Outline of Requested Action:** The applicant, Chip Corcoran has applied for a special use permit to place a temporary trailer to use as a temporary classroom for the 2015 – 2016 academic school year. Mr. Corcoran has also applied for a preliminary and final plan review to build a new two-story, 62,350 square foot elementary school, Frank Rushton Elementary School on 6.27 acres at 2506 West 43rd Avenue.

**City Ordinance Requirements:** 27-592 through 27-606, Article XXI Sections 27-502 – 27-709 and Article VIII Sections 27-340 – 27-765
1. **The Character of the Neighborhood.**

   The character of the neighborhood is residential in nature. The school is in the middle of a residential neighborhood bounded by West 43rd Avenue to the north, Seneca Avenue to the south and Booth Street to the east.

2. **The zoning and uses of properties nearby and the proposed use’s expected compatibility with them.**

   The zoning and their uses are set out above. The use is not changing. The applicant is simply demolishing the existing school and constructing a new school on the same site with greater access to parking.

3. **The extent to which utilities and public services are available and adequate to serve the proposed use.**

   a. **Water service**
      
      Available

   b. **Sanitary sewer service**
      
      Available

   c. **Storm water control**
      
      To be designed to meet City Code

   d. **Police**
      
      Police service provided by the East Patrol, District #332

   e. **Fire**
      
      Fire service provided by #10 located at West 36th Avenue and Rainbow Boulevard.

   f. **Transit**
      
      Kansas City ATA provides service along West 43rd Avenue, Route #107.

   g. **Schools**
      
      Kansas City, Kansas USD 500
4. **The suitability of the property for the uses to which it has been restricted. Will removal of the restrictions detrimentally affect nearby property.**

The removal of the restrictions should not detrimentally affect nearby property. The temporary classroom will be removed prior to the completion of the new elementary school.

5. **The length of time the property has remained vacant as zoned.**

The property is not vacant.

6. **The degree of conformance of the proposed use to the Master Plan.**

Special use permits are not addressed in the Master Plan, however the proposed school conforms to the master plan.

7. **Whether the proposed use will result in increasing the amount of vehicular traffic to the point where it exceeds the capacity of the street network to accommodate it.**

The proposed use will not result in increasing the amount of vehicular traffic to the point where it exceeds the capacity of the street network to accommodate it. The new layout should improve circulation through the neighborhood.

8. **Whether the proposed use is reasonably necessary for the convenience and welfare of the public and will not substantially or permanently injure the appropriate use, visual quality, or marketability of adjoining property.**

The proposed use is reasonably necessary for those families who live in the neighborhood who send their children to this particular school. The proposed use will not permanently injure the appropriate use, visual quality or marketability of adjoining property.

9. **Whether the noise, vibration, dust, or illumination that would normally be associated with such use is of such duration and intensity as to create problems for near-by property.**

This will not be an issue.

10. **Whether the proposed use will pollute the air, land or water.**

This will not be an issue.

11. **Whether the use would damage or destroy an irreplaceable natural resource.**

This will not be an issue.
12. The relative gain to the public health, safety, and welfare as compared to the hardship imposed on the individual landowner or landowners.

Because this site is a complete redevelopment of Frank Rushton Elementary School, the relative gain to the public health as compared to the hardship imposed on the landowners.

13. Whether the proposed use would result in overcrowding of land or cause undue concentrations of population.

The proposed use will not result in overcrowding of land or cause undue concentrations of population.

14. Development of such character that it can be used safely without danger to health, or peril from fire, flood, erosion, excessive noise or other adversity.

Development of such character can be used safely without danger to health, or peril from fire, flood, erosion, excessive noise or other adversity.

15. Streets are designed so as to provide a safe, convenient and functional system for vehicular traffic, and having such width, gradient, location and structural quality as to accommodate prospective traffic as determined by existing and probable future land and building uses.

Street will be designed as to provide a safe, convenient and functional system for vehicular traffic, and having such width, gradient, location and structural quality as to accommodate prospective traffic as determined by existing and probable future land and building uses.

16. Assurance that buildings, lots, blocks, parcels and streets are so arranged as to afford adequate light, open space or air, to facilitate fire protection, and to provide for long-term sustained real estate values.

Buildings will be arranged as to afford adequate light, open space or air, to facilitate fire protection and to provide for long-term sustained real estate values.

17. Development patterns are designed with due regard to topography, so that the natural features of the land and vegetation shall be protected and enhanced.

Development patterns are designed with regard to topography as there is dramatic slope from the northwest corner to the southeast corner of the site, so the building is being designed with regard to topography.

18. Adequate sites are provided for schools, parks, playgrounds, and other community services so that residents of all neighborhoods shall have convenient access to such facilities.

Because this is an elementary school, this site will have a playground that neighborhood residents will have access to when school is not in session.
19. The extent to which the proposed use would increase the traffic or parking demand in ways that would adversely affect road capacity, safety, or create parking problems.

The proposed use will not increase the traffic or parking demand in ways that will adversely affect road capacity, safety, or create parking problems.

20. The capability of the proposed use to meet applicable ordinance and other requirements.

The proposed use is capable of meeting applicable ordinance and other requirements with the appropriate variance.

PREVIOUS ACTIONS

None

NEIGHBORHOOD MEETING

The applicant held a neighborhood meeting on February 18, 2015. According to the applicant, those that attended the meeting did not appear in opposition of the school.

KEY ISSUES

Building articulation

PLANNING COMMISSION RECOMMENDATION

The Planning Commission voted 7 to 0 to recommend approval of Special Use Permit Application #SP-2015-9 and Preliminary and Final Plan Review Application #PR-2015-4, subject to:

Urban Planning and Land Use Comments:

1. The temporary modular classroom shall be removed prior to the opening of the new Frank Rushton Elementary School. The applicant has indicated that the classroom will be used for one year, the 2015 – 2016 academic school year. Staff will not issue a TCO or Final CO for the new school until the trailer is removed from the premises.

   Applicant Response: Acknowledged.

2. Please provide color building elevations.

   Applicant Response: Please see color elevations provided with this response.
3. Staff has concerns about the lack of building articulation with the proposed concrete tilt-up panels. It should be noted that there are different material styles being used on the building, with thin brick paneling, precast concrete and precast concrete limestone panels but with the large, expansive sections of wall, staff does not want this building to appear overly dominant at the pedestrian scale. How do you intending on breaking up the façade through recesses, articulations and incorporating different building materials?

Applicant Response: Color building elevations and perspective views have previously been sent to Mr. Byron Toy. A description of the use and variety of materials was provided. The design intent of the material placement was explained. An email response from Mr. Toy indicated that this was sufficient evidence that the façade was adequately articulated. In addition, the design team was considering some optional wall treatments to add a level of detail to the brick areas. These refinements would be minor in nature, and do not constitute a change from the design intent, but rather an extended expression of what is already proposed.

4. There are 99 parking spaces proposed. How many staff members are employed at the school?

Applicant Response: School Administration indicates that 50 parking spaces will be needed by staff.

5. There are two types of fencing proposed on the site, plastic chain-link, which staff presumes is to enclose the soft play area and wrought-iron with masonry columns every 32’ on center along the east and west property lines. Please clarify and illustrate on the site plan.

Applicant Response: The fence denoted on the plan along the east and west property line is existing and shall remain in place. New fencing will be added both north of the building and south of the building, connecting the existing. This fencing will be black powder coated chain link fencing. Note: the new fencing will be out of the site lines of West 43rd Avenue.

Staff Response: The applicant has clarified the fence question, however if a fence is to be constructed around the perimeter of the site, it shall be wrought-iron with masonry columns every 32’ on center along the south, east and west property lines. This stipulation shall include fencing along the north property line adjacent to West 43rd Avenue.

6. The trash enclosure shall be constructed from the building materials as the school. The gate shall be closed at all times, except when in service.

Applicant Response: Acknowledged.
7. Signage is not approved during the plan review process. After the applicant has obtained a building permit, a licensed and bonded sign company can apply for a sign permit on the applicant’s behalf. The proposed monument sign must be set back at least 15 feet from the property line. It appears that the proposed sign is only set back 3 – 4 feet. The overall sign height, from base to the top of the sign may only be 5 feet. Additionally, the sign area may be no larger than 40 square feet.

Applicant Response: Acknowledged.

8. All wall mounted lighting shall be decorative. Wall pack lighting is not permitted.

Applicant Response: Acknowledged.

9. All lighting, whether mounted on the wall or installed in the parking lot shall have 90 degree cutoff fixtures.

Applicant Response: Acknowledged.

10. Utility connections (including transformer boxes) shall be screened with landscaping or an architecturally designed screen wall. All utilities mounted on the wall shall be painted to match the building. All rooftop mechanical equipment shall be screened from public view on all sides by a parapet.

Applicant Response: Acknowledged.

11. All trees shall be at least 2” caliper when planted. Shrubs that are exterior to the site shall be 5 gallons when planted and those that are interior to the site; adjacent to the building shall be 3 gallons when planted.

Applicant Response: Acknowledged. Landscape plan has been revised accordingly.

12. All landscaping shall be irrigated.

Applicant Response: Acknowledged. Landscape plan has been revised accordingly.

13. Value engineering modifications that impact this approval may require additional approvals prior to authorizing construction.

Applicant Response: Acknowledged.

14. Continue to work with Public Works to locate the pedestrian crossing of 43rd Street appropriately.

15. Add sidewalk from 43rd along the west and south sides of the parking lot.
Public Works Comments:

Special Use Permit:

A) Items that require plan revision or additional documentation before engineering can recommend approval:
   1) None

B) Items that are conditions of approval (stipulations):
   1) None

C) Comments that are not critical to engineering’s recommendations for this specific submittal, but may be helpful in preparing future documents:
   1) None

Plat:

A) Items that require plan revision or additional documentation before engineering can recommend approval:
1. Provide a printout of the map Closure report for the plat boundary.


2. You will need to provide this office with signed and sealed Section corner reference reports with a check and enveloped addressed to the Kansas State Historical Society or provide this office with copies of the reference reports, check and a cover letter that was sent to the Kansas State Historical Society.

   Applicant Response: Copies of the section corner reference reports, check and cover letter are attached herewith.

3. What documentation was used to put the PI in the south right-of-way line of 43rd Avenue?

   Applicant Response: The south right-of-way of 43rd Avenue was determined by the use of pins found on Maple Leaf Lots Addition on the wet and Ireland & Peterson 1st Addition on the east. These plats were used in conjunction with the County Engineers Quarter Section Plat Map, which depicts the angle point in the right-of-way. This angle point also fits the topo along 43rd Avenue which depicts a distinct angle point in the sidewalk, curb lines and retaining walls. Attached please find the County Engineers Quarter Section Plat Map and a copy of the Topographic Survey.

4. You will need to provide a 10’ U/E around the out boundary of the Plat.

   Applicant Response: The plat has been revised accordingly. A reviewed copy is attached herewith.
5. You will need to add the following above the signature line for the Register of Deeds

State of Kansas) ) SS
County of Wyandotte)

This is to certify that this instrument.

Applicant Response: The plat has been revised accordingly. A reviewed copy is attached herewith.

6. Final plat requires construction drawing review. Because alignment and easement requirements of roads and sewers may affect the final plat, Engineering Division will not recommend approval of the final plat until the construction drawings for public infrastructure are approved.

Applicant Response: There are no public improvements contemplated as part of this project.

B) Items that are conditions of approval (stipulations):
   1) None

C) Comments that are not critical to engineering’s recommendations for this specific submittal, but may be helpful in preparing future documents:
   1) None

Plan Review:

A) Items that require plan revision or additional documentation before engineering can recommend approval:
   1) Construction Plans shall be reviewed and approved prior to UG Final Approval and construction permit acquisition.

Applicant Response: Acknowledged.

Staff Response: Plans have been approved by staff.

B) Items that are conditions of approval (stipulations):
   1) Sidewalks/crosswalks, etc. shall be coordinated with the “Safe Routes to School” Project currently underway in Wyandotte County.

Applicant Response: Acknowledged.

C) Comments that are not critical to engineering’s recommendations for this specific submittal, but may be helpful in preparing future documents:
   1) None
Staff Conclusion:

The applicant has worked with staff to resolve the architectural concerns and Public Works issues. The redevelopment of this site will be a greater addition to the neighborhood. The layout of the parking lots will help ease the traffic congestion in the neighborhood.

STAFF COMMENTS AND SUGGESTIONS

The staff concurs with the recommendation of the City Planning Commission.

STAFF RECOMMENDATION

Staff recommends that the Unified Government Board of Commissioners make the findings contained within the staff report related to Factors to be Considered, and Key Issues and recommend APPROVAL of Petition #SP-2015-9 and Petition #PR-2015-4 subject to all comments and suggestions outlined in this staff report.

ATTACHMENTS

March 9, 2015 City Planning Commission Minutes
Final Plat
Site Plan for temporary classroom
Site Plan
Grading Plan
Landscape Plan
Lighting Plan
Traffic Circulation Plan
Floor Plan
Building Elevations

REVIEW OF INFORMATION AND SCHEDULE

<table>
<thead>
<tr>
<th>Action</th>
<th>Planning Commission</th>
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<tr>
<td>Public Hearing</td>
<td>March 9, 2015</td>
<td>March 26, 2015</td>
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<tr>
<td>Special Use</td>
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<tr>
<td>Preliminary and</td>
<td>March 9, 2015</td>
<td>March 26, 2015</td>
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<tr>
<td>Final Plan</td>
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STAFF CONTACT: Byron Toy, AICP

MOTIONS

Special Use Permit:

I move the Unified Government Board of Commissioners APPROVE Petition #SP-2015-9 as meeting all the requirements of the City code and being in the interest of the public health, safety and welfare subject to such modifications as are necessary to resolve to
the satisfaction of City Staff all comments contained in the Staff Report; and the following additional requirements:

1. ____________________________________________________________;

2. ___________________________________________________________; And

3. ____________________________________________________________.

OR

I move the Unified Government Board of Commissioners DENY Petition #SP-2015-9, as it is not in compliance with the City Ordinances and as it will not promote the public health, safety and welfare of the City of Kansas City, Kansas; and other such reasons that have been mentioned.

Plan Review:

I move the Unified Government Board of Commissioners APPROVE Petition #PR-2015-4 as meeting all the requirements of the City code and being in the interest of the public health, safety and welfare subject to such modifications as are necessary to resolve to the satisfaction of City Staff all comments contained in the Staff Report; and the following additional requirements:

1. ____________________________________________________________;

2. ___________________________________________________________; And

3. ____________________________________________________________.

OR

I move the Unified Government Board of Commissioners DENY Petition #PR-2015-4 as it is not in compliance with the City Ordinances and as it will not promote the public health, safety and welfare of the City of Kansas City, Kansas; and other such reasons that have been mentioned.

MARCH 9, 2015 CITY PLANNING COMMISSION MINUTES:

150057 SPECIAL USE PERMIT APPLICATION #SP-2015-9 – CHIP CORCORAN - SYNOPSIS: Special Use Permit for the Temporary Use of Land for a Temporary Trailer at 2605 West 43rd Avenue

150057 USD 500 FRANK RUSHTON ELEMENTARY - SYNOPSIS: Final Plat for one (1) lot at 2605 West 43rd Avenue
150057 PLAN REVIEW APPLICATION #PR-2015-4 – CHIP CORCORAN -
SYNOPSIS: Preliminary and Final Plan Review for a new school (Frank Rushton) at
2605 West 43rd Avenue

Recording Secretary Parker stated that the following items should be included as part of
the record for this case:

1. The City’s currently adopted zoning and subdivision regulations;
2. The official zoning map for the area in question;
3. The City’s currently adopted Master Plan for the area in question;
4. The staff report and attachments dated March 9, 2015;
5. The application and other documents, plans, pictures and maps submitted by
the applicant in furtherance of the case and contained in the official file;
6. The Notice in the Wyandotte Echo dated February 12, 2015 for the special use
permit;

Ms. Parker asked if any member of the Planning Commission had any contact to
disclose concerning this case. (No one responded in the affirmative.)

Mr. Chip Corcoran, applicant, 1138 Cambridge Circle Drive, Kansas City, Kansas,
appeared in support of these applications. He stated that they are present with three (3)
applications relating to the construction of the new Frank Rushton Elementary School.
They will construct the school during the 2015-2016 school year while the existing
school remains in operation until the construction is completed. He stated that there is
a temporary trailer that houses two (2) classrooms and they intend to use that trailer for
the duration of the construction period and that is what necessitates the special use
permit. They need to relocate the trailer on-site during construction. They did hold a
neighborhood meeting on February 18th and there were lots of questions and
excitement about the new school but no opposition to the new school or construction.
They met with the Rosedale Development Association and there was excitement. The
new school will be a two-story structure and he feels it fits very well on the site. They
have submitted site plans and elevations to the staff.

Mr. Gilbert A. Pintar, 4178 Cambridge, Kansas City, Kansas, 66103 representing the
Hanover Heights Neighborhood Association, appeared in support of this application. He
stated that he was not able to attend the neighborhood meeting but he was told by
people that were able to attend that it is their understanding that the current parking
along 43rd Avenue is going away. 43rd Avenue is an arterial street and there is a lot of
traffic when school lets out. He stated that the plans are a much needed improvement
for this school. The concerns are the crosswalks being relocated, etc. He wanted to
make sure that is was his understanding that the parking along the south side of 43rd
Avenue was going away and the teachers will use the front parking lot that accesses off
43rd and the bus traffic would access through the south end through the one-way drop-
off area. The second thing also relates to child safety. The way the sidewalks are
proposed (looking at the landscape plan) there is good circulation on the east side of
the property. When you get to the west there is a missing link of sidewalk that should
be extended so the kids and adults going west towards Fisher have a sidewalk
connection to the street sidewalk on 43rd Avenue. The sidewalk dead-ends at the front

#SP-2015-9 and #PR-2015-4
March 26, 2015 13
parking lot. He stated that what happens now is that people park quickly and pick up kids but they park real close to the crosswalk so at the very least it needs to be designated where people can and cannot park. Hopefully that is being addressed with this new plan. There needs to be a way to prevent kids going west toward other streets not to cut through the parking lot for the teachers, etc. that will use the front parking.

Mr. Corcoran stated that there is an existing sidewalk along 43rd Avenue and Mr. Pintar is correct that from the northwest corner of the property to the southeast corner of the property is about 16’ in grade elevation and he is not certain that they have enough room to get a sidewalk that is ADA compliant without stairs up to the area he was speaking to. They did try to facilitate access to the school area from the east and the idea is to try to control where the kids are entering the property with the configuration they have. With regard to 43rd Avenue what happens now is that there is a lot of activity on 43rd Avenue in the morning and afternoon. There are a lot of kids crossing the street both at the crosswalk location and also not at the crosswalk location. The plan before the Commission is to alleviate that issue greatly if not completely. The bus traffic will come from 43rd Avenue (from the west) onto the property through the north entrance, circulate through the north side of the lot and then drop the kids off at the door (which is shown at the crosswalk location at the east.) The north parking lot is for teachers and visitors. The automotive drop off is going to occur on the south side of the site. This is intended to move the issue on 43rd Avenue off of 43rd Avenue and create a safer situation both separating the bus and automobile drop off traffic to the south side of the site to a more controlled situation. They have been working with the County Engineer and Traffic Engineer on adjacent sidewalk improvements and they will continue to coordinate that. He is not sure if they can facilitate an ADA access on the west side of the parking lot. He stated in the staff comments there is a question about fencing on the site. There is existing chain link fencing along the west property line and the east property line. He stated that they do intend to make some connections to the fencing along the north side of the new building and also on the south side of the new building. That will be similar type material but it would be a black vinyl coated type fencing product but will not be visible from 43rd Avenue. He stated that he believes that they are in compliance with staff comment number 6.

Planning Commissioner Gonzalez asked if there will be any traffic flowing with the adjacent residents on the south end that they need to be made aware of. Parents may want to take that road or do they take that road automatically. Mr. Corcoran stated currently they have both types of traffic accessing both the north and south side of the school facility so there is parent drop-off and bus drop-off and pick-up on the south side. There is also bus drop-off on 43rd Avenue. The neighborhood and streets will be affected but they have tried to minimize that. It is a 30-minute period in the morning and a 30-minute period in the afternoon so it is a limited amount of time. He further stated that they have tried to control it with the design of their parking lot and facilities. Mr. Gonzalez stated that he does not remember if the two streets (east and west) that are parallel are one-way streets. Mr. Corcoran stated they are not. He stated that they are working with the County Traffic Engineer as there is a grant to improve neighborhood sidewalks in the area so they are working to coordinate their improvements and the connections with that program and that does include a new crossing at 43rd Avenue and modernization signalization that should help the traffic flow as well.
Planning Commissioner Gonzalez asked if there will be a little education of the parents as to what they are doing now and what they need to do. Mr. Corcoran stated that the principal of the school is very good at educating people and there will be a new learning process with the new configuration and she has every intention of encouraging and directing the traffic to the appropriate locations. Mr. Brad Oliver, 711 West 151st Street, Overland Park, Kansas appeared in support of this application. He stated that it is a big concern but the district now has police officers that have the same empowerment as local police. That was one of the concerns that came up in the neighborhood meeting and they are really trying to enforce that. He gave Mr. Richardson what their strategy will be during construction and how they are going to address it and also post construction. He told everyone at the neighborhood meeting that they have plans but the first day will be messy and the second day is a little less and so on. There are still independent people that want to do what they want to do and it takes time to straighten that out. Overall when they are all done and three or four months after school starts they think that they will really help the traffic on 43rd Avenue.

No one appeared in opposition to this application.

Planning Director Richardson stated that he is fine with a chain link fence as long as it is not running along someone’s property line that does not already have a chain link fence. If it is a screen fence, then it needs to be the current standard. He will work that out with the applicant and the particulars where that fence is. He showed the Commission on the map where it will be acceptable for the chain link fence. He does not believe that it will be seen. Director Richardson stated that the applicant is still working with Public Works on the final location of the crosswalk when it is relocated; they need to get the separation between the drives and other streets correct. He stated that Mr. Pintar is correct that as the kids come down they are going to cut through and that needs to be resolved. The grades do not look too dissimilar on the east where there is a sidewalk. Barring a huge hardship in doing that he would put a stipulation to extend the sidewalk around the west end of the north parking lot and connect to 43rd Avenue. With that the staff recommends approval.

Planning Commissioner Gonzalez asked if staff has any concern about the fence being up before construction begins. Director Richardson stated that they will have a fence up during construction. Mr. Gonzalez asked if the light will stay on 43rd Avenue even though it might be moved somewhere. Director Richardson stated yes.

On motion by Ms. Huey, seconded by Ms. Pauley, the Planning Commission voted as follows to recommend APPROVAL of Special Use Permit Application #SP-2015-9:

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<td>Pauley</td>
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March 26, 2015
Urban Planning and Land Use Comments:

1. The temporary modular classroom shall be removed prior to the opening of the new Frank Rushton Elementary School. The applicant has indicated that the classroom will be used for one year, the 2015 – 2016 academic school year. Staff will not issue a TCO or Final CO for the new school until the trailer is removed from the premises.

   Applicant Response: Acknowledged.

2. Please provide color building elevations.

   Applicant Response: Please see color elevations provided with this response.

3. Staff has concerns about the lack of building articulation with the proposed concrete tilt-up panels. It should be noted that there are different material styles being used on the building, with thin brick paneling, precast concrete and precast concrete limestone panels but with the large, expansive sections of wall, staff does not want this building to appear overly dominant at the pedestrian scale. How do you intending on breaking up the façade through recesses, articulations and incorporating different building materials?

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Applicant Response: The fence denoted on the plan along the east and west property line is existing and shall remain in place. New fencing will be added both north of the building and south of the building, connecting the existing. This fencing will be black powder coated chain link fencing. Note: the new fencing will be out of the site lines of West 43rd Avenue.

Staff Response: The applicant has clarified the fence question, however if a fence is to be constructed around the perimeter of the site, it shall be wrought-iron with masonry columns every 32’ on center along the south, east and west property lines. This stipulation shall include fencing along the north property line adjacent to West 43rd Avenue.

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Applicant Response: Acknowledged. Landscape plan has been revised accordingly.

12. All landscaping shall be irrigated.

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13. Value engineering modifications that impact this approval may require additional approvals prior to authorizing construction.

  Applicant Response: Acknowledged.

14. Continue to work with Public Works to locate the pedestrian crossing of 43rd Street appropriately.

15. Add sidewalk from 43rd along the west and south sides of the parking lot.

Public Works Comments:

Special Use Permit:

A) Items that require plan revision or additional documentation before engineering can recommend approval:
   1) None

B) Items that are conditions of approval (stipulations):
   1) None

C) Comments that are not critical to engineering’s recommendations for this specific submittal, but may be helpful in preparing future documents:
   1) None

Plat:

A) Items that require plan revision or additional documentation before engineering can recommend approval:
   1. Provide a printout of the map Closure report for the plat boundary.


   2. You will need to provide this office with signed and sealed Section corner reference reports with a check and enveloped addressed to the Kansas State Historical Society or provide this office with copies of the reference reports, check and a cover letter that was sent to the Kansas State Historical Society.

     Applicant Response: Copies of the section corner reference reports, check and cover letter are attached herewith.
3. What documentation was used to put the PI in the south right-of-way line of 43rd Avenue?

Applicant Response: The south right-of-way of 43rd Avenue was determined by the use of pins found on Maple Leaf Lots Addition on the wet and Ireland & Peterson 1st Addition on the east. These plats were used in conjunction with the County Engineers Quarter Section Plat Map, which depicts the angle point in the right-of-way. This angle point also fits the topo along 43rd Avenue which depicts a distinct angle point in the sidewalk, curb lines and retaining walls. Attached please find the County Engineers Quarter Section Plat Map and a copy of the Topographic Survey.

4. You will need to provide a 10' U/E around the out boundary of the Plat.

Applicant Response: The plat has been revised accordingly. A reviewed copy is attached herewith.

5. You will need to add the following above the signature line for the Register of Deeds

State of Kansas) ) SS
County of Wyandotte)

This is to certify that this instrument.

Applicant Response: The plat has been revised accordingly. A reviewed copy is attached herewith.

6. Final plat requires construction drawing review. Because alignment and easement requirements of roads and sewers may affect the final plat, Engineering Division will not recommend approval of the final plat until the construction drawings for public infrastructure are approved.

Applicant Response: There are no public improvements contemplated as part of this project.

B) Items that are conditions of approval (stipulations):
1) None

C) Comments that are not critical to engineering’s recommendations for this specific submittal, but may be helpful in preparing future documents:
1) None

Plan Review:

A) Items that require plan revision or additional documentation before engineering can recommend approval:
1) Construction Plans shall be reviewed and approved prior to UG Final Approval and construction permit acquisition.
Applicant Response: Acknowledged.

Staff Response: Plans have been approved by staff.

B) Items that are conditions of approval (stipulations):
   1) Sidewalks/crosswalks, etc. shall be coordinated with the “Safe Routes to School” Project currently underway in Wyandotte County.

Applicant Response: Acknowledged.

C) Comments that are not critical to engineering’s recommendations for this specific submittal, but may be helpful in preparing future documents:
   1) None

Staff Conclusion:

The applicant has worked with staff to resolve the architectural concerns and Public Works issues. The redevelopment of this site will be a greater addition to the neighborhood. The layout of the parking lots will help ease the traffic congestion in the neighborhood.

On motion by Ms. Huey, seconded by Mr. Escobar, the Planning Commission voted as follows to APPROVE Frank Rushton Elementary Final Plat:

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Motion to APPROVE Passed: 7 to 0
Subject to the above stipulations

On motion by Ms. Huey, seconded by Mr. Gonzalez, the Planning Commission voted as follows to recommend APPROVAL of Plan Review Application #PR-2015-4:

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Schwartzman  Not Present
Walker  Not Present
Motion to recommend APPROVAL Passed: 7 to 0
Subject to the above stipulations
Ordinance No. ____________________


Be it ordained by the Unified Government Commission of Wyandotte/County/Kansas City, Kansas:

Section 1. That Chapter 27, Planning and Development, Article IV, Historic Landmarks and Historic Districts, Section 27-152 of the 2008 Code of Ordinances and Resolutions of the Unified Government of Wyandotte County/Kansas City, Kansas, is hereby amended to read as follows:

Sec. 27-152

Environs Review—Prerequisite to building permit

Purpose. The purpose of this regulation is to reinforce the policy set in Section 27-81 of this code.

Definitions. The following definitions control this section.

Administrative determination: A final decision by the director of planning or his/her designee.

Construction: The act of building, adding to or remodeling of a structure.

Development: Any man-made changes to improved or unimproved real estate, including but not limited to buildings or other structures, grading, filling, paving, excavation or storage of equipment or materials with or without permits.

Environs: The historic property’s associated surroundings and the elements or conditions which serve to characterize a specific place, neighborhood, district, or area. More specifically, a 500

(Published _______________________)
foot area surrounding a historic property or district listed on the National Register of Historic Places, the Register of Historic Kansas Places or has obtained designation as a Kansas City, Kansas Historic Landmark or District.

**Historically listed property:** Historical properties, buildings and sites that are listed on the National Register of Historic Places, the Register of Historic Kansas Places or has obtained designation as a Kansas City, Kansas Historic Landmark or District.

(a) **Environ standard**

No building or demolition permit No demolition, building, right-of-way (emergency permits excluded) or other development permits shall be issued within 500 feet of a historically listed property until it has been determined that the proposed construction and/or development will not damage, destroy or cause serious adverse external impacts to the environs of the historically listed property.

(b) **Environ review will be provided as follows:**

CHART HERE

Application

Administrative determination/Appeal** (As recommending body) / Appeal** (Final decision)

Environ review

Planning Department Staff/Landmarks Commission/Board of Commissioners

** If necessary. As a Certificate of Appropriateness
(c) Environ review standards

In making a determination concerning the environs of a historically listed property the following standards shall be considered:

1. The character of a historic property’s environs should be retained and preserved. The removal or alteration of distinctive buildings, structures, site or landscape features, spatial relationships, etc. that characterize the environs should be avoided.

2. The environs of a property should be used as it has been historically or allow the inclusion of new uses that require minimal change to the environs’ distinctive materials, architectural features, site characteristics and spatial relationships.

3. The environs of each property will be recognized as a physical record of its time, place, and use. Changes to the environs that have acquired historic significance in their own right should be retained and preserved.

4. Demolition of character-defining buildings, structures, site and landscape features, etc. in a historic property’s environs should be avoided. When the severity of deterioration requires removal within the environs, compatible reconstruction shall occur. (All demolitions require Landmark Commission approval.)

5. Archeological resources will be protected and preserved in place. If such resources must be disturbed, mitigation measures shall be undertaken.

6. New additions, exterior alterations, infill construction, or related new construction should not destroy character-defining features or spatial relationships that characterize the environs of a property. The New work
development shall be compatible with the historic materials, character-defining features, size, scale and proportion, and massing of the environs. New development should not create conditions that increase the discharge of surface water runoff, the need for additional screening, light pollution or similar adverse impacts on adjacent properties.

7. Moved or relocated historic structures properties that have not retained or acquired historic significance in their new environs shall be considered as artifacts without environs.

(d) Responsibility and Environ Application Submission Requirements

It is the responsibility of the landowner of a designated and historically registered property or environs to acknowledge these provisions that govern property improvements, intended to protect and preserve them for the benefit of adjacent neighborhood and City at large.

All submission for historical environs review are required to have the following:

1. A letter of explanation that gives a detailed scope of work, the applicant’s name, address, phone numbers, and e-mail, along with the name and contact information for the landowner. If applicable, contact information for the architect, engineer, surveyor, planner, and/or contractor.

2. If applicable, existing site pictures, detail sheets for significant elements, detailed construction or demolition drawings.

3. Other plans, miscellaneous details and studies as deemed necessary by the Director of Planning.

4. Completion of the basic information and pictures needed in the Kansas Historic Resource Inventory for the Kansas State Historic Preservation Office.
(e) Activities omitted for an environs review

The following activities are omitted from the historical environs review:

1. Replacement or repair of same size doors and windows. Door replacement should have a similar style to the one being replaced and window glass size cannot be reduced.

2. Interior remodeling or renovation if proper permits have been obtained.

3. Roof repair with similar in-kind materials and no expansion of roof area.

4. In-kind siding repair and replacement.

5. Landscaping and irrigation, excluding structures.

6. Signs allowed by code.

7. Walkways under six (6) feet in width.

8. Replacement of existing driveways, excluding new or expanded driveways and parking areas.

9. Other routine maintenance deemed appropriate by the Director of Planning.
PASSED BY THE COMMISSION OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS,
THIS _____ DAY OF _________________________, 2015.

_________________________________________
Mark Holland, Mayor/CEO

Attest:

_________________________________________
Unified Government Clerk

Approved as to form:

_________________________________________
Patrick Waters
Legal Department
AN ORDINANCE rezoning property hereinafter described located at approximately 4300 Leavenworth Road in Kansas City, Kansas, by changing the same from its present zoning of R-1(B) Single Family and C-1 Limited Business Districts to CP-2 Planned General Business District.

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS, AS FOLLOWS:

Section 1. It is hereby found and determined that a petition was filed on June 29, 2012, by the owners of property to have the zoning of said property changed from its present zoning of R-1(B) Single Family and C-1 Limited Business Districts to CP-2 Planned General Business District.

It is likewise found and determined that the Planning Commission published notice, mailed notices, held public hearing(s), prepared recommendations and followed the procedures provided by law.

Section 2. In compliance with recommendations of the Planning Commission, it is hereby ordained that the zoning of the following described property:

All of Lots 1 through 3, Seifert's Addition, a subdivision in Kansas City, Wyandotte County, Kansas, containing 37,680 square feet (0.865 Acres), more or less, located at approximately 4300 Leavenworth Road, Kansas City, Kansas,

be changed from its present zoning of R-1(B) Single Family and C-1 Limited Business Districts to CP-2 Planned General Business District as defined by the Zoning Ordinances of Kansas City, Kansas.

Section 3. Pursuant to the Code of City Ordinances, Section 27-466, the Governing Body approves the preliminary development plans, incorporated herein by reference, marked as the certified preliminary development plan, and maintained in the Urban Planning and Land Use Department as submitted to the Governing Body and received by the Unified Clerk.
Section 4. The Urban Planning and Land Use Department of Kansas City, Kansas, is hereby ordered and directed to cause such designation to be made on the official District Map of said City in its custody and to show the property herein described to be now zoned for CP-2 Planned General Business District. Said District Map, previously incorporated by reference by Section 27-408 of the Code of Ordinances of Kansas City, Kansas, is hereby reincorporated as part of the Zoning Ordinance as amended.

Section 5. This ordinance shall be in full force and effect from and after its passage, approval and publication in the Wyandotte Echo.

PASSED BY THE GOVERNING BODY OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS THIS_________ DAY OF________________, 2015.

UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS

BY:____________________________________
MARK HOLLAND
MAYOR/CHIEF EXECUTIVE OFFICER

ATTEST:

_____________________________
UNIFIED GOVERNMENT CLERK
140272
(First published_________________________)   #3074

ORDINANCE NO._______________

AN ORDINANCE rezoning property hereinafter described located at approximately 9910 France Family Drive in Kansas City, Kansas, by changing the same from its present zoning of A-G Agriculture, R-1 Single Family and CP-2 Planned General Business Districts to CP-2 Planned General Business District.

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS, AS FOLLOWS:

Section 1. It is hereby found and determined that a petition was filed on May 30, 2014, by the owners of property to have the zoning of said property changed from its present zoning of A-G Agriculture, R-1 Single Family and CP-2 Planned General Business Districts to CP-2 Planned General Business District.

It is likewise found and determined that the Planning Commission published notice, mailed notices, held public hearing(s), prepared recommendations and followed the procedures provided by law.

Section 2. In compliance with recommendations of the Planning Commission, it is hereby ordained that the zoning of the following described property:

ALL THAT PART OF THE FRACTIONAL NORTHWEST QUARTER OF SECTION 1, TOWNSHIP 11 SOUTH, RANGE 23 EAST, OF THE 6TH PRINCIPAL MERIDIAN, IN THE CITY OF KANSAS CITY, WYANDOTTE COUNTY, KANSAS, AND ALL OF LOTS 1 THROUGH 6, LAFFOONS LAKEVIEW, A SUBDIVISION IN THE CITY OF KANSAS CITY, WYANDOTTE COUNTY, KANSAS, AND LOTS 7-18 LAFFONS LAKEVIEW LOTS 7.18, A SUBDIVISION IN THE CITY OF KANSAS CITY, WYANDOTTE COUNTY, KANSAS, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF THE FRACTIONAL NORTHWEST QUARTER OF SAID SECTION 1, THENCE SOUTH 88 DEGREES 01 MINUTES 07 SECONDS WEST, WITH THE NORTH LINE OF THE FRACTIONAL NORTHWEST QUARTER OF SAID SECTION 1, A DISTANCE OF 344.00 FEET; THENCE SOUTH 01 DEGREES 58 MINUTES 53 SECONDS EAST, PERPENDICULAR TO THE NORTH
LINE OF THE FRACTIONAL NORTHWEST QUARTER OF SAID SECTION 1, A DISTANCE OF 65.00 FEET TO A POINT ON THE SOUTH RIGHT-OF-WAY OF PARALLEL PARKWAY, SAID POINT ALSO BEING ON THE WEST RIGHT-OF-WAY OF N. 98TH STREET, AND SAID POINT BEING THE POINT OF BEGINNING; THENCE WITH THE WEST RIGHT-OF-WAY OF N. 98TH STREET ON A CURVE TO THE LEFT HAVING A RADIUS OF 5779.58 FEET, A CENTRAL ANGLE OF 12 DEGREES 46 MINUTES 32 SECONDS, WITH AN INITIAL TANGENT BEARING OF SOUTH 02 DEGREES 14 MINUTES 02 SECONDS EAST, AN ARC DISTANCE OF 1288.71 FEET TO A POINT OF REVERSE CURVATURE; THENCE CONTINUING WITH THE WEST RIGHT-OF-WAY OF N. 98TH STREET ON A CURVE TO THE RIGHT HAVING A RADIUS OF 5679.58 FEET, A CENTRAL ANGLE OF 04 DEGREES 00 MINUTES 49 SECONDS, AN ARC DISTANCE OF 397.85 FEET; THENCE SOUTH 38 DEGREES 14 MINUTES 31 SECONDS WEST, CONTINUING WITH THE WEST RIGHT-OF-WAY OF N. 98TH STREET, A DISTANCE OF 39.69 FEET TO A POINT ON THE NORTH RIGHT-OF-WAY OF FRANCE FAMILY DRIVE; THENCE SOUTH 87 DEGREES 20 MINUTES 51 SECONDS WEST, WITH THE NORTH RIGHT-OF-WAY OF FRANCE FAMILY DRIVE, AND NO LONGER WITH THE WEST RIGHT-OF-WAY OF N. 98TH STREET, AND PARALLEL WITH THE SOUTH LINE OF THE FRACTIONAL NORTHWEST QUARTER OF SAID SECTION 1, A DISTANCE OF 814.92 FEET TO A POINT OF CURVATURE; THENCE CONTINUING WITH THE NORTH RIGHT-OF-WAY OF FRANCE FAMILY DRIVE ON A CURVE TO THE LEFT HAVING A RADIUS OF 2914.79 FEET, A CENTRAL ANGLE OF 10 DEGREES 37 MINUTES 41 SECONDS, AN ARC DISTANCE OF 540.68 FEET; THENCE CONTINUING WITH THE NORTH RIGHT-OF-WAY OF FRANCE FAMILY DRIVE, SOUTH 87 DEGREES 20 MINUTES 51 SECONDS WEST, PARALLEL WITH THE SOUTH LINE OF THE FRACTIONAL NORTHWEST QUARTER OF SAID SECTION 1, A DISTANCE OF 217.14 FEET TO A POINT ON THE EAST RIGHT-OF-WAY OF INTERSTATE 435; THENCE NORTH 15 DEGREES 55 MINUTES 24 SECONDS WEST, WITH THE EAST RIGHT-OF-WAY OF INTERSTATE 435, AND NO LONGER WITH THE NORTH RIGHT-OF-WAY OF FRANCE FAMILY DRIVE, A DISTANCE OF 942.21 FEET; THENCE NORTH 13 DEGREES 33 MINUTES 20 SECONDS EAST, CONTINUING WITH THE EAST RIGHT-OF-WAY OF INTERSTATE 435, A DISTANCE OF 568.70 FEET; THENCE NORTH 38 DEGREES 20 MINUTES 40 SECONDS EAST, CONTINUING WITH THE EAST RIGHT-OF-WAY OF INTERSTATE 435, A DISTANCE OF 366.18 FEET TO A POINT ON THE SOUTH RIGHT-OF-WAY OF PARALLEL PARKWAY; THENCE NORTH 88 DEGREES 01 MINUTES 07 SECONDS EAST, CONTINUING WITH THE EAST RIGHT-OF-WAY OF INTERSTATE 435, AND WITH THE SOUTH RIGHT-OF-WAY OF PARALLEL PARKWAY, AND PARALLEL WITH THE NORTH LINE OF THE FRACTIONAL
NORTHWEST QUARTER OF SAID SECTION 1, A DISTANCE OF 325.53 FEET; THENCE NORTH 54 DEGREES 19 MINUTES 23 SECONDS EAST, CONTINUING WITH THE EAST RIGHT-OF-WAY OF INTERSTATE 435 AND THE SOUTH RIGHT-OF-WAY OF PARALLEL PARKWAY, A DISTANCE OF 72.10 FEET; THENCE NORTH 88 DEGREES 01 MINUTES 07 SECONDS EAST, CONTINUING WITH THE EAST RIGHT-OF-WAY OF INTERSTATE 435, AND WITH THE SOUTH RIGHT-OF-WAY OF PARALLEL PARKWAY, AND PARALLEL WITH THE NORTH LINE OF THE FRACTIONAL NORTHWEST QUARTER OF SAID SECTION 1, A DISTANCE OF 42.17 FEET; THENCE SOUTH 02 DEGREES 22 MINUTES 58 SECONDS EAST, WITH THE SOUTH RIGHT-OF-WAY OF PARALLEL PARKWAY, AND NO LONGER WITH THE EAST RIGHT-OF-WAY OF INTERSTATE 435, A DISTANCE OF 10.00 FEET; THENCE NORTH 88 DEGREES 01 MINUTES 07 SECONDS EAST, CONTINUING WITH THE SOUTH RIGHT-OF-WAY OF PARALLEL PARKWAY, AND PARALLEL WITH THE NORTH LINE OF THE FRACTIONAL NORTHWEST QUARTER OF SAID SECTION 1, A DISTANCE OF 460.02 FEET; THENCE NORTH 89 DEGREES 14 MINUTES 20 SECONDS EAST, CONTINUING WITH THE SOUTH RIGHT-OF-WAY OF PARALLEL PARKWAY, A DISTANCE OF 234.91 FEET; THENCE NORTH 88 DEGREES 01 MINUTES 07 SECONDS EAST, CONTINUING WITH THE SOUTH RIGHT-OF-WAY OF PARALLEL PARKWAY, AND PARALLEL WITH THE NORTH LINE OF THE FRACTIONAL NORTHWEST QUARTER OF SAID SECTION 1, A DISTANCE OF 84.91 FEET TO THE POINT OF BEGINNING. 2,670,066 SQ. FT. OR 61.296 ACRES MORE OR LESS, located at approximately 9910 France Family Drive, Kansas City, Kansas,

be changed from its present zoning of A-G Agriculture, R-1 Single Family and CP-2 Planned General Business Districts to CP-2 Planned General Business District as defined by the Zoning Ordinances of Kansas City, Kansas.

Section 3. Pursuant to the Code of City Ordinances, Section 27-466, the Governing Body approves the preliminary development plans, incorporated herein by reference, marked as the certified preliminary development plan, and maintained in the Urban Planning and Land Use Department as submitted to the Governing Body and received by the Unified Clerk.

Section 4. The Urban Planning and Land Use Department of Kansas City, Kansas, is hereby ordered and directed to cause such designation to be made on the official District Map of said City in its custody and to show the property herein described to be now zoned for CP-2 Planned General Business District. Said District Map, previously incorporated by reference by Section 27-408 of the Code of Ordinances of Kansas City, Kansas, is hereby reincorporated as part of the Zoning Ordinance as amended.
Section 5. This ordinance shall be in full force and effect from and after its passage, approval and publication in the Wyandotte Echo.

PASSED BY THE GOVERNING BODY OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS THIS __________ DAY OF ________________, 2015.

UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS

BY: ________________________________
    MARK HOLLAND
    MAYOR/CHIEF EXECUTIVE OFFICER

ATTEST:

_____________________________
UNIFIED GOVERNMENT CLERK
ORDINANCE NO._________

AN ORDINANCE vacating a 15 foot wide Sanitary Sewer Easement, recorded in Plat Bk. 41, Pg. 35, and lying 7.50 feet on both sides of the following described centerline and whose sidelines are either lengthened or foreshortened to terminate at their respective property lines, being all that part of Lot 34, The Legends at Village West, Fifth Plat, a subdivision lying in the Northwest Quarter of Section 2, Township 11 South, Range 23 East, both being in the City of Kansas City, Wyandotte County, Kansas, and being more particularly described as follows: (Note: Held South 88 degrees 02 minutes 00 seconds West along the North line of the Northwest Quarter of Section 2, Township 11 South, Range 23 East - Matches The Legends of Village West Third and Fifth Plats), COMMENCING at the Northeast corner of the Northwest Quarter of Section 2, Township 11 South, Range 23 East; Thence South 88 degrees 02 minutes 00 seconds West, along the North line of the Northwest Quarter of said Section 2, a distance of 1013.22 feet to a point, Thence South 01 degrees 58 minutes 00 seconds East, departing the North line of said Northwest Quarter, a distance of 759.48 feet, to a point on the centerline of a 15 foot wide Sanitary Sewer Easement, recorded in Plat Bk. 41, Pg. 35, said point also being on the South line of said Lot 34, and also the POINT OF BEGINNING; Thence North 32 degrees 51 minutes 08 seconds West, along the centerline of said Sanitary Sewer Easement, a distance of 95.25 feet to a point; Thence North 03 degrees 50 minutes 20 seconds West, continuing along the centerline of said Sanitary Sewer Easement a distance of 355.88 feet, to the point of termination of said centerline, containing 6,767 Square Feet or 0.1553 Acres, more or less, located at approximately 1929 Village West Parkway, Kansas City, Kansas.

BE IT ORDAINED BY THE GOVERNING BODY OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS, AS FOLLOWS:

Section 1. That the following described utility easement in Kansas City, Kansas be and the same is hereby vacated:

Vacation of a 15 foot wide Sanitary Sewer Easement, recorded in Plat Bk. 41, Pg. 35, and lying 7.50 feet on both sides of the following described centerline and whose sidelines are either lengthened or foreshortened to terminate at their respective property lines, being all that part of Lot 34, The Legends at Village West, Fifth Plat, a subdivision lying in the Northwest Quarter of Section 2,
Township 11 South, Range 23 East, both being in the City of Kansas City, Wyandotte County, Kansas, and being more particularly described as follows:
(Note: Held South 88 degrees 02 minutes 00 seconds West along the North line of the Northwest Quarter of Section 2, Township II South, Range 23 East - Matches The Legends of Village West Third and Fifth Plats), COMMENCING at the Northeast corner of the Northwest Quarter of Section 2, Township 11 South, Range 23 East; Thence South 88 degrees 02 minutes 00 seconds West, along the North line of the Northwest Quarter of said Section 2, a distance of 1013.22 feet to a point, Thence South 01 degrees 58 minutes 00 seconds East, departing the North line of said Northwest Quarter, a distance of 759.48 feet, to a point on the centerline of a 15 foot wide Sanitary Sewer Easement, recorded in Plat Bk. 41, Pg. 35, said point also being on the South line of said Lot 34, and also the POINT OF BEGINNING; Thence North 32 degrees 51 minutes 08 seconds West, along the centerline of said Sanitary Sewer Easement, a distance of 95.25 feet to a point; Thence North 03 degrees 50 minutes 20 seconds West, continuing along the centerline of said Sanitary Sewer Easement a distance of 355.88 feet, to the point of termination of said centerline, containing 6,767 Square Feet or 0.1553 Acres, more or less, located at approximately 1929 Village West Parkway, Kansas City, Kansas.

Section 2. The City of Kansas City, Kansas, reserves to itself the right to, at any time after the effective date of this ordinance, reenter or permit a public utility to reenter that portion of said tract of land hereby vacated for the purpose of repairing, installing, constructing or reconstructing any public utilities, such as sewers, conduits, electric light pole lines, etc. that are now or may hereafter be installed in the tract of land hereby vacated.

Section 3. This ordinance shall take effect and be in force from and after its passage, approval, and publication in the WYANDOTTE COUNTY ECHO.

PASSED BY THE GOVERNING BODY OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS, THIS ______ DAY OF ____________, 2015.

UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS

BY: ____________________________
MARK HOLLAND
MAYOR/CHIEF EXECUTIVE OFFICER

ATTEST:

______________________________
UNIFIED GOVERNMENT CLERK

#U/E-2015-1 Ordinance
To: Unified Government Board of Commissioners  
From: City Staff  
Date: March 26, 2015  
Re: Petition #SP-2015-6 (150056)

GENERAL INFORMATION

Applicant: Thai Johnson  
Status of Applicant: Owner  
4708 Kimball Avenue  
Kansas City, KS  

Requested Action:  
Special Use Permit to allow the parking of a tow truck at the residence  

Date of Application:  
January 23, 2013  

Purpose:  
To park a tow truck at a residential property  

Property Location:  
4708 Kimball Avenue  

Existing Zoning: R-1 Single Family District
Existing Surrounding Zoning: North: R-1 Single Family District  
South: R-1 Single Family District  
East: R-1 Single Family District  
West: R-1 Single Family District

Existing Uses: North: Single Family Residence 
South: Single Family Residence 
East: Single Family Residence 
West: Single Family Residence

Total Tract Size: .22 acre

Master Plan Designation: The Master Plan designates this property as low density residential

Major Street Plan: Kimball Avenue is a designated local street

Advertisement: The Wyandotte Echo – February 12, 2015  
Letters to Property Owner – February 10, 2015 and March 16, 2015

Public Hearings: March 9, 2015 and March 26, 2015

Public Opposition: A neighbor, Marsha Rupp, has called and expressed opposition to this proposal. She is the head of the area’s neighborhood watch group and is citing safety concerns. Ms. Rupp, along with another neighbor, appeared in opposition at the March 9, 2015 City Planning Commission meeting.

PROPOSAL

Detailed Outline of Requested Action: The applicant seeks a Special Use Permit to park a tow truck on their residential property.

City Ordinance Requirements: 27-1251 through 27-1270

FACTORS TO BE CONSIDERED

1. The Character of the Neighborhood.
   The character of the neighborhood is residential in nature.

2. The zoning and uses of properties nearby and the proposed use’s expected compatibility with them.
The proposed use is not of ideal compatibility in a residential area. Tow trucks often make loud noises at erratic times, creating a disturbance for neighboring residents.

3. **The suitability of the property for the uses to which it has been restricted. Will removal of the restrictions detrimentally affect nearby property.**

The property in question is zoned R-1 Single Family, Staff believes this is the best use for the property.

4. **The length of time the property has remained vacant as zoned.**

The property is the residence of the applicant.

5. **The degree of conformance of the proposed use to the Master Plan.**

The Master Plan does not specifically address Special Use Permits.

6. **Whether the proposed use will result in increasing the amount of vehicular traffic to the point where it exceeds the capacity of the street network to accommodate it.**

The storage of a tow truck would have some impact on vehicle circulation whenever the truck would be leaving or returning to the property. Trucks of this size have a larger turning radius and may need to make wide turns. These wide turns do take slightly longer to execute. While turning, it is a possibility that traffic could build up behind the truck. Staff has concluded that the traffic circulation is not ideal, but the vehicular traffic and the street network can accommodate trucks of this size.

7. **Whether the proposed use is reasonably necessary for the convenience and welfare of the public and will not substantially or permanently injure the appropriate use, visual quality, or marketability of adjoining property.**

The proposed use is not a convenience to the mass public. It is only convenient for the applicant.

8. **Whether the noise, vibration, dust, or illumination that would normally be associated with such use is of such duration and intensity as to create problems for near-by property.**

Noise from diesel engines of this size can produce noise louder than a normal car engine. The applicant needs to inform staff of the times that the trucks will be running on the site and for how long. Staff believes that the response from neighbors at the public hearing should gauge if the noise of the truck engine is an issue. Vibration, dust, and illumination should not be a substantial issue with this application.
9. **Whether the proposed use will pollute the air, land or water.**

   This is not foreseen to be an issue.

10. **Whether the use would damage or destroy an irreplaceable natural resource.**

    This is not foreseen to be an issue.

11. **The relative gain to the public health, safety, and welfare as compared to the hardship imposed on the individual landowner or landowners.**

    Any hardship that might result from the denial of this special use permit would be in the form of requiring the petitioner to find a commercial location for the truck and his business at what would presumably be a significantly greater expense.

12. **Whether the proposed use would result in overcrowding of land or cause undue concentrations of population.**

    This is not foreseen to be an issue.

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**PREVIOUS ACTIONS**

There has been no previous action on this property.

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**NEIGHBORHOOD MEETING**

The applicant held a neighborhood meeting on February 18, 2015 at 6 pm. No residents were in attendance.

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**KEY ISSUES**

1. Hours of operation

2. The applicant has not indicated a foreseeable end to the temporary special use permit.

3. Location of the truck and lack of screening from neighbors.

4. Neighborhood opposition regarding proximity to school and related safety concerns.
PLANNING COMMISSION RECOMMENDATION

The Planning Commission voted 6 to 1 to recommend approval of Special Use Permit Application #SP-2015-6, subject to:

1. No loaded truck shall be permitted on the property.
2. No Emergency Lights.
3. No idling.
4. The applicant agrees to allow code enforcement officers access to property to investigate neighborhood complaints.
5. Approval is for one (1) year.

STAFF COMMENTS AND SUGGESTIONS

The staff concurs with the recommendation of the City Planning Commission.

STAFF RECOMMENDATION

Staff recommends that the Board of Commissioners make the findings contained within the staff report related to Factors to be Considered, and Key Issues and recommends APPROVAL of Petition #SP-2015-6 subject to all comments and suggestions outlined in this staff report.

ATTACHMENTS

March 9, 2015 City Planning Commission Minutes
Aerial Map
Zoning Map
Photos submitted by applicant
Neighborhood meeting information

REVIEW OF INFORMATION AND SCHEDULE

<table>
<thead>
<tr>
<th>Action</th>
<th>Planning Commission</th>
<th>Unified Government Commission</th>
</tr>
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<tr>
<td>Public Hearing</td>
<td>March 9, 2015</td>
<td>March 26, 2015</td>
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<tr>
<td>Special Use</td>
<td>Approval</td>
<td></td>
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</tbody>
</table>

STAFF CONTACT: Jamie Ferrisjferris@wycokck.org

#SP-2015-6 March 26, 2015
MOTIONS

I move the Unified Government Board of Commissioners APPROVE Petition #SP-2015-6 as meeting all the requirements of the City code and being in the interest of the public, health safety and welfare subject to such modifications as are necessary to resolve to the satisfaction of City Staff all comments contained in the Staff Report; and the following additional requirements:

1. ___________________________; 
2. ___________________________; And
3. ___________________________.

OR

I move the Unified Government Board of Commissioners DENY Petition #SP-2015-6, as it is not in compliance with the City Ordinances and as it will not promote the health, safety and welfare of the City of Kansas City, Kansas; and other such reasons that have been mentioned.

MARCH 9, 2015 CITY PLANNING COMMISSION MINUTES:

150056 SPECIAL USE PERMIT APPLICATION #SP-2015-6 – MIDWEST TOW -
SYNOPSIS: Special Use Permit for the Temporary Use of Land to park a tow truck in the driveway at 4708 Kimball Avenue

Recording Secretary Parker stated that the following items should be included as part of the record for this case:

1. The City’s currently adopted zoning and subdivision regulations;
2. The official zoning map for the area in question;
3. The City’s currently adopted Master Plan for the area in question;
4. The staff report and attachments dated March 9, 2015;
5. The application and other documents, plans, pictures and maps submitted by the applicant in furtherance of the case and contained in the official file;
6. The Notice in the Wyandotte Echo dated February 12, 2015;

Ms. Parker asked if any member of the Planning Commission had any contact to disclose concerning this case. Planning Commissioner Escobar stated that he was approached by some people about the status of this application.

Mr. Nicholas Porto, attorney for the applicant, 1600 Baltimore Avenue, Suite 200A, Kansas City, Missouri, 64108, appeared in support of this application. He stated that
his client, Mr. Johnson, is also present this evening and is an employee of Midwest Tow, which is a long-standing company. As part of the business, Midwest Tow participates in the tow rotation of several law enforcement entities including the Kansas Highway Patrol and Kansas Turnpike Authority. He stated that as part of Mr. Johnson’s employment, he is required to take his tow vehicle home at night on Mondays and Wednesdays from 6:00 p.m. to 6:00 a.m. and every other weekend. During those times Mr. Johnson is on call at which time he will respond to the tow rotation calls. A tow rotation is a mechanism used by local law enforcement officers whereby tow calls are distributed to participating tow companies on a rotating basis. Tows distributed pursuant to these rotations usually involve serious motor vehicle accidents and/or criminal activities. The reason that this is important is that the Kansas Highway Patrol and Kansas Turnpike Authority who administer these tow rotations require a response time within 20 minutes. It is very common in the tow industry for tow operators who work for tow companies that participate in this rotation to take their vehicles homes at night. This is not to say that every night Mr. Johnson takes his tow vehicle home; it is on an as needed basis. According to Mr. Johnson fifty percent of the time he has a tow vehicle at home at night or every other weekend there is a call. The other fifty percent of the time the truck is sitting in the driveway of his home. The truck that he brings home is a flat-bed tow truck that he will park in his driveway on Mondays and Wednesdays from 6:00 p.m. to 6:00 a.m. and every other weekend. At no time will it ever be loaded with a vehicle. The tow truck during these times is his primary mode of transportation; there are no other vehicles parked in the driveway. He does not travel in the tow vehicle recreationally; it mainly sits there with him during those times. At no time will he activate his emergency lights or the light in his driveway at night so there will be no disturbance. They have been in contact with the immediate neighbors and they have not expressed any opposition to the request of a special use permit. The also held a neighborhood meeting and no one within 200’ showed up and voiced any opposition. He stated that under the staff comment section on page 5 there were some questions that he would like to respond to:

1. How frequently will the truck be at the property and what are the time frames associated with this? (The truck will be there Monday and Wednesday nights from 6:00 p.m. to 6:00 p.m. and every other weekend.)
2. For how long are you planning to park this truck at this location. (The truck will only be there during the above times minus when it is on a call.)
3. How will you address the safety concerns raised by the neighbors, including the ability of children to play on or around the vehicle? (This is not a situation where the truck is sitting there and Mr. Johnson is not there. Mr. Johnson will be there 24/7 and it is left unattended and children would be in a position to play on or around it.)
4. He stated that in the cases listed where large motor vehicles have been requested for special use permit to park the vehicles there is a note that said that previously approved applications included the following stipulations:
   - No loaded truck shall be permitted on the property. (There will never be a time that the truck will be loaded.)
If approved the applicant agrees to allow Code Enforcement officers access to the property to investigate neighborhood complaints. (Yes, they agree to that.)

He stated that they would request a limited special use permit for Mr. Johnson to park a flatbed tow truck on Mondays and Wednesdays from 6:00 p.m. to 6:00 a.m. and every other weekend.

Planning Commissioner Gonzalez asked how long his client has been in business and with the tow truck at his house. Mr. Johnson stated that he has been in the business for about 2 ½ years. He moved into this house right before Christmas and every other place that he has lived in the 2 ½ years he has been running the tow truck; he has always taken his truck home and all the employees took trucks home when they were on call and never had an issue. This is the first time that he has had an issue parking the truck at his house. Everyone he talked to when he moved in was asked if it was going to bother them and they stated no because they know who to call if they need a tow. He stated that one neighbor asked for a jump-start and another asked how much he would charge to tow his car down to 50th and Parallel Parkway. He pointed out the four (4) houses on the map that he talked to the people and they do not have any objections. Mr. Gonzalez asked if he has any children. Mr. Johnson stated yes, he has a 7 year old daughter. Mr. Gonzalez asked counsel if he represents the other tow truck drivers with this particular company and is he aware of where the other employees on-call live (whether they are in Wyandotte County or other counties.) Mr. Porto stated yes, he does represent this company and has never had this issue with this company and these drivers. He does not know where they reside. He represents almost every tow company in the Kansas City Metropolitan area. He stated that it is a common practice in the tow industry for tow drivers to take their vehicles home at night. With Mid-West Tow and this driver, it is not uncommon for a driver to take the vehicle home every night. In this situation, Mid-West has deviated from this only requiring having this done twice a week and every other weekend. Mr. Gonzalez asked if all he does is tow and is he pretty busy so he is not home when he is working. Mr. Porto stated that 50% of the time when he takes the vehicle home he will not get any calls and the remaining 50% would be sporadic. The majority of this would be tow rotation calls. Mr. Gonzalez asked if it is routine when he backs up for the vehicle to beep as it can be very loud. Mr. Johnson stated yes, and he asked the four (4) neighbors that he pointed out earlier since they are the ones that have to deal with the beeping, if it bothered them. It is loud but it is not so overly loud that the entire neighborhood would hear it. They told him that they do not hear it. If there was a complaint, he could unplug it and then plug it back in. He stated that there is one driver that lives in Wyandotte County that takes his truck home every night but he cannot remember where he lives. There is another driver in Claycomo and he has his truck home every night. Mr. Porto stated that with regard to the beeping issue if that was a condition of the approval, it could be a DOT regulation but if it is not, they could entertain that as a restriction on the special use permit.

Planning Commissioner Escobar stated that he noticed that the street is very narrow; has he met cars on the street when he was coming or going. Mr. Johnson stated that
Mr. Escobar asked if school buses go down this street. Mr. Johnson stated that the school buses stay toward 46th Street and 47th Terrace. They really do not come down the narrower streets. The shorter buses come down a couple of narrower streets. His truck is no longer than the short school bus. Mr. Escobar asked if he has been approached either by Code Enforcement or the Police Department saying that this size of truck is not permitted in that residential area. Mr. Johnson stated only when Mrs. Rupp has called them. They will come and they have said something but at the same time say that they do not care but have to come because Ms. Rupp has called. He stated that none of them said anything about the code until they started the paperwork for the special use permit. Mr. Porto stated this is not a situation whereby he has been ticketed. The first time he was made aware of this, he applied for a special use permit.

Planning Commissioner DeWitt asked how far away the complainant lives from his house. Mr. Johnson stated that she is beyond 200’ and that is why she did not receive notice of the neighborhood community meeting. He stated that the address is on 46th Street. Mr. DeWitt asked if she drives down that street. Mr. Johnson stated that the only time he has seen her drive by his house is if they are going to 47th Terrace to go somewhere and after he applied for the special use permit she came by and took pictures. That is not to say that she does not drive by more often. Mr. Escobar asked if he lets his truck idle when he gets a call or does he take right off. Mr. Johnson stated that he gets in it and goes. When it is cold all the trucks have plug ins; they are block heaters and all diesels have them. He just gets in and goes so it does not idle. When it does idle, his jeep is louder than the truck.

Planning Commissioner Gonzalez asked when he lets the truck idle if that is his gas or the company gas. Mr. Johnson stated it is company gas. He stated that he came from Lawrence and he also tried to start the turn and go and turn it off immediately when he got home. He does not want to disrupt his neighbors’ lives. There are some other kids that live in the neighborhood. He stated that he tries to turn it off as soon as possible. Mr. Porto stated that if there is a concern about idling they would consider that a stipulation of the approval.

Planning Commissioner Huey asked what would be the hardship to him if this special use permit is denied with regard to the requirements for work. How long does it take him to get to and from work? Mr. Johnson stated that the major hardship would be the response time because it takes him 15 minutes to get to his company after he gets dressed and starts his jeep. There would be no way he could make the required response time.

Planning Commissioner Gonzalez asked if this application is approved with the stipulation to find other locations to park this truck would he be able to do that. Mr. Porto stated that they explored other commercial type locations within the area and none were appropriate. They could endeavor to do that if it was approved for a short-
term special use permit. He stated that he has had this type of case in other cities and he has won some and lost some. Mr. Johnson is the only one that has applied for a short-term permit with two (2) days a week and every other weekend; most take their trucks home every night. He would ask that that be given special consideration. Mr. Johnson stated that with regard to finding another location to park the truck, there is a parking lot at 47th and Parallel, it is south of his home and if the accident is north, he has to back track to the south, get in the truck and then go north plus the time getting in and out of his truck. Pretty much all tow truck drivers take their response vehicles home. They fall under the same guidelines as police officers, EMT – they are also emergency respond team vehicles. That is why they have the red and blue lights and not the yellow lights. Mr. Gonzalez asked if the Commission asked for that consideration you don’t see that much of a hardship parking in that parking lot he mentioned. Mr. Johnson stated that it would be a hardship because it would put him behind on the response time for getting to the site. Mr. Gonzalez asked if that is how he is measured. Mr. Johnson stated yes. They have 20 minute response time because they are emergency personnel to get a road cleaned. If an accident is blocking two (2) lanes of the highway, they do not want that highway closed any longer than possible. They are called right after the police department and ambulance. Mr. Gonzalez asked counsel what his response it to that if the Commission put a stipulation asking the applicant to find a remote area to park his truck. Mr. Porto stated that they would endeavor to find a location and come back to the Planning Commission. They would welcome a short-term special use permit to see how it went and during that time they could seek out other locations to see if there is anything suitable. They could also see during that time if there was further opposition. With regard to the response times often times in the State of Kansas the tow truck drivers are responsible for clearing the highways and that is a public safety issue. The longer the response time the longer the highway is blocked.

Planning Commissioner Escobar asked if he has personal vehicles and where does he park them. Mr. Johnson stated at the tow lot. Mr. Escobar asked where the lot is located. Mr. Johnson stated 400 Kansas Avenue. Mr. Escobar stated that it would still be a long ways to go to get his truck. Mr. Johnson stated it is a 10 to 15 minute drive to get the truck before he went to the call. Mr. Escobar asked if he uses the tow truck for his personal vehicle. Mr. Johnson stated no, it is company policy that they do not use the trucks for personal runs. Mr. Porto stated that when the drivers are on call there are very serious restrictions as to what they can and cannot do with the truck while they have it home at night. The company does not want the drivers driving around in a several thousand dollar truck and they are to be home waiting for calls.

Mrs. Marsha Rupp, 2816 North 46th Street, Kansas City, Kansas, appeared in opposition to this application. She stated that she has been the neighborhood watch leader for 17 years. There are only two (2) neighbors on his block that pay dues and attend the meetings. She further stated that there are other members on Yecker and it is just as narrow as Kimball. She stated that she is concerned for the children. She submitted pictures, a letter from the school and a petition in opposition. She stated that Mr. Johnson called her on the phone and she told him that as a neighborhood watch
leader she does not have much to follow on how to do things so she follows codes, laws and ordinances of the city. She stated that she was told by the Police Department that if they do that, a judge will back them. There are a lot of children in the neighborhood and within the boundaries of her area school buses run on the streets. Two buses run down Kimball; one is 410 and the other 69. One bus runs down and one runs up. If one bus is going down and he is going up there is not going to be any room to pull over unless someone’s yard is torn up. Two people on the petition told her that they have had truck tire marks in their yards. If yards are being torn up, they have to be fixed because if it looks terrible it runs down the property values of everyone else in the neighborhood. It is really dangerous to have these types of vehicles in the neighborhood. She asked her Code Enforcement person why these types of vehicles are not allowed in neighborhoods and she was told one thing was the weight and tearing up the roads. This road is only 16’ wide the engineer of the city told her. The other reason is that children see the flat bed and like to climb things. They could hide under the truck and Mr. Johnson could come out in a hurry and start his vehicle and there could be a fatality. She stated that she is not saying that will happen, but there is that one chance that it would. This is a school area, kids are riding bicycles and kids are walking from West Junior High School. She has the listings of when the buses run. There are places on Leavenworth Road that he might be able to park in the open. On their own cars they have clubs or alarm systems so they can protect them. She understands that if this is his vehicle and he is concerned about the safety of it maybe he could get with one of the commercial property owners and he could put a club or alarm on it like they have to do. This is an industrial vehicle and not a residential vehicle. She talked to the neighbors that have children about this proposal. The two (2) gentlemen that he said he talked to are single men that do not have children. As Hillary Clinton would say, “It takes a village to raise a child.” She thinks that everyone needs to be concerned about the children.

Mr. Alejandro Ledesma, 4704 Kimball Avenue, appeared in opposition to this application. He stated that they are all concerned about the children. The applicant stated that he spoke to the neighbors but did not speak to him; he has two girls ages 8 and 5. The kids have been inside because of the weather but now it is getting better and his girls like to be outside riding their bicycles. There is a little hill that starts at 46th and Kimball and at the end of the hill you cannot see anything. When the bus drops off the kids, he knows when they are there because his dog barks. The kids like to play in the park and he sees them going up and down the street. They like to use their bikes and skates. He stated that if one person is going to get a chance, which is going to be next.

Planning Director Richardson stated that the applicant has been willing to work with the staff on several things but he thinks that disabling the back-up beeper is probably a DOT violation. With children around he does not think that is a good idea because it gives them a warning. This is a limited time and it is on the cusp of things that have been approved before. This is a narrow street. Director Richardson stated that he might be inclined to recommend approval of three (3) months to give him an opportunity
to find a new place for the truck. There are kid issues there and this will be prime time for them being outside.

Planning Commissioner Connelly asked what the zoning code violation is; is it parking the truck at the residence or driving down the street. Director Richardson stated that it is parking in a residential zone. He further stated that the staff does not have many people come to them with this situation before they are ticketed, which makes him want to give him some time.

Planning Commissioner Gonzalez asked if time is important and if that is how they are measured. If there was five (5) foot of snow, he would want his vehicle at his house. If he has his car at the lot most of the time then he can come to work and park his car. Director Richardson stated that time is very critical. He has sat in many meetings concerning I-70 and I-35 improvements to those roads that might cost a billion dollars to make traffic flow better. One of the strategies before lanes are added or major improvements are done is to become more effective in clearing accident so the traffic flow is not impeded. He stated that he would believe the 20 minute time and he would anticipate Kansas working on that as Missouri is more effective by 10 or 12 minutes with regard to accident clearing. Mr. Gonzalez stated if the applicant is home with a sick 7 year old daughter and he cannot go to work that day, they have to call the driver from Claycomo so why can't everyone be denied to park their truck in Wyandotte County. They could find drivers from other counties. Director Richardson stated that the Board of Commissioners has allowed this type of operation so they can make application to do this.

On motion by Mr. Ernst, seconded by Dr. DeWitt, the Planning Commission voted as follows to recommend APPROVAL of Special Use Permit Application #SP-2015-6:

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Motion to recommend APPROVAL Passed: 6 to 1

Subject to:
1. No loaded truck shall be permitted on the property.
2. No Emergency Lights.
3. No idling.
4. The applicant agrees to allow code enforcement officers access to property to investigate neighborhood complaints.
5. Approval is for one (1) year.
MINUTES FROM NEIGHBORHOOD MEETING

Application Number: SP-2015-6
Date and Location: February 16, 2015
Neighborhood Meeting
4953 State Avenue
Kansas City, Kansas

Meeting called to order at: 6:00 P.M.

Names of people in attendance:

Thai Johnson
4708 Kimball Avenue
Kansas City, Kansas 66104

Missy Solis
Midwest Transport Specialists
400 Kansas Avenue
Kansas City, Kansas 66105

Officer Jason Wilt
4951 State Avenue
Kansas City, Kansas 66102

WHEREAS, at 6:00 p.m., Nicholas Porto, attorney for applicant called the meeting to order. Mr. Porto then explained to the attendees that the Applicant desires to park his flatbed tow truck in his driveway on Monday and Wednesday nights from 5:30 p.m. to 7:30 a.m. the following morning, and every other weekend from 5:30 p.m. on Friday night to 7:30 a.m. on Monday morning. Mr. Porto further explained that at no time would the tow truck ever be loaded and that Mr. Johnson was required to take his tow truck home in order to perform after hour tow services for the Kansas Highway Patrol. None of the attendees objected to the proposal.

WHEREAS, at 6:30 p.m., Mr. Porto adjourned was meeting.

Minutes taken by: Nicholas J. Porto

[Signature]

Nicholas J. Porto
AFFIDAVIT – NEIGHBORHOOD MEETING

STATE OF MO )  
COUNTY OF Clay ) SS:

Comes now Thai Johnson, of lawful age, sound mind and upon his/her oath states as follows:

1. That I am the petitioner for Petition # SP-2015-6.
2. That I conducted a neighborhood meeting on February 18, 2015.
3. Attached are the minutes/summary of the meeting and a copy of the notice mailed to the property owners on the list provided by the Urbán Planning and Land Use Department.

Further affiant sayeth not.

[Signature]

Thai Johnson
Affiant

SUBSCRIBED IN MY PRESENCE AND SWORN to before me this 19th day of FEB., 2015

My commission expires 19th day of Nov., 2017.

[Signature]

Notary Public

EDITH JO FERRABA
Notary Public - Notary Seal
State of Missouri
Commissioned for Clay County
My Commission Expires: May 19, 2017
Commission Number: 15055388
**Staff Request for Commission Action**

**Tracking No. 150044**

- □ Revised
- □ On Going

**Type:** Standard  
**Committee:** Economic Development and Finance Committee

**Date of Standing Committee Action:** 3/9/2015  
(If none, please explain):

**Proposed for the following Full Commission Meeting Date:** 3/19/2015  
**Confirmed Date:** 3/19/2015

- □ Changes Recommended By Standing Committee (New Action Form required with signatures)

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<td>5186</td>
<td><a href="mailto:llevin@wycokck.org">llevin@wycokck.org</a></td>
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**Item Description:**
Ordinance terminating the Tremont Redevelopment District created pursuant to Ordinance No. O-10-97 of the Unified Government, adopted on 12/18/1997.

RFA # 140395 was previously approved 12/18/2014 by the Unified Government Commission, however the ordinance did not correctly identify all parcels in the Tremont TIF district. This revised ordinance corrects the legal description.

**Action Requested:**
Adopt ordinance terminating the Tremont TIF district.

- □ Publication Required

**Budget Impact:** (if applicable)

- Amount: $197,606
- Source:
  - □ Included In Budget
  - □ Other (explain) TIF balance will be distributed to taxing entities in the TIF district and these properties will be returned to the tax roll.
ORDINANCE NO. ______

AN ORDINANCE TERMINATING THE TREMONT REDEVELOPMENT DISTRICT CREATED PURSUANT TO ORDINANCE NO. O-10-97 AND TERMINATING TAX INCREMENT FINANCING WITH RESPECT TO SUCH REDEVELOPMENT DISTRICT.

WHEREAS, the Unified Government of Wyandotte County/Kansas City, Kansas (the “Unified Government”) adopted tax increment financing by creating a Redevelopment District pursuant to the Kansas Tax Increment Redevelopment Act, constituting sections K.S.A. 12-1770 et seq., as amended (the “Act”) and Ordinance No. O-10-97 of the Unified Government, adopted on December 18, 1997, for the real property described therein; and

WHEREAS, all the redevelopment projects costs have been paid and all bonds and obligations are deemed paid with respect to the Redevelopment Project (the “Project”) within the Redevelopment District; and

WHEREAS, the Unified Government has determined that it is necessary and desirable to adopt this Ordinance to terminate the Redevelopment District and to terminate tax increment financing in connection with the Project, effective upon publication of this Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS, AS FOLLOWS:

Section 1. Termination of Tax Increment Financing. The Unified Government hereby terminates the Redevelopment District created pursuant to Ordinance No. O-10-97, and legally described as follows:

THE AREA DESCRIBED AS FOLLOWS: BEGINNING AT THE INTERSECTION OF THE NORTH RIGHT OF WAY LINE OF PARALLEL PARKWAY AND THE EAST RIGHT OF WAY LINE OF NORTH 7TH STREET; THENCE NORTH, ALONG THE EAST RIGHT OF WAY LINE OF NORTH 7TH STREET TO ITS INTERSECTION WITH THE SOUTH RIGHT OF WAY LINE OF QUINDARO BOULEVARD; THENCE EAST, ALONG THE SOUTH RIGHT OF WAY LINE OF QUINDARO BOULEVARD, TO ITS INTERSECTION WITH THE WEST RIGHT OF WAY LINE OF NORTH 5TH STREET, THENCE SOUTH, ALONG THE WEST RIGHT OF WAY LINE OF NORTH 5TH STREET, TO ITS INTERSECTION OF THE NORTH RIGHT OF WAY LINE OF PARALLEL PARKWAY, THENCE WEST, ALONG THE NORTH RIGHT OF WAY LINE OF PARALLEL PARKWAY, TO THE POINT OF THE BEGINNING.

THE ABOVE AREA IS LEGALLY DESCRIBED AS FOLLOWS:
BRIGHTON HILL
   BLOCK 1, LOTS 1 TO 12 INCLUSIVE
   BLOCK 2, LOTS 1 TO 20 INCLUSIVE
   BLOCK 9, LOTS 1 TO 20 INCLUSIVE
   BLOCK 10, LOTS 1 TO 12 INCLUSIVE
   BLOCK 11, LOTS 1 TO 12 INCLUSIVE
   BLOCK 12, LOTS 1 TO 30 INCLUSIVE
   BLOCK 21, LOTS 1 TO 9 INCLUSIVE

FLORENCE PLACE
   BLOCK 1, LOTS 1 TO 29 INCLUSIVE
   BLOCK 2, LOTS 1 TO 15 INCLUSIVE
   BLOCK 3, LOTS 1 TO 15 INCLUSIVE
   BLOCK 4, LOTS 1 TO 35 INCLUSIVE
   BLOCK 5, LOTS 1 TO 35 INCLUSIVE
   BLOCK 6, LOTS 1 TO 22 INCLUSIVE

SUNNYSIDE
   BLOCK 1, LOTS 1 TO 19 INCLUSIVE
   BLOCK 2, LOTS 1 TO 28 INCLUSIVE
   BLOCK 3, LOTS 1 TO 28 INCLUSIVE
   BLOCK 4, LOTS 1 TO 28 INCLUSIVE
   BLOCK 5, LOTS 1 TO 36 INCLUSIVE
   BLOCK 6, LOTS 1 TO 32 INCLUSIVE

HEFNERS GROVE
   BLOCK 1, LOTS 1 TO 28 INCLUSIVE
   BLOCK 2, LOTS 1 TO 38 INCLUSIVE
   BLOCK 3, LOTS 1 TO 15 AND LOTS 18 TO 37 AND LOTS 40 TO 44

WALNUT PARK
   BLOCK 2, LOTS 1 TO 18 INCLUSIVE
   BLOCK 3, LOTS 1 TO 36 INCLUSIVE

GLENWOOD GROVE
   BLOCK 1, LOTS 1 TO 20 INCLUSIVE
   BLOCK 2, LOTS 1 TO 10 INCLUSIVE

IRVING PLACE
   LOTS 1 TO 18 INCLUSIVE
   LOTS 20 TO 35 INCLUSIVE
   LOTS 40 TO 81 INCLUSIVE
   LOT A

SECTION 33-10-25
TRACTS 30 B AND 30 C
Tax increment financing for all Projects within the Redevelopment District shall terminate, effective upon publication of this Ordinance.

Section 2. Further Authority. The Unified Government shall, and the officers, employees and agents of the Unified Government are hereby authorized and directed to, take such action, expend such funds and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Ordinance.


Section 4. Effective Date. This Ordinance shall take effect and be in full force from and after its passage by the governing body of the Unified Government and publication in the official Unified Government newspaper.

PASSED by the governing body of the Unified Government on _____________ ____, 2015.

(SEAL)

______________________________
Mayor/CEO

ATTEST:

______________________________
Unified Government Clerk
The KCKs Police Dept, on behalf of the Unified Gov’t, is seeking approval to apply for the FFY15 Justice and Mental Health Collaboration Program (JMHCP) Grant through the US Dept. of Justice.

The UG currently has a JMHCP grant for the planning and implementation of a law enforcement and mental health collaboration plan. This FFY15 JMHCP grant will allow for the expansion of the already established law enforcement and mental health collaboration between the Kansas City, Ks Police Dept, Wyandotte County Sheriff’s Office, Wyandotte County Detention Center, Wyandot Center, Heartland RADAC, District and Municipal Courts, Community Corrections and the State Dept. of Corrections.

The grant is for $200,000 in federal funding over a 24 month period. There is a match requirement of $50,000. The $50,000 match will be an in-kind match of a certain percentage of salary and benefits of KCK Police Dept. staff and Wyandot Center staff.

Action Requested:
Approval to apply for FFY15 Justice and Mental Health Collaboration Program (JMHCP) Grant through the US Dept. of Justice. Forward request to the Board of Commissioners for approval and adoption of the attached resolution at its April 9, 2015 commission meeting.

Other (explain) In-kind cash match of $50,000 will be a percentage of personnel costs for Police staff and Wyandot Center staff working on the law enforcement & mental health collaboration plan.
MEMORANDUM

TO: Public Works & Public Safety Standing Committee
FROM: Chief Terry Zeigler, KCK Police Dept.
DATE: March 5, 2015
SUBJECT: Grant for FFY15 Justice and Mental Health Collaboration Program (JMHCP)

The KCKs Police Dept, on behalf of the Unified Gov’t, is seeking approval to apply for the FFY15 Justice and Mental Health Collaboration Program (JMHCP) Grant through the US Dept. of Justice.

The UG currently has a JMHCP grant for the planning and implementation of a law enforcement and mental health collaboration plan. This FFY15 JMHCP grant will allow for the expansion of the already established law enforcement and mental health collaboration between the Kansas City, Ks Police Dept, Wyandotte County Sheriff’s Office, Wyandotte County Detention Center, Wyandot Center, Heartland RADAC, District and Municipal Courts, Community Corrections and the State Dept. of Corrections.

The grant is for $200,000 in federal funding over a 24 month period. There is a match requirement of $50,000. The $50,000 match will be an in-kind match of a certain percentage of salary and benefits of KCK Police Dept. staff and Wyandot Center staff.

Your consideration in this matter is greatly appreciated.

Thank you.

TZ
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS:

That the Board of Commissioners hereby approves of the Kansas City, Kansas Police Department’s submission, on behalf of the Unified Government, of a grant application in the amount of $200,000 in federal funding, and a $50,000 match requirement, for the FFY15 Justice and Mental Health Collaboration Program (JMHCP). Grant funding will be used to expand the already established law enforcement and mental health collaboration plan between the Kansas City, Ks Police Dept, Wyandotte County Sheriff’s Office, Wyandotte County Detention Center, Wyandot Center, Heartland RADAC, District and Municipal Courts, Community Corrections and the State Dept. of Corrections.

ADOPTED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS,

THIS ______ DAY OF APRIL, 2015

____________________________________
Unified Government Clerk
**Staff Request for Commission Action**

**Type:** Standard  
**Committee:** Administration and Human Services Committee

**Date of Standing Committee Action:** 3/16/2015  
(If none, please explain):  

**Proposed for the following Full Commission Meeting Date:** 4/9/2015  
**Confirmed Date:** 4/9/2015

<table>
<thead>
<tr>
<th>Date</th>
<th>Contact Name</th>
<th>Contact Phone</th>
<th>Contact Email</th>
<th>Ref</th>
<th>Department / Division</th>
</tr>
</thead>
<tbody>
<tr>
<td>2/23/2015</td>
<td>Dr. Larry Franken</td>
<td>573-6704</td>
<td><a href="mailto:ljenicke@wycokck.org">ljenicke@wycokck.org</a></td>
<td></td>
<td>Public Health</td>
</tr>
</tbody>
</table>

**Item Description:**  
The Unified Government Public Health Department has applied for a grant from the Greater Kansas City Healthcare Foundation in the amount of $177,115.00. This grant application was developed by the HCW Nutrition Action Team in follow-up to the Mayor’s Wyandotte County Food Summit (May 2014). This grant would fund a Comprehensive Food System Assessment to understand county food system needs and priorities. This assessment includes in-depth community engagement, both quantitative and qualitative data collection and analysis, an economic analysis of the local food system and a policy analysis of how Wyandotte County compares with national food systems best practices. The short-term outcome for the project is to create a comprehensive Food Policy Assessment document that is as representative as possible of the needs of the entire community. Mid-term outcomes are enacting policy and environmental change to increase healthy food access, and long-term outcomes are increasing access to healthy foods in the county leading to improved nutritional intake for county residents. There is no cash match required, in-kind staffing in the amount of $72,307 will be achieved with current Healthy Communities Wyandotte staff.

**Action Requested:**  
Approval of application

**Publication Required**

**Budget Impact:** (if applicable)

<table>
<thead>
<tr>
<th>Amount: $</th>
<th>Source:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>☑ Included In Budget</td>
<td></td>
</tr>
<tr>
<td></td>
<td>✓ Other (explain) Grant funding request</td>
<td></td>
</tr>
</tbody>
</table>

**File Attachment**

HCW Budget.xlsx  
Microsoft Excel  
Worksheet  
76.4 KB
### Net Revenue

Total funding from the Foundation and other sources are as follows:

<table>
<thead>
<tr>
<th>Source</th>
<th>HCF</th>
<th>Other</th>
<th>In-Kind</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Health Care Foundation (HCF)</td>
<td>$104,808</td>
<td>$0</td>
<td>$0</td>
<td>$104,808</td>
</tr>
<tr>
<td>In-Kind</td>
<td>$72,307</td>
<td>$0</td>
<td>$0</td>
<td>$72,307</td>
</tr>
<tr>
<td>Other Sources of Funding</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td></td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td></td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td></td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td><strong>$177,115</strong></td>
<td><strong>$0</strong></td>
<td><strong>$0</strong></td>
<td><strong>$177,115</strong></td>
</tr>
</tbody>
</table>

### Salary

The project will pay the salary for the following staff: (e.g. Exec. Director, Intake Specialist, etc.)

<table>
<thead>
<tr>
<th>Staff</th>
<th>Annual Salary/Rate (eg. $54,000)</th>
<th>Indicate FTE portion being requested from HCF (eg. .50 FTE)</th>
<th>HCF Cost (eg $27,000)</th>
<th>Other</th>
<th>In-Kind</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Coordinator, HCW</td>
<td>$52,000</td>
<td>0.30 FTE</td>
<td>$0</td>
<td>$0</td>
<td>$15,600</td>
<td>$16,600</td>
</tr>
<tr>
<td>AmeriCorps VISTA Healthy Food Advocate</td>
<td>$12,000</td>
<td>0.6 FTE</td>
<td>$0</td>
<td>$0</td>
<td>$7,200</td>
<td>$7,200</td>
</tr>
<tr>
<td>Graduate student intern (summer)</td>
<td>$5,000</td>
<td>50.00%</td>
<td>$1,875</td>
<td>$0</td>
<td>$3,750</td>
<td>$3,750</td>
</tr>
<tr>
<td>KUMC Community Health Project intern</td>
<td>$2,500</td>
<td></td>
<td>$4,400</td>
<td></td>
<td></td>
<td>$4,400</td>
</tr>
<tr>
<td>K-State Urban Planning Intern (graduate student)</td>
<td>$4,000</td>
<td></td>
<td>$4,000</td>
<td></td>
<td></td>
<td>$4,000</td>
</tr>
<tr>
<td><strong>Total Salary</strong></td>
<td>$6,275</td>
<td></td>
<td>$27,175</td>
<td>$0</td>
<td>$33,450</td>
<td>$33,450</td>
</tr>
</tbody>
</table>

### Benefits and Payroll Taxes

The project will pay the following benefits and payroll taxes for the above staff (e.g. FICA, Health, Dental, Life Insurance, etc.):

<table>
<thead>
<tr>
<th>Staff</th>
<th>Benefit % rate of total salary expense (e.g. 20%)</th>
<th>HCF Cost (eg $27,000)</th>
<th>Other</th>
<th>In-Kind</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Coordinator benefits</td>
<td>$0</td>
<td>$3,900</td>
<td>$0</td>
<td>$3,900</td>
<td>$3,900</td>
</tr>
<tr>
<td><strong>Total Benefits and Payroll Taxes</strong></td>
<td>$0</td>
<td>$3,900</td>
<td>$0</td>
<td>$3,900</td>
<td>$3,900</td>
</tr>
</tbody>
</table>

### Other Direct Expense:

(e.g. Training Expenses, Consulting Fees, etc.)

<table>
<thead>
<tr>
<th>Expense</th>
<th>HCF</th>
<th>Other</th>
<th>In-Kind</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Technical Assistance- Growing Food Connections team</td>
<td>$0</td>
<td>$3,000</td>
<td>$3,000</td>
<td></td>
</tr>
<tr>
<td>Consulting- Dr. Cheryl Gibson and team</td>
<td>$55,000</td>
<td>$0</td>
<td>$0</td>
<td>$55,000</td>
</tr>
<tr>
<td>Consulting- Crossroads Resource Center</td>
<td>$30,000</td>
<td>$0</td>
<td>$0</td>
<td>$30,000</td>
</tr>
<tr>
<td>Printing (surveys)</td>
<td>$1,500</td>
<td></td>
<td>$1,500</td>
<td></td>
</tr>
<tr>
<td>Mailing costs (surveys)</td>
<td>$2,033</td>
<td></td>
<td>$2,033</td>
<td></td>
</tr>
<tr>
<td>Translation/ Interpreter</td>
<td>$1,000</td>
<td></td>
<td>$1,000</td>
<td></td>
</tr>
<tr>
<td>Listening Sessions</td>
<td>$2,000</td>
<td></td>
<td>$2,000</td>
<td></td>
</tr>
<tr>
<td>Marketing</td>
<td>$1,000</td>
<td></td>
<td>$1,000</td>
<td></td>
</tr>
<tr>
<td>Incentives</td>
<td>$1,000</td>
<td></td>
<td>$1,000</td>
<td></td>
</tr>
<tr>
<td>Graphic design and printing (final assessment)</td>
<td>$5,000</td>
<td></td>
<td>$5,000</td>
<td></td>
</tr>
<tr>
<td><strong>Total Other Direct</strong></td>
<td>$98,533</td>
<td>$0</td>
<td>$0</td>
<td>$98,533</td>
</tr>
</tbody>
</table>

### *Equipment & Supplies*

<table>
<thead>
<tr>
<th>Equipment/Supplies</th>
<th>HCF</th>
<th>Other</th>
<th>In-Kind</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Insert Types of Equipment/Supplies</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td><strong>Total Equipment/Supplies</strong></td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
</tbody>
</table>

**SUBTOTAL** $104,808 $0 $31,075 $135,883

### Indirect Expense

<table>
<thead>
<tr>
<th>Expense</th>
<th>HCF</th>
<th>Other</th>
<th>In-Kind</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>*<strong>Equipment &amp; Supplies: We do not include direct expenses in the indirect expense section.</strong></td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
</tbody>
</table>

Page 1 of 4
### Net Revenue

<table>
<thead>
<tr>
<th></th>
<th>Revenue</th>
<th>Indirect Expense</th>
<th>Total All Expenses</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$0</td>
<td>$0</td>
<td>$104,808</td>
</tr>
<tr>
<td></td>
<td>$0</td>
<td>$41,232</td>
<td>$72,307</td>
</tr>
<tr>
<td></td>
<td>$0</td>
<td>$41,232</td>
<td>$177,115</td>
</tr>
</tbody>
</table>

Indirect expense represents the project's share of Overhead Expenses (rent, phone, library, etc.) and Administrative Costs. Applicants must limit the HCF portion of Indirect Expense to 10% of the Direct Expenses of the project represented by the sub-total above.
### HCF Budget - Narrative Comments

- Insert any additional/clarifying comments re: your Revenue entries here

We expect to receive Chronic Disease Risk Reduction funding through KDHE and CDC funding through the Wyandotte Health Action Team, which may be applied to this project, based on the scope of projects developed for those funding streams. These are not listed here, the funding not yet being secured and projects not yet being developed for those funding sources. However, we predict that the funding will be secured and some portion will be applied to this or complimentary projects.

- Insert any additional/clarifying comments re: Salary entries here

Hy Communities Wyandotte Nutrition Action Team will host the project, so all regularly participating Nutrition Action Teams will be contributing staff time to the project (not listed here as in-kind).

### Other Direct Expenses - Insert any additional/clarifying comments re: your Other Direct Expense entries here

- **Salaries**
  - **Crossroads Resource Center**: Will perform an economic analysis of the farm and food economy of Wyandotte County. This will be an analysis of food production and consumption in the county, documentation of the spending power of specific ethnic communities in the county, and a review of available models for connecting growers with low-income consumers. They will provide recommendations for intervention strategies.
  - **Salaries**: We estimate the cost of survey printing will be approximately $1200, including folding. We will print business reply envelopes for a cost of approximately $300.
  - **Printing**: It costs $1,116 to mail 4,000 surveys, with an estimated response rate of just under 20% (accounting for the need to oversample due to acuity rates in some neighborhoods) + $917 return postage through the business reply envelopes (estimating 700 responses).
  - **Translation/interpreter**: Survey translation will cost an estimated $0.22 per word, interpreting for listening sessions or structured interviews will be $0.50 per hour. With a minimum of 2 hours of translation per session, we estimate needing an interpreter 7 times and $280 in translation for the sessions.

- **Social media**: We provide healthy food for participants in the 10 listening sessions, and may need to provide a small fee to utilize community locations.

- **Incentives**: Incentives will be provided to survey participants who are sampled outside of the direct mailing process to oversample areas of underrepresented groups.

### Design and Printing (final assessment)

After the data from the different components of the survey is gathered (community, economic, and health), we will combine the parts to create one final report/tool that can be used by decision-makers and community partners.

### Equipment/Supplies - Please attach list of equipment purchases, including prices and quantities, to your application!

It is required to have any equipment/supplies to complete this project, although mailing, printing, and incentives costs have been listed as "other expenses."
<table>
<thead>
<tr>
<th>HCF Budget - Narrative Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Insert any additional/clarifying comments re: your Revenue entries here</td>
</tr>
<tr>
<td>Expenses - Insert any additional/clarifying comments re: your Indirect Expense entry here</td>
</tr>
<tr>
<td>Health Department, our current indirect expense calculation is 32.28%. This figure is calculated and updated annually.</td>
</tr>
</tbody>
</table>
Problem or Need

The USDA defines a food desert as a community that meets low-income and low-access thresholds. A food desert qualifies as a “low-income community” if it has a poverty rate of 20% or greater or a median family income at or below 80% of the area median family income. Furthermore, a neighborhood qualifies as a “low-access community” based on the determination that at least 500 persons and/or at least 33% of the census tract’s population lives more than one mile from a supermarket or large grocery store. According to the USDA census tract for Wyandotte, the county has a relatively high number of households (33.7%) without vehicles that are more than ½ mile from a supermarket. Feeding America reports that in Wyandotte County, 19.2% of residents are food insecure. This amounts to 30,160 people, 12,070 of these individuals being children. This staggering number represents only a portion of Kansans who are food insecure, with 426,850 individuals in the state having little to no access to healthy food. That’s 1 in 7 people who struggle with hunger on a daily basis.

Another indicator of the high percentage of Wyandotte County residents who struggle with food access is the amount of residents who turn to food pantries as a means to feed themselves and their families. Harvesters’ Community Food Network has 65 agencies in Wyandotte County’s service area. These agencies serve 13,200 different people every month through 129 programs. In 2014, 66.1% of Harvesters Community Food Network agencies in Wyandotte County reported an increase of clients from the previous year (2013) while 33.1% reported that the number of clients had stayed the same both years. Not a single food pantry reported a decrease in clients from the previous year. Additionally, after a series of in-person interviews at food pantries in the county, many food pantries were found not to carry any source of fresh produce including fruits and vegetables.

Another indicator for food security levels is utilization of USDA’s Supplemental Nutrition Assistance Program (SNAP) program. The Department for Children and Families of KS estimates that approximately 84.9% of those eligible for SNAP benefits in Wyandotte County are receiving these benefits. As of December 2014, there are 13,024 households or 30,461 individuals receiving SNAP, making up 15.79% of the county’s population. To help with the use of SNAP dollars, Wyandotte County has SNAP-Authorized retailers (supercenters, specialty food stores, and convenience stores) at a rate of 95.87 retailers per 100,000 people. This is significantly higher than the 64.42 per 100,000 population rate for the entire state of Kansas. While these authorized retailers are helpful in feeding those who receive SNAP benefits, some of the SNAP-authorized supermarkets and other retail stores do not sell fresh fruits and vegetables.

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4 Harvesters (2014). Statistics presented to Healthy Communities Wyandotte’s November Steering Committee Meeting
6 Community Commons Report (2014). SNAP outreach in Wyandotte County
The CDC reports that trends in consumption of fruits have not changed since 1988, with consumption of veggies decreasing slightly in the United States. For Wyandotte County alone, the BRFSS 2013 report showed that 25.9% of the county’s citizens consume less than one vegetable per day. That number nearly doubles for fruit consumption, with 46.6% of citizens consuming less than one fruit per day. The data is clear. A high percentage of Wyandotte County residents struggle to access food, and struggle to access healthy foods including fruits and vegetables.

Out of the 98 counties in Kansas ranked in the Kansas County Health Rankings, Wyandotte County ranks 89 in premature death. This could be due, in part, to the County’s ranking in quality of life. At 96, Wyandotte County ranks above just two other counties. Quality of life factors include poor or fair health, poor physical health, poor mental health, and low birth weight. Since one of the three major behaviors leading to early death is poor nutrition, there is significant evidence to show that the premature death ranking of Wyandotte County citizens is in part due to a poor diet. This diet is often a hard choice families must choose between; food or another necessity. Harvesters’ Wyandotte County food pantry agencies said that in the past year (2013) clients reported having to choose between food and medicine/medical care, utilities, housing, and transportation. These tough decisions contribute to premature death among Wyandotte County citizens. BRFSS also reports that in 2014, 13% of Wyandotte County citizens have been diagnosed with diabetes and 39.4% have been tested and diagnosed with high cholesterol. Wyandotte County’s adult obesity rate is at 39%. This is quite high compared to Johnson County, which shares a county line with Wyandotte. Their adult obesity rate is at 23%, 16% lower than Wyandotte County.

Poor nutrition, hard choices between food and medical care, and little to no access to fresh produce are all contributors to the poor quality of life and premature death rate in Wyandotte County. The CDC states that policy and infrastructure supports that help increase access to and availability of fruits and vegetables through various settings (grocery stores, corner stores, emergency food programs, schools, the workplace and in neighborhoods) lead to increased consumption of these items. The American Public Health Association and the American Planning Association have both recognized the importance of working together to improve community food systems, as demonstrated by the APA-APHA Plan4Health Coalition, the Built Environment and Public Health Clearinghouse, and joined the Academy of Nutrition and Dietetics and the American Nurses Association in publishing a policy statement in support of healthy, sustainable food systems.

As the county enacts wide-scale policy change to reduce barriers to access to healthy foods, the potential to impact all 160,000 residents’ access to healthy food exists. This can have a particularly profound impact for the thirty thousand food insecure individuals in the county. And based on the correlation between access to and consumption of healthy food including fresh fruits and vegetables, these policy changes also hold the potential to impact the diabetes, high cholesterol, and obesity rates of the county.

__________
Organizational Overview

Brief History of Organization
In response to the 2009 Kansas County Health Rankings report which listed Wyandotte County as having the worst health in the state, Mayor Joe Reardon convened a large group of community stakeholders to strategize a plan of improvement. As a result of that process, the Healthy Communities Wyandotte (HCW) coalition was created. HCW’s mission is to mobilize the community through increased communication, coordination, culture change, innovative leadership and community participation. After two years of dedication and input of nearly 100 community members, HCW published its 2011 community health improvement plan called Recommendations for a Better Future. The document, meant to serve as a strategic plan, outlines actions that the community can take to improve health in the areas of nutrition, infrastructure, education, health services, and communications.

Led by a steering committee comprised of community leaders from education, health, housing, business, government and community organizations, HCW’s work is planned and executed by five action teams that correspond to each recommendation area detailed above. Each team is chaired by a subject matter expert and consists of both residents and/or working professionals. The coalition is large: there are currently over 80 active members representing approximately 50 area organizations.

The action teams use the recommendations to select strategies that are timely and impact the entire county. Since its inception, HCW has been successful in leading teams towards meaningful results. As demonstrated above this group’s collaborative efforts and successes in the area of healthy living have been paramount. The Program Coordinator for HCW and those involved in the Nutrition Action Team will have a leadership role in the assessment of the community, which will lead to adding a chapter in the city-wide master plan, which can be amended annually.

Health Equity
Healthy Communities Wyandotte, as a division of the Unified Government, strongly values diversity and cultural competency. This is reflected in the composition of our Steering Committee, which includes leaders from prominent organizations that serve mostly black, Latino, and vulnerable populations, and in the materials we produce, which we translate into English and Spanish. As with any organization, however, there is always room to improve.

Understanding the importance of being culturally and linguistically competent, the Unified Government Health Department has a strong history of providing vital and continuous leadership for diversity issues in the Wyandotte County community. In addition to recruiting and hiring an ethnically diverse staff (current composition of the staff is 21% African American, 17% Latino and 56% Caucasian), WYCO strives to partner with a variety of community-based agencies that represent the Latino, African American and Asian populations.

This project’s success will largely depend on our ability to bridge Kansas City’s historical legacies of deprivation and discrimination by promoting a fully inclusive process. We have included important organizations working to empower communities of color in Wyandotte County, including the Latino Health for All Coalition, and the Neighborhood Business Revitalization Organizations (NBRs).

Finally, the community health improvement plan that guides our coalition was developed with representation from organizations from across Wyandotte County, geographically and ethnically.
Project Overview

Implementation of Emerging, Promising, and Best Practices

The CDC identifies creating a food policy council as a way to improve the food environment at state and local levels as a promising method of increasing fruit and vegetable consumption in a community. The purpose of these food policy councils is to develop policies and programs that stimulate policy and environmental change. Healthy Communities Wyandotte’s Nutrition Action Team has the same basic function as a food policy council or coalition, as it is made up of diverse community stakeholders from across the spectrum of growing, distributing and consuming food who work together with a goal of implementing policy change to improve access to healthy food in the county.

On May 1st, 2014, Healthy Communities Wyandotte’s Nutrition Action Team partnered with Mayor Mark Holland’s office to host a Mayor’s Food Summit. The event, with 240 Wyandotte County leaders in attendance, was successful in raising awareness of healthy food access challenges and solutions. Following the Food Summit, the NAT set forth goals of 1) implementing other policy change to support healthy food access and 2) incorporating healthy food access into Kansas City, Kansas’ City-Wide Master Plan. This grant application is a result of these 2 NAT goals. Since the Summit, the Nutrition Action Team has worked with our Neighborhood Business Revitalization (NBR) organizations to identify neighborhood-based healthy food access interests and priorities and identify how policy change can impact healthy food access in the county. While NBR priorities vary and reflect both the community in which they work and the projects they have already implemented and lessons learned, the organizations all have an interest in and dedication to increasing healthy food access and health within the communities where they work.

Soon after the NAT set these two goals, Wyandotte County (in partnership with MARC and the Greater KC Food Policy Coalition) was selected as one of 8 communities in the nation to receive technical assistance and support as a “Community of Opportunity” in the initiative Growing Food Connections (GFC). Growing Food Connections is a team of national experts seeking to enhance community food security while ensuring sustainable and economically viable agriculture and food production through policy and planning tools. The goal of the Communities of Opportunity initiative is to build the capacity of local governments to remove public policy barriers and deploy innovative public policy tools. Beginning in January 2015, GFC will provide three years of technical support to the region, focusing on Wyandotte County. They will provide on-site and distance technical assistance and guidance in developing planning tools and policies that support local farms and improve community food security and access to healthy foods. Their support ensures that we have access to a national set of experts who can advise us on how to follow best practices and pursue innovative efforts tailored to our community.

Assessing and identifying how healthy food access can be integrated into each step of the planning process has the potential to impact all 160,000 of the county’s residents. HCW’s goal is to identify policy changes and update our county’s Comprehensive Plan to reflect healthy food access. At the same time, HCW has a priority of conducting an in-depth community engagement process in order to work towards that policy change based on community input and data-driven feedback. With those two things in mind, GFC has recommended conducting a two-stage process.

Stage 1: Food Systems Assessment (Grant cycle 2015-2016)

The CDC’s strategies to increase consumption of fruits and vegetables include increasing fruit and vegetable access through grocery stores, corner stores, emergency food

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programs, schools, the workplace and in neighborhoods. Access to healthy food is dependent upon a community’s food system. Food systems follow a cycle of processes and activities including production, transformation/processing, distribution, access and consumption and waste/resource recovery.12

Addressing policy change that facilitates and enables food access can change the community nutrition environment of the county. Health disparities occur at the neighborhood level, as demonstrated by differences in life expectancy by zip code. Looking at the physical environment where people live and addressing healthy food access strategies at a neighborhood level can have a great impact on health equity.

Food Systems assessments or plans “describe communities’ goals for their food systems, assess the conditions of food systems, and make recommendations for improving them.”13 Integrating underrepresented communities into the process of developing a Food Systems Plan insures that community voices are heard and reflected in the plan.

The proposed year one activity is to conduct a comprehensive food system assessment for Wyandotte County to gather baseline data for the county, identify community priorities, and pinpoint areas for improvement. The assessment will have several components:

**Community Engagement:**

The Nutrition Action Team will work with KU Medical Center researcher Cheryl Gibson and her team to lead a multi-method community engagement process to ensure that community residents’ feedback is integrated into the planning and policy-making process and health equity is addressed. In addition to being a member of the Nutrition Action Team, Dr. Gibson has worked in Wyandotte County on grocery store assessments, farmer’s market intercept surveys, and currently works with Rosedale Development Association and the Wyandotte County Planning Department on an update of their neighborhood plan which includes health concerns (also funded by the HCF of Greater KC through an applicant defined grant.) Dr. Gibson has worked within the Wyandotte community on many projects and has a strong understanding of how to successfully complete research within our county’s unique cultural context. She has access to a large pool of qualified graduate students to assist with this work, has systems in place to ensure data quality and has successfully completed projects of a similar scale in this field.

**Food Assessment Survey**

A community-wide food assessment survey of a stratified random sample selected by zip code within census tracts of Wyandotte County will be undertaken. The assessment will address several food access issues, including where people shop for food, how they get to those locations and the ease and safety of getting there (built environment), if the food they have access to is healthy, if they have access to locally grown food that they want, and their interest in obtaining fresh fruits and vegetables from other locations or settings, such as community gardens or farmers’ markets. The stratified sample will be designed to reflect the racial/ethnic backgrounds of the population within each zip code. Based on a total population of 113,070, the final sample size of 660 was determined using a margin of error of 5%, confidence level of 99%.14 To achieve 660 completed surveys, 2,200 surveys will be mailed, anticipating a return

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rate of 30%. If we are unable to collect information from enough members of underrepresented communities because of low return rates, we will oversample to ensure representation.

**Food Pantry Questionnaire**

To provide additional information about food access issues as they pertain to harder to reach samples, such as information from those individuals who receive food from pantries, we will assist in the development of questions to ask about barriers in accessing and consuming healthy foods. In March 2015, Healthy Communities Wyandotte will convene some of the food pantries in Wyandotte County. This meeting will discuss how more fresh fruits and vegetables can be offered to food pantry clients in Wyandotte County, review community resources available to pantries (K-State Extension, After the Harvest, Harvesters) and assess how gaps in service could be addressed to reach more Wyandotte County residents. Relationships built during this meeting will be utilized to distribute questionnaires at all willing food pantry sites in Wyandotte County.

**Structured Interviews**

Structured interviews with representatives from marginalized groups (secondary sources) - Somali Bantu, Karen Burmese, Bhutanese, Meals on Wheels, homeless, recent immigrants from Latin America, etc. will be determined. We plan a total of 10 structured interviews. All interviews will be digitally recorded, transcribed verbatim and analyzed for emergent themes by using a constant comparison approach.\(^\text{15}\)

**Listening Sessions**

Small group discussions will be held with neighborhood association group members to elicit perspectives of community members in different geographic locations throughout Wyandotte County. Up to twelve discussion groups will be facilitated by the KU Research team, led by Dr. Gibson. All sessions will be recorded and transcribed verbatim. We believe these sessions will offer an opportunity to get opinions and detailed information that cannot be collected by closed-ended survey questions.

**Maps**

- The Greater Kansas City Food Policy Coalition created a set of food systems maps. These will be updated with current data and information, with a focus on Wyandotte County, and posted on the HCW website for community use.

**A Local Food Economy Assessment**

Ken Meter of Crossroads Resource Center (CRC) has conducted over 100 local food system economic assessments. We will contract with CRC to conduct this portion of our food system assessment. CRC will gather and analyze economic data from production to consumption, including data to demonstrate the spending power of different ethnic populations in the county. CRC will then recommend models and improvements for connecting established or new low-income Wyandotte County growers to local markets of underserved cultural groups. This economic analysis will have a unique health equity lens.

**Growing Food Connections**

- Growing Food Connections will be gathering data on Wyandotte County’s food and farm landscape, including land and demographic data, agricultural census data, local government census data, public health data, and local government planning and policy initiatives

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focused on food systems. They will present that information to county stakeholders during a site visit in June 2015.

- Starting in February 2015, GFC will also provide several web-based trainings to help representatives from the county become familiar with key topics in food system policy and planning.
- GFC will be speaking with key food system stakeholders in the community about their perspectives on Wyandotte County’s policy and planning environment around food. The results of this research will be made publicly available.
- GFC will guide the NAT in conducting a Food Policy Audit to help develop food policy recommendations for Wyandotte County. The audit will consist of a series of best practices in local food policy, and representatives from Wyandotte County will be asked to engage key stakeholders to investigate whether or not those best practices are being implemented.
- Using Healthy Communities Wyandotte’s network of organizations and partnerships across the county, the Nutrition Action Team will conduct community engagement to identify community priorities for different components of the food system and to identify strengths and weaknesses of each component (see Community Engagement above).

Stage 2: Comprehensive Master Plan Update and continued policy change (Grant Cycle 2015-2016, not currently being requested)

The current City-Wide Master Plan of the Unified Government of Wyandotte/KCK was created in July 2008. It includes no mention of healthy food access, healthy food consumption, or data to represent the food environment in Wyandotte County and the need for greater access to fresh fruits and vegetables for Wyandotte County residents. The Food Systems Assessment will identify several different ways the Unified Government of Wyandotte County & Kansas City can improve the nutrition environment of the community.

Building on the in-depth community engagement process through the food systems assessment, the city will update their City-Wide Master Plan based on data collected from both data sources and community engagement. In this way, the Master Planning update can address those issues most important to the community.

We know this can be done successfully done. A grant from HCF allowed the Unified Government to complete the Sidewalk & Trail Master Plan in 2011. The process to develop this plan included 8 public meetings held around the county, and a community survey that generated more than 1,000 responses. It is widely regarded one of the most fair, transparent, and equitable planning processes the city has undertaken in recent memory. Not only did the planning reflect broad input, but the results have borne that out with an emphasis on projects within the urban core. Bike lanes on Southwest Blvd, accessible entrances to Kaw Point Park, and multi-use sidewalks in the historic Northeast are all testaments to a planning process that was adequately funded and equitably administered.

Mobilization of Uninsured and Underserved

The proposed project is built around increasing health equity in the community and mobilizing uninsured and underserved in the community. The community engagement process will be conducted by a KU Medical Center research team that will follow scientifically valid methodology, supported by the strong community network of Healthy Communities Wyandotte partners. A survey will target a full population sample by zip code, but also specifically targets underserved communities who would not be fully represented in traditional sampling by oversampling those groups. Surveys will be translated into Spanish, and will be written at basic literacy levels to reduce barriers to completing them. Community listening sessions will be held in order to reach those who do not feel comfortable filling out surveys by using the strong community network of Healthy Communities Wyandotte coalition partners. Students and
volunteers will attend community events and support community members in filling them out to reach those with lower literacy levels. Finally, the research team will conduct structured interviews with leaders from marginalized groups within the county, including refugee and immigrant groups, the homeless and low-income elderly. This project is unique in how it targets the entire Wyandotte County population through a scientifically valid sampling (99% confidence interval) in addition to conducting outreach to underserved and uninsured populations. The group has intentionally designed a scientifically valid, mixed method approach so that results can be compelling to decision-makers who are enacting policy change.

Forging of Multi-sector Partnerships

Healthy Communities Wyandotte (HCW) is a broad-reaching community coalition with a mission of mobilizing the community to improve health and well-being in Wyandotte County through increased communication, coordination, and culture change. HCW is housed in the Wyandotte County Health Department, and has active engagement from multiple sectors within each of 5 Action Teams: education, infrastructure, nutrition, healthcare and communications. The Nutrition Action Team is a multi-sectoral community coalition with a mission of improving Wyandotte County’s food environment so that all residents can and want to eat healthy food. Chaired by Katherine Kelly, Executive Director and founder of Cultivate KC, the NAT has a wide variety of Wyandotte County partners including local nonprofits Kansas City Community Gardens, After the Harvest, Harvesters Food Network, Episcopal Community Services, El Centro, Inc., The Giving Grove, KC Healthy Kids, Latino Health for All, and Wyandotte County’s Area Agency on Aging and WIC, KU Medical Center, our local metropolitan planning organization (MARC) and school district (USD 500), Wyandotte County’s K-State Extension, Kansas City Kansas Community College, University of Missouri-Kansas City, and Children’s Mercy Hospital. These partners are all active participants in Healthy Communities Wyandotte and make up the Nutrition Action Team where the project will be centered. It is anticipated that relationships with these institutions and organizations will continue to play a vital role in the success of the Food Systems Assessment.

Additionally, as detailed above, Wyandotte County was selected as one of 8 communities in the nation to receive technical assistance and support as a “Community of Opportunity” in the initiative “Growing Food Connections,” in partnership with MARC and the Greater KC Food Policy Coalition. Growing Food Connections seeks to enhance food security while ensuring sustainable and economically viable agriculture and food production. Their expertise will be utilized to promote best practices for the Food Systems Assessment.

The NAT also recognizes specific partners in the community that will contribute to community engagement and involvement. The NAT has been meeting with Neighborhood Business Revitalization Organizations (NBR’s) to introduce them to the action team and to learn about how each NBR is dealing with healthy food access issues in their neighborhood. These reports will help provide guidance on how to best serve each diverse community in Wyandotte County, to be able to meet the needs of all citizens.

The University of Kansas Medical Center (KUMC) will also be helping provide resources for community engagement through surveys and data collection. Two graduate-level students from KUMC will be offering in-kind support through the Community Health Project. They will work for eight weeks in the summer at Healthy Communities Wyandotte helping the team prepare for assessment distribution and collection.

Mid-America Regional Council (MARC) is a nonprofit organization that serves as the association of city and county governments and metropolitan planning organization for the bi-state Kansas City region.

Each sector represented on the Nutrition Action Team will take part in offering expertise and guidance in both Year 1 and Year 2 activities.
Staffing and Organizational Capacity
Healthy Communities Wyandotte, situated within the Unified Government Health Department, has a long track record of providing effective services to the Wyandotte County community, and as such is well suited to oversee this project. This project will have the following management structure:

Joanna Sabally, MPH, Healthy Communities Wyandotte Program Coordinator. Joanna has worked in the field of community development and community health improvement for about twelve years. As a Peace Corps volunteer in West Africa, Joanna encouraged agricultural practices that improved community nutrition. She later worked for an organization that carried out international community development at a grassroots level, including micro-finance. Joanna completed a Master’s in Public Health at KUMC in 2012 and focused her coursework and projects on the nutrition and food policy issues, completing a capstone project with New Roots for Refugees in Kansas City, Kansas. As a Wyandotte County resident for the last nine years, Joanna farmed for a season with Cultivate KC as a Growing Growers apprentice, and has worked on healthy eating, active living initiatives both in Kansas City, Missouri and Wyandotte County. She led Kansas City, Missouri’s healthy eating, active living zoning code review, which culminated in policy improvements impacting the city’s built environment.

Danielle Landrum, MPA, Healthy Communities Wyandotte Food Access Advocate. Danielle is an AmeriCorps VISTA serving as the Mayor’s Healthy Food Access Advocate for Healthy Communities Wyandotte. A recent graduate of the University of Missouri-Kansas City, she earned her Master’s in Public Administration with an emphasis in nonprofit management. Prior to her work with HCW, she taught conflict resolution classes and facilitated mediations between disputing parties. Danielle will be assisting in the Food Systems Assessment for the duration of her AmeriCorps term.

Katherine Kelly, Nutrition Action Team Chair. Katherine Kelly is executive director of Cultivate Kansas City, which she co-founded in 2005. She has worked professionally since the early 1980s with grassroots community organizations in the Twin Cities, Boston, and Kansas City in program management, fundraising, marketing, financial management, and organizational development. She began her farming career in Boston, working on organic vegetable farms; moved back to the Midwest and started and operated her own Full Circle Farm until 2005; she co-founded the Growing Growers Training Program and the Farmers Community Market at Brookside and has been instrumental in the establishment of numerous farms, community-based food projects, and community initiatives.

Cheryl Gibson, Ph.D. serves as an Associate Professor, Department of Internal Medicine at the University of Kansas University Medical Center. She holds a PhD in Psychology and Bachelor’s Degrees in Sociology and Psychology from the University of Missouri-Kansas City. Dr. Gibson’s experience also includes current appointments as Associate Professor in the Department of Dietetics and Nutrition and Adjunct Associate Professor in Pharmacy Practice. Her previous experience with KUMC included roles as a Senior Research Associate in the Office of Primary Care and Adjunct Assistant Professor in the Department of Health, Sport and Exercise Sciences. For the past 16 years, she has participated in community-based behavioral research projects designed to improve health outcomes, including smoking cessation, cholesterol reduction, physical activity, nutrition, and weight management projects for children and adults. Recently, her research has focused primarily upon developing strategies to enhance the adoption and maintenance of healthy behaviors in urban core communities and neighborhoods with health disparities. Dr. Gibson has authored or co-authored over 30 peer-reviewed publications on public health research. She is involved and serves as co-investigator...
for four current federally supported research projects, including a NIH grant to improve weight maintenance; a NIDDK-supported research project to change elementary school curriculum in support of physical activity. Recently, she served as the evaluator for the Jackson County Community Transformation Grant. Currently, she is assisting the Rosedale Development Association with their community health assessment, including survey research, corner store healthy food availability evaluations, and walkability/bikeability assessments for the Rosedale community. This information will be shared with the Unified Government of Wyandotte County to inform the Master Plan. Dr. Gibson has expertise in clinical trials, survey design and analysis, and qualitative research techniques, which will contribute to the success of the proposed project.

**Ken Meter, MPA, Crossroads Resource Center**, is one of the most experienced food system analysts in the U.S., integrating market analysis, business development, systems thinking, and social concerns. Meter holds 43 years of experience in inner-city and rural community capacity building. His “Finding Food in Farm Country” studies have promoted local food networks in 107 regions in 37 states and one Canadian province. Meter recently released a local foods plan for the state of Alaska. He completed a $9.85 million plan for rural investment for the state of South Carolina, and researched the economic impacts of institutional food purchasing for the Centers for Disease Control and the Illinois Public Health Institute. As coordinator of public process for the City of Minneapolis Sustainability Initiative, he guided over 85 residents in creating a 50-year vision for the city including sustainability measures. Meter consults with the USDA Agricultural Marketing Service to help create a toolkit for measuring economic impacts of local food development. He served as an advisor for the USDA Community Food Projects including managing the national proposal review panel, and serves as a contributing editor to the Journal of Agriculture, Food Systems, and Community Development. He served as convener and co-chair of the Community Economic Development Committee for the former Community Food Security Coalition, and is a leader of the Closing the Hunger Gap network. Meter taught economics at the University of Minnesota, and at the Harvard Kennedy School.

**Sustainability**

Healthy Communities Wyandotte has 2 full-time, permanently funded county staff coordinators. The coalition has been working since 2011 to improve health indicators in the community and one of the coalition’s 5 committees is the Nutrition Action Team, whose goal it is to improve healthy food access in the county. The recommendations from the Food Systems Assessment will inform the continued work of the Nutrition Action Team as a committee and also will provide information that can guide the work of organizational members of the NAT (Cultivate KC, Kansas City Community Gardens, Rosedale Development Association, etc.)

The Food Systems Assessment is intended to provide data critical to generating policy change at the county level, including the addition of a chapter of the City-Wide Master Plan addressing healthy food access. Additionally, the assessment will generate a set of easy-to-use indicators that the Nutrition Action Team can monitor over time. Policy recommendations will be steered through the Nutrition Action Team into the decision-making process at the county. Since Healthy Communities Wyandotte is based in the Health Department and HCW's goals have been adopted by the County Commission through their strategic planning process, recommendations coming through HCW's process have a great capacity to generate sustainable change.
Project Timeline

Pre-Award
February – June 2015: Wyandotte County and MARC staff participating in Growing Food Connections trainings and webinars.
June 2015: Growing Food Connections team visits Kansas City and provides collected data to the HCW Nutrition Action Team, interviews community stakeholders and trains the team in conducting a food systems policy assessment.

Post-Award
June-August 2015: KUMC Community Health Project graduate student and K-State or KU Masters in Urban Planning graduate student working on the Food Systems Assessment.
July 2015 - April 2016: Dr. Cheryl Gibson’s team conducts the community survey, community listening sessions and community leader structured interviews.
July-October 2016: Ken Meter conducts economic impact study.
May 2016 - June 2016: Healthy Communities Wyandotte staff and Nutrition Action Team compile the final assessment document and produce a final report.
July - September 2016: HCW and NAT present the final recommendations to Department Directors and the County Administrator’s office and the County Commission.

Outcomes & Evaluation
The purpose of the project is to collect primary and secondary data about the food system in Wyandotte County in order to create policy change recommendations for Wyandotte County through Healthy Communities Wyandotte. Short-term, success will be represented by the creation of a comprehensive Food Policy Assessment document that is as representative as possible of the needs of the entire community. The assessment will gather baseline data for the county, identify community priorities, and pinpoint areas for improvement, while creating a set of easy-to-use indicators that the Nutrition Action Team can use to track progress over time.

In the mid-term, success will be achieved when we are able to enact policy change increasing healthy food access. There are numerous ways that local government policy can impact food systems. Policy can be utilized to improve food systems through healthy food retail, farmers markets, community gardens, urban agriculture, restaurants and transportation. Many resources have been developed in the last five years to support local governments and community members in understanding how healthy food access can be improved through planning, zoning, codes, permitting/licensing and economic policy, several of them written by our Growing Food Connections technical advisors and one written for Kansas jurisdictions in particular.

Long-term, success will be more Wyandotte County residents having healthy food access and increasing their consumption of nutritious foods, including fresh fruits and vegetables. The Nutrition Action Team recognizes that policy change is a critical step in increasing fruit and vegetable consumption, but personal behavior change is still a needed component of this long-term goal. Many of the Nutrition Action Team members work directly with low-income families to

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17 General Plans and Zoning
19 Healthy Planning Guide
increase knowledge of cooking and eating healthy foods on a budget (K-State Extension, Harvesters, KC Greenmarkets) and to identify how families can best be mobilized to utilize the healthy foods they have access to (Beans&Greens, Rosedale Development Association, After the Harvest, Kansas City Community Gardens). As a group, we recognize that neither policy change nor community health education or programming can exist on its own to create a solution to the challenge of improving poor nutritional intake in the Wyandotte County population. Healthy Communities Wyandotte is a coalition of community partners who work in the community seeking to improve nutrition in Wyandotte County and see how critical this policy change is to support the work they do every day. At the same time, Healthy Communities Wyandotte is located within a government structure, and one that is also supportive of improving nutrition in the community. The Nutrition Action Team believes that this coalition, with its backbone staff, is an ideal committee to carry out this project and that the Food Systems Assessment will be an effective tool leading to increased access to healthy food county-wide.

(Also see Logic Model and Policy Change Chart.)
## Program Logic Model

<table>
<thead>
<tr>
<th>Inputs</th>
<th>Activities</th>
<th>Outputs</th>
<th>Initial Outcomes</th>
<th>Intermediate Outcomes</th>
<th>Long-Term Outcomes</th>
</tr>
</thead>
</table>
| Healthy Communities Wyandotte (HCW) staff support | **Food Systems Assessment**  
Community Engagement  
-Listening sessions  
-Random sampling survey collection  
-Structured interviews with community leaders | **Comprehensive Food Systems Assessment with community input and economic and policy analysis**  
At least 1200 surveys completed  
Qualitative analysis of structured interviews and listening sessions  
Economic, planning and policy recommendations for Wyandotte County/KCK  
Community driven data of the local food environment | Increased policymaker and practitioner knowledge of food access gaps in Wyandotte County  
Increased community involvement in addressing food systems environment of Wyandotte County | Knowledge of community food access preferences informing policymaking and programing in Wyandotte County  
Coalition partners and others utilizing the Food Systems assessment to inform programing and advocacy | Increased access to healthy food (fresh fruits and vegetables) for residents of all socioeconomic levels in Wyandotte County  
Improved community food security  
Increased consumption of fresh fruits and veggies  
Improved health of residents  
Increased health equity for underserved populations in the county |
| Nutrition Action Team (NAT) coalition members participation | **Food systems maps**  
Food systems economic assessment  
GFC web-based and on-site training  
County Food Policy Audit Analysis | Two HCW staff and 5 NAT members trained on food systems policy and planning | | |
| Greater KC Food Policy Coalition support | **Food Systems Assessment**  
Community Engagement  
-Listening sessions  
-Random sampling survey collection  
-Structured interviews with community leaders | | | |
| Growing Food Connections (GFC) support | **Food systems maps**  
Food systems economic assessment  
GFC web-based and on-site training  
County Food Policy Audit Analysis | | | |
| Neighborhood Business Revitalization (NBR) support | **Food Systems Assessment**  
Community Engagement  
-Listening sessions  
-Random sampling survey collection  
-Structured interviews with community leaders | | | |
| Crossroads Resource Center (CRC) support | **Food systems maps**  
Food systems economic assessment  
GFC web-based and on-site training  
County Food Policy Audit Analysis | | | |
| KU Med Center (KUMC) support | **Food Systems Assessment**  
Community Engagement  
-Listening sessions  
-Random sampling survey collection  
-Structured interviews with community leaders | | | |
| Mid-America Regional Council (MARC) support | **Food Systems Assessment**  
Community Engagement  
-Listening sessions  
-Random sampling survey collection  
-Structured interviews with community leaders | | | |
## Policy Change Chart

<table>
<thead>
<tr>
<th>Information Gathered</th>
<th>Policy Implications</th>
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<tbody>
<tr>
<td>Surveys</td>
<td>Transportation, zoning, planning, economic development, licensing, incentives</td>
</tr>
<tr>
<td><em>Where people shop for food</em></td>
<td>Planning, engineering</td>
</tr>
<tr>
<td><em>How they get to those locations and the ease and safety of getting there (built environment)</em></td>
<td>Planning, incentives</td>
</tr>
<tr>
<td><em>If the food they have access to is healthy</em></td>
<td>Economic development</td>
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<tr>
<td><em>If they have access to locally grown food that they want</em></td>
<td>Transportation, zoning, planning, economic development, licensing, incentives</td>
</tr>
<tr>
<td><em>Their interest in obtaining fresh fruits and vegetables from other locations or settings, such as community gardens or farmers’ markets</em></td>
<td>Transportation, planning, economic development</td>
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<tr>
<td><em>Food pantry questions</em></td>
<td>Transportation, planning, economic development</td>
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<tr>
<td>Structured interviews with community leaders of marginalized groups</td>
<td>Transportation, zoning, planning, economic development, licensing, incentives</td>
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<tr>
<td><em>Local food economy assessment</em></td>
<td>Economic development, small business development, licensing, zoning, planning</td>
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<td>Growing Food Connections data collection</td>
<td>Planning and zoning, economic development</td>
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<tr>
<td>Growing Food Connections policy review</td>
<td>comprehensive</td>
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The Unified Government Public Health Department has applied for a grant from the Greater Kansas City Healthcare Foundation in the amount of $56,095.00. This grant application was developed by the Healthy Communities Wyandotte Infrastructure Action Team to help fund the 20/20/20 campaign, which is a community level campaign setting goals to build 20 miles of "high priority" sidewalks, 20 miles of trails and 20 miles of bike lanes by the year 2020. There is a cash match requirement for these funds which will be achieved with funds already secured for the project through CDC REACH Grant and Slide for Health funds. In-kind staffing will be met with a percentage of current Healthy Communities Wyandotte Program Supervisor salary.

Action Requested:
Approval of application
**Net Revenue**

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<th>HCF</th>
<th>Other</th>
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<td>Slide for Health funds</td>
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**Salary**

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<th>HCW Supervisor</th>
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**Benefits and Payroll Taxes**

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<th>Total Benefits and Payroll Taxes</th>
<th>HCF</th>
<th>Other</th>
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**Other Direct Expense:**

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<tr>
<th>Total Other Direct</th>
<th>HCF</th>
<th>Other</th>
<th>In-Kind</th>
<th>Total</th>
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</thead>
<tbody>
<tr>
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<td>$0</td>
<td>$13,000</td>
</tr>
<tr>
<td>Contracted Friends of the Trail organizers</td>
<td>$0</td>
<td>$15,000</td>
<td>$0</td>
<td>$15,000</td>
</tr>
<tr>
<td>20/20/20 Campaign website</td>
<td>$5,000</td>
<td>$0</td>
<td>$0</td>
<td>$5,000</td>
</tr>
<tr>
<td>20/20/20 Campaign logo development</td>
<td>$1,500</td>
<td>$0</td>
<td>$1,500</td>
<td></td>
</tr>
<tr>
<td>Graphic design for printed pieces</td>
<td>$8,000</td>
<td>$0</td>
<td>$8,000</td>
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</tr>
<tr>
<td>Video production</td>
<td>$7,500</td>
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<td>Translation services</td>
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<tr>
<td>Travel costs for presenters</td>
<td>$1,000</td>
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<td>$1,000</td>
<td></td>
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<tr>
<td>Evaluation costs</td>
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<td>Total Other Direct</td>
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**Equipment & Supplies:**

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<tr>
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<th>HCF</th>
<th>Other</th>
<th>In-Kind</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Food</td>
<td>$1,650</td>
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<td>$1,650</td>
</tr>
<tr>
<td>Port-o-Potty</td>
<td>$240</td>
<td>$0</td>
<td>$240</td>
<td></td>
</tr>
<tr>
<td>Event space</td>
<td>$1,500</td>
<td>$0</td>
<td>$1,500</td>
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</tr>
<tr>
<td>Tents, tables, chairs, amplification</td>
<td>$3,000</td>
<td>$3,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Printing costs</td>
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<td></td>
</tr>
<tr>
<td>Mailing costs</td>
<td>$6,480</td>
<td>$0</td>
<td>$6,480</td>
<td></td>
</tr>
<tr>
<td>Trail improvements at Armourdale Trail</td>
<td>$9,468</td>
<td>$9,468</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Equipment/Supplies</td>
<td>$13,095</td>
<td>$9,468</td>
<td>$4,500</td>
<td>$27,063</td>
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</table>

**Indirect Expense**

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<thead>
<tr>
<th>HCF</th>
<th>Other</th>
<th>In-Kind</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>$56,095</td>
<td>$24,468</td>
<td>$19,620</td>
<td>$100,183</td>
</tr>
</tbody>
</table>

*Equipment & Supplies:

- Food
- Port-o-Potty
- Event space
- Tents, tables, chairs, amplification
- Printing costs
- Mailing costs
- Trail improvements at Armourdale Trail

**Indirect Expense**

<table>
<thead>
<tr>
<th>HCF</th>
<th>Other</th>
<th>In-Kind</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>$56,095</td>
<td>$24,468</td>
<td>$19,620</td>
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<tr>
<td>Net Revenue</td>
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<td></td>
</tr>
<tr>
<td>$0</td>
<td>$0</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Indirect expense represents the project's share of Overhead Expenses (rent, phone, library, etc.) and Administrative Costs. Applicants must limit the HCF portion of Indirect Expense to 10% of the Direct Expenses of the project represented by the sub-total above.

<table>
<thead>
<tr>
<th>Total All Expenses</th>
<th>$56,095</th>
<th>$24,468</th>
<th>$19,620</th>
<th>$100,183</th>
</tr>
</thead>
</table>

[Page 2 of 4]
**HCF Budget - Narrative Comments**

- Insert any additional/clarifying comments re: your Revenue entries here

CH - The Health Department, through Healthy Communities Wyandotte, has received funding through a Centers for Disease Control grant to expand and enhance trails in Wyandotte County. It is a 3 year grant term for $15,000, and we commit one year of the grant to expand and enhance trails in Wyandotte County. This project is a partnership with the Latino Health for All Coalition.

Health - Healthy Communities Wyandotte coordinated a unique fundraiser to raise funds for health improvement through the sale of Verruckt, a nearby attraction at Schlitterbahn Waterpark. Almost $10,000 was raised, and we have decided to apply those funds to this grant project.

- Insert any additional/clarifying comments re: Salary entries here

Support will be in-kind by the Wyandotte County Health Department. The Supervisor of the Healthy Communities division of the Health Department helps to coordinate the Healthy Communities Wyandotte coalition, including the Infrastructure Action Team. The Supervisor will spend 20% of his time coordinating this grant project.

- & Payroll Taxes - Insert any additional/clarifying comments re: your Benefits/Payroll Taxes entries here

- Insert any additional/clarifying comments re: your Other Direct Expense entries here

Communication staff: 10 hours / week @ $25/hour for 52 weeks = $13,000. A professional developed content for the website (including videos and documenting new trails, bike lanes, sidewalks), and assisting with communications overall with 20/20/20.

Trail organizers: paid for by CDC funding, these lay leaders will help organize walking groups and host events in neighborhoods we are targeting for enhancement and expansion. 3 part-time organizers @ $5,000 = $15,000.

Campaign website: The website will be simple yet attractive, with few pages but custom graphic design that may cost more. It will host videos, keep track of progress, provide opportunity for community feedback, and host a calendar of events.

Design for printed pieces: Includes graphic design for event fliers (6 pieces), 20/20/20 brochure in English and Spanish (2 pieces), direct mail pieces (6 pieces), and surveys (2 pieces). Many of the event fliers/direct mail cards will be similar, which will cut down on design costs. 16 pages @ $500 = $8,000.

Production: 3 videos profiling new trails @ $2,500 = $7,500. We have good relationships with local filmmakers who do quality work for low cost: Contracted support for survey design, distribution, and analysis @ $5,000.

- Equipment/Supplies - Please attach list of equipment purchases, including prices and quantities, to your application!

  6 events
  
  3 trail promotion events, 300 people @ $3 per person = $900
  
  3 advocacy training events, 50 people @ $15 per person = $750
  
  Charity 3 trail promotion events @ $80 = $240
  
  Event space provided in-kind by partners or Unified Government for 3 advocacy training events = $1,500
  
  Tables, chairs, amplification provided in-kind by partners or Unified Government for all six events = $3,000

Costs: Approximately 12,000 residents live in the targeted neighborhoods next to trails we want to enhance and expand. Direct mail has been effective means of outreach before, and costs $0.18 per piece. If we send three pieces out to each resident, that is $12,000 x $0.18 x 3 = $7,200.

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Page 3 of 4
- Insert any additional/clarifying comments re: your Revenue entries here

Costs: 2,500 surveys + 24,000 direct mail pieces + 5,000 brochures @ $.15 per piece = $4,725

Improvements: Money provided by Slide for Health funds (see revenue section above) will be used to beautify the recently opened Levee Trail. These enhancements may include benches, landscaping, signage, and fencing.
Problem or Need

Wyandotte County, Kansas is an unhealthy place to live. According to the 2014 County Health Rankings, Wyandotte County had the worst health factors of any county reporting in Kansas (98 of 98). This is mostly due to the endemic and overlapping problems of concentrated poverty, low educational attainment, unemployment and lack of social support. These issues contribute to another factor that worsens our health outcomes: a low rate of leisure-time physical activity. According to the 2013 BRFSS, 36% of residents self-reported not participating in any leisure time physical activity in the last 30 days. This was one of the highest reported rates in the state (top quartile). That statistic makes the next, also gleaned from the 2013 BRFSS, easy to believe: Wyandotte County has an estimated obesity rate of 37.1%, 7 percentage points higher than the Kansas average and also one of the highest in the state.

While many of the aforementioned socioeconomic factors are causative of a low rate of physical activity, the literature supports that access to safe places to be physically active is also a cause. Wyandotte County has too few opportunities of this type for its residents. For 160,000 residents there are only 4 miles of bicycle lanes, a patchy sidewalk network, and only 3 urban trails over a ½ mile long. Of these current amenities, most are underutilized. This grant project seeks to address that problem by raising awareness of new trails in Wyandotte County, and empowering residents to advocate for more trails, sidewalks, and bicycle lanes.

To this end, the Infrastructure Action Team of the Healthy Communities Wyandotte coalition has created the 20/20/20 Campaign. It is a community-level campaign setting goals to build 20 miles of “high priority” sidewalks, 20 miles of trails, and 20 miles of bike lanes by the year 2020. Healthy Communities Wyandotte is a health coalition that is championed by Mayor Mark Holland and from the beginning has placed major emphasis on improving the built environment. Backbone staff support for the coalition is provided by the Wyandotte County Health Department.

Sidewalks are the first area of focus for the campaign. The Health Care Foundation of Greater Kansas City (HCF) funded Wyandotte County’s Sidewalk and Trail Master Plan with a substantial Healthy Lifestyles grant in 2011. The grant funded an analysis of the current sidewalk infrastructure, which revealed major gaps and prioritized improvements based on proximity to schools and parks, above all else. Unfortunately there has been little policymaker education about this detailed plan for sidewalk improvements, which was based on extensive resident engagement. This grant would promote policymaker education in an attempt to gain commitment to prioritize sidewalk improvements according to this plan.

Bicycle lanes are still a new feature of the Wyandotte County landscape: our first one ever was built in 2013. Lots of advocacy and project development is still needed in this area. A glance at a map created in 2014 by the Mid-America Regional Council, our metropolitan planning organization, reveals why:
Relative to other counties in metropolitan Kansas City, Wyandotte has little planned or actual bicycle infrastructure (indicated in purple, orange, yellow, and blue). Another 4.5 mile route was just approved for planning in late 2014, but we still have a long ways to go. Advocacy and project prioritization are needed. It is worth noting that the map above is also a map of regional trails (indicated in green). Again, Wyandotte County has very few.

Finally, all this planned infrastructure improvement has to be sustained by residents who care, and who understand the budget and policy process of the Unified Government. Local government processes, despite attempts at transparency, remain complicated and difficult for residents to penetrate. That is why as a part of this grant we are providing advocacy trainings in our targeted neighborhoods.

This grant places a heavy emphasis on communication support and advocacy. We believe that dollar-for-dollar this is the best use of HCF funds to expand access to trails, sidewalks, and bike lanes for Wyandotte County residents. The 20/20/20 Campaign has been adopted by the Healthy Communities Wyandotte Steering Committee as a community-level goal: now it is time to start mobilizing residents, policymakers, and grassroots organizations and encouraging them that this ambitious goal can be done.
Organizational Overview

In response to the 2009 Kansas County Health Rankings report which listed Wyandotte County as having the worst health in the state, Mayor Joe Reardon convened a large group of community stakeholders to strategize a plan of improvement. As a result of that process, the Healthy Communities Wyandotte coalition was born. Staff support for the coalition comes from the Unified Government of Wyandotte County/Kansas City, Kansas’ Health Department, which is why the grant is being submitted on behalf of the Unified Government. The Health Department provides backbone support, but the coalition is owned and directed by the community.

HCW’s mission is to mobilize the community through increased communication, coordination, culture change, innovative leadership and community participation. After two years of dedication and input of nearly 100 community members, HCW published its community health improvement plan called Recommendations for a Better Future in 2011. The document, meant to serve as a strategic plan, outlines actions that the community can take to improve health in the areas of nutrition, infrastructure, education, health services, and communications.

Led by a steering committee comprised of community leaders from education, health, housing, business, government and community organizations, HCW’s work is planned and executed by five action teams that correspond to each recommendation area. Each team is chaired by a subject matter expert and consists of both residents and/or working professionals. The coalition is large: there are currently over 80 active members representing approximately 50 area organizations.

The action teams use the recommendations to select strategies that are timely and impact the entire county. Since its inception, HCW has been successful in leading teams towards meaningful results. For example, in April 2011 the Unified Government passed a Complete Streets resolution. Now, every time a street is built or redesigned, the needs of all users, not just motorists, are considered. And, in August 2012 the Unified Government adopted an updated Sidewalk and Trails Master Plan to increase connectivity and walkability in the county. Finally, the group (the Infrastructure Team specifically) successfully advocated for a 4.5 mile bike lane through some of its densest, more diverse downtown neighborhoods.

As demonstrated above this group’s collaborative efforts and successes in the area of healthy living have been paramount. The Program Supervisor for HCW will have a leadership role in the 20/20/20 Campaign and will leverage the successful partnerships, programming and strategies used in the collaborative.

Healthy Equity

The mission of the Healthy Communities Wyandotte coalition is to “mobilize the community to improve health and well-being in Wyandotte County through increased communication, coordination, and culture change.” This mission has a grassroots focus that has infused our work from the beginning.

The practice of involving residents in our coalition work has come with challenges, however. The natural place to find engaged residents is at neighborhood association meetings, but in our low-income neighborhoods they often focus exclusively on crime and code enforcement. Healthy Communities staff has presented to Livable Neighborhoods, a meeting place of many neighborhood associations in the city, with little resulting engagement. But recently this has changed for the better on our Infrastructure Action Team. The trails being promoted for expansion in this grant are all within or near historically black and Latino neighborhoods, and we now have dedicated neighborhood leaders from each area who regularly attend our meetings.
The Historic Northeast Midtown Association serves the historically black Northeast portion of Wyandotte County, and is actively participating in the 20/20/20 Campaign and this grant request. They will house one of the Friends of the Trail coordinators (funded by a matching CDC grant).

Additionally, the Latino Health for All Coalition and the Armourdale Renewal Association are Healthy Communities partners that will assist greatly in the promotion and expansion of the Armourdale Levee Trail. The Armourdale neighborhood is 80% Latino. Relationships with these two organizations helped in the success of the levee trail opening, which occurred in September 2014 and attracted about 50 residents. Translation services will be paid for by the grant to ensure this heavily Spanish-leaving area receives the communications they need, and the advocacy training in that area will be provided in Spanish.

The staffing of the Health Department is diverse, which reflects the diversity of Wyandotte County. The racial/ethnic composition of the Health Department is 20% African-American, 18% Latino, and 56% Caucasian. The Infrastructure Action Team also has diverse membership, but we are attempting to improve further. In late 2014 we passed 2-year objectives to increase the racial and geographic representation of our team. Because Wyandotte County does not have an official Bicycle and Pedestrian Committee, and because the Infrastructure Action Team is seen as the de facto advisory group in lieu of one, it is important for both equity and political reasons that we are representative of the county. The County Commissioners expect that our advocacy will be representative of the entire county and not just several small districts within it. Five of our eight Commission districts are represented on the team (all the districts containing majority people of color are represented) but we are recruiting for representation from all eight.

Finally, we rooted our choice of target trails/neighborhoods in equity. Our approach utilizes citizen empowerment, matched with embedded lay leaders, matched with communications support to ensure the campaign elements have the political will they need to succeed. This approach is described in greater detail below.

**Project Overview**

**Implementation of Emerging, Promising and Best Practices**

This campaign is about promoting positive, healthful change to the built environment and focuses on underserved areas. According to the CDC’s *Promoting Physical Activity: A Guide for Community Action* there is strong evidence that the creation of or enhanced access to places for physical activity, combined with informational outreach activities, leads to increases in physical activity.\(^1\) *The Guide*’s level for evidence to make this correlation is strong. We are confident that our approach will be successful, as it closely mirrors other trial promotion campaigns listed as examples in *The Guide*.

Our grant project will also utilize several advocacy strategies listed in the advocacy matrix provided in the grant RFP. Among them: a political will campaign, advocacy capacity building, and coalition building. The political will campaign consists of the entire 20/20/20 Campaign, which is designed to engender support for bike lanes, trails, and new sidewalks among residents and policymakers. Advocacy capacity building will be accomplished through the three advocacy trainings that will be provided in targeted neighborhoods, which will build resident skills, knowledge, and intentions regarding the public policy process in Wyandotte County. Finally, coalition building will be provided not through this grant, but

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\(^1\) Promoting physical activity: a guide for community action / Centers for Disease Control and Prevention, Coordinating Center for Health Promotion, National Center for Chronic Disease Prevention and Health Promotion, Division of Nutrition, Physical Activity, and Obesity; edited by David R. Brown, Gregory W. Heath, and Sarah Levin Martin. –2nd ed. (2009) pgs. 93-102
through matching funding provided by a CDC grant that will support starting new Friend of the Trail groups around the three trails targeted for promotion and expansion in this grant.

The major elements of this grant project are listed in the table below:

<table>
<thead>
<tr>
<th>Element</th>
<th>Purpose and Justification</th>
</tr>
</thead>
<tbody>
<tr>
<td>Simple, interactive website for the 20/20/20 Campaign</td>
<td>The website will be used to track progress in each campaign area (sidewalk, trail, bike lane) in a visually appealing medium. It will also host the videos produced about the new trails, and be a place to share additional stories and related multimedia about amenities in the future, beyond the term of the grant. Finally, it will provide a calendar of physical activity related events for the Wyandotte community. To attract and hold community attention it is important that the website be polished, professional, and interactive.</td>
</tr>
<tr>
<td>20/20/20 Campaign logo</td>
<td>As a five year campaign, it is worth the investment of creating a logo to brand this effort.</td>
</tr>
<tr>
<td>20/20/20 Campaign brochure in English and Spanish</td>
<td>We want professionally designed campaign literature to accompany our advocacy activities. It is a “leave behind” that is useful to engage residents and policymakers alike. The brochure will explain the campaign components, how individuals in the community can contribute, and also include a trail and bike lane map. This brochure can be used for at least the first two years of the campaign.</td>
</tr>
<tr>
<td>3 community trail promotion events</td>
<td>Two new trails and one older trail are being targeted for improvement and expansion. As recommended by the CDC, physical activity rates increase when increased trail access is accompanied by informational outreach. Hosting trail events is an important component of that outreach, and a way to build community support that will lead to trail expansions as well [see Figure 1 below for specific trail targets].</td>
</tr>
<tr>
<td>3 promotional videos of new and enhanced trails</td>
<td>Another component of informational outreach will be videos highlighting trails that will be distributed throughout the community in a variety of methods. The videos have a clever two-fold purpose: inform residents of the new trails AND engage key stakeholders more fully by interviewing and including their voices in the video.</td>
</tr>
<tr>
<td>Part-time contracted communication support staff</td>
<td>Development of content for the website and coordination of the communication campaign will require a specialized skillset and significant staff time. A contract employee working 10 hours a week can write stories and photo-document enhancements to the built environment. They can also provide general communication support for the 20/20/20 campaign during the time of the grant.</td>
</tr>
<tr>
<td>3 neighborhood advocacy trainings</td>
<td>In order to residents to successfully advocate for improvements to the built environment, they must understand the budget and public policy process of the Unified Government of Wyandotte County / Kansas City, KS AND the policymaking process of the two levee drainage districts on which levee trails are built. These trainings, held in targeted neighborhoods next to trails, will firstly focus on basic empowerment through strengthening the political voice, and secondly focus on health improvement. We will partner with the Kansas chapter of the American Heart Association, local organizers with Communities Creating Opportunity, and local bicycle/pedestrian advocacy organization BikeWalkKC to host these trainings.</td>
</tr>
<tr>
<td>Policymaker education about future trails and</td>
<td>Educating elected officials about the possibilities, importance, and costs of bicycle/pedestrian infrastructure pays off whenever new policies or</td>
</tr>
<tr>
<td><strong>high priority sidewalks with Mayor and County Commissioners</strong></td>
<td>commitments come in front of them for decision. In particular, we would like to prepare the elected officials to make commitments to create streamway trails in Wyandotte County and to prioritize sidewalks classified as “high priority” in the Sidewalk &amp; Trail Master Plan. This education will not be done by UG employees who coordinate the Infrastructure Team, but by the resident advocates themselves.</td>
</tr>
<tr>
<td><strong>Creation of a Bike Route Feasibility Group</strong></td>
<td>The federal government will release the next round of funding for major bicycle/pedestrian projects in early 2016. The Infrastructure Team successfully championed a submission in 2014 that resulted in a $1 million award for a 4.5 mile project. In order to prepare for the next round the team needs to do the necessary study and community outreach to determine not only priorities, but feasibility for the next bike lane projects. The goal is to submit 2 projects in that round.</td>
</tr>
<tr>
<td><strong>Evaluation Support</strong></td>
<td>Evaluation that will require resources will be gauging resident knowledge of and usage of new trails before and after the campaign, and gauging resident knowledge of advocacy, budget, and public policy in Wyandotte County before and after the trainings. Other evaluation will take place but will not be resource intensive (website hits, brochures distributed, attendance at meetings, etc.)</td>
</tr>
</tbody>
</table>

![Figure 1: The three specific trails targeted for expansion in this grant project](image-url)
Mobilization of Uninsured and Underserved
This grant intervenes on two geographic levels: one county-wide and one targeting neighborhoods surrounding three specific trails. The county-wide 20/20/20 Campaign is meant to build political will within the entire county; that political will is meant to support the additional work to improve and expand three specific trails.

The target population for the 20/20/20 Campaign is all of Wyandotte County, which according to the 2013 census has a population of 160,384 people and is 42.7% white, 25.1% black, and 27.1% Latino. Wyandotte is a low-income county where 23.9% of the population lives under the poverty level compared to 13.7% of the population in all of Kansas. In 2013 according to the BRFSS, 32.6% of residents lacked health care coverage, compared to 17.1% in Kansas (although this situation has improved because of vigorous Marketplace enrollment from 2013-2015). Wyandotte is a county where its socioeconomic problems compound its health problems. In almost every indicator we are significantly worse than the state average.

Part of ensuring our 20/20/20 Campaign is relevant will be making sure all materials are available in Spanish. We will also use Livable Neighborhoods, a racially and ethnically diverse coalition of the neighborhood groups in Wyandotte, as a vehicle for distributing and promoting the campaign materials. The Latino Health for All Coalition is a sister coalition that focuses on Latino health issues that we have a good relationship with; they too will provide leadership and their network to expand the campaign.

The components of the grant project that are planned to mobilize residents most efficaciously are the Friends of the Trail groups and the neighborhood advocacy trainings. The aforementioned *Promoting Physical Activity: A Guide for Community Action* reported research which showed that the presence of strong lay leaders can significantly increase participation in health interventions in communities. Paid Friends of the Trail coordinators will be embedded in communities near trails to form walking groups and stimulate use the new trails. The neighborhood advocacy trainings are likewise meant to empower communities to take ownership of not just the built environment, but a host of issues that concern them in their neighborhoods. We would like to create resident champions for health in these targeted communities.

The three targeted communities for this grant will be defined by social organizations that have influence and ownership of that area rather than arbitrary zip or census tract boundaries. Yet it is important to use these arbitrary boundaries to aid in evaluating the impact. The target communities are:

<table>
<thead>
<tr>
<th>Trail</th>
<th>Geographic Area</th>
<th>Census Tracts</th>
<th>Total population (2010)</th>
<th>Demographics</th>
</tr>
</thead>
<tbody>
<tr>
<td>Armourdale Levee Trail</td>
<td>Armourdale neighborhood</td>
<td>426</td>
<td>2,858</td>
<td>66% Latino</td>
</tr>
<tr>
<td>Fairfax Levee Trail</td>
<td>Fairfax Industrial Area + surround neighborhood</td>
<td>400.01, 418, 419</td>
<td>2,823</td>
<td>34% Latino, 25% Black; Census tract next to trail is entirely industrial</td>
</tr>
<tr>
<td>Jersey Creek Trail</td>
<td>Historic Northeast</td>
<td>407, 408, 410, 411, 412</td>
<td>6,387</td>
<td>78% Black</td>
</tr>
</tbody>
</table>

Forging of Multi-sector Partnerships

The Infrastructure Action Team was created to fill the need for multi-sector partnerships to build and better utilize Wyandotte County’s environmental infrastructure. All of the closest partners (including those listed below) serve on this team. This team consists of neighborhood leaders, bike shop owners,
resident activists, government staff, and education leaders among others. The Health Department will serve as the fiscal manager of the grant, but the Infrastructure Team—with staff support—will coordinate and implement the grant.

The **New Bethel Church** is a 700 member African-American church right next to Jersey Creek Trail that has taken a lead role in promoting health and improving the park and trail. They have planned a 5K and family health fair in May 2015. Their congregation and the associated CDC, **New Bethel Church Community Development Corporation**, will play a lead role in advocating for the expansion of the Jersey Creek Trail. They will most likely host one of the neighborhood advocacy trainings, host a trail promotion event, and serve as a host of a Friend of Trail coordinator and the walking club.

The **Historic Northeast Midtown Association** is another organization serving the historically Black neighborhoods surround Jersey Creek Park. They will help support the trail promotion event and advocacy training, and are another option for hosting the Friend of the Trail coordinator.

**Mayor Mark Holland**, a champion of Healthy Communities Wyandotte and active member of the Steering Committee, is primarily responsible for opening the two levee trails in Wyandotte County. His office will continue to advocate for trail expansion, bike route projects, and streamway trail plans. They also provide important communication support for events, and will help disseminate videos and press releases.

The **Latino Health For All (LHFA) Coalition** is a sister coalition that is coordinated by the KU Work Group for Community Health and Development. They were awarded a grant from the Centers for Disease Control to create healthy environments for Latinos in Wyandotte County. Healthy Communities Wyandotte is a sub-contracted on that grant to help with expansion and enhancement of trails. These funds will help pay the Friend of the Trail coordinators. LHFA has chosen Armourdale and Jersey Creek as focus areas, and will support promoting the 20/20/20 Campaign, hosting events, neighborhood advocacy, and the bike route feasibility group.

**Unified Government Staff** of special note are the County Engineer and the Director of Planning, both of whom work closely with Healthy Communities Wyandotte to implement bike/ped projects. Because their role as government staff they do not advocate, but they have proven friendly to our initiatives and they or a representative regularly attend Infrastructure Team meetings.

**Staffing and Organizational Capacity**

Healthy Communities Wyandotte has established its ability to coordinate advocacy projects like the 20/20/20 Campaign. The Infrastructure Action Team began its work in 2012 by investigating the recently released Sidewalk and Trail Master Plan for priority bike lanes to submit for funding. The team looked at population density, destinations, and connectivity, and toured some of the routes with Unified Government staff. Subsequently the team published a list of recommendations that staff used to apply for and win funding for a new 4.5 mile bike lane. That bike lane is a $1 million project that is about to begin construction, testament to the efficacy of sustained advocacy.

One of the keys to the success of the Infrastructure Team is the backbone support provided by the Unified Government Health Department. The Team is coordinated by Wesley McKain, Supervisor of Healthy Communities Wyandotte and current member of the Health Care Foundation’s Healthy Communities Leadership Academy. Along with his work on the Infrastructure Team, Wesley co-founded the nationally recognized Enroll Wyandotte effort to enroll eligible residents in health plans through the Health Insurance Marketplace. Also pertinent to this grant, he has hosted large events community events (the
2014 Food Summit, grand opening of the Armouredale Levee Trail), commissioned videos, and worked with designers and printers to roll out a communication campaign. His experience has prepared him to coordinate the 20/20/20 Campaign.

The Health Department itself provides crucial support to the Healthy Communities initiative and therefore this grant. Approximately 2/3 of the $8 million budget is grant-funded, and the fiscal officer has much experience processing grants and holding staff accountable to meet deadlines and reporting requirements. Additional, the grant will benefit by utilizing the Health Department’s (and Unified Government’s) communications network, especially its e-Newsletter and Facebook page.

Finally, Heidi Holliday, executive director of the Rosedale Development Association, chairs the Infrastructure Action Team and brings years of advocacy and organizing experience to the role. Over the last 5 years, the Rosedale Development Association has become a regional leader in championing an environmental approach to improving community health. They began programming to combat childhood obesity before anyone else in the area, and took the lead on getting a Complete Streets Resolution passed in Wyandotte in 2011. Heidi is an expert in community organizing and evidenced-based approaches to health improvement.

**Sustainability**

Investments early on in the 20/20/20 Campaign will increase community knowledge of the campaign, and build political will for infrastructure investments that last beyond the lifetime of the grant. Additionally, the website and brochure will be usable beyond the length of the grant: the website for the full five years; the brochure for 2-3 years until an update is needed.

As 20/20/20 is fundamentally a capacity-building grant, it is appropriate to recruit AmeriCorps VISTA volunteers to work on the project. In later years of the campaign they will be able to help with updating the brochure, hosting further advocacy trainings, hosting new trail/amenity events, and coordinating meetings between streamway trail stakeholders.

Finally, we will continue to write grants to fund future years of 20/20/20 to the Sunflower Foundation, the Wyandotte Health Foundation, and to the Health Care Foundation. 20/20/20 is an ambitious, multi-year advocacy campaign and we are confident that area funders will see the benefit of a community getting behind measurable results for improvement to the built environment in this way.

As this project has few programmatic objectives, sustainability can be maintained by ensuring we remain a voice in the city for investing in bicycle/pedestrian infrastructure and trails. Our Infrastructure Action Team was successful in doing this before the 20/20/20 Campaign, and we would be successful afterwards. Progress would be slower, but dedicated staffing support from the Health Department ensures the coalition and team will not dissolve.

**Project Timeline**

<table>
<thead>
<tr>
<th>Activity</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Convene initial streamway trails group</td>
<td>April 2015</td>
</tr>
<tr>
<td>Contract with Friends of the Trail organizers</td>
<td>April 2015</td>
</tr>
<tr>
<td>Convene 2016 bike project feasibility group</td>
<td>June 2015</td>
</tr>
<tr>
<td>Grant awarded</td>
<td>June 2015</td>
</tr>
<tr>
<td>Contract with communications firm to develop logo, website, videos, brochures</td>
<td>July 2015</td>
</tr>
<tr>
<td>Begin planning trail promotion events; begin shooting first trail video</td>
<td>July 2015</td>
</tr>
<tr>
<td>Develop survey with evaluation consultant; send pre-survey</td>
<td>July 2015</td>
</tr>
<tr>
<td>Activity</td>
<td>Date</td>
</tr>
<tr>
<td>-------------------------------------------------------------------------</td>
<td>------------</td>
</tr>
<tr>
<td>Begin planning advocacy trainings</td>
<td>August 2015</td>
</tr>
<tr>
<td>Hold first trail promotion event; first trail video released</td>
<td>September 2015</td>
</tr>
<tr>
<td>Contract with freelance communication support specialist</td>
<td>September 2015</td>
</tr>
<tr>
<td>Complete and launch website, logo, brochure</td>
<td>October 2015</td>
</tr>
<tr>
<td>Policymaker education begins with Mayor and County Commissioners</td>
<td>October 2015</td>
</tr>
<tr>
<td>Hold first advocacy training</td>
<td>November 2015</td>
</tr>
<tr>
<td>Hold second advocacy training</td>
<td>January 2016</td>
</tr>
<tr>
<td>Hold third advocacy training</td>
<td>March 2016</td>
</tr>
<tr>
<td>Hold second trail promotion event; second trail video released</td>
<td>April 2016</td>
</tr>
<tr>
<td>Hold third trail promotion event; third trail video released</td>
<td>June 2016</td>
</tr>
<tr>
<td>Develop survey with evaluation consultant; send post-survey</td>
<td>June 2016</td>
</tr>
</tbody>
</table>

**Outcomes and Evaluation**

Please see attached logic model and outcomes measurement framework.

By the end of the grant period, we would like to make substantial progress towards increasing the miles of bike lanes, sidewalks, and trails in Wyandotte County. The specific outcomes desired are listed in the logic model, and methods for documenting progress are listed in the outcomes measurement framework. They are both attached.

Of the outcomes listed, the two surveys of target populations, and the pre/post-test will have to be designed in part by a trained evaluator. Dr. Cheryl Gibson of the University of Kansas Medical Center is one of the most well-known evaluators used by area nonprofits to design and distribute survey instruments. We plan to utilize her and her student’s services for our grant. Our surveys and tests are very simple, and we do not consider evaluation being a major cost of this grant.

Process indicators along the way will let us know if we are making progress toward the goal. These process indicators include attendance at events and advocacy trainings, brochures distributed, hits on our website, views of our videos, and size of walking clubs. As the grant progresses we will be able to improve our approach if these numbers are unsatisfactory.
### 20/20/20 Advocacy and Communications - Grant Logic Model

<table>
<thead>
<tr>
<th>Inputs</th>
<th>Activities</th>
<th>Outputs</th>
<th>Initial Outcomes</th>
<th>Intermediate Outcomes</th>
<th>Long-Term Outcomes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community health coalition</td>
<td>Examine potential bike lane projects for feasibility &amp; community buy-in</td>
<td>Prioritized list of feasible bike lane projects</td>
<td><strong>Bike Lanes</strong> Submission for federal funding of 2 bike lanes-2016</td>
<td><strong>Bike Lanes</strong> New bike lanes</td>
<td>Increase in rates of leisure time physical activity among targeted groups</td>
</tr>
<tr>
<td>Mayor - champion</td>
<td>Organize Friend of the Trail groups</td>
<td>3 new walking clubs established</td>
<td><strong>Trails</strong> Increased use of targeted trails</td>
<td><strong>Trails</strong> Expansion of targeted trails</td>
<td></td>
</tr>
<tr>
<td>Dedicated Health Dept. staffing</td>
<td>Host new trail promotion events</td>
<td>3 events hosted to promote new trails</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Part-time communication support staff</td>
<td>Create video profiles of new trails</td>
<td>3 trail profile videos created</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>City planning and engineering staff</td>
<td>Host neighborhood advocacy training</td>
<td>3 neighborhood advocacy trainings hosted; 50 attendees total</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Professional marketing firm</td>
<td>Develop and disseminate new 20/20/20 website and brochure</td>
<td>20/20/20 website 20/20/20 brochure</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>20/20/20 Campaign Plan</td>
<td>Policy maker education about streamway trails and high priority sidewalks</td>
<td>Two personal meetings with each County Commissioner (20 meetings total)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sidewalk and Trail Master Plan</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- **Bike Lanes**
- **Trails**
- **Sidewalks**
- **Advocacy**
<table>
<thead>
<tr>
<th>Outcomes</th>
<th>Indicator</th>
<th>Data Source</th>
<th>Data Collection Method</th>
</tr>
</thead>
<tbody>
<tr>
<td>Funding for additional bike routes/lanes</td>
<td>At least 2 bike lane projects submitted for federal funding</td>
<td>Minutes from Commission meetings where grant submissions are approved</td>
<td>Downloaded from Unified Government website</td>
</tr>
<tr>
<td>Increased use of trails in three targeted areas</td>
<td>Increase by 50% of use of trail</td>
<td>Self-reported resident usage</td>
<td>Pre/Post survey sent out to randomized sampling of residents living near the trail</td>
</tr>
<tr>
<td>Increased awareness of trails in three targeted areas</td>
<td>Increase by 50% of awareness of trail</td>
<td>Self-reported resident awareness</td>
<td>Pre/Post survey sent out to randomized sampling of residents living near the trail</td>
</tr>
<tr>
<td>Streamway trail exploration group commissioned by Mayor and/or Commission</td>
<td>Group officially commissioned during grant period</td>
<td>Minutes from Commission meeting or Mayoral proclamation / statement</td>
<td>Downloaded from internet</td>
</tr>
<tr>
<td>Policymakers committed to high-priority sidewalk improvements</td>
<td>6 of 10 County Commissioners agree to dedicate discretionary sidewalk spending to high priority projects</td>
<td>Personal commitments of County Commissioners</td>
<td>Statements in one-on-one meetings</td>
</tr>
<tr>
<td>Increased knowledge of the UG policy and budget process and development of advocacy objectives among residents attending training</td>
<td>Significant increase in knowledge (~20% improvement) of budget &amp; policy process; policy objective stated</td>
<td>Quiz results and self-reports by attendees of neighborhood advocacy trainings</td>
<td>Pre/Post test at beginning and end of advocacy trainings</td>
</tr>
</tbody>
</table>
Staff Request for Commission Action

Type: Standard
Committee: Administration and Human Services Committee

Date of Standing Committee Action: 3/16/2015

Proposed for the following Full Commission Meeting Date: 4/9/2015

Confirmed Date: 4/9/2015

Changes Recommended By Standing Committee (New Action Form required with signatures)

Date: 2/26/2015
Contact Name: Dr. Larry Franken
Contact Phone: 573-6704
Contact Email: ljenicke@wycokck.org
Ref:
Department / Division: Public Health

Item Description:
Schlitterbahn offered the opportunity for Healthy Communities Wyandotte to be the "charity sponsor" of the Verrückt opening in the summer of 2014. HCW staff worked with KCK Area Chamber of Commerce and Schlitterbahn to put together a "Slide for Health" contest whereby organizations would donate to the work of Healthy Communities Wyandotte in exchange for being the first to ride down the Verrückt slide on its opening. Challenges and delays with the opening of Verrückt made running the contest difficult, but overall it was successful. Eleven organizations participated in the contest and $9,468.32 was raised to support health improvement activities. The Community Health Council of Wyandotte County, a local non profit, served as our fiscal sponsor for the contest. Funds are being held in their bank account. This is a request to accept funds to be moved to the Health Department for use by HCW. The funds are unrestricted and do not require a match. Because Verrückt is a destination for physical activity, the plan is to use the funds to promote physical activity by improving levee trails in the county, or help build new recreational trails.

Action Requested:
Acceptance of funds

Publication Required

Budget Impact: (if applicable)

Amount: $
Source:
- [X] Included In Budget
- Other (explain) Charitable gift

File Attachment
Item Description:
The General Motors Fairfax Assembly Plant gives charitable gifts to the community every year. In 2014 they elected to donate $5,000.00 to Healthy Communities Wyandotte to assist its overall efforts in mobilizing the community to improve health and well-being. These funds were accepted by fiscal agent KC Healthy Kids on behalf of HCW. The request is to bring these funds over to the Health Department for use by HCW. These funds are unrestricted and do not require a match. The plan is to use the funds to support the work of the Infant Mortality Action Team, which will soon launch after the final recommendations are completed by the Fetal Infant Mortality Review. We want to ensure low-income residents are engaged on that Action Team. Expenses will include food, child care, and literature that the team will create and distribute to the community.

Action Requested:
Acceptance of funds

Budget Impact: (if applicable)

Amount: $
Source:
☐ Included In Budget
✓ Other (explain) Charitable gift
Staff Request for Commission Action

Type: Standard
Committee: Administration and Human Services Committee

Date of Standing Committee Action:
(If none, please explain):

Proposed for the following Full Commission Meeting Date: Confirmed Date: 3/26/2015
3/26/2015

☑ Changes Recommended By Standing Committee (New Action Form required with signatures)

<table>
<thead>
<tr>
<th>Date</th>
<th>Contact Name</th>
<th>Contact Phone</th>
<th>Contact Email</th>
<th>Ref</th>
<th>Department / Division</th>
</tr>
</thead>
<tbody>
<tr>
<td>3/4/2015</td>
<td>Henry Couchman</td>
<td>573-5672</td>
<td><a href="mailto:hcouchman@wycokck.org">hcouchman@wycokck.org</a></td>
<td></td>
<td>Legal</td>
</tr>
</tbody>
</table>

Item Description:
Changes are proposed to seven Human Resources Guide policies. Changes to 2.1 Equal Opportunity in Employment would prohibit discrimination against any employee or applicant for employment because of sexual orientation or gender identity. Changes to 2.2 Harassment in the Workplace would prohibit harassment of employees based on sexual orientation or gender identity. Related changes are proposed to 7.1 Rules and Discipline and 7.2 Grievance Procedure. Changes to 7.5 Social Media would prohibit Unified Government employees from engaging in discrimination or harassment on the basis of sexual orientation or gender identity while using social media.

A definition of "spouse" would be added to 1.2 Definitions. Under the proposed definition, "spouse" would include "[a]ny individuals who are lawfully married under any state law, including individuals of the same sex who were legally married in a state that recognizes such marriages." Finally, the definition of "spouse" in 5.6 Family and Medical Leave would be changed to reflect the definition adopted in a recent regulation promulgated by the Department of Labor.

Action Requested:
Approval of policy changes.

☐ Publication Required

Budget Impact: (if applicable)

Amount: $
Source:
☑ Included In Budget
☑ Other (explain) Policy action by Commission.
DEFINITIONS

I. Definitions: Unless otherwise indicated, the following definitions apply to this guide:

**Absence, Occasions of:** A continuous period of absence from work; it may be a portion of a day, a day, or a number of days.

**COBRA:** The Consolidated Omnibus Budget Reconciliation Act (COBRA), Public Law No. 99-272 and amendments thereto.

**Command Officers:** Sworn personnel in the Park Ranger, Fire, Police and Sheriff Departments whose rank is above that of those employees who are recognized as members of the bargaining unit.

**Comp-Time:** Compensatory time; time off given instead of pay for overtime work.

**County Administrator:** The chief administrative officer of the Unified Government; directs and supervises the administration of all offices and all appointive officers and employees of the Unified Government; serves at the pleasure of the Unified Board of Commissioners; referred to as the Administrator.

**Date of Hire:** The day the employee began work. Also, the most recent employment date.

**Date of Separation:** The final day an employee is on the payroll.

**Discharged or Dismissal (fired):** Involuntary separation from employment—initiated by the department.

**Employee:** An individual appointed to a job or position with the Unified Government for which he/she is paid on a full-time, part-time or temporary basis. Does not include any individual contracted for.

**FICA:** Federal Insurance Contributions Act

**FMLA:** Family and Medical Leave Act

**FLSA:** Fair Labor Standards Act

**Full-time Employee (FT):** An employee who works a 40-hour week year round.

**Grant Funded Position:** A position which salaries whose salary and benefits are paid from a grant fund. Duration of employment is contingent upon length of grant fund.

**Human Resources Director:** The Director of the Unified Government Human Resources Department or his or her designated representative.

**Memorandum of Understanding:** A legal agreement between the Unified Government as employer and a recognized organization representing a group of employees, such as a union; also referred to as a Memorandum of Agreement.
Minimum Month: Amount of time an employee must work in a month to accrue benefits. Applies to accruing sick leave and vacation time: full-time regular employees, 12 working days (96 hours) per calendar month; part-time A employees, 12 four-hour working days or (48 hours) per calendar month; Command Officers of the Fire Department who do not work eight-hours per day, 144 working hours per calendar month.

Part-Time A Employee: Works 20-39 hours in a given work week. Eligible to participate in health, dental, retirement and supplemental insurance programs as well as receive leave benefits at half the rate of a full-time employee.

Part-Time B Employee: Not eligible for benefits.

Recall: Reappointment to any Unified Government position, after a layoff, within a year.

Reclassification: The official determination by the Administrator that a position be assigned to a class different from the one to which it was previously classified.

Rehire: The reappointment of a former employee whose break in employment resulted from a voluntary separation or discharge; also the reappointment of an employee laid off for longer than a year.

Resignation: Voluntary separation from employment initiated by the employee for any reason.

Retirement: Separation from employment when age, length of service, and/or disability requirements have been met for retirement benefits from Kansas Public Employees Retirement System (KPERS), Kansas Police and Firemen’s Retirement System (KP&F), and/or Social Security benefits.

Seasonal Position-: Appointed to a position for a specific period of time, not eligible for benefits.

Spouse: Any individuals who are lawfully married under any state law, including individuals of the same sex who were legally married in a state that recognizes such marriages. “Spouse” includes individuals who have entered into a common-law marriage in a state that recognizes common-law marriages. For the purposes of this definition, “state” means any state of the United States, the District of Columbia, Puerto Rico, the Virgin Islands, America Samoa, Guam, Wake Island, the Northern Mariana Islands, any other territory or possession of the United States, and any foreign jurisdiction having the legal authority to sanction marriages.

Supervisor: The person to whom the employee reports on a day-to-day basis; the first-line manager or above.

Temporary: Appointed to a position for less than 12 months, not eligible for benefits.

Voluntary Separation: Indicates that the separation from employment was initiated by the employee; a resignation.

Unified Board of Commissioners: The governing body of the Unified Government of Wyandotte County/Kansas City, Kansas.
Workweek: The usual workweek is 40 hours; however, Fire Department employees assigned to a 24-hour shift have a workweek of 53.1 hours.
EQUAL OPPORTUNITY IN EMPLOYMENT

I. General: It is the policy of the Unified Government not to discriminate against any employee or applicant for employment because of race, color, national origin or ancestry, religion or creed, sex, pregnancy, sexual orientation, gender identity, age, or disability.

II. Policy
A. Discrimination in the workplace shall not be tolerated.
   1. The Unified Government will not tolerate discrimination in the terms or conditions of employment, including, but not limited to:
      a. Evaluating the skills, education, and experience of applicants;
      b. Promoting, upgrading, demoting, transferring, and laying off of employees;
      c. Recruiting, advertising, or soliciting for employment;
      d. Training during employment and selecting for training and apprenticeship programs; and
      e. Establishing rates of pay and terms, conditions, and privileges of employment.
   2. No employee shall aid, abet, compel, coerce, or conspire to discriminate or harass another employee because of race, color, national origin or ancestry, religion or creed, sex, sexual orientation, gender identity, age, or disability.
   3. All programs shall be offered in a nondiscriminatory manner.
B. The Unified Government shall follow applicable federal, state, and local laws and rules and regulations for the protection of the rights of applicants and employees.
C. Nothing in this policy is intended to circumscribe or modify the right of the Unified Government to:
   1. Direct the work of its employees;
   2. Hire, promote, demote, transfer, assign, and retain any employee;
   3. Suspend or discharge employees;
   4. Maintain the efficiency of governmental operation;
   5. Relieve employees from duties because of lack of work or for other legitimate reasons;
   6. Take such actions as may be necessary to carry out the mission of the Unified Government in emergencies; and
7. Determine the methods, means and personnel by which operations are to be carried on.

D. Complaints

1. This policy shall be prominently posted in every department and distributed to all Unified Government elected officials and employees, including all new hires.

2. The Unified Government encourages employees to report any incident(s) of harassment, a hostile working environment or discrimination. See 2.2—Harassment in the Workplace.

3. Employees may report concerns regarding discrimination or harassment to any and all levels of management including but not limited to the department head, the Director of Human Resources or the Administrator, without regard to any “chain of command”.

4. Any report made under this policy does not need to be in writing.

5. All complaints of harassment reported under this policy shall be expeditiously investigated according to the procedure stated in 2.2—Harassment in the Workplace.

6. The employee who believes that he/she has been discriminated against may utilize the 2.2 Harassment in the Workplace policy, Section IV. Making a Complaint, procedure and/or file a complaint with the Kansas Human Rights Commission (KHRC) and/or the Equal Employment Opportunity Commission (EEOC).

7. An employee or applicant for employment shall not be subject to retaliation because he or she has filed a complaint of discrimination or harassment or has testified, assisted, or participated in any manner in an investigation, proceeding, or hearing related to a complaint of discrimination or harassment.

8. All supervisors are responsible for enforcing the provisions of this policy.

9. Employees who violate this policy shall be subject to discipline up to and including termination.

RELATED POLICIES:

2.2—Harassment in the Workplace
2.6—Selection/Transfer of Employees
2.17 – Americans With Disability Act

RELATED FORM(S):

Consent and Acknowledgement of Receipt Form
HARASSMENT IN THE WORKPLACE

I. General: The Unified Government will not tolerate harassment of employees based on sex (with or without sexual conduct), race, color, religion, national origin or ancestry, religion or creed, pregnancy, sexual orientation, gender identity, age, disability, or protected activity (opposition to prohibited discrimination or participation in the Unified Government or statutory complaint process) by anyone in the workplace, including supervisors, co-workers, and non-employees. Employees who make complaints of harassment or provide information related to such complaints will be protected from retaliation. Employees are encouraged to report harassment to any and all levels of management, including their department head, the Director of Human Resources, and the County Administrator, or to the Employee Relations Officer. To the extent possible, complaints of harassment will be kept confidential. All complaints of harassment will be promptly, thoroughly, and impartially investigated. If the Unified Government determines that harassment has occurred, it will take immediate and appropriate corrective action.

II. Harassment Not Tolerated.

A. The Unified Government will not tolerate harassment of employees based on sex (with or without sexual conduct), race, color, religion, national origin or ancestry, religion or creed, pregnancy, sexual orientation, gender identity, age, disability, or protected activity (opposition to prohibited discrimination or participation in the Unified Government or statutory complaint process) by anyone in the workplace, including supervisors, co-workers, and non-employees.

B. All persons who work at the Unified Government have a responsibility to help maintain a work environment that is free from harassment.

C. Harassment is prohibited in any location that can be reasonably regarded as an extension of the workplace, such as any customer location, an off-site social business function, or any other non-Unified Government facility where Unified Government business is being conducted and discussed.

D. This policy applies equally to harassment of and by gay and lesbian employees.

III. Sexual Harassment

A. The Equal Employment Opportunity Commission (EEOC) defines “sexual harassment” as unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when:

1. Submission to such conduct is made either explicitly or implicitly a term or condition of an individual’s employment;
2. Submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual; or

3. Such conduct has the purpose or effect of unreasonably interfering with an individual’s work performance by creating an intimidating, hostile, or sexually offensive work environment.

B. Determining what constitutes sexual harassment depends upon the specific facts and the context in which the conduct occurs. Sexual harassment may take many forms – subtle and indirect, or blatant and overt. For example:

1. It may be conduct toward an individual of the opposite sex or the same sex.

2. It may occur between peers or between individuals in a hierarchical relationship.

3. It may be aimed at coercing an individual to participate in an unwanted sexual relationship or it may have the effect of causing an individual to change behavior or work performance.

4. It may consist of repeated actions or may even arise from a single incident if sufficiently egregious.

C. Examples of inappropriate workplace conduct that may constitute sexual harassment include, but are not limited to, the following:

1. Physical contact or touching of a sexual nature;

2. Sexual advances, propositions, or flirtations;

3. Requests or pressure for sexual favors, activities, or contact;

4. Gestures, such as puckering one’s lips suggestively or making obscene signs with one’s fingers or hands;

5. Repeated staring or unnecessary proximity to another person;

6. Jokes or comments of a sexual nature;

7. Display, circulation, or communication of sexually suggestive, explicit, graphic, or offensive objects, pictures, or materials of any kind.
IV. Making a Complaint

A. Employees may report harassment to any and all levels of management, including but not limited to their department head, the Director of Human Resources, and the County Administrator, or to the Employee Relations Officer, without regard to any “chain of command.”

B. The Unified Government encourages employees to report harassment before it becomes severe or pervasive. Even if the harassment does not rise to the level of a violation of federal or state law, the Unified Government will take action to stop it.

C. A complaint made under this policy does not need to be in writing.

D. A supervisor (including a manager, department head, or any other official or employee with supervisory responsibilities), whether appointed or elected (excluding the Unified Board of Commissioners), who receives a written or oral complaint, allegation, or any notice whatsoever of harassment shall notify the Director of Human Resources in writing of such complaint, allegation, or notice at his or her earliest opportunity, but in no case later than one (1) business day after receiving it. Written notification shall be provided to the Director of Human Resources regardless of the supervisor’s opinion as to the merits of the claim.

E. In lieu of or in addition to reporting harassment to management, an employee may file a complaint with the Equal Employment Opportunity Commission (EEOC) or the Kansas Human Rights Commission (KHRC). If an employee elects to file a complaint with the EEOC, the complaint must be filed within 300 days of the unlawful harassment. A complaint with the KHRC must be filed within six (6) months of the unlawful harassment. The deadline for filing complaints with the EEOC or the KHRC runs from the last date of unlawful harassment, not from the date that the complaint to the Unified Government is resolved.

V. Retaliation Not Tolerated.

It is unlawful to retaliate against an employee for filing a complaint of harassment or cooperating in an investigation of a complaint of harassment. The Unified Government will not tolerate retaliation against an individual who in good faith reports harassment or provides information related to a complaint of harassment.
VI. Confidentiality

The Unified Government recognizes that confidentiality is important. Those responsible for implementing this policy will protect the confidentiality and privacy of individuals reporting or accused of harassment to the extent reasonably possible. Information about the allegation of harassment will be shared only with those who need to know about it. Records relating to harassment complaints shall be kept confidential on the same basis. The Unified Government, however, cannot guarantee complete confidentiality, since it cannot conduct an effective investigation without revealing certain information to the alleged harasser and potential witnesses.

VII. Investigation Process.

A. All complaints of harassment will be promptly, thoroughly, and impartially investigated.

B. The Director of Human Resources, upon receiving written notification from a supervisor or upon receiving an oral or written complaint, allegation, or notice of harassment, shall immediately open, and subsequently maintain, a file on the matter.

C. The Director of Human Resources shall expeditiously investigate the complaint, allegation, or notice or, in his or her discretion, refer the matter to the County Administrator for investigation or to an outside agency.

D. The Director of Human Resources or other person(s) designated to investigate the complaint, allegation, or notice shall take statements from the complainant or alleged subject of harassment and, as necessary, those persons accused of improper acts, witnesses, and other persons thought to possess relevant information.

E. The Director of Human Resources or other person(s) charged with conducting the investigation may request written and/or oral reports from any official or employee, except that no complainant shall be required to make a written statement if unwilling to do so.

F. When a complainant refuses to provide a written statement, the person(s) charged with conducting the investigation shall utilize another method of documenting and preserving the statement of the complainant.

G. All employees and officials shall cooperate fully with the investigation. An employee who fails to cooperate fully with an investigation shall be subject to discipline, up to and including termination.
H. Upon completion of the administrative investigation, the person(s) who has conducted the investigation shall make written findings to the Director of Human Resources.

VIII. Corrective Action.

A. Reports of harassment are taken seriously and will be dealt with promptly. Where harassment is found to have occurred, the Unified Government will take immediate and appropriate corrective action to stop the harassment, to prevent its recurrence, and, where appropriate, to discipline those responsible.

B. Pending the results of the investigation of a complaint of harassment, the Director of Human Resources and the head of any department whose employees may be involved shall take action to ensure that the complainant or person alleged to have been harassed is not subject to further harassment. Actions that may be taken pending the results of the investigation include, but are not limited to, temporarily rescheduling the hours of work of the alleged harasser, assigning the alleged harasser to a different work location or department, and placing the alleged harasser on administrative leave.

C. After receiving the findings of the investigation, the Director of Human Resources shall make recommendations for appropriate action to be taken, if any is required. If no action is required, that shall be so noted.

D. The specific action taken in any particular case depends on the nature and gravity of the conduct reported and may include, but is not limited to, training or education, counseling, transfer or reassignment, disciplinary action, and monitoring of the harasser. In addition, where harassment if found to have occurred, appropriate measures shall be taken to correct the effects of the harassment, including but not limited to, restoration of leave taken because of the harassment, expungement of negative evaluations in the complainant’ or victim’s personnel file that arose from the harassment, reinstatement, apology by the harasser, monitoring treatment of the complainant or victim to ensure that he or she is not subjected to retaliation by the harasser or others in the workplace because of the complaint, and correction of other harm caused by the harassment.

E. The recommendations of the Director of Human Resources shall be presented to the head of any department whose employees are involved and the Administrator.

F. If the department head disagrees with the recommendations made by the Director of Human Resources, the department head shall report the reasons for his or her disagreement to the Administrator, who shall decide on the appropriate remedial action.

G. After receiving the recommendations of the Director of Human Resources, the Administrator may direct that the recommendations, or any of them, not be implemented.
or that additional or substitute actions be taken consistent with the Unified Government’s responsibility to stop the harassment, to prevent its recurrence, and, where appropriate, to discipline those responsible.

H. After the Administrator and any concerned department head are provided with the findings of the investigation and the recommendations of the Director of Human Resources, the complainant or employee(s) involved shall be notified in writing of the resolution of the issue and the steps to be taken as a result, if any.

IX. Disciplinary Action for Violations.

Any employee, supervisor, or manager who is found to have violated this policy will be subject to appropriate discipline, up to and including termination.

X. Posting and Notice

This policy shall be prominently posted in central locations in all Unified Government buildings and facilities and shall be distributed to all elected officials and employees of the Unified Government, including new hires.

RELATED POLICIES:

2.1 – Equal Opportunity in Employment
2.17 – Americans with Disabilities Act
6.3 – Violence Free Workplace

RELATED FORM(S):

Consent and Acknowledgement of Receipt Form
I. General: FMLA leave is available to eligible employees for certain family and medical reasons, as provided in the Family and Medical Leave Act of 1993, as amended, (FMLA) and Department of Labor regulations.

II. Policy

A. Employee eligibility: To be "eligible" for FMLA leave, an employee must:
   1. Have been employed by the Unified Government for at least 12 months within the previous seven years; and
   2. Have worked at least 1,250 hours during the 12 months preceding the start of the leave. An employee returning from fulfilling his or her National Guard or Reserve military obligation will be credited with the hours of service that would have been performed but for the period of military service.

B. Leave entitlement: An eligible employee is entitled to leave, either paid or unpaid or a combination of the two, totaling:
   1. 12 workweeks during a rolling 12-month period for any of the following reasons:
      a. Because of the birth of a child and to care for the newborn child;
      b. Because of the placement of a child with the employee for adoption or foster care. (Employees may take FMLA leave before the actual placement or adoption of a child if an absence from work is required for the placement for adoption or foster care to proceed. Leave must conclude within 12 months of the birth or placement;
      c. To care for the employee’s spouse, son, daughter, or parent who has a serious health condition;
      d. Because of a serious health condition that makes the employee unable to perform the functions of the employee's job; or
      e. Because of any qualifying exigency arising out of the fact that the employee's spouse, son, daughter, or parent is a military member on covered active duty or call to covered active duty status (or has been notified of an impending call or order to covered active duty) in the Armed Forces.
   2. 26 workweeks in a single 12-month period for an employee who is the spouse, son, daughter, parent, or next of kin of a covered servicemember with a serious injury or illness, beginning the first day the eligible employee takes FMLA leave to care for a covered servicemember and ending 12 months after that date.
      a. During the single 12-month period described in II.B.2, all leaves taken under II.B.1 or II.B.2 may not exceed a combined total of 26 workweeks.
C. Leave because of qualifying exigency: Eligible employees may take FMLA leave while the employee’s spouse, son, daughter, or parent is on covered active duty (or has been notified of an impending call or order to covered active duty) in the Armed Forces for one or more of the following qualifying exigencies:

1. Short-term notice deployment
   a. To address any issue that arises from the fact that the military member is notified of an impending call or order to covered active duty in the Armed Forces seven or less calendar days prior to the date of deployment;
   b. Leave taken for this purpose can be used for a period of seven calendar days beginning on the date the military member is notified of the impending call or order to covered active duty;

2. Military events and related activities
   a. To attend any official ceremony, program, or event sponsored by the military that is related to the covered active duty or call to covered active duty status of the military member; and
   b. To attend family support or assistance programs and informational briefings sponsored or promoted by the military, military service organizations, or the American Red Cross that are related to the covered active duty or call to covered active duty status of the military member;

3. Childcare and school activities
   a. To arrange for alternative childcare for a child of the military member when the covered active duty or call to covered active duty status of the military member necessitates a change in the existing childcare arrangement;
   b. To provide for childcare for a child of the military member on an urgent, immediate need basis (but not on a routine, regular, or everyday basis) when the need to provide such care arises from the covered active duty or call to covered active duty status of the military member;
   c. To enroll in or transfer to a new school or day care facility a child of the military member when enrollment or transfer is necessitated by the covered active duty or call to covered active duty status of the military member; and
   d. To attend meetings with staff at a school or a daycare facility regarding a child of the military member when such meetings are necessary due to circumstances arising from the covered active duty or call to covered active duty status of the military member;
4. Financial and legal arrangements
   a. To make or update financial or legal arrangements to address the military member’s absence while on covered active duty or call to covered active duty status; and
   b. To act as the military member’s representative before a federal, state, or local agency for the purposes of obtaining, arranging, or appealing military service benefits while the military member is on covered active duty or call to covered active duty status, and for a period of 90 days following the termination of the military member’s covered active duty status;

5. Counseling. To attend counseling provided by someone other than a health care provider for oneself, for the military member, or for the child of the military member, provided that the need for counseling arises from the covered active duty or call to covered active duty status of the military member;

6. Rest and recuperation. To spend time (up to 15 days for each instance) with a military member who is on short-term, temporary, rest and recuperation leave during the period of deployment;

7. Post-deployment activities
   a. To attend arrival ceremonies, reintegration briefings and events, and any other official ceremony or program sponsored by the military for a period of 90 days following the termination of the military member’s covered active duty status; and
   b. To address issues that arise from the death of a military member while on covered active duty status, such as meeting and recovering the body of the military member, making funeral arrangements, or attending funeral services;

8. Additional activities. To address other events which arise out of the military member’s covered active duty or call to covered active duty status provided that the department head and employee agree that such leave shall qualify as an exigency, and agree to both the timing and duration of such leave.

D. Manner of taking leave

1. Continuous - a number of consecutive days up to the entitlement specified in II.B.

2. Intermittent or reduced leaves schedule
   a. Intermittent leave or leave on a reduced leave schedule may be taken because of the employee’s own serious health condition, to care for a parent, son, or daughter with a serious health condition, or to care for a covered servicemember, provided there is a medical need for the leave and the medical need can be best accommodated through an intermittent or
reduced leave schedule. In addition, leave due to a qualifying exigency may be taken on an intermittent or reduced leave schedule basis.

b. Leave after the birth to be with a healthy newborn child or after placement of a healthy child for adoption or foster care may be taken on an intermittent or reduced leave schedule only with the approval of the department head.

c. The Unified Government may temporarily transfer an employee on an intermittent or reduced leave schedule to an alternative position for which the employee is qualified and which better accommodates recurring periods of leave than the employee's regular job. Transfer to an alternative position may include altering an existing job to better accommodate the employee’s need for an intermittent or reduced leave schedule. The alternative position must have equivalent pay and benefits.

d. Where an employee normally works a part-time schedule or variable hours, the amount of leave to which an employee is entitled is determined on a pro-rata or proportional basis.

3. Notice and scheduling

a. Employee obligations

(1) An employee must provide the Unified Government with at least 30 days advance notice before FMLA leave is to begin if the need for the leave is foreseeable based on an expected birth, placement for adoption or foster care, planned medical treatment for a serious health condition of the employee or of a family member, or the planned medical treatment for a serious injury or illness of a covered servicemember. If 30 days’ notice is not practicable, such as because of a lack of knowledge of when leave will be required to begin, a change in circumstances, or a medical emergency, notice must be given as soon as practicable. When the need for FMLA leave is clearly foreseeable in advance and an employee fails to give timely advance notice with no reasonable excuse, the Unified Government may delay FMLA coverage.

(2) When the approximate timing of the need for FMLA leave is not foreseeable, an employee must provide notice as soon as practicable. If an employee fails to give notice of the need for FMLA leave as soon as practicable, the Unified Government may delay FMLA coverage.

(3) When taking leave for an FMLA qualifying reason, an employee is required to follow departmental policies for reporting absences, unless unusual circumstances justify the failure to comply.
(4) An employee must provide sufficient information for the Unified Government to reasonably determine whether the FMLA may apply to the leave request, as well as the anticipated duration of the absence, if known. Failure to respond to reasonable inquiries regarding the leave request may result in denial of FMLA protection if the Unified Government is unable to determine whether the leave is FMLA-qualifying.

(5) When an employee seeks leave for the first time for a FMLA-qualifying reason, the employee need not expressly assert rights under the FMLA or even mention the FMLA. When an employee seeks leave due to a qualifying reason, for which the Unified Government previously has provided the employee with FMLA-protected leave, the employee must specifically reference either the qualifying reason for the leave or the need for FMLA leave. Calling in “sick” without providing more information will not be considered sufficient notice of FMLA leave.

(6) When planning medical treatment, the employee must consult with his or her supervisor or department head and make a reasonable effort to schedule the treatment so as not to disrupt unduly the department’s operations, subject to the approval of the health care provider.

(7) An employee on an intermittent or reduced leave schedule must advise his or her supervisor or department head, upon request, of the reasons why the intermittent or reduced leave schedule is necessary and of the schedule for treatment, if applicable. Upon request, the employee shall meet with the supervisor or department head to attempt to work out a leave schedule that meets the employee’s needs without unduly disrupting the department’s operations, subject to the approval of the health care provider.

(8) As directed by his or her supervisor or department head, an employee on FMLA leave must report periodically on his or her status and intent to return to work.

(9) Employees on FMLA leave for their own serious illness or injury are prohibited from being gainfully employed by an employer other than the Unified Government or from being self-employed.

b. Notices by Unified Government

(1) Eligibility notice. When an employee requests FMLA leave, or when the Unified Government acquires knowledge that an employee’s leave may be for an FMLA-qualifying reason, the Unified Government will notify the employee of the employee’s
Unified Government
Human Resources Guide

Effective 0X-XX-15

eligibility to take FMLA leave within five business days, absent extenuating circumstances. The eligibility notice will state whether the employee is eligible for FMLA leave and, if the employee is not eligible, will state the reason why.

(a) Employee eligibility will be determined and notice provided at the commencement of the first instance of leave for each FMLA-qualifying reason in the applicable 12-month period. If the employee provides notice of a subsequent need for FMLA leave during the applicable 12-month period due to a different FMLA-qualifying reason and the employee’s eligibility notice has not changed, no additional eligibility notice will be provided.

(2) Rights and responsibilities notice. Along with the eligibility notice, the Unified Government will provide a written rights and responsibilities notice detailing the specific expectations and obligations of the employee and explaining any consequences of a failure to meet these obligations. The rights and responsibilities notice will be accompanied by a certification form.

(3) Designation notice. When the Unified Government has enough information to determine whether the leave is being taken for a FMLA-qualifying reason (e.g., after receiving a certification), the Unified Government will notify the employee whether the leave will be designated and counted as FMLA leave within five business days, absent extenuating circumstances.

(a) Only one notice will be provided for each FMLA-qualifying reason during the applicable 12-month period, regardless of whether the leave is continuous or intermittent or reduced schedule leave. If the information provided in the designation notice changes (e.g., the employee exhausts the FMLA leave entitlement), the Unified Government will provide, within five business days of receipt of the employee’s first notice of need for leave subsequent to any change, written notice of the change.

(b) When the amount of the leave needed is known at the time the Unified Government designates the leave as FMLA-qualifying, the Unified Government will notify the employee of the number of hours, days, or weeks that will be counted against the employee’s FMLA leave entitlement in the designation notice. If it is not possible to provide the hours, days, or weeks that will be counted against the employee’s FMLA leave entitlement (such as in the case of
unforeseeable intermittent leave), then the Unified Government will provide notice of the amount of leave counted against the employee’s FMLA entitlement upon request by the employee, but not more often than once in a 30-day period and only if leave was taken in that period.

(c) The Unified Government may retroactively designate leave as FMLA leave with appropriate notice to the employee if the failure to timely designate leave does not cause harm or injury to the employee.

4. Certification and documentation

a. An employee requesting FMLA leave due to the employee’s own serious health condition that makes the employee unable to perform one or more of the essential functions of his or her position or to care for a covered family member with a serious health condition must obtain and submit a complete and sufficient certification from his or her health care provider or the family member’s health care provider, as appropriate. The employee must use the certification form included in FMLA packet and instructions.

b. The certification must provide, among other information:

(1) The approximate date on which the serious health condition commenced and its probable duration;

(2) A statement or description of appropriate medical facts regarding the patient’s health condition for which the FMLA leave is requested that is sufficient to support the need for leave;

(3) If the employee is the patient, information sufficient to establish that the employee cannot perform the essential functions of the employee’s job, as well as the nature of any other work restrictions, and the likely duration of such inability;

(4) If the patient is a covered family member with a serious health condition, information sufficient to establish that the family member is in need of care and an estimate of the frequency and duration of the leave required to care for the family member;

(5) If an employee requests leave on an intermittent or reduced schedule basis for planned medical treatment of the employee’s or a covered family member’s serious health condition, information sufficient to establish the medical necessity for such leave and an estimate of the dates and duration of such treatments and any periods of recovery;
(6) If an employee requests leave on an intermittent or reduced schedule basis for the employee’s serious health condition, including pregnancy, that may result in unforeseeable episodes of incapacity, information sufficient to establish the medical necessity for such leave and an estimate of the frequency and duration of the episodes of incapacity; and

(7) If an employee requests leave on an intermittent or reduced schedule basis to care for a covered family member with a serious health condition, a statement that such leave is medically necessary to care for the family member’s recovery, and an estimate of the frequency and duration of the required leave.

c. An employee requesting FMLA leave for the birth of a child, to care for the newborn child, or because of the placement of a child with the employee for adoption or foster care may be required to submit documentation substantiating the reason for the leave.

d. The employee must provide the certification or documentation within 15 calendar days after the Unified Government requests it, unless it is not practicable under the particular circumstances to do so despite the employee’s diligent, good faith efforts or the Unified Government extends the time.

e. The Unified Government will advise an employee whenever it finds a certification incomplete or insufficient, and shall state in writing what additional information is necessary to make the certification complete and sufficient. A certification is considered incomplete if one or more of the applicable entries on the form have not been completed. A certification is considered insufficient if it is complete, but the information provided is vague, ambiguous, or non-responsive. The Unified Government will provide an employee with no less than seven calendar days (unless not practicable under the particular circumstances despite the employee’s diligent good faith efforts) to cure any deficiency.

f. The Unified Government may deny FMLA leave to an employee who fails to provide a certification or whose certification remains incomplete and insufficient after the employee has been provided the opportunity to cure any deficiency.

g. If an employee submits a complete and sufficient certification signed by the health care provider, the Unified Government may not request additional information from the health care provider, but may contact the health care provider for the limited purposes of clarification and authentication of the medical certification after the employee has been given the opportunity to cure any deficiencies. All contact with the health
care provider shall be through the Human Resources Department. In no event is the employee’s direct supervisor to contact the health care provider.

h. The Unified Government may require the employee to obtain a second opinion from a health care provider designated by the Unified Government, at the Unified Government's expense. If opinions differ, the Unified Government may require a third certification at the Unified Government's expense. The third opinion will be final and binding. Pending receipt of the second (or third) opinion, the employee is provisionally entitled to the benefits of the FMLA. If the certifications do not ultimately establish the employee’s entitlement to FMLA leave, the leave will not be designated as FMLA leave.

i. In the case of FMLA leave due to a qualifying military exigency, a copy of the military member's active duty orders or other documentation issued by the military that indicates that the military member is on active duty or call to active duty status and the dates of the military member's covered active duty service may be required in addition to information regarding the need for and duration of the leave.

j. In the case of FMLA leave to care for a covered servicemember with a serious injury or illness, the employee will be required to provide documentation to verify that the servicemember is a covered servicemember, in addition to information regarding the need for and duration of the leave. Additionally, verification of the next of kin status of the employee to the covered servicemember may be required.

k. Recertification

(1) The Unified Government may require recertification for leave taken because of an employee’s serious health condition or the serious health condition of a family member. Recertification may be requested no more than every 30 days or the minimum duration of the condition as shown on the medical certification, whichever is longer. In all cases, the Unified Government may require a recertification of a medical condition every six months in connection with an absence by the employee.

(2) The Unified Government may request a recertification in less than 30 days if:

(a) The employee requests an extension of leave;

(b) Circumstances described by the original certification have changed significantly, for example, changes in the duration or frequency of absence or the nature or severity of the
illness, complications, or a pattern of using unscheduled FMLA leave in conjunction with scheduled days off; or

(c) The Unified Government receives information that casts doubt upon the employee’s stated reason for the absence or the continuing validity of the certification.

(3) The Unified Government may ask for the same information when obtaining recertification as that permitted for the original certification. In addition, as part of the information allowed to be obtained on recertification for leave taken because of a serious health condition, the Unified Government may provide the health care provider with a record of the employee’s absence pattern and ask the health care provider if the serious health condition and need for leave is consistent with such a pattern.

(4) The employee must provide the requested recertification within 15 calendar days unless it is not practicable under the particular circumstances to do so despite the employee’s diligent, good faith efforts or the Unified Government gives the employee more time.

(5) Any recertification requested by the Unified Government shall be at the employee’s expense. No second or third opinion on recertification may be required.

(6) Employees who are using FMLA leave at the end of their eligible 12-month period (either continuous or intermittent) and continue to be eligible for FMLA, are required to submit new documentation (FMLA packet) at the beginning of the new 12-month eligibility period.

1. An employee whose continuous FMLA leave was due to the employee's own serious health condition must submit certification from his or her health care provider that the employee is able to perform the essential functions of his or her job before returning to work. The employee will not be reinstated until such fitness for duty certification is submitted. Fitness for Duty Certification also may be required for absences while the employee is on intermittent FMLA leave.

5. Relationship to paid leave
   a. Before any unpaid FMLA leave is taken, all accrued (including banked) leave must be exhausted, except as provided in the next paragraph. Paid leave that is classified as FMLA leave constitutes part or all of the 12 or 26 weeks of FMLA leave to which an employee is entitled.
b. The employee's FMLA 12-week entitlement will run concurrently with any leave taken under workers’ compensation or injury on duty when the injury is one that meets the criteria for a serious health condition. (See definition in II.F.5. below.)

E. Maintenance of benefits

1. An employee who takes FMLA leave will not accrue any employment benefits except seniority during any period of unpaid leave. Thus, no vacation or sick leave time is earned during any calendar month unless the employee is in paid status for the minimum month, as defined in 2.8—Hours of Operation or the memorandum of understanding or other contractual agreement between the Unified Government and a represented group of employees to which an employee is subject.

2. While an employee is on paid FMLA leave, the Unified Government will continue health coverage at the same level of contributions and benefits as if the employee were working. Any share of group health plan premiums that had been paid by the employee before FMLA leave must continue to be paid by the employee during the FMLA leave period. If premiums are raised or lowered, the employee must pay the new premium rates. If the Unified Government provides a new health plan or benefits or changes health plans or benefits while an employee is on FMLA leave, the employee will receive the new or changed plan or benefits to the same extent as if the employee were not on leave.

a. To maintain coverage during unpaid leave, the employee must pay all contributions to medical and dental insurance that would ordinarily be deducted from his or her paychecks. If premiums are raised or lowered for the group of employees of which the employee on FMLA leave is a member, the employee will be required to pay the new premium rates.

b. Failure to make payments will result in the cancellation of the particular coverage. A payment that is more than 30 days late is considered a failure to pay. Before canceling the coverage of an employee whose premium payment is late, the Unified Government will provide written notice to the employee that the payment has not been received. The notice will be mailed to the employee at least 15 days before coverage is to cease, advising that coverage will be cancelled on a specified date at least 15 days after the date of the letter unless payment has been received by that date.

c. When an employee whose health coverages have been canceled returns to work, the Unified Government will restore the employee to coverage and benefits equivalent to those the employee would have had if leave had not been taken and the premium payments had not been missed, including
family or dependent coverage, without any qualifying period, physical examination, or exclusion of pre-existing conditions.

3. Except as required by the Consolidated Omnibus Budget Reconciliation Act of 1986 (COBRA), the Unified Government's obligation to maintain health benefits under this policy ceases in the following circumstances:
   a. If and when the employment relationship would have terminated if the employee had not taken FMLA leave;
   b. If and when the employee informs the Unified Government of his/her intent not to return from leave; or
   c. If the employee fails to return from leave or continues on leave after exhausting his or her FMLA entitlement in the 12-month period.

4. If the employee does not return to work after the period of leave has expired, the employee must reimburse the Unified Government for the Unified Government's share of the health plan premiums during the period of unpaid FMLA leave, unless the employee does not return to work due to:
   a. The continuation, recurrence, or onset of a serious health condition of the employee or the employee’s family member, or a serious injury or illness of a covered servicemember, which would otherwise entitle the employee to leave under the FMLA; or
   b. Other circumstances beyond the control of the employee.

The Unified Government may require medical certification of the employee’s or the family member’s serious health condition or the covered servicemember’s serious injury or illness at the employee’s expense.

5. An employee who returns to work for at least 30 calendar days is considered to have “returned” to work. An employee who transfers directly from taking FMLA leave to retirement, or who retires during the first 30 days after the employee returns to work, is deemed to have returned to work.

6. Participation in the Employee Contributions Cafeteria Plan
   a. An employee on paid FMLA leave is eligible to participate in the Employee Contributions Cafeteria Plan (the Plan) and may continue participation in the Plan if he or she was a member when the leave began.
      -An employee on unpaid FMLA leave is not eligible to participate in the Plan except as provided in this section.
   b. When the need for unpaid FMLA leave is foreseeable, an employee may make arrangements to prepay health care premiums for the period of unpaid leave through increased payroll deductions and thus maintain his or her participation in the Plan.
Effective 0X-XX-15

Unified Government
Human Resources Guide

13
5.6 Family and Medical Leave

If the employee was a member of the Plan before beginning a period of unpaid FMLA leave, upon return to work, the employee will automatically be reinstated in the Plan with the same benefit elections he or she had before going on leave.

7. To maintain voluntary group term life insurance coverage during a period of unpaid FMLA leave, the employee must pay the premiums for such coverage that ordinarily would be deducted from his or her paychecks. If an employee does not maintain this coverage during a period of unpaid FMLA leave, he or she may reinstate coverage upon payment of the missed premiums.

8. An employee who is unable to return to work at the end of FMLA leave should refer to rights under the Consolidated Omnibus Budget Reconciliation Act of 1986 (COBRA). See 4.1—Health Care Benefits.

F. Job restoration

1. Except as provided in subsection 2, any eligible employee who takes FMLA leave shall be entitled, upon return from such leave:
   a. To be restored by the Unified Government to the position of employment held when the leave began; or
   b. To be restored to an equivalent position with equivalent benefits, pay, and other terms and conditions of employment.

2. If the employee is unable to perform an essential functions of the position because of a physical or mental condition, including the continuation of a serious health condition or an injury or illness also covered by workers’ compensation or injury on duty, the employee has no right to restoration to another position under the FMLA.

3. The Unified Government’s obligation to restore an employee to the same or equivalent position ceases in the following circumstances:
   a. If and when the employment relationship would have terminated if the employee had not taken FMLA leave;
   b. The employee informs that Unified Government of his or her intent not to return from leave; or
   c. The employee fails to return from leave or continues on leave after exhausting his or her FMLA entitlement in the 12-month period.

G. Protection for employees who request FMLA leave or otherwise assert FMLA rights

1. The Family and Medical Leave Act prohibits interference with an employee’s rights under the law and with legal proceedings or inquiries relating to an employee’s rights.
2. Unified Government employees, including supervisors and other members of management, are prohibited from interfering with, restraining, or denying the exercise of (or attempts to exercise) any rights provided under this policy or the Act or from in any way discriminating or retaliating against any individual (whether or not an employee) for opposing or complaining about any unlawful practice under the Act.

3. Employees are prohibited from discriminating against any individual (whether or not an employee) because that individual has--
   a. Filed any charge or instituted or caused to be instituted any proceeding under or related to this policy or the Act;
   b. Given, or is about to give, any information in connection with an inquiry or proceeding relating to any right provided under this policy or the Act; or
   c. Testified, or is about to testify, in any inquiry or proceeding relating to any right provided under this policy or the Act.

4. “Interfering with” the exercise of an employee’s rights includes (but is not limited to) discouraging an employee from using FMLA leave or using the taking of FMLA leave as a negative factor in hiring, promotions, disciplinary actions, performance evaluations, or other employment actions.

5. Employees who violate this policy are subject to discipline, up to and including termination.

H. Definitions

1. Contingency operation: The term “contingency operation” means a military operation that:
   a. Is designated by the Secretary of Defense as an operation in which members of the Armed Forces are or may become involved in military actions, operations, or hostilities against an enemy of the United States or against an opposing military force; or
   b. Results in the call or order to, or retention on, active duty of members of the uniformed services under section 688, 12301(a), 12302, 12304, 12305, or 12406 of Title 10 of the United States Code, chapter 15 of Title 10 of the United States Code, or any other provision of law during a war or during a national emergency declared by the President or Congress.

2. Covered active duty or call to covered active duty status: The term “covered active duty or call to active duty status” means:
   a. In the case of a member of the Regular Armed Forces, duty during the deployment of the member with the Armed Forces to a foreign country; and
b. In the case of a member of the Reserve components of the Armed Forces, duty during the deployment of the member with the Armed Forces to a foreign country under a Federal call or order to active duty in support of a contingency operation.

3. **Covered servicemember:** The term “covered servicemember” means:
   a. A current member of the Armed Forces, including a member of the National Guard or Reserves, who is undergoing medical treatment, recuperation, or therapy, is otherwise in outpatient status, or is otherwise on the temporary disability retired list, for a serious injury or illness; or
   b. A covered veteran who is undergoing medical treatment, recuperation, or therapy, for a serious injury or illness.

4. **Covered veteran:** An individual who was a member of the Armed Forces (including a member of the National Guard or Reserves), and was discharged or released under conditions other than dishonorable at any time during the five-year period prior to the first date the eligible employee takes FMLA leave to care for the covered veteran.

5. **Health care provider:** A doctor of medicine or osteopathy who is authorized to practice medicine or surgery by the state in which the doctor practices, podiatrists, dentists, clinical psychologists, optometrists, chiropractors (limited to treatment consisting of manual manipulation of the spine to correct a subluxation as demonstrated by X-ray to exist), nurse practitioners, nurse-midwives, clinical social workers, and physician assistants who are authorized to practice under state law and who are performing within the scope of their practice as defined under state law; Christian Science Practitioners listed with the First Church of Christ, Scientist in Boston, Massachusetts; and any other person determined by the Secretary of Labor to be capable of providing health care services.

6. **Incapacity:** The inability to work, attend school, or perform other regular daily activities due to a serious health condition, treatment therefore, or recovery therefrom.

7. **In loco parentis:** Having day-to-day responsibilities to care for or to financially support a child, or, in the case of an employee, having had such responsibility for the employee when the employee was a child.

8. **Next of kin of a covered servicemember:** The nearest blood relative other than the covered servicemember's spouse, parent, son, or daughter, in the following order of priority: Blood relatives who have been granted legal custody of the covered servicemember by court decree or statutory provisions, brothers and sisters, grandparents, aunts and uncles, and first cousins, unless the covered servicemember has specifically designated in writing another blood relative as his or her nearest blood relative for purposes of military caregiver leave under the
FMLA. When no such designation is made, and there are multiple family members with the same level of relationship to the covered servicemember, all such family members shall be considered the covered servicemember's next of kin and may take FMLA leave to provide care to the covered servicemember, either consecutively or simultaneously. When such designation has been made, the designated individual shall be deemed to be the covered servicemember's only next of kin.

9. **Outpatient status:** With respect to a covered servicemember, means the status of a member of the Armed Forces assigned to—

   (A) A military medical treatment facility as an outpatient; or

   (B) A unit established for the purpose of providing command and control of members of the Armed Forces receiving medical care as outpatients.

10. **Parent:** The biological, adoptive, step, or foster father or mother parent, or any other individual who stood in loco parentis to the employee when the employee was a son or daughter. This term does not include parents “in law”.

11. **Serious health condition:** An illness, injury, impairment, or physical or mental condition that involves one of the following:

   a. **Inpatient care** - an overnight stay in a hospital, hospice, or residential medical care facility, including any period of incapacity or subsequent treatment in connection with such inpatient care.

   b. **Continuing treatment** – A period of incapacity of more than three consecutive, full calendar days, including any subsequent treatment or period of incapacity relating to the same condition, that also involves:

      (1) Treatment two or more times, within 30 days of the first day of incapacity, unless extenuating circumstances exist, by a health care provider, by a nurse under direct supervision of a health care provider, or by a provider of health care services (e.g., physical therapist) under orders of, or on referral by, a health care provider; or

      (2) Treatment by a health care provider on at least one occasion which results in a regimen of continuing treatment under the supervision of the health care provider. Treatment by a health care provider means an in-person visit to a health care provider. The first (or only) in-person treatment visit must take place within seven days of the first day of incapacity.

   c. **Pregnancy** - Any period of incapacity due to pregnancy, or for prenatal care.
d. *Chronic conditions* – Any period of incapacity or treatment for such incapacity due to a chronic serious health condition. A chronic serious health condition is one that:

(1) Requires periodic visits (defined as at least twice a year) for treatment by a health care provider, or by a nurse under direct supervision of a health care provider;

(2) Continues over an extended period of time (including recurring episodes of a single underlying condition); and

(3) May cause episodic rather than a continuing period of incapacity (e.g., asthma, diabetes, epilepsy, etc.).

e. *Permanent or long-term conditions* - A period of incapacity that is permanent or long-term due to a condition for which treatment may not be effective. -The employee or family member must be under the continuing supervision of, but need not be receiving active treatment by, a health care provider. -Examples include Alzheimer's, a severe stroke, or the terminal stages of a disease.

f. *Conditions requiring multiple treatments* - Any period of absence to receive multiple treatments (including any period of recovery therefrom) by a health care provider or by a provider of health care services under orders of, or on referral by, a health care provider, for:

(1) Restorative surgery after an accident or other injury; or

(2) A condition that would likely result in a period of incapacity of more than three consecutive, full calendar days in the absence of medical intervention or treatment, such as cancer (chemotherapy, radiation, etc.), severe arthritis (physical therapy), or kidney disease (dialysis).

Conditions for which cosmetic treatments are administered (such as most treatments for acne or plastic surgery) are not serious health conditions unless inpatient hospital care is required or unless complications develop. Ordinarily, unless complications arise, the common cold, the flu, ear aches, upset stomachs, minor ulcers, headaches other than migraine, routine dental or orthodontia problems, and periodontal disease are not serious health conditions and do not qualify for FMLA leave.

12. *Serious injury or illness:*

   a. In the case of a member of the Armed Forces, including a member of the National Guard or Reserves, means an injury or illness that was incurred by the covered servicemember in the line of duty on active duty in the Armed Forces or that existed before the beginning of the member’s active
Unified Government
Human Resources Guide

Effective 0X-XX-15

Duty and was aggravated by service in the line of duty on active duty in the Armed Forces and that may render the servicemember medically unfit to perform the duties of the member’s office, grade, rank, or rating; and

b. In the case of a covered veteran means an injury or illness that was incurred by the member in the line of duty on active duty in the Armed Forces (or existed before the beginning of the member’s active duty and was aggravated by service in the line of duty on active duty in the Armed Forces) and that manifested itself before or after the member became a veteran, and is:

(i) A continuation of a serious injury or illness that was incurred or aggravated when the covered veteran was a member of the Armed Forces and rendered the servicemember unable to perform the duties of the servicemember’s office, grade, rank, or rating; or

(ii) A physical or mental condition for which the covered veteran has received a U.S. Department of Veterans Affairs Service-Related Disability Rating (VASRD) of 50 percent or greater, and such VASRD rating is based, in whole or in part, on the condition precipitating the need for military caregiver leave; or

(iii) A physical or mental condition that substantially impairs the covered veteran’s ability to secure or follow a substantially gainful occupation by reason of a disability or disabilities related to military service, or would do so absent treatment; or

(iv) An injury, including a psychological injury, on the basis of which the covered veteran has been enrolled in the Department of Veterans Affairs Program of Comprehensive Assistance for Family Caregivers.

13. **Son or daughter**: A biological, adopted, or foster child, a stepchild, a legal ward, or a child of a person standing in loco parentis, who is either under age 18 or age 18 or older and incapable of self-care because of a mental or physical disability at the time that FMLA leave is to commence.

14. **Son or daughter of a covered servicemember**: The servicemember’s son or daughter who is of any age.

15. **Son or daughter on covered active duty or call to covered active duty status**: The employee’s son or daughter who is on covered active duty or call to covered active duty status and is of any age.

16. **Spouse**: A husband or wife, as defined or recognized under state law for purposes of marriage in the state where the employee resides, including common law marriage in states where it is recognized. For purposes of this definition, husband or wife refers to the other person with whom an individual entered into marriage.
as defined or recognized under state law for purposes of marriage in the State in which the marriage was entered into or, in the case of a marriage entered into outside of any State, if the marriage is valid in the place where entered into and could have been entered into in at least one State. This definition includes an individual in a same-sex or common law marriage that either:

- (a) Was entered into in a State that recognizes such marriages; or
- (b) If entered into outside of any State, is valid in the place where entered into and could have been entered into in at least one State.

17. **Treatment**: Treatment includes (but is not limited to) examinations to determine if a serious health condition exists and evaluations of the condition. Treatment does not include routine physical examinations, eye examinations, or dental examinations.

18. **12-month period**: The 12 months measured backward from the date an employee uses any FMLA leave.

I. **Intent of policy; interpretation**

The intent of this policy is to implement the Family and Medical Leave Act of 1993, as amended, and the regulations promulgated by the Department of Labor. See 29 C.F.R. Part 825. No rights are conferred by this policy beyond those in the Family and Medical Leave Act. This policy will be interpreted consistent with the Act and the implementing regulations.

J. **Conflict**

Should any term or provision of this policy conflict with any other Human Resources Guide policy, this policy shall prevail, except as otherwise noted in this policy.

RELATED POLICIES: 4.1 Health Care Benefits
- 5.1 Sick Leave
- 5.2 Vacation
- 5.11 Leaves of Absence Without Pay
- 6.1 Workers Compensation and Injury Leave

RELATED FORMS: FMLA Packet and Instructions
Personnel Action Notice
RULES AND DISCIPLINE

I. General: All employees are expected to comply with the Unified Government’s standard of behavior and performance and any noncompliance with these standards will result in corrective action.

II. Policy

A. Under normal circumstances, the Unified Government endorses a policy of progressive discipline in which it attempts to provide employees with notice of deficiencies and an opportunity to improve. THIS POLICY DOES NOT MODIFY THE STATUS OF EMPLOYEES AS EMPLOYEES-AT-WILL OR IN ANY WAY RESTRICT THE UNIFIED GOVERNMENT’S RIGHT TO BYPASS THE DISCIPLINARY PROCEDURES SUGGESTED.

B. Exempt employee discipline: except for infractions of safety rules of major significance, exempt employees will not be subject to disciplinary suspension without pay of less than one week.

C. Progressive Discipline Application

1. If an employee is not meeting Unified Government standards of behavior or performance, the employee’s supervisor should take the following action:
   a. Meet with the employee to discuss the matter;
   b. Inform the employee of the nature of the problem and the action necessary to correct it;
   c. Warn the employee that a second incident will result in more severe disciplinary action; and
   d. Prepare a memorandum for the supervisor’s own records indicating that the meeting has taken place.

2. If there is a second occurrence, the supervisor should hold another meeting with the employee and take the following action:
   a. Issue a written reprimand to the employee;
   b. Warn the employee that a third incident will result in more severe disciplinary action; and
   c. Prepare and forward to Human Resources a written report describing the first and second incidents and summarizing the action taken during the meeting with the employee. This report shall be included in the employee’s personnel file and shall be considered toward progressive discipline for a period of 12 months.
3. If there are additional occurrences, the supervisor should take one of the following actions, depending on the severity of the conduct:
   a. Issue a written reprimand;
   b. Suspend the employee for up to five working days; or
   c. Suspend the employee indefinitely and recommend termination.
   d. The supervisor should also prepare and forward to Human Resources a written report describing the first and second incidents and summarizing the action taken during the meeting with the employee. This report shall be included in the employee’s personnel file and shall be considered toward progressive discipline for a period of 18 months.

4. In cases involving serious misconduct, or any time the supervisor determines it is necessary, such as a major breach of policy or violation of law, the procedures contained in Section C. 1, 2 & 3 above may be disregarded and the following action taken:
   a. The supervisor, after consultation with the department head and Human Resources, shall suspend the employee immediately;
   b. An investigation of the incidents leading up to the suspension shall be conducted and a written report completed summarizing the incident and recommended discipline. This report is to be forwarded to Human Resources. This report will be included in the employee’s personnel file;
   c. Human Resources shall review all recommendations for termination before any final action is taken.
   d. Depending on the length of suspension the employee may not receive or accrue any employee benefits during the suspension.

5. Employees who believe they have been disciplined too severely or unfairly may choose to use the Grievance Procedure.

Rules and discipline guidelines

These rules are not considered or intended to include all situations where disciplinary action may be required. Good judgment and common sense need to be applied. A more severe penalty than indicated may be imposed if warranted by the circumstances.
Penalties:

- Verbal Warning: A
- Written Warning: B
- Suspension: C
- Termination: D

<table>
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<th>Rule Violation</th>
<th>1st</th>
<th>2nd</th>
<th>3rd</th>
<th>4th</th>
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<tr>
<td>1 Falsification of Personnel records.</td>
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<td>2 Theft of Unified Government property or the property of another.</td>
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<td>3 Conviction for any felony</td>
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<td>4 Conviction of a misdemeanor.</td>
<td>Penalty to be determined by circumstances</td>
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<td>5 Failure of a supervisor to discipline an employee for violation of a Unified Government policy or procedure.</td>
<td>Penalty to be determined by circumstances</td>
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<td>6 Possession of an intoxicant, drug or lethal weapon while on duty.</td>
<td>Penalty to be determined by circumstances</td>
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<td>7 Threats to, assault or battery on a supervisor, co-worker or member of the public or fighting on duty.</td>
<td>Penalty to be determined by circumstances</td>
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<td>8 Falsification of Unified Government records.</td>
<td>Penalty to be determined by circumstances</td>
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<td>9 Violation of appropriate department or division rules and regulations.</td>
<td>Penalty to be determined by circumstances</td>
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<td>10 Punching another employee’s time card.</td>
<td>Penalty to be determined by circumstances</td>
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<td>11 Incompetency in the performance of duties.</td>
<td>Penalty to be determined by circumstances</td>
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<td>12 Violation of a safety rule.</td>
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<td>13 Insubordination.</td>
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<td>Rule Violation</td>
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<td>14 Engaging in horseplay, scuffling, throwing things, causing confusion by shouting or demonstrations.</td>
<td>Penalty to be determined by circumstances</td>
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<td>15 Careless workmanship.</td>
<td>Penalty to be determined by circumstances</td>
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<td>16 Discrimination against another employee or the public based upon race, color, religion, creed, relation, national origin or ancestry, religion or creed, sex, pregnancy, sexual orientation, gender identity, age, or disability.</td>
<td>Penalty to be determined by circumstances</td>
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<td>17 Dishonesty regarding work-related issues.</td>
<td>Penalty to be determined by circumstances</td>
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<td>18 Reported, but unexcused absence.</td>
<td>Penalty to be determined by circumstances</td>
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<td>19 Possession, use or being under the influence of an intoxicant or drug while on duty.</td>
<td>C</td>
<td>D</td>
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<tr>
<td>20 Unauthorized divulgence of Unified Government records.</td>
<td>C</td>
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<td>21 Allowing unauthorized personnel to access restricted areas on Unified Government premises, including use of pass card, access card, or keys.</td>
<td>C</td>
<td>D</td>
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<td>22 Deliberate reduction of work effort or production.</td>
<td>C</td>
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<td>23 Sleeping during work hours.</td>
<td>C</td>
<td>D</td>
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<tr>
<td>24 Unauthorized use or tampering with vehicles or equipment</td>
<td>C</td>
<td>D</td>
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<td>25 Gambling while on Unified Government premises or during working hours.</td>
<td>B</td>
<td>C</td>
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<tr>
<td>26 Failure to report absence to appropriate personnel.</td>
<td>B</td>
<td>C</td>
<td>D</td>
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<tr>
<td>27 Leaving assigned job or work area without permission.</td>
<td>B</td>
<td>C</td>
<td>D</td>
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<tr>
<td>28 Attempting to provoke a fight while on duty.</td>
<td>B</td>
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## Unified Government
### Human Resources Guide

**Effective 0X-XX-15**

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<th>1st</th>
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<th>3rd</th>
<th>4th</th>
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<tr>
<td>Wasting time or loafing during working hours.</td>
<td>B</td>
<td>C</td>
<td>D</td>
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<td>Vending, soliciting or collecting contributions without prior department head approval.</td>
<td>A</td>
<td>B</td>
<td>C</td>
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<td>Taking more than the specified time for lunch or rest period.</td>
<td>A</td>
<td>B</td>
<td>C</td>
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<td>Failure to work harmoniously with other employees.</td>
<td>A</td>
<td>B</td>
<td>C</td>
<td>D</td>
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<td>Inefficiency or negligence in the performance of duties.</td>
<td>A</td>
<td>B</td>
<td>C</td>
<td>D</td>
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<td>Failure to comply with applicable dress or uniform requirement.</td>
<td>A</td>
<td>B</td>
<td>C</td>
<td>D</td>
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<tr>
<td>Failure to maintain current home address and telephone number on Unified Government records.</td>
<td>A</td>
<td>B</td>
<td>C</td>
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<td>Use of indecent, insulting, abusive, or profane language on duty.</td>
<td>A</td>
<td>B</td>
<td>C</td>
<td>D</td>
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<td>Failure to cooperate with an investigation</td>
<td>A</td>
<td>B</td>
<td>C</td>
<td>D</td>
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<tr>
<td>Excessive Absenteeism and Tardiness as defined by department policy</td>
<td>A</td>
<td>B</td>
<td>C</td>
<td>D</td>
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<tr>
<td>Violation of Responsible Use of Information &amp; Technology</td>
<td>Penalty to be determined by circumstances</td>
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A combination of two or more violations may result in greater discipline.

**RELATED POLICIES:**  7.2 Grievance Procedure

**RELATED FORM(S):**  Disciplinary Action Report
                        Personnel Action Notice
GRIEVANCE PROCEDURE

I. General: It is the policy of the Unified Government to provide employees with an internal procedure through which work-related complaints can be presented to management. This procedure encourages fair and equitable treatment and communication in the attempt to reconcile conflicts.

II. Policy
   A. Coverage: This Procedure covers only employees not covered separately by a Memorandum of Understanding or other agreement between the Unified Government and a represented group of employees. Also, this Procedure does not cover members of the Chief Executive/Mayor's appointive staff, temporary or summer employees, or probationary employees. This Procedure does cover employees who have been transferred to a new position.
   B. Definition of Grievance
      1. A "grievance" is a complaint seeking reversal of disciplinary action taken against an employee on the ground that such action was improper. A Grievance may also address working conditions. Grievances complaining of discrimination on the basis of race, color, national origin or ancestry, religion or creed, sex, pregnancy, sexual orientation, gender identity, age, or disability will be heard under the procedure set out in 2.2—Harassment In The Workplace.
      2. A Grievance will not be heard if it pertains to a situation in which the employee has no direct interest, or if it is brought in bad faith.
      3. The Administrator will determine whether a particular complaint may properly be heard under the Grievance Procedure. The Administrator may, by written directive, remove any matter as grievable hereunder.
   C. Steps of the Grievance Procedure
      Step 1a. Verbal Step to supervisor: The employee must first verbally explain his/her Grievance to the supervisor within ten working days of the event or within ten working days of the date the employee became aware of the event, whichever is later. Within five working days of the discussion, the supervisor must verbally inform the employee of his/her decision. Every effort shall be made to resolve minor problems at this stage.
      Step 1b. Written Step to supervisor: If the situation is not resolved, the employee must then obtain a Grievance Report form from Human Resources. The employee must complete the form in his/her own words, stating the facts surrounding the event, including date and time; the policy allegedly violated; and the relief sought. The employee must give the supervisor the appropriate form within five working days after being verbally informed of the supervisor's decision. The supervisor must send a copy of the report
to the department head within two working days of receipt. The supervisor must also answer the Grievance Report in writing within five working days of receipt.

Step 2a Written Step to division head: If the issue remains unresolved, the employee may appeal the Grievance to the division head (using the same Grievance Report form) within five working days after receiving the supervisor's written answer. The division head shall attempt to resolve the issue and shall answer the Grievance Report in writing within five working days of receipt.

Step 2b Written Step to department head: If the issue remains unresolved, the employee may appeal the Grievance to the department head (using the same Grievance Report form) within five working days after receiving the division head's written answer. The department head shall attempt to resolve the issue by convening a meeting of those involved, if appropriate, and shall answer the Grievance Report in writing within five working days after receipt.

Step 3 Written Step to Administrator: If the situation is not resolved, the employee may appeal the department head's decision to the Administrator within five working days after receiving the department head’s answer. Within ten working days of the appeal to the Administrator, the Administrator shall decide whether to hear the appeal or to convene a Grievance Review Board.

District Attorney employee grievances, at this step, shall be heard by the Grievance Review Board following the hearing format below.

Step 4 Hearing

a. By Administrator: The hearing by the Administrator will be held using the Procedure as outlined below, except that the Administrator will be substituted for the Grievance Review Board.

b. By Grievance Review Board

(1) Time for hearing: The hearing will be held within 20 working days after the Administrator's decision to convene a Grievance Review Board.

(2) Attendance: At the hearing, the employer shall be represented by the department head, or his/her designee, and a member of the Unified Government Attorney's staff if the employee bring legal counsel. The employee shall appear on his/her own behalf and, may bring legal counsel or other representative. Such counsel or representative will have the right to fully participate in the hearing on the employee's behalf, including the right to cross-examine
witnesses. Also present at the hearing shall be a representative of Human Resources to answer any questions.

(3) Nature of the hearing: Informal

(4) Agenda

(a) Introductions by Chairperson of the Grievance Review Board

(b) Statement by employee from the Grievance Report explaining the Grievance and the requested remedy

(c) Statement by employer or representative explaining employer's position

(d) Grievant's evidence (with opportunity for cross-examination)

(e) Employer's evidence (with opportunity for cross-examination)

(f) Grievant's rebuttal

(g) Employer's (supervisor's) rebuttal

(h) Questions from the Grievance Review Board: The Board may question any witness at any time, and may request that additional information be provided.

(i) Adjournment: The Grievance Review Board will confer to decide, based on facts contained in the record in light of departmental rules and Unified Government policies.

(5) Report and recommendation: The Grievance Review Board shall issue findings of fact and recommendations to the Administrator within 15 working days of the conclusion of the hearing.

Recommendations by the Grievance Review Board involving District Attorney employees shall be forwarded to the District Attorney and County Administrator for consideration and final determination. This represents the final step in the Grievance Procedure for District Attorney employees.

Step 5 Review by the Administrator: The Administrator shall consider the Grievance Review Board's findings and shall make a final determination within 15 working days after receipt of the Board's recommendation. The Administrator's office will provide a copy of the completed Grievance Report form with his/her final decision to the employee, Grievance Review Board members, the employee's department head, the Director of Human Resources and the Unified Government Attorney.
III. General Provisions

A. Retaliation: This Procedure shall be used by employees without fear of retaliation. The Unified Government will take no adverse employment action against any employee on the grounds that the employee has filed a Grievance or has assisted in the Grievance of another employee.

B. Confidentiality: A grievance proceeding shall be kept confidential to the extend reasonably possible.

C. Compensation for hearing time: Time spent in a Grievance hearing is considered as any other hour worked for pay. If a grievant has been separated from employment, however, he/she will not be paid for the hearing time.

D. Failure to pursue Grievance to next level: If an employee fails to initiate the next step of the Grievance Procedure within the specified time, the Unified Government will consider the Grievance settled in it's favor. If the supervisor, division head, or department head fails to answer the employee within the specified time, the Grievance shall automatically advance to the next step in the Procedure.

E. Time limits: At any time, for good cause, the Administrator may extend the time limits as necessary.

F. Recording of hearings: Grievance Review hearings will be tape-recorded. The tapes will be kept in the Clerk's office for a period of three years following the hearing. Grievants may request copies of the tapes, at grievant's expense.

G. Majority rule: If the Grievance Review Board cannot come to a unanimous decision, the simple majority will rule.

H. Composition of the Grievance Board

The Administrator shall appoint three employees to serve as the Grievance Board. The three Board members will then designate a chairperson and a recorder. The chairperson will schedule and chair the hearings, and the recorder will take notes. At the end of the deliberations, the chairperson will report the Board's findings of fact and conclusions to the Administrator.

I. EMPLOYEES REMAIN "AT WILL": THIS PROCEDURE IS NOT MEANT TO IMPLY ANYTHING OTHER THAN AN "AT WILL" RELATIONSHIP BETWEEN THE UNIFIED GOVERNMENT AND ITS EMPLOYEES. THE UNIFIED GOVERNMENT MAY TERMINATE AN EMPLOYEE'S EMPLOYMENT BY THE UNIFIED GOVERNMENT AT ANY TIME, FOR ANY REASON. LIKEWISE, A UNIFIED GOVERNMENT EMPLOYEE MAY TERMINATE HIS/HER EMPLOYMENT WITH THE UNIFIED GOVERNMENT AT ANY TIME, FOR ANY REASON.
Unified Government
Human Resources Guide

Effective 0X-XX-15

RELATED POLICIES: 2.2 Harassment In The Workplace

RELATED FORM(S): Grievance Report Form
SOCIAL MEDIA

I. Purpose
The Unified Government encourages the innovative and responsible use of social media to increase governmental transparency and efficiency, to communicate information to the public, and to improve services offered to its citizens. This policy sets forth rules for Unified Government social media sites. In addition, this policy addresses the responsibilities of Unified Government employees when using social media. This policy also addresses responsibilities for records retention when using social media.

II. Definitions
A. “Chief of police” means the Chief of the Kansas City, Kansas Police Department or his or her designee.
B. “Director” means the director of the Public Relations Department or his or her designee.
C. “Social media” is defined broadly to mean any forum on the World Wide Web on which people can share ideas or information. Social media includes websites or web pages maintained by the Unified Government and those maintained by persons outside the Unified Government on which Unified Government employees may share ideas or information. Examples of the latter include websites or blogs having comment or feedback sections, wikis, social networks (such as Facebook, Twitter, and LinkedIn), sites for posting photographs, audio recordings, or videos (such as Flickr and YouTube), virtual worlds, and message boards. Sharing of ideas or information may take many forms, including posting of articles, comments, photographs, music, videos, or podcasts, wall postings, tweets, and other forms in which ideas or information are shared.
D. “Unified Government social media site” means any social media site maintained by the Unified Government or one of its departments, including a location on a private social media site, such as Facebook or Twitter, at which the Unified Government or a department maintains an official presence.

III. Work-related use of social media
A. Unified Government social media sites are considered extensions of the Unified Government’s information networks and are governed by the Responsible Use of Information Technology policy in Section 7.3 of the Unified Government Human Resources Guide.
B. Unified Government social media sites will be administered by the director, or, in the case of the police department, by the chief of police, and used for the purposes of informing the public about Unified Government business, services, and events.
C. Unified Government social media sites will comply with applicable federal, state, and local laws and regulations, including laws and regulations on copyrights, trademarks, records retention, open records, freedom of speech, and privacy. In addition, Unified Government social media sites will comply with all applicable terms of use, as well as with web standards and media policies established by the director.

D. A department wishing to use a social media site must obtain the approval of the director. The Public Relations Department will assist the department with developing a social media site and determining a strategy for using social media. Each department that uses a social media site will have an official designee who is responsible for managing its social media presence. The director or, in the case of the police department, the chief of police will have administrative access to department sites, will maintain username and password information, and will monitor the sites to enforce compliance with this policy. The director (or, in the case of the police department, the chief of police) has discretion to modify or remove department content that does not comply with this policy or that the director determines is inaccurate, dated, or otherwise inadvisable or inappropriate.

E. Unified Government employees must notify their supervisor if they intend to create or use a social media site to conduct Unified Government business.

F. Each Unified Government social media site will include an introductory statement that specifies the site’s purpose and directs users to the Unified Government’s website. In addition, when possible, links to information will direct users back to the Unified Government’s website for more information, forms, documents, or online services necessary to conduct business with the Unified Government.

G. Posting of content, including comments, by the members of the public will not be allowed on any Unified Government social media site without the approval of the director. Before giving approval, the director will establish and publish site rules governing posting of content by the public.

H. Department heads may permit employees to participate on non-Unified Government social media sites for work-related purposes. Employees must provide their department heads with their usernames and passwords for social media sites on which they participate as part of their job duties.

I. Employees must use sound judgment when posting comments on social media sites. While the adversarial nature of some postings may make it tempting to correct misinformation, such a response could escalate the controversy or even lead to unwanted or illegal disclosures. Rather than correct misinformation, employees should advise their department head of the problem.
J. Employees using Unified Government or non-Unified Government social media sites must conduct themselves as representatives of the Unified Government and in accordance with the policies in the Unified Government Human Resources Guide and the Code of Ethics (Unified Government Code, Sections 2-251 through 2-270).

K. Unified Government employees are prohibited from doing the following while using social media:
   1. Using profane, obscene, or insulting language or making comments that are disrespectful of any person or business;
   2. Engaging in discrimination or harassment on the basis of race, color, national origin or ancestry, religion or creed, sex, pregnancy, sexual orientation, gender identity, age, or disability;
   3. Posting sexual content or links to sexual content;
   4. Threatening harm to any person, property, or business;
   5. Knowingly or recklessly making false statements of fact;
   6. Disclosing any record or the content of any record that is not considered an open record under the Kansas Open Records Act without first obtaining the permission of their department head; or
   7. Posting content that violates the law or the legal rights or interests of any person or business.

L. Employees who are uncertain whether content may be posted under this policy should contact their department head for advice.

M. Unified Government employees who violate this policy may be disciplined, up to and including termination.

IV. Personal use of social media

A. Employees are expected to confine their personal use of social media during the workday to their breaks, but, unless prohibited by their department head or supervisor, may engage in brief incidental or occasional use of social media while working. Employees whose personal use of social media during the workday exceeds these limitations will be subject to discipline.

B. The following rules apply to employees’ personal use of social media (including off-duty use) that relates to or identifies the Unified Government, the individual’s position with the Unified Government, or any Unified Government employee:
 Unified Government
Human Resources Guide

Effective 0X-XX-15

1. Employees must not engage in online conduct that would not be acceptable in the Unified Government workplace, including conduct prohibited by Section 2.1 Equal Opportunity in Employment, Section 2.2 Harassment in the Workplace, and other policies in the Human Resources Guide.

2. Employees must follow the rules set forth in subsection III (K) of this policy, except that this policy does not prohibit or restrict speech that, under the circumstances, would be protected by the First Amendment or other law or public policy.

3. Employees must identify themselves and clearly state that they are speaking for themselves and not on behalf of the Unified Government by using a disclaimer such as, “The postings on this site are my own and do not necessarily represent the position or opinions of the Unified Government.”

Employees who violate these rules may be disciplined, up to and including termination.

C. Employees should remember that they are personally responsible for the content that they post on social media sites and, for this reason, should act thoughtfully and cautiously. Employees can be held legally liable for posting content that is discriminatory, harassing, retaliatory, or defamatory, violates the site’s terms of use, or is prohibited by law. Moreover, once published on the web, content may never go away.

V. Records retention

A. Content posted on Unified Government social media sites or by employees on non-Unified Government social media sites for work-related purposes may be considered a public record under the Kansas Open Records Act, K.S.A. 45-219 et seq., and must be retained in accordance with Kansas law and Unified Government records retention policies.

B. The director will maintain a record of each Unified Government social media site, including the following:

1. A log file containing the name and location of the social media site, account ID, password, registered email address, date established, authorizing representative, and name of the person who created the account and agreed to the site’s terms of use agreement or policy;

2. A record of the site’s terms of use agreement or policy at the time the site was created and any updated versions;

3. A list of authorized site content authors and editors; and

4. A list of all past and current subscribers to the site.
C. The director must retain a copy of all content posted on any Unified Government social media site that is not maintained by a specific department and of all content removed by the director under this policy.

D. The department head must maintain a copy of all content posted on any Unified Government social media site maintained by the department, including any content that has been removed, and on any non-Unified Government social media site used by the department’s employees for work-related purposes. Employees who use non-Unified Government social media sites for work-related purposes must keep a copy of all content posted.

E. The director and the Unified Government’s records manager will establish procedures for preserving social media content to ensure compliance with Kansas law and Unified Government records retention policies.

VI. Intent, interpretation, and application

This policy is not intended to prohibit or otherwise interfere with speech protected by the First Amendment to the United States Constitution or other law or public policy. This policy should be interpreted and applied in a manner consistent with the First Amendment, applicable law, and public policy.
The Unified Government Commission of Wyandotte County/Kansas City, Kansas, met in special session, Thursday, February 19, 2015, with eight members present: Vacant, Commissioner At-Large First District; Walker, Commissioner At-Large Second District (arrived at 5:10 p.m.); McKiernan, Commissioner Second District; Maddox, Commissioner Fourth District; Kane, Commissioner Fifth District; Markley, Commissioner Sixth District; Walters, Commissioner Seventh District; Philbrook, Commissioner Eighth District; and Holland, Mayor/CEO, presiding. Townsend, Commissioner First District; and Murguia, Commissioner Third District; were absent. The following officials were also in attendance: Doug Bach, County Administrator; Jody Boeding, Chief Legal Counsel; Carol Godsil, Deputy Unified Government Clerk; Joe Connor, Interim Asst. County Administrator; Gordon Criswell, Asst. County Administrator; Ken Moore, Deputy Chief Legal Counsel; Patrick Waters, Senior Attorney; George Brajkovic, Manager, Economic Development; Marlyn Nevels, Economic Development Dept.; Janet Leverich, County Administrator’s Office; Rob Richardson, Director Urban Planning & Land Use; Lew Levin, Chief Financial Officer; and John Turner, Patrolman; Sergeant-at-Arms.

MAYOR HOLLAND called the meeting to order.

ROLL CALL: Maddox, Kane, Markley, Walters, Philbrook, McKiernan, Holland.

NOTICE OF SPECIAL MEETING of the Unified Government of Wyandotte County/Kansas City, Kansas, to be held Thursday, February 19, 2015, at 5:00 p.m. in the 5th floor conference room of the Municipal Office Building for the County Administrator’s Quarterly Report followed by the Planning and Zoning process and special projects.

CONSENT TO MEETING of the governing body of Wyandotte County/Kansas City, Kansas, accepting service of the foregoing notice, waiving all and any irregularities in such service and in
such notice, and consent and agree that we, the governing body, shall meet at the time and place therein specified and for the purpose therein stated.

Mayor Holland said I’m going to turn this over to Doug Bach for the Quarterly Report. For those of you here at the meeting or in public we have asked our Administrator to do quarterly reports and updates as a part of the evaluation process so instead of doing this just once a year, we’re actually doing it quarterly so we can stay informed on the initiatives that are working. It has been a good process so far and this is the first one of the new year.

Doug Bach, County Administrator, said the quarterly report for this time is for the timeframe of the last quarter of 2014. As you will recall the report as it went through was rather lengthy. I tried to tie it to the goal setting that was done out for me and we kind of moved through section by section. I believe after we went through the evaluation I worked it a little bit at this point to narrow it down to activities that occurred. It still kind of follows the mode of how my goals are set out but it’s not really laid out section by section. It just kind of runs through the different areas that are called for in my goals, however, I will also note that in our strategic planning session at the end of last year or towards that time you gave me the direction to start working more toward the measurable goals. I can’t really fit those into the quarterly report yet because we’re just getting those through Standing Committee and they are coming on and so this may evolve more and we can work with that so that I’m producing what makes sense for you to hear. This quarterly report is really one, I will say, it falls under the different project areas that you have laid out for me in goals and what’s happening in each of those areas. You will probably be
happy to hear too that it’s down about 25 or 30 pages from the last PowerPoint so I think it kind of gets right down to it as to what is going on.

The first area is under Public Safety. I note the major activities that happen under each area. We appointed a new Police Chief which was a major one for that area and he started at the first of the year.

We’ve started our Fire Study. We brought the firm in that is now starting to conduct some interviews about setting up their process.

We provided support for the Public Safety Hiring Task Force. This has really been a major undertaking for our HR Department and what’s going on in this area.

The Sheriff Department labor contract and I’m working with the Sheriff to negotiate that to a new level which will be a major savings for us in overtime this year and then we had changes to our small animal ordinance.

Infrastructure, our 2015 CNIP schedule is completed through the governing body so each commissioner was able to identify their projects for the coming year.

Completion of Safe Routes to School Grant is in place.

Projects Completed in 2014 and so while these happened all year, completion is coming the last quarter of the year so I guess that’s the quarter we really have to take credit for them.
I don’t know that I need to list through each one but we will make sure you all have a copy of the PowerPoint but State Avenue from 82nd to 94th Street is completed, Merriam Lane Reconstruction, 1st segment.

I’m not going to read down each one of these but I did want to make note of that and the last one you know is $11M worth of sanitary sewer projects throughout the city. This is kind of one of those unseen expenditures. We spend a lot of money in Water Pollution but this happens, it’s underground and we never know about it but if we don’t do it, things don’t flow.

Projects getting started in that period 98th Street, State Avenue to France Family Drive, that one was underway and that is really just the planning for that S curve.

Oak Grove Road, 53rd to 55th Street, Upper Connor Creek sewer extension has been a long time coming, Sewer rehab program in Brenner Heights and Muncie Creek areas and Minnesota Avenue – 7th to 8th Street. There was a public meeting on that earlier this week in coordination with the investments in that project area downtown.
Areas of Customer Service, the Treasurer’s office we’ve had a few initiatives in place that continue expansion of the Queue System for getting in place to go through that. Adding staffing to that area has made a significant difference. It really has been a point of trying to get fully staffed for the provisional employees that we have in place and we’ve extended our hours from time to time. I know we still have some issues to deal with and I’ve had recent reports on people still trying to get title work and being a couple hours out. I’m trying to make it happen although I can say I have walked in and found people on title reports and they told me they did it in 25 minutes but my most recent report on it wasn’t so positive. We have made significant progress in that area. It will be better tested as we move through the year with all the staffing in place because that’s when we get busier.

Parks & Recreation had some interesting numbers from the last year in terms of our sports. The Youth Soccer Programs went from 2013 numbers where we had 336 to 578. Youth volleyball in 2013 we had 27 and it moved up to 70 different groups and 70 teams. Youth flag football we literally went from having zero leagues in operation in 2013 to 75 in operation in 2014. Parks became much more active in the community and getting out there with recreational programming. We also saw increases in our adult programs as well.

HR revamped our Customer Service Program. This was the training we did with KU. They’ve gone through the training and now we’re rolling that out to our employees so we’re pretty excited about how that whole program will come about, the philosophies they will be teaching. You know we’ve had good examples they have talked through about how people see people on a daily basis. We don’t know what somebody is going through. You know they can
have all kinds of personal issues or not when they come forward and as employees to the government we’re serving them and we just have to be open-minded and there is really a strong message that comes out. I could probably have HR come in and show the example of what they are doing to you all if you would like but it’s a good program that KU has helped us out with as we roll this out through all the different areas of the government.

We had the presentation on the Police Department Courtesy 1st, Safety Always Program. That went into operation about a week and a half ago and that came before Standing Committee as we start to set out the goals for that program.

Active Shooter training is ongoing to the employees and I think we’ve rolled it into most areas.

The Heart Safe Program we continue to work with that and making sure our employees are trained in the CPR training.

In areas of Innovation we have under contract for our new CAD RMS System. This is our dispatch area and records management that comes out through the Police Department. That should be put in this year with the contract going in place.

Our Data Dashboard that you received updates on or presentation from our Technology Department so that is now one that is expanding through the government where our different departments can learn to use this and we can start to put together meaningful Dashboards for allowing reports back to the governing body members.

I don’t know if any of you are into the LYNC System. This is an Internal Message System that we put in in the last quarter of 2014 so it kind of—we think we have enough instant
messaging around with our email and the phones we’re carrying but this is really kind of that text messaging over the computer where you can send a quick note or instant message back and forth. It’s rolled out in some areas. I currently use it within my interoffice area and it has worked. I’m using it probably more than I thought I would so it is being effective because someone gets inundated with emails so this system kind of keeps that messaging going on.

We did new safety features on our check warrant stock. This was critical for the safety of checks we issued out that we are going a lot to electronic. We still needed to advance over to this area and our Accounting Department lead the way in this area along with Payroll.

Staff participation in the Digital Summit held at Kauffman in January and then department goals are presented at Standing Committee meetings, the measurable goals are starting to be done and you will continue to see those actively presented more and more.

Economic Development activities, we completed the CSL study on the convention center.

Public Levee demolition activity for redevelopment and that area was actively underway.

Phase II Village West Apartments groundbreaking. Schlitterbahn retail projects began with the dirt work out there next to 435.

We started doing the environmental abatement at Indian Springs so that project can move further along toward either redevelopment or demolition.

Wyandotte Plaza continues development. As you can see the PetSmart name is now up in front of one of the stores and I think the Marshall store is almost to that point next to it and I believe we’re going to have a donut shop open pretty quick here, Krispy Kreme.

February 19, 2015
JE Dunn moved forward with their facility down along K-32.

We initiated the Master Plan for the Rosedale area along with KU Hospital and KU Med.

Our Fairway North Shopping Center was approved to move forward.

Some housing development projects that have moved through Planning & Zoning, These aren’t ones that we had as much interaction with through our office. They are just ones that are happening in our community and we’re starting to see more of those come about.

We advanced a new 3-year NRA Program. It’s really the activity happening the last quarter of 2014 was getting out to all the different taxing entities, school districts, community college presenting what was going on and getting them all on the same page with where we were from our Standing Committee activity and then of course moving toward getting that final approval this year and then approval for the Attorney General to get our program in place.

One that I think I can put in every quarterly report is we updated our LITEC Policy.

In Housing we had some changes to the CDBG Program for financial support formulas.

Education/Workforce, we have staff support going to the Workforce Development Committee and the Employment Consortium and MAMTC.

In Transportation we modified some extended transit routes. I believe those of you that are on the committee, Mr. Welker came forward to that committee from Transit and talked about how we had changed a few areas where we had buses that overlapped on certain areas where we could swing them around so really at no cost or minimal cost we were able to add blocks in these different areas, pick up different people. For the first time that I’m aware of we actually have
one of our routes that does a swing over into Missouri and then comes back into the Fairfax area where people are working or moving back and forth. We’ve really had a lot of progress in that area without a lot of cost. You’re aware of the route we changed early in the year in Rosedale, these were just changes in modification throughout the city all the way from the eastern edge all the way out to accessing the new Village West Apartments with relatively no cost to that operation and we’re continually working in that area developing new methods and financial support hoping that our new ATA Transit Director can come up with some good ideas for us.

Healthy Communities/Recreation, we implemented the “1-2-3-4-5 Fit-Tastic” Program and assisted with the Enroll Wyandotte Program for the Federal Health Care Initiatives which was a major undertaking assisted by our Aging Department.

In terms of Environment we advanced in Water Pollution Control CSO Master Plan and Projects and authorized storm and waste water education campaign. I believe that was brought forward to Standing Committee as well. Those go forward and help with the pending Consent Decree but also there are good aspects going on in the community.

In terms of Personnel, in addition to the Customer Service Programs that we have we have the Health Assessment participation which increased by over 24% this year so we’re very excited about that. I think, and you’ve heard me, I’ve contended that I’ve had great frustration here because the “carrot” method has never worked for us. We offered the gift card to people and we were not getting them to sign up and I felt like maybe we have to come in with a little bit more of the “stick” program which I’ve heard many other communities talk about being
successful but our HR Department continued to do a fantastic job, worked hard here and made a major increase in this area.

We adopted the incentive to move to the high deductible Health Care Plan and the incentive that went into that place this year we saw an increase from 135 to 305 employees so that is the largest increase we’ve seen in that program since it’s been in place. I think getting that out there will demonstrate to all our employees that this is a better deal for them and it’s also one that will enable our Health Care Program to save more money over the years to come.

Non Union Performance Evaluations were put in last year so evaluations were conducted during the fourth quarter and then the implementation will begin this year in getting the union groups that don’t have them put in place for this year so they will have goals to meet. That is still a process underway.

Appointments, I mentioned one but other big appointments, we have a new Parks & Recreation Director and then our Purchasing Manager Sharon Reed. There has been a mix and there are many other appointments that were made throughout the year but I’ll just note that it’s probably a mix between internal people and then bringing in some outside people that have added a fresh perspective, new perspective to some of our departments.

I showed you this chart last time and I will just reinforce I’m filling the three Assistant County Administrators. My emphasis here is that I elevated the role of the Assistant County Administrators, eliminated the Deputy position by putting these three in place and they will have more decision-making, more able to move and act on more items in a quicker fashion. I’m about
to finish this last position of the Assistant County Administrator and I should have an announcement for that in the next week.

In the area of Finance we took the CMIP schedule to Standing Committee. This was the first time we had taken in that fashion in the fall to go back through and talk about what projects had been completed 2014-2015 and then a separate meeting to come forward to the committee and talk about what was going to be done in the out years. I think it is really getting a good handle on those out years as we come in and look at this this coming year to make sure we have a plan for each year going forward that’s realistic that we can meet because we know we can’t go from a $14M CMIP schedule and bond issue and then jump up to $22M. We’re not going to hit that level but we have to do something that’s sustainable for the operations of our government so it was good for the committee to kind of work on that outside of the budget time and really offer some good input back to staff so as they’re preparing CMIP work now for this coming budget process they’ve had that insight.

Preparation for the Bond and Note Sale, you see the activities that come through the commission and in fact we move through for approvals in this quarter but this was just prep stuff that came through. It takes a lot of work by our Finance Department, very notable to be on this schedule.

We did a refinancing of the 1999 Speedway Bonds which provides an estimated savings of $2M in that bond issue. Authorized projects for—the next step the bond and note was the authorizing the projects that would actually be put in that.
We implemented lease financing for multi-department equipment purchases which is another big undertaking.

The last area of note and I would appreciate any other input that you would have but we have tried to continually work on Commission communication. It really probably falls under one number probably than multiple but it’s how we have it listed. Commission Liaison in place really to be there to be available to you to communicate with to allow communication with the government, communication with me, interaction on projects or things you want to make sure you’re aware of.

The weekly notes, I have tried to keep those meaningful as to actual items going on that week and I’ve really hit a point that if I didn’t feel like there was something that needed to be noted I don’t put it down.

Emergency Notification System, I’ve continued to send out messages. I think we’ve used that system a dozen times this year, right Joe, so here we are in February. I try not to over use it, try to use it for things that come into play and it is somewhat of an evaluation but trying to make sure you’re aware of items that would be picking up a lot of attention in the community or in your areas.

On 3’s sittings, I’ve used this a few times to talk about different projects or activities so you are up-to-date on what’s going on in those areas.

Individual Commission Meetings, I’ve stepped in and talked through it and then my administrative staff should make themselves available to you all if you have areas of projects you want to work on and that they are there so it’s not just having to come to me but I would like to

February 19, 2015
keep that focused to that I have myself or one of my administrative staff in meetings that you conduct. That way if there is something or an expectation they will give you that feedback as to what would be done.

Mr. Bach said that concludes my quarterly report. If there are any questions, I will be happy to stand for those.

Commissioner Markley said I have a question about the Health Care High Deductible Plan. Did we predict how many people we thought might move as a result of the incentive and was that more or less than we expected? Mr. Bach said I think about right at the number. I think we were hoping to get the number up closer to 500. Joe, you might have a better feel for that. Joe Connor, Interim Asst. County Administrator, said the incentive has been around for a number of years. This is the first year we’ve seen a significant jump in that number. Obviously, the jump this year was great but we certainly would like to see getting this much higher than 300 or so. We would like to see a lot more move to that plan with the incentives. Mr. Bach said I don’t think we formally set a target. I will say it was probably hoping for more. Mr. Connor said but again, significant progress in just this one year. This is the fourth year or so for the incentive. I think people are starting to understand it and starting to understand the benefit of it to them. Commissioner Markley said hopefully the employees, for all you employees out there, hopefully those of you who have taken advantage of it will talk to other employees about how you’re using it because I think some people are just scared off by the idea of trying something new. If they have a friend or coworker who says I’m using this and it’s really easy and this is how it works, that might help expand the number as well.

Commissioner Maddox said I just wanted to say you have been busy, you have been successful thus far and thank you but I also wanted to ask for clarification on two of the things that were mentioned I’m in the dark on them and I would like to get an understanding of what the Fire Study is. I know it said Fire Study underway and then also the Fairway North Shopping Center, what exactly is that? Mr. Bach said the Fire Study was the one that the commission directed us to move forward with it a couple years ago and we funded it into this year. It’s really a comprehensive review that started from the initiative to say if we need to put money into certain
fire houses, do we have them all located in the right places and are we performing our services in a way that that makes the most sense. That graduated a little bit more to say okay let’s take a more comprehensive view of all our operations in the fire department and so we brought in an outside consulting company, Facets out of Phoenix and they are going to go through and do an assessment of all aspects of our operation. It’s a joint management, union relationship going into it. We had the union as part of our committee that sit in and helped select this company because we do feel like to be successful this really has to be a joint relationship in how they go through it. They are just starting to have some interviews with people to talk about how they would go through and do this but they will look at what our timing is, they will look at aspects of what our times are for calls of service throughout the day, they will look at different things from what’s on the fire side versus ambulance side, they will look at the way we maintain our equipment, the methodology of the relationships we have in our fleet service operation to that. They will look at what we civilianize, what we don’t civilianize and they will look at standards of operation, standards of practice that are done on a national level. They will look at comparable cities and compare those back to us so it’s really a very comprehensive review that we are just getting into with them. It will take several months to go through but really I think my office, the Mayor, the Fire Department, and the Chief has high aspirations that they are going to come back with some good thoughts for us.

Fairway North Shopping Center is the project that sits right—when I say Fairway North it sits on our southern boundary. It’s down right next to KC Joe’s formerly Oklahoma Joe’s Bar-B-Que. That’s the shopping center that came forth from Lane4. Lane4 brought this forward to do the development there so they are redeveloping the center. It came through Economic Development and it actually has gone to full commission and has been approved and so they are going to refinish the store, repurpose it and bring in some higher level tenants. It should fit into that area and take advantage of what I would say is kind of a rejuvenated area with what’s going on and a lot of people that are looking for opportunities. **Commissioner Maddox** asked what store are they going to redo. **Mr. Bach** said it’s a strip mall right now so they are redoing the whole strip mall. Some tenants I think they will keep, some are vacant, and they are looking to bring in some new ones. **Commissioner Maddox** said and this is across the street from Oklahoma Joe’s. **Mr. Bach** said it’s next door, right to the east of it. **Commissioner Walker** said it’s on the Kansas City, Kansas side. Fairway is across the street.
**Commissioner Walker** said you mentioned the Treasurer’s Department. I guess I have a question regarding the scheduling aspect of it. I had reason recently to discover that in order to get an appointment you have to go in and show up and then they give you an appointment time rather than you being able to call and say can I have an appointment for tomorrow and they give you a time. That’s two trips to either location. What is the compelling reason to prohibit making an appointment and then going in the next day with some assuredness that you’re not going to be there for three hours waiting because you happened to hit a busy day when you showed up and it’s gotten to be 160 minutes before you can get in and do your work whereas if you knew you had to be there at 8:30 a.m., obviously, I’m missing why that is not feasible. **Mr. Bach** said it’s an evolution in that system that we are working to advance it so we can go to online appointments and then maybe move to that next phase. Lew Levin, Director of Finance to which Treasury is under, is here and I think I will let him answer that in more detail. **Lew Levin, Chief Financial Officer**, said right now an individual does have the option of doing it online so you can do it from your computer at home. **Commissioner Walker** asked do what. **Mr. Levin** said you can make an appointment online. **Commissioner Walker** said I was not aware of that. **Mr. Levin** said I can send you the link. **Commissioner Walker** said no, I believe you. **Mr. Levin** said you have a very good question and it makes sense is that we want to evolve so an individual can call and make that appointment. We’ve talked with 311 to see if we could do it through 311; they would have to have access to the computer to do it. I think we’re going to strive towards doing it this year, we don’t have a set date and time when we will have it implemented. **Mr. Bach** said I think the big point that he points out there is in Treasury today they don’t really have an appointment person and that natural place for it does work well in 311 and I think it’s growing 311 to the system that we have always wanted it to be and will be a very easy mode for anybody that you could just punch 311 and get that done. **Commissioner Walker** said let me be clear in case there is any doubt. The people I have dealt with in the Treasury Department both here and at the annex have always been very professional, very businesslike, and very helpful from Debbie Pack all the way down to the young clerks that I’ve never met. It’s not the personnel not treating you correctly; it’s just simply that it’s pretty hard to tell somebody that you’ve got 160 minutes to wait to do a five minute transaction. The other side of that is you cannot do all these transactions—I understand with renewals but you cannot do other transactions online. You have
to be their physically to present the documents or the license plate or the title work if you’re
titling a new vehicle so thank you.

Mayor Holland said I would be interested—I think the program that KU Med spearheaded with
customer service was one of the reasons that they went from kind of a bottom tier hospital 20
years ago to being a top tier hospital right now and that Customer Service Program that they
rolled out was cutting edge, state-of-the-art and I’m very excited that we’re using that here. I
would love to have a brief presentation for the commission and for the public to see how that
rollout is going to go with a timeline and some goals so we can observe it because I think it is
something we ought to be excited about and something we ought to spread the word about. It’s
pretty exciting.

Also, the Police Department Courtesy Program I would like to hear more about that in a
short five or ten minute presentation for the commission but also for the public so we can learn
more about that as well. I think those are programs that our public is interested in and certainly
programs that our commission is interested in.

Mr. Bach said we will certainly do that and in fact we brought the one for the customer service
in front of my Operations Team and I think I’ve told you this before that I bring in many of the
departments on a weekly basis. We sit down and try to conduct our business in less than an hour
of updates in all areas and then we have special projects like that going on like HR and they go
through and rule out what happens in a Customer Service Program so they do have a good, I’ll
say short, but a good little synopsis that kind of runs through how they’re doing that so we will
get that scheduled for a special session and that will be a good session to come in.

On the Courtesy 1st Program we didn’t bring that before—Mayor Holland said I like
the idea but I would like a little more information. Mr. Bach said okay and I think as the Chief
develops—he came forward the other night to your committee with the goals but he hadn’t put as
much meat on that goal yet. It was kind of like a projection that we wanted to kind of see
through it so if you give me a few months on that one I think it might make more sense as we roll
it out and then we talk about how the program is working in some of our immediate survey
information that we’re getting back.

February 19, 2015
Mayor Holland said if any of the commissioners have any further questions, I encourage you to reach out and we will get the next quarterly update scheduled and I appreciate your work and I appreciate the commission’s time on this presentation.

Commissioner Walker said I would like to have your quarterly reports in written form. Mr. Bach said I will do that. Commissioner Walker said email is fine. I don’t have to have a hard copy. Mayor Holland said we will get it to everyone.

Mayor Holland said we are ready to move forward with Projects and I will turn it over to Mr. Bach.

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Doug Bach, County Administrator, said the next part of our presentation is in regard to Planning and Zoning. It’s really two-fold. The first part has to do with the procedures and process and this really has come about because there is some discussion that Commissioners had about how things get t’d up for Planning & Zoning. I will say historically dating back to the date of consolidation whenever we’ve had a Planning & Zoning related item, and I’m not going to say always, but usually those items always went to the Planning Commission. They vetted through and worked them and then they advanced to the governing body. I think recently we’ve had a few items that have come forth that started this Commission Initiatives and that made sense and then it went on and that kind of opened the thought process more that it made a lot of sense to us that we might want to start doing that more consistently that we come to a standing committee, have a discussion about a concept or an idea that would traditionally go to Planning & Zoning but we started with the Commission and definitely not get a decision because you don’t want to
prejudge anything from that standing committee level. You can talk about this is a good item to work on or to work through and then send that on to Mr. Richardson and then he can work it through Planning & Zoning.

Rob, if you want to start with this process and talk through some of your ideas.

\[\text{INTERNAL REQUESTS FOR ACTION}\]

**Rob Richardson, Director, Urban Planning & Land Use**, said I made this chart as simple as I could. Planning & Zoning charts can get to look fairly complex and complicated but basically for internal requests for action so that if I had an idea, Doug had an idea, and any of you had an idea about something we needed to do in terms of Planning & Zoning you would bring that to me and I would prepare the proposal for standing committee. The standing committee would review that and as we’re discussing that we think there are three things that could go on. If the standing committee was unanimous, that’s a great idea hooray; everybody is jumping up and down and cheering. We would move that into staff preparation and on to Planning Commission after that. There might be items that need further discussion that maybe the standing committee isn’t fully uniform or unanimous on or if the standing committee feels like it’s something that the full commission should discuss before we take additional action so that’s on the top here. We could come up and go to a full commission special session.

There are a couple of times when we have to go to the full commission for a vote and that would be in the case of initiating a large scale neighborhood zoning action. Some of you saw this at standing committee earlier this month for the 6th Street area. It will be on your agenda next week as part of the Planning & Zoning Agenda where the Board of Commissioners is the party initiating a change of zone and that is a requirement of state law.

February 19, 2015
Development proposal, go to standing committee and then we would either have staff prepare the item, have a Special Session and then have staff prepare the item or commission vote and then staff prepare the item and it would then go to Planning Commission.

That timeframe could be varied. It could be a couple weeks and it could be several months. If the action proposed is preparing a Master Plan Amendment, then we have to go through that process and that would be the staff preparing the item and would be the Master Planning process and then it would go to the Planning Commission and full commission. Typically in those processes we update you along the way.

The timeframe here is a little deceptive because it looks like it’s kind of chucky step-by-step but there could be a large gap here between your actions to say okay move forward with this and actually the Planning Commission. The other thing that could happen is that we might need a budgetary item here and so we would have the budget amendment process in this as well.

The Planning Commission is the recommending body on these items for you all so the Planning Commission would make a recommendation and then the item would come to you for full commission action at a regular Planning & Zoning meeting. That is the process that we proposed. It does a couple of things. It lets all of us know the process and that we’re on the same page and sometimes I might have multiple Commissioners come to me with multiple ideas and they don’t always—oddly enough they don’t always have the same goals and purposes or outcomes on the same topic. This process will allow us a formal way to move forward, gain consensus of the commission and then move forward.

**Commissioner Walker** said I think your chart is actually quite good in its simplicity. You’re right; you could have a lot of lines being drawn. It comes down to what we’re really talking about here is not the initiation of a typical planning and zoning request. Commissioners are not going to initiate for discussion a special use permit or a rezone or the various mechanics that are what I would call Quasi-Judicial in nature. We’re talking about policy and as a Commissioner, and I think this is true of all the Commissioners, our function is primarily defined as the initiation of policy. Policy is an ordinance. It could be a resolution, it could be a moratorium on enforcement, but the policy aspect of what Planning & Zoning is about is our province so I think while the Planning Commission can initiate a request for a change in ordinance that they encounter while trying to enforce or make judgments about a particular item, I think it’s
incumbent on us to initiate the process and if that is the case, rather than have it be prepared and
then sent to the Planning Commission without at least a vetting or consensus or discussion by
either the standing committee and/or the full commission makes no sense.

There is one I thought we were going to discuss tonight in its specifics so I will defer
that until the time is right. Mr. Richardson said it is on the list. Commissioner Walker said
but to me the logical process for the typical is to go from us to standing committee to the full
commission, refer it to the Planning Commission for their review and come back to us for a final
vote. Standing committee—perhaps the Mayor would have the inherit authority to decide if a
standing committee recommends an ordinance that it go to the Planning Commission and then
come up to the full—but it makes more sense that everybody has weighed in on it and sent
whatever majorities will is to the Planning Commission because that’s not a judicial decision that
you take facts and evidence on in the way it is with the other Planning Commission decisions.
It’s simply a matter of policy. Mr. Richardson said we might need to do some research on the
state law on that because there is really no distinction in the state law between a map amendment
and a text amendment. The process is prescribed—whether or not and I don’t know where
prejudging comes into that in their decision-making process but the statute treats them both kind
of the same. I don’t disagree with what you’re saying but I want to make sure that we don’t put
you and the commission in a position where you’re violating the law to do that. Commissioner
Walker said you understand the conundrum. Mr. Richardson said right. Commissioner
Walker said as commissioners—if you interpret it the way you’re doing it--Commissioner
Kane asked a what. Commissioner Walker said puzzle. Commissioner Kane said okay.
Commissioner Walker said the problem is that nobody can initiate an ordinance except the
Planning Commission or staff to the Planning Commission and that’s not staff’s job. Ultimately
policy is our job and if we feel a change is needed, we are the ones that are going to initiate it. I
don’t know how you initiate an ordinance unless—I’ll write up an ordinance and I will decide
that I want this ordinance introduced and we send it to the Planning Commission directly with or
without any discussion of my colleagues here and it comes up and we vote it that way. I’ve
already made up my mind when I write the ordinance. I’ve prejudged it because that’s what I
wrote. I would like to see case law that says how we can make ordinances on planning without
drawing them up and discussing them and then sending to the Planning Commission for their
recommendation. Mr. Richardson said we can work on that.

February 19, 2015
Commissioner Maddox said my question was similar to Commission Walker and maybe the answer was there but I didn’t hear it in the Quasi-Judicial language. I guess my question was as the standing committee makes a decision or I see the arrows going either way, I just wanted to know who would make that decision ultimately to decide whether it went to the full commission for a special session or for—Mayor Holland said I can speak to that. When the proposal comes forward typically staff talks with the commissioner who is initiating it to kind of see what their thoughts are about it and then they talk to me and sometimes I talk to the commissioner and most times we kind of talk through. Sometimes the commissioners have an opinion about which way it goes. Some things are right in the wheelhouse of a standing committee and we all agree let’s send it to standing committee, sometimes it’s something that affects all of us and the standing committee is not really going to want to speak for the whole commission. They would rather the whole commission deal with it first and we can go to a special session and we can all talk about it. It depends on kind of the nature of the event and that’s subjective. I would say it’s entirely subjective but sometimes people have a simple fix for something and let’s just put it to standing committee and the standing committee vets it and shoots it over to the Planning Commission. Other times we know it’s complicated going in and so we do a special session to kind of vet it out as a group. Sometimes we think it’s simple, this is the most common Option C, it seems so simple and yet it’s fraught with difficulty and then we go to special session. The way it happens, I would say it’s fairly subjective and it depends on the nature of the ask and the complexity of it and usually the proposer—between the proposer, myself, Mr. Bach and Mr. Richardson, we usually have a pretty good sense about where it needs to go to expedite it. I think that’s the nature of how it works. It is subjective. There is not a perfect flowchart although I think this is pretty good.

Mr. Richardson said, Commissioner Walker, I will work the Legal Department related to the question that you have.
Mr. Richardson said that internal request for action covered those of us on the inside. If an individual citizen wants action, for instance, they want a change of zone or a special use permit, they follow this typical process. If it’s something bigger than that that relates to their neighborhood group, they need to work with their neighborhood and then in the second point the neighborhood request for action. The neighborhood would work with the Commissioner or the Mayor or both to make an internal request for action. Again, I will use the 6th Street rezoning as an example. There were two different property owners working on a similar item, they both talked to the Commissioner and he realized there was a bigger issue here, they all worked together, came to me, we prepared the item for the neighborhood rezoning and moved that forward and along the terms and the lines of the Internal Request For Action line that you just saw.

The final item here is Planning Commission action is required. The state law on all zoning matters does require the Planning Commission to act so anything we do has to come through the Planning Commission at some point.

To Commissioner Walker’s point where that is in the process is a question that I will work with the Legal Department to answer. Mayor Holland said I would like to say something about that because, Mr. Walker, I think you have an important point here. If you propose it, you support it and I think the way that we articulate that is if everything that I think is true remains true, then I’m going to support it but invariably going through this process we see things or hear things even up to the last public hearing that could change our perspective on it. I think the clarity we need to have is even though we propose something because we believe it’s a good idea on its face I think we have to say both verbally and in any other communication we have this is

February 19, 2015
assuming if what I think I know remains true but I’m not going to even vote on my own proposal, I’m not even going to prejudge my own proposal until I hear it all the way through and I think that’s a fine line of demarcation where we can say this is what I think I want to happen. I say that to Doug all the time, I say this is what I think I want to happen and Doug will say well no you really don’t want that to happen for these reasons or he will say here is what it’s going to take to make it happen. I think to be clear when one of us as an elected official who is bound by Kansas law makes a proposal; once we make the proposal and turn it over to the action we can’t prejudge its ultimate outcome until we’ve heard the public hearing, until we’ve heard all the input from all the stakeholders. I think there is a way legitimately to nuance that because you know we might write up a proposal and then we learn something at the public hearing and we think well that’s not what I wanted at all. What happens nine times out of ten is we send it back to the drawing board for the fifth revision and we just did that with the billboards and I thought that process was pretty good all be it painfully long but I think we got to the right result. None of us—several of us thought it was a good idea and then we even agreed to table it to make it better before we finally voted on it. I think there is a way to do this that’s above board and transparent where we can propose things without prejudging its ultimate outcome. That’s what I wanted to say. **Commissioner Walker** said very good Mayor.

**Commissioner Maddox** said I wanted to say to the area where it says Neighborhood Request For Action and then where it says work with Commissioner or Mayor, I would like to see that say work with Commissioner and Mayor. Anytime I think something is happening in a Commissioner’s district I think the Mayor and the Commissioner should be notified in case there are questions that come from citizens and voters. **Mayor Holland** said I think that’s a good point. **Mr. Bach** said it probably adds to the fact that it’s Commissioners because you always have an At-Large Commissioner that is over an area too that ought to be aware of something like that. We will try to be cognizant to that fact. **Mayor Holland** said and the truth be told when an issue is on the border it’s in one Commission district but it’s close to another, we tend to error on the side of bringing more people to the table than less. **Mr. Richardson** said there are times when the Mayor would defer to the Commissioners and there are times when people come to the Mayor individually and then we work it that way too. **Mayor Holland** said but the Commissioners never defer to the Mayor, why is that? That was rhetorical, please don’t answer.
the question. Commissioner Kane said excuse me, I want this on the record, we don’t want you in our business. It’s okay, we’re not mad at you. Commissioner Philbrook said we will invite you to the party when it’s appropriate.

Mr. Richardson said the other part of this that I wanted to go through is I have had a couple of Commissioners ask me well what is it you really do and what’s your real job. In addition to the administrative functions of running a department within the city I’m charged with enforcing the codes and I work with Code Enforcement folks to do that.

I’m charged by ordinance with interpreting the zoning ordinances so if somebody says what does this mean; I give them an interpretation of that.

We do recommendations that you see related to all the applications that come forward whether they come to you, the Landmark’s Commission or the Planning Commission.

I think maybe the most important thing on this slide is that the first three bullet points give me quite a bit of power but that power is all checked and it’s either checked by the Board of Zoning Appeals, the Planning Commission or the Board of Commissioners and there is a distinction I want to make in who does that and at what point and time. Under the zoning ordinance when I make an interpretation the zoning ordinance says that the Board of Zoning Appeals is the arbiter of whether or not I’m correct in that. If I make an interpretation related to the zoning ordinance and someone doesn’t like it they file an appeal and they go to the Board of Zoning Appeals and the Board of Zoning Appeals says Rob is right or Rob is wrong. On all the other planning cases it would ultimately come to you. If we have an unplanned zoning district and the Development Review Committee and the staff says you need to paint your building
purple, they said no the ordinance doesn’t require that, and then they would appeal that to the Planning Commission. If the Planning Commission said yes, paint it purple and they still didn’t agree, then it would come to you all to see that. I think the checks and balances throughout our system of government are important and I wanted to point that out as it relates to me.

Initially I keep the County Administrator appraised of issues and things that might be hot buttons so that he can convey those on to you all.

I facilitate the development process within the code. For instance, today I had a meeting with the first auto dealer that’s going to come into the Legend’s Auto Plaza and working through the different issues with their proposed building and site plans and things and not that you can’t do this, but how do you do this within the code and work through the timing and the scheduling of that. We had a great meeting on that today.

Obviously, the topic we just finished discussing is processing those Internal Requests for Actions and the regular applications. Mayor Holland said one of the things too that I’ve seen play out a number of times at our meetings, our Planning & Zoning meetings, is Mr. Richardson’s staff recommendation has sometimes seemed like kind of picky and one of the things that Mr. Richardson has reminded us of is I’m upholding your ordinances. If you want to change it that’s why it comes to us but his job is to enforce the ordinances that we impose. If we think an ordinance is picky, we should change it and we can and so his point to us has been, and I’ve heard him make this statement in my eight years probably 100 times, that’s your ordinance so if you don’t want the ordinance, then you can change it. I think that’s an important part and we often, I wouldn’t say often but I would say probably twice a year, go against the recommendation of the Planning Director not because we disagree necessarily with his interpretation of it but because we don’t necessarily agree with our ordinance and so we give a waiver. We give a variance on something for a particular issue but when there is a variance to be given I do think that should come from this Board of Commissioners. I think this is the body that should give variances. I don’t want our staff member giving variances. I think we need to give those variances because if he starts giving the variances then I think it’s going to make a much more complicated process. He interprets the rules, he makes his recommendation, and if there is a variance it comes to us and they do, they will come and ask us for variances on a regular basis and then that’s our decision to ultimately make. I think that’s an important line of demarcation where I’ve encouraged Mr. Richardson to continue to interpret our policies as
they’re written and let this commission make the decision on a variance. I would say in eight years there have been very few times when we haven’t come to a resolution that everybody felt good about. Maybe it wasn’t their first choice but felt good about.

**Mr. Richardson** said there are two variance procedures. One with the Overlay Zone and kind of the technical part of the design standards that the Planning Commission and Board of Commissioners do the variances on and then there is the Board of Zoning Appeals variances that are the technical setback and height and bulk area standards that are—those issues typically aren’t ones that comes before you but there are two type of variances. I want to make sure we don’t get those confused because if somebody comes to you and the zoning ordinance says you have to have a ten foot setback, you all can’t say it’s okay at nine, they have to go to the Board of Zoning Appeals. The Board of Zoning Appeals can say okay and then you would approve the rest of their case. Some of this zoning stuff can get technical. If I get too much technical for you in what I’m saying, just say move on and we will do that.

**Commissioner Maddox** said I’ve got some questions on this because I’ve received a lot of concern when it comes to the Planning & Zoning Department. I want to know that when a citizen comes in to apply for a zoning change, etc. is she/he given an ordinance to which he/she has to comply with to make sure that they are doing the right thing with their project. I will say the reason why I ask that is because some people have paid the fees to get everything moving and when they get to the bottom they’re told for whatever reason that they are not in compliance with an ordinance and so their project doesn’t pass but they have paid out fees and paid to get different things done but they are flat lined at the median process instead of the beginning. **Mr. Richardson** said we don’t hand out copies of the ordinances. They are all available online. We do have pre-application meetings with everyone where we go through what they tell us their proposal is and at that meeting we don’t necessarily have anything in writing from them so we’re based off of a verbal, sometimes we have a plan but sometimes it verbal what they describe to us and we tell them this is the process you need to follow. We don’t ever guarantee anybody when they make an application if they are going to be approved. We try to do a good job of telling people exactly what their problems are going to be when they start. We don’t beat around the bush. If this is the middle of a residential neighborhood and they want to come in and put an industrial building in there, we say that’s probably going to be pretty tough, I don’t know if it’s
worth building, to spend your time to go through that process and that’s an extreme example but we try to coach them and say other people have done this and have been successful, it’s been a mixed bag or this hasn’t been done before. We try to guide them very carefully in that process and if I was really good at predicting I would not be in this business, I would be at a sport’s book somewhere, but we try to tell them to the best of our ability that this is going to be something that some people have done regularly, this hasn’t been done before, it’s been rejected every time before or its been a mixed bag. For example, with tow trucks in neighborhoods, that’s a mixed bag. Some get approved and some don’t depending on the context of the neighborhood and so we tell them that when they come in. We do tell people and my staff tells people that if it is a questionable application, we make sure that they know that it is not guaranteed and we advise them to seek legal counsel if they need it or if we think they should have that. We really do try very hard to make people understand what the process is that they are getting into.

Commissioner Maddox said that’s a concern for me because any citizen that comes forward that pays a fee to fill out an application should be given an ordinance or whatever that he needs to be in compliance with to make sure that his project is approved. The fact that I’m going to come forward as a citizen and pay money to fill out an application, whatever I need to do to make sure I’m in compliance, I think that should be given to me at the jump and not kind of verbally told to me but something given to me on paper and so that’s a concern for me.

I also wanted to know what is the process time period for a citizen to come forward and say I want to do x, y, z; get a code change or something; is it two or three months, how long does it take? Mr. Richardson said the basic process if somebody wanted to do a change of zoning or a special use permit, preliminary plan is about 65 or 70 days. Typically they apply on the last Friday of the month and then there is about a month of review where we review, give them draft comments, they have an opportunity to respond, we do a final draft staff report and then the second Monday of the next month they go to the Planning Commission and then 17 days later they come to you all. By the end of the second month after they apply typically they have been to you all. There are times when they don’t meet that schedule especially when Engineering plans are involved and we see delays in that process. We will give comments back and their engineer won’t be able to respond in a timely fashion or it takes more than one review cycle. The process is designed to be 65 to 70 days start to finish and I can’t tell you if it’s 13 or 16 or 14 but about two weeks of that process is in our processing. The rest of it is required by the state.
law and the Echo publication schedule because the state law requires us to make publications related to zoning changes and special use permits and so we have to meet that schedule and then they say that there has to be 14 days between Planning Commission and Board of Commissioners action and our meetings are 17 days apart. The schedule could be tighter if the meeting schedule was perfect and the publication schedule was perfect in line with the state law but in general we’re about as tight as we can be. There have been times when we get 30 applications on one day and we have to process those and that just takes time. We do that within five days but we also request about 30 outside agencies or individuals to take a look at those when they come in from KDOT and you all get copies of the new proposals as they come in. The Police Department, Fire Department, Conservation Department; so there is quite an extensive net that we cast on those. If it is just a final plan review they end at the Planning Commission so they are about 45 to 50 days if you just have to go the Planning Commission for a final plan review.

Commissioner Maddox asked is it not normal for a person that wants to open a business who has to get all these checks off, you know the Fire Chief has to come and approve an ordinance—I mean approve the parking lot or something or the square footage. Is there a certain time of compliance that each person has to go perform that task because from my understanding some people will come and then push back because there is not a proper time and the other people involved would make sure that the codes are in place? Mr. Richardson said all our staffs reviews are based on--throughout the development review process are based on a two week turnaround. Every time they send us something we give them comments back within two weeks. Now that’s probably true 90 to 95% of the time. There are times when we are busy and we don’t meet that two week turnaround but when somebody gives us a revised application our goal and what I charge my people to do is to return those to them within two weeks and then it’s up to them to comply with those. There are generally things that—if the review comment is something that says you don’t comply with the ordinance, we don’t move it forward to the Planning Commission and Board of Commissioners when they don’t comply because it’s not something you can act on. You can’t approve that when they don’t comply with the ordinance. If they didn’t agree with my interpretation they could go to the Board of Zoning Appeals. I know what would cause somebody to want to go to Board of Zoning Appeals and not and we treat those things very carefully and I usually talk with the applicants about that and why I’m
making the decision and talk with them and how to get through the process. If they don’t meet the code and you all can’t approve it, there is not much reason to send it forward and so that’s where a lot of projects get delayed. We will have an engineer that says well I don’t agree with that and he will sit on it for a month and that happens and that’s not on me, that’s on their consulting engineer. Their architect may do that or the applicant may have an issue with if they don’t want to feel like they need to comply with the ordinance but we really try to do that and every time we send out a review we invite them to have a meeting with staff. Mayor Holland said I understand we have quite a bit more stuff.

Commissioner Maddox said that’s fine but I have a problem with Planning & Zoning appeals too and I was one of the ones that voted no when we decided to make the Board of Planning & Zoning, the actual Planning & Zoning Appeals Board because I don’t understand how the same people who vote Aye on a certain ruling then come back and look at it as an appeal and repeal their own vote. Maybe I don’t understand that right but am I not understanding that right that it’s the same board? Mr. Richardson said it is the same board but the Board of Zoning Appeals gets action on appeal before the Planning Commission would see them. They go to Board of Zoning Appeals because the staff has said that you need a Board of Zoning Appeals action and so they would vote—the Board of Zoning Appeals would vote and then later that same evening perhaps or the next month. That case would go before them as some other type of planning case and they would vote on it on its merit after the variance has been approved or denied.

Mr. Richardson said, Doug, you may want to lead into the next part as we talk about the projects.
Mr. Bach said this is one that Rob had brought forth to the standing committee a couple of months ago. Mr. Richardson said January 5th. Mr. Bach said we talked about the different projects and they have all been in various initiative stages that Commissioners have brought up as hot topics. They may be things that have been somewhat brought to us from neighborhood areas, some are staff driven that we’ve looked at and said these are good ideas so these were all identified as major activities or projects that would have to be worked through the Planning office. However, they all come with a price tag because there is a fair amount of outside consultant work that we would have to get to do in addition to our own work and none of them come without any internal work but some of them come with a large amount of external work. What we were looking for was some priorities from the governing body to say—and this is probably as much to me as it is to Rob. He could probably give you what he thinks his priority list is on this group but as I go through and develop a budget I’m not going to be able to build all these in for Revised 2015 and 2016, some of them; we may be able to get one thing done this year, we may be able to get a couple done and it all depends. If you pick the zoning code that’s a pretty big daunting one to throw into the budget. We throw in a couple $50,000 items or something like that, that’s a different deal.

We’ve started work with the Rosedale Master Plan, we’ve received good matching amounts of money that was submitted from KU to be part of that project and we have internal work to be done with it but it’s a key one and it hasn’t been—we still need to go through building a budget so what I’m hoping and Rob can talk to these in detail. The committee really said let’s put this out to the full commission and see what they have to say. We issued that out to all of you. That’s kind of an awkward environment for you to offer your opinions back on so
that’s where I said let’s add this to tonight’s agenda, put it on here and we can go through and I’m seeking input from you all and we have a couple different things we will go through but I’m seeking input from you all as to which ones of these areas do you think we should focus on first and then I will work on trying to see where I can get them in the budget.

Mayor Holland asked the Major Street Plan, would that include Leavenworth Road. Mr. Richardson said yes. Mayor Holland said so a Major Street Plan could be for any number of streets. Mr. Richardson said the Kansas State Law requires that we have a Major Street Plan and our plan is somewhat outdated and it tells us what type of street it would be, what the right-of-ways would be because when somebody on Leavenworth Road applies for a development we say well you need to dedicate another 20 feet of right-of-way because this road is supposed to have 110 foot right-of-way. Those are very generic and as we move throughout the city we see that some of those right-of-way numbers don’t really apply to the development and what those roads are really being developed as or will be developed as and so we need to take a hard look at our collector and our arterial street network for the development process because it really does create consternation in the development in the development community when we say give us more right-of-way and they’re like it’s a two-lane road and it’s never going to be anything but that. Because things have happened since the Major Street Plan was done in the 70’s, we know that they are probably right.

Mayor Holland said so for me that Major Street would have quotation marks around it because that’s a specific thing, right? Mr. Richardson said correct. Mayor Holland said we have a Major Street Plan versus a plan for any major street. For instance, the reason I ask is Commissioner Philbrook had worked with the Leavenworth Road Association about coming up with a plan for Leavenworth Road for the redevelopment of that road and reconstruction of that road. Is that one of the plans in this group? When I saw Major Street I thought maybe that would apply to anybody’s street but that’s something totally different. Mr. Richardson said Bill has started that process with the two intersections that we just went out to RFP for design services on. I believe that’s 52nd—Commissioner Philbrook said 72nd and 55th. Mr. Richardson said Bill worked with the committee to talk about the street, what the street would look like and as far as the physical infrastructure of that street. I think if that’s not settled its moving forward to being settled and these intersections are the first implementation of that.
Commissioner Philbrook said it’s kind of down a different literally road because he has been working on grants and funding through other sources and MARC and a bunch of other things, the federal and state to get this going. He has in his mind, and I haven’t seen it on paper, his plan for laying this out and Bill would have to be here to talk about this. Mr. Richardson said they talked about the general what does the road want to look like in the future as part of our meetings and Bill is taking that into account and moving forward with the Leavenworth Road projects and grant applications. Mayor Holland said so Leavenworth Road is not left off. It’s just not a part of this list. Mr. Richardson said it’s not part of this. The Major Street Plan is kind of a crossover between Bill and I and the engineers and what the engineers do and what the Planning Department does. We both use that document. Mayor Holland said that one doesn’t sound like much fun. Commissioner Philbrook said it hasn’t been ignored Mayor.

Mayor Holland asked input from other Commissioners in terms of priorities with this group.

Commissioner Markley said I would just say, and I realize this is a chicken or an egg discussion and some people are going to side with the chicken and some with the egg but for all of these plans what I love about the Rosedale Plan is that there is a match and there is some investment from other parties. We can make a plan for, and I don’t know which are least realistic or most realistic, so I’m just going to pick one. We can make a plan for Central Avenue but if there is nobody invested in it except for us, we can sit up here and say here is our plan and it’s not going to get us anywhere so for those I would say the ones that have the match, the ones that has somebody else willing to commit some funds; those go first which in this case happens to be Rosedale but there, I don’t know, there may be funds involved for these other ones as well. Like for Leavenworth Road any time we have leverage funds to me those ride to the top regardless of what the type of plan is. Mr. Richardson said the one thing I would say about that is like in the northeast area finding match money for the northeast area you might have a whole lot of citizens that are invested and want to do something and would help support that process but finding an outside investor for that can be difficult and so that’s the only balance I see in our community that—KU Med is the match. That’s an employer of 8,000 people that—Mayor Holland said 10,000. Mr. Richardson said 10,000 people that have cash on hand to help and it benefits them as well. We don’t have that for every neighborhood. Commissioner Markley
said and that’s where I say it’s a chicken and egg issue. If we make the plan but nobody comes
to be involved in the plan, all we have is a piece of paper that says this is what we would like to
have in this community but I think some people are thinking we have to have a plan before we
can go track some people so it is a difficult issue. When it comes down to the limited amount of
funds we have if somebody else is willing to give us some of their money, for me that’s just a
deciding factor.

**Commissioner McKiernan** said in terms of just this list certainly imagine this. I really favor
the Central Avenue Plan and the Armourdale Plan. Imagine that. As I looked at all of this, the
entire list of 21 items, I did have several questions and I was one of the Commissioners who said
let’s think about this and then I didn’t so I do have some questions. For example, the last two
items are a long-range planner and then LEED training and if we pick the long-range planner,
one of the questions I have is does executing that early facilitate the completion of any of these
plans. Is there some prioritization or some benefit that you’re aware of that maybe we’re not that
might drive something to go higher on the list?

I also wondered does the presence of a match necessarily push something a little bit
higher up the list. Could we solicit matches for some of these projects that don’t yet have them
and maybe accelerate their position on the list.

No. 11 is Citywide Zoning Code, complete revision of the city zoning code and I’m not
really sure what that entails but as I look at that I wonder does the completion of that impact any
of these other plans positively, negatively, or not at all. I have a lot of questions that have just
come up as I’ve actually reviewed this list in more detail.

**Mr. Bach** said, Mayor, it may make sense for Rob to go through his last couple of slides so
everybody sees that before we go to any other questions so we kind of have a full understanding
what’s on this and then we may want to come back to this list.
Mr. Richardson said I just have two slides. I combined some from what I showed Doug this morning but we have Small Project Priority listing. I think, Commissioner McKiernan, to your question this is where the long-range planner probably helps the most.

The fastest we would move through these very quickly with another staff member that could dedicate their time to this and then facilitate the other planning processes. Mr. Bach said clarity; you don’t see a price tag after these. One of them shows that number but these are all things we think we can do in-house so it takes some time. We have to go through and prioritize what we’re moving the same way but Rob has limited staff and he can’t just say everybody go work on these at once. They have to keep doing all of their intake but we will get through all these items without having to add costs. If we add a staff member, yes, we get through faster. Mr. Richardson said but it might be a year, it might be 18 months to get through this list with our current staffing.

February 19, 2015
Mr. Richardson said Staffing and Innovation I requested adding a long-range planner. I think one of the things we can do as a staff that will help the community in the long run would be to be certified with LEED ND which is the Neighborhood Design portion of LEED so that we design our neighborhoods well so that they are efficient and enduring for the future. That training comes with a bit of a price tag.

On Innovation there is a product, maybe two products, around the country that allows someone to say I want to open a bakery, and to Commissioner Maddox point, and then it says okay here are the zoning ordinances where you can build a bakery. It shows you the map where those zoning categories are and then it goes out and hits the multiple listing services and our Land Bank database and says these properties are for sale or for lease where you could actually go and have the zoning to build a bakery or whatever other use you want it to do.

Then we would have a link to our electronic submission process where you can submit your plans electronically through the Building Inspections Division or through the Development Review Committee. There aren’t very many folks in the country doing this and of all the things I hear from you, and I have people call, where can I do this. Well, come in and I will pull up the zoning map on the computer for you and we can go through all this and then you have to go find a realtor to go out and do this. This tells you the realtor to call basically so that’s a huge improvement for our community and people will want to do business here.

The second part of the electronic review innovation is that we’ve done a lot and bragged a lot about our electronic review process and it’s somewhat coupled together with MAUWI and what we can do outside of MAUWI to make that work. We would like to do the MAUWI upgrades that are available to make that all work within the system and if there were funds leftover—I’ve talked about kind of the middle part of this or the beginning part of this is where do I find the property, how do I find a property. We’ve talked about the end which is the electronic plan review process and the middle is if you’re in Wyandotte County, Kansas City, Kansas how do I know where to access the economic development tools, where do I access the planning and zoning requirements and electronic plan review and where do I access business license. What I have envisioned is a web application that would show the economic development tools and calculators. It would have the planning and zoning functions on there and it would have the business license functions on there and that would allow us to seamlessly go from the idea of a bakery in Kansas City, Kansas; I have these economic development tools
available to me, I know how to go through the electronic plan review process to get my plans turned in and accepted and reviewed and I know how to electronically get my business license. There is no one else in the country doing that and so if we want to be innovative in the development review process that is where I think we would go with that because we would be the one that has that level of process out there and available online for everyone to use no matter where you work, not just within our community, but within the world.

Those are the items on the lists. We have the large ticket items; we have the items that we can probably do in-house that might get funded with small grants through Health Care Foundation or something like that and then staffing innovation that would be budgetary items as well. Sorry they are on three slides but if I put them on one, we wouldn’t be able to read them, at least I wouldn’t.

**Commissioner Walker** said you know I’m elected At-Large so all of these are important. I don’t know how to say that one is more than the other. Clearly Rosedale is a vibrant area that has great potential at the least of which is its proximity to Westport and the Plaza. The KU Med Center is a huge employer that creates opportunities for entrepreneurs in that area.

The sign code, I have people wanting certain kinds of signs. I’m not sure that we can’t continue to make changes in each area of zoning pending $350,000 coming out of the sky. We’re going to have to continue to address them even if that means down the road we’re going to have to make some changes to modernize.

I am particularly interested in the industrial site selection plan. 1) Industry tends to pay better. 2) They pay more taxes. 3) The raising of the funds could well be the first obligation of an industrial task force that we’re waiting on. **Mayor Holland** said hey, I’m ready to go. **Commissioner Walker** said then let’s go. **Mayor Holland** said Mr. Walker is the chairperson of that task force. **Commissioner Walker** said I told you that you need somebody with an industrial—I’ll be glad to be a co-chair but you need somebody in the industry that understands business in a way that I don’t.

**Commissioner Walker** asked did you tell me it would take 18 months to get all these done? **Mr. Richardson** said yes. **Commissioner Walker** said I can tell you right now the vending machine ordinance, I’m not sure what 5th & 6th Street is, the used car dealer additional regulations is a special use permit requirement for any used car dealer that is not attached to a
new car dealership. That would be true in every zoning regulation. That can be done in 15 minutes by amending the special use permit. That means any time a used car dealer wants to open in any zoning designation they still have to come to us for a special use permit. **Mr. Richardson** said we just haven’t had the discussion on that specifically. **Commissioner Walker** said and I can also look at the vending machine. That’s an easy fix depending on agreement on the fix. Food trucks—**Mayor Holland** said that’s not going to be easy. **Commissioner Walker** said well maybe not. I’m just saying I don’t see these taking 18 months.

**Mayor Holland** said this is the important point and this is where, if you can go to the third slide, one of the things that has happened since 2006 is the reduction of staffing across departments in order to hold the line and we’ve reduced non-public safety staffing by 20% and that affects not just individual departments but it also affects Planning & Zoning when they are going to the Engineering Department. It slows down the process of going to the other departments because every department has been reduced dramatically so I think the issue is none of those should take very long but that’s if they had someone who was doing those things and not doing everything else and I think that’s the part where we need to be thoughtful about—I will say this. For instance, the Downtown Healthy Campus was a new Master Plan that we did. It was 100% funded by outside sources. We went out and raised money in the philanthropic community. That plan cost about $75,000 and was entirely paid for by grants. That still required staff time. Rob still had to be involved in that, his office still had to be involved in that, the grant did not pay the Unified Government. It paid the architectural firm to do it but there is still time—even those other plans that we want to do, even if we hire a consultant our staff has to be involved in it. I don’t disagree with you at all Mr. Walker. I think that this is a slide that we’re going to have to take seriously so that we can move things that should not take 6 to 9 months and get them done and get things moving. I agree with you. It should not take 18 months to do it.

**Mr. Richardson** said I will tell you there isn’t a member of my staff that is not working more than 40 hours a week every week. **Commissioner Walker** said well I hope that’s true in the Legal Department too. **Mayor Holland** said I hear the average has gone way up in the last couple of years. **Commissioner Walker** said well good. She’s a lot tougher than I was. I let them go home.

Are we going to discuss any of these issues tonight? **Mayor Holland** said sure. We have about 15 minutes.
Commissioner Walker said I’m pretty clear on where I sit with used car dealers. I don’t think they should be allowed in any neighborhood anywhere without a process. They are not attractive, they take up little tiny spaces where they just have enough room for 10 or 15 cars and they discourage other development.

The vending machine issue has been discussed and I’m sure you are all aware of the arguments, the unequal enforcement or disparate enforcement, are they ugly, are they pretty, I guess it’s in the eye of the beholder just like everything else. We do not perhaps intentionally enforce unequally but the result is we do because there are plenty of vending machines all over town and it doesn’t take very far to drive from here to see them. I had an easy answer. You can have them in front of a grocery store that is 10,000 sq. ft. within 50 ft. of the door or 25 ft., whatever would be the appropriate, and nowhere else on the outside. That gives you a very defined limit of what can and can’t be done. I know everybody is going to want to weigh in on vending machines but if you’re out walking, riding your bike, and I do have a bike even though you may not believe it, and I want to stop and get a drink and there is not a convenience store but there is a vending machine out in front of my grocery store which has been there for 34 years and I’ve lived there 34 years and they have never removed it. I’m assuming somewhere along the line we haven’t enforced it against that grocery store. Commissioner Philbrook said it’s grandfathered. Commissioner Walker said it’s newer than that. They have replaced it but they have—it does have healthy drinks in it too for the few people that want a healthy drink. The bottom line is that we’re not going to get to it tonight to discuss it in any meaningful way I don’t think and give any meaningful direction to Legal to draw up an ordinance. I am requesting that we do on vending machines what we have done over the years a number of times is to declare a temporary moratorium on enforcement of vending machine restrictions until such time as we can adopt an ordinance. That will not create a situation where okay I’m going to go down to my little business and I’m going to put one out real quick and, therefore, it’s grandfathered. It will not grandfather it, it will not make it legal, and it’s simply a moratorium on enforcement of the existing rule because unless you’re prepared to take them out of everywhere, it’s not right that we not allow people to use them. It is a part of a business model for some businesses. Another thing, they don’t own the vending machines, the individual business. It is a decision made by vendor which would be Coke, Pepsi, RC whatever and I guess they are the vendee and the vendor to put one there. Pepsi is not going to put one in a location where they think it is going to

February 19, 2015
be repeatedly robbed or in a “bad” neighborhood. They are going to put them where they think they are going to sell a lot of merchandise. I’m asking that we declare a moratorium on vending machines tonight and I don’t want this thing put off like the moratorium on banners on buildings for the last 15 years although I’m sure there are those that would like that. I would like to see something in 90 days in ordinance form and I would like to hear other Commissioners comments on it.

Mayor Holland said I would say I think we need to put vending machine discussion on a special session right away so we can hash this out and talk about it. I think there are multiple layers to it. For one I think they are blight. I think our ordinance requires them to be in an enclosure so they are tucked in and they are enclosed and look nice. You can’t leave a dumpster sitting out in the street, you have to put an enclosure around your dumpster and I think you should have to put an enclosure around your vending machine. I also think from a Healthy Communities perspective vending machines are not the friends when we have one of the highest child obesity rates in the state of Kansas. I’m not a big fan of vending machines and I think we need to limit them. I don’t like the way they look or what they sell. I would be glad to move this forward quickly for a full discussion and we can have an ordinance to look at and I think you’ve drafted something but I don’t think—I will say I drink pop once in a while but I want to say I think the vending machine is not a simple issue. It’s not a simple issue at all so I think we need to talk about that more before we—I will commit we’ve been working this. This hasn’t been sitting still. This has been working through the process but we need more than 10 minutes to talk about vending machines. Commissioner Walker said I didn’t ask that we approve them. I asked for a moratorium and I’m making that motion. Mayor Holland said we’re not making a motion during a special session. We’ve covered this many times. Commissioner Walker said, Mayor, I would like for you to tell me where in the rules it says it can’t be done because when you did that the last time I looked it up and it does not say that anywhere in the Rules of Procedure. Mayor Holland said this has been the procedure that we have been handling. You want to do a moratorium; we’ll put that on the agenda for a regular meeting. I don’t want to have—our special sessions are designed for discussion not for motions and we’ve been very clear with that. I’m going to rule that out of order. Commissioner Walker said you’ve been very clear but I intend to bring it up again as a new ordinance and we will see where it goes.
Commissioner McKiernan said go to your last slide if you would please Rob. This was another thing that I was curious. To get your perspective on what priorities might be because from where you sit, from where you work, you have a lot more insight into how easy, how hard, if one thing might leverage a second thing and I think right here what you have done is you’ve effectively given us what could be interrupted as some priorities. That the planner might be able to facilitate quicker completion of x number of projects that are on this list and so I think if you could give us some, I don’t know if there is a way to cross compare the cost of the planner versus the relative cost of the projects, but you’ve also in these last two bullet elements the internet for sale and the electronic review, you have suggested spending that money might facilitate our processing in general. It might facilitate general processing, it might bring us a monetary return that as yet we can’t quantify but does that potential bring it up in terms of priority and I don’t know the answer to that. Mr. Richardson said I think that’s true. If we had a long-range planner they could be assigned ordinance modifications and as Commissioner Walker said we don’t have to change the whole sign code at once. We might have a Supreme Court ruling this summer, they took a very significant case and that might necessitate mass changes, we don’t know yet obviously but they could certainly be assigned these and other zoning modifications and similar to what we did when we took on the narrow lot issue. We took that on as a smaller project. It was a $10,000 or $15,000 item and we made a great change to our code. We could keep doing that. I had just heard from the commission zoning code change, sign code change, and if you do them in total then they’re a big project. We could start adding specific sections that we wanted to work on to these priority lists and small projects and if we had a planner we could do those. We could also allocate their time for the planner on something like this they might be able to work on the Major Street Plan or the Armourdale Plan as an in-house planning project. That might take a little bit longer than we would with a consultant and we may have other issues that we have to work through but most of the time when we do these other projects these are all done by me at home after hours because the business day is filled with the rest of the business of the development process and making sure that crank keeps turning for Planning Commission. I think what you say, Commissioner McKiernan, is very accurate; that the planner would help. I think LEED ND training will help us to prevent problems in the future. It’s not something we will see the results of necessarily in one or two or five years, but those of you that sit in your seats and 20 years from now we will certainly see the benefit of that. Commissioner Markley made a comment.

February 19, 2015
but was inaudible. Mr. Richardson said maybe some of you won’t subject yourselves to that that long.

Mr. Richardson said the internet for sale of application I think would bring us revenue; it would make it helpful for our citizens and outsiders. I think that’s a good one and of those three I would probably put the other electronic review stuff at the second tier of those. We would have a lot to do in the others but we may still come to you and say we need a little bit of money to do this fix because if our software gets upgraded we have to make some other changes to go with it. I think that would be the case and you know when I put priority high and priority medium on these I just guessed. If all we need on the used cars is to add that as a line in the special use permits, Commissioner Walker is right, that could be fast. It’s just a matter of getting it in. Some of these we just haven’t had a lot of discussion on so I didn’t know where to put them and this was a guess. The priority medium ones are the ones I thought would take a little bit longer to develop. I put the note on there about gun retail sale regulations. I know that was a hot topic in the last few weeks. We’re preempted on that by state law on regulating gun sales at retail locations.

I think if we did put the planner position in and we started looking at the zoning ordinances, particular parts of zoning and sign ordinance we want to change, we might be able to bring the cost down on these but that was the first time I heard not to do them as a total redo. The sign ordinance I may come back to you in July after the Supreme Court ruling and say we need to make mass changes to our sign code. They may basically invalidate large sections of it because that’s the scale on the cases there.

Commissioner Philbrook said before we visit the vending machines if we could have some specific information about vending machines. I’m not a vending machine user and I know that may sound a little strange but it’s like what do other communities do with vending machines, where do they allow them, how the regulations normally are; give us some input before we wade into this.

Commissioner Kane said I don’t know why Hal couldn’t make a motion now. We make motions at standing committee meetings, we make motions during our budgets, and we make
motions all the time. **Mayor Holland** said I will make the statement when we have an action, a motion for action, we publish it on Monday and the public has a chance to see it so if there are people who have an interest in this who might be for or against this motion, they have an opportunity for a public input or they can contact someone. When we have something that just comes up because it occurs to us in a meeting and we make a motion and an action then the public doesn’t have an opportunity to know that it’s coming and they don’t have an opportunity to say yea or nay that they like it or don’t. When we go to standing committee the public has an opportunity to speak to an issue. It’s published and they can come speak to it if they’re interested. When we have something that comes directly to the commission that we don’t go to standing committee with, we open it for public conversation so we have a policy of making sure the public is informed ahead of time, has an opportunity to respond before we simply make a decision based on something that may have occurred to us quickly and not given the public time to respond. I think it’s a good policy and I think it’s worth supporting for transparency for our government.

**MAYOR HOLLAND ADJOURNED**

**THE MEETING AT 6:45 P.M.**

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Carol Godsil
Deputy Unified Government Clerk

February 19, 2015
The Unified Government Commission of Wyandotte County/Kansas City, Kansas, met in special session, Thursday, February 26, 2015, with eight members present: Vacant, Commissioner At-Large First District; Walker, Commissioner At-Large Second District; Murguia, Commissioner Third District; Maddox, Commissioner Fourth District; Kane, Commissioner Fifth District; Markley, Commissioner Sixth District; Walters, Commissioner Seventh District; Philbrook, Commissioner Eighth District; and Holland, Mayor/CEO presiding. Townsend, Commissioner First District; and McKiernan, Commissioner Second District; were absent. The following officials were also in attendance: Doug Bach, County Administrator; Jody Boeding, Chief Legal Counsel; Carol Godsil, Deputy Unified Government Clerk; Joe Connor, Interim Asst. County Administrator; Lew Levin, Chief Financial Officer; Debbie Jonscher, Asst. Finance Director; Emerick Cross, Interim Commission Liaison; Rob Richardson, Director Urban Planning & Land Use, Tim Wiss, Legislative Auditor; Lindsey Behgam, Executive Coordinator to the Mayor; and Patrolman John Turner, Sergeant-at-Arms.

MAYOR HOLLAND called the meeting to order.

ROLL CALL: Maddox, Kane, Markley, Walters, Philbrook, Walker, Murguia, Holland.

NOTICE OF SPECIAL MEETING of the Unified Government of Wyandotte County/Kansas City, Kansas, to be held Thursday, February 26, 2015, at 6:00 p.m. in the 5th floor conference room of the Municipal Office Building for a special session regarding budget discussion-mill levy.

CONSENT TO MEETING of the governing body of Wyandotte County/Kansas City, Kansas, accepting service of the foregoing notice, waiving all and any irregularities in such service and in such notice, and consent and agree that we, the governing body, shall meet at the time and place therein specified and for the purpose therein stated.
Mayor Holland said tonight as we’re looking at the budget there is a lot of discussion about mill levy and we’ve talked about our priorities as a commission; mill levy reduction, or tax reduction generally, infrastructure, taking care of our employees, looking at all the different things that are priorities. One of the things I think we need to do is kind of drill down, or as they’re fond of saying, take a deep dive on the mill levy discussion to get our heads around it in a way so as we’re making decisions, not only this year, but next year we can understand a little bit in terms of what the mill levy reduction or increase or decrease means to our community and to our homeowners.

Doug Bach, County Administrator, said in putting together this presentation tonight the emphasis was really trying to put together I think some good information to stimulate your thoughts on this as you go through and think about this slide as it lays out just how much is a mill so you kind of remember your background and probably what is pertinent on this slide is number 3, a mill is worth $916,000 in taxes on the city side and a little over $1M on the county side. Anytime we talk about dropping a mill that’s our fiscal impact that we either reduce services by or we cut and then this second section that says how many mills do you think you need to reduce before you have a true impact on a citizen and as you see an annual impact of 1 mill change on the average household in Wyandotte County accounts to about 77 cents a month. You have to think about where does that have an impact on a resident if they save them 70 cents a month. You start thinking I have to cut 10 mills and that would save us $8.00 a months and so is that enough to make an impact on that household at that point versus if you had $8M and I think that’s kind of the things you have to weigh out and think about our impacts in our
community and where we make the greatest impact and in doing that Lew put together some
good slides that we’re going to show up here that kind of get to showing as you look at the
assessed valuation of our community and comparing it against other communities and then you
compare per capita how much do we actually charge for taxes and then show that difference
from there. It puts some interesting things on the table that I think are good for us to look at and
kind of talk through.

Lew Levin, Chief Financial Officer, said annually the League of Kansas Municipalities looks
at mill rates across the state for both cities and counties and they release their annual report and it
generally comes out sometime in April and May and so these two tables reflect the 2013 mill rate
that influence revenues generate from the 2013 rating were used for the 2014 budget. How did
we compare with other communities in the state? On a county level, our county mill rate is
actually relatively low compared to other counties. The rate in 2013 was 36.5 mills. It was the
96th highest meaning there were 95 counties in the state that had higher mill rates and then you
see in the table what the county average and medians were. In our 2014 budget we did increase
the county mill rate 2 mills and we offset that with a 2 mill reduction on the city side.

The table below shows the city mill rate. Again, it’s 2013 at 45.5 mills. Among first
class cities in Kansas there are 25 first class cities and we were the 10th highest so a little bit
above the middle of those 25 cities but we weren’t the highest tax rate among cities nor were we
the lowest.

February 26, 2015
What I’ve done in the next set of slides I’ve tried to give us a little bit of a different perspective and we’re going to look a little bit at assessed valuation and how it impacts how much revenue is generated in assessed valuations, really the tax capacity or the tax base of the community. In this particular slide we see the assessed valuation of selected Kansas Cities and we try to look at the larger ones in the metropolitan area. They are primarily Johnson County cities but we included Lawrence and Leavenworth and then for a little broader statewide perspective we got information on Wichita and Topeka. The numbers that you see here the yellow highlight for Kansas City shows that our assessed valuation per capita is at a little over $6,600 and at the high end you see Overland Park and Lenexa almost $16,000 and $18,000 so that tells when you look at these tables we almost have to increase our tax rate or our mill rate two to three times to generate the same amount of revenue on a per capita basis.
The next slide we’re looking a little more closely at that so we based on the 2014 mill rate and the assessed valuation and from the previous slide we see that in Kansas City we’ve levied $42.8M in taxes and how does that compare to the other cities. We show those relative totals and then divide them by population to look at per capita bases. Kansas City generally falls really towards the middle of those cities. There is a group of cities even from Topeka down to Olathe that are sort of in that mid-range. Lenexa is significantly higher in taxes levied per capita and Overland Park and Leavenworth significantly lower.

We did a similar comparison for Kansas counties. Again, what you see here, and these are the largest counties in the state of Kansas, our assessed valuation per capita which is a measure of
our ability to generate property tax revenue from our tax base. On a per capita basis it’s lower than each of the other five counties that we compared it to. Someone really close or is reasonably close is Sedgwick, Shawnee and Leavenworth. Douglas and Johnson County significantly higher and you see in Johnson County their assessed valuation per capita is over two times as a great as Wyandotte County.

**Mayor Holland** said that slide is astonishing. Johnson County has $8B in total valuation, Sedgwick County which is not much smaller has half that valuation and we have a 1/8th of that valuation with a third of the population. That’s a pretty—when Johnson County is ranked as one of the wealthiest counties in the country that’s why. **Mr. Levin** said I think that is where we need to be cautious if we compare ourselves to mill rates in Johnson County or cities in Johnson County. It’s a different type of community, a different measure of wealth, it’s just a different makeup and so to me it’s not necessarily a fair comparison.

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**Assessed Value (2014) Per Capita - Select Kansas Counties**

<table>
<thead>
<tr>
<th>City</th>
<th>Population (7/1/13)</th>
<th>Assessed Valuation (2014)</th>
<th>Assessed Value Per Capita</th>
<th>Rank</th>
</tr>
</thead>
<tbody>
<tr>
<td>Johnson</td>
<td>560,603</td>
<td>$8,054,692,000</td>
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</tr>
<tr>
<td>Douglas</td>
<td>114,322</td>
<td>$1,177,349,000</td>
<td>$10,296</td>
<td>2</td>
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<tr>
<td>Sedgwick</td>
<td>505,415</td>
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</tr>
<tr>
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<td>$1,532,476,000</td>
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<td>4</td>
</tr>
<tr>
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<td>$577,956,000</td>
<td>$7,591</td>
<td>5</td>
</tr>
<tr>
<td>Wyandotte</td>
<td>180,336</td>
<td>$2,985,740,000</td>
<td>$6,651</td>
<td>6</td>
</tr>
</tbody>
</table>

Again, here we’re looking at taxes. Levying per capita and the question to me is are we spending more money on a per capita basis in Wyandotte County then these other counties and you see we’re actually pretty close with the bottom four, Johnson, Leavenworth and Sedgwick. Actually Shawnee and Douglas Counties are spending significantly higher than we are and you should also begin to think we might have different demands than some of the other communities. We might spend more on public safety on a per capita basis than Johnson County or a suburban...
county and so those are other factors to consider. One thing I want to note for Johnson County we included their County Parks & Recreation levy so someone might look at the Johnson County mill rate and it’s actually 2.3 mills lower than that but they have a separate County Parks & Recreation levy that’s assessed countywide. That is why we added that in in this table.

The other big revenue is Sales Tax Revenues and the State publishes, and it’s based on the State calendar year, so we looked at totals from July of 2013 through 2014 of Sales Tax Revenues in each city and then the following table for each of these counties and compared those revenues and what that tells us is if you levy a local sales tax, where are you going to get more bang for that sales tax. We have a slightly higher sales tax rate with our Dedicated Sales Tax rates for Dedicated Sales Tax and EMS Sales Tax than other communities but some of them are pretty close, you know within a tenth of a cent on the city side, but how much revenue is generated?

We’re showing two different lines here. The yellow line shows what our total sales tax collections were and the green line shows without STAR Bond revenue because we don’t have access to that STAR Bond revenue until it’s paid off. You see that $231 number on Sales Tax Revenue per capita really represents a number that we’re going to have in the future once the Village West STAR Bonds are paid off. Today we’re really living with or our budget is based on that $160 per capita that we receive and you see even though we have a higher sales tax rate than other counties, the amount of revenue we receive from those different city sales taxes is on the low end. There is one striking difference, Wichita and I’m not familiar in detail with their budget, they do not have a local city sales tax rate. They do have a county sales tax rate.
The final slide similar slide for counties, Wyandotte County, again we’re in the middle when you include the STAR Bond revenue. Over $7M in STAR Bond revenue was collected on a county basis. If you take that out of the equation, we’re down to $105 per capita, again; less than half of Johnson County so it tells me Johnson County is able to have a lower mill rate. They get more sales tax revenue from the sales taxes they levy. Their assessed valuation is, as the Mayor pointed out, is eight times as large as Wyandotte County so when they levy a mill they are getting more out of that mill than we are. I just think these are two different ways—when you look at sales tax revenue and the tax base is measured by assessed valuation, to give them more of a complete context to the mill rate discussion.

Mayor Holland said go back one slide. That shows $11M difference in STAR Bonds, $10M, $10.6 M; and then go forward to the next one. That shows $7.2 and so if you add those two together why won’t we see all of that when the STAR Bonds payoff, those two added together. Mr. Levin said some of the money is going to go to Bonner Springs and Edwardsville for one. The other major part is what’s called The Kansas Destination Sourcing and under the current STAR Bond legislation if there is any retail sales in the STAR Bond District, those sales if they have deliveries associated with them, we have a major retailer in our STAR Bond District that delivers furniture and appliances and once the STAR Bonds are paid off the sales tax revenues associated with those deliveries will go to the city or county associated with that delivery. If I’m an Overland Park resident and I buy furniture at NFM and it’s delivered to my house, then the
sales tax revenue goes to Overland Park. If I’m an Overland Park resident and I have a pick-up truck, I pick up the furniture onsite, the sales tax stays within Kansas City, Kansas or Wyandotte County. **Commissioner Markley** said so we should ask NFM to increase their delivery rate right about that time. **Mayor Holland** said their pick up rate. **Mr. Levin** said so when we use the estimate of $12M to $15M we are doing an approximate estimate of the impact of the loss of those delivered sales. **Mayor Holland** asked, isn’t that a relatively new law or has it always been that way. **Mr. Levin** said the new law was for this particular Village West STAR Bond District the delivery sales are used to pay off STAR Bonds. **Mr. Bach** said the law changed since we did our initial issuance of the STAR Bonds in Village West so it has been within the last decade because that’s why Village West is exempt from the destination in the sense that all the bonds were sold so when the State changed the destination delivery they had to make an exception for this area because all the bondholders would have had a case back against the State that it wouldn’t repay it at the same rate so that’s how it’s protected. **Mayor Holland** said but it was changed since Nebraska Furniture Mart opened, is that right? **Mr. Bach** said yes.

**Mayor Holland** said I think that just goes back to, if I could just take a minute, to go back and change the way sales tax is delivered. We support all the sewer, all the roads, all the security, all the fire coverage, all the public safety for this store to make sure everybody has a safe shopping experience and we pay for all the roads so they can drive there and back and the State Legislature went out and distributed the sales tax for that store that we’re supporting to all the places where they came from and I just want to say I think that’s wrong.

**Commissioner Kane** said I agree Mayor. Maybe that’s one of the things that we can get with our Wyandotte County delegation and ask them to bring up and the thing is because we lose a lot of money by not being able to collect that. We’re the ones, like you said, we’re the host folks and the host people ought to get the most. **Mayor Holland** said I agree.

**Mr. Levin** said, Mayor, I think you were going to pick this up.
Mayor Holland said this slide makes my head hurt but it’s instructive. Commissioner Philbrook asked, Mayor, we will be getting a copy of all this right. Mayor Holland said absolutely.

Mayor Holland said I will just start over on the far right side and this is in our budget book every year so this is a familiar slide to us. We see it every single year. If you look Wyandotte County is the red and we’re at 81.9, you go down to the blue number that’s Douglas, and that’s city/county combined, Lawrence, Douglas, Shawnee, Topeka, Sedgwick and Wichita so this is combined city/county for the major stakeholders. If you go down to Douglas, it’s 72; Leavenworth just lowered their mill levy because they added a sales tax so they are at 67; Sedgwick is at 62 and then to get into the Johnson County cities you can see how much lower they are than everybody else in the state. Overland Park, of course, is astonishingly low at 30 mills. If we set our goal to have the best city/county, the least expensive city/county mill rate in the metro, we would need to drop our mill levy by $51M. Is that right? Mr. Levin said it would be a significant drop. Mayor Holland said I would say that’s significant. I would say $51M is significant so one of the things I want us to think about is what is a target mill levy that we would feel good about? Now, obviously, I would love to have ours at 30.5 but dropping $51M out of our budget which represents—what percentage would $50M, it’s almost 20% of our budget, 15%. Mr. Levin said 15-16. Mayor Holland said we would have to reduce our 15 or 16% to get down there. To even get into any of the Johnson Counties we have to get close to 50
and that’s still a $40M drop in revenue. The question is, just so we’re realistic in terms of what we’re talking about, what is a realistic mill levy combined city/county that would get us to a place where we would feel good about it and feel like we’re doing well. You see the dilemma? You almost have to take Johnson County cities off because it’s a national anomaly, the valuation in that county. It just happens we’re adjacent to them but if we live in our world of Douglas County, Sedgwick County, Shawnee County, and Leavenworth County; that’s sort of our neighborhood. How do we think about ourselves competitively in terms of that group and so I just throw the question out for discussion but we just have to drill down into this so when we’re talking budget time and we want to raise or lower our mill levy we just need to be thinking about what our goal is.

Mr. Levin said I will just add one thing, Mayor, if I may. You can see here if I go back I think I’m at 2008-2009 among those counties you just selected or mentioned, we’re sort of in the middle of our comparable ones but here you we start who was most affected by Machinery & Equipment changes. I think the recession affected all communities. It did hit us hard but you know our need to adjust the mill levy was seemingly a little greater than those in other counties.

Commissioner Walker said a number of years ago we did for part of our budget presentation, and Lew you may recall this, we had an employee who left here by coincidence and circumstance. He lived in a house that had been built by a builder somewhat out west and he bought virtually the identical house by the same builder in Johnson County following a job and we did a graphic and pictured demonstration of not only the taxes but the various other things that you pay for a house in Johnson County, your sewer district charges, water district charges, and they compared them and they found that the differential and the cost of the home on a monthly basis was not—they were very close. The primary difference was in the fact that the house in Johnson County was worth between $30,000 and $40,000 more than it is here. It wasn’t that they were paying out less out-of-pocket to live there overall, it was simply a matter of they had a higher value. Do you recall that? It was Mike Howe’s house. It’s been a while. Mr. Levin said yes I do. Commissioner Walker said my point is that these comparisons are difficult because you can’t account for all the factors that go into the monthly cost of owning a home and supporting government. We look at two aspects of Johnson County and the various cities but we don’t have what they pay in sewer service charges, we don’t have utility costs per
kilowatt, we don’t have these other comparative points that I think narrow the gap between them. The value is the primary difference. You build the identical house on the same lot with the same trees and same shrubs and they’re going to be totally different in value because of the location.

Mr. Bach said I think, Commissioner, you hit it right on and Lew, if you will go back to the other slides when you show per capita tax, that’s really what this gets to you know when you start saying that. The per capita you have—well not the sales tax but I’m going to take us back to the assessed—per taxes levied; you’re looking at some of these other areas and you say well their value, their taxes levied are $162M I will say in Johnson County so your taxes levied per capita is $287 and that’s accounting for the fact that that resident is paying for that much more in a household. I think this does a lot to capture kind of what you’re getting at and show like—it shows right there, what we’re capturing per resident and its right in the ballpark with the other communities so our tax rate is higher. We’re not necessarily collecting anymore per resident than the surrounding communities and granted when I say resident you have to say commercial too. It goes across both sides.

Mr. Levin said some of the communities there are different services too. This particular government provides trash service, there is a charge for it but in some of the suburban communities the individual household has to contract with a firm to do their trash pick-up. There are some fire districts that are not associated with the cities in Johnson County, there are more smaller cities, but there are differences.

Mayor Holland said another key piece I think you mentioned Machinery & Equipment tax loss. Lew, I believe you brought us numbers last budget year that said on average of over each of the last ten years we’ve lost about $6M in state revenues, about a $60M loss between the ad valorem, they have a local ad valorem tax balance or that they haven’t funded in years and it’s still on the books. The Machinery & Equipment tax they took away and didn’t do the slider, if you look at the loss of state revenue over time and losing $60M, if you think about if we had that $60M of revenue or the $6M additional per year, and that’s 6 mills that if we could reduce our mill overlay by 6 mills that would represent what we’ve lost from the state. (Someone spoke and was inaudible.) Mayor Holland said okay, $11M for Machinery & Equipment, this year? (Someone spoke and was inaudible.)
Mayor Holland asked any other questions or comments about the mill levy conversation. I think as we talk about—as we come into our budget cycle and we start talking about restoring fund balances, services, mill levy; this is helpful to me. Is it helpful to anybody else?

Commissioner Markley said you know I think it is helpful but I think the one thing we have to keep in mind is it’s easier to look at the numbers than it is to look at our people and the reason we see these higher valuations in these other neighborhoods is because they are wealthier neighborhoods and so the impact of the tax on our poorer residents is more significant than a tax increase would even be in one of these Johnson County neighborhoods because they have the disposal income to begin with. Before we came downstairs at dinner I was telling the story of how my husband and I got our current house and I said we knew we had to eat Romen Noodles every day or we couldn’t afford it and we couldn’t even afford to have a Sunday paper because it was too expensive and as you all know the Sunday paper is cheap. The less money you have the more of an impact every increase is so we look at this and we see the numbers and it seems very logical but when you look how it works practically speaking when we’re looking at our lower income residents it’s a big difference than looking at those residents in Douglas County or Johnson County where they already have more income to begin with. Mayor Holland said that’s absolutely right because you think about the median household income in Johnson County is nearly three times what it is in Wyandotte County and so you weigh that and in lower income communities there is a higher demand for services. So you have lower income, lower valuation, higher demand for services, and less ability to capture that and not only in the value of the structure but in the income of the people paying on it. I think your point is exactly on. It’s tricky is the bottom line.

Mr. Bach asked Lew, would you go over to the taxes levied per city instead of the counties because I guess I looked at this from not necessarily how much are we collecting in taxes and our tax rate also, but to your point you can look at the city of Lenexa that is collecting so much more per capita and you can ask anybody probably that lives in Lenexa and they don’t complain about their tax rate and it’s exemplified here. They are one of the higher ones in Johnson County but they spend a lot on their community so you also have to look at it from that side of the equation to say where do you want to be in that spend rate. Do you want to be at the bottom and say
we’re going to put in the least we can you know for our residents back to improve our community or do you go to the top and it’s interesting in the equation that you look at that the city that is on the top of this list at far, taxes far more per capita than anybody else is also thought of one of the nicer places to live in the metropolitan area. It’s a very clean city, they keep their infrastructure, they are on top of everything, they are building more parks, more environmentally friendly aspects of it and so I think that’s the other side of the equation if you kind of set the mill side as if you didn’t even have that on this chart. You start thinking about what you spend rate is per capita to get some return and when you invest in your community in terms of your curbs, sidewalks, streets, parks, and walking trails; you start to make big differences in your community as far as the quality of life and where do you want to be with that versus just minimalizing it or not doing it.

Commissioner Murguia said it’s really just a comment, so I like Commissioner Philbrook, sort of struggle with this sort of data but from a much bigger perspective what this tells me is as serving on the Economic Development Standing Committee, what it tells me is that we have really mastered affordable housing in Wyandotte County. We might want to try to master maybe a little higher end housing in Wyandotte County to grow our tax base and I recognize it’s a challenge. This really isn’t a criticism, it’s just an observation and we have even a bigger struggle, Mayor, that we are bound by county and state lines. Geographically if you look at it in a map we’re very small, we only have so much land and as an older city much of that land is occupied so now we’re looking at doing higher end deals on smaller parcels of ground which is very challenging and anyone will admit that. No one is going to argue, no political party, no county is going to argue that’s not more difficult so I think what it just boils down to is if we really want to change this in the long run, obviously we can have this debate tonight, but in the big picture if we’re going to change this in the long run, we’re going—Mayor Holland said raise assessed values—Commissioner Murguia said well and even a bigger picture this governing body is going to have to take some risks, some significant risks. Twenty years ago the commission that was here took a significant risk to buy 400 acres out at Village West and it was a big deal at the time and it’s still in some circles a really big deal. We’re going to have to figure out how to do that level of development in other areas of our city to really solve this problem in the long-term. That’s not the discussion tonight. You’re just looking at the next year.
Mayor Holland said I think we need to look at the next year with that vision in front of us. We can’t do them separated. That’s why I think it’s important to kind of get this information because I will say understanding the mill levy is not done usually in your first six months of office. Understanding the mill levy and how it works and the relationship it has to everything to valuation—you take Overland Park, northern Overland Park went through a process where they put in—they had a whole stretch of city just like we do with no curbs and sidewalk or storm sewers and they went through street by street and put that in and raised the value of every home in front of that street just by making that capital infrastructure change. It took them 15 years, I think, to go through all their older neighborhoods and put in that infrastructure but ultimately raised the valuation of that area so you can—there are a lot of ways to raise the value. One is investing in infrastructure and so do we invest in infrastructure and raise the property values and then people get mad because their property values go up but do you go in and invest in the infrastructure—where is the best way to impact this? I guess that’s the question we need to talk about. Is it to just lower the mill levy and cut services, is it to invest that mill levy into infrastructure that’s going to increase value, is it going to be to do economic deals where we’re growing the tax base generally? We need to keep all of that in front of us as we’re talking about it.

Commissioner Murguia said I would only add, Mayor, that no matter which one of those you choose or we choose collectively, it’s not necessarily going to be politically popular. Mayor Holland said we’re talking about taxes. We’re not talking about political popular but it has to be a balance of all three, maybe we need to do all three. Commissioner Murguia said I bring it because it’s going to require the people of our county to be supportive of that. We have developed a county around a lower income population and when we try to change that for some reason in my experience that’s been interpreted as not caring about low income people and that’s not the case. In my opinion it’s our job to have a balance so that we have a stable community and unfortunately if you make those hard decisions, there are going to be some people that are negatively affected.

Commissioner Philbrook said to piggyback on what this nice commissioner to my left is saying, Commissioner Murguia, is yes we do have a low income population if you put it all together and definitely we need to increase the population that has higher income and get folks
that have the lower income right now making more money which is why we’re working on Workforce Development and the schools are changing how they’re doing everything. As a community I would say we have more things going on all at once than I can believe almost any other community has going right now. This group of commissioners has kicked it into high gear on a lot of areas. Nobody is sitting back on their laurels, everybody is working hard and I agree with you we need more higher income folks living in really nice housing and I don’t care if that’s downtown in lofts that they pay full amount on. I don’t care if it’s in the middle of the city, I want them all over the place because that will help stabilize things and it will make it easier to bring in the things that we need in the northeast part of the city because there are more people to spend money.

**Commissioner Walters** said go back to the taxes levied per capita for counties. I think you said earlier we were 95 out 105 on the mill levy per county or something like that or 98 or something which made sense to me. I guess I’m a little surprised that we are so close to some of these other counties because we have almost no county land that’s not incorporated into cities whereas these other counties have vast expanses of ground that’s unincorporated that they provide county services for, roads and public safety and all of that stuff. Do you have any thoughts on why our per capita cost is so high? **Mr. Levin** said I think that’s a good point. The smaller rural counties spend more money on streets, road improvements. As an urban county we probably spend more money on some of the administrative functions, tax collection, appraisals, etc. but also the Sheriff’s side of the budget. The expense we have related to jail services is higher than other counties. We probably spend more on our Parks Department. We have some major county parks that are on the county side as well as to the certainly the larger urban counties but the rural ones I don’t believe have it to that extent. I think it’s just a different level of services and some areas the smaller counties spend more on certain areas and we spend more on—it just varies.

**Mayor Holland** said but isn’t the other issue too their total valuation isn’t going to be close to $1B in these rural counties in terms of their taxable valuation. Our valuation is going to be higher which is going to allow us to tax at a lower rate. **Commissioner Walters** said well I was just looking at Leavenworth and Sedgwick and I think both Leavenworth and Sedgwick have vast amounts of unincorporated land in their counties. **Mr. Levin** said certainly more than we have which is minimal.
Mayor Holland said thank you, Lew, for putting this together and food for thought.

MAYOR HOLLAND ADJOURNED
THE MEETING AT 6:48 P.M.

Carol Godsil
Deputy Unified Government Clerk
The Unified Government Commission of Wyandotte County/Kansas City, Kansas, met in special session, Thursday, March 5, 2015, with nine members present: Vacant, Commissioner At-Large First District; Walker, Commissioner At-Large Second District; (arrived at 5:30 p.m.) Townsend, Commissioner First District (via telephone); McKiernan, Commissioner Second District; Murguia, Commissioner Third District; Kane, Commissioner Fifth District; Markley, Commissioner Sixth District; Walters, Commissioner Seventh District; Philbrook, Commissioner Eighth District; and Holland, Mayor/CEO presiding. Maddox, Commissioner Fourth District; was absent. The following officials were also in attendance: Doug Bach, County Administrator; Jody Boeding, Chief Legal Counsel; Carol Godsil, Deputy Unified Government Clerk; Joe Connor, Interim Asst. County Administrator; Emerick Cross, Interim Commission Liaison; Renee Ramirez, Human Resources Director; Angela Harshbarger, Human Resources Training Administrator; Brett Deichler, Director Delinquent Revenue/3-1-1 Call Center; Jason Banks, Asst. to the Mayor/Manager; and Patrolman John Turner, Sergeant-at-Arms.

MAYOR HOLLAND called the meeting to order.

ROLL CALL: Kane, Markley, Walters, Philbrook, Townsend, McKiernan, Murguia, Holland.

NOTICE OF SPECIAL MEETING of the Unified Government of Wyandotte County/Kansas City, Kansas, to be held Thursday, March 5, 2015, at 5:00 p.m. in the 5th floor conference room of the Municipal Office Building for a special session for an HR presentation on Customer Service. Immediately following there will be an executive session in the 9th floor conference room regarding property acquisition.

CONSENT TO MEETING of the governing body of Wyandotte County/Kansas City, Kansas, accepting service of the foregoing notice, waiving all and any irregularities in such service and in such notice, and consent and agree that we, the governing body, shall meet at the time and place therein specified and for the purpose therein stated.
Doug Bach, County Administrator, said in keeping with the Commission goals I think you also loaded not only customer service but how I’m supposed to present myself to the community so I guess I’m doing that part. I didn’t know I was taking exception but thank you very much for your comments tonight. (Comments were inaudible)

Mr. Bach said tonight we have a presentation regarding Customer Service and as this has been set out by the Commission as a key goal as to how our employees interact with the public both from those that are out in the public providing services or those that are internal in operations providing services to our own employees. It’s key in how we convey that message, what we do to improve the way we do that customer service work and part of that program that I listed to the Mayor and Commission last year was that we were going to look into other ways that we can engage other areas, other service delivery areas, and one being the University of Kansas that has gone from what one would look at as not being the top in customer service to being the top in customer service. Our HR Department is here tonight and they have gone through some training and they’re going to present what they are going to—kind of the atmosphere and the program that they’re going to be presenting to our employees in the coming year for this training.

Renee Ramirez, Human Resources Director; said to start out I would like to give a special thank you to the University of Kansas especially Kathy Moore and Bob Page who sent the invitation to us to join them and their staff in observing their orientation sessions.

Several members of Human Resources actually attended the orientation at the University of Kansas as well as members of the Police Department and our Treasury
Department. The take away we have from there is the presentation that we’re going to give this evening. We are encouraging all of our employees and our department heads to send their employees to Customer Service training because the basis of this training is to provide excellent customer service and that should be at the heart of everything that we do as Unified Government employees.

With that we have setup several trainings. All new hires will go through this training and, again as I stated, existing employees will also go through this training. We’ve completed about 107 employees being trained under this new training program here and we have several training sessions that are still scheduled. We have a lot of work ahead of us to do but the positive message here is that employees are enjoying this and I think one of the things that we want our employees to take away from this is that we want to empower them with the knowledge to provide excellent customer service to our employees and to be proud of the organization that they work for.

Angela Harshbarger is the Human Resources Training Administrator so I’m going to turn this presentation over to her and she will briefly take you through an abbreviated training session that our employees will experience.

Angela Harshbarger, Human Resources Training Administrator, said to begin with I would like to provide everyone with a copy of the workbook that all of our participants will be receiving for this class. Our hope is that this is something that they will be able to take away with them and use it in the future to remind them about what is important to us as customer service and what that should look like for us here at the Unified Government.

The foundation of this class is that we truly believe that providing exceptional customer service should be at the heart of everything that we do as Unified Government employees. We hope at the conclusions of the class that participants will understand what customer service should look and feel like within our organization.

At the end of the class some of our training objectives we hope that our employees will be able to recognize moments of truth and how they define us as individuals and as an agency. That they will be better prepared to identify our customers’ needs and wants and that they will
also understand how do I engage a dissatisfied customer and use that as a learning opportunity so that we can continue to grow.

To begin I will just kind of walk you through. We want to start with Introductions because we recognize that a lot of our participants may not know one another coming from different departments and give them an opportunity to introduce themselves and where they work.

More importantly we want them to begin to identify who are our customers, who is it we provide service to so after some discussion we’re hoping that we can get them here because we want them to really recognize that it’s not only external customers that we serve, it’s not just the public, our vendors, our contractors, our volunteers; some of those may have some choice of working here, but also our co-workers, our supervisors. Are we taking a team approach to customer service because that team approach should show through in everything that we do?
After recognizing it takes a team to create that culture of service we want to back it up just a little bit and help our staff recognize that customer service begins with them as an individual and so they really have to give some consideration to what is my mindset, how do I think about customer service. So to get them thinking about the fact that thinking drives behavior, what we think about customer service will be reflected in how we provide customer service.

We have a cartoon up here at the bus stop and the first gentleman there says the bus is late, bah. Then we have the second person and the bus is late and he’ll take the only seat. Then we have the bus is late and I know the driver won’t break a twenty so you can only imagine with that type of thinking what type of behavior attitudes might be conveyed. We can sense the frustration and the negativity and so I’m really going to hope that our employees are the little boy at the end with this excitement and this enthusiasm, hooray the bus is late because we want that passion to shine through for customer service.
As we get them thinking about who are our customers, what is my mindset, what do I think about customer service; we also want to have some discussion around what is public service because it really is a unique lens through which we do our work.

What does it mean to be a public servant? We will spend some time discussing this from our employees’ point of view. What does it mean to them to be a public servant and why they have chosen to come to this profession?

Through all the hard work they do every day I think we can generally agree that their priority, their primary tasks is wanting to meet public expectations and hopefully exceed it and also to provide quality customer service. To be able to do that we really have to stop and think about our customers and have a little understanding of where they come from. We need our employees to know our customers.

If we could, we have a video we would like to show that will tell you a little bit more about this. (Video was shown)

My hope is the video does a great job of explaining we don’t always understand the circumstances under which our clients come to us, our customers, and what may be influencing them but we can certainly always greet them with courtesy and respect and treat them in that way through all that we do.
At the heart of customer service we have some core values that we hope that all of our employees are willing to commit to. Personal integrity, that everything we do we do well and that we do consistently and reliably. That we act in the public interest and certainly we come from a position of courtesy and respect.

At this point I want our participants to go into their workbooks and I want them to actually identify two to three tasks over the next week, two weeks and three weeks, I say three weeks because that’s how long it takes to form a new habit; what are they willing to try different to improve their customer service experience in what they do.

From there I want them to agree that now we have a new beginning. Every moment counts. We have an opportunity to form impressions and in fact an initial impression takes about four seconds to form so in four seconds what can we do to influence that interaction. Greeting them with a smile, do we have an inviting reception area, do we offer a handshake or do they see
chaos and disorganization, frustration, untidy areas. Our hope is that they see a competent, confident team who is willing to assist them.

At this point we hope that our participants are going to start having some discussion. Customer service, what has been our best experience, what has been our worst experience, what; define that?

At the end of that discussion I really want to challenge them to get real and have our customers have that experience with us and so what can we do different because we want to start recognizing moments of truth. A moment of truth is any time a customer comes into contact with any element of our organization and forms an impression of our quality of service because we certainly want to provide world-class service and recognize that every moment matters.

March 5, 2015
We have to remember we are certainly defined by our moments. Good experiences will be shared with a few. Bad experiences will be shared with many. In fact, there is some research out there that says 39% of people will avoid a service provider for at least two years because of bad customer service experience. Of those 95% express they’re likely to share the bad experience with others with more than half stating they would share that experience with five or more people. 58% of customers report that they are more likely to share the experiences than they were just five years ago and so you can imagine with social media, quick access to information, bad news travels fast. We want to be known for our good news and our good service.

How do we then begin to interact with our customers? First we have to understand what our customers need. There are four basic needs that every customer needs. To feel welcome and important, for us to be excited and interested and why they are here and what’s important to them. To feel heard, to try to understand what’s going on for them from their point of view, to value them and their time for giving us an opportunity to serve and to feel like a member of the
team. Our customers want to know what it is that we can do for them, what choices and resources they have available to them and who is it that can help.

How do we meet those needs? By acknowledging, making sure we greet promptly and that we give our full and undivided attention, getting information, asking questions, seeking clarification so that we make sure we understand what is it that’s important to them in this moment. From there we need to take quick action, respond immediately if at all possible and if we can’t, let them know when they can expect a response from us and what is it we’re going to be able to do for them. Finally, confirm. Simply asking was your need met. Do you have other needs and then thanking them for the opportunity to serve them?

Let’s talk a little bit about what it is our customers want. We understand our needs but there is certainly some wants as well. Fast service, accurate reliable information, readily available help, clear advice, documentation. Are we sending them away with something written, something
For quite a while the generally held belief is that “the customer is always right.” I want to challenge and have some discussion about is this true? I want to change the way of thinking about this just a little bit because sometimes our customers do have misinformation, sometimes they have forgotten something so I want to challenge employees to start thinking the customer is not always correct, but they always have the right to be wrong with dignity. This is an opportunity for them to share their frustration, to voice their concerns and for us to be able to partner with them to help address their needs.

So then how do we begin to have some discussion around dissatisfied customers? How do we help them? We need to recognize two of the most common complaints are not being listened to and not being taken seriously. This goes back to those needs to feel heard and valued and so
how will we know when someone is not satisfied. We will have our talkers, those are the ones that are going to be mad and they are going to let us know about it. We’re also going to have our walkers though. Those are going to be the ones that leave and really don’t share any information with us for fear of retaliation or that nothing is ever going to change. So how do we engage these two different types of dissatisfied customers because it’s important because these are our opportunities to learn and grow and provide better service as a result of what they share with us?

To start getting at it we want to Take Heart. We want our employees to recognize what it is we can do to turn a dissatisfied customer to a satisfied customer. Here them out, we want to empathize how important listening is and from here we will actually ask them to do an exercise. The takeaway of that exercise is going to be the fact that despite our best effort we may feel we’re the best listener in the world but in reality we miss things. So are we asking questions, are we seeking qualification? Empathize and simply understanding from their point of view what’s important to them right now. Offer a simple apology. I’m sorry this has been so difficult. I apologize for the inconvenience but certainly we don’t want to offer any excuses or place any blame but then we need to move on. It’s time to find a solution. What can we do to help, let’s present some choices and some options and simply thanking the customer for allowing us the opportunity to serve them?
To wrap it up I would challenge our employees. We are what we repeatedly do. Excellence, then, is not an act, but a habit so let’s make exceptional customer service our habit here at the Unified Government.

**Ms. Ramirez** said to follow-up with that what we’re going to do is after our employees have been trained in customer service we are having made right now to go on the back of their badges—this will be on the back of the badges as well as the take heart because we want them to remember at that difficult time I want them to look at their badge and remember exactly what we are asking them to takeaway. So this will be in addition to their badge that they will have that they will just hook on and I thought it was a good idea so that way they have something to remember in the event they forget.

**Commissioner Markley** asked do you spend some time talking about new and through your heart and respond with a solution but sometimes we get questions where I’m not sure there really is a solution or there isn’t a solution that our employees can give other than we’re not allowed to do that. Do you talk about how they can handle those situations where there is not an easy solution? It’s not just here, let me get your permit faster and we will be done, what is their option for handling this situation? **Ms. Harshbarger** said we will spend some time with employees speaking about how is it that you can try to find resolution even if it’s a compromise. Often times it will simply be making sure they connect with the resource or the individual that can help make that happen or if they can’t, explaining to them what the process is and realistically what it is that can happen.

March 5, 2015
Mayor Holland said I think this is great by the way and I’m delighted with the partnership with KU and the initiative that you all are taking in pushing this out. I think this is a great thing. I’ve always said anybody that comes to pay their taxes we ought to thank them because there are people that choose not to come pay their taxes and those who do we need to thank them and show that appreciation and do it in an expedited way as possible. My experience with paying my own taxes is it’s not always a happy day but I think that’s a big part of our customer interaction is being able to thank people for coming in. I really appreciate your work on this.

One of the questions I have is are you working on any matrix in terms of getting feedback in different departments, cards that people can fill out or feedback loops or surveys that people can do so we can measure the progress of customer service over time in different areas? Ms. Ramirez said I think that is one of the goals that County Administrator Doug Bach has asked of all the directors that we create some kind of survey going out to our customers asking them how we did. I have reached out to DOTS to try to create a survey you know online so that way it goes out with all of our emails and if there is something that we can handout to our customers, we want that feedback. We want to encourage them to do that so our goal is to work towards getting some type of feedback from our customers.

Mayor Holland said I guess my other question is as we get feedback would that go to HR where you all would gather that feedback for each department and help them give a report for them in terms of how they’re doing or would it go to each individual department or both? Mr. Bach said as Renee stated the emphasis I put to departments is at this time it’s for them to develop some type of survey instrument where it’s appropriate. You saw the one the Planning Department started with a couple of years ago and the biggest one to have it now is the Police Department that has just rolled out their program. They can administer on a department level to make sure they’re asking the right questions in the right types of situations which I think at this point is more appropriate for the departments to do. That information so far is coming back at the department level and then they are sharing it on forward and then bringing it forward to either a standing committee or such to talk about how it’s progressing at this point.

Mayor Holland said one of the things I would love to see is a tool online on our website where we could have a feedback button and you could go through and pick the department, you know a dropdown menu for the departments and say I was just at Motor Vehicle or I just met with the Police, you know be able to click on it and then it would populate the
questions that would be relevant maybe for that department. It might be different depending on
the department and have an opportunity for them to give the time and date and if they remember
the name of who they interacted with or if they knew the name and both positive and negative. I
think we should solicit both because our employees do a great job every day and so we want to
hear that information.

To your point they are infinitely more likely to complain than to thank but nevertheless
I think we need both but if we could do something on our website that just had a feedback button
and maybe it could be as simple as type in the name of the department. At this point it wouldn’t
even need to be very complicated and then just give the feedback and then it could go to HR or it
could go to your office or however we want to handle it but just giving the public an opportunity
because that might give us some feedback for where we need to do more training or where we
need to work on the appearance of the place or something. If someone says I went into this
office and it was a mess, it would be handy to get that information back. Anyway that would be
another step I would love to see happen but this is such a great start really moving us forward so
I really am grateful for that and appreciate your work.

**Mayor Holland** said we are going to move upstairs. I will take a motion to go into executive
session for one hour for property acquisition.

**Commissioner Markley made a motion, seconded by Commissioner Philbrook, to go into
executive session for one hour regarding property acquisition.** Motion carried unanimously.

**Mayor Holland** reconvened into special session at 6:29 p.m. Commissioner Kane left the
executive session at 6:29 p.m.

**Commissioner Philbrook made a motion, seconded by Commissioner Markley, to extend
the executive session for 10 minutes.** Motion carried unanimously.
MAYOR HOLLAND RECONVENEED INTO SPECIAL SESSION
AND ADJOURNED THE MEETING AT 6:39 P.M.

Carol Godsil
Deputy Unified Government Clerk

March 5, 2015
The Unified Government Commission of Wyandotte County/Kansas City, Kansas, met in regular session Thursday, January 22, 2015, with ten members present: Vacant Seat, Commissioner At-Large First District; Walker, Commissioner At-Large Second District; Townsend, Commissioner First District; McKiernan, Commissioner Second District; Murguia, Commissioner Third District; Maddox, Commissioner Fourth District; Kane, Commissioner Fifth District; Markley, Commissioner Sixth District; Walters, Commissioner Seventh District; Philbrook, Commissioner Eighth District; and Holland, Mayor/CEO. The following officials were also in attendance: Doug Bach, County Administrator; Gordon Criswell, Assistant County Administrator; Joe Connor, Interim Assistant County Administrator; Jody Boeding, Chief Legal Counsel; Bridgette Cobbins, Unified Government Clerk; Emerick Cross, Interim Commission Liaison; Lew Levin, Chief Financial Officer; Mike Tobin, Interim Director of Public Works; Maureen Mahoney, Assistant to Mayor/Chief of Staff; Ron Stitt, Public Works; Charles Brockman, Economic Development; Debbie Jonscher, Assistant Finance Director; Ken Moore, Deputy Chief Counsel and Major John Cosgrove, Sergeant-at-Arms.

MAYOR HOLLAND called the meeting to order.

ROLL CALL: Murguia, Maddox, Kane, Markley, Walters, Philbrook, Walker, Townsend, McKiernan, Holland.

INVOCATION was given by Sister Therese Bangert, Our Lady & St. Rose Catholic Church.

THE AGENDA for January 22, 2015, was presented. Mayor Holland asked if there were any revisions to the agenda. Bridgette Cobbins, UG Clerk, stated there is a clerical error. If you look at the Consent Agenda, Item No. 5, the reappointment of Mary Ann Flunder; dates should reflect January 22, 2015 through May 30, 2015.
CONSENT AGENDA

Mayor Holland asked if there were any set-asides on the Consent Agenda.

There were none.

Action: Commissioner McKiernan made a motion, seconded by Commissioner Murguia, to approve the Consent Agenda. Roll call was taken and there were nine “Ayes,” Murguia, Maddox, Kane, Markley, Walters, Philbrook, Walker, Townsend, McKiernan.

ITEM NO. 1 – 140416…REQUEST: PURCHASE DEFIBRILLATORS

SYNOPSIS: Request authorization for the Fire Department to purchase 18 new defibrillators, with accessory equipment from Zoll Medical Corporation submitted by Lew Levin, Chief Financial Officer. The purchase will require the UG to enter into a five-year lease-purchase agreement. The expenditure appears in the 2014-2019 CMIP Budget.

Action: RESOLUTION NO. R-2-15, “A resolution authorizing the Unified Government of Wyandotte County/Kansas City, Kansas, to enter into a lease purchase transaction, the proceeds of which will be used to pay the costs of acquiring and installing certain equipment and to approve the execution of certain documents in connection therewith.” Commissioner McKiernan made a motion, seconded by Commissioner Murguia, to approve the resolution. Roll call was taken and there were nine “Ayes,” Murguia, Maddox, Kane, Markley, Walters, Philbrook, Walker, Townsend, McKiernan.

ITEM NO. 2 – 140424…BUDGET REVISION: COMMUNITY AMERICA BALLPARK SCOREBOARD

SYNOPSIS: Budget revision request to replace the scoreboard at Community America Stadium, submitted by Mike Tobin, Interim Public Works Director. The $250,000 increase is
available from the Dedicated T-Bones Stadium account. On January 5, 2015, the Economic Development and Finance Standing Committee, co-chaired by Commissioner Walker, voted unanimously to approve and forward to full commission.

**Action:** Commissioner McKiernan made a motion, seconded by Commissioner Murguia, to approve the budget revision. Roll call was taken and there were nine “Ayes,” Murguia, Maddox, Kane, Markley, Walters, Philbrook, Walker, Townsend, McKiernan.

**ITEM NO. 3 – 140420…RESOLUTION: ENTREPRENEURS ENTERPRISES TAX CREDITS**

**SYNOPSIS:** A resolution supporting an application from Entrepreneurs Enterprises LLC for Section 42 Tax Credits for the Armstrong Estates Family Housing Development, submitted by Charles Brockman, Economic Development. The 40 unit, $6.9M project is located at 74th and Armstrong. The Local Review Committee has reviewed and scored the application and determined it has achieved the minimum points required per UG policy. On January 5, 2015, the Economic Development and Finance Standing Committee, co-chaired by Commissioner Walker, voted unanimously to approve and forward to full commission.

**Action:** RESOLUTION NO. R-3-15, “Whereas, the Unified Government of Wyandotte County/Kansas City. Kansas has received an application from Entrepreneurs Enterprises LLC, requesting support for the utilization of Section 42 Tax Credits for the Armstrong Estates Family Housing Development and Whereas, this estimated $6,941,402 new family development will consist of the purchase of land and construction of 40 new duplex units, a community building, and amenities that enhance the project located at 7401 Armstrong Avenue; and Whereas, this family unit development project meets the minimum points required as set forth in the policy for LIHTC/Section 42 Tax Credit development as approved by the Unified Government of Wyandotte County/Kansas City, Kansas; and Whereas, on January 5, 2015 the Commission of the Unified Government of Wyandotte County/Kansas City, Kansas set the public hearing
date for January 22, 2015; and Whereas, on January 22, 2015 the Commission of the Unified Government of Wyandotte County/Kansas City, Kansas approved a Resolution of Support for Entrepreneurs Enterprises LLC, for the use of Section 42 tax credits for the project Armstrong Estates, a new 40 unit family project development.” Commissioner McKiernan made a motion, seconded by Commissioner Murguia, to adopt the resolution. Roll call was taken and there were nine “Ayes,” Murguia, Maddox, Kane, Markley, Walters, Philbrook, Walker, Townsend, McKiernan.

ITEM NO. 4 -140422...RESOLUTION: BUILDERS DEVELOPMENT CORP TAX CREDITS

SYNOPSIS: A resolution supporting an application from Builders Development Corporation for Section 42 Tax Credits for the West Village 55+ senior independent residences housing development, submitted by Charles Brockman, Economic Development. The 82 new unit, $10.8M project is located at 735 N. 89th St. The Local Review Committee has reviewed and scored the application and determined it has achieved the minimum points required per UG policy. On January 5, 2015, the Economic Development and Finance Standing Committee, co-chaired by Commissioner Walker, voted unanimously to approve and forward to full commission.

Action: RESOLUTION NO. R-4-15, “Whereas, the Unified Government of Wyandotte County/Kansas City, Kansas has received an application from Builders Development Corporation, requesting support for the utilization of Section 42 Tax Credits for the West Village 55+ senior independent residences housing development; and whereas, this estimated $10,852,275 new 55+ senior independent development will consist of the purchase of land and construction of 82 new duplex units, a community building, and other amenities that enhance the project located at 735 N. 89th Street; and whereas, this 55+ senior independent 82 unit development project meets the minimum points required as set forth in the policy for LIHTC/Section 42 Tax Credit development as approved by the Unified Government of Wyandotte County/Kansas City, Kansas; and whereas, on January
January 22, 2015

05, 2015 the Commission of the Unified Government of Wyandotte County/Kansas City, Kansas set the public hearing date for January 22, 2015; and whereas on January 22, 2015 the Commission of the Unified Government of Wyandotte County/Kansas City, Kansas approved a Resolution of Support for Builders Development Corporation, for the use of Section 42 tax credits for the project West Village 55+ senior independent project development.”

Commissioner McKiernan made a motion, seconded by Commissioner Murguia, to adopt the resolution. Roll call was taken and there were nine “Ayes,” Murguia, Maddox, Kane, Markley, Walters, Philbrook, Walker, Townsend, McKiernan.

ITEM NO. 5 – 970013…APPOINTMENT/REAPPOINTMENT: BOARD AND COMMISSIONS

SYNOPSIS:
Appointment/Reappointment: Boards and Commissions
Appointment of Delores Elliott to Wyandotte/Leavenworth Area Wide Advisory Council on the Aging, 1/22/15-5/30/17, submitted by Commissioner Walters
Reappointment of Mary Ann Flunder to Wyandotte/Leavenworth Area Wide Advisory Council on the Aging, 1/22/15-5/30/15, submitted by Commissioner McKiernan

Action: Commissioner McKiernan made a motion, seconded by Commissioner Murguia, to approve. Roll call was taken and there were nine “Ayes,” Murguia, Maddox, Kane, Markley, Walters, Philbrook, Walker, Townsend, McKiernan.

ITEM NO. 6 - WEEKLY BUSINESS MATERIAL


Action: Commissioner McKiernan made a motion, seconded by Commissioner Murguia, to approve. Roll call was taken and there were nine “Ayes,” Murguia, Maddox, Kane, Markley, Walters, Philbrook, Walker, Townsend, McKiernan.

PUBLIC HEARING AGENDA

No items
STANDING COMMITTEES' AGENDA
No items

ADMINISTRATOR'S AGENDA

ITEM NO. 1 – 150015… PRESENTATION: KANSAS CITY PUBLIC IMPROVEMENT AWARD

SYNOPSIS: Presentation of the Kansas City Public Improvement Award – 2014 First Place for State Avenue Corridor Transit Improvements.

Doug Bach, County Administrator, said last month at the Kansas Association of City Managers Conference our city was recognized for public improvements for cities over 50,000 in population. The project we were recognized for was the State Avenue Corridor Transit Improvements that were done along in our community. This was a joint project that we did with the Area Transit Association.

It cost about $13.5M. It was done in part with a TIGER Grant that we received. The engineering on this project was done by BHC Rhodes as well as the construction was done by Meg and Amino Brothers. Many of you are aware of this project. It consisted of shelters, pedestrian improvements, landscaping, streetscaping and other amenities that make the transit experience more pleasant throughout our community. Our State Avenue riders serves about 2,300 riders per day. At this time I would like to recognize Irvin Jackson with our Transit Department to come up and receive the award as well as Wil Anderson with BHC Rhodes to receive this plaque. This is presented by the American Council of Engineering Companies.

I would also like to recognize Emerick Cross who is walking up with the camera but Emerick was very key and oversaw the project while he was serving in Transit during the time we were doing this project.
**Mayor Holland** said I believe that is the second award we’ve received each of the last two commission meetings. I look forward to what award we’ll receive next week.

**Action:** Presentation of award.

**ITEM NO. 2 –150016... RESOLUTION: REVISED CASINO GRANT FUND GUIDELINES**

**SYNOPSIS:** A resolution adopting the revised Unified Government-Hollywood Casino Grant Fund 2015 Guidelines, submitted by Joe Connor, Interim Assistant County Administrator. This item was presented and discussed at a special session January 8, 2015.

**Mayor Holland** said I will now recognize Joe Connor of the Administrator’s Office to make presentation. I will also note this has not gone through the standing committee process. This has been a subcommittee of the commission and then a special session. We have not had public comment. If there is someone in attendance who would like to speak on this issue, you’ll be able to do that following Mr. Connor’s presentations.

**Joe Connor, Interim County Administrator,** said what you have before you tonight is a proposed resolution with an attachment that outlines the 2015 guidelines for the Casino Grant Fund. In part of the description it talks about the funding priorities, the grant requirements and restrictions, eligibility guidelines and the selection process and timetable for this year’s process. If everything gets approved and goes through, the grants will be available for applications on Monday, February 9, 2015. I believe this accurately reflects what we’ve heard through the three person committee of commissioners and through the standing committee process on February 8

**Mayor Holland** opened the public hearing.
Heidi Holliday, Rosedale Development Association, 1403 SW Blvd., said we have a letter being passed around and I'm going to read that letter on behalf of the organizations that have signed it.

January 22, 2015

Dear Commissioners,

We the undersigned respectfully disagree with the proposal presented at the Special Session to eliminate the review committee for the Unified Government - Hollywood Casino Grant Fund.

We respect the commission's authority to set goals for the fund, including broad geographic reach. However, we believe that an independent review committee maintains a needed high level of ethics and transparency in the process.

One of the challenges facing the commission has been equitable distribution of grant funds throughout the county, and we believe there are creative solutions to this problem.

We are concerned that by passing decision-making power directly to commissioners, the process will lose the transparency that it has enjoyed, creating the possibility and perception of misuse of power and funds.

We recommend that the commission maintain the independent third party review board in 2015, and work with the Greater Kansas City Community Foundation or another third party to create a process for 2015 and beyond that appropriates grants according to the fund's goals and maintains the high standard of ethics and transparency for which the Unified Government has become known.

Thank you for your time.

Bethel Neighborhood Center
BikeWalkKC
Catholic Charities of Northeast Kansas
Crosslines Community Outreach
Cultivate KC
El Centro, Inc.
FreeWheels for Kids
KC Healthy Kids/Greater Kansas City Food Policy Coalition
KCK Farmers Market
Kansas City Community Gardens
Rosedale Development Association
Rosedale Farmers Market
Revolv KCK
Shepherd's Center of KCK
8th Street YMCA
Katherine Kelly, 10024 W. 55th St., Merriam, KS, Executive Director and Founder of Cultivate Kansas City, with offices at 4223 Gibbs Rd. and 1979 N. 2nd St., said most of you know us. We’re an organization that works to promote local farming and urban food systems. I want to start by expressing my gratitude to the Mayor, to you as commissioners, to the Hollywood Casino and Kansas Entertainment, LLC for making the funds available to local non-profits. This is a pretty extraordinary pool of funds that we have available to our community. It’s amazing to have funds that are dedicated to community health improvement through healthy eating and active living.

I want to offer my perspective that this pool of money was set up, focused and is distributed in a way that is pretty extraordinary and that needs to be recognized for its uniqueness. The focuses you all know emerged out of several years of community engagement and policymaker engagement that resulted in the recommendations for a better future. This fund is setup to add umph, to add some power to those recommendations. What it does is those fund enables us as non-profits to go out and to implement the recommendations that came through that extensive process. This is a progressive forward thinking high impact approach to addressing the community health needs that we all know are crippling Wyandotte County. It’s a grant fund that every county in this area should be jealous of.

What concerns me about the proposal that is before you is that in seeking to address what may seem to be unequal funding levels across the county, you are going to inadvertently diminish the power of a comprehensive countywide approach. Setting it up as proposed really opens up the potential for the funds to be awarded, not on the basis of impact, but on the basis of geographic location. Health issues are not equal across the county. Some areas are more genuinely challenged. The issues around health, whether it’s dietary health, physical health, general environmental health are dealing with issues that are much more intractable and long-term that may in fact require a higher dollar investment than other sections of the community.

Discussing the different health needs of different neighborhoods across the county is a set of discussions that needs to happen and needs to be done from a high level perspective of the whole county. The process as it is set up with right now with an independent review committee supports that kind of discussion and that kind of collective analysis in decision making.

I’m also concerned about the loss of the independent review committee. As it is set up right now, decision making occurs when a group of people come together once a year to look at
the grant applications and discuss them. The process ensures that they’re focused on the goals of the fund; it ensures that they are looking at the capacity of the grant applicants to meet to fulfill those goals. It is as much as possible with any group of human beings a depoliticize process. It would be a shame to lose that objective approach. As a community member who has been both a grant maker and a grant applicant, I have tremendous value and respect for the transparency and openness of that process. I think it is really critical to the success of how we use those funds.

I appreciate how much you want that pot of money to be responsive to your individual districts and the needs of your districts. I really respect that. We all care very deeply about the health of Wyandotte County and we know the scale and scope of the issues we’re facing down. I want to suggest and request that if you want to change the grant application process that you take some time to do it; that you do a fuller engagement of stakeholders. If you want to make changes, don’t implement it for 2015 but look toward 2016. I think that the concerns you’re trying to address are very legitimate and real. I am not as a grant applicant and as a community member convinced that that’s the best way to achieve your goals. Thank you for taking the time for listening to me. I appreciate the work you all do.

**Gil Pintar, 4178 Cambridge** said I attended today’s Liveable Neighborhood’s meeting and found out that this item was on the agenda. I just looked at the agenda verbiage and so forth during the day. While I salute all of you for getting these grant funds, as a grant fund applier you know I apply for as many grants as I can. After I looked through the document, a couple of things just struck me. I’m concerned with some of the language that says and I quote, “The highest consideration of funding will be given to programs or providers of projects that accomplish the following” and there’s a list of items. The very first item says leverage additional funds both private and public.

I’m just getting one piece of that eligibility. When you look at that criteria, I certainly understand that criteria that you want to build a larger project with these funds. You want to do something on a larger scale if there are other funds available. Sometimes you can have a really great project whether it’s in Rosedale or wherever out in the west that may not be able to tap into additional funds. All I’m pointing out is the way the verbiage is outlined right now it really focuses those monies. Like I said, I think if you could spend a little time whether it’s for this
2015 review or future reviews, really think about the projects that you’re keying in on these grant funds because I as president of my homes association may not be able to leverage additional funds.

Also, it seems to me since the adoption of the original resolution when I go on the website this is the third revision of that document. It seems like there has been a revision every year and while certainly when you brainstorm additional revisions and so forth it seems like when we get multiple revisions annually that we really need to be taking a really good look at those revisions and ensuring that there is this transparency for everyone throughout the county. It would seem to me that would be a good goal to achieve. Those are just two little comments that I have on the proposal this evening. Thank you for all you do. I appreciate having the opportunity to speak.

**Teresa Clarity, 4042 Coleman Court**, said I am standing as a concerned citizen. I too was at the Liveable Neighborhood meeting today and was just concerned that this item has been placed somewhere where there wasn’t opportunity for public comment. My concern is just that there be light shined upon the whole thing and allow the community to offer comment as to where the funds will go and that the third party person or persons would be afforded the time to assess the need of the community so that the funds could be utilized in the best manner. I do thank you for all that you do. Keep up the good work. We’re all counting on you. We all believe in you so thank you so much.

**Ben Alexander, 645 Splitlog**, said Free Wheels for Kids is located 1403 Southwest Boulevard. We do work across the county and I’d like to echo what Katherine Kelly and Heidi Holliday have said. We urge you not to change the independent review board process. We’ve been impressed the last two years with how transparent this grant process has been in comparison to other funding opportunities. I urge you not to change the transparent open and remarkably fair process that has been established in 2013 and 2014.

**Commissioner Philbrook** said I want to thank those that came forward and spoke because I’ve heard a lot more than—actually I haven’t even really talked to any of you. I’ve heard more from
other folks that would like for us to retain the present manner in which we’re doing it at least for another year to review the possibility of changing it then.

My thing with this is exactly what you said. I don’t want to split up and I don’t want to figure out what to do with $45,000 by itself. I wonder if in my Eighth District I determine that I don’t know El Centro needs to have the money out of everybody. Well, El Centro deals with people that live in my neighborhood too, but they are not housed there and the same for a lot of these other groups like the one for the kids with bicycles. They deal with kids all over the place and they’re looking to expand. There are just so many things that these individual groups touch people throughout the community that I think sometimes we get, I don’t know just focused on our own little areas. Don’t get me wrong, all of our own little areas need help in a lot of different things.

I’m not ready to move forward to change this myself. There will be a no vote for me just so you know. I do like the third party look over at everything. I do like the fact that there are a lot of guidelines to follow for them. I don’t want the commission to have to get together with a minimum of four to five people because anything over that is against the COMA regulations and so oh there are only these five people that are going to create this thing. It creates kind of a faction. I don’t want to see that because we have all worked really well together even though right now I don’t agree, but that’s part of being a commissioner and standing up for what some of your folks say to you.

Commissioner Walters said I want to comment on a couple things I heard and maybe to repeat some of the conversations that happened in the special sessions that maybe some of the people who come in tonight were not able to see or hear. This is something that we’ve talked about for some time.

The goal of the revisions was not to overhaul the program; it was only to change the ultimate decision makers. The application process is the same; the vetting by the Greater Kansas City Community Foundation is the same. Then, instead of an independent citizens committee it will be the Board of Commissioners. There’s no reason it shouldn’t be any less transparent than it is right now but it will also be accountable because commissioners have to stand for election and the citizen’s committee does not.
There are no big criticisms of any of the decisions that the citizens committee made, however as I sat through the deliberations some things came to me that I thought were opportunities for improvement. One, a big one, is that when the committee reviewed applications there wasn’t really any significant discussion about the area of the county that the participant practiced or provided those services to. Healthiness is a countywide problem and requires countywide solutions so one of the primary thrust of this modification is to try to make sure that we’re addressing the needs of the entire county. Not to say that any commissioner has to try to keep all the money that they have discretion over within their district and I certainly don’t expect to do that myself.

One of the comments from staff was that there weren’t even any applications from the western half of the county let alone any actual grant recipients. We have suggested trying this as an alternative to the previous process. We haven’t changed that the applicants have to be 501C3s so this is not a drastic modification but it is an attempt to try to tackle this problem on a true countywide basis rather than without consideration for location. We’ve talked about this at the special session. I thought we had a general consensus from all commissioners, perhaps we didn’t, but with that I would like to move for approval of this change.

**Action:** RESOLUTION NO. R-5-15, “Whereas, beginning in 2013, Kansas Entertainment, LLC, which operates the Hollywood Casino at Kansas Speedway has and will disburse a lump sum payment of $500,000 annually to the Unified Government (“the Funds”); and whereas, under the Development Agreement between the Unified Government and Kansas Entertainment the Funds are to be disbursed at the Unified Government’s sole discretion to fund “Wyandotte County social services and charitable community activities”; and whereas, because there are many worthy organizations, programs, and facilities that could benefit from the Funds, the Unified Government Commission has determined that it must establish criteria and a process for the distribution of the Funds; and whereas, the Unified Government Commission in 2013 in Resolution No. R-7-13 established criteria and a process for distribution of the Funds and in 2014 in Resolution No. R-1-14 modified such process; and whereas, after receiving recommendations from an ad hoc committee of Commissioners Murgaia, McKiernan, and Walters,
the Board of Commissioners wishes to further modify the previously adopted process for distribution of the Funds, 1. That the previously adopted Grant Qualification Criteria are hereby repealed. 2. That the attached Unified Government-Hollywood Casino Grant Fund 2015 Guidelines are hereby adopted. 3. That the County Administrator or his designated representative is hereby directed to take all steps and to execute all documents necessary to implement this Resolution. 4. That Resolution No. R-7-13 and Resolution No. R-1-14 are hereby superseded and repealed.” Commissioner Walters made a motion, seconded by Commissioner Murguia, to approve.

Commissioner Kane said well I came down here in a pretty good mood tonight and then I received this letter. The process will lose transparency that we enjoyed and creating the possibility of perception of misuse of power and funds. I made no bones about it. I want the fairground to get some of the money and I want the Piper School District to get some of the money. I haven’t hid it from anybody but District Five didn’t get any money before and they thought they did because the church that was on Parallel, Ricky Turner’s church, they said well that’s Kane’s area so he gets something. The people out west probably thought we’re not going to get it anyway.

We want a healthy community across all four corners. District Five pays a boatload of taxes. They are entitled to just as much money as any other district. It’s frustrating for me because the folks out there are going how did they get the money and you didn’t get any money. In fair representation across the board and trans—I’ve been here ten years and there’s no doubt in anybody’s mind on any project I’m ever working on, I’ll tell you exactly what I’m thinking, exactly how I’m going to do this and I’ve told the folks about this. So the transparency is there. If you haven’t seen it you should have. I was disappointed in how it was first done. In my mind we finally came up with a way that we can distribute the money clear across the county.

Commissioner Walker said I would agree with what Commissioner Walters said. I have not made any kind of statement about where I want to see the money go. I don’t represent a district; I represent the county. In all candor it’s clear that out of the blue this has been stirred up. I’m disappointed about the way that I think this was stirred up with the suggestion from people that

January 22, 2015
have called me today that some type of impropriety or political backslapping is at the root of this.

You know my intention initially was to not support this and I came to the conclusion that I had erred in my perspective because what became clear in talking to some of the—what would you call them, some of the less financially robust 501C3s that exist throughout the county is that they didn’t apply last year because the nature of the process convinced them that if you were after a $5,000, $10,000 or $15,000 grant, the likelihood you were going to get that was virtually nonexistent. I think if you look at the results of where the money was distributed, a good portion of that money ultimately went into projects, worthy projects, the process, the people were great but I don’t intend to give money where the money will be eaten up by administrative costs.

Healthy lifestyles, I’d like to see a group that I don’t think through the fault of anybody but themselves last year didn’t get money for baseball fields for young kids to play on in the summer. I see the Kansas City Kansas Farmer’s Market is on here. They would be a likely beneficiary in my view because of the healthy lifestyle. The idea that only six or seven groups get a big chunk of dough and a portion of that goes to pay the cost of the people who administer it troubled me a great deal.

I agree this is every bit as transparent. The decisions will be made publicly. They will be vetted. I am disappointed that groups have taken a stand on this when in fact we have discussed this process in at least two public meetings that are YouTube and UGTV. This didn’t come out of the blue this morning at Liveable Neighborhoods. It came as a gradual process of discussion. At this point I have nobody that I have committed any funds to. I won’t commit funds unless there is an application. Am I going to encourage groups to apply? Yeah, you bet. If you need a $5,000 project in your neighborhood that meets the criteria, then that’s more doable for a greater number of beneficiaries than a handful of larger ones doing worthy work but not necessarily to the exclusion of everybody else that is struggling along. The neighborhood groups that maybe want to add a little part of a trail in the Turner area is one that I am aware of, a baseball field renovation. There are worthy projects that don’t require $80,000 or $100,000.

I will tell you that it is my every intent to look—I am countywide elected. Anywhere in the county for you out here and for those that are watching on television make your application and everybody on this commission will ultimately vote on approval of these projects. You’re going to have to take a stand on them. I don’t know how we’ll end up voting, one by one or in
group or if we want to take one out because I can’t support that group because of what they do but there will be a process in which the public will have all the same—you’ll have more involvement in this process than you had with the independent review committee who vetted it, worked it and made honorable recommendation. There wasn’t a person on that committee that wasn’t an upright, honorable individual but I didn’t see how they vetted them. I heard what they said but I didn’t know what input they did. We’re going to have input between ourselves up here for the public to hear as to why we either support or don’t support a project.

**Commissioner Philbrook** said I have an administrative question. So if we end up instead of giving to four or five groups we end up giving to fifteen or twenty how much more time and money is that going to cost us to follow this. **Commissioner Walker** asked are you asking me. **Commissioner Philbrook** said no I’m looking at our administrator. I’m looking right at Doug. **Doug Bach, County Administrator**, said Mr. Connor has worked with Community Foundation on this. I’ll have him address that.

**Mr. Connor** said the first year that we did this there were thirteen grants that were awarded. Last year there were seventeen just to give you some perspective on how many that are coming through. The Community Foundation will be the ones that will take the six month and the annual reports and provide them to us which then I will provide to you. Just like in the past and as a matter of fact we posted the annual reports on our website from the first year. The second years I have received, I’m working on. From that perspective, I mean you used the numbers of fifteen to whatever. That’s kind of where we are at now.

My concern at the standing committee is that when you start getting into thirty and forty and if you want oversight, if you want site visits, if you want other things to happen with those reports that come in other than just reviewing them and posting them on the website, that’s going to be problematic. **Commissioner Philbrook** said I appreciate that information.

**Commissioner Townsend** said I wanted to speak on this because at first I was not sure how I was going to vote. I was inclined to go along with the recommendation only to see how this was going to work compared to the one other year passed that I’ve seen this function. I see benefits on both. I like the fact that there was a third party foundation that oversaw the selection. If the
intent or one of the vocalized intent was to make sure that money was given to entities from all of the districts, I think that tends to maybe polarize. I hope it won’t have a polarizing affect that’s yet to be seen. On the other side of the coin as Commissioner Walker said it may enable smaller entities throughout our district and throughout the community to be encouraged to apply where under the older system they may not have. I don’t know how this is going to work out. With that reservation I will vote for it but that’s how I will be evaluating this. What will happen this time that will happen the last time?

The one thing that I thought though was misplaced or the criticism of the last methodology used meaning the third party was that people cannot be considered for funds if they don’t apply. We do want people, the beneficiaries of these grants, to use them to be as beneficial to countywide as possible. Certainly there may be some districts and the needs vary who may receive more benefit than another but that shouldn’t necessarily be the goal by district. The complaint cannot be said well, like they say in the lottery you got to be in it to win it. If you don’t apply regardless of what district it’s from, you can’t be considered. I think that was maybe the fatal flaw under the previous system. With those reservations I will vote for it this time and keep a critical eye so that I can compare what I think benefited under these two systems by comparison.

Commissioner Murguia said so this morning I also received a number of phone calls from community groups across the county. I have to tell you I was pretty angry, hurt and flat out frustrated that a representative from our Mayor’s Office attended a Liveable Neighborhood’s meeting and insinuated that this entire commission would be tempted by dirty or corrupt politics. I am finding it incredibly difficult to respond to that in a professional manner this evening. I put my comments in writing to avoid saying anything I’ll regret. In addition, as a Democrat in a Democrat county I thought I might use the words of a mutually respected elected official to get my point across tonight. This week we heard the State of the Union Address by our President. We also have had the good fortune of him visiting our wonderful state today. I thought it was fitting to let his words speak for me as my frustration tonight goes well beyond this one hugely disappointing incident or event. I’m hoping these words can repair the damage to this political body. I will modify slightly for a more personal touch. Our President said, “Will we allow ourselves to be sorted into factions and turned against one another or will we recapture the sense
of common purpose that has always propelled America” and Wyandotte County forward. I know how tempting cynicism can be. It plays on the fears of our constituents to imply dirty politics is occurring in Wyandotte County.

I share the President’s question to all of you on the local level. Will you allow this old school politics and tired thinking to drive every decision in this county? I think we must move beyond our sketchy past here in Wyandotte County. It’s a new day. Much progress has been made. You’ve said yourself we have a new form of government. Better politics is one where we appeal to each other’s basic decency instead of our baseless fears. A better politics is one where we debate without demonizing each other.

If we’re going to have arguments, let’s have arguments but let’s make these debates worthy of this body and worthy of this county. We may have different takes on many things but let’s deal with them in a professional, dignified manner. Not with unfounded personal attacks. That’s better politics. That’s how we start rebuilding trust here in Wyandotte County and throughout the rest of our country. That’s how we move our county forward. That’s what the people of Wyandotte County deserve and that’s what they should be entitled to. In the words of President Obama, let’s begin a new chapter tonight and let’s start that work right now. With that I’d like to call for the question.

Mayor Holland said well since my office was brought up I guess I’ll address that Commissioner. I also heard this morning that a member of my staff had been at Liveable Neighborhoods and had raised concern about this process. That was news to me and what I didn’t hear was that anything, any insinuation about corruption or dirty politics being mentioned. Certainly I don’t believe that. I know my staff member doesn’t believe that and if I thought that I would have brought—I’ve been in all of these conversations and I would have brought that up.

I’ve said from the beginning I have reservations about this. I’ve never implied that I thought it was dirty politics and too your point in terms of building bridges, if I had known you were this upset about this I would have asked that you would give me a call at some other time today so we could talk about it before it being a public issue that I had no idea that you were upset about. I’m sorry if there was any insinuation from my office in any way about dirty politics or corruption. I don’t believe that happened but I’d be glad to look into that.
Certainly, I can tell you as honestly as I’m sitting here that that’s not been my concern. I will say that my concern, you’ve heard it twice before each of the times that we’ve brought this up, I prefer the third party provision. I did say that I heard a consensus among the commission and I wasn’t willing to stand in its way and I stand by that today. I’ve heard people want to try this for a year, see how it works out. We tried the others for two other years and people want to see if this works better. I’ve said I have reservations about it but I think if that’s the consensus of the commission, we do what we do.

I just want to publicly apologize if that insinuation was made and I would ask you if you have a concern about me or my office, please give me a call and give me a heads up ahead of time. I don’t think we need to air this out in public unless that’s your intent tonight. I’m disappointed that that happened tonight but it is what it is and its water under the bridge and I believe the question has been called.

Roll call was taken and there were eight “Ayes,” Murguia, Maddox, Kane, Markley, Walters, Walker, Townsend, McKiernan. Philbrook voted “no”.

**Commissioner Maddox** said I’m a little concerned and I’m also going to do my homework. I know a few people that were at the Liveable Neighborhood meeting and I’m going to reach out to them. I really do hope that there was not a person from the Mayor’s administration that was backslapping commissioners and calling them greedy. I do want to say this that in the northeast community for two years straight no 501C3 has received grant money and I would also like to say this, for any grant funding entity in this room I’d like for you to see how many grants have been wrote up on the citizens in the northeast community that have not reached them.

We’re lacking services. Grants are always written up and we don’t receive the funding. I know what it looks like to be on the other side of the coin where we are not receiving the funding. I really do hope that people are not going behind the backs of elected officials in the rooms with the people that vote for them and bashing them and they represent the Mayor of this city.

**COMMISSIONERS' AGENDA**

No items
Mayor Holland adjourned the meeting as the Board of Commissioners and reconvened as the Land Bank Board of Trustees.

LAND BANK BOARD OF TRUSTEES' CONSENT AGENDA

ITEM NO. 1 – 140421… LAND BANK APPLICATIONS

SYNOPSIS: Request approval of the following applications, submitted by Chris Slaughter, Land Bank Manager. The Land Bank Advisory Board has recommended approval.

Applications-yard extension unless noted otherwise
2104 Brown Ave. – Vincent Cade
640 Orville Ave. – Adam Wittmer
1729 Yecker Ave. – Morrislean Huggins
3101 Waverly Ave. – Van Ervin
2610 Ann Av. – John Smith
2813 S. 37th St. – June Guiterrez
333 Haskell Ave. – Nicholas Hunter, property maintenance
341 Haskell Ave. – Nicholas Hunter, property maintenance
345 Haskell Ave. – Nicholas Hunter, property maintenance
3425 N. 63rd St. – Michael Crosier
1908 N. 5th St. – Jeffrey Hollinshead
1949 N. Thompson St. – Jeffrey Hollinshead
2909 N. 27th St. – Kaen Valee
3516 Silver Ave. – Victor Lopez
2935 Hutchings St. – Chris Williams
2939 Hutchings St. – Chris Williams
338 N. Valley St. – Jimmy Bryant
1944 N. Thompson St. – Monica Marrufo
3513 Silver Ave. – Joseph Alejandre

On January 5, 2015, the Neighborhood and Community Development Standing Committee, co-chaired by Commissioner Walker, voted unanimously to approve and forward to the Land Bank Board of Trustees.

Action: Commissioner Murguia made a motion, seconded by Commissioner Kane, to approve.
Mayor Holland asked if anyone would like to pull anything off of the Land Bank Consent Agenda. There were none.

Roll call was taken and there were nine “Ayes,” Murguia, Maddox, Kane, Markley, Walters, Philbrook, Walker, Townsend, McKiernan.

MAYOR HOLLAND
ADJOURNED THE MEETING AT 7:48 P.M.
January 22, 2015

Bridgette D. Cobbins
Unified Government Clerk
The Unified Government Commission of Wyandotte County/Kansas City, Kansas, met in regular session Thursday, February 5, 2015, with eight members present: Vacant, Commissioner At-Large Second District; Townsend, Commissioner First District; McKiernan, Commissioner Second District; Maddox, Commissioner Fourth District; Kane, Commissioner Fifth District; Markley, Commissioner Sixth District; Walters, Commissioner Seventh District; Philbrook, Commissioner Eighth District, and Mayor Holland, Mayor/CEO, presiding. Walker, Commissioner At-Large First District; and Murguia, Commissioner Third District, were absent. The following officials were also in attendance: Doug Bach, County Administrator; Jody Boeding, Chief Counsel; Bridgette Cobbins, Unified Government Clerk; Gordon Criswell, Assistant County Administrator; Joe Connor, Interim Assistant County Administrator; Lew Levin, Chief Financial Officer; Emerick Cross, Interim Commission Liaison; Mike Tobin, Interim Public Works Director, Maureen Mahoney, Mayor’s Office; Jason Banks, Assistant to the Mayor/Manager; Renee Ramirez, Human Resources Director; John Paul Jones, Fire Chief; Terry Ziegler, Chief of Police; Don Ash, Sheriff; and Captain Randy Balliett, Sergeant-At-Arms.

MAYOR HOLLAND called the meeting to order.

ROLL CALL: Maddox, Kane, Markley, Walters, Philbrook, Townsend, McKiernan, Holland.

INVOCATION was given by Reverend Ken Nettling, Faith Lutheran Church.

Mayor Holland stated I want to thank everyone for being here. We do have two parts of our meeting tonight. We have the public hearing and we have a course of regular business. Because of the length of business that we have, we’re going to hold that until the end and we’re going to do the public hearing first which is why most of you are here. I just want to say thank you.

I want to start off by giving a little bit of background in terms of what we’ve been doing, but first I also want to recognize two student groups that are here. I understand there’s a group from Bishop Ward High School. Can the Bishop Ward crew stand? Welcome. We’re glad you’re here. We also have a group from Wyandotte High School. Can the Wyandotte students
please stand? Thank you. We’re glad that you’re here. We’re especially glad that some of the youth in our community are present tonight as well.

I’ll tell the story briefly and there’s a timeline that’s up here on the screen that gives you an idea of how we arrived at this day. It’s a really important day that we have right now. In November 2013, watching a firefighter recruit class walk across the stage, very qualified young men, each one of them tops in their field, earned the right to be hired and deservingly so. They did an excellent job in preparing to be hired and through the recruiting process. I’m very proud of our public safety personnel. Yet, as I watched them walk across the stage, I recognized
immediately that it wasn’t a group that was particularly representative of our community. I only saw one woman walk across the stage and not one African American.

With 42 students, as I looked into that over the next few weeks, it turned out that only 12 of the 42 went to high school in Kansas City, Kansas. I placed this issue under my Economic Development program. I believe you should always hire people from outside of the community. I don’t think you should ever just hire people from inside but when 25% are from Wyandotte County and 75% were not, I felt like those percentages were perhaps inverted.

I also felt like that if we were to hire local that we would have the diversity that we expect in our community. Our community is the most diverse in the region; one of the most diverse in the entire country. When I think of all of our hiring in the Unified Government, both public safety and non-public safety, I expect that that diversity in our community is going to be reflected in our employees. I also expect that if we hired local, we’d have diversity. It’s difficult for me to go to Cerner, General Motors and KU Medical Center, the three largest employers in our community, and ask them to hire local if the Unified Government isn’t modeling that behavior. If we’re going to hire local then we need to model that as an organization and be aggressive about that.

Out of that, in December I looked more into it. In January, at the Martin Luther King event in 2014, I announced my intent to bring in the Department of Justice and to begin a comprehensive look at both our hiring and recruiting processes in our community to see what we could do to do differently. My standard then is the same standard that I have now. I expect that Kansas City, Kansas, will set a national standard for hiring in a diverse community and having representative public safety. I expect what we come out with from our task force is going to be a national model that other communities will want to emulate. That’s the standard I’ve set. It’s a very high standard. I believe that’s one that our community is up to.

In April we started gathering data with a small group. That group, the initial data gathering group, is listed there. Then we went out to a larger group of the taskforce and began working. The taskforce includes a number of people. It includes all of the educational institutions, all the school districts, public and private. It also includes Donnelly and the Community College. We’re going to need our educational community involved in this. Particularly from a jobs perspective, when you think about a firefighter’s salary, a firefighter starts at a salary that is half again the median household income in Wyandotte County and our kids ought to be clambering for these great careers. They’re great careers with great benefits, it’s

February 5, 2015
a great place to work and our kids ought to be clambering for those so we want all the educational institutions involved.

I’ve also asked each of the commissioners to appoint you, themselves or a designee to this and each commissioner has responded to that and I appreciate the commissioners’ investment in this process. Then we have groups from each of our Police, Fire and Sheriff Departments, both the leads in those departments but also members of the unions in those. I’m appreciative of everyone’s participation. We also involved our Human Resources group. We have NAACP represented. We have the Black Firefighters, Latino Police Officers also involved and a number of other community leaders.

It’s a very comprehensive list of folks who have come together for this process, but one of the things we know is we cannot move forward without public comment. We have to make sure we get the input from the people in our community who live and work here every single day and make sure we hear your voice. We have our taskforce here. The taskforce’s job tonight is to listen and to listen to the community. We have our commissioners here and our job, as the elected body, is to listen tonight. I would like to ask all the members of the taskforce, if you are here tonight, if you would please stand so we can recognize you. Thank you very much.

I also want to identify the leadership team that includes myself, Rev. Jimmie Banks, who is the Chairperson; Darryck Dean, our DOJ facilitator, you’ll be hearing from both of them in a moment; Irene Caudillo, from El Centro; Bill Miller, a former UG Commissioner; Gordon Criswell, in the Administrator’s Office; David Smith, from District 500; and Maureen Mahoney, my Chief of Staff. That’s the leadership team and then we have the whole group that’s working together on this.

As we begin, I would like to just start with—I recently had the privilege of meeting the regional director of the Black Firefighter’s Association. In preparation for that meeting, I went to the website of the National Black Firefighter’s Association and pulled down their mission statement and looked at what the goal was. The Black Firefighter’s Association was founded in 1969 and in 1969 they set as their goal to recruit young black men into the service of the firefighters. That was their goal in 1969 and nearly a half century later we still have the same challenge not just for African American men, but women, Latino and Asian as well. The challenge of diversity has never been greater.

February 5, 2015
The statistics that we pulled—and I have just two slides—the first is the gender slides in our departments. When you look at our population of the whole city at the top, non-public safety UG employees, there’s over 1,000. 1,100 non-public safety employees reflects the same gender diversity as the community, but then when you start getting into the public safety, sheriff obviously leading the way but police and fire with the diversity numbers for gender. I think those are issues we need to continue to address as we’re looking at this because it’s not simply ethnic diversity that we’re looking for but also gender diversity in these departments.
The next slide looks at the ethnic breakdown. If you look at the top, again, I said we’re one of the most diverse cities in the nation, about 40% White, 27% Black, 28% Hispanic and 7% which is a growing Asian population. We have a great diversity in our community. Our non-public safety employees, again, those 1,100 non-public safety employees, I think this is very interesting. We’re pretty close on the Asian group, pretty close on the African American group. The growing Hispanic group, that’s the fastest growing group in our city and clearly we have not caught up in hiring with that fast growing population. That’s interesting on the non-public safety but then when you start getting into public safety, again, the Sheriff’s Department is leading the way in diversity with numbers that are fairly reflective of the Unified Government as a whole. Then you can see the gap starting to grow with the Police and then with the Fire.

When I look at our Fire numbers especially, I want to repeat about our police, fire and sheriff people. We have great departments who are working very hard for our community every single day. This process is not an indictment on the men and women who put their lives on the line for our community everyday by any means. People come to work everyday working hard and committing themselves fully to this work. We need to just make sure that we’re taking time
to thank them each time that we encounter them. I want to take this opportunity today just to thank the men and women on our departments who are doing the workforce. I think they deserve a round of applause from all of us.

The goal that we have today is I want to hear your concerns. I also want to hear your suggestions. There’s a lot of passion around this issue but we need to be proactive in that. I’ve been asked a lot about Ferguson. Ferguson, MO, illustrated what happens when you look at red flags for 20 years and don’t make the steps necessary to make changes. Ferguson did not happen overnight. It was a generation or more in the making. As we look at our numbers, we need to make sure that we have not created such a disconnect in our community between our public safety and our community that we have lost touch and have the possibility for a similar outbreak.

If we have a broken or negative event in our community, that’s when people want to come out. I can’t tell you how proud I am of Kansas City, Kansas, today to look out at the number of people who have come out on a proactive model as an opportunity to bring your voice before a major negative event happens and to help us create an environment in a community that we can all be proud of, to make sure that we’re moving our community in the right direction. Your presence here tonight is a tribute to the strength of this community. It’s a tribute to your commitment to our community, and it’s a tribute to the Unified Government’s intention to move our community forward in a positive way.

We have a couple of people who are going to make some comments. First, I’m going to invite Mr. Barry Grissom. He is the US Attorney. I met him at the Martin Luther King event in 2014. He was instrumental in helping us connect with the Department of Justice. I know he has a passion for these issues. I’ve asked him to just to say a few words of welcome. Mr. Grissom, welcome and thank you for being here.

Barry Grissom, United States Attorney, District of Kansas, said I’m from the Federal Government and I’m here to help. When I first got this job, Attorney General Holder said you know that you’re the chief law enforcement prosecutor in the district of Kansas. I said well yes, sir, of course I do but he said you know what, you are more than that, much more than that. You are the chief problem solver. You have the ability to bring people together, to ask them to sit in the same room to talk. Keeping that in mind, shortly thereafter, I was over there at the Reardon Center, ML King Celebration, sitting next to the Mayor, who I had not had a chance to meet. He spoke before I did and he laid out his vision of what he thought would be a healthy, diverse public service Fire Department here in KCK.

February 5, 2015
When the event was over, I kind of ran him down and I asked what is it that we can do to help you. Right away him and Maureen set a meeting up and we had a meeting a week or so after that. We have resources in the federal government that helps bring people together to work in a way that you can achieve goals so it’s a win, win for both sides. Because as the Mayor correctly pointed out, what happened in Ferguson was what happens when you are not proactive and you just sit around and wait for the other shoe to drop. It’s a lose, lose. I want to applaud the efforts of the Mayor. I think this is an incredibly, incredibly exciting time for the city. This is something that will only—we hear the term value added, it only adds even greater value to this community. As I’ve told the Mayor and I will tell the council, we stand ready, willing and able to use any of our resources to help facilitate this process. We’ve already brought some folks in to help in that regard, but anything more that we can do we will certainly help you.

When I came in someone recognized me and asked are we in trouble. I said just the contrary. You’re far from being in trouble. You are in a great place right now doing great things and you’re to be commended for that. Again, anything we can do, we stand ready, willing and able to help you.

Mayor Holland said I also want to welcome to the podium the person who has agreed to be the chairperson of this event. When I was thinking about the scope and the complexity of the issues we’re about to take on, I needed someone professional, I needed someone articulate, I needed someone who had a heart and a passion and a depth of respect in the community. Of course, I immediately turned to Rev. Jimmie Banks and he said yes that he’d be glad to help. Rev. Banks, I appreciate your leadership on this. I’m going to ask you to make a few comments.

Rev. Jimmie Banks said I am honored to have been asked to provide some sibilance of leadership and working with Bill Miller to fashion some remedies to address some challenges that we face as a community.

I came from Mississippi in 1956 and I left a system that did not present me with a lot of opportunities for future success. When I came to Kansas City, KS, things changed in my life and the life of my family. We were able to be educated, to go to college and to enjoy some good careers. It’s all as a result of the sense of community and support that I enjoyed coming up and even now as I pastor the Stranger’s Rest Baptist Church in Kansas City.

This is a challenge but it’s also an opportunity for us to continue to pursue greatness. We’ve made a lot of success in a lot of areas and I think people are looking to Kansas City,

February 5, 2015
Kansas, to see if that pursuit can continue and even rise to higher heights. All of that involves us working together and leveraging our talents, skills, abilities and passion for equity, equality and justice so that the result of our actions results in a sense of community. I think that’s the key to our future. Working with these talented people who are on the taskforce—and I’m glad to see these young people here so they can see the all American story being lived out and they are able to observe this process as we grapple with the opportunities for substantive change.

We’re going to work hard. We’re studying data, we’re looking at the processes, and we’re trying to remove any invidious barriers to a person being able to compete for a job. The president’s talking about everybody having a fair shot and I think that’s what we’re about. At the end of all of this with your help, your ideas and your suggestions we plan to come back to this body and present a workable plan that allows us to have a sense of community and a hardworking competent staff that takes us well into the future and beyond. Thank you for this opportunity.

Mayor Holland said the process that is going to unfold next is the process we use for a public hearing at the Unified Government. We have a process where we have people sign in. If you would like to speak tonight, make sure you work your way over to the door and sign in. You can still sign in. You’ll be given up to three minutes and as I say at every public hearing, you needn’t use all three, Amen, but you’re welcome to. We have an open policy. We will be here until everyone who desires to speak has spoken. This is your night and this is your opportunity so we are going to be here.

The way it works is the Clerk is going to call your name who is ready to speak and who is on deck because we love baseball, Amen. We use the on deck analogy. We would ask if you’re on deck, if you’re sitting in the middle somewhere, to be working your way to the edge so that you will have the opportunity to come up and it will keep it moving in a timely way. I would also remind you we do have overflow seating with video and audio in the lobby behind us. If you would like, if you get tired of standing, you’re welcome to go out into the lobby and take a seat and you’ll be able to observe all the proceedings from out there. That is an option as well.

We have some policies that we do adhere to. We do have a sense of decorum in our commission meetings. Passions are high on a lot of the topics we talk about up here. We do ask that as someone speaks and if you agree with them that you refrain from clapping. If you disagree with them, you refrain from booing or hissing. We are going to ask for that decorum. Everyone has a right to speak their mind. Some you will agree with, some you may not but the

February 5, 2015
level of decorum we expect is high. If there are reminders, I will make that reminder as we go through the meeting. I do ask that you hold your applause and any public comment for when you’re at the microphone.

Also, to set the level of decorum, I’m very honored to introduce Mr. Darryck Dean. Mr. Darryck Dean is the facilitator from the Department of Justice who has been assigned to work with our community. Mr. Dean has a policy that he runs through with the Department of Justice in terms of decorum. I don’t see him right now. Is Mr. Dean around a corner that I do not see? Mr. Dean is not here. He has been very helpful in this process moving through and has been helping with our taskforce process. If he does come in later in the meeting, I will make that introduction but anyway I did want to recognize him.

Without further ado, we are going to begin the public hearing process and I’m going to turn it over to the Clerk. She will be keeping time. She will say you have one minute remaining and then she will let you know when your time is up.

(Ms. Cobbins read the statement governing public meetings)

Chana Robinson said I am a resident of Wyandotte County. I stand before you as a proud resident and I credit my interpersonal, educational and professional success as having being cultivated within this county. I would like to talk to you about a young boy who had ambitions of wanting to be a firefighter. His grandparents could recall that as early as age four he told his preschool teacher he wanted to be a firefighter, a little boy with big dreams. Anytime he saw a firefighter in the community, he was so excited to learn about fire services, asking 101 questions, gathering as much information as possible. This big dream carried on through his adolescent and young adult years.

After serving faithfully for eight years with the Kansas City Parks and Maintenance Division by day, by night he attended courses at our local Kansas City, Kansas Community College where he successfully completed his EMT and Firefighter courses earning an A in both classes.

In 1995, now feeling equipped to apply for the Kansas City, Kansas Fire Department, he pursues his course of action needed to take this journey by taking the entry level fire exam through Standard & Associates. After taking the exam twice, he learned that he did not make first band both times. Interestingly enough after requesting his test scores, he was told that this was not allowed as this was privy information. Although feeling defeated, wanting to make a big

February 5, 2015
dream his reality, he continued to persevere and was hired as a firefighter by another jurisdiction where he serves as driver operator and is well respected for his skills, knowledge and ability to execute fire safety. In terms of national certification, he successfully executed and completed Firefighter I, II, Hazmat, EMT and driver operation exams.

This young boy, now a man, has been my best for twenty years, my husband for seven and a half years and a wonderful father. He’s never failed a drug test, never been arrested or sat in the back of a police car. This is fascinating to me because when he talks to his white counterparts that currently serve within the Kansas City, Kansas Fire Department, his recruitment experience was much different from theirs.

I appreciate your time as I submit to you today that due to public safety practices of nepotism, lack of diversity of thought and institutionalized discrimination that has created disproportionately to affect African America representation, it is imperative that a strategic plan is implemented to enforce equitable recruitment.

Mayor Holland said again, I envision 30 eloquent speeches, Amen, so we’ll just hold our applause and continue moving. Our next speaker please.

Therryl Holland, 1315 N. 59th St., said I thank you for this opportunity to just ask a couple of questions and I will not be using all three minutes because I don’t have an eloquent speech. I am a former employee of the UG and very early on in my employment I was told by someone who had worked here for a while that the EMT training that’s required before firefighters can be employed or even make an application that it has to be completed. That was at the point when either Black or minority employment with the Fire Department dropped. So my question is those 75% of the people that are hired outside of Kansas City, do they have to pay for their EMT training out of their pocket or is it provided by their municipality, therefore giving them an advantage over Kansas City, Kansas residents who have to pay out of their pocket for the training?

The second thing, and I wondered how many military people in Kansas City, KS, who have served in the Armed Forces are available or would be available for employment should some things change. Finally, once people are employed, is there a mentoring program set up to make sure that they get through successfully. Those are the questions that I have no; eloquence.

February 5, 2015
Malcolm Campbell, 9915 Webster Circle, said I was asked to tell my story about my firefighter experience. I’m from Wyandotte County, graduated with honors at Schlagle, graduated at Alabama State University. After that I played professional basketball oversees for about three and a half, four years. I came back. I moved to California, moved to Atlanta and I came back to Kansas. I have a family who was always in law enforcement. My uncle, my cousins are all firefighters and police officers. I came here to be a firefighter myself.

I passed everything, got my EMT certification, Firefighter I, Firefighter II and Hazmat. I passed all the background test and everything. I got to the psych review. I think is the last step to become a firefighter which was around a two minute conversation and he asked me some basic questions and he asked me some really crazy questions, off the wall, that I answered yes or no to. After that he shook my hand, smiled at me, told me good job, good luck and I felt pretty good. You know I passed everything. I was just waiting for my paper to come into the mail to say hey, you’ve been accepted to be a firefighter. Two weeks have passed and I started wondering what was going on and I got the letter in the mail that said I was too much of a risk to be a firefighter. I called everybody that I could, the chief; you know I called my uncle who was a retired firefighter, everyone that I could.

I just wanted to know what the risk was. What was it that didn’t allow me to become a firefighter? They told me it was confidential information. They couldn’t let me know what was too much of a risk for me to become a firefighter. I still don’t know to this day why I’m not a firefighter and this happened around I think three years ago. I still think about this. I could have been a firefighter for three or four years up to this point. I just wanted to let everybody know my story. Thanks a lot.

Jehrome Randolph, 815 N. 63rd St., said good evening to all. Mister Mayor, first of all in my 40 year experience I have yet to see—you are the highest ranking city official that has taken this situation by the horns and applaud I you. I applaud you. I believe that if we are truly a unified government that we need to be a unified people. If we’re going to be a unified people, we need to be a diversified people. It needs to happen from the top down. The body goes where the head goes.

We’ve had some serious issues within public safety, specifically the Fire Department. I stand with 27 years experience with the Fire Department, have been retired 13 years and in 40 years, we still have the same stories that we just heard from this young man, Mr. Campbell. Men who are qualified, men who have credentials, get the EMT on their own from the junior college.
spend their own money and come back and told they cannot pass a psychological evaluation. Something is seriously wrong and it needs to be fixed posthaste because we’re losing a lot of good people to other jurisdictions, to other municipalities. We have a veteran that 20 years experience who fought the war in Iraq, given us this liberty that we have here tonight, but yet he can hold a gun but he can’t hold a fire hose. Something’s wrong.

We have another individual who 10 years from retirement from the Kansas City, Missouri Police Department will be retiring in 10 years as a detective and yet he could not become a firefighter here in Kansas City, Kansas. Something is wrong. We’re losing a lot of good people. Both of these men are products of our school district; have done well. One went through the Explorer’s Program, which was a very beginning stage where they did ride-alongs in the Fire Department, but yet they could not go any further.

We’re not asking for any lowering of standards because we have people who are qualified, who have the skills, knowledge and ability to do this job. Again, if they can carry a gun, if they can fight for our county, they can surely hold a fire hose and carry a ladder.

I applaud you and I pray that we will continue to work steadfastly in this, but I believe we need to have some reorganization within the Fire Department. I believe it needs to start at the top and I believe that we need to quit the masquerading of people within our communities to make it look like something that we’re not and bring on some people that will help us make this community the great community that it is. I believe that it can be done but we have to need people—for years and years we have had the ears of this council, every mayor, city administrator, council members, Fire Department—I have one more minute. Ms. Cobbins said I’ve already gave you your warning. Mayor Holland said she already gave you your warning. Your time is up. Mr. Randolph said oh, I didn’t hear it. I’m so sorry. Mayor Holland said that’s alright. As a preacher, I understand. I just want you to know, Pastor, I’m holding my restraint. I want to take an offering tonight and I’m not going to do it.

Eric Copeland said I was hired onto the Kansas City, Kansas Fire Department in April 1990 and was just recently retired September 15, 2014. When I came onto the job I was very optimistic, upbeat and proud of making my way through rookie class with good test scores and one of three out of a class of twelve to go to EMS state boards and pass everything. Allen Bradley was one of the three.

I was able to get on HAZMAT during the next few years. I learned all I could about HAZMAT and the fire rigs in hopes of being promoted. Three degrees, a Bachelor’s of Science

February 5, 2015
from Baker’s University, a Fire Science Degree from the Kansas City Kansas Community College and an advance Management Degree from Dillard University of New Orleans. I sat down to take the promotional driver’s test at least fifteen times, passing it fifteen times. I couldn’t get promoted. For twenty years I was allowed to drive fire trucks when the driver was off, ride the seat acting captain when the captain and driver were off, respectfully.

I took the driver’s test for the last time in 2010. I scored 99 questions right on a test of 123 questions, 195 points out of 200 points on the driver’s test. The reason I was given for scoring so low is that everyone else got 100 questions right. My reply after twenty years, I know how to operate every piece of equipment you have on this job and I can’t get promoted but you promote guys who can’t pump or drive. I apologize for raising my voice. At that point I knew I was dealing with structured racism.

When I let it be known I was retiring as soon as the first month of eligibility, an operations chief came to my station one morning and said to me, keep it in mind I have been on the job twenty-four years already. He said Eric, if you take the test again and you pass would you stay if you got promoted. My response, are you kidding me. I would take almost a $3,000 cut in pay and I would not be able to recover that lost for almost four years. I should have been a driver in my sixth to eighth year and a captain in my tenth to fifteenth year. He just sat and listened while I vented. The system is designed to keep you in place until someone sees fit to say hey, let’s promote them.

These are a few incidents that I have written on the paper. Almost twenty-five years of service, I have a lot to tell. It was in the news a few months back where a white reporter was interviewing a white representative from the department talking about how good things are across the board as far as hiring and promoting and I’m sitting there listening to this at home. I said to myself while watching the commentary on TV, why won’t they ask somebody Black.

**Tommy Wilson** said good evening, Mister Mayor, commissioners and civic and community leaders. I’d like to say first of all I’m here to thank you also, Mister Mayor, for having the aspherical to bring this issue before the commission and the community by extension.

I was a part of the Fire Department for 23 years I believe. They run altogether after a while. I believe I was a part of the Black Firefighters organization when we felt like it was necessary to bring a suit against the city and Local 64. That suit was dismissed with prejudice based on some issues that many of us didn’t have any control over. I feel that it’s despicable that the city is in the same position now as they were back in ’87 when I came on the job. No one has
addressed it. Former leaders of the leaders, former leaders of fire administration apparently felt no need to address the situation and I just want to thank you again, sir, you being upfront on this issue.

I want to offer a solution. I’m from the military, personally, and from my family. As a military brat, we always recognize on the post of Fire Prevention Week where the Fire Department came out with literature, trinkets, helmets, badges, coloring books and so forth for the kids in the local schools and this continued throughout elementary and middle school. I believe if a program such as that was implemented here locally that the kids would actually have a reference point as to where they would like to be at some point in their involvement with the community and being part of the community. So hopefully, at some point with all these minds working towards the conquering of this diversity issue that we can come up with solutions that will help ameliorate the situation and make our community the model that it can be.

Karen Jones, 3400 N. 128th St., said good evening and thank you for this opportunity. I am a concerned citizen of Wyandotte County and Kansas City, Kansas, and I also feel honored and privileged to also be serving as Pride’s (The Black Firefighter’s Association) representative on Mayor Holland’s and the Department of Justice’s diversity and public safety taskforce. Diversity, hiring African Americans and other people of color, including women has long been a concern of Pride. In fact, the lack of diversity within the Kansas City, Kansas Fire Department is somewhat the nature of the existence of Pride. Although Pride has worked within the Kansas City, Kansas Fire Department to do various things over the years to bring the serious lack of diversity to the attention of the Kansas City, Kansas Fire Department’s decision makers, Pride’s concerns have seemingly fallen on deaf ears because nothing has largely changed and the numbers of African Americans, Hispanics, women and other minority groups continues to be shamefully dismal on the Kansas City, Kansas Fire Department and has been for far too many years.

Pride certainly believes that it is about time that the lack of diversity within the Kansas City, Kansas Fire Department is finally getting some real internal, external and public attention. On behalf of Pride we want to say thank you, thank you, thank you to Mayor Mark Holland for his fearless courage and clear understanding on the criticality of bringing this very important issue of diversity in hiring in public safety for the Fire, Police and Sheriff’s Department to the forefront.

February 5, 2015
Mayor Holland is also to be commended for his unwillingness to sugarcoat the issue and for telling it like it is. Pride would also like to thank the Department of Justice for their role in getting this issue on the radar in an active and meaningful way with the commendable goal of laying the foundation for things to change and garnering some real results in a quantifiable way and ensuring that the employee demographics of our public safety departments look like the citizen demographics of Wyandotte County.

Lastly, and especially on behalf of Pride, I want to strongly encourage the Mayor, the Department of Justice and the taskforce to look closely at implementing long-term opportunities to make sure that the tide does indeed change and that it stays turned with an effective adequate amount of oversight being put in place to make sure that the Kansas City, Kansas Fire Department going forward gets more diverse and stays that way but the resolution will unfortunately not be an overnight sensation. We don’t want to just talk the talk, we want to boldly walk the walk and be able to do so proudly for years to come. Please take Pride’s long-term oversight suggestion seriously. I again, on behalf of Pride, wholeheartedly volunteer to be a part of such an oversight committee.

Maria Romero, 1401 New Jersey Ave., said thank you all for being here. I am currently a 10th Grade student in the public service community at Wyandotte High School. I believe if there were more summer jobs and paid internship opportunities for students in Wyandotte County, students would be better qualified for jobs in the public sector of Wyandotte County.

Providing more summer jobs and paid internships will keep students off the streets and allow them to earn income to support their families, therefore providing solid work experience and careers of interest to Wyandotte’s students will open doors for full-time careers in the future.

Many Wyandotte County students like me have been working since a very young age outside of Wyandotte County because there were no job opportunities in our local community to help support our family. By having more opportunities for students to pursue jobs locally will keep Wyandotte County residents working in Kansas communities. Thank you for listening to my concerns. I look forward to seeing these changes in our community.

Maria Kline, 1957 N. 3rd St., said I appreciate the length that you’re going to make this possible, but I have been around for a very long time and we have talked but we never made a solution. I’m saying once you put this together, you have to make sure that it gets to everyone because a lot of times you cannot always figure that one way is going to work for the others.

February 5, 2015
Once you do put it in place, when it’s due keep existing that it’s not fair of how you hire. You need to put a committee together to see why. The way to heal in our community, we have to see different races being a part of it. That’s the way of growing. So just don’t say that you’re doing it. Do it and let’s see the result out of it.

Ruby Ellington, 451 Walker Ave., said my question to you tonight is if you get a taskforce in place, will they be able to answer the citizens’ questions. A couple of years ago I was confronted by one of the white firefighters as I was working a part-time job at the Hilton Garden Inn. The firefighter came in and drew a picture of a black firefighter and a white firefighter and said they needed to be in certain places. I made a complaint here at the city and to this day I haven’t received an answer from that complaint. I was just wondering if you had any complaints on police officers or firefighters will it be addressed back to the citizen that made that complaint.

Alan Rosales, 245 N. Thorp, said I am currently a sophomore at Wyandotte High School and I believe everyone should receive many opportunities. By opportunities I mean by having field trips to the Unified Government building and find out what they do. Another great thing would be to have summer jobs to experience how it would be like later on when we actually do it. We would also like internships with companies that have tax abatements. We all deserve opportunities no matter the race. Everyone has something special in them they are waiting to release and show it off. Thank you for hearing what I have to say. I appreciate you having us here.

Kamari Knott, 554 N. 55th. A female said this is Kamari Knott. He was invited here. He got student of the month this year pre-K. We were invited here by Paul Jones, chief firefighter. He wants to tell his story on why he wanted to be here today. Kamari Knott said I wanted to be here because I want to be a fireman. A female said that’s all he wanted everyone to hear because he loves Paul and what he does for the community here.

Erick Ruiz, 2736 N. 11th St., said I hope you all are having a good evening. It’s a pleasure to meet you all. I am currently a sophomore student at Wyandotte High School. I’m here to share some ideas that I have. I’m in a small committee public service. What we do there is we study, we work on stuff about law enforcement, helping the community. We have fieldtrips as well where we go and do community service, helping others like Harvesters. I don’t know if you’ve

February 5, 2015
heard of that before. We are learning and trying to get to a career path now. It’s a great opportunity that we’ve had thanks to our school to get to learn about new things.

Last year I was in the junior police academy where they taught us about how they train, how to get prepared for those kinds of fields as firemen. Not necessarily just a policeman, firemen, FBI, doctors, all those kinds of things. You see, what will make it better is if we had more scholarships. If you could offer a scholarship for us, internships or some kind of summer school programs that we could have during the summer that would give us that training and that support for us later on when we graduate and continue our life.

We would also like if we could have job shadowing. We could shadow a policeman, a fireman such as—like my friend here said earlier, Alan Rosales, fieldtrips, fieldtrips to government buildings also like the police academy. Trips that can give us an understanding and more of a learning of what we can choose and what we can go forward to as a career. That’s basically it.

Also, one thing that I also have is that we should also stop the injustice and the discrimination in our community. We should make it a better place because when we work together, we can further things and we can accomplish a lot and success.

Nancy Martinez, 2315 Lawrence Ave., said I am a paramedic student at KCKCC. I went through the fire academy at KCKCC and I did my EMT there as well. I will be applying for KCK Fire Department this month. I’ve lived in Wyandotte County my whole life. I live in Argentine and I’m well involved in my community. Being a fire medic for KCK would be a lifelong dream for me. This is what I want to do. I know this is my calling and I have a passion for patient care and just being there for my community and showing that I can make a difference.

When I asked my little brothers and my little sisters what they wanted to be when they grew up when they were younger they would tell me I want to be a police officer or a firefighter and now I ask them the same question and they tell me that they wouldn’t even dare be a police officer or a firefighter because of what society and what the media has portrayed them to be. For example, they are looked upon as monsters when back then they were looked upon as heroes.

I believe that diversity begins with our youth and one thing I want to see in my community is being involved with children, starting out young and just showing them that it’s okay to want to make a difference, that you don’t have to be scared to want to be a police officer or a firefighter so they’re not looked at monsters, how they are right now. I just think you can’t have diversity when people don’t want to apply for these positions for these very reasons.

February 5, 2015
Terrance Henderson, 742 N. 74th Terr., said I’m a 24 year veteran of the Kansas City, Kansas Fire Department and the president of the Kansas City, KS Black Firefighter’s Association (Pride.) In September 1978, our organization was formed to address the lack of African Americans being recruited, hired and promoted in the fire service. Over those years, the organization has made many recommendations and proposals to assist in these efforts, however, things have went unchanged. So here we are today, but what we’ve always heard was that the pool of applicants has been too small so we’re not being hired because of that.

Over my 24 years, I and this organization have actively recruited men and women for the fire service. Over the last year and a half we’ve stepped up efforts and with that, we have formed partnerships with the Kansas City, Kansas Community College, with the Kansas City, Kansas School District and with assistance from our present fire chief, we have developed recruiting, mentorship and tutoring with those applicants. Just to drive home the point, for several years now the Kansas City, Kansas Public Schools has had a first responder’s program with the Kansas City, Kansas Community College. The high school seniors were able to do this while they were there for free. Every year the numbers in those classes would be maybe four to five applicants, but over the last year with our active recruitment in those schools, the present class that is in the Kansas City, Kansas College is 24 students. Last year there were only four. Generally, that’s been the high number, four.

The last point I’ll give you, 10 years ago the chief of Sugarland Fire Department, a suburb of Houston, Texas, did a commission to study. He went back 25 years, took the projections of the hiring in the Fire Department nationally, he projected 25 years into the future and what he came up with was Blacks, minorities would be extinct in the fire service in 25 years. We’re now just over 10 years into that. To drive home that point, in the last 4.5 years we have hired 108 people here in the Kansas City, Kansas Fire Department, 6 have been Black. The thing is that we have to today take a truly active role in making sure—(3-minutes were up)

Lamont Stewart, 3727 Bryant, said I’m here to voice my concerns today as a concerned citizen with the lack of diversity within the current city employment and our public safety department. Many have done it but I just want to reiterate what’s been said. I’ve been a resident of Kansas City, Kansas for over 40 years. I deem myself to be a connected studied resident. I have watched the northeast urban core of KCK literally dilapidate and become a heavily blighted area.

February 5, 2015
Our community is deemed a food desert and our leadership has not stepped up to deliver a relief grocery store for citizens.

I don’t believe that northeast KCK up to midtown, known as the heart of the city, has reached these conditions by accident. Our businesses are gone, homes are steadily being condemned, financial prosperity, jobs and opportunity do not exist here but they once did. How did we get to this point you ask. I asked myself the same question. I begin to do some research and to look to see who has the power and the authority to change these conditions. The answer is you, the mayor and the commissioners.

I received five emails this evening about this hearing and I asked myself is this some sort of publicity stunt for reelection or you know what’s really going on. Here’s why I asked that question. I was an attendee at the 2014 Martin Luther King celebration where this Department of Justice process or taskforce was mentioned by the leadership, and since that MLK celebration, the KCK Fire Department has graduated an additional two classes, over 75 firemen and women; of those two classes, a few women, no African Americans and one Hispanic.

Just this past January of 2015, I sat in the same Martin Luther King celebration and heard the same similar speech as in 2014 but no real change has occurred over that year, with those two classes that have graduated after what the citizens were told at the MLK in 2014. Again I ask myself, is this some sort of stunt or is this the real deal. Will our community leadership stand up and do what’s right by its citizens? Will public safety reflect the citizens in which they serve? Also, how did we get to this point? Someone must be held responsible for the staggering statistics that exist not just in public safety, but across the city in terms of employment. If the majority of the city’s employment is derived from its citizen’s taxpayers then the workforce should reflect those same taxpayers.

In 2013 I requested a copy of the Unified Government EE04 documents that entailed all of the city’s departments, not just public safety, from top to bottom of the organization, all city, employees and departments. This analysis broke down all the departments, race, salary, age and gender. Ironically, but not to my surprise, these statistics across the department showed African American men and women make up only 5 to 10% of those departments. We just ask that you make a change for us man.

Granville O’Neal, 1942 N. 79th Terr., said to the honorable Mayor Holland, to this august body that makes up the Unified Government of Kansas City, Kansas. I believe statically everything has been said concerning our public safety. What I would like to present to you are some

February 5, 2015
recommendations to alleviate some of these problems, in particular, to the Fire Department. I served 32 years with the Kansas City, Kansas Fire Department so I know a little something about it.

First of all, first point is to develop a meaningful and resourceful recruiting team that can effectively recruit which includes African Americans and women recruits. Number two, drop the age requirement to 19, which would ensure a greater pool of applicants to pull from. Most of the departments across this country, the required age is 18 to 19. I believe that if we can train 18 year olds or 19 year olds to go and fight for this country, certainly we can train them to save people here in our communities at the age of 19.

The other point, revive the cadet program that was a part of the Kansas City, Kansas Fire Department. My next recommendation would be to reestablish the EMT certification in-house. We have our sister city across the bridge there that prepares their firefighters with EMT certification in-house. I believe that we used to do it. I think that we could go back to doing just that.

My next point, seek a federally mandated consent decree that would be in effect at such time that the department personnel is reflective of the community it serves and continues to be in the future. My next point, create an environment that promotes accountability, transparency, diversity and lastly, and this is really ambitious, eliminate positions based on nepotism or religious affiliations and or patronage.

Luiz Villarreal, 319 N. 14th St., said, Mayor Holland, distinguished members of this panel, ladies and gentlemen, good evening. I am a senior student at Bishop Ward High School. I’m also a member of the Junior Police Academy otherwise known as JPA. JPA is a program offered to partnership with the Kansas City, Kansas Police Department and the National Junior Police Academy. The program is currently being implemented in every high school in Kansas City, Kansas, and numerous high schools throughout the United States of America.

The JPA program is a course in character education that is geared toward high school students. The JPA is a great opportunity for students to learn what it takes to be a police officer. It also provides students with instructions on many different facets of the police profession including patrol work, handling crime scenes, SWAT operations, K-9 handling and conducting building searches. Furthermore, the JPA program teaches students about our rights and responsibility as members of our community.

February 5, 2015
In 2013, 11 Bishop Ward students graduated from the JPA program. In 2014, 26 students graduated from the JPA program. This year 31 students are participating and they are expected to graduate from the program. Out of the 31 students, 28 are minorities. When law enforcement officers and young people are brought together, wonderful things start to happen. Frame this image in your mind and glimpse the engine that powers JPA for youth, someone to champion justice, for the police officer; someone worth fighting for.

Please hire police cadets from within the junior police academy. Remember, together young people and police officers generate a unique American brand of idealism that is essential to both liberty, democracy and an enthusiasm for justice. Thank you for caring.

Mary Martin, 804 S. 89th St., said Mayor, Commissioners and the public I’m here today to talk to you about what’s going on in Wyandotte County. To me, if it walks like a duck, looks like a duck, it is a duck; therefore, we have massive discrimination in every level in Wyandotte. I’m a transplant here. I’m not born and raised in Wyandotte. I’m not going to apologize for it. It just is. What I’m saying to you is that on every level, even as I look at the commissioners sitting before us today, we have Murguia that’s not here, we have an at-large seat that hasn’t been filled for two years, we got Walker that isn’t here, that just shows the seriousness and the urgency of what we’re debating today. Some of ya’ll don’t care and, therefore, we get the public policies that we get.

Now in terms of why we have the Police Department, the Fire Department and the Sherriff Department underutilized and misrepresentative in terms of the community they serve, it’s clear. It’s an interviewing problem, it’s a hiring problem and it’s a testing problem. I think it’s ya’ll responsibility to take care of that. It’s only three issues. Those individuals that are making those decisions that are not making the decision for the public at large. If you want to correct it, deal with that.

Cielo Fernandez, El Centro, 650 Minnesota Ave., said El Centro’s mission is to strengthen communities and improve the life of Latinos and others through social economic and educational opportunities. That’s why on behalf of the board of El Centro our staff and especially the community that we serve and our clients, we totally support this workforce and this idea of changing this organization to look more like the community that they serve.

Most of our clients unfortunately do not trust people who work in uniforms, and unfortunately people in uniforms don’t trust in communities or people that look or talk like me.

February 5, 2015
The idea of hiring a more diverse community that not only reflects the ethnicity, the language, the color or the accent but can refer the cultural competency and the knowledge I can understand exactly what is a community going on.

We will avoid to have El Centro have on a daily basis those families that come to us with horrible stories that instead of calling the police, they came to us because they trust us. That is something that the workforce has to develop so the community at large can trust the services. We applaud Mayor Holland and the commission for this vision to look forward to support and we look forward you in any way that we can.

Brenda Shrivers, 2202 S. 46th Terr., said in late 2013, Mr. Robert Milan, Sr., Virginia Sewing, and myself met with the former County Administrator, Dennis Hays, to discuss the inequities in the public safety department. This discussion was later continued with the present County Administrator, Doug Bach, Chief Paul Jones, Jason Banks and the Human Resources Director. At a follow-up meeting with the Administrator, and Human Resources Director, we were joined by LaDora Lattimore, Reverend Desmond Lamb, and Reverend Robert Milan, Jr. At the first meeting with the Administrator, a document was presented that specifically outlined inequities that existed in the Fire and Police Departments. With a population that is composed of over 60% underrepresented minorities, the public safety departments included less than 10% of the population.

We requested two things: 1) That the Unified Government make a concert effort to change these statistics by hiring more of the underrepresented. 2) Blacks and Hispanics be moved up to decision-making positions.

I will not go into Pride and all that they have done to increase the number of pool for employees in the Fire Department. I do want to say that in this discussion with the County Administrator, we talked about the fact that one of the things that kept minorities out of the Fire Department was the fact that the psychologist that they employed always found a reason not to hire minorities even though they would pass all the other tests. We asked that this be changed. Also, the administration pointed out that they were going to look in hiring or issuing a request for proposal and this had not been done as of the last Public Safety meeting. Please do something.

Delores Butler, 5806 Georgia Ave., said I had a question and I spoke with the Mayor briefly at one of our Livable Neighborhood meetings about having a Career Day put back into the USD 500 system. I worked for the district for 25 years. A long time ago, we used to have a Career Day.
Day. The Career Day started at elementary through high school. When you put those positions back in where you make it mandatory—our children only know what they see or what they’re introduced to.

I remember the Kansas City, Kansas Fire Department coming next door to the elementary school and the kids actually got to see the fire trucks and try on some of the uniforms and stuff, but this makes an impression. Everything else impresses them. Impressing them how to shoot people, kill people, we see all this but we need to show them a positive side. We can implement the District 500 to put Career Day back as a part of their agenda. Every year, I think we did it during the month of May and you bring in all kinds of people. It doesn’t have to be just the Police Department or the Fire Department, but if they’re not exposed to this and they don’t know anything about it, parents aren’t going to say go join the Police Department, go join the Fire Department, they’re not going to say that. I think that I would like to see that implemented back into the school system.

Michelle D’Entremont, 3938 Springfield St., said I’m 34 year-old EMT, nursing student, an army veteran. I have a Bachelor’s Degree in Biology and training at the US Army Chemical School and US Army Engineer School. I’m a certified Firefighter I and II, HAZMAT Operations and 40 hour HazWoper.

Two and a half years ago I decided to pursue a longtime dream of mine to become a firefighter/paramedic and to actively begin working towards that goal. This summer I changed my mind when I saw the underbelly of the system; just a peak. I went through the Fire Academy at KCKCC. While in that program I was told by a female instructor, a captain with the KCKFD, that I would have to accept and live with certain expectations of my behavior because I am female. I should stop speaking out so much. I shouldn’t volunteer for tasks that require extra heavy lifting to prove myself. I should act more female, whatever that means, so I don’t make people uncomfortable because that’s what’s expected of me. Imagine how that sounds to me, an ex-army officer who was one of only six females in a combat engineer company. I don’t know if I felt anger or pity that this strong female firefighter had internalized such horrible ideas.

Then I applied to the KCKCC Paramedic Program despite having a 4.0 GPA and an excellent resume with military experience and despite being told that they want more female candidates. I was not selected out of 26 applicants for 24 slots. I know why. It’s because I’m different and I refuse to pretend to be the same. I refuse to sit quietly in a little box assigned to my demographic. There is a fundamental problem with the cultural expectations and our realm

February 5, 2015
of public safety. Diversity isn’t just about seeing a better mix of brown and black amongst pasty pale faces and enough ponytails and lipstick strewn in for good measure. You’ll never get more demographic diversity of race, gender, and religion until you make your organization open to a diversity of ideas, diversity of thinking, diversity of personalities, and diversity of backgrounds. You can’t just say you want more diversity, you need to exemplify it.

I was in the Army. I understand that unit cohesion is necessary, however, diversity doesn’t mean that toke and diverse individuals need to make sure the majority feels comfortable with their existence. It means that the culture itself needs to change so that minority individuals feel included, wanted and valued for their skills and contributions, not excluded for their differences. If you truly want to find and retain talent from a broad pool of applicants, you need to make those applicants, feel as though they won’t face a career long uphill battle due to the very nature of their existence. Tell us that we have a place here and then follow through.

Mayor Holland said, again, we appreciate the eloquence of all of the speeches. Thank you all for your decorum and I appreciate the contributions.

Leroy Smith, 6664 Greeley Ave., said I’ve lived here over 40 years. I want you to know tonight that racism is running rapid in Kansas City, Kansas. If you stop at any service station until you get out west, there’s not a restroom to be used. If you go down here to CVS on 10th Street, they don’t have a restroom for you to use. If you go on 82nd & State, there’s a restroom for you. It’s running rapid in Kansas City, Kansas. It’s not only in the Police Department and it’s not only in the Fire Department. We’re all Americans and we’re all citizens. We shouldn’t have to be going through this kind of stuff this day and age but we are. Something needs to change and it needs to change now.

Mayor Holland, I applaud what you’re trying to get done. Rev. Banks, I applaud you. We’re American citizens. We shouldn’t have to go through this. It should already be a done deal but now we’re dealing with it again.

I fought in the ‘60s. I had knots all upside my head for trying to eat at a restaurant. Now here we go again, same old stuff, same old day. We need to make a change and we don’t need to wait very long to get it done. We need to do it now.

Laura Hewitt, 1116 S. 57th Terr., said my commercial address is 2933 S. 47th St. I am a citizen. I’m a business owner. I own a small business here in Wyandotte County and I employ

February 5, 2015
about, depending on the month, about 20 people. They’re a pretty diverse group with one exception. I can’t find enough men to be dental assistants. They just don’t want to do it. I found one and he decided that he was going to further his career and go to hygiene school so I lost him as an employee so we’re a bunch of women, unfortunately. I tell my staff all the time I wish I could find some more guys because it would be great to have a couple of more men around. I absolutely understand that we’re looking for some diversity in our workforce, absolutely. I think that we could use some more diversity in just about everything that we do. Not just racial diversity but diversity of backgrounds, diversity of ethnicity, diversity of income, just diversity of just about everything. That’s a good thing. It can never be a bad thing to have diversity, absolutely.

My questions pertain to some of the data that we saw on the screen when we started here and some of the data that I heard spoken a few times in the beginning of this process. When Mr. Holland said that he attended a Fire Department graduation shortly after election and there were 42 graduates and only one of them a woman. That had to have been a culmination of more than one Fire Department graduation. There was not a class of 42 graduates since April 2013. That had to have been a compilation of more than one graduating class.

I heard it spoke that tonight not exactly—I heard it spoke that Fire Department careers start at $55K a year at a speech right across the street over here within the last few years. That’s not true. Tonight it was spoken that they start at about one and a half again of the countywide normal income or regular median income, I guess. If that is referring to the $55K starting salary, that is not true. I would like for the Commission and the Mayor to examine the data that we started with and make sure we started with the correct data to make sure that we’re using the correct data and we’re speaking the correct data in sound bites on the radio and being quoted in the paper and on the screen here tonight. I know many, many of these things because I was there. I witnessed those graduations. I was present at those ceremonies and I’m certain that many people, many men and women that serve on the Fire Department …(3 minutes were up)

Mayor Holland said I would take the opportunity to clarify, you are correct. There was a group of 42 hired and they went through two graduating classes, one with 26 and one of 16. The group of 26 graduated in the fall of 2013 and the group of 16 the following summer. It was correct, in the 26 there were no women. The woman was in the second group of 16. For simplicity purposes, because it was a single-hire offer, a conditional offer of employment, it was to 42
individuals. I do give the demographic of the combined graduations so I appreciate your clarification on that. Thank you.

Mike Vitale, 4315 N. 112th St., said I’m here as Vice President of Academics of Kansas City, Kansas Community College. Just to make sure that everyone knows that following the Mayor’s speech in January 2014, our EMT and Paramedic director immediately started on a recruitment project working directly with the high schools going out, taking equipment, taking a donated ambulance that we turned around to markings with KCKCC to show the students, to get the high school students to start seeing what the EMT was all about. We got our firefighters involved with that too.

As you heard Mr. Henderson mention, this year moving forward we have for the first time ever a full first responders class in the high schools. We are also working with KCK School District USD 500 to start a program this fall where we will be taking high school seniors in, putting them through the EMS/EMT Program and also giving them other academic credits and hopefully some fire forensic training to keep them excited as they wait for that 19th birthday. I understand Chief Jones has lowered the age to 19 now for hiring of firefighters in Kansas City, Kansas, or is certainly working toward that goal.

While we’ve heard a lot of very tragic and very disheartening and sad stories coming from a lot of people here tonight, we also heard a lot of positive things coming from the high school students, who some of them have already left, I guess the rest are leaving now, that they’re still looking for that opportunity. They still have that belief that they can become the next Fire Chief, the next Police Chief, and the next Sheriff. Let’s all keep working and make action so that those students’ dreams can come true. It may be too late for some, but it’s not too late for the future.

Murray D. Anderson, Sr., 4101 Minnie, said I have been a member of Wyandotte County for 60 years. There’s been a lot of discussion about racism and how it affects our community; how it has adversely affected our community. The definition of racism in my mind and in my heart is corrupt capitalism practiced by a municipal government, state government or a federal government.

Under this administration in this 21st century in 2015, Mayor Holland, you have the power in your hand to change these circumstances and conditions immediately without waiting and without asking any of your colleagues. The Mayor/CEO has power and authority; it’s totally
concentrated. The Commissioners have no authority to do anything that is representative of a democracy. We have had a history since 1997 that has been orchestrated that created these circumstances, and there is no reason why justice and shared prosperity can’t be given the life that it deserves by your hand immediately without discussion because you have the authority and the power to do so. I trust that you will. I thank you for your time.

**Thomas Gordon, 2521 N. 7th St.,** said I’m a resident of Wyandotte County and I’m proud to be a Dotte, however, I was not going to speak this evening until someone said why don’t you go tell your story.

In 1966, I graduated from Sumner High School. The next day I was in the Marine Corp. I stayed there for four years. I came out; I couldn’t wait to get back home because I wanted to be a police officer here in Wyandotte County. I left the Marine Corp as a E5 Sergeant. I served 13 months in Vietnam and 13 months in Okinawa. When I took the test I passed the physical, I passed the academics but I failed the physiological test. Needless to say I was totally blown away. I had no idea how I could survive in Vietnam and fail the physiological test to be a police officer in Kansas City. I wondered had things really deteriorated that much in four years. However, when I asked why, I’ve heard it back in 1970, 45 years ago, and I still hear it today, it’s confidential. That’s got to change. Thank you.

**Joshua Hatchett, 8220 Splitlog,** said this is Malik. I’m a Kansas City, Kansas fireman. I wasn’t going to bring him up but it’s so close to 9:00 that were getting ready to go home and get to bed. I wanted to share my story. How are you doing, Mr. Kane? I wanted to state my story because I have been on the job seven years. I’m stationed at Station 11s at 31st & State Ave. I do a lot of my box time at 9s off of Central Avenue. I work hard. I feel like I have a pretty good reputation. I didn’t have anything written because I wasn’t going to say anything but the reality of diversifying the department and why it is important is because morale is stronger when you’re working next to people that you feel like you have relatability to. One of my best friends on the job is named Milan Hydukovic. We’ve been friends since we were cadets. He’s a Siberian guy which means he’s white. I’m going to be in his wedding in May; close friend of mine. We’ve been cool for seven years, like brothers, but the reality is I would have never thought we would have been that close if we wouldn’t have had opportunity to be cadets together.

When you work with people, when you have relatability with individuals, I watch guys at stations, on the job, they know each other from school, they know each other through parents, **February 5, 2015**
they know each other they have relatability. So being in the academy is like an advance like a high school senior. It’s like just a step up because they went to class together, they were in high school together, they have relatability. Morale is stronger when you work with people you can relate to. This is not coming from a guy whose retired, this is not coming from a person who tried to get on a job, this is coming from a guy who works the job. As another extension of my family, she’s carrying my second son right now. She didn’t want to come up but I love her too, but I did want to say that and that’s how I feel.

Morris Letcher, 10808 Augusta Dr., said I just want to thank everybody for being here, Commissioners, Mayor for having this forum where we can speak. I wasn’t going to come and talk. I’m a 16-year veteran of the Kansas City, Kansas Fire Department. I happen to be one of the captains on the Kansas City, Kansas Fire Department. I’ve been a captain for approximately three years. I just want to tell my story.

I graduated Kansas City, Kansas public schools; was fortunate to go play college football. I tried out for professional football team, Miami Dolphins, in 1994. I could have went anywhere in the country to teach. I came back to Kansas City, Kansas because this is home. Came back to Kansas City, Kansas in 1995, applied for the Kansas City, Kansas Police Department, studied criminal justice, tip top shape, and did not get hired for the Kansas City, Kansas Police Department. Fortunately I was enough to get hired for the Wyandotte County Sheriff’s Department where I worked for three years. Three years later, the Unified Government/city consolidated into the Unified Government.

They had a program where they allowed us to go to KCKCC and they paid for EMT school and we rolled right into the fire academy March 8, 1998. I’m a success story of that program. It needs to continue if possible. I tell people all the time, I’m a 16-year substitute teacher in the Kansas City, Kansas school district. I was on Piper School Board for a year. I’m now the first black head basketball coach at Piper High School. In order to be a man, you have to see a man. In order to be a fireman, you have to see fireman if that’s what you want to be. Our kids need to see what they want to become. The reason why you see our kids running around with their pants down, sagging, cussing, disrespecting girls and things like because that is what they think they can be; what is available to them.

I want to thank Chief John Paul Jones because we have had dialogue that has never been had on the Fire Department since I’ve been on the job for 16 years. I can’t say what I want to say in three minutes but I will tell you this. As long as we keep talking and we start

February 5, 2015
implementing things to progress, we can only get better. I thank you. I thank you for your time and I hope we continue our recruiting efforts in the Kansas City, Kansas Public Schools.

We can do this you all. We just have to take a stand at this time. We can’t say hold on, we have to step forward. Please don’t get mad. If we get mad, we’ll never go forward. That’s what’s wrong with America now. We need to be steadfast, recognize the problem and press forward. And the church said, Amen.

**Mayor Holland** said well, he was the last speaker. So I think an Amen was appropriate. I want to thank everyone for coming one more time and just tell you the process. We are going to take the comments; we’ve received a lot of suggestions. I’ve taken a lot of notes. Our clerk is here taking notes as well for the recommendations and the feedback that we’ve received tonight. I will tell you that I intend to set up a program. I’m not looking for a quick fix. I’m not looking to have a class go through, show some color and then we’re done. We need a cultural, institutional change that will last for generations and will outlast me on this podium because God willing, I have a life after I’m on this podium. I will say that we have to have a system and that system has to be carried forward by the people of this community. It cannot be the agenda of one or two people. It has to be a community effort.

Part of what we’re doing tonight is we are pushing ourselves down an irrevocable path because when you say it in public, the public’s expectations go up and the public accountability goes up and the public will not be denied. We’re not going to talk about it and then say wasn’t that a nice evening we all had together. We will be judged by the changes that we make that are not short-term, that are not fast but are long lasting. In five years, in 10 years, in 20 years, we can look back tonight and say we made a difference. If we can’t do that, we’ve wasted our time tonight. I want to thank you for coming out. I want to thank you for lifting up your voice.

I want to thank you for continuing to hold accountable your elected officials and your departments. You deserve the best and that’s what we aim to deliver. Thank you for coming out tonight. I will ask for a 10 minute recess before we continue with the rest of our agenda.

**Mayor Holland** reconvened the meeting at 8:51 p.m.

**Mayor Holland** recognized Mary Ann Flunder, a fellow elected official from the community college. Welcome. In her regular assigned set. We appreciate that, first row, third seat from the end. I always miss you when you’re not here ma’am.

*February 5, 2015*
Mayor Holland asked if there were any revisions to the agenda. Ms. Cobbins said yes, Mr. Mayor. A blue sheet has been distributed. Under Section 7, Consent Agenda, we have a corrected item, that’s Item No. 6. Under the Administrator’s Agenda, we have an update to Item No. 1 and Item No. 2. The totals reflected on the blue sheet are as a result of the bond sale that occurred today.

CONSENT AGENDA

Mayor Holland asked if there were any set-asides on the Consent Agenda. There were none. Commissioner Kane made a motion, seconded by Commissioner McKiernan, to approve the Consent Agenda. Roll call was taken and there were seven “Ayes,” Maddox, Kane, Markley, Walters, Philbrook, Townsend, McKiernan.

Ms. Cobbins stated under the Consent Agenda, we will need to do a vote for the taxable billboards. That item requires eight votes and we have a seven to zero vote. Mayor Holland stated “Aye.” Ms. Cobbins stated that vote is eight to zero for that Consent Agenda item.

Action: Commissioner Kane made a motion, seconded by Commissioner McKiernan, to approve. Roll call was taken and there were seven “Ayes,” Maddox, Kane, Markley, Walters, Philbrook, Townsend, McKiernan.

ITEM NO. 1 – 150007...GRANT: STORMWATER QUALITY EDUCATION PROGRAM
SYNOPSIS: Request approval of a Stormwater Quality Education Grant Program as a requirement of the UG’s Stormwater Management Plan and the EPA Consent Order, submitted by Sarah Fjell, Engineering. The grant would be implemented in 2015 with an annual budget of $30,000 funded from the Stormwater Utility Fund. On January 20, 2015, the Public Works and Safety Standing Committee, chaired by Commissioner Kane, voted unanimously to approve and forward to full commission.

ITEM NO. 2 – 150012...REQUEST: SOLID WASTE MASTER PLAN
SYNOPSIS: Request approval of the Solid Waste Master Plan as required by the Kansas Department of Health and Environment (KDHE), submitted by Tim Nick, Public Works. On February 5, 2015
January 20, 2015, the Public Works and Safety Standing Committee, chaired by Commissioner Kane, voted unanimously to approve and forward to full commission.

**Action:** Commissioner Kane made a motion, seconded by Commissioner McKiernan, to approve. Roll call was taken and there were seven “Ayes,” Maddox, Kane, Markley, Walters, Philbrook, Townsend, McKiernan.

**ITEM NO. 3 – 150014…RESOLUTION: WAIVE FEES FOR NEW HOME CONSTRUCTION**

**SYNOPSIS:** A resolution waiving the fees for new residential home construction in 2015, submitted by Gordon Criswell, Assistant County Administrator. The waiver of these fees ended on December 31, 2014. On January 20, 2015, the Public Works and Safety Standing Committee, chaired by Commissioner Kane, voted unanimously to approve and forward to full commission.

**Action:** RESOLUTION NO. R-6-15, “A resolution authorizing waiver of building permit and sanitary sewer connection fees for single-family construction through December 31, 2015.” Commissioner Kane made a motion, seconded by Commissioner McKiernan, to adopt the resolution. Roll call was taken and there were seven “Ayes,” Maddox, Kane, Markley, Walters, Philbrook, Townsend, McKiernan.

**ITEM NO. 4 – 150011…REQUEST: PROPOSED CHANGES TO FMLA**

**SYNOPSIS:** Request approval of proposed changes to the Family and Medical Leave Act (FMLA) to comply with Federal Regulations and Department of Labor Regulations, submitted by Renee Ramirez, Director of Human Resources. On January 20, 2015, the Administration and Human Services Standing Committee, chaired by Commissioner Markley, voted unanimously to approve and forward to full commission.

**Action:** Commissioner Kane made a motion, seconded by Commissioner McKiernan, to approve. Roll call was taken and there were seven “Ayes,” Maddox, Kane, Markley, Walters, Philbrook, Townsend, McKiernan.
ITEM NO. 5 – 150001… GRANT: REACH

SYNOPSIS: Request acceptance to receive grant funds amounting to $15,000 per year for three years, submitted by Terry Brecheisen, Interim Director of Public Health. The funds will be used to help promote activities and make improvements to new and existing trails (including the two new levee trails). The Latino Health for All Coalition received the grant from the CDC called Racial and Ethnic Approaches to Community Health (REACH). Because the activities of the grant in the active living/infrastructure are so aligned with the work of our infrastructure team, Healthy Communities Wyandotte submitted a letter of involvement to participate and receive money from the grant. On January 20, 2015, the Administration and Human Services Standing Committee, chaired by Commissioner Markley, voted unanimously to approve and forward to full commission.

Action: Commissioner Kane made a motion, seconded by Commissioner McKiernan, to approve. Roll call was taken and there were seven “Ayes,” Maddox, Kane, Markley, Walters, Philbrook, Townsend, McKiernan.

ITEM NO. 6 – 140299…ORDINANCE: SET OCCUPATION TAX FOR DIGITAL BILLBOARDS

SYNOPSIS: Ordinance setting the occupation tax amount for digital outdoor advertising services, submitted by Patrick Waters, Legal. Action on this item was deferred to February 5, 2015, since it requires a vote of no less than two-thirds of the members-elect.

Action: ORDINANCE NO. O-11-15, “An ordinance levying and imposing taxes upon and for the privilege of engaging in the business or providing digital outdoor advertising services in Kansas City, Kansas; amending Chapter 34 Taxation, Section 34-77 of the 2008 Code of Ordinances and Resolutions of the Unified Government of Wyandotte County/Kansas City, Kansas.” Commissioner Kane made a motion, seconded by Commissioner McKiernan, to approve the ordinance. Roll call was taken and there were eight “Ayes,” Maddox, Kane, Markley, Walters, Philbrook, Townsend, McKiernan, Holland.

February 5, 2015
ITEM NO. 7 – 150026…REPORT: 2014 REPORT ON BOC/MAJOR TRAVEL/EXPENDITURES

SYNOPSIS: 2014 Report on Board of Commission/Mayor Travel and Community Event Expenditures, submitted by Thomas Wiss, Legislative Auditor. Per Resolution No. R-13-13, which was unanimously adopted by the commission on February 7, 2013, at the first commission meeting in February, the Legislative Auditor is directed to publish and present a detailed report of each commissioner's travel expenditures for the preceding year.

Action: For information only.

ITEM NO. 8 - 970013…APPOINTMENT: BOARDS AND COMMISSIONS

SYNOPSIS: Appointment to Boards and Commissions: Chris Bergman to Golf Advisory Board, 2/5/15 to 5/30/15, submitted by Commissioner Murguia.

Action: Commissioner Kane made a motion, seconded by Commissioner McKiernan, to approve. Roll call was taken and there were seven “Ayes,” Maddox, Kane, Markley, Walters, Philbrook, Townsend, McKiernan.

ITEM NO. 9 - MINUTES

SYNOPSIS: Minutes from special sessions of December 18, 2014, and January 8, 2015; and regular session of January 8, 2015.

Action: Commissioner Kane made a motion, seconded by Commissioner McKiernan, to approve. Roll call was taken and there were seven “Ayes,” Maddox, Kane, Markley, Walters, Philbrook, Townsend, McKiernan.

ITEM NO. 10 - WEEKLY BUSINESS MATERIAL

Action: Commissioner Kane made a motion, seconded by Commissioner McKiernan, to approve and authorize fund transfers. Roll call was taken and there were seven “Ayes,” Maddox, Kane, Markley, Walters, Philbrook, Townsend, McKiernan.

PUBLIC HEARING AGENDA
No items of business.

STANDING COMMITTEES’ AGENDA
No items of business.

ADMINISTRATOR’S AGENDA
ITEM NO. 1 – 150027... 2 RESOLUTIONS: ISSUANCE OF MUNICIPAL TEMPORARY NOTES
SYNOPSIS: Two resolutions authorizing the issuance, sale, and delivery of the following municipal temporary notes, submitted by Lew Levin, Chief Financial Officer. All projects and equipment were previously authorized by the commission and consistent with the CMIP. On December 18, 2014, the full commission adopted Resolution No. R-125-14, authorizing the offering for sale of general obligation bonds and/or temporary notes to cover the costs.

- Approve resolution for Series 2015-I, estimated cost $60,275,000
- Approve resolution for Series 2015-II (Taxable), estimated cost $7,135,000

Doug Bach, County Administrator, said as the Commission’s aware, the bond sale that we went out on, these were previously approved projects that have been brought forth to the Commission, approved for us to moved forward and put into the bond sale and also constitute some temporary notes that we had last year that will move from temporary notes to bonds. This action was approved to move forward by the governing body and today or yesterday we conducted our actual bond sale. Mr. Levin, our Chief Financial Officer, is here today to just give closing comments on the results of our bond sale for your approval.

Mayor Holland said we heard a presentation on this earlier at our 5:30 Special Session.

February 5, 2015
Action: **RESOLUTION NO. R-7-15**, “A resolution authorizing and directing the issuance, sale and delivery of Municipal Temporary Notes, Series 2015-I, of the Unified Government of Wyandotte County/Kansas City, Kansas; providing for the levy and collection of an annual tax, if necessary, for the purpose of paying the principal of and interest on said notes as they become due; making certain covenants and agreements to provide for the payment and security thereof; and authorizing certain other documents and actions connected therewith.” 

**Commissioner Kane made a motion, seconded by Commissioner Markley, to adopt the resolution.** Roll call was taken and there were seven “Ayes,” Maddox, Kane, Markley, Walters, Philbrook, Townsend, McKiernan.

Action: **RESOLUTION NO. R-8-15**, “A resolution authorizing and directing the issuance, sale and delivery of Taxable Municipal Temporary Notes, Series 2015-II, of the Unified Government of Wyandotte County/Kansas City, Kansas; providing for the levy and collection of an annual tax, if necessary, for the purpose of paying the principal of and interest on said notes as they become due; making certain covenants and agreements to provide for the payment and security thereof; and authorizing certain other documents and actions connected therewith.” 

**Commissioner Kane made a motion, seconded by Commissioner Markley, to adopt the resolution.** Roll call was taken and there were seven “Ayes,” Maddox, Kane, Markley, Walters, Philbrook, Townsend, McKiernan.

**ITEM NO. 2 – 150028...3 ORDINANCES/4 RESOLUTIONS: ISSUANCE/SALE OF BONDS**

**SYNOPSIS:** Ordinances and resolutions providing for the issuance, sale, and delivery of the following general obligation improvement bonds, submitted by Lew Levin, Chief Financial Officer. All projects and equipment were previously authorized by the commission and consistent with the CMIP. On December 18, 2014, the full commission adopted Resolution No. R-125-14, authorizing the offering for sale of General Obligation Bonds 2015-A, 2015-B, and 2015-C, and/or temporary notes to cover the costs. On January 8, 2015, the full commission adopted Resolution No. R-1-15, authorizing the offering for sale of General Obligation Refunding Bonds 2015-D, and Taxable General Obligation Refunding Bonds referred to as 2015-E, but which has been combined into 2015-B, to cover the costs.

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**February 5, 2015**
• Approve ordinance for Series 2015-A – General Obligation Bonds (KCK), estimated amount $29,995,000
• Adopt resolution for Series 2015-A – General Obligation Bonds (KCK), estimated amount $29,995,000
• Approve ordinance for Series 2015-B – Taxable General Obligation Improvement and Refunding Bonds (KCK), estimated amount $3,850,000
• Adopt resolution for Series 2015-B – Taxable General Obligation Improvement and Refunding Bonds (KCK), estimated amount $3,850,000
• Adopt resolution for Series 2015-C – General Obligation Bonds (WyCo), estimated amount $5,255,000
• Approve ordinance for Series 2015-D General Obligation Refunding Bonds (KCK), estimated amount $21,955,000
• Adopt resolution for Series 2015-D General Obligation Refunding Bonds (KCK), estimated amount $21,955,000

Action: ORDINANCE NO. O-12-15, “An ordinance authorizing and providing for the issuance of General Obligation Improvement Bonds, Series 2015-A, of the Unified Government of Wyandotte County/Kansas City, Kansas; providing for the levy and collection of an annual tax for the purpose of paying the principal of and interest on said bonds as they become due; authorizing certain other documents and actions in connection therewith; and making certain covenants with respect thereto.” Commissioner Markley made a motion, seconded by Commissioner Kane, to approve the ordinance. Roll call was taken and there were seven “Ayes,” Maddox, Kane, Markley, Walters, Philbrook, Townsend, McKiernan.

Action: RESOLUTION NO. R-9-15, “A resolution prescribing the form and details of and authorizing and directing the sale and delivery of General Obligation Improvement Bonds, Series 2015-A, of the Unified Government of Wyandotte County/Kansas City, Kansas, previously authorized by Ordinance No. O-12-15 of the issuer; making certain covenants and agreements to provide for the payment and security thereof; and authorizing certain other documents and actions connected therewith.” Commissioner Markley made a motion, seconded by Commissioner Kane, to adopt the resolution. Roll call was taken and there were seven “Ayes,” Maddox, Kane, Markley, Walters, Philbrook, Townsend, McKiernan.

February 5, 2015
Action: ORDINANCE NO. O-13-15, “An ordinance authorizing and providing for the issuance of Taxable General Obligation Improvement and Refunding Bonds, Series 2015-B, of the Unified Government of Wyandotte County/Kansas City, Kansas; providing for the levy and collection of an annual tax for the purpose of paying the principal of and interest on said bonds as they become due; authorizing certain other documents and actions in connection therewith; and making certain covenants with respect thereto.” Commissioner Markley made a motion, seconded by Commissioner Kane, to approve the ordinance. Roll call was taken and there were seven “Ayes,” Maddox, Kane, Markley, Walters, Philbrook, Townsend, McKiernan.

Action: RESOLUTION NO. R-10-15, “A resolution prescribing the form and details of and authorizing and directing the sale and delivery of Taxable General Obligation Improvement and Refunding Bonds, Series 2015-B, of the Unified Government of Wyandotte County/Kansas City, Kansas, previously authorized by Ordinance No. O-13-15 of the issuer; making certain covenants and agreements to provide for the payment and security thereof; and authorizing certain other documents and actions connected therewith.” Commissioner Markley made a motion, seconded by Commissioner Kane, to adopt the resolution. Roll call was taken and there were seven “Ayes,” Maddox, Kane, Markley, Walters, Philbrook, Townsend, McKiernan.

Action: RESOLUTION NO. R-11-15, “A resolution authorizing and directing the issuance, sale and delivery of General Obligation Improvement Bonds, Series 2015-C (Wyandotte County Projects), of the Unified Government of Wyandotte County/Kansas City, Kansas; providing for the levy and collection of an annual tax for the purpose of paying the principal of and interest on said bonds as they become due; making certain covenants and agreements to provide for the payment and security thereof; and authorizing certain other documents and actions connected therewith.” Commissioner Markley made a motion, seconded by Commissioner Kane, to adopt the resolution. Roll call was taken and there

February 5, 2015
were seven “Ayes,” Maddox, Kane, Markley, Walters, Philbrook, Townsend, McKiernan.

Action: **ORDINANCE NO. O-14-15**, “An ordinance authorizing and providing for the issuance of General Obligation Refunding Bonds, Series 2015-D, of the Unified Government of Wyandotte County/Kansas City, Kansas, for the purpose of providing funds to refund a portion of the city’s outstanding general obligation bonds; providing for the levy and collection of an annual tax for the purpose of paying the principal of and interest on said bonds as they become due; authorizing certain other documents and actions in connection therewith; and making certain covenants with respect thereto.” **Commissioner Markley made a motion, seconded by Commissioner Kane, to approve the ordinance.** Roll call was taken and there were seven “Ayes,” Maddox, Kane, Markley, Walters, Philbrook, Townsend, McKiernan.

Action: **RESOLUTION NO. R-12-15**, “A resolution prescribing the form and details of and authorizing and directing the sale and delivery of General Obligation Refunding Bonds, Series 2015-D, of the Unified Government of Wyandotte County/Kansas City, Kansas, previously authorized by Ordinance No. O-14-15 of the issuer; making certain covenants and agreements to provide for the payment and security thereof; and authorizing certain other documents and actions connected therewith.” **Commissioner Markley made a motion, seconded by Commissioner Philbrook, to adopt the resolution.** Roll call was taken and there were seven “Ayes,” Maddox, Kane, Markley, Walters, Philbrook, Townsend, McKiernan.

**Mayor Holland** said, Mr. Levin, thank you. Excellent work with you and your team. It’s a lot of work and we appreciate all that you’ve done.

**ITEM NO. 3 - 150013… RESOLUTION: FIRE/WPC MAINTENANCE FACILITY**

**SYNOPSIS:** A resolution of intent to increase the CMIP budget for the proposed construction of a facility that would house Fire Maintenance and Supply and the Water Pollution Control Sewer Maintenance Construction, Sewer Maintenance Operations & Maintenance, WPC

**February 5, 2015**
Records and Mapping and Pump Station Operations and Maintenance, submitted by Mike Tobin, Public Works Interim Director. On January 20, 2015, the Public Works and Safety Standing Committee, chaired by Commissioner Kane, voted unanimously to forward to full commission.

**Action:** RESOLUTION NO. R-13-15, “A resolution amending the 2015 CMIP budget to authorize construction and to provide additional funding for office, maintenance and storage facilities for the Fire Department and Water Pollution Control Division.” **Commissioner Kane made a motion, seconded by Commissioner McKiernan, to adopt the resolution.** Roll call was taken and there were seven “Ayes,” Maddox, Kane, Markley, Walters, Philbrook, Townsend, McKiernan.

**Mayor Holland** said excellent work, Commission. I want to just reiterate. **Mike Tobin,** Interim Public Works Director, said I did want to say thank you. I just didn’t want to interrupt you. **Mayor Holland** said thank you for your thanks and your courtesy.

**Mayor Holland** said those are all the items that we’ve had. This has been a good night. I just want to express my appreciation to the Commission for your patience and diligence for the work that we’re doing together. Thank you very much. Have a good evening. Thank you, again, to Building and Logistics for coming up on short order with a microphone.

**COMMISSIONERS’ AGENDA**

No items of business.

**LAND BANK BOARD OF TRUSTEES’ AGENDA**

No items of business.

**PUBLIC ANNOUNCEMENTS**

No items of business.

February 5, 2015
MAYOR HOLLAND ADJOURNED
THE MEETING AT 9:10 P.M.
February 5, 2015

Bridgette D. Cobbins
Unified Government Clerk

February 5, 2015
To: Doug Bach  
County Administrator

From: Bridgette Cobbins  
UG Clerk

Date: March 5, 2015

Re: Weekly Business Material

Attached is a listing of weekly business items presented to the Unified Government of Wyandotte County/Kansas City, Kansas, for informational purposes.

In addition to the listing of the items, we have indicated the action taken by the Unified Government Clerk.

cm

Attachment
1. PUBLIC NOTICES:

All Star Tow, 900 S. 66th Ter., held a public auto auction on February 24, 2015 at 10:00 a.m.

Alandon Tow, 6224 Kansas Ave., held a public auto auction on March 3, 2015 at 10:00 a.m.

Action: Received and filed.

2. COMMUNICATION:

Lew Levin, Chief Financial Officer, regarding warrant cancellations:

<table>
<thead>
<tr>
<th>WT. NO.</th>
<th>ISSUED</th>
<th>AMOUNT</th>
<th>FUND / VENDOR</th>
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<tbody>
<tr>
<td>756806</td>
<td>1/23/2015</td>
<td>$341.00</td>
<td>110/City General Fund</td>
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<td></td>
<td></td>
<td></td>
<td>V #22143/ Metropolitan Court Reporter</td>
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<td></td>
<td></td>
<td></td>
<td>Duplicate payment</td>
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<td>757231</td>
<td>1/23/2015</td>
<td>$1,997.59</td>
<td>791/Tax Distribution Fund</td>
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<td></td>
<td></td>
<td></td>
<td>V #T0715/Lasater, Allen</td>
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<td></td>
<td></td>
<td>Wrong Amount, Wrong Vendor</td>
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<tr>
<td>755914</td>
<td>1/2/2015</td>
<td>$724.73</td>
<td>750/Payroll Deduct Clearing</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>V #PA157/Linebarger, Groggan, Blair</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>Garnishment Cancelled</td>
</tr>
</tbody>
</table>

Action: Received and filed.

3. PERSONNEL ACTION COMMUNICATION, DATED MARCH 3, 2015:

Section I - Appointments

<table>
<thead>
<tr>
<th>Name</th>
<th>Department/Division</th>
<th>Eff. Date</th>
<th>Job Title</th>
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</thead>
<tbody>
<tr>
<td>Amanda J. Bergman</td>
<td>Fire/Admin</td>
<td>2/26/15</td>
<td>Fiscal Supt Specialist</td>
</tr>
<tr>
<td>Travis A. Lynch</td>
<td>PW/Street</td>
<td>2/28/15</td>
<td>Equipment Operator I</td>
</tr>
<tr>
<td>Jeff. A. Ring</td>
<td>B&amp;L/Security</td>
<td>2/26/15</td>
<td>Security Officer</td>
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</table>

Section II - Transfers

<table>
<thead>
<tr>
<th>Name</th>
<th>Department/Division</th>
<th>Eff. Date</th>
<th>Former Job Title</th>
<th>New Job Title</th>
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</thead>
<tbody>
<tr>
<td>Meghan M. Peterson</td>
<td>Finance/Treasury</td>
<td>2/26/15</td>
<td>Fiscal Supt. Assistant</td>
<td>Fiscal Supt Specialist</td>
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<tr>
<td>Nolan R. Smith</td>
<td>PW/Street</td>
<td>2/26/15</td>
<td>General Laborer</td>
<td>Equipment Operator I</td>
</tr>
<tr>
<td>Bernard A. Williams</td>
<td>Sheriff/Juvenile</td>
<td>12/4/14</td>
<td>Juv Det Officer</td>
<td>Juvenile Sergeant</td>
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</table>

March 5, 2015
Section III - Separations

<table>
<thead>
<tr>
<th>Name</th>
<th>Department/Division</th>
<th>Eff. Date</th>
<th>Job Title</th>
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</thead>
<tbody>
<tr>
<td>Breann S. Collins</td>
<td>Sheriff/Juvenile</td>
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<td>Juv Det Officer</td>
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<tr>
<td>Belinda K. Dunfee</td>
<td>Sheriff/Juvenile</td>
<td>2/23/15</td>
<td>Juv Det Officer</td>
</tr>
<tr>
<td>Candace A. Golubski</td>
<td>DA's Office</td>
<td>2/25/15</td>
<td>Prof Programs Asst</td>
</tr>
<tr>
<td>Brett H. Richman</td>
<td>DA's Office</td>
<td>3/6/15</td>
<td>Asst DA II</td>
</tr>
<tr>
<td>Mary J. Sutton</td>
<td>Finance/Treasury</td>
<td>2/25/15</td>
<td>Lead Fiscal Supt Asst</td>
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Section IV - Leave of Absence

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<td>Broderick T. Henderson</td>
<td>PW/Parking Control</td>
<td>2/23/15</td>
<td>3/23/15</td>
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Section V – Increase per Memorandum of Understanding

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<th>Name</th>
<th>Department/Division</th>
<th>Eff. Date</th>
<th>Job Title</th>
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</thead>
<tbody>
<tr>
<td>Brenda A. Fears</td>
<td>Register of Deeds</td>
<td>3/7/15</td>
<td>Admin Supt Asst</td>
</tr>
</tbody>
</table>

Action: Received and filed. Copy previously forwarded to Payroll.

4. REPORT:

Forest View Landfill, LLC, 2014 Revised Annual Compliance Report for Forest View Landfill.

Action: Received and filed.

5. CLAIMS FOR DAMAGES:

Lindsey Park, 1914 Esterly Ave., alleging damages from a ticket spitter in Parking Lot E, hitting vehicle.

Dorian Richardson, P.O. Box 5424, Kansas City, MO. 64132, alleging check from Sheriff’s Department was deposited in the wrong account causing overdraft fees.

Action: Received and filed. Copies previously forwarded to Legal.

6. TRAVEL REQUESTS:

Larry Franken, PhD, Public Health/Administration, travel to Wichita, KS, March 12 – 13, 2015, to attend Public Health Vision Summit, General Fund.

Chance Grey, Josh Magaha and Brandon W. Maples, Fire Department, travel to Las Vegas, NV, May 31 – June 5, 2015, to attend WMD RAD/NUC HazMat Tech Course, FEMA.

Merle McCullough, Public Works/Fleet Services, travel to Orlando, FL, April 13 – 16, 2015, to attend NAFA 2015 Institute & Expo, Employee Training/Travel.

March 5, 2015
Ian Tomasic, District Attorney’s Office, travel to Long Beach, CA, May 3 – 9, 2015, to attend Evidence for Prosecutors Training, Employee Training/Travel.

**Action:** Approved by County Administrator’s Office and received and filed.

7. **APPLICATIONS FOR DRINKING ESTABLISHMENT:**

Legends Kansas Soccer, LLC/William Hutton d/b/a Sporting Park, 1 Sporting Way
Mrs. Ace LLC/Susan Overton d/b/a The Bar, 6720 ½ Kaw
The Hitching Post/Tyler Marble d/b/a The Hitching Post, 1328 Merriam Ln.
MME LLC/Marcie Huckabe d/b/a Sunset Bar and Grill, 8123 Parallel Pkwy.

**Action:** Referred to License.

8. **APPLICATIONS FOR PRECIOUS METAL DEALERS:**

Metro Pawn Inc. d/b/a Metro Pawn Inc., 5030 State Ave.

**Action:** Referred to License.
Memorandum

To: Doug Bach  
County Administrator

From: Bridgette Cobbins  
UG Clerk

Date: March 12, 2015

Re: Weekly Business Material

Attached is a listing of weekly business items presented to the Unified Government of Wyandotte County/Kansas City, Kansas, for informational purposes.

In addition to the listing of the items, we have indicated the action taken by the Unified Government Clerk.

tpl

Attachment
1. AGREEMENT:

Burns & McDonnell Engineering Co., Michael S. King, Secretary of Transportation, KDOT and the Unified Government of Wyandotte County/Kansas City, Kansas for a Federal-Aid Project consisting of 1.365 miles of Grading and Surfacing located on Merriam Lane from 24th Street to 10 Street, Project No. 105 N-05555-01.

Action: Approved by County Administrator and received and filed.

2. COMMUNICATION:

Stacey Baalman, Solid Waste Permits Section KDHE, to Tim Reed, MedAssure Heartland, LLC, 1020 S. Spencer, Newton, Kansas, notifying that Permit No. 0883 for Transfer Station must be renewed by May 25, 2015.

Action: Received and filed. Copy forwarded to Public Works.

3. COMMUNICATION:

Ron Green, Manager of Accounting, regarding cash transfer memorandum, September 2014

<table>
<thead>
<tr>
<th>FUND FROM</th>
<th>FUND TO</th>
<th>PURPOSE</th>
<th>AMOUNT</th>
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<td>Trust Fund</td>
<td>Tax Collection</td>
<td>Reclass Tax Revenue</td>
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<tr>
<td>County General</td>
<td>Tax Collection</td>
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<td>231.04</td>
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<td>City General</td>
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<td>City General</td>
<td>Dedicated Sales Tax</td>
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<td>County General</td>
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<td>County General</td>
<td>Non-Debt Int Improv.</td>
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<td>County General</td>
<td>Prescott Plaza 446</td>
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<td>Metro Ave 446</td>
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<td>County General</td>
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<td>City General</td>
<td>Non-Debt Inter</td>
<td>^</td>
<td>15,013.15</td>
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<tr>
<td></td>
<td>Prescott Plaza 446</td>
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<td>47,510.03</td>
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<td>Dedicated Sales Tax</td>
<td>City General</td>
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<td>Sewer System</td>
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<td>Internal Improvement</td>
<td>Various Agencies</td>
<td>Tax Distribution</td>
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<td>Prescott TIF</td>
<td>City General</td>
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<tr>
<td>City General</td>
<td>Special Grant</td>
<td>^</td>
<td>29.95</td>
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<tr>
<td>Non-Debt Intern</td>
<td>City General</td>
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<td>89.54</td>
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<td>Improvement</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>City General</td>
<td>Special Grant</td>
<td>^</td>
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<tr>
<td>Sewer System</td>
<td>Health Dept</td>
<td>Hep B &amp; TD vaccinations</td>
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<td>Health Dept</td>
<td>City General</td>
<td>Parking Stamps</td>
<td>375.00</td>
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<td>County General</td>
<td>Control Account</td>
<td>Adjust Suspense Account</td>
<td>1,242.76</td>
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Special Grants City General Reclass Expense 1,085.95
Health Dept Grant Health Dept TB Indigent Reimb. 3,746.58
City General County General Telecom & Computer equip. 49,011.14
County General Internal Improvement Plaza Spdwy Improvement 22,809.75
Various Agencies City General Expenditures Transfer 136,000.00
City General Internal Improvement Plaza Spdwy Improvement 192,653.55
Various Agencies City General August Fuel 32,758.31
Tourism Convention Prom. City Gen/County Gen. Promotion Svc 65,000.00
City General County General 06/2014 Police Jail Expense 96,811.75
Various Agencies EE Hospitalization 08/2014 Retiree Healthcare 110,942.62
Various Agencies City General/Bond/Int. Expenditures Transfer 5,288,696.00

**TOTAL**
25,099,243.71

**Action:** Received and filed.

4. **COMMUNICATION:**
Ron Green, Manager of Accounting, regarding cash transfer memorandum, October 2014

<table>
<thead>
<tr>
<th>FUND FROM</th>
<th>FUND TO</th>
<th>PURPOSE</th>
<th>AMOUNT</th>
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</thead>
<tbody>
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<td>Home Program</td>
<td>Various Agencies</td>
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<td>3,108.20</td>
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<td>Metro Av.TIF 448</td>
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<td>EMS</td>
<td>^</td>
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<td>Prescott Plaza 446</td>
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<td>Dedicated Sales Tax</td>
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<td>Tax Collection</td>
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<td>City General</td>
<td>Prescott Plaza 446</td>
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<td>06,07,08 &amp;10/2014 PILOT</td>
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<td>10/2014 Work Comp.</td>
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<td>Capital Improvement</td>
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City General Internal Improv. 186,034.10
Various Agencies City General 07/08/2014 Auto Liability 97,056.07
Various Agencies City General 09/2014 Fuel 32,164.96
Dedicated Sales Tax County General 07 & 08/2014 Jail Expense 192,508.75
Various Agencies Employee Hosp. 4th Qtr 2014 Healthcare 213,055.58
Various Agencies Various Agencies Budget Transfer 2,756,164.00
Expenditure
TOTAL 10,587,306.25

Action: Received and filed.

5. COMMUNICATIONS:

Lew Levin, Chief Financial Officer, regarding warrant cancellations:

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<tr>
<th>WT. NO.</th>
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<th>AMOUNT</th>
<th>FUND / VENDOR</th>
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<td>750/Payroll Clearing Deduct V #PA173</td>
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<td>Garnishment Cancelled</td>
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<td>755573</td>
<td>12/23/2014</td>
<td>$23.12</td>
<td>160/County General Fund V J4240</td>
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<td>Past 45 day expiration</td>
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<td>756063</td>
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<td>$788.62</td>
<td>790/Tax Collection Fund V #4732P</td>
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<td></td>
<td>Past 45 day expiration</td>
</tr>
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<td>748823</td>
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<td>$129.49</td>
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<tr>
<td>760717</td>
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<td>162/County Election V #E2988</td>
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<td>760718</td>
<td>3/11/2015</td>
<td>$146.42</td>
<td>162/County Election V #E6198</td>
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<td>761397</td>
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<td>$300.00</td>
<td>113/Parks &amp; Rec. V #R3290</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>Wrong Vendor</td>
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Action: Received and filed.
6. PERSONNEL ACTION COMMUNICATION, DATED MARCH 10, 2015:

Section I - Appointments

<table>
<thead>
<tr>
<th>Name</th>
<th>Department/Division</th>
<th>Eff. Date</th>
<th>Job Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Scott A. McMannus</td>
<td>PW/WPC</td>
<td>3/12/15</td>
<td>General Maint Worker</td>
</tr>
<tr>
<td>William Norwood</td>
<td>Pretrial/House Arrest</td>
<td>3/12/15</td>
<td>Surveillance Officer</td>
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</table>

Section II - Transfer

<table>
<thead>
<tr>
<th>Name</th>
<th>Department/Division</th>
<th>Eff. Date</th>
<th>Former Job Title</th>
<th>New Job Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mark A. Zahnter</td>
<td>Sheriff/Admin</td>
<td>3/12/15</td>
<td>Deputy</td>
<td>Deputy</td>
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</tbody>
</table>

Section III - Separations

<table>
<thead>
<tr>
<th>Name</th>
<th>Department/Division</th>
<th>Eff. Date</th>
<th>Job Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Virginia A. Clemens</td>
<td>Election Office</td>
<td>11/10/14</td>
<td>Temp Election Worker</td>
</tr>
<tr>
<td>Phyllis E. Gabauer</td>
<td>Sheriff/Juvenile</td>
<td>2/25/15</td>
<td>Juv Det Officer</td>
</tr>
<tr>
<td>Kathleen M. Lynch</td>
<td>District Court</td>
<td>8/24/06</td>
<td>Judge Pro Tem</td>
</tr>
<tr>
<td>Mitchell H. Shaffer</td>
<td>Appraiser</td>
<td>3/13/15</td>
<td>Program Supervisor</td>
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<tr>
<td>Jordan I G Way</td>
<td>Fire Dept</td>
<td>3/5/15</td>
<td>Firefighter IV</td>
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Section V - Increases per Memorandum of Understanding

<table>
<thead>
<tr>
<th>Name</th>
<th>Department/Division</th>
<th>Eff. Date</th>
<th>Job Title</th>
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</thead>
<tbody>
<tr>
<td>Jacklyn A. Aboytes</td>
<td>NRC</td>
<td>4/5/15</td>
<td>Office Asst III</td>
</tr>
<tr>
<td>Paula M. Bartling</td>
<td>Appraiser</td>
<td>3/12/15</td>
<td>Admin Supt Asst</td>
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<tr>
<td>Susana A. Jensen</td>
<td>Finance/Treasury</td>
<td>3/26/15</td>
<td>Prog Coordinator</td>
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</table>

Section VII - Reclassifications

<table>
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<th>Name</th>
<th>Department/Division</th>
<th>Eff. Date</th>
<th>Former Job Title</th>
<th>New Job Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alan T. Fogleman</td>
<td>DA's office</td>
<td>2/26/15</td>
<td>Asst DA II</td>
<td>Asst DA III</td>
</tr>
<tr>
<td>Vacant</td>
<td>Police/Animal Control</td>
<td>2/27/15</td>
<td>Police Captain</td>
<td>Manager</td>
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</table>

Section VIII - Other Requests
### Name Department/Division Action Requested and Explanation

<table>
<thead>
<tr>
<th>Name</th>
<th>Department/Division</th>
<th>Action Requested and Explanation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Constance Bones</td>
<td>Comm. Development</td>
<td>ACD code change effective 3/12/15</td>
</tr>
<tr>
<td>Julie Calderon</td>
<td>Comm. Development</td>
<td>ACD Code change effective 3/12/15</td>
</tr>
<tr>
<td>Joseph Monslow</td>
<td>Comm. Development</td>
<td>ACD code change effective 3/9/15</td>
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<tr>
<td>Kecia L. Newton</td>
<td>Delinquent Rev</td>
<td>Out of Class Pay from range effective 10/3/14</td>
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</table>

**Action:** Received and filed. Copy previously forwarded to Payroll.

### 7. PERSONNEL ACTION COMMUNICATION, DATED MARCH 12, 2015:

#### Section III - Separations

<table>
<thead>
<tr>
<th>Name</th>
<th>Department/Division</th>
<th>Eff. Date</th>
<th>Job Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jessica R. Arevaloes</td>
<td>Sheriff/Juv Intake</td>
<td>3/8/15</td>
<td>Program Specialist</td>
</tr>
<tr>
<td>Arich D. Cole</td>
<td>Parks/Rec</td>
<td>8/26/14</td>
<td>Lifeguard</td>
</tr>
<tr>
<td>Patricia A. Dill</td>
<td>DA's Office</td>
<td>3/31/15</td>
<td>Prof. Programs Asst</td>
</tr>
<tr>
<td>James L. Larkin</td>
<td>PW/WPC</td>
<td>3/11/15</td>
<td>Director</td>
</tr>
<tr>
<td>George W. Sooter</td>
<td>PW/Engineering</td>
<td>3/25/15</td>
<td>Coordinator</td>
</tr>
</tbody>
</table>

#### Section VIII - Other Requests

<table>
<thead>
<tr>
<th>Name</th>
<th>Department/Division</th>
<th>Action Requested and Explanation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Joseph E. Brockman</td>
<td>Sheriff/Parks</td>
<td>ACD code change and Div Change to Sheriff/Admin effective 3/4/15</td>
</tr>
<tr>
<td>Dwight H. Buxton Jr.</td>
<td>Sheriff/Parks</td>
<td>ACD code change and Div Change to Sheriff/Admin effective 3/4/15</td>
</tr>
<tr>
<td>James F. Florez</td>
<td>Sheriff/Parks</td>
<td>ACD code change and Div Change to Sheriff/Admin effective 3/4/15</td>
</tr>
<tr>
<td>Robert P. Gunja</td>
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</tr>
<tr>
<td>Eric M. Haines</td>
<td>Sheriff/Parks</td>
<td>ACD code change and Div Change to Sheriff/Admin effective 3/4/15</td>
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<tr>
<td>Lindsey J. Hollis</td>
<td>Sheriff/Parks</td>
<td>ACD code change and Div Change to Sheriff/Admin effective 3/4/15</td>
</tr>
<tr>
<td>Joseph Monslow</td>
<td>Comm. Development</td>
<td>Amend PAC 3/10/15 to reflect ACD code change effective 3/12/15</td>
</tr>
<tr>
<td>Paul C. Panjada</td>
<td>Sheriff/Parks</td>
<td>ACD code change and Div Change to Sheriff/Admin effective 3/4/15</td>
</tr>
<tr>
<td>Jeffrey C. Payne</td>
<td>Sheriff/Parks</td>
<td>ACD code change and Div Change to Sheriff/Admin effective 3/4/15</td>
</tr>
<tr>
<td>Phillip Schwery</td>
<td>Police Dept</td>
<td>ACD code change effective 3/12/15</td>
</tr>
<tr>
<td>Jeffery A. Tayler</td>
<td>Sheriff/Parks</td>
<td>ACD code change and Div Change to Sheriff/Admin effective 3/4/15</td>
</tr>
<tr>
<td>Brian J. Tucker</td>
<td>Sheriff/Parks</td>
<td>ACD code change and Div Change to Sheriff/Admin effective 3/4/15</td>
</tr>
<tr>
<td>Vacant</td>
<td>Police/Animal Control</td>
<td>Amend PAC 3/10/15 to reflect ACD code change effective 2/27/15</td>
</tr>
<tr>
<td>Ku Xiong</td>
<td>Sheriff/Parks</td>
<td>ACD code change and Div Change to Sheriff/Admin effective 3/4/15</td>
</tr>
</tbody>
</table>

**Action:** Received and filed. Copy previously forwarded to Payroll.
8. CLAIM FOR DAMAGES:

Kellee Ball, 1812 N. 78th St. KCK, alleging damage to mailbox when hit by a UG snow plow on March 1, 2015.

Action: Received and filed. Copy previously forwarded to Legal.

9. NOTICE OF CLAIMS:

Sandra Olivas-Talavera, 5534 Hilltop Drive, Shawnee, KS, Juan Olivas, 1207 Meadow Lake Terrace, KCMO through Lynn Johnson & Scott Nutter, attorneys: Shamberg, Johnson & Bergman, Chtd., 2600 Grand Blvd., Ste. 550, KCMO alleging death caused due to an improperly initiated high speed pursuit (2).

Action: Received and filed. Copies previously forwarded to Legal.

10. ALIAS SUMMONS:

Pascual Carrillo Pizarro and Maria Prieto Sierra, vs. Unified Government of Wyandotte County, KS, and R&B Housing, LLC, Case No. 2015-CV-182.

Action: Received and filed. Copy previously forwarded to Legal.

11. SUMMONS:


Unified Government of WyCo/KCKS, Petitioner, and Division of Housing and Urban Development, Respondent, Case No. 2015PT000001, Tax Sale 333.

Action: Received and filed. Copies previously forwarded to Legal.

12. TRAVEL REQUESTS:

Bruce Andersen, Air Quality, travel to Providence, RI, April 26 – April 29, 2015, to attend NACAA 2015 Spring Membership Meeting, Federal.

Christopher Berry, Kevin Bibbs and Rahnauld Gorman, Department of Technical Services (DOTS), travel to Chicago, IL, May 4 – May 6, 2015, to attend Microsoft Ignite, Employee Training & Travel.

Eron Carstensen and Tim Cottrell, Kansas City Kansas Fire Department, travel to Indianapolis, IN, April 20 – April 24, 2015, to attend FDIC, Employee Training & Travel.
Chet Englis and Christopher E. Handlin, Kansas City Kansas Fire Department, travel to Indianapolis, IN, April 20 – April 25, 2015, to attend FDIC, Employee Training & Travel.

Ross Hatfield, Police Department/Chief’s Office/Range, travel to Garden Plain, KS, March 15 – March 20, 2015, to attend Law Enforcement Patrol Rifle Instructor, Employee Training & Travel.

Stephen Johnson and Joseph Monslow, Community Development, travel to Saint Louis, MO, March 22 – March 26, 2015, to attend Foundation in HUD Environmental Review, CDBG.

Brandon Jones, Sheriff’s-Detention, travel to Huntsville, TX, June 14 – June 19, 2015, to attend National Jail Leadership Academy, SCAAP.

Selia Moya, Health/PHS/HFW, travel to Rosemont, IL, May 19 – May 21, 2015, to attend HFA Implementation Training, MCH-HFW.

Nancy Sanchez, Health/PHS/WIC, travel to Los Angeles, CA, May 15 – May 20, 2015, to attend National WIC Association Annual Conference, WIC (no charge to local funds).

**Action:** Approved by County Administrator’s Office and received and filed.

**13. APPLICATION FOR PRIVATE SECURITY BUSINESS:**

Whelan Security Company/James Schwartz DBA Whelan Security, 6700 Antioch Rd #140, Merriam, KS.

**Action:** Referred to License.
Memorandum

To: Doug Bach  
County Administrator  

From: Bridgette Cobbins  
UG Clerk  

Date: March 19, 2015  

Re: Weekly Business Material  

Attached is a listing of weekly business items presented to the Unified Government of Wyandotte County/Kansas City, Kansas, for informational purposes.

In addition to the listing of the items, we have indicated the action taken by the Unified Government Clerk.

cm  

Attachment
1. **CONTRACT:**

Kansas Heavy Construction, LLC, for 24th Street and Metropolitan Ave. Intersection Improvements, Project No. 9196, $505,063.75.

**Action:** Approved by County Administrator and received and filed.

2. **COMMUNICATIONS:**

Lew Levin, Chief Financial Officer, regarding warrant cancellations:

<table>
<thead>
<tr>
<th>WT. NO.</th>
<th>ISSUED</th>
<th>AMOUNT</th>
<th>FUND / VENDOR</th>
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<tbody>
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<td>687673</td>
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<td>162/County Election</td>
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<td>8/22/2012</td>
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March 19, 2015
**Action:** Received and filed.

3. **PERSONNEL ACTION COMMUNICATION, DATED MARCH 17, 2015:**

**Section I - Appointments**

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<td>Aaron E. Black</td>
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<td>3/12/15</td>
<td>Juv Det. Officer</td>
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<td>David M. Owens</td>
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**Section II - Transfers**

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<tr>
<td>Ivan C. Lobato</td>
<td>PW/WPC</td>
<td>3/12/15</td>
<td>General Maint Worker</td>
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<td>Richard R. Rocha</td>
<td>Procurement</td>
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<td>Operations Supervisor</td>
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**Section V - Increase per Memorandum of Understanding**

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<td>Marlon D. Goff</td>
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**Section VIII - Other Request**

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**Action:** Received and filed. Copy previously forwarded to Payroll.

4. **CLAIMS FOR DAMAGES:**

George Allen, P.O. Box 512929, Los Angeles, CA, 90051-0929 and Progressive Northwestern Ins. Co., 24344 Network Place, Chicago, IL 60673-1243, alleging damages to motorcycle after hitting a pot hole in street.

Jerome Becnel, Sovereign Enterprises, LLC, 12120 State Line Road #184, Leawood, KS, alleging damages to his duplex from a backed up city sewer.

Jesse Ornelas, 6840 Yecker, alleging damages to vehicle from hitting a large pot hole in street.

**Action:** Received and filed. Copies previously forwarded to Legal.

March 19, 2015
5. **TRAVEL REQUEST:**

   Larry Franken, PhD, Public Health/Administration, travel to Kansas City, MO, July 7 – 9, 2015, to attend NACCHO Annual 2015 Conference, Employee Training/Travel.

   **Action:** Approved by County Administrator’s Office and received and filed.

6. **APPLICATION FOR CMB LICENSE (PKG):**

   RG. Asian Store, LLC/Ram Bahadur Rai d/b/a RG. Asian Store, LLC, 101 S. 18th St.

   **Action:** Referred to License.

7. **APPLICATIONS FOR PRIVATE SECURITY BUSINESS:**

   Guardsmark, LLC/Curtis Haney d/b/a Guardsmark, 920 Main St., Kansas City, MO.
   VendTech-SGI, LLC/Curtis Whitten d/b/a VenTech-SGI, 250 N. Rock Rd. #360, Wichita, KS.

   **Action:** Referred to License.

8. **APPLICATION FOR MASSAGE THERAPIST LICENSE:**

   Deanna Lammers d/b/with Chateau Avalon, 701 Village West Pkwy. and Hair West, 2015 N. 77th St.

   **Action:** Referred to License.
Staff Request for Commission Action

Tracking No. 150043

Type: Standard
Committee: Neighborhood and Community Development Committee

Date of Standing Committee Action: 3/9/2015
(If none, please explain):

Proposed for the following Full Commission Meeting Date: 4/9/2015
Confirmed Date: 4/9/2015

Changes Recommended By Standing Committee (New Action Form required with signatures)

<table>
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<tr>
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<th>Contact Email</th>
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<tr>
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<td>Chris Slaughter</td>
<td>8977</td>
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Item Description:
The Land Bank Manager respectfully requests that the Neighborhood & Community Development Committee review the proposed packets and forward them to the Land Bank Board of Trustees for final consideration.

Item (1) - Applications (91)
Item (4) - Transfers to Land Bank (7)

Action Requested:
The Land Bank Manager respectfully requests that the Neighborhood & Community Development Committee approve the above requests and forward them to the Land Bank Board of Trustees for final approval.

Publication Required

Budget Impact: (if applicable)

Amount: $
Source:

☑ Included In Budget  Land bank revenues are projected in the budget.
☐ Other (explain)

File Attachment
# WYANDOTTE COUNTY LAND BANK - APPLICATIONS

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<td>APPROVED</td>
</tr>
<tr>
<td>Eric Jones, Sr</td>
<td>3018 Parkwood Blvd</td>
<td>3020 Parkwood Blvd</td>
<td>Yard Extension</td>
<td>APPROVED</td>
</tr>
<tr>
<td>Adela Moreno</td>
<td>2208 S 38th St</td>
<td>2150 S 38th St</td>
<td>Yard Extension</td>
<td>APPROVED</td>
</tr>
<tr>
<td>Name</td>
<td>Address 1</td>
<td>Address 2</td>
<td>Address 3</td>
<td>Address 4</td>
</tr>
<tr>
<td>-----------------------------</td>
<td>--------------</td>
<td>----------------</td>
<td>-------------</td>
<td>----------------</td>
</tr>
<tr>
<td>Richard Sanchez</td>
<td>942 Kansas Ave</td>
<td>940 Kansas Ave</td>
<td>Yard Extension</td>
<td>APPROVED</td>
</tr>
<tr>
<td>David Stracke</td>
<td>1535 N 55th St</td>
<td>1607 N 55th St</td>
<td>Yard Extension</td>
<td>APPROVED</td>
</tr>
<tr>
<td>Elsy Segovia</td>
<td>434 Troup Ave</td>
<td>430 Troup Ave</td>
<td>Yard Extension</td>
<td>APPROVED</td>
</tr>
<tr>
<td>Juan Martinez</td>
<td>1915 N 11th St</td>
<td>1917 N 11th St</td>
<td>Yard Extension</td>
<td>APPROVED</td>
</tr>
<tr>
<td>Juan Franco</td>
<td>3230 Brown Ave</td>
<td>3228 Brown Ave</td>
<td>Yard Extension</td>
<td>APPROVED</td>
</tr>
<tr>
<td>Truman Road Corridor Assoc., Inc.</td>
<td>3237 Rowland Ave</td>
<td>3240 Cleveland Ave</td>
<td>Yard Extension</td>
<td>APPROVED</td>
</tr>
<tr>
<td>Tecumseh Long, Jr</td>
<td>644 N 62nd Pl</td>
<td>650 N 62nd Pl</td>
<td>Yard Extension</td>
<td>APPROVED</td>
</tr>
<tr>
<td>SG &amp; ND Real Estate Investment, LLC</td>
<td>1711 N 25th St</td>
<td>1707 N 25th St</td>
<td>Yard Extension</td>
<td>APPROVED</td>
</tr>
<tr>
<td>Eddie Williams</td>
<td>2112 N 20th St</td>
<td>2720 N 20th St</td>
<td>Yard Extension</td>
<td>APPROVED</td>
</tr>
<tr>
<td>Vickie Browning</td>
<td>217 N 27th St</td>
<td>219 N 27th St</td>
<td>Yard Extension</td>
<td>APPROVED</td>
</tr>
<tr>
<td>Dennis Smith</td>
<td>2232 Richmond Ave</td>
<td>2234 Richmond Ave</td>
<td>Yard Extension</td>
<td>APPROVED</td>
</tr>
<tr>
<td>Marco Mendoza</td>
<td>1982 Wood Ave</td>
<td>1981 Richmond Ave</td>
<td>Yard Extension</td>
<td>APPROVED</td>
</tr>
<tr>
<td>Fernando Apodaca</td>
<td>2307 N 11th St</td>
<td>2305 N 11th St</td>
<td>Yard Extension</td>
<td>APPROVED</td>
</tr>
<tr>
<td>Bryant Huskey</td>
<td>2412 N 11th St</td>
<td>2416 N 11th St</td>
<td>Yard Extension</td>
<td>APPROVED</td>
</tr>
<tr>
<td>Eric Jenkins</td>
<td>1401 Oakland Ave</td>
<td>1333 Oakland Ave</td>
<td>Yard Extension</td>
<td>APPROVED</td>
</tr>
<tr>
<td>LaTueesa Halliburton</td>
<td>2125 N 45th St</td>
<td>2203 N 45th St</td>
<td>Yard Extension</td>
<td>APPROVED</td>
</tr>
<tr>
<td>Edward Taylor</td>
<td>1358 Brown Ave</td>
<td>1354 Brown Ave</td>
<td>Yard Extension</td>
<td>APPROVED</td>
</tr>
<tr>
<td>Steve Jaklevic</td>
<td>1844 N 18th St</td>
<td>1836 N 18th St</td>
<td>Yard Extension</td>
<td>APPROVED</td>
</tr>
<tr>
<td>Steve Jaklevic</td>
<td>1844 N 18th St</td>
<td>1836 N 18th St</td>
<td>Yard Extension</td>
<td>APPROVED</td>
</tr>
<tr>
<td>Wade Lytch</td>
<td>234 S 21st St</td>
<td>228 S 21st St</td>
<td>Yard Extension</td>
<td>APPROVED</td>
</tr>
<tr>
<td>Argus Rothmeyer</td>
<td>2007 S 51st St</td>
<td>2015 S 51st St</td>
<td>Yard Extension</td>
<td>APPROVED</td>
</tr>
<tr>
<td>Iabelle Riley</td>
<td>3002 N 32nd St</td>
<td>3010 N 32nd St</td>
<td>Yard Extension</td>
<td>APPROVED</td>
</tr>
</tbody>
</table>
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INTENTIONALLY
Section 1: Personal Information.

1. Applicant’s Name: LaVerda M. Hulse
   Spouse (if applicable): 

2. Name of Corporation (if applicable) 

3. Street Address: 1522 Rueven Ave

4. City, State, Zip: Kansas City, Kansas 66101

5. Home Phone #: 913-953-1014 Work Phone #: 913-812-1025

6. E Mail Address: Shellback@excite.com

7. List Properties you own in Wyandotte County: 1522 Rueven

8. Do you (or your spouse) have any Code Enforcement violations? Yes _ No X

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes _ No X

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 3304 N 52nd St
   • Vacant Land
   • Structure

2. Proposed Use of Property:
   Yard Extension. Go to section 4.
   • Parking. (Must comply with UG regulations) Go to section 4.
   • Garage. Requires building permit. Go to section 4.
   • Home Addition. Requires building permit. Go to section 3.
   • New Home Construction. Requires building permit. Go to section 3.
   • Commercial Construction. Requires building permit. Go to section 3.
   • Rehabilitation of existing structure. Requires building permit. Go to section 3.
   • Other: Garden
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes ☒  No _
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual ☒ Corporation _ Nonprofit: _
   Other: ________________________________

3. Must attach a letter of credit or pre-approval letter from your bank.

4. Must attach drawings for your proposed project.

5. Proposed use of property:
   o Home Ownership.
   o Rental Home.
   o Business/Commercial Use.
   o Apartments.
   o Other, Specify: Garden

6. Will you seek Tax Increment Financing or other public tax exemptions? ☒ NO

7. Will you seek Neighborhood Revitalization Tax Rebates? ☒ NO

8. Starting Project Date: ______________ Completion Date: ______________

Comments: ____________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________

Incomplete applications will not be considered and will be returned to the sender.
As the applicant I attest that the information in this proposal is accurate. I attest that I
have read the Unified Government’s Land Bank policy and agree to the terms and
conditions of it. I understand that the Unified Government reserves the rights to reject
any proposal without cause.

Applicant’s Signature ___________________________ Print Your Name ___________________________ Date 12/1/2015

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Unified Government Land Bank Application

Section 1: Personal Information.

1. Applicant's Name: Brenda L. Jurado
   Spouse (if applicable): ________________________________

2. Name of Corporation (if applicable): ________________________________

3. Street Address: 235 E. 21st

4. City, State, Zip: Kansas City, KS 64112

5. Home Phone #: (913) 221-2148 Work Phone #: (913) 832-2070

6. E Mail Address: bjurado93@gmail.com

7. List Properties you own in Wyandotte County: N/A

8. Do you (or your spouse) have any Code Enforcement violations? Yes _ No _

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes _ No _

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property 235 S. 21st Kansas City, KS 64112
   - Vacant Land
   - Structure

2. Proposed Use of Property:
   - Parking. (Must comply with UG regulations) Go to section 4.
   - Rehabilitation of existing structure. Requires building permit. Go to section 3.
   - Other: Garden
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes ___ No ___
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual ___ Corporation ___ Nonprofit: ___
   Other: _______________________________________________________

3. **Must** attach a letter of credit or pre-approval letter from your bank.

4. **Must** attach drawings for your proposed project.

5. Proposed use of property:
   - Home Ownership.
   - Rental Home.
   - Business/Commercial Use.
   - Apartments.
   - Other, Specify: ____________________________________________

6. Will you seek Tax Increment Financing or other public tax exemptions?

7. Will you seek Neighborhood Revitalization Tax Rebates?

8. Starting Project Date: ___________ Completion Date: ___________

Comments:
________________________________________________________________ __________________________________________________________________________________________
________________________________________________________________ __________________________________________________________________________________________
________________________________________________________________ __________________________________________________________________________________________

Section 4: Additional Comments & Terms of Proposal.
________________________________________________________________ __________________________________________________________________________________________
________________________________________________________________ __________________________________________________________________________________________
________________________________________________________________ __________________________________________________________________________________________

Incomplete applications will not be considered and will be returned to the sender. As the applicant I attest that the information in this proposal is accurate. I attest that I have read the Unified Government’s Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

Applicant’s Signature: __________________________ Print Your Name: __________________________ Date: Feb 24, 2015

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant's Name: Pleasant Valley Baptist Church, Spouse (if applicable)

2. Name of Corporation (if applicable): Pleasant Valley Baptist Church

3. Street Address: 1021 Seminary St.

4. City, State, Zip: Kansas City, KS. 66103

5. Home Phone #: 913 332 7276, Work Phone #:

6. Email Address:

7. List Properties you own in Wyandotte County: 1021 Seminary St, KCK 66103
   1005 Seminary St, KCK 66103

8. Do you (or your spouse) have any Code Enforcement violations? Yes No

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes No

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 1021 Seminary St, KCK 66103
   - Vacant Land
   - Structure

2. Proposed Use of Property:
   - Parking. (Must comply with UG regulations) Go to section 4.
   - Rehabilitation of existing structure. Requires building permit. Go to section 3.
   - Other:
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes / No (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual ___ Corporation ___ Nonprofit: ___ Church ___

3. **Must** attach a letter of credit or pre-approval letter from your bank.

4. **Must** attach drawings for your proposed project.

5. Proposed use of property:
   - Home Ownership.
   - Rental Home.
   - Business/Commercial Use.
   - Apartments.
   - Other, Specify: **additional parking lot**

Will you seek Tax Increment Financing or other public tax exemptions? **No**

Will you seek Neighborhood Revitalization Tax Re却es? **No**

Starting Project Date: **6-1-15** Completion Date: **7-1-15** Comments:

Section 4: Additional Comments & Terms of Proposal.

**add parking lot of 1D21 Seminary KCK 66103**

Incomplete applications will not be considered and will be returned to the sender.

As the applicant I attest that the information in this proposal is accurate. I attest that I have read the Unified Government’s Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

Applicant’s Signature: **Bernard M. Toomey**
Print Your Name Date: **Bernard M. Toomey**
Chairman of Deacon Board

Return Completed Application to: Land Bank, 2nd Floor, 710 N. 7th, KCK 66101
Fax 913-321-0237 Phone 913-573-8977
Attn: Land Bank Manager, Chris Slaughter
Unified Government Land Bank Application

Section 1: Personal Information.

1. Applicant's Name: Vonzel Sawyer________________________
   Spouse (if applicable): ________________________________

2. Name of Corporation (if applicable): New Bethel Church Inc.________

3. Street Address: 745 Walker Ave______________________________

4. City, State, Zip: Kansas City, KS 66101______________________

5. Home Phone #: __________________________________ Work Phone #: 913-281-2002________

6. E Mail Address: vonzel.sawyer@newbethelkc.org________________________

7. List Properties you own in Wyandotte County: 735 and 745 Walker Ave, 707 and 717 New Jersey Ave, 709 New Jersey, 1708 N 7th St, 707 Walker______________________

8. Do you (or your spouse) have any Code Enforcement violations? Yes__ No  

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes__ No  

Section 2: Proposed Land Bank Purchase.

Address(s) of Property

1. 1704 N 7th Street – Parcel#095409 Kansas City, KS 66101
   2. 1702 N 7th Street – Parcel#095410 Kansas City, KS 66101
   3. 1700 N 7th Street – Parcel#095212 Kansas City, KS 66101
   X Vacant Land
   o Structure

2. Proposed Use of Property:
   o Yard Extension. Go to section 4.
   X Parking. (Must comply with UG regulations) Go to section 4.
   o Garage. Requires building permit. Go to section 4.
   o Home Addition. Requires building permit. Go to section 3.
   o Commercial Construction. Requires building permit. Go to section 3.
   o Rehabilitation of existing structure. Requires building permit. Go to section 3.
   o Other:________________________________________
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes __ No ___ (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual ___ Corporation ___ Nonprofit: ___
   Other: _____________________

3. Must attach a letter of credit or pre-approval letter from your bank.

4. Must attach drawings for your proposed project.

5. Proposed use of property:
   o Home Ownership.
   o Rental Home.
   o Business/Commercial Use.
   o Apartments.
   o Other, Specify: ______________________

1. Will you seek Tax Increment Financing or other public tax exemptions? ______

2. Will you seek Neighborhood Revitalization Tax Rebates? ______

3. Starting Project Date: ____________  Completion Date: ____________ Comments: ____________

Section 4: Additional Comments & Terms of Proposal.

New Bethel Church is in design phase for construction of new worship facility. This vacant lot is adjacent to another vacant lot we own. It will be used for parking or a garage to house transport vehicles.

Incomplete applications will not be considered and will be returned to the sender.

As the applicant I attest that the information in this proposal is accurate. I attest that I have read the Unified Government’s Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

Applicant’s Signature  Vonzel Sawyer

Print Your Name  Vonzel D. Sawyer  Date  January 9, 2014

Return Completed Application to: Land Bank, 2nd Floor, 710 N. 7th, KCK 66101
Fax 913-321-0237 Phone 913-573-8977
Attn: Land Bank Manager, Chris Slaughter
Section 1: Personal Information.

1. Applicant's Name: Katherine L. Dodd
   Spouse (if applicable): N/A

2. Name of Corporation (if applicable): N/A

3. Street Address: 4051 North 110th Street

4. City, State, Zip: Kansas City, Kansas, 66109

5. Home Phone #: 913-721-3671 Work Phone #: 816-283-7030

6. E Mail Address: kathy.dodd@fema.dhs.gov

7. List Properties you own in Wyandotte County: 4051 North 110th Street & 6005 Leavenworth Road

8. Do you (or your spouse) have any Code Enforcement violations? Yes__ No X

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes__ No X

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property 12204 Pebble Beach Drive
   X Vacant Land
   o Structure

2. Proposed Use of Property:
   o Yard Extension. Go to section 4.
   o Parking. (Must comply with UG regulations) Go to section 4.
   o Garage. Requires building permit. Go to section 4.
   o Home Addition. Requires building permit. Go to section 3.
   o Commercial Construction. Requires building permit. Go to section 3.
   o Rehabilitation of existing structure. Requires building permit. Go to section 3.
   o Other: ____________________________
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes[X] No[ ] (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual[X] Corporation[ ] Nonprofit: [ ]
   Other: ___________________________________________________________

3. **Must attach a letter of credit or pre-approval letter from your bank.**

4. **Must attach drawings for your proposed project.**

5. Proposed use of property:
   - [X] Home Ownership.
   - [ ] Rental Home.
   - [ ] Business/Commercial Use.
   - [ ] Apartments.
   - [ ] Other, Specify: _____________________________________________

1. Will you seek Tax Increment Financing or other public tax exemptions? No[ ]

2. Will you seek Neighborhood Revitalization Tax Rebates? No[ ]

3. Starting Project Date: May 1, 2015 Completion Date: December 2015 Comments: ______________________________________________________

Section 4: Additional Comments & Terms of Proposal.

**Incomplete applications will not be considered and will be returned to the sender.**

As the applicant I attest that the information in this proposal is accurate. I attest that I have read the Unified Government’s Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

Katherine L. Dodd February 2, 2015

Applicant’s Signature Print Your Name Date

**Return Completed Application to:** Land Bank, 2nd Floor, 710 N. 7th, KCK 66101

Fax 913-321-0237 Phone 913-573-8977

Attn: Land Bank Manager, Chris Slaughter
Attn. Land Bank

Unified Government

Kansas City, Ks.

Re: 4051 N. 110th St.

Kansas City, Ks. 66109

Katherine L. Dodd

The above has a loan commitment for the above address to build a new a house on the lot.

James M. Morris, Managing Member

[Signature]

Jim Morris

Col. 913-708-8260

Construction and Rehab Loans Since 1972
Unified Government Land Bank Application

Section 1: Personal Information.

1. Applicant's Name: Joannie Hillesheim  
   Spouse (if applicable): Charles Hillesheim

2. Name of Corporation (if applicable): none

3. Street Address: 218 S. 8th St.

4. City, State, Zip: Kansas City, KC 66101

5. Home Phone #:618-713-2477  
   Work Phone #:618-713-3179

6. E Mail Address: chipnjoannie@juno.com

7. List Properties you own in Wyandotte County: 218 S. 8th St., Kansas City, KC 66101

8. Do you (or your spouse) have any Code Enforcement violations? Yes_ No_X

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes_ No_X

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 220 S. 8th St. Kansas City, KC
   - Vacant Land
   - Structure

2. Proposed Use of Property:
     - Parking. (Must comply with UG regulations) Go to section 4.
   - Rehabilitation of existing structure. Requires building permit. Go to section 3.
   - Other:
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes__ No__(Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual__ Corporation__ Nonprofit: __
   Other: ____________________________________________________________

3. **Must** attach a letter of credit or pre-approval letter from your bank.

4. **Must** attach drawings for your proposed project.

5. Proposed use of property:
   - Home Ownership.
   - Rental Home.
   - Business/Commercial Use.
   - Apartments.
   - Other, Specify: __________________________________________________

1. Will you seek Tax Increment Financing or other public tax exemptions? ______

2. Will you seek Neighborhood Revitalization Tax Rebates? ______

3. Starting Project Date: _________________ Completion Date: ________________ Comments: ______________________________________________________________________

Section 4: Additional Comments & Terms of Proposal. This is vacant property next to the home we purchased to live in on Jan. 6, 2015.

Incomplete applications will not be considered and will be returned to the sender. As the applicant I attest that the information in this proposal is accurate. I attest that I have read the Unified Government's Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

Joanne Hillesheim 01-07-15
Applicant's Signature

Print Your Name Date

Return Completed Application to: Land Bank, 2nd Floor, 710 N. 7th, KCK 66101
Fax 913-521-6297 Phone 913-573-8977
Attn: Land Bank Manager, Chris Slaughter

913-573-5745
Unified Government Land Bank Application

Section 1: Personal Information.
1. Applicant's Name: Leonita Marie Davis
   Spouse (if applicable):
2. Name of Corporation (if applicable):
3. Street Address: 3544 North 59th St
4. City, State, Zip: Kansas City, KS 66104
5. Home Phone #: 913-215-9589 Work Phone #: 913-221-3119
6. E Mail Address: leonitazgreen@yahoo.com
7. List Properties you own in Wyandotte County: 3544 N 59th St
   City, Yes
8. Do you (or your spouse) have any Code Enforcement violations? Yes No
9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes No Business and make payments

Section 2: Proposed Land Bank Purchase.
1. Address(s) of Property: 3544 R N 59th St
   – Vacant Land
   – Structure
2. Proposed Use of Property:
   o Parking. (Must comply with UG regulations) Go to section 4.
   o Garage. Requires building permit. Go to section 4.
   o Home Addition. Requires building permit. Go to section 3.
   o Commercial Construction. Requires building permit. Go to section 3.
   o Rehabilitation of existing structure. Requires building permit. Go to section 3.
   o Other: None. Just don't want any kids practically in my back yard. Have no plans for it except to keep moved clean at this time.
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes__ No___
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual___ Corporation___ Nonprofit: ___
   Other: _________________________________

3. Must attach a letter of credit or pre-approval letter from your bank.

4. Must attach drawings for your proposed project.

5. Proposed use of property:
   - Home Ownership.
   - Rental Home.
   - Business/Commercial Use.
   - Apartments.
   - Other, Specify: ____________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? _____

7. Will you seek Neighborhood Revitalization Tax Rebates? ______

8. Starting Project Date: _______________ Completion Date: _______________

Comments: ___________________________________________________________________
____________________________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

Incomplete applications will not be considered and will be returned to the sender.
As the applicant I attest that the information in this proposal is accurate. I attest that I
have read the Unified Government’s Land Bank policy and agree to the terms and
conditions of it. I understand that the Unified Government reserves the rights to reject
any proposal without cause.

[Signature] [Print Name] [Date] 1/21/2015

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Unified Government Land Bank Application

Section 1: Personal Information.
1. Applicant's Name: Doris Winston
   Spouse (if applicable): N/A
2. Name of Corporation (if applicable): N/A
3. Street Address: 2941 N. 27th St.
4. City, State, Zip: Kansas City, Kansas 66104
5. Home Phone #: 913-749-3039 Work Phone #: N/A
6. E Mail Address: N/A
7. List Properties you own in Wyandotte County: 2941 N. 27th St.
   K.C.,KS 66104
8. Do you (or your spouse) have any Code Enforcement violations? Yes No
9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes No

Section 2: Proposed Land Bank Purchase.
1. Address(s) of Property: 2943 N. 27th St. K.C., KS 66104
   o Vacant Land
   o Structure
2. Proposed Use of Property:
   o Yard Extension. Go to section 4.
   o Parking. (Must comply with UG regulations) Go to section 4.
   o Garage. Requires building permit. Go to section 4.
   o Home Addition. Requires building permit. Go to section 3.
   o Commercial Construction. Requires building permit. Go to section 3.
   o Rehabilitation of existing structure. Requires building permit. Go to section 3.
   o Other: ____________________________
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes __ No __
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual __ Corporation __ Nonprofit: __
   Other: __________________________

3. **Must** attach a letter of credit or pre-approval letter from your bank.

4. **Must** attach drawings for your proposed project.

5. Proposed use of property:
   - Home Ownership.
   - Rental Home.
   - Business/Commercial Use.
   - Apartments.
   - Other, Specify: __________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? ______

7. Will you seek Neighborhood Revitalization Tax Rebates? ______

8. Starting Project Date: _____________ Completion Date: _____________

Comments:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

I want to make a driveway going to the back of the house from the opposite side of the original driveway.

Incomplete applications will not be considered and will be returned to the sender.
As the applicant I attest that the information in this proposal is accurate. I attest that I have read the Unified Government's Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

__________________________  __________________________  Jan. 23, 2015
Applicant's Signature       Print Your Name             Date

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St. Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant’s Name: Ann M. Bridgewater
   Spouse (if applicable): John Bridgewater

2. Name of Corporation (if applicable): N/A

3. Street Address: 1513 N. 18th St

4. City, State, Zip: Kansas City KS 66101

5. Home Phone #: 3713432 Work Phone #: 

6. E Mail Address: 

7. List Properties you own in Wyandotte County: 1513 N 18th St
   Kansas City KS 66101

8. Do you (or your spouse) have any Code Enforcement violations? Yes _ No _

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes _ No _

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property 1511 N. 18th St Kansas City KS 66101
   - Vacant Land
   - Structure

2. Proposed Use of Property:
     - Parking. (Must comply with UG regulations) Go to section 4.
     - Rehabilitation of existing structure. Requires building permit. Go to section 3.
     - Other: ____________________________
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes ___ No ___
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual ___ Corporation ___ Nonprofit: ___
   Other: ____________________________

3. **Must** attach a letter of credit or pre-approval letter from your bank.

4. **Must** attach drawings for your proposed project.

5. Proposed use of property:
   o Home Ownership.
   o Rental Home.
   o Business/Commercial Use.
   o Apartments.
   o Other, Specify: Keep lot mowed for family

6. Will you seek Tax Increment Financing or other public tax exemptions? __ NO __

7. Will you seek Neighborhood Revitalization Tax Rebates? __ NO __

8. Starting Project Date: ____________ Completion Date: ____________

Comments: Have keep lot clean since house burned down

Section 4: Additional Comments & Terms of Proposal.

Incomplete applications will not be considered and will be returned to the sender.
As the applicant I attest that the information in this proposal is accurate. I attest that I have read the Unified Government’s Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

Applicant’s Signature: [Signature]
Print Your Name: [Name]
Date: 1/23/15

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant’s Name: Alicia Hook
   Spouse (if applicable): 

2. Name of Corporation (if applicable): 

3. Street Address: 821 S. Mill St

4. City, State, Zip: KC, KS 66105

5. Home Phone #: 913-313-0300  Work Phone #: 816-444-0444

6. E Mail Address: ahook1@kcr.rr.com

7. List Properties you own in Wyandotte County: 821 S. Mill St, KC, KS 66105

8. Do you (or your spouse) have any Code Enforcement violations? Yes  No X

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes  No X

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 823 S. Mill St, KC, KS 66105
   X Vacant Land
   ○ Structure

2. Proposed Use of Property:
   X Yard Extension. Go to section 4.
   ○ Parking. (Must comply with UG regulations) Go to section 4.
   ○ Home Addition. Requires building permit. Go to section 3.
   ○ Rehabilitation of existing structure. Requires building permit. Go to section 3.
   ○ Other: 

2015
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes__ No__
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual___ Corporation___ Nonprofit:___
   Other:_____________________________________________________

3. **Must** attach a letter of credit or pre-approval letter from your bank.

4. **Must** attach drawings for your proposed project.

5. Proposed use of property:
   - Home Ownership.
   - Rental Home.
   - Business/Commercial Use.
   - Apartments.
   - Other, Specify:__________________________________________

6. Will you seek Tax Increment Financing or other public tax exemptions?_____

7. Will you seek Neighborhood Revitalization Tax Rebates?_____

8. Starting Project Date:______________ Completion Date:____________

Comments:
_____________________________________________________________
_____________________________________________________________
_____________________________________________________________
_____________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

[Signature]

Incomplete applications will not be considered and will be returned to the sender.
As the applicant I attest that the information in this proposal is accurate. I attest that I
have read the Unified Government’s Land Bank policy and agree to the terms and
conditions of it. I understand that the Unified Government reserves the rights to reject
any proposal without cause.

[Signature]  [Signature]  01-23-15
Applicant’s Signature  Print Your Name  Date

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant's Name: Luis Amiel
   Spouse (if applicable): 

2. Name of Corporation (if applicable): 

3. Street Address: 1709 Walker Ave. 

4. City, State, Zip: Kansas City KS, 66104 

5. Home Phone #: (913) 563-0100  Work Phone #: Some 

6. E Mail Address: Candon6a38@yahoo.com 


8. Do you (or your spouse) have any Code Enforcement violations? Yes _ No [X] 

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes _ No [X] 

Section 2: Proposed Land Bank Purchase. 

1. Address(s) of Property: 
   - [X] Vacant Land: Kansas City KS, 66104 
   - [ ] Structure: 

2. Proposed Use of Property:
   - [ ] Parking. (Must comply with UG regulations) Go to section 4.
   - [ ] Home Addition. Requires building permit. Go to section 3.
   - [ ] Commercial Construction. Requires building permit. Go to section 3.
   - [ ] Rehabilitation of existing structure. Requires building permit. Go to section 3.
   - [ ] Other: 

Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes__ No__
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual__ Corporation__ Nonprofit: __
   Other: ________________________________

3. Must attach a letter of credit or pre-approval letter from your bank.

4. Must attach drawings for your proposed project.

5. Proposed use of property:
   - Home Ownership.
   - Rental Home.
   - Business/Commercial Use.
   - Apartments.
   - Other, Specify: ________________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? ______

7. Will you seek Neighborhood Revitalization Tax Rebates? ______

8. Starting Project Date: ______________ Completion Date: ______________

Comments:
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

____________________________________________________________________
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________

Incomplete applications will not be considered and will be returned to the sender.
As the applicant I attest that the information in this proposal is accurate. I attest that I have read the Unified Government’s Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

Luis Arrieta
Applicant’s Signature

Print Your Name

Date

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant's Name: Roy Peck
   Spouse (if applicable):

2. Name of Corporation (if applicable):

3. Street Address: 4725 Farrar Ave

4. City, State, Zip: Kansas City, KS

5. Home Phone #: (913) 941-8092 Work Phone #: 1

6. E Mail Address: RoyPeck@live.com

7. List Properties you own in Wyandotte County: 4710 Farrar Ave

8. Do you (or your spouse) have any Code Enforcement violations? Yes_ No X

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes_ No X

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 4729 Farrar Ave
   - Vacant Land
   - Structure

2. Proposed Use of Property:
   - Parking. (Must comply with UG regulations) Go to section 4.
   - Rehabilitation of existing structure. Requires building permit. Go to section 3.
   - Other:
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes ___ No ___
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual ___ Corporation ___ Nonprofit: ___
   Other: ____________________________

3. **Must** attach a letter of credit or pre-approval letter from your bank.

4. **Must** attach drawings for your proposed project.

5. Proposed use of property:
   - Home Ownership.
   - Rental Home.
   - Business/Commercial Use.
   - Apartments.
   - Other, Specify: ____________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? ______

7. Will you seek Neighborhood Revitalization Tax Rebates? ______

8. Starting Project Date: ___________ Completion Date: ___________

   Comments: __________________________________________
   __________________________________________
   __________________________________________
   __________________________________________

Section 4: Additional Comments & Terms of Proposal.

______________________________________________________________________
______________________________________________________________________
______________________________________________________________________

Incomplete applications will not be considered and will be returned to the sender. As the applicant I attest that the information in this proposal is accurate. I attest that I have read the Unified Government's Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

Applicant's Signature: __________________________ Print Your Name: __________________________ Date: ____________

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant’s Name: **Aldama Socorro**
   Spouse (if applicable): 

2. Name of Corporation (if applicable): 

3. Street Address: **632 S. Ferree St.** 

4. City, State, Zip: **Kansas City KS, 66105**

5. Home Phone #: **913-219-7800** Work Phone #: 

6. E Mail Address: 

7. List Properties you own in Wyandotte County: **2316 N. 9TH**

8. Do you (or your spouse) have any Code Enforcement violations? Yes__No__

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes__No__

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: **2320 N 9TH ST.**
   - [X] Vacant Land
   - [ ] Structure

2. Proposed Use of Property:
   - [ ] Parking. (Must comply with UG regulations) Go to section 4.
   - [ ] Home Addition. Requires building permit. Go to section 3.
   - [ ] Commercial Construction. Requires building permit. Go to section 3.
   - [ ] Rehabilitation of existing structure. Requires building permit. Go to section 3.
   - [ ] Other:
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes___ No___
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual___ Corporation___ Nonprofit:___
   Other:___________________________________________

3. **Must** attach a letter of credit or pre-approval letter from your bank.

4. **Must** attach drawings for your proposed project.

5. Proposed use of property:
   - Home Ownership.
   - Rental Home.
   - Business/Commercial Use.
   - Apartments.
   - Other, Specify:______________________________________________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? _____

7. Will you seek Neighborhood Revitalization Tax Rebates? _____

8. Starting Project Date: ________________ Completion Date: ________________

Comments:_________________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

_I have been taking care of property._

Incomplete applications will not be considered and will be returned to the sender.
As the applicant I attest that the information in this proposal is accurate. I attest that I
have read the Unified Government’s Land Bank policy and agree to the terms and
conditions of it. I understand that the Unified Government reserves the rights to reject
any proposal without cause.

[Signature]
Applicant’s Signature

[Signature] Aldama Secore 01-26-15
Print Your Name Date

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant's Name: Jeffery Barger
   Spouse (if applicable): Rendea Barger

2. Name of Corporation (if applicable)

3. Street Address: 13650 Martini Luther King Ave.

4. City, State, Zip: Bonner Springs KS 66012

5. Home Phone #: 913.441.3963 Work Phone #: 913.709.2515

6. E Mail Address: jbarger1@kc.rr.com

7. List Properties you own in Wyandotte County:
   13650 Martini Luther King Ave, Bonner Springs

8. Do you (or your spouse) have any Code Enforcement violations? Yes_ No_X

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes_ No_X

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property 13646 Martini Luther King Ave.
   - Vacant Land
   - Structure

2. Proposed Use of Property:
   - Parking. (Must comply with UG regulations) Go to section 4.
   - Rehabilitation of existing structure. Requires building permit. Go to section 3.
   - Other: ______________________________
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes___ No___
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual___ Corporation___ Nonprofit:___
   Other:________________________________________

3. Must attach a letter of credit or pre-approval letter from your bank.

4. Must attach drawings for your proposed project.

5. Proposed use of property:
   ○ Home Ownership.
   ○ Rental Home.
   ○ Business/Commercial Use.
   ○ Apartments.
   ○ Other, Specify:______________________________

6. Will you seek Tax Increment Financing or other public tax exemptions?____

7. Will you seek Neighborhood Revitalization Tax Rebates?____

8. Starting Project Date:______________ Completion Date:______________

Comments:__________________________________________________________
__________________________________________________________
__________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

__________________________________________________________
__________________________________________________________
__________________________________________________________

Incomplete applications will not be considered and will be returned to the sender. As the applicant I attest that the information in this proposal is accurate. I attest that I have read the Unified Government's Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

Jeffery Barger
Applicant's Signature

Print Your Name

Date 1/25/2015

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant’s Name: Ricardo Marquez Berumen
   Spouse (if applicable): ________________________________

2. Name of Corporation (if applicable) ________________________________

3. Street Address: 326 N, 40th St ________________________________

4. City, State, Zip: Kansas City, KS 66102 ________________________________

5. Home Phone #: 913-305-1351 Work Phone #: 913-780-7119 ________________________________

6. E Mail Address: RicardoMB89@hotmail.com ________________________________

7. List Properties you own in Wyandotte County: 326 N, 40th St
   Kansas City, KS 66102 ________________________________

8. Do you (or your spouse) have any Code Enforcement violations? Yes No x

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes No x

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 324 N, 40th St, Kansas City, KS 66102
   - Vacant Land
   - Structure ________________________________

2. Proposed Use of Property:
   - Yard Extension. Go to section 4. ________________________________
   - Parking. (Must comply with UG regulations) Go to section 4. ________________________________
   - Garage. Requires building permit. Go to section 4. ________________________________
   - Home Addition. Requires building permit. Go to section 3. ________________________________
   - New Home Construction. Requires building permit. Go to section 3. ________________________________
   - Commercial Construction. Requires building permit. Go to section 3. ________________________________
   - Rehabilitation of existing structure. Requires building permit. Go to section 3. ________________________________
   - Other: ________________________________
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes ___ No ___
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual ____ Corporation ____ Nonprofit: ____
   Other: __________________________________________

3. Must attach a letter of credit or pre-approval letter from your bank.

4. Must attach drawings for your proposed project.

5. Proposed use of property:
   o Home Ownership.
   o Rental Home.
   o Business/Commercial Use.
   o Apartments.
   o Other, Specify: ________________________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? ______

7. Will you seek Neighborhood Revitalization Tax Rebates? _____

8. Starting Project Date: _______________ Completion Date: _______________

Comments: ___________________________________________________________

_____________________________________________________________________

_____________________________________________________________________

_____________________________________________________________________

_____________________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

I would like to have some yard more yard alone the land and look better my neighborhood.

Incomplete applications will not be considered and will be returned to the sender.
As the applicant I attest that the information in this proposal is accurate. I attest that I have read the Unified Government’s Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

Applicant’s Signature ___________________________ Print Your Name ___________________________

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
                                701 N. 7th St, Suite 421, KC, KS 66101
                                Fax 913-573-5745 Phone 913-573-8977

01/26/2015
**Unified Government Land Bank Application**

**Section 1: Personal Information.**

1. Applicant’s Name: **Michael H. Jackson**
   Spouse (if applicable):

2. Name of Corporation (if applicable):

3. Street Address: **5200 W 57 St**


5. Home Phone #: **913-530-5855** Work Phone #:

6. Email Address: **michael.jackson1980@yahoo.com**

7. List Properties you own in Wyandotte County: **3455 Bell Crossing, 3521 Bell Crossing and 3518 N 35 St (KCCs)**

8. Do you (or your spouse) have any Code Enforcement violations? **Yes** No

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? **Yes** No

**Section 2: Proposed Land Bank Purchase.**

1. Address(s) of Property: **3530 N 35 St**
   - [ ] Vacant Land
   - [x] Structure

2. Proposed Use of Property:
   - [ ] Parking. (Must comply with UG regulations) Go to section 4.
   - [ ] Home Addition. Requires building permit. Go to section 3.
   - [ ] Commercial Construction. Requires building permit. Go to section 3.
   - [ ] Rehabilitation of existing structure. Requires building permit. Go to section 3.
   - [ ] Other:
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes__ No__
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual___ Corporation___ Nonprofit:___
   Other: ________________________________

3. **Must** attach a letter of credit or pre-approval letter from your bank.

4. **Must** attach drawings for your proposed project.

5. Proposed use of property:
   o Home Ownership.
   o Rental Home.
   o Business/Commercial Use.
   o Apartments.
   o Other, Specify: ________________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? ______

7. Will you seek Neighborhood Revitalization Tax Rebates? ______

8. Starting Project Date: ____________ Completion Date: ____________

Comments: ________________________________
__________________________________________
__________________________________________
__________________________________________

Section 4: Additional Comments & Terms of Proposal.

I would like to purchase the property 3530 N 35 St to extend my yard. This way I can ensure this property is close enough for $150.00.

Incomplete applications will not be considered and will be returned to the sender.

As the applicant I attest that the information in this proposal is accurate. I attest that I have read the Unified Government's Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

Applicant's Signature: ________________________________
Print Your Name: ________________________________
Date: 01/31/15

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St. Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant's Name: Wilberto Linares  
   Spouse (if applicable): Yeny Linares  

2. Name of Corporation (if applicable): n/a  

3. Street Address: 1870 S. Pyle St  

4. City, State, Zip: Kansas City, KS 64103  

5. Home Phone #: (913) 375-5551  

6. E Mail Address: n/a  

7. List Properties you own in Wyandotte County: 1860 S. Pyle St.  
   1870 S. Pyle St.  

8. Do you (or your spouse) have any Code Enforcement violations? Yes__ No X  

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes__ No X  

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 1860 S. Pyle St.  
   * Vacant Land  
   o Structure  

2. Proposed Use of Property:  
   * Yard Extension. Go to section 4.  
   o Parking. (Must comply with UG regulations) Go to section 4.  
   o Garage. Requires building permit. Go to section 4.  
   o Home Addition. Requires building permit. Go to section 3.  
   o Commercial Construction. Requires building permit. Go to section 3.  
   o Rehabilitation of existing structure. Requires building permit. Go to section 3.  
   o Other: ____________________________________________
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes__ No__
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual___ Corporation___ Nonprofit: ___
   Other:______________________________

3. **Must** attach a letter of credit or pre-approval letter from your bank.

4. **Must** attach drawings for your proposed project.

5. Proposed use of property:
   - Home Ownership.
   - Rental Home.
   - Business/Commercial Use.
   - Apartments.
   - Other, Specify:________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? ______

7. Will you seek Neighborhood Revitalization Tax Rebates? ______

8. Starting Project Date: ___________ Completion Date: ___________
   Comments:_____________________________________________________
   ____________________________________________________________
   ____________________________________________________________
   ____________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

_________________________________________________________________
_________________________________________________________________
_________________________________________________________________

Incomplete applications will not be considered and will be returned to the sender. As the applicant I attest that the information in this proposal is accurate. I attest that I have read the Unified Government’s Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

Applicant’s Signature_________________________ Print Your Name_________________________ Date 1/23/15

Return Completed Application to:  Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant's Name: Sergio Castillo
   Spouse (if applicable): Martina Castillo

2. Name of Corporation (if applicable) 

3. Street Address: 1225 S 40th St

4. City, State, Zip: Kansas City, KS 66104

5. Home Phone #: (913)304-1261 Work Phone #: 

6. E Mail Address: mariocastillo95@live.com

7. List Properties you own in Wyandotte County: 1225 S 40th St

8. Do you (or your spouse) have any Code Enforcement violations? Yes  No	
9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes  No

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 1231 S 40th St
   ☑ Vacant Land
   ☐ Structure

2. Proposed Use of Property:
   ☑ Yard Extension. Go to section 4.
   ☐ Parking. (Must comply with UG regulations) Go to section 4.
   ☐ Home Addition. Requires building permit. Go to section 3.
   ☐ Rehabilitation of existing structure. Requires building permit. Go to section 3.
   ☐ Other:
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes___ No___
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual___ Corporation___ Nonprofit: ___
   Other: __________________________

3. Must attach a letter of credit or pre-approval letter from your bank.

4. Must attach drawings for your proposed project.

5. Proposed use of property:
   o Home Ownership.
   o Rental Home.
   o Business/Commercial Use.
   o Apartments.
   o Other, Specify: __________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? ______

7. Will you seek Neighborhood Revitalization Tax Rebates? ______

8. Starting Project Date: ________________ Completion Date: ________________

   Comments:
   ________________________________________________________________
   ________________________________________________________________
   ________________________________________________________________
   ________________________________________________________________
   ________________________________________________________________
   ________________________________________________________________
   ________________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

When I bought 635 40th St, I didn’t know it was a two properties because it was already fenced with that other property in it.

Incomplete applications will not be considered and will be returned to the sender. As the applicant I attest that the information in this proposal is accurate. I attest that I have read the Unified Government’s Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

Sergio Castillo  Sergio Castillo  01/22/2015
Applicant’s Signature  Print Your Name  Date

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant’s Name: Eugene Hall
   Spouse (if applicable): ____________________________

2. Name of Corporation (if applicable): ____________________________

3. Street Address: 656 Rowland Ave

4. City, State, Zip: Kansas City, Kansas 66101

5. Home Phone #: 913-764-536  Work Phone #: ____________________________

6. E Mail Address: ____________________________

7. List Properties you own in Wyandotte County: ____________________________

8. Do you (or your spouse) have any Code Enforcement violations? Yes __ No __

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes __ No __

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 656 Rowland Ave
   - Vacant Land
   - Structure

2. Proposed Use of Property:
   - Parking. (Must comply with UG regulations) Go to section 4.
   - Rehabilitation of existing structure. Requires building permit. Go to section 3.
   - Other: ____________________________

Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes__ No__
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual__ Corporation__ Nonprofit: __
   Other: ________________________________

3. Must attach a letter of credit or pre-approval letter from your bank.

4. Must attach drawings for your proposed project.

5. Proposed use of property:
   o Home Ownership.
   o Rental Home.
   o Business/Commercial Use.
   o Apartments.
   o Other, Specify: ________________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? ______

7. Will you seek Neighborhood Revitalization Tax Rebates? ______

8. Starting Project Date: ____________ Completion Date: ____________

Comments: _______________________________________________________

Section 4: Additional Comments & Terms of Proposal.

____________________________________________________________________
____________________________________________________________________
____________________________________________________________________

Incomplete applications will not be considered and will be returned to the sender.
As the applicant I attest that the information in this proposal is accurate. I attest that I
have read the Unified Government's Land Bank policy and agree to the terms and
conditions of it. I understand that the Unified Government reserves the rights to reject
any proposal without cause.

Eugene Hall  Eugene Hall  1-22-15
Applicant’s Signature  Print Your Name  Date

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information

1. Applicant's Name: Ernest L. Moore
   Spouse (if applicable): wife (deceased)

2. Name of Corporation (if applicable)

3. Street Address: 1711 Waverly

4. City, State, Zip: Kansas City, Kansas 66104

5. Home Phone #: 913-621-3431 Work Phone #:

6. Email Address: E-Moore@kc.rr.com

7. List Properties you own in Wyandotte County: 1711 Waverly
   K.C., KS, 66104

8. Do you (or your spouse) have any Code Enforcement violations? Yes _ No X

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes _ No X

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 1707 Waverly
   X Vacant Land
   o Structure

2. Proposed Use of Property:
   X Yard Extension. Go to section 4.
   o Parking. (Must comply with UG regulations) Go to section 4.
   o Garage. Requires building permit. Go to section 4.
   o Home Addition. Requires building permit. Go to section 3.
   o Commercial Construction. Requires building permit. Go to section 3.
   o Rehabilitation of existing structure. Requires building permit. Go to section 3.
   o Other: ______________________
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes___ No___
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual___ Corporation___ Nonprofit:___
   Other: ________________________________

3. Must attach a letter of credit or pre-approval letter from your bank.

4. Must attach drawings for your proposed project.

5. Proposed use of property:
   o Home Ownership.
   o Rental Home.
   o Business/Commercial Use.
   o Apartments.
   o Other, Specify: ______________________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? ______

7. Will you seek Neighborhood Revitalization Tax Reates? ______

8. Starting Project Date: _______________ Completion Date: _______________

   Comments: __________________________________________________________
   ____________________________________________________________________
   ____________________________________________________________________
   ____________________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

I have been taking care of the property since 2002. I cut the grass every 2 weeks, since 2002. I would love to purchase the property for a $150,000. Thank you!

Incomplete applications will not be considered and will be returned to the sender.
As the applicant I attest that the information in this proposal is accurate. I attest that I have read the Unified Government’s Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

Ernest L. Moore 1-20-15
Applicant’s Signature Print Your Name Date

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant’s Name: Roberto Euentes
   Spouse (if applicable): 

2. Name of Corporation (if applicable): 

3. Street Address: 1920 N. 26th St.

4. City, State, Zip: Kansas City KS 66104

5. Home Phone #: (13) 2331454
   Work Phone #: 

6. E Mail Address: 

7. List Properties you own in Wyandotte County: 

8. Do you (or your spouse) have any Code Enforcement violations? Yes No 

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes No 

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 1928 N. 26th St
   
   x Vacant Land
   o Structure

2. Proposed Use of Property:
   
   x Yard Extension. Go to section 4.
   o Parking. (Must comply with UG regulations) Go to section 4.
   o Garage. Requires building permit. Go to section 4.
   o Home Addition. Requires building permit. Go to section 3.
   o Commercial Construction. Requires building permit. Go to section 3.
   o Rehabilitation of existing structure. Requires building permit. Go to section 3.
   o Other: 

Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes __ No __
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual __ Corporation __ Nonprofit __
   Other: ____________________________

3. **Must** attach a letter of credit or pre-approval letter from your bank.

4. **Must** attach drawings for your proposed project.

5. Proposed use of property:
   - Home Ownership.
   - Rental Home.
   - Business/Commercial Use.
   - Apartments.
   - Other, Specify: ____________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? ______

7. Will you seek Neighborhood Revitalization Tax Rebates? ______

8. Starting Project Date: ____________ Completion Date: ____________

   Comments: ______________________________________________________
   ____________________________
   ____________________________
   ____________________________
   ____________________________
   ____________________________

Section 4: Additional Comments & Terms of Proposal.

________________________________________
________________________________________
________________________________________
________________________________________
________________________________________

**Incomplete applications will not be considered and will be returned to the sender.**

As the applicant I attest that the information in this proposal is accurate. I attest that I have read the Unified Government's Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

Applicant’s Signature: ____________________________
Print Your Name: ____________________________
Date: ________

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N, 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant's Name: Francisco Torres
   Spouse (if applicable): Denise Torres

2. Name of Corporation (if applicable): Self

3. Street Address: 2650 Broadland Avenue

4. City, State, Zip: KCKS 66104

5. Home Phone #: 913-297-9267 Work Phone #: 913-264-9726

6. E Mail Address: rebellonomore-29@hotmail.com

7. List Properties you own in Wyandotte County: 2930 N. 125th KCKS

8. Do you (or your spouse) have any Code Enforcement violations? Yes No

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes No

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 2930 N. 125th KCKS
   - Vacant Land
   - Structure

2. Proposed Use of Property:
   - Parking. (Must comply with UG regulations) Go to section 4.
   - Rehabilitation of existing structure. Requires building permit. Go to section 3.
   - Other: ________________________________
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes ___ No ___ N/A
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual___ Corporation___ Nonprofit: ___
   Other: ________________________________

3. Must attach a letter of credit or pre-approval letter from your bank.

4. Must attach drawings for your proposed project.

5. Proposed use of property:
   o Home Ownership.
   o Rental Home.
   o Business/Commercial Use.
   o Apartments.
   o Other, Specify: ________________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? ______

7. Will you seek Neighborhood Revitalization Tax Rebates? ______

8. Starting Project Date: __________ Completion Date: __________

   Comments: N/A __________

Section 4: Additional Comments & Terms of Proposal.

Have great children and dogs, gardening.

Incomplete applications will not be considered and will be returned to the sender.
As the applicant I attest that the information in this proposal is accurate. I attest that I
have read the Unified Government’s Land Bank policy and agree to the terms and
conditions of it. I understand that the Unified Government reserves the rights to reject
any proposal without cause.

[Signature]
Applicant’s Signature

[Print Name]
Print Your Name

[Date] 1-20-15

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Unified Government Land Bank Application

Section 1: Personal Information.

1. Applicant's Name: Olaa Flores
   Spouse (if applicable): Marco Garcia

2. Name of Corporation (if applicable): ________________

3. Street Address: 23 S. Tremont St

4. City, State, Zip: Kansas City KS 66101

5. Home Phone #: 913-291-7832 Work Phone #: 913-674-6487

6. E Mail Address: OlaaFlores90@hotmail.com

7. List Properties you own in Wyandotte County: ________________________________

8. Do you (or your spouse) have any Code Enforcement violations? Yes____ No X

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes____ No X

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 27 S. Tremont St.
   ☑ Vacant Land
   ☐ Structure

2. Proposed Use of Property:
   ☑ Yard Extension. Go to section 4.
   ☐ Parking. (Must comply with UG regulations) Go to section 4.
   ☐ Home Addition. Requires building permit. Go to section 3.
   ☐ Rehabilitation of existing structure. Requires building permit. Go to section 3.
   ☐ Other: ______________________________
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes ___ No ___
   (Call Planning & Zoning at 913-573-3750)

2. Type of Ownership: Individual ___ Corporation ___ Nonprofit: ___
   Other: ______________________________

3. Must attach a letter of credit or pre-approval letter from your bank.

4. Must attach drawings for your proposed project.

5. Proposed use of property:
   o Home Ownership
   o Rental Home
   o Business/Commercial Use
   o Apartments
   o Other, Specify: ______________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? ______

7. Will you seek Neighborhood Revitalization Tax Reabates? ______

8. Starting Project Date: _______________ Completion Date: _______________

Comments: ___________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

How to get the Land Bank property for $150,000

I am interested.

Incomplete applications will not be considered and will be returned to the sender. As the applicant I attest that the information in this proposal is accurate. I attest that I have read the Unified Government’s Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

[Signature] Olga Flores 01/31/15

Applicant’s Signature Print Your Name Date

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant's Name: Jason Young
   Spouse (if applicable): 

2. Name of Corporation (if applicable)

3. Street Address: 2916 2 N 35th St

4. City, State, Zip: Kansas City, KS 66104

5. Home Phone #: 913 207 2898 Work Phone #:

6. E Mail Address: foxrecovery@live.com

7. List Properties you own in Wyandotte County: above address

8. Do you (or your spouse) have any Code Enforcement violations? Yes _ No X

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes _ No X

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 2952 N 35th St KCKS
   - Vacant Land
   - Structure

2. Proposed Use of Property:
   - Parking. (Must comply with UG regulations) Go to section 4.
   - Rehabilitation of existing structure. Requires building permit. Go to section 3.
   - Other: ________________________________
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes___ No____
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual___ Corporation___ Nonprofit:___
   Other: ____________________________

3. **Must** attach a letter of credit or pre-approval letter from your bank.

4. **Must** attach drawings for your proposed project.

5. Proposed use of property:
   - Home Ownership.
   - Rental Home.
   - Business/Commercial Use.
   - Apartments.
   - Other, Specify: ____________________________

6. Will you seek Tax Increment Financing or other public tax exemptions?____

7. Will you seek Neighborhood Revitalization Tax Rebates?____

8. Starting Project Date: ______________ Completion Date: ______________

Comments: ________________________________________________________________
                                                        ________________________________________________________________
                                                        ________________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

_________________________________________________________________________
_________________________________________________________________________

Incomplete applications will not be considered and will be returned to the sender. As the applicant I attest that the information in this proposal is accurate. I attest that I have read the Unified Government’s Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

Applicant’s Signature: ____________________________
Print Your Name: ____________________________
Date: 1/20/15

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
**Unified Government Land Bank Application**

**Section 1: Personal Information.**

1. Applicant's Name: **CARL CAMPBELL**
   Spouse (if applicable): **JOVI KAY CAMPBELL**

2. Name of Corporation (if applicable): **N/A**

3. Street Address: **2115 LOMBARDY DRIVE**

4. City, State, Zip: **KANSAS CITY, KANSAS**

5. Home Phone #: **913-281-2949**  Work Phone #: **913-974-8383**

6. E Mail Address:

7. List Properties you own in Wyandotte County: **2115 LOMBARDY**

8. Do you (or your spouse) have any Code Enforcement violations? Yes__ No__

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes__ No__

**Section 2: Proposed Land Bank Purchase.**

1. Address(s) of Property: **2115 LOMBARDY DR.**
   - [X] Vacant Land
   - [ ] Structure

2. Proposed Use of Property:
   - [ ] Yard Extension. Go to section 4.
   - [ ] Parking. (Must comply with UG regulations) Go to section 4.
   - [ ] Home Addition. Requires building permit. Go to section 3.
   - [ ] Commercial Construction. Requires building permit. Go to section 3.
   - [ ] Rehabilitation of existing structure. Requires building permit. Go to section 3.
   - [ ] Other:
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes _ No _
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual _ Corporation _ Nonprofit: _
   Other: ____________________________

3. **Must** attach a letter of credit or pre-approval letter from your bank.

4. **Must** attach drawings for your proposed project.

5. Proposed use of property:
   - _Home Ownership._
   - ○ Rental Home.
   - ○ Business/Commercial Use.
   - ○ Apartments.
   - ○ Other, Specify: ____________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? _NO_

7. Will you seek Neighborhood Revitalization Tax Rebates? _NO_

8. Starting Project Date: ____________ Completion Date: ____________

Comments: ____________________________________________________________

__________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

__________________________________________________________

__________________________________________________________

Incomplete applications will not be considered and will be returned to the sender. As the applicant I attest that the information in this proposal is accurate. I attest that I have read the Unified Government's Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

[Signatures]

Applicant's Signature: ____________________________  Print Your Name: ____________________________  Date: ____________________________

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant's Name: Lidia Julia Mejia  
   Spouse (if applicable):  

2. Name of Corporation (if applicable):  

3. Street Address: 3300 Freeman Ave  

4. City, State, Zip: Kansas City, KS 66102  

5. Home Phone #: (913) 999 - 7579  
   Work Phone #: (816) 741 - 7771  

6. E Mail Address:  

7. List Properties you own in Wyandotte County: No  

8. Do you (or your spouse) have any Code Enforcement violations? Yes _ No _  
9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes _ No _

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 3300 Freeman Ave.  
   ✓ Vacant Land  
   o Structure  

2. Proposed Use of Property:  
   ✓ Yard Extension. Go to section 4.  
   o Parking. (Must comply with US regulations) Go to section 4.  
   o Garage. Requires building permit. Go to section 4.  
   o Home Addition. Requires building permit. Go to section 3.  
   o Commercial Construction. Requires building permit. Go to section 3.  
   o Rehabilitation of existing structure. Requires building permit. Go to section 3.  
   o Other:  

Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes ___ No ___
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual ___ Corporation ___ Nonprofit: ___
   Other: ________________________________

3. **Must** attach a letter of credit or pre-approval letter from your bank.

4. **Must** attach drawings for your proposed project.

5. Proposed use of property:
   - Home Ownership.
   - Rental Home.
   - Business/Commercial Use.
   - Apartments.
   - Other, Specify: ________________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? ___

7. Will you seek Neighborhood Revitalization Tax Rebates? ___

8. Starting Project Date: ____________ Completion Date: ____________

Comments:
________________________________________________________________________
________________________________________________________________________

Section 4: Additional Comments & Terms of Proposal.
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Incomplete applications will not be considered and will be returned to the sender.
As the applicant I attest that the information in this proposal is accurate. I attest that I have read the Unified Government’s Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

Lidiya Mejiya 1-21-15
Applicant’s Signature Print Your Name Date

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant's Name: Pedrito Salazar
   Spouse (if applicable): Martha Salazar

2. Name of Corporation (if applicable)

3. Street Address: 1928 S. 29th St

4. City, State, Zip: Kansas City KS 66106

5. Home Phone #: 913-677-0547 Work Phone #:

6. E Mail Address:

7. List Properties you own in Wyandotte County: 1928 S 29th St,
   3811 Metropolitan, 3809 Ruby Ave

8. Do you (or your spouse) have any Code Enforcement violations? Yes No X

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes No X

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 1932 S. 29th St
   ☑ Vacant Land
   ○ Structure

2. Proposed Use of Property:
   ☑ Yard Extension. Go to section 4.
   ○ Parking. (Must comply with UG regulations) Go to section 4.
   ○ Home Addition. Requires building permit. Go to section 3.
   ○ Rehabilitation of existing structure. Requires building permit. Go to section 3.
   ○ Other: ___________________________
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes ___ No ___
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual ___ Corporation ___ Nonprofit: ___
   Other: 

3. **Must** attach a letter of credit or pre-approval letter from your bank.

4. **Must** attach drawings for your proposed project.

5. Proposed use of property:
   - Home Ownership.
   - Rental Home.
   - Business/Commercial Use.
   - Apartments.
   - Other, Specify:

6. Will you seek Tax Increment Financing or other public tax exemptions? ___

7. Will you seek Neighborhood Revitalization Tax Rebates? ___

8. Starting Project Date: __________ Completion Date: __________

Comments: we have been taking care of property for last 15 yrs

Section 4: Additional Comments & Terms of Proposal.

Incomplete applications will not be considered and will be returned to the sender. As the applicant I attest that the information in this proposal is accurate. I attest that I have read the Unified Government’s Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

Applicant’s Signature: ____________________________ Print Your Name: ____________________________ Date: 1-21-15

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant's Name: **Reyna Rodriguez**
   Spouse (if applicable): 
2. Name of Corporation (if applicable): 
3. Street Address: **2910 Washington Ave**
4. City, State, Zip: **Kansas City KS 66102**
5. Home Phone #: **913-999-6781** Work Phone #: **816-931-5888**
6. E Mail Address: 
7. List Properties you own in Wyandotte County: **2910 Washington Ave Kansas City KS 66102**
8. Do you (or your spouse) have any Code Enforcement violations? Yes No X
9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes No X

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: **2912 Washington Ave**
   - Vacant Land
   - Structure
2. Proposed Use of Property:
   - Parking. (Must comply with UG regulations) Go to section 4.
   - Rehabilitation of existing structure. Requires building permit. Go to section 3.
   - Other:
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes _ No _
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual _ Corporation _ Nonprofit _
   Other: __________________________

3. Must attach a letter of credit or pre-approval letter from your bank.

4. Must attach drawings for your proposed project.

5. Proposed use of property:
   o Home Ownership.
   o Rental Home.
   o Business/Commercial Use.
   o Apartments.
   o Other, Specify: __________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? _____

7. Will you seek Neighborhood Revitalization Tax Rebates? _____

8. Starting Project Date: __________ ___ Completion Date: __________ ___

  Comments: __________________________
  __________________________
  __________________________

Section 4: Additional Comments & Terms of Proposal.

Extra yard space.

Incomplete applications will not be considered and will be returned to the sender.
As the applicant I attest that the information in this proposal is accurate. I attest that I
have read the Unified Government’s Land Bank policy and agree to the terms and
conditions of it. I understand that the Unified Government reserves the rights to reject
any proposal without cause.

______________________________ Reyner Rodriguez 1-20-15
Applicant’s Signature Print Your Name Date

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant's Name: Robert Weaver Sr
   Spouse (if applicable): Mildred Weaver

2. Name of Corporation (if applicable): ____________________________

3. Street Address: 3028 N 42nd

4. City, State, Zip: Topeka, Kansas

5. Home Phone #: 913 281 3628 Work Phone #: ___

6. E Mail Address: _____________________________________________

7. List Properties you own in Wyandotte County:

8. Do you (or your spouse) have any Code Enforcement violations? Yes__ No X

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes__ No X

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 3028 N 42nd St
   ○ Vacant Land
   ○ Structure

2. Proposed Use of Property:
   ○ Yard Extension. Go to section 4.
   ○ Parking. (Must comply with UG regulations) Go to section 4.
   ○ Home Addition. Requires building permit. Go to section 3.
   ○ Rehabilitation of existing structure. Requires building permit. Go to section 3.
   ○ Other: _____________________________________________

(Handwritten note: "We have been living on this property for over 20 years."

W. Weaver)
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes__ Yes__ No__
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual___ Corporation___ Nonprofit:___
   Other: ________________________________

3. Must attach a letter of credit or pre-approval letter from your bank.

4. Must attach drawings for your proposed project.

5. Proposed use of property:
   o Home Ownership.
   o Rental Home.
   o Business/Commercial Use.
   o Apartments.
   o Other, Specify: ____________________________

6. Will you seek Tax Increment Financing or other public tax exemptions?_____

7. Will you seek Neighborhood Revitalization Tax Rebates? _____

8. Starting Project Date: ________________ Completion Date: ________________

Comments: _______________________________________________________________
______________________________________________________________
______________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

We have been taking care of this property over 30 years. I have been living at 328 N 42nd St for 39 years.

Incomplete applications will not be considered and will be returned to the sender. As the applicant I attest that the information in this proposal is accurate. I attest that I have read the Unified Government’s Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

________________________________________  ______________________________________
Applicant’s Signature  Print Your Name

Date: 1-20-15

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N, 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant's Name: **Eh Te Ta.**
   Spouse (if applicable): 

2. Name of Corporation (if applicable): 

3. Street Address: **2905 N 13th St**

4. City, State, Zip: **Kansas City KS 66104**

5. Home Phone #: **816 728 7163** Work Phone #: 

6. E Mail Address: 

7. List Properties you own in Wyandotte County: **house.**

8. Do you (or your spouse) have any Code Enforcement violations? Yes __ No __

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes __ No __

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: **2905 N 13th St**
   
   X Vacant Land
   ○ Structure

2. Proposed Use of Property:
   X Yard Extension. Go to section 4.
   ○ Parking. (Must comply with UG regulations) Go to section 4.
   ○ Home Addition. Requires building permit. Go to section 3.
   ○ Rehabilitation of existing structure. Requires building permit. Go to section 3.
   ○ Other: __________________________
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes__ No__
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual__ Corporation__ Nonprofit: __
   Other: ____________________________

3. Must attach a letter of credit or pre-approval letter from your bank.

4. Must attach drawings for your proposed project.

5. Proposed use of property:
   o Home Ownership.
   o Rental Home.
   o Business/Commercial Use.
   o Apartments.
   o Other, Specify: ____________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? _____

7. Will you seek Neighborhood Revitalization Tax Rebates? _____

8. Starting Project Date: ____________ Completion Date: ____________

Comments: Because Next to my house and I want my house have big yard and keep nice land clean.

Section 4: Additional Comments & Terms of Proposal.

________________________________________________________________________

Incomplete applications will not be considered and will be returned to the sender.
As the applicant I attest that the information in this proposal is accurate. I attest that I
have read the Unified Government’s Land Bank policy and agree to the terms and
conditions of it. I understand that the Unified Government reserves the rights to reject
any proposal without cause.

Applicant’s Signature: ____________________________ Print Your Name: ____________________________ Date: ____________

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant's Name: Manuel Hernandez
   Spouse (if applicable): ____________________________

2. Name of Corporation (if applicable) ____________________________

3. Street Address: 4319 Lathrop Ave

4. City, State, Zip: Kansas City, KS 66104

5. Home Phone #: (913) 359-1489 Work Phone #: ____________________________

6. E Mail Address: mj160887@gmail.com

7. List Properties you own in Wyandotte County: 4319 Lathrop Ave, Kansas City, 66104

8. Do you (or your spouse) have any Code Enforcement violations? Yes  No  X

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes  No  X

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property 2942 N 43rd St.
   - Vacant Land
   - Structure

2. Proposed Use of Property:
   - Parking. (Must comply with UG regulations) Go to section 4.
   - Rehabilitation of existing structure. Requires building permit. Go to section 3.
   - Other: ____________________________
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes ___ No ___
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual ___ Corporation ___ Nonprofit: ___
   Other: ________________________________

3. **Must** attach a letter of credit or pre-approval letter from your bank.

4. **Must** attach drawings for your proposed project.

5. Proposed use of property:
   ☒ Home Ownership.
   o Rental Home.
   o Business/Commercial Use.
   o Apartments.
   o Other, Specify: ________________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? _____

7. Will you seek Neighborhood Revitalization Tax Rebates? _____

8. Starting Project Date: ________________ Completion Date: ________________

Comments: ___________________________________________________________

______________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

The purpose of our purchase is to expand our field.

Incomplete applications will not be considered and will be returned to the sender.
As the applicant I attest that the information in this proposal is accurate. I attest that I
have read the Unified Government’s Land Bank policy and agree to the terms and
conditions of it. I understand that the Unified Government reserves the rights to reject
any proposal without cause.

Manuel Hernandez 1/23/15
Applicant’s Signature  Print Your Name  Date

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant’s Name: Jacqueline Noble
   Spouse (if applicable): ________________________________

2. Name of Corporation (if applicable): ________________________________

3. Street Address: 814 Quindaro Blvd.

4. City, State, Zip:  Kansas City, KS 66101

5. Home Phone #: 913-766-3445  Work Phone #: ________________________________

6. E Mail Address: jacqueline.noble@yahoo.com

7. List Properties you own in Wyandotte County: 814 Quindaro Blvd
   Kansas City, KS 66101

8. Do you (or your spouse) have any Code Enforcement violations? Yes  No X

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes  No X

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 812 Quindaro Blvd.
   o Vacant Land
   o Structure

2. Proposed Use of Property:
   o Yard Extension. Go to section 4.
   o Parking. (Must comply with UG regulations) Go to section 4.
   o Garage. Requires building permit. Go to section 4.
   o Home Addition. Requires building permit. Go to section 3.
   o Commercial Construction. Requires building permit. Go to section 3.
   o Rehabilitation of existing structure. Requires building permit. Go to section 3.
   o Other: ________________________________
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes___ No___ (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual___ Corporation___ Nonprofit: ___
   Other: __________________________________________________________

3. Must attach a letter of credit or pre-approval letter from your bank.

4. Must attach drawings for your proposed project.

5. Proposed use of property:
   o Home Ownership.
   o Rental Home.
   o Business/Commercial Use.
   o Apartments.
   o Other, Specify: ______________________________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? ______

7. Will you seek Neighborhood Revitalization Tax Rebates? ______

8. Starting Project Date: _____________ Completion Date: _____________

Comments: _______________________________________________________________________
_________________________________________________________________________________
_________________________________________________________________________________
_________________________________________________________________________________
_________________________________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

Would be using extra land for possible gardening and land cultivating.

Incomplete applications will not be considered and will be returned to the sender.
As the applicant I attest that the information in this proposal is accurate. I attest that I have read the Unified Government's Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

Jacqueline Noble  Jacqueline Noble  01/30/2015
Applicant's Signature  Print Your Name  Date

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant’s Name: SAM SOUNDARA
   Spouse (if applicable): ____________________________

2. Name of Corporation (if applicable): YENG SOUNDARA

3. Street Address: 1222 Tenny Ave

4. City, State, Zip: KANSAS CITY, KS 64101

5. Home Phone #: (913) 992 - 1992 Work Phone #: ____________________________

6. E Mail Address: SAM SOUNDARA@Email.Com

7. List Properties you own in Wyandotte County: 1934 W 25th St, 12th Office Ave, 231q Mill St, 739 Sandusky Ave, 743 Turinere Ave, 622 Tenny Ave

8. Do you (or your spouse) have any Code Enforcement violations? Yes ☒ No

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes ☒ No

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 1934 W 25th St
   ☑ Vacant Land
   ☐ Structure

2. Proposed Use of Property:
   ☑ Yard Extension. Go to section 4.
   ☐ Parking. (Must comply with UG regulations) Go to section 4.
   ☐ Home Addition. Requires building permit. Go to section 3.
   ☐ Rehabilitation of existing structure. Requires building permit. Go to section 3.
   ☐ Other: ____________________________
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes__ No___
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual__ Corporation__ Nonprofit: ___
   Other: __________________________________________

3. **Must** attach a letter of credit or pre-approval letter from your bank.

4. **Must** attach drawings for your proposed project.

5. Proposed use of property:
   - Home Ownership.
   - Rental Home.
   - Business/Commercial Use.
   - Apartments.
   - Other, Specify: ____________________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? ______

7. Will you seek Neighborhood Revitalization Tax Rebates? ______

8. Starting Project Date: ________________ Completion Date: ________________

Comments:
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

My property 1936 N. 25th Pl is renting. In the future I will move in or build a new house. If I get a new landlord, I will use for parking or little garden.

Incomplete applications will not be considered and will be returned to the sender.

As the applicant I attest that the information in this proposal is accurate. I attest that I have read the Unified Government's Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

[Signature]
[Print Name]
[Date]

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant's Name: **Linda L. CLARK**  
   Spouse (if applicable): __________________________

2. Name of Corporation (if applicable): __________________________

3. Street Address: **240 North 38th Street**

4. City, State, Zip: **Kansas City, Kansas**

5. Home Phone #: **913-400-2731** Work Phone #: **SAME**

6. E Mail Address: __________________________

7. List Properties you own in Wyandotte County:  
   **240 No 38th Street**  
   **243 North 38th Street**  
   **350 North 40th**  
   **4001 Orville Ave**

8. Do you (or your spouse) have any Code Enforcement violations? **Yes** _No_ X

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? **Yes** _No_ X

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: **342 North 40th Street**  
   - [x] Vacant Land  
   - [ ] Structure

2. Proposed Use of Property:  
   - [ ] Parking. (Must comply with UG regulations) Go to section 4.  
   - [ ] Home Addition. Requires building permit. Go to section 3.  
   - [ ] Commercial Construction. Requires building permit. Go to section 3.  
   - [ ] Rehabilitation of existing structure. Requires building permit. Go to section 3.  
   - [ ] Other: __________________________
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes X No (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual X Corporation ___ Nonprofit: ___ Other: ________________________________

3. Must attach a letter of credit or pre-approval letter from your bank.

4. Must attach drawings for your proposed project.

5. Proposed use of property:
   o Home Ownership.
   o Rental Home.
   o Business/Commercial Use.
   o Apartments.
   o Other, Specify: ________________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? ______

7. Will you seek Neighborhood Revitalization Tax Rebates? ______

8. Starting Project Date: ______________ Completion Date: ______________

Comments: __________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

I AM ASKING ABOUT GETTING THE LAND BANK PROPERTY FOR $150.00 TO CLEAR FOR YARD EXTENSION. THANK YOU

Incomplete applications will not be considered and will be returned to the sender.
As the applicant I attest that the information in this proposal is accurate. I attest that I have read the Unified Government’s Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

LINDA L. CLARK LINDA L. CLARK 1-22-2015
Applicant’s Signature Print Your Name Date

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Unified Government Land Bank Application

Section 1: Personal Information.

1. Applicant’s Name: Felix Lugo Baez
   Spouse (if applicable):

2. Name of Corporation (if applicable):

3. Street Address: 61 S. 25th St.

4. City, State, Zip: KC KS 66102

5. Home Phone #: 913-381-3377  Work Phone #: 913-558-7147

6. E Mail Address:

7. List Properties you own in Wyandotte County: 61 S. 25th
   KC KS 66102

8. Do you (or your spouse) have any Code Enforcement violations? Yes No X

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes No X

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 61 S. 26th St. KC KS
   o Vacant Land
   X Structure

2. Proposed Use of Property:
   X Yard Extension. Go to section 4.
   o Parking. (Must comply with UG regulations) Go to section 4.
   o Garage. Requires building permit. Go to section 4.
   o Home Addition. Requires building permit. Go to section 3.
   o Commercial Construction. Requires building permit. Go to section 3.
   o Rehabilitation of existing structure. Requires building permit. Go to section 3.
   o Other:
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes__ No__  
(Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual__ Corporation__ Nonprofit: __  
Other: __________________________________________________________________________

3. **Must** attach a letter of credit or pre-approval letter from your bank.

4. **Must** attach drawings for your proposed project.

5. Proposed use of property:  
   - Home Ownership.  
   - Rental Home.  
   - Business/Commercial Use.  
   - Apartments.  
   - Other, Specify: ________________________________________________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? _N_O_

7. Will you seek Neighborhood Revitalization Tax Rebates? _N_O_

8. Starting Project Date: ______________ Completion Date: ______________

Comments: ________________________________________________________________________  
_________________________________________________________________________________
_________________________________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

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_Incomplete applications will not be considered and will be returned to the sender._
As the applicant I attest that the information in this proposal is accurate. I attest that I  
have read the Unified Government’s Land Bank policy and agree to the terms and  
conditions of it. I understand that the Unified Government reserves the rights to reject  
any proposal without cause.

__________________________________________  _______________________________  1-21-15  
Applicant’s Signature  Print Your Name  Date

**Return Completed Application to:** Attn: Land Bank Manager, Chris Slaughter  
701 N. 7th St, Suite 421, KC, KS 66101  
Fax 913-573-5745 Phone 913-573-8977.
Section 1: Personal Information.

1. Applicant's Name: **LIBERTINO CONTRERAS**  
   Spouse (if applicable): **MARIA CONTRERAS**

2. Name of Corporation (if applicable)______________________________

3. Street Address: **3029 E 8TH ST**

4. City, State, Zip: **KANSAS CITY, KS 64104**

5. Home Phone #: **913-287-5199**, Work Phone #:_____________________

6. E Mail Address:________________________________________________

7. List Properties you own in Wyandotte County:_____________________  
   **TWO**

8. Do you (or your spouse) have any Code Enforcement violations?  
   Yes__ No__

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte  
   County? Yes__ No__

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: **3015 N 48 TER**  
   - Vacant Land  
   - Structure

2. Proposed Use of Property:  
   - Parking. (Must comply with UG regulations) Go to section 4.  
   - Rehabilitation of existing structure. Requires building permit. Go to  
   section 3.  
   - Other:______________________________________________________
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes__ No__
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual___ Corporation___ Nonprofit:___
   Other: ____________________________

3. **Must** attach a letter of credit or pre-approval letter from your bank.

4. **Must** attach drawings for your proposed project.

5. Proposed use of property:
   - [ ] Home Ownership.
   - [ ] Rental Home.
   - [ ] Business/Commercial Use.
   - [ ] Apartments.
   - [ ] Other, Specify: _______________________

6. Will you seek Tax Increment Financing or other public tax exemptions? _X__

7. Will you seek Neighborhood Revitalization Tax Reates? _X_  

8. Starting Project Date: ______________ Completion Date: ______________

Comments:

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Section 4: Additional Comments & Terms of Proposal.

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Incomplete applications will not be considered and will be returned to the sender.
As the applicant I attest that the information in this proposal is accurate. I attest that I
have read the Unified Government’s Land Bank policy and agree to the terms and
conditions of it. I understand that the Unified Government reserves the rights to reject
any proposal without cause.

Applicant’s Signature __________________________ Print Your Name_________________
Date ______________

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant’s Name: Reynolds Morales
   Spouse (if applicable): Reyes Morales

2. Name of Corporation (if applicable):

3. Street Address: 315 N 20st Kansas City KS

4. City, State, Zip: Kansas City KS 66102

5. Home Phone #: (913) 626-7798 Work Phone #: (913) 888-0939 ext: 330-2031

6. E Mail Address: reymor98@gmail.com

7. List Properties you own in Wyandotte County: 314 N 20st KS KS
   316 N 20st and 315 N 20st 66102

8. Do you (or your spouse) have any Code Enforcement violations? Yes  No

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes  No

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 318 N 20st
   - Vacant Land
   - Structure

2. Proposed Use of Property:
   - Parking. (Must comply with UG regulations) Go to section 4.
   - Rehabilitation of existing structure. Requires building permit. Go to section 3.
   - Other: Yard extension
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes √ No.
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual √ Corporation __ Nonprofit: __
   Other: ____________________________

3. **Must** attach a letter of credit or pre-approval letter from your bank.

4. **Must** attach drawings for your proposed project.

5. Proposed use of property:
   - o Home Ownership.
   - o Rental Home.
   - o Business/Commercial Use.
   - o Apartments.
   - o Other, Specify: Yard extension

6. Will you seek Tax Increment Financing or other public tax exemptions? NO

7. Will you seek Neighborhood Revitalization Tax Rebates? NO

8. Starting Project Date: I don't know yet Completion Date: __________

Comments: I'm the owner next to the Land Bank. Just I will like to extend my yard extension

Section 4: Additional Comments & Terms of Proposal.

How to get Land Bank property For $150.00.

Incomplete applications will not be considered and will be returned to the sender.
As the applicant I attest that the information in this proposal is accurate. I attest that I
have read the Unified Government's Land Bank policy and agree to the terms and
conditions of it. I understand that the Unified Government reserves the rights to reject
any proposal without cause.

Applicant's Signature

Print Your Name

Date

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant’s Name:  José Alfredo Soria  
   Spouse (if applicable):  María de Jesús Soria  

2. Name of Corporation (if applicable)  

3. Street Address:  71 S. 19th  

4. City, State, Zip:  Kansas City, KS, 66102  

5. Home Phone #:  913 424 6163  Work Phone #:  

6. E-Mail Address:  josalio65@yahoo.com  

7. List Properties you own in Wyandotte County:  71 S. 19th, 81 S. 19th, 19th St. Ks  

8. Do you (or your spouse) have any Code Enforcement violations? Yes  No  

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes  No  

Section 2: Proposed Land Bank Purchase.  

1. Address(s) of Property  85 S. 19th St.  
   ☒ Vacant Land  
   o Structure  

2. Proposed Use of Property:  
   ☒ Yard Extension. Go to section 4.  
   o Parking. (Must comply with UG regulations) Go to section 4.  
   o Garage. Requires building permit. Go to section 4.  
   o Home Addition. Requires building permit. Go to section 3.  
   o Commercial Construction. Requires building permit. Go to section 3.  
   o Rehabilitation of existing structure. Requires building permit. Go to section 3.  
   o Other:  

Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes___ No___
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual___ Corporation___ Nonprofit: ___
   Other:___________________________________________________________

3. **Must** attach a letter of credit or pre-approval letter from your bank.

4. **Must** attach drawings for your proposed project.

5. Proposed use of property:
   o Home Ownership.
   o Rental Home.
   o Business/Commercial Use.
   o Apartments.
   o Other, Specify:______________________________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? ______

7. Will you seek Neighborhood Revitalization Tax Rebates? ______

8. Starting Project Date: ____________________ Completion Date: ______________

   Comments:________________________________________________________________________
   __________________________________________________________________________________
   __________________________________________________________________________________
   __________________________________________________________________________________
   __________________________________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

I have been taking care of lot, my kids play on it, and I would like to keep it. Maybe plant fruit trees and accommodate better for my kids to play in it.

Incomplete applications will not be considered and will be returned to the sender.

As the applicant I attest that the information in this proposal is accurate. I attest that I have read the Unified Government’s Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

[Signature]

Applicant’s Signature ____________________________________________ Date 12/7/15

Print Your Name _________________________________________________

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant's Name: **MADELLA HENDERSON**
   Spouse (if applicable): N/A
2. Name of Corporation (if applicable): N/A
3. Street Address: **2901 N. 66th St.**
4. City, State, Zip: **K.C., Ks 66108**
5. Home Phone #: 913-788-3804  Work Phone #: N/A
6. E Mail Address: madellaone@yahoo.com
7. List Properties you own in Wyandotte County: **2907 N. 49th St.**
   K.C. 66109
8. Do you (or your spouse) have any Code Enforcement violations? Yes _ No _
9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes _ No _

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: **1638 WEBSTER AVE.**
   - Vacant Land
   - Structure
2. Proposed Use of Property:
   - Parking. (Must comply with UG regulations) Go to section 4.
   - Rehabilitation of existing structure. Requires building permit. Go to section 3.
   - Other: ______________________________
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes __ No __
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual __ Corporation __ Nonprofit: __
   Other: ________________________________

3. **Must** attach a letter of credit or pre-approval letter from your bank.

4. **Must** attach drawings for your proposed project.

5. Proposed use of property:
   - Home Ownership.
   - Rental Home.
   - Business/Commercial Use.
   - Apartments.
   - Other, Specify: ________________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? No

7. Will you seek Neighborhood Revitalization Tax Rebates? ______

8. Starting Project Date: ___________ Completion Date: ___________

Comments: __________________________________________________

________________________________________________________________

________________________________________________________________

________________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

________________________________________________________________

________________________________________________________________

________________________________________________________________

Incomplete applications will not be considered and will be returned to the sender. As the applicant I attest that the information in this proposal is accurate. I attest that I have read the Unified Government’s Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

________________________________________________________________

Applicant’s Signature  Print Your Name  Date

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Unified Government Land Bank Application

Section 1: Personal Information.

1. Applicant's Name: Michael A Mitchell
   Spouse (if applicable): None

2. Name of Corporation (if applicable)

3. Street Address: 2115 S Ferree St

4. City, State, Zip: Kansas City Kansas 66103

5. Home Phone #: 913-302-8577  Work Phone #: 

6. Email Address:

7. List Properties you own in Wyandotte County: 
   

8. Do you (or your spouse) have any Code Enforcement violations? Yes No

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes No

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 2113 S Ferree K.C. Ks
   
   o Vacant Land
   o Structure

2. Proposed Use of Property:
   
   0 Yard Extension. Go to section 4.
   o Parking. (Must comply with UG regulations) Go to section 4.
   o Garage. Requires building permit. Go to section 4.
   o Home Addition. Requires building permit. Go to section 3.
   o Commercial Construction. Requires building permit. Go to section 3.
   o Rehabilitation of existing structure. Requires building permit. Go to section 3.
   o Other: 


2015
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes__ No__
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual___ Corporation___ Nonprofit: ___
   Other: ____________________________

3. **Must** attach a letter of credit or pre-approval letter from your bank.

4. **Must** attach drawings for your proposed project.

5. Proposed use of property:
   - Home Ownership.
   - Rental Home.
   - Business/Commercial Use.
   - Apartments.
   - Other, Specify: ____________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? ______

7. Will you seek Neighborhood Revitalization Tax Rebates? ______

8. Starting Project Date: ____________ Completion Date: ____________

Comments: ____________________________________________

________________________________________________________________
________________________________________________________________
________________________________________________________________
________________________________________________________________
________________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

"I am interested in the $50,000 proposal."

I have mowed and clean this lot for the past 15 years.

Incomplete applications will not be considered and will be returned to the sender.

As the applicant, I attest that the information in this proposal is accurate. I attest that I have read the Unified Government's Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

Michael Mitchell 1-21-15
Applicant's Signature Print Your Name Date

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant’s Name: Jason Indorf
   Spouse (if applicable): Amy Indorf

2. Name of Corporation (if applicable):

3. Street Address: 7056 Kansas Ave

4. City, State, Zip: KC, KS 66411

5. Home Phone #: 913-788-9078 Work Phone #: 913-743-6877

6. E Mail Address: amyindorf@yahoo.com

7. List Properties you own in Wyandotte County: 7056 Kansas Ave
   KC, KS

8. Do you (or your spouse) have any Code Enforcement violations? Yes__ No X
9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes__ No X

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property 535 S. 71st Street
   □ Vacant Land
   □ Structure

2. Proposed Use of Property:
   □ Yard Extension. Go to section 4.
   ○ Parking. (Must comply with UG regulations) Go to section 4.
   ○ Home Addition. Requires building permit. Go to section 3.
   ○ Rehabilitation of existing structure. Requires building permit. Go to section 3.
   ○ Other:
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes__ No__
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual___ Corporation___ Nonprofit:___
   Other:_____________________________________________________

3. **Must** attach a letter of credit or pre-approval letter from your bank.

4. **Must** attach drawings for your proposed project.

5. Proposed use of property:
   - Home Ownership.
   - Rental Home.
   - Business/Commercial Use.
   - Apartments.
   - Other, Specify:__________________________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? ______

7. Will you seek Neighborhood Revitalization Tax Rebates? ______

8. Starting Project Date: ______________ Completion Date: ______________

   Comments:________________________________________________
   ____________________________________________________________________________
   ____________________________________________________________________________
   ____________________________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

I would use for garden and play area for my grandson. My husband has used this area several times since we moved here in 2017 and we have called and wanted to buy it before. Incomplete applications will not be considered and will be returned to the sender.

As the applicant I attest that the information in this proposal is accurate. I attest that I have read the Unified Government’s Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

-------------------
Amy K. Endorf  Amy K. Endorf  1-20-15
Applicant’s Signature  Print Your Name  Date

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant’s Name: Charles E. Stites
   Spouse (if applicable): Judy A. Stites

2. Name of Corporation (if applicable)

3. Street Address: 44 S. 98th St.

4. City, State, Zip: Edwardsville, KS 66111

5. Home Phone #: 913 422 1818   Work Phone #: N/A

6. E Mail Address: Eds@KC.rr.com

7. List Properties you own in Wyandotte County: 44 S. 98th St. Edwardsville
   124 N. 98th St. Edwardsville, 204 + 206 So. 4th St. Edwardsville

8. Do you (or your spouse) have any Code Enforcement violations? Yes _ No X

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes _ No X

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property 124 R N. 98th St. Edwardsville KS
   o Vacant Land
   o Structure

2. Proposed Use of Property:
   o Yard Extension. Go to section 4.
   o Parking. (Must comply with UG regulations) Go to section 4.
   o Garage. Requires building permit. Go to section 4.
   o Home Addition. Requires building permit. Go to section 3.
   o Commercial Construction. Requires building permit. Go to section 3.
   o Rehabilitation of existing structure. Requires building permit. Go to section 3.
   o Other: ____________________________
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes __ No __
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual __ Corporation __ Nonprofit: __
   Other: ________________________________

3. **Must** attach a letter of credit or pre-approval letter from your bank.

4. **Must** attach drawings for your proposed project.

5. Proposed use of property:
   - Home Ownership.
   - Rental Home.
   - Business/Commercial Use.
   - Apartments.
   - Other, Specify: ________________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? _____

7. Will you seek Neighborhood Revitalization Tax Rebates? _____

8. Starting Project Date: ________________ Completion Date: ________________

Comments: __________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

*yard extension only for my use

*1500 sq. option

Incomplete applications will not be considered and will be returned to the sender.
As the applicant I attest that the information in this proposal is accurate. I attest that I have read the Unified Government’s Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

Charles E. Sites ___________ 1/21/16
Applicant’s Signature Print Your Name Date

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant’s Name: Warren Robinson
   Spouse (if applicable): Chana Robinson

2. Name of Corporation (if applicable):

3. Street Address: 327 Walker Ave

4. City, State, Zip: Kansas City KS

5. Home Phone #: 913-233-1931 Work Phone #: 816-803-7535

6. E Mail Address: W-robinson@sbcglobal.net

7. List Properties you own in Wyandotte County: 327 Walker Ave

8. Do you (or your spouse) have any Code Enforcement violations? Yes _ No _

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes _ No _

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 329 Walker Ave
   - Vacant Land
   - Structure

2. Proposed Use of Property:
   - Parking. (Must comply with UG regulations) Go to section 4.
   - Rehabilitation of existing structure. Requires building permit. Go to section 3.
   - Other:
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes [X]  No __
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual [X]  Corporation ___  Nonprofit: ___
   Other: ____________________________

3. Must attach a letter of credit or pre-approval letter from your bank.

4. Must attach drawings for your proposed project.

5. Proposed use of property:
   o Home Ownership.
   o Rental Home.
   o Business/Commercial Use.
   o Apartments.
   o Other, Specify: Extension of Yard

6. Will you seek Tax Increment Financing or other public tax exemptions? [NO]

7. Will you seek Neighborhood Revitalization Tax Rebates? [NO]

8. Starting Project Date: ____________  Completion Date: ____________

Comments:
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

$750.00 (Inc. please)  Interested in land property for

We have kept up maintenance on property since 2004. (i.e. cutting grass, removal of weeds)

Incomplete applications will not be considered and will be returned to the sender.

As the applicant I attest that the information in this proposal is accurate. I attest that I
have read the Unified Government’s Land Bank policy and agree to the terms and
conditions of it. I understand that the Unified Government reserves the rights to reject
any proposal without cause.

Warren Robinson 01/22/15
 Applicant’s Signature  Print Your Name  Date

Return Completed Application to:  Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant's Name: [Handwritten]
   Spouse (if applicable): [Handwritten]

2. Name of Corporation (if applicable): [Handwritten]

3. Street Address: 4649 Haskell Ave.

4. City, State, Zip: Kansas City, KS 66104

5. Home Phone #: 913-593-1291 Work Phone #: 817-257-8814

6. E Mail Address: jtd6809@gmail.com

7. List Properties you own in Wyandotte County: 4649 Haskell Ave

8. Do you (or your spouse) have any Code Enforcement violations? Yes _ No X

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes _ No X

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 2335 N. 47TH St.
   o Vacant Land
   o Structure

2. Proposed Use of Property:
   Yard Extension. Go to section 4.
   o Parking. (Must comply with UG regulations) Go to section 4.
   o Garage. Requires building permit. Go to section 4.
   o Home Addition. Requires building permit. Go to section 3.
   o Commercial Construction. Requires building permit. Go to section 3.
   o Rehabilitation of existing structure. Requires building permit. Go to section 3.
   o Other:
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes__ No__
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual__ Corporation__ Nonprofit: __
   Other: ________________________________

3. **Must** attach a letter of credit or pre-approval letter from your bank.

4. **Must** attach drawings for your proposed project.

5. Proposed use of property:
   - Home Ownership.
   - Rental Home.
   - Business/Commercial Use.
   - Apartments.
   - Other, Specify: ________________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? ______

7. Will you seek Neighborhood Revitalization Tax Rebates? ______

8. Starting Project Date: ________________ Completion Date: ________________

Comments: ________________________________
______________________________
______________________________

Section 4: Additional Comments & Terms of Proposal.

I have been maintaining the upkeep on this property for the past 10 years.
I would like to purchase for $1500.

Incomplete applications will not be considered and will be returned to the sender.
As the applicant I attest that the information in this proposal is accurate. I attest that I
have read the Unified Government’s Land Bank policy and agree to the terms and
conditions of it. I understand that the Unified Government reserves the rights to reject
any proposal without cause.

Applicant’s Signature: ____________________________
Print Your Name: ____________________________
Date: ________/______/______

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant's Name: **Steven A. McCord**
   Spouse (if applicable): **Shelia R. McCord**

2. Name of Corporation (if applicable) _______________

3. Street Address: **7117 Georgia Ave.**

4. City, State, Zip: **Kansas City Kansas 66109**

5. Home Phone #: **913-469-9043** Work Phone #: **913-738-6432**

6. E Mail Address: **SMccord3@ATT.net**

7. List Properties you own in Wyandotte County: **SEE ATTACHMENT**

8. Do you (or your spouse) have any Code Enforcement violations? Yes _ No _

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes _ No _

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: **403 Troup Ave**
   - _X_ Vacant Land
   - _ _ Structure

2. Proposed Use of Property:
   - _X_ Yard Extension. Go to section 4.
   - _ _ Parking. (Must comply with UG regulations) Go to section 4.
   - _ _ Home Addition. Requires building permit. Go to section 3.
   - _ _ Rehabilitation of existing structure. Requires building permit. Go to section 3.
   - _ _ Other: _______________
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes__ No__
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual__ Corporation__ Nonprofit: ___
   Other: ________________________________

3. Must attach a letter of credit or pre-approval letter from your bank.

4. Must attach drawings for your proposed project.

5. Proposed use of property:
   o Home Ownership.
   o Rental Home.
   o Business/Commercial Use.
   o Apartments.
   o Other, Specify: ________________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? ______

7. Will you seek Neighborhood Revitalization Tax Rebates? ______

8. Starting Project Date: ________________ Completion Date: ________________

Comments: ________________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

WE HAVE BEEN MAINTAINING 403 Twp # for a number of years and would like to know how to get the Land Bank property for $150,000.

Incomplete applications will not be considered and will be returned to the sender. As the applicant I attest that the information in this proposal is accurate. I attest that I have read the Unified Government's Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

Applicant's Signature  STEVEN A. McBRID  JAN 01, 2015
Print Your Name  Date

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant's Name: STEVEN A. MCCORD  
   Spouse (if applicable): SHEILA K. MCCORD

2. Name of Corporation (if applicable): 

3. Street Address: 7117 GEORGIA AVE

4. City, State, Zip: KANSAS CITY, KANSAS 66109

5. Home Phone #: 913-489-9043  Work Phone #: 913-738-6432

6. E Mail Address: SMCCORD30@ATT.NET

7. List Properties you own in Wyandotte County: SEE ATTACHMENT

8. Do you (or your spouse) have any Code Enforcement violations? Yes __ No __

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes __ No __

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 429 WINDARO BLVD
   O Vacant Land
   O Structure

2. Proposed Use of Property:
   O Yard Extension. Go to section 4.
   O Parking. (Must comply with UG regulations) Go to section 4.
   O Home Addition. Requires building permit. Go to section 3.
   O Rehabilitation of existing structure. Requires building permit. Go to section 3.
   O Other: 

Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes__ No__
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual__ Corporation__ Nonprofit: __
   Other: ____________________________________________

3. Must attach a letter of credit or pre-approval letter from your bank.

4. Must attach drawings for your proposed project.

5. Proposed use of property:
   o Home Ownership.
   o Rental Home.
   o Business/Commercial Use.
   o Apartments.
   o Other, Specify: __________________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? ______

7. Will you seek Neighborhood Revitalization Tax Rebates? ______

8. Starting Project Date: ______________ Completion Date: ______________

Comments:
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

WE HAVE BEEN MAINTAINING 429 QUINNARD DRIVE FOR ABOUT 2 YEARS AND WOULD LIKE TO KNOW HOW TO GET THE LAND BANK PROPERTY FOR $150.00

Incomplete applications will not be considered and will be returned to the sender. As the applicant I attest that the information in this proposal is accurate. I attest that I have read the Unified Government's Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

Applicant's Signature: __________________________ Print Your Name: __________________________ Date: Jan 21, 2015

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant's Name: TALISHIA ROBINS
   Spouse (if applicable): __________________________

2. Name of Corporation (if applicable): __________________________

3. Street Address: 2222 GARFIELD


5. Home Phone #: 9132330764 Work Phone #: 816.392.3566
   E Mail Address: woodwvno1709@aol.com

6. List Properties you own in Wyandotte County: 2222 GARFIELD

8. Do you (or your spouse) have any Code Enforcement violations? Yes ___ No __

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes ___ No __

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property 2218 GARFIELD AVE
   - Vacant Land
   - Structure

2. Proposed Use of Property:
   - Parking. (Must comply with UG regulations) Go to section 4.
   - Rehabilitation of existing structure. Requires building permit. Go to section 3.
   - Other: GARDEN
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes/No
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual/Corporation/Nonprofit:
   Other: _________________

3. Must attach a letter of credit or pre-approval letter from your bank.

4. Must attach drawings for your proposed project.

5. Proposed use of property:
   o Home Ownership.
   o Rental Home.
   o Business/Commercial Use.
   o Apartments.
   o Other, Specify: GARDEN

6. Will you seek Tax Increment Financing or other public tax exemptions? NO

7. Will you seek Neighborhood Revitalization Tax Rebates? NO

8. Starting Project Date: _____________ Completion Date: _____________

   Comments: _______________________________________________________________________
   _______________________________________________________________________
   _______________________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

Incomplete applications will not be considered and will be returned to the sender.
As the applicant I attest that the information in this proposal is accurate. I attest that I
have read the Unified Government’s Land Bank policy and agree to the terms and
conditions of it. I understand that the Unified Government reserves the rights to reject
any proposal without cause.

Applicant’s Signature: ___________________________ Print Your Name: ___________________________
Date: 26 January 2015

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant’s Name: Kenneth Ellison
   Spouse (if applicable): Andrea Ellison

2. Name of Corporation (if applicable): 

3. Street Address: 1608 Yecker Ave.

4. City, State, Zip: Kansas City, KS 66104

5. Home Phone #: 913-485-9457, Work Phone #: 

6. E Mail Address: 

7. List Properties you own in Wyandotte County: 1608 Yecker Ave.

8. Do you (or your spouse) have any Code Enforcement violations? Yes No 

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes No 

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 1532 Yecker Ave.
   - Vacant Land
   - Structure

2. Proposed Use of Property:
   - Parking. (Must comply with UG regulations) Go to section 4.
   - Rehabilitation of existing structure. Requires building permit. Go to section 3.
   - Other: 

United Government Land Bank Application
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes__ No__
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual__ Corporation__ Nonprofit: __
   Other: ____________________________

3. Must attach a letter of credit or pre-approval letter from your bank.

4. Must attach drawings for your proposed project.

5. Proposed use of property:
   - Home Ownership.
   - Rental Home.
   - Business/Commercial Use.
   - Apartments.
   - Other, Specify: ____________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? ___

7. Will you seek Neighborhood Revitalization Tax Rebates? __________

8. Starting Project Date: ____________ Completion Date: ____________

Comments: ________________________________________________________________
______________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

I recently married in Sept 2013. My wife and I plan to have kids soon, therefore adding additional rooms to expand our family growth and the children to come would be ideal.

Incomplete applications will not be considered and will be returned to the sender. As the applicant I attest that the information in this proposal is accurate. I attest that I have read the Unified Government's Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

[Signature]
Applicant's Signature

[Print Your Name]
Print Your Name

[Date]

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Unified Government Land Bank Application

Section 1: Personal Information.

1. Applicant’s Name: Maria T. Marillo
   Spouse (if applicable): ____________________________

2. Name of Corporation (if applicable): ____________________________

3. Street Address: 1061 Street Ave

4. City, State, Zip: Kansas, KS 66104

5. Home Phone #: 913-565-8962  Work Phone #: ____________________________

6. E Mail Address: muamug75@comcast.com

7. List Properties you own in Wyandotte County: 1061 Street Ave

8. Do you (or your spouse) have any Code Enforcement violations? Yes__ No__

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes__ No__

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 1955 Street Ave
   □ Vacant Land
   □ Structure

2. Proposed Use of Property:
   □ Yard Extension. Go to section 4.
   □ Parking. (Must comply with UG regulations) Go to section 4.
   □ Home Addition. Requires building permit. Go to section 3.
   □ Rehabilitation of existing structure. Requires building permit. Go to section 3.
   □ Other: ____________________________
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes___ No___
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual V Corporation ___ Nonprofit: ___
   Other: __________________________

3. **Must** attach a letter of credit or pre-approval letter from your bank.

4. **Must** attach drawings for your proposed project.

5. Proposed use of property:
   - Home Ownership.
   - Rental Home.
   - Business/Commercial Use.
   - Apartments.
   - Other, Specify: __________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? ________

7. Will you seek Neighborhood Revitalization Tax Rebates? ______

8. Starting Project Date: ___________ Completion Date: ___________

Comments:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Incomplete applications will not be considered and will be returned to the sender.
As the applicant I attest that the information in this proposal is accurate. I attest that I
have read the Unified Government’s Land Bank policy and agree to the terms and
conditions of it. I understand that the Unified Government reserves the rights to reject
any proposal without cause.

Mar 8, 2015 Mar 8, 2015 1/26/15
Applicant’s Signature Print Your Name Date

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Unified Government Land Bank Application

Section 1: Personal Information.
1. Applicant's Name: Ms. MARCHITA BUTLER
   Spouse (if applicable): X
2. Name of Corporation (if applicable): X
3. Street Address: 1737 HASKELL AVENUE
4. City, State, Zip: KANSAS CITY, KS 66104
5. Home Phone #: 913.281.0239 Work Phone #: NA
6. E Mail Address: mbutlebr@comcast.com
7. List Properties you own in Wyandotte County: ABOVE
8. Do you (or your spouse) have any Code Enforcement violations? Yes___ No X
9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes___ No X

Section 2: Proposed Land Bank Purchase.
1. Address(s) of Property: 1739 HASKELL AVE KANS
   - Vacant Land
   - Structure
2. Proposed Use of Property:
   - Parking. (Must comply with UG regulations) Go to section 4.
   - Rehabilitation of existing structure. Requires building permit. Go to section 3.
   - Other: ___________________________
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes X No ___
(Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual X Corporation ___ Nonprofit: ___
Other: ________________________________

3. **Must** attach a letter of credit or pre-approval letter from your bank.

4. **Must** attach drawings for your proposed project.

5. Proposed use of property:
   - O Home Ownership.
   - O Rental Home.
   - O Business/Commercial Use.
   - O Apartments.
   - O Other, Specify: **property extension**

6. Will you seek Tax Increment Financing or other public tax exemptions? **No**

7. Will you seek Neighborhood Revitalization Tax Rebates? **Unk**

8. Starting Project Date: **NA** Completion Date: **NA**

Comments: ____________________________________________________________
____________________________________________________________________
____________________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

____________________________________________________________________
____________________________________________________________________
____________________________________________________________________

Incomplete applications will not be considered and will be returned to the sender.
As the applicant I attest that the information in this proposal is accurate. I attest that I
have read the Unified Government’s Land Bank policy and agree to the terms and
conditions of it. I understand that the Unified Government reserves the rights to reject
any proposal without cause.

Ms. Martha Kline Ms. Marchita Porter 3/27/15
Applicant’s Signature Print Your Name Date

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant's Name: Shellaine Bradford
   Spouse (if applicable): Al Bradford

2. Name of Corporation (if applicable): N/A

3. Street Address: 2633 Oak Ave

4. City, State, Zip: Kansas City, KS 66104

5. Home Phone #: 816 914-9469 Work Phone #: 913 551-6962

6. E Mail Address: sbrad1024@gmail.com

7. List Properties you own in Wyandotte County: 2633 & 2425 Oak Ave

8. Do you (or your spouse) have any Code Enforcement violations? Yes ___ No X

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes ___ No X

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 2430, 2450 Farrow
   X Vacant Land
   o Structure

2. Proposed Use of Property:
   X Yard Extension. Go to section 4.
   o Parking. (Must comply with UG regulations). Go to section 4.
   o Garage. Requires building permit. Go to section 4.
   o Home Addition. Requires building permit. Go to section 3.
   o Commercial Construction. Requires building permit. Go to section 3.
   o Rehabilitation of existing structure. Requires building permit. Go to section 3.
   o Other:
Section 3: Construction Project Information. N/A

1. Does the project comply with current zoning? Yes___ No___
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual___ Corporation___ Nonprofit:___
   Other:________________________

3. Must attach a letter of credit or pre-approval letter from your bank.

4. Must attach drawings for your proposed project.

5. Proposed use of property:
   o Home Ownership.
   o Rental Home.
   o Business/Commercial Use.
   o Apartments.
   o Other, Specify:________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? ______

7. Will you seek Neighborhood Revitalization Tax Rebates? ______

8. Starting Project Date:______________ Completion Date:______________

Comments:

________________________________________________________________________

________________________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

Also desiring the unused/unmaintained alley way between Oak Ave & Farrow

________________________________________________________________________

Incomplete applications will not be considered and will be returned to the sender.
As the applicant I attest that the information in this proposal is accurate. I attest that I have read the Unified Government’s Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

Sincerely Signed

Applicant’s Signature Print Your Name Date

January 28, 2015

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977

Please see attached
Section 1: Personal Information.

1. Applicant’s Name: James A. Wheeler
   Spouse (if applicable): __________________________
2. Name of Corporation (if applicable): N/A
3. Street Address: 2316 N. 26th
4. City, State, Zip: Kansas City, KS 66104
5. Home Phone #: (913) 371-7848 Work Phone #: (913) 371-7848
6. E Mail Address: mjwheeler10@gmail.com
7. List Properties you own in Wyandotte County: 2316 N. 26th
   Kansas City, KS 66104
8. Do you (or your spouse) have any Code Enforcement violations? Yes_ No
9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes_ No

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 2316 N. 26th, Kansas City, KS 66104
   o Vacant Land
   o Structure

2. Proposed Use of Property:
   o Yard Extension. Go to section 4.
   o Parking. (Must comply with UG regulations) Go to section 4.
   o Garage. Requires building permit. Go to section 4.
   o Home Addition. Requires building permit. Go to section 3.
   o Commercial Construction. Requires building permit. Go to section 3.
   o Rehabilitation of existing structure. Requires building permit. Go to section 3.
   o Other: __________________________
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes__ No__
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual___ Corporation___ Nonprofit:___
   Other:_________________________________________

3. **Must** attach a letter of credit or pre-approval letter from your bank.

4. **Must** attach drawings for your proposed project.

5. Proposed use of property:
   - Home Ownership.
   - Rental Home.
   - Business/Commercial Use.
   - Apartments.
   - Other, Specify: Extra Yard

6. Will you seek Tax Increment Financing or other public tax exemptions? _No_

7. Will you seek Neighborhood Revitalization Tax Rebates? _No_

8. Starting Project Date: _1/1_ Completion Date: _12/31_

Comments:_________________________________________
_________________________________________
_________________________________________

Section 4: Additional Comments & Terms of Proposal.

I been keeping the glass cut for 10 yrs now.

Incomplete applications will not be considered and will be returned to the sender.
As the applicant I attest that the information in this proposal is accurate. I attest that I
have read the Unified Government’s Land Bank policy and agree to the terms and
conditions of it. I understand that the Unified Government reserves the rights to reject
any proposal without cause.

Applicant’s Signature: __________________________
Print Your Name: __________________________
Date: __________________________

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant’s Name: Joseph Esty Spouse (if applicable): __________________________
2. Name of Corporation (if applicable): ________________________________
3. Street Address: 2515 N. 18th Street ________________________________
5. Home Phone #: (816) 830-1289  Work Phone #: ________________________________
6. E Mail Address: jsphsry@gmail.com ________________________________
7. List Properties you own in Wyandotte County: same address as above __________________
8. Do you (or your spouse) have any Code Enforcement violations? Yes No X
9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes No X

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property 2519 N. 18th Street, Kansas City, Kansas 66104
   o Vacant Land
   o Structure

2. Proposed Use of Property:
   o Yard Extension. Go to section 4.
   o Parking. (Must comply with UG regulations). Go to section 4.
   o Garage. Requires building permit. Go to section 4.
   o Home Addition. Requires building permit. Go to section 3.
   o Commercial Construction. Requires building permit. Go to section 3.
   o Rehabilitation of existing structure. Requires building permit. Go to section 3.
   o Other: ________________________________
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes___ No___ (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership:  Individual___ Corporation___ Nonprofit: ___
   Other: ____________________________________________

3. **Must attach a letter of credit or pre-approval letter from your bank.**

4. **Must attach drawings for your proposed project.**

5. Proposed use of property:
   - Home Ownership.
   - Rental Home.
   - Business/Commercial Use.
   - Apartments.
   - Other, Specify: ______________________________________

1. Will you seek Tax Increment Financing or other public tax exemptions? ___ NO ___

2. Will you seek Neighborhood Revitalization Tax Rebates? __ NO ___

3. Starting Project Date: ___________________ Completion Date: June 23, 2015 Comments: __________

Section 4: Additional Comments & Terms of Proposal. We plan to expand the yard. This plan includes leveling down the hill that is in the front of the new lot that is near the old lots driveway so that the driveway has a safer entrance and exit to 18th street. We also plan to add trees, shrubs, and decorative grasses to make the two lots look unified.

Incomplete applications will not be considered and will be returned to the sender.
As the applicant I attest that the information in this proposal is accurate. I attest that I have read the Unified Government's Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

[Signature]

Applicant's Signature     Print Your Name Date

Return Completed Application to: Land Bank, 2nd Floor, 710 N. 7th, KCK 66101
Fax 913-321-0237 Phone 913-573-8977
Attn: Land Bank Manager, Chris Slaughter
Section 1: Personal Information.

1. Applicant’s Name: Alejandro Aguilar
   Spouse (if applicable): Maricela Aguilar

2. Name of Corporation (if applicable)

3. Street Address: 1315 S. 36th St.

4. City, State, Zip: Kansas City KS 66106

5. Home Phone #: (913) 546-1228 Work Phone #: 

6. E Mail Address:

7. List Properties you own in Wyandotte County: 1315 S. 36th St.
   1302 S. 36th St. and lot 1306 S. 36th St.

8. Do you (or your spouse) have any Code Enforcement violations? Yes  No X

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes  No X

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 1300 S. 36th St
   - Vacant Land
   - Structure

2. Proposed Use of Property:
   - Parking. (Must comply with UG regulations) Go to section 4.
   - Rehabilitation of existing structure. Requires building permit. Go to section 3.
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes  No  
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual  Corporation  Nonprofit:  
   Other: ________________________________

3. **Must** attach a letter of credit or pre-approval letter from your bank.

4. **Must** attach drawings for your proposed project.

5. Proposed use of property:
   - Home Ownership.
   - Rental Home.
   - Business/Commercial Use.
   - Apartments.
   - Other, Specify: ________________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? ______

7. Will you seek Neighborhood Revitalization Tax Rebates? ______

8. Starting Project Date: ________________  Completion Date: ________________

   Comments: ____________________________________________________________
   ____________________________________________________________
   ____________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

Incomplete applications will not be considered and will be returned to the sender. As the applicant I attest that the information in this proposal is accurate. I attest that I have read the Unified Government’s Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

**Alejandro T. Aguilar**  1-23-15

Applicant’s Signature  Print Your Name  Date
Unified Government Land Bank Application

Section 1: Personal Information.

1. Applicant's Name: Dorothy M Youngblood
   Spouse (if applicable): Bernice Tipton
   Sister
   Power of Attorney

2. Name of Corporation (if applicable): ________________

3. Street Address: 1908 N 62nd Place
   Kansas City Ks 64102

4. City, State, Zip: ________________

5. Home Phone #: 913 334-4581 Work Phone #: ________________

6. E Mail Address: ________________

7. List Properties you own in Wyandotte County:
   Quit Claim May 2014 2817 N. Tremont

8. Do you (or your spouse) have any Code Enforcement violations? Yes __ No X

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes __ No __

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 2817 N. Tremont St
   X Vacant Land
   ○ Structure

2. Proposed Use of Property:
   X Yard Extension. Go to section 4.
   ○ Parking. (Must comply with UG regulations) Go to section 4.
   ○ Home Addition. Requires building permit. Go to section 3.
   ○ Rehabilitation of existing structure. Requires building permit. Go to section 3.
   ○ Other: ____________________
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes ☑️ No__
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual ☑️ Corporation__ Nonprofit: __
   Other: ____________________________

3. Must attach a letter of credit or pre-approval letter from your bank.

4. Must attach drawings for your proposed project.

5. Proposed use of property:
   ☑️ Home Ownership
     o Rental Home.
     o Business/Commercial Use.
     o Apartments.
     o Other, Specify: ____________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? ☑️

7. Will you seek Neighborhood Revitalization Tax Rebates? ______

8. Starting Project Date: ____________ Completion Date: ____________

Comments: __________________________________________________________
__________________________________________________________
__________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

____________________________________________________________________
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________

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As the applicant I attest that the information in this proposal is accurate. I attest that I
have read the Unified Government’s Land Bank policy and agree to the terms and
conditions of it. I understand that the Unified Government reserves the rights to reject
any proposal without cause.

Applicant’s Signature ______________________ Print Your Name ______________________ Date ____________

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant’s Name: Rosa M. Fisher
   Spouse (if applicable): Vincent A. Fisher

2. Name of Corporation (if applicable)

3. Street Address: 1117 S. 40th St.

4. City, State, Zip: Kansas City KS 66106

5. Home Phone #: 913-362-2962 Work Phone #: 913-908-4280

6. E Mail Address:

7. List Properties you own in Wyandotte County: 1117 S. 40th St.

8. Do you (or your spouse) have any Code Enforcement violations? Yes No

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes No

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 1115 S. 40th ST.
   - Vacant Land
   - Structure

2. Proposed Use of Property:
   - Parking. (Must comply with UG regulations) Go to section 4.
   - Rehabilitation of existing structure. Requires building permit. Go to section 3.
   - Other: ________________________________
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes___ No___
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual___ Corporation___ Nonprofit: ___
   Other: ______________________________________________________

3. **Must** attach a letter of credit or pre-approval letter from your bank.

4. **Must** attach drawings for your proposed project.

5. Proposed use of property:
   - Home Ownership.
   - Rental Home.
   - Business/Commercial Use.
   - Apartments.
   - Other, Specify: ____________________________________________

6. Will you seek Tax Increment Financing or other public tax exemptions?_____

7. Will you seek Neighborhood Revitalization Tax Rebates? ______

8. Starting Project Date: ______________ Completion Date: ____________

Comments: ____________________________________________________

Section 4: Additional Comments & Terms of Proposal.

_________________________________________________________________
_________________________________________________________________
_________________________________________________________________

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[Signature]

Applicant’s Signature          Print Your Name             Date          1-28-15

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
                                  701 N. 7th St, Suite 421, KC, KS 66101
                                  Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant's Name: FRANCISCO RAMIREZ
   Spouse (if applicable): AURORA RAMIREZ

2. Name of Corporation (if applicable)

3. Street Address: 265 65TH ST

4. City, State, Zip: KANSAS KS

5. Home Phone #: (913) 609-1916 Work Phone #: (913) 233-1028

6. E Mail Address:

7. List Properties you own in Wyandotte County: 1915 PARALLEL
   1915 PARALLE

8. Do you (or your spouse) have any Code Enforcement violations? Yes No

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes No

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 1905 PARALLEL AV
   o Vacant Land
   o Structure

2. Proposed Use of Property:
   o Yard Extension. Go to section 4.
   o Parking. (Must comply with UG regulations) Go to section 4.
   o Garage. Requires building permit. Go to section 4.
   o Home Addition. Requires building permit. Go to section 3.
   o Commercial Construction. Requires building permit. Go to section 3.
   o Rehabilitation of existing structure. Requires building permit. Go to section 3.
   o Other:

2015
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes / No (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual / Corporation / Nonprofit: Other: ________________________________

3. **Must** attach a letter of credit or pre-approval letter from your bank.

4. **Must** attach drawings for your proposed project.

5. Proposed use of property:
   - Home Ownership.
     - Rental Home.
     - Business/Commercial Use.
     - Apartments.
     - Other, Specify: ________________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? ______

7. Will you seek Neighborhood Revitalization Tax Rebates? ______

8. Starting Project Date: ________________ Completion Date: _______________________

Comments: _____________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________

Section 4: Additional Comments & Terms of Proposal.
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________

Incomplete applications will not be considered and will be returned to the sender.
As the applicant I attest that the information in this proposal is accurate. I attest that I have read the Unified Government’s Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

[Signature]
Applicant’s Signature  FRANCISCO RAHILO 1-29-15
Print Your Name  Date

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant's Name: FRANCISCO RAMIREZ
   Spouse (if applicable): AURORA RAMIREZ

2. Name of Corporation (if applicable)

3. Street Address: 26 S 65 TH ST

4. City, State, Zip: KANSAS CITY 66111

5. Home Phone: (913) 609-1916  Work Phone: (913) 233-1028

6. E Mail Address:

7. List Properties you own in Wyandotte County: 1919 PARALLEL
   1915 PARALLEL

8. Do you (or your spouse) have any Code Enforcement violations? Yes   No

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte
   County? Yes   No

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property 1923 PARALLEL AV
   o Vacant Land
   o Structure

2. Proposed Use of Property:
   X Yard Extension. Go to section 4.
   o Parking. (Must comply with UG regulations) Go to section 4.
   o Garage. Requires building permit. Go to section 4.
   o Home Addition. Requires building permit. Go to section 3.
   o Commercial Construction. Requires building permit. Go to section 3.
   o Rehabilitation of existing structure. Requires building permit. Go to
     section 3.
   o Other:
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes __ No __
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual __ Corporation __ Nonprofit: __
   Other: __________________________

3. Must attach a letter of credit or pre-approval letter from your bank.

4. Must attach drawings for your proposed project.

5. Proposed use of property:
   ☑ Home Ownership.
   ☐ Rental Home.
   ☐ Business/Commercial Use.
   ☐ Apartments.
   ☐ Other, Specify: __________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? ______

7. Will you seek Neighborhood Revitalization Tax Rebates? ______

8. Starting Project Date: ______________ Completion Date: ____________

Comments: __________________________________________________________
            __________________________________________________________
            __________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

____________________________________________________________________
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________

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As the applicant I attest that the information in this proposal is accurate. I attest that I
have read the Unified Government's Land Bank policy and agree to the terms and
conditions of it. I understand that the Unified Government reserves the rights to reject
any proposal without cause.

FRANCISCO RAMIREZ  FRANCISCO RAMIREZ  1-29-15
Applicant's Signature  Print Your Name  Date

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St. Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant’s Name: **Tanya Bland**
   Spouse (if applicable): 

2. Name of Corporation (if applicable) 

3. Street Address: **1500 Richmond Ave**

4. City, State, Zip: **Kansas City, KS 66104**

5. Home Phone #: **913-426-8629**  Work Phone #: **816-559-4610**

6. E Mail Address: **lynt.bland@gmail.com**

7. List Properties you own in Wyandotte County: **1500 Richmond Ave.**

8. Do you (or your spouse) have any Code Enforcement violations? Yes _ No _ **X**

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes _ No _ **X**

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: **1500 Richmond Ave.**
   - [ ] Vacant Land
   - [ ] Structure

2. Proposed Use of Property:
   - [ ] Yard Extension. Go to section 4.
   - [ ] Parking. (Must comply with UG regulations) Go to section 4.
   - [ ] Home Addition. Requires building permit. Go to section 3.
   - [ ] Commercial Construction. Requires building permit. Go to section 3.
   - [ ] Rehabilitation of existing structure. Requires building permit. Go to section 3.
   - [ ] Other: ______________________________
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes__ No__
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual__ Corporation__ Nonprofit: __
   Other: ____________________________

3. Must attach a letter of credit or pre-approval letter from your bank.

4. Must attach drawings for your proposed project.

5. Proposed use of property:
   o Home Ownership.
   o Rental Home.
   o Business/Commercial Use.
   o Apartments.
   o Other, Specify: ____________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? ______

7. Will you seek Neighborhood Revitalization Tax Rebates? ______

8. Starting Project Date: ________________ Completion Date: ________________

   Comments:
   ____________________________
   ____________________________
   ____________________________
   ____________________________

Section 4: Additional Comments & Terms of Proposal.

I would like to know how I can buy the property for $150,00?

Incomplete applications will not be considered and will be returned to the sender.
As the applicant I attest that the information in this proposal is accurate. I attest that I have read the Unified Government’s Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

[Signatures]
Applicant’s Signature  Print Your Name  Date

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant's Name: Peggy L. Graham
   Spouse (if applicable): __________________________

2. Name of Corporation (if applicable): Same as above

3. Street Address: 1222 W. 79th Terrace

4. City, State, Zip: KCK 66114

5. Home Phone #: 913-599-1400  Work Phone #: __________

6. E Mail Address: peg.l.eq 1948 e-yahoo.com

7. List Properties you own in Wyandotte County: 1814 Kimball, 3604 Garfield, 141 parallel

8. Do you (or your spouse) have any Code Enforcement violations? Yes  No

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes  No

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 3604 Garfield KCK 66102
   - [ ] Vacant Land
   - [ ] Structure

2. Proposed Use of Property:
   - [ ] Yard Extension. Go to section 4.
   - [ ] Parking. (Must comply with UG regulations) Go to section 4.
   - [ ] Home Addition. Requires building permit. Go to section 3.
   - [ ] Commercial Construction. Requires building permit. Go to section 3.
   - [ ] Rehabilitation of existing structure. Requires building permit. Go to section 3.
   - [ ] Other: __________________________
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes___ No___ □
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual___ Corporation___ Nonprofit:___
   Other: ________________________________

3. Must attach a letter of credit or pre-approval letter from your bank.

4. Must attach drawings for your proposed project.

5. Proposed use of property:
   - Home Ownership.
   - Rental Home.
   - Business/Commercial Use.
   - Apartments.
   - Other, Specify: ______________________________________________________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? ___

7. Will you seek Neighborhood Revitalization Tax Rebates? ___

8. Starting Project Date: ___/___/___ Completion Date: __________________________

Comments: ____________________________
                                                                                     ____________________________
                                                                                     ____________________________
                                                                                     ____________________________
                                                                                     ____________________________

Section 4: Additional Comments & Terms of Proposal.

______________________________

Incomplete applications will not be considered and will be returned to the sender.
As the applicant I attest that the information in this proposal is accurate. I attest that I
have read the Unified Government's Land Bank policy and agree to the terms and
conditions of it. I understand that the Unified Government reserves the rights to reject
any proposal without cause.

Applicant's Signature: ____________________________ Print Your Name: ____________________________ Date: 11/3/15

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant's Name: **Kevin Cook**
   Spouse (if applicable): **Amanda Cook**

2. Name of Corporation (if applicable)

3. Street Address: **911 S 135th St.**

4. City, State, Zip: **Bonner Springs, KS 66012**

5. Home Phone #: **913 238 1394**  Work Phone #: **913 238 8889**

6. E Mail Address: **kevcook78@yahoo.com**

7. List Properties you own in Wyandotte County: The above address only

8. Do you (or your spouse) have any Code Enforcement violations? Yes _ No [X]

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes _ No [X]

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property **937 S 135th St.**
   - [X] Vacant Land
   - o Structure

2. Proposed Use of Property:
     o Parking. (Must comply with UG regulations) Go to section 4.
     o Garage. Requires building permit. Go to section 4.
     o Home Addition. Requires building permit. Go to section 3.
     o Commercial Construction. Requires building permit. Go to section 3.
     o Rehabilitation of existing structure. Requires building permit. Go to section 3.
     o Other: ____________________________

   [ ] Yard Renovation. Go to section 4.
   [ ] New Sidewalk. Go to section 4.
   [ ] Street Improvement. Go to section 4.
   [ ] Sewer Improvement. Go to section 4.
   [ ] Water Main Improvement. Go to section 4.
   [ ] Lighting District. Go to section 4.
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes__  No__
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual___ Corporation___ Nonprofit: ___
   Other: _____________________________________________________

3. **Must attach a letter of credit or pre-approval letter from your bank.**

4. **Must attach drawings for your proposed project.**

5. Proposed use of property:
   - Home Ownership.
   - Rental Home.
   - Business/Commercial Use.
   - Apartments.
   - Other, Specify: _________________________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? _____

7. Will you seek Neighborhood Revitalization Tax Rebates? _____

8. Starting Project Date: ______________ Completion Date: __________

Comments: ______________________________________________________

_________________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

_________________________________________________________________

_________________________________________________________________

_________________________________________________________________

Incomplete applications will not be considered and will be returned to the sender.
As the applicant I attest that the information in this proposal is accurate. I attest that I
have read the Unified Government’s Land Bank policy and agree to the terms and
conditions of it. I understand that the Unified Government reserves the rights to reject
any proposal without cause.

[Signature]
Applicant’s Signature  Print Your Name  Date  1/24/15

Return Completed Application to:  Attn: Land Bank Manager, Chris Slaughter
                                  701 N. 7th St, Suite 421, KC, KS 66101
                                  Fax 913-573-5745 Phone 913-573-8977
Unified Government Land Bank Application

Section 1: Personal Information.

1. Applicant's Name: **LESLIE KARNAHAN**
   Spouse (if applicable): **TODD KARNAHAN - DECEASED**

2. Name of Corporation (if applicable)

3. Street Address: **1624 LAKE AVE.**

4. City, State, Zip: **KANSAS CITY, KS. 66103**

5. Home Phone #: **785-550-1059** Work Phone #: **785-550-1059**

6. E Mail Address: **karnaahan@sbeglobal.net**

7. List Properties you own in Wyandotte County: **1601 W. 39th Ave.**

8. Do you (or your spouse) have any Code Enforcement violations? Yes _ No X

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes _ No X

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property **1603 W. 39th Ave.**
   - Vacant Land
   - Structure

2. Proposed Use of Property:
   o Parking. (Must comply with UG regulations) Go to section 4.  
   o Garage. Requires building permit. Go to section 4.  
   o Home Addition. Requires building permit. Go to section 3.  
   o Commercial Construction. Requires building permit. Go to section 3.  
   o Rehabilitation of existing structure. Requires building permit. Go to section 3.  
   o Other: ________________________________________________________________
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes __ No __
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual ____ Corporation ____ Nonprofit: __
   Other: ___________________________________________________________________

3. **Must** attach a letter of credit or pre-approval letter from your bank.

4. **Must** attach drawings for your proposed project.

5. Proposed use of property:
   - Home Ownership.
   - Rental Home.
   - Business/Commercial Use.
   - Apartments.
   - Other, Specify: __________________________________________________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? _____

7. Will you seek Neighborhood Revitalization Tax Rebates? _____

8. Starting Project Date: ________________ Completion Date: ________________

Comments: ______________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

My house sits on a very narrow corner lot so it would be nice to have some extra yard space for future use. Currently, the house is uninhabitable but am taking steps to fix it up as money and time permits. Please send me info on how to get land bank property for $1500.

Incomplete applications will not be considered and will be returned to the sender.

As the applicant I attest that the information in this proposal is accurate. I attest that I have read the Unified Government's Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

Applicant's Signature: [Signature]
Print Your Name: LESLIE KARNAHAN
Date: January 23, 2015

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant's Name: Guillermo Medina
   Spouse (if applicable): Maria Guadalupe Marquez

2. Name of Corporation (if applicable)

3. Street Address: 1134 N 32nd St

4. City, State, Zip: Kansas City KS 66102

5. Home Phone #: 813-957-5859 Work Phone #:

6. E Mail Address: medsinalissa98@live.com

7. List Properties you own in Wyandotte County: 1134 N 32nd St

8. Do you (or your spouse) have any Code Enforcement violations? Yes No

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes No

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 1130 N 32nd St
   - Vacant Land
   - Structure

2. Proposed Use of Property:
   - Parking. (Must comply with UG regulations) Go to section 4.
   - Rehabilitation of existing structure. Requires building permit. Go to section 3.
   - Other: ________________________________
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes__ No__  
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual ___ Corporation ___ Nonprofit: ___  
   Other: ____________________________

3. **Must** attach a letter of credit or pre-approval letter from your bank.

4. **Must** attach drawings for your proposed project.

5. Proposed use of property:  
   o Home Ownership.  
   o Rental Home.  
   o Business/Commercial Use.  
   o Apartments.  
   o Other, Specify: ____________________________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? ______

7. Will you seek Neighborhood Revitalization Tax Rebates? ______

8. Starting Project Date: ________________ Completion Date: _____________

Comments: _______________________________________________________

______________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

For my lawn I don’t any plans of construction  
For land I would just like to have it to extend  
my backyard and have more space for my family.

Incomplete applications will not be considered and will be returned to the sender.  
As the applicant I attest that the information in this proposal is accurate. I attest that I  
have read the Unified Government’s Land Bank policy and agree to the terms and  
conditions of it. I understand that the Unified Government reserves the rights to reject  
any proposal without cause.

Applicant's Signature: ___________________________  
Print Your Name: Guillermo Medina  
Date: 01-24-2015

Return Completed Application to:  
Attn: Land Bank Manager, Chris Slaughter  
701 N. 7th St, Suite 421, KC, KS 66101  
Fax 913-573-5745 Phone 913-573-8977
Unified Government Land Bank Application

Section 1: Personal Information.

1. Applicant's Name: Carol S Evans
   Spouse (if applicable): ________________________________

2. Name of Corporation (if applicable): Carol S Evans Trust

3. Street Address: 9016 W 104 ST

4. City, State, Zip: Overland Park, KS 66212

5. Home Phone #: 913-649-7603 Work Phone #: ________________________________

6. E Mail Address: LEVANS23@KC.RR.COM

7. List Properties you own in Wyandotte County: 1509 N 17ST
   KS City KS

8. Do you (or your spouse) have any Code Enforcement violations? Yes__ No X

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes__ No X

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 1513 N 17TH ST
   ☑ Vacant Land
   o Structure

2. Proposed Use of Property:
   ☑ Yard Extension. Go to section 4.
   o Parking. (Must comply with UG regulations) Go to section 4.
   o Garage. Requires building permit. Go to section 4.
   o Home Addition. Requires building permit. Go to section 3.
   o Commercial Construction. Requires building permit. Go to section 3.
   o Rehabilitation of existing structure. Requires building permit. Go to section 3.
   o Other: ___________________________________________
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes ___ No ___
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual ___ Corporation ___ Nonprofit: ___
   Other: ____________________________

3. Must attach a letter of credit or pre-approval letter from your bank.

4. Must attach drawings for your proposed project.

5. Proposed use of property:
   o Home Ownership.
   o Rental Home.
   o Business/Commercial Use.
   o Apartments.
   o Other, Specify: ____________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? ___

7. Will you seek Neighborhood Revitalization Tax Rebates? ___

8. Starting Project Date: _______________ Completion Date: _______________

Comments: ___________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

Incomplete applications will not be considered and will be returned to the sender.
As the applicant I attest that the information in this proposal is accurate. I attest that I
have read the Unified Government’s Land Bank policy and agree to the terms and
conditions of it. I understand that the Unified Government reserves the rights to reject
any proposal without cause.

Carol Evans  Carol Evans  1/23/2015
Applicant’s Signature  Print Your Name  Date

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant's Name: Michael D. Valentin
   Spouse (if applicable): ____________________________

2. Name of Corporation (if applicable): ____________________________

3. Street Address: 31 S Tremont

4. City, State, Zip: Kansas City KS 66101

5. Home Phone #: 913-281-3723 Work Phone #: ____________________________

6. E Mail Address: ____________________________

7. List Properties you own in Wyandotte County: 31 S Tremont

8. Do you (or your spouse) have any Code Enforcement violations? Yes ___ No ___

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes ___ No ___

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 29 S Tremont
   o Vacant Land
   o Structure

2. Proposed Use of Property:
   √ Yard Extension. Go to section 4.
   o Parking. (Must comply with UG regulations) Go to section 4.
   o Garage. Requires building permit. Go to section 4.
   o Home Addition. Requires building permit. Go to section 3.
   o Commercial Construction. Requires building permit. Go to section 3.
   o Rehabilitation of existing structure. Requires building permit. Go to section 3.
   o Other: ____________________________
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes ___ No ___
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual ___ Corporation ___ Nonprofit: ___
   Other: ________________________________

3. Must attach a letter of credit or pre-approval letter from your bank.

4. Must attach drawings for your proposed project.

5. Proposed use of property:
   o Home Ownership.
   o Rental Home.
   o Business/Commercial Use.
   o Apartments.
   o Other, Specify: ________________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? ______

7. Will you seek Neighborhood Revitalization Tax Rebates? ______

8. Starting Project Date: ______________ Completion Date: ______________

   Comments: ___________________________________________________________________
   ___________________________________________________________________
   ___________________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

I, ______, do hereby certify that the information on this proposal is true and correct, and that I have read and agree to the terms and conditions of this proposal. I understand that the Unified Government reserves the rights to reject any proposal without cause.

Applicant’s Signature: ____________________________
Print Your Name: ____________________________
Date: ___________ 1-16-15

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St., Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant’s Name: LEE D. JONES, SR  
   Spouse (if applicable): LEAH JONES

2. Name of Corporation (if applicable)

3. Street Address: 4045 S. 74TH ST, KATT

4. City, State, Zip: KANSAS CITY, KS 66111

5. Home Phone #(913) 299-1009 Work Phone #: (913) 244-0008

6. E Mail Address: leesh.jones79@yahoo.com

7. List Properties you own in Wyandotte County: 3018 PARKWOOD BLVD

8. Do you (or your spouse) have any Code Enforcement violations? Yes__ No X

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes__ No X

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 3020 PARKWOOD BLVD
   X Vacant Land
   o Structure

2. Proposed Use of Property:
   X Yard Extension. Go to section 4.
   o Parking. (Must comply with UG regulations) Go to section 4.
   o Garage. Requires building permit. Go to section 4.
   o Home Addition. Requires building permit. Go to section 3.
   o Commercial Construction. Requires building permit. Go to section 3.
   o Rehabilitation of existing structure. Requires building permit. Go to section 3.
   o Other: ____________________________
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes___ No___
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual___ Corporation___ Nonprofit:___
   Other:_____________________________________________

3. **Must** attach a letter of credit or pre-approval letter from your bank.

4. **Must** attach drawings for your proposed project.

5. Proposed use of property:
   - Home Ownership.
   - Rental Home.
   - Business/Commercial Use.
   - Apartments.
   - Other, Specify:____________________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? ______

7. Will you seek Neighborhood Revitalization Tax Rebates? ______

8. Starting Project Date:______________ Completion Date:______________

Comments:
_______________________________________________________________
_______________________________________________________________
_______________________________________________________________
_______________________________________________________________
_______________________________________________________________
_______________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

*I've been maintaining land for trash during of 2014.*

Incomplete applications will not be considered and will be returned to the sender.
As the applicant I attest that the information in this proposal is accurate. I attest that I have read the Unified Government's Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

[Signature]
Applicant's Signature

[Print Name]
Print Your Name

Date 1/28/15

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant's Name: Adela Moreno
   Spouse (if applicable):

2. Name of Corporation (if applicable):

3. Street Address: 2208 S 38th St

4. City, State, Zip: Kansas City KS 66106

5. Home Phone #: 913-780-7471 Work Phone #:

6. E Mail Address:

7. List Properties you own in Wyandotte County: 2208 S 38th St
   Kansas City KS 66106

8. Do you (or your spouse) have any Code Enforcement violations? Yes No X

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes No X

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property 2150 S 38th St Kansas City KS 66106
   o Vacant Land
   o Structure

2. Proposed Use of Property:
   ✓ Yard Extension. Go to section 4.
   o Parking. (Must comply with UG regulations) Go to section 4.
   o Garage. Requires building permit. Go to section 4.
   o Home Addition. Requires building permit. Go to section 3.
   o Commercial Construction. Requires building permit. Go to section 3.
   o Rehabilitation of existing structure. Requires building permit. Go to section 3.
   o Other:
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes___ No___
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual___ Corporation___ Nonprofit: ___
   Other: _________________________________

3. **Must** attach a letter of credit or pre-approval letter from your bank.

4. **Must** attach drawings for your proposed project.

5. Proposed use of property:
   - Home Ownership.
   - Rental Home.
   - Business/Commercial Use.
   - Apartments.
   - Other, Specify: _________________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? _____

7. Will you seek Neighborhood Revitalization Tax Rebates? _____

8. Starting Project Date: _____________ Completion Date: _____________

Comments:
___________________________________________________________
___________________________________________________________
___________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

___________________________________________________________
___________________________________________________________
___________________________________________________________

Incomplete applications will not be considered and will be returned to the sender.
As the applicant I attest that the information in this proposal is accurate. I attest that I
have read the Unified Government’s Land Bank policy and agree to the terms and
conditions of it. I understand that the Unified Government reserves the rights to reject
any proposal without cause.

Adela Moreno  Adela Moreno  01-27-15
Applicant’s Signature  Print Your Name  Date

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977.
Section 1: Personal Information.

1. Applicant’s Name: **Richard S Sanchez**
   Spouse (if applicable): **Rose A Sanchez**

2. Name of Corporation (if applicable)

3. Street Address: **942 Kansas Ave**

4. City, State, Zip: **KCK 66105**

5. Home Phone #: **913-718-8063**  Work Phone #: **913-728-8063**

6. E Mail Address: **RSSanchez942@gmail.com**

7. List Properties you own in Wyandotte County: **942 Kansas Ave**

8. Do you (or your spouse) have any Code Enforcement violations? Yes _ No _

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes _ No _

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: **940 Kansas Ave**
   - Vacant Land
   - Structure

2. Proposed Use of Property:
     - Parking. (Must comply with UG regulations) Go to section 4.
     - Rehabilitation of existing structure. Requires building permit. Go to section 3.
     - Other: ____________________________
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes__ No__
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual__ Corporation__ Nonprofit: __
   Other: ________________________________

3. **Must** attach a letter of credit or pre-approval letter from your bank.

4. **Must** attach drawings for your proposed project.

5. Proposed use of property:
   - Home Ownership.
   - Rental Home.
   - Business/Commercial Use.
   - Apartments.
   - Other, Specify: ________________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? ______

7. Will you seek Neighborhood Revitalization Tax Rebates? ______

8. Starting Project Date: ____________ Completion Date: ____________

Comments:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Incomplete applications will not be considered and will be returned to the sender.
As the applicant I attest that the information in this proposal is accurate. I attest that I
have read the Unified Government’s Land Bank policy and agree to the terms and
conditions of it. I understand that the Unified Government reserves the rights to reject
any proposal without cause.

Applicant’s Signature: ________________________________ Date: 2/15
Print Your Name: __________________________________

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant’s Name: **David Stracke**
   Spouse (if applicable): ________________________________

2. Name of Corporation (if applicable): ________________________________

3. Street Address: **1535 N 55 St**

4. City, State, Zip: **Kansas City, Kansas 66102**

5. Home Phone #: 913-396-1762 Work Phone #: ________________________________

6. E Mail Address: **DMStracke@gmail.com**

7. List Properties you own in Wyandotte County: **1535 N 55 St**

8. Do you (or your spouse) have any Code Enforcement violations? Yes _ No X

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes _ No X

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: **1607 N 55 St**
   - Vacant Land
   - Structure

2. Proposed Use of Property:
   - Parking. (Must comply with UG regulations) Go to section 4.
   - Rehabilitation of existing structure. Requires building permit. Go to section 3.
   - Other: ________________________________
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes__ No__
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual___ Corporation___ Nonprofit: ___
   Other: ________________________________

3. **Must attach a letter of credit or pre-approval letter from your bank.**

4. **Must attach drawings for your proposed project.**

5. Proposed use of property:
   - Home Ownership.
   - Rental Home.
   - Business/Commercial Use.
   - Apartments.
   - Other, Specify: ________________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? _____

7. Will you seek Neighborhood Revitalization Tax Rebates? _____

8. Starting Project Date: ________________ Completion Date: ________________

   Comments:
   ____________________________________________________________
   ____________________________________________________________
   ____________________________________________________________
   ____________________________________________________________
   ____________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

________________________________________________________
________________________________________________________
________________________________________________________
________________________________________________________
________________________________________________________

Incomplete applications will not be considered and will be returned to the sender. As the applicant I attest that the information in this proposal is accurate. I attest that I have read the Unified Government's Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

Applicant's Signature: ____________________________
Print Your Name: ____________________________
Date: 1-27-15

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant’s Name: Eily Normy Segovia Torres
   Spouse (if applicable):

2. Name of Corporation (if applicable):

3. Street Address: 434 Troup Ave.

4. City, State, Zip: Kansas City, KS 66101

5. Home Phone #: (913) 999-4926
   Work Phone #: 913 - 999-4926

6. E Mail Address:

7. List Properties you own in Wyandotte County: 434

8. Do you (or your spouse) have any Code Enforcement violations? Yes __ No __

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes __ No __

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 430 Troup Ave.
   o Vacant Land
   o Structure

2. Proposed Use of Property:
   o Yard Extension. Go to section 4.
   o Parking. (Must comply with UG regulations) Go to section 4.
   o Garage. Requires building permit. Go to section 4.
   o Home Addition. Requires building permit. Go to section 3.
   o Commercial Construction. Requires building permit. Go to section 3.
   o Rehabilitation of existing structure. Requires building permit. Go to section 3.
   o Other:
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes ___ No ___
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual ___ Corporation ___ Nonprofit: ___
   Other: _______________________________________________________

3. Must attach a letter of credit or pre-approval letter from your bank.

4. Must attach drawings for your proposed project.

5. Proposed use of property:
   o Home Ownership.
   o Rental Home.
   o Business/Commercial Use.
   o Apartments.
   o Other, Specify: __________________________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? ________

7. Will you seek Neighborhood Revitalization Tax Rebates? ________

8. Starting Project Date: ____________ Completion Date: ____________

Comments:

____________________________________________________________________
____________________________________________________________________
____________________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

____________________________________________________________________
____________________________________________________________________
____________________________________________________________________

Incomplete applications will not be considered and will be returned to the sender. As the applicant I attest that the information in this proposal is accurate. I attest that I have read the Unified Government's Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

Applicant's Signature ____________________________ Print Your Name ____________________________ Date 1-21-2015

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant's Name: Juan R. Martinez  
   Spouse (if applicable): Consuelo F. Martinez.

2. Name of Corporation (if applicable):

3. Street Address: 1915 N 11th ST.

4. City, State, Zip: Kansas City KS. 66104

5. Home Phone #: 913-634-7049 Work Phone #: 913-915-0153

6. E Mail Address:

7. List Properties you own in Wyandotte County: One House.

8. Do you (or your spouse) have any Code Enforcement violations? Yes_ No x

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes_ No x

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 1917 N 11th ST.  
   - Vacant Land  
   - Structure

2. Proposed Use of Property:
   - Parking. (Must comply with UG regulations) Go to section 4.  
   - Rehabilitation of existing structure. Requires building permit. Go to section 3.  
   - Other:
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes _ No X (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual X Corporation ___ Nonprofit: ___
   Other: _____________________________

3. Must attach a letter of credit or pre-approval letter from your bank.

4. Must attach drawings for your proposed project.

5. Proposed use of property:
   X Home Ownership.
   o Rental Home.
   o Business/Commercial Use.
   o Apartments.
   o Other, Specify: _____________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? _______

7. Will you seek Neighborhood Revitalization Tax Rebates? _______

8. Starting Project Date: __________________ Completion Date: ______________

Comments: ____________________________________________________________
________________________________________________________
________________________________________________________
________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

________________________________________________________
________________________________________________________
________________________________________________________

Incomplete applications will not be considered and will be returned to the sender.
As the applicant I attest that the information in this proposal is accurate. I attest that I have read the Unified Government's Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

Juan Martin                Juan R. Martin                01-28-15
Applicant's Signature     Print Your Name             Date

Return Completed Application to:  Attn: Land Bank Manager, Chris Slaughter
                                   701 N. 7th St, Suite 421, KC, KS 66101
                                   Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.
1. Applicant’s Name: Juan Franco
   Spouse (if applicable):
2. Name of Corporation (if applicable):
3. Street Address: 3230 Brown Ave
4. City, State, Zip: Kansas City, KS 66102
5. Home Phone #: 913-708-4205 Work Phone #:
6. E Mail Address: Juan.Franco@yahoo.com
7. List Properties you own in Wyandotte County: 3230 Brown Ave
   Kansas City, KS 66102
8. Do you (or your spouse) have any Code Enforcement violations? Yes _ No _
9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte
   County? Yes _ No _

Section 2: Proposed Land Bank Purchase.
1. Address(s) of Property: 3230 Brown Ave
   ◦ Vacant Land
   ◦ Structure
   Kansas City, KS 66102
2. Proposed Use of Property:
   ◦ Yard Extension. Go to section 4.
     ◦ Parking. (Must comply with UG regulations) Go to section 4.
     ◦ Home Addition. Requires building permit. Go to section 3.
     ◦ Rehabilitation of existing structure. Requires building permit. Go to section 3.
     ◦ Other: I mow that lawn everyday
       I mow my own, and trim trees along with keeping it clean.
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes √ No_
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual √ Corporation ___ Nonprofit: ___
   Other: ____________________________

3. Must attach a letter of credit or pre-approval letter from your bank.

4. Must attach drawings for your proposed project.

5. Proposed use of property:
   √ Home Ownership.
   o Rental Home.
   o Business/Commercial Use.
   o Apartments.
   o Other, Specify: ____________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? NO

7. Will you seek Neighborhood Revitalization Tax Rebates? NO

8. Starting Project Date: ______________ Completion Date: ______________
   Comments: will remain a clean lot.

Section 4: Additional Comments & Terms of Proposal.

I have cleaned and maintained this lot for many years. I have put a lot of time and effort into keeping it clean.

Incomplete applications will not be considered and will be returned to the sender. As the applicant I attest that the information in this proposal is accurate. I attest that I have read the Unified Government’s Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

Juan Franco 1-28-15
Applicant’s Signature  Print Your Name  Date

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant’s Name: Truman Road Corridor Assoc., Inc. Spouse (if applicable): ____________________________

2. Name of Corporation (if applicable): Truman Road Corridor Assoc., Inc.

3. Street Address: 5811 Truman Rd.

4. City, State, Zip: Kansas City, MO 64126

5. Home Phone #: __________________ Work Phone #: 816-223-2244

6. E Mail Address: dbiosmith@gmail.com

7. List Properties you own in Wyandotte County: 3237 Railroad Ave

8. Do you (or your spouse) have any Code Enforcement violations? Yes  No

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes  No

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property 3240 Cleveland Ave, KC
   o Vacant Land
   o Structure

2. Proposed Use of Property:
   o Yard Extension. Go to section 4.
   o Parking. (Must comply with UG regulations) Go to section 4.
   o Garage. Requires building permit. Go to section 4.
   o Home Addition. Requires building permit. Go to section 3.
   o Commercial Construction. Requires building permit. Go to section 3.
   o Rehabilitation of existing structure. Requires building permit. Go to section 3.
   o Other: Vacant Land.
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes X No.  
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual X Corporation X Nonprofit: X
   Other: ________________________________________________________________

3. Must attach a letter of credit or pre-approval letter from your bank.

4. Must attach drawings for your proposed project.

5. Proposed use of property:
   - Home Ownership.
   - Rental Home.
   - Business/Commercial Use.
   - Apartments.
   - Other, Specify: Vacant land

6. Will you seek Tax Increment Financing or other public tax exemptions? X No


8. Starting Project Date: ___________ Completion Date: ___________

   Comments: X No proposed project at this time

Section 4: Additional Comments & Terms of Proposal.

Incomplete applications will not be considered and will be returned to the sender.
As the applicant I attest that the information in this proposal is accurate. I attest that I
have read the Unified Government's Land Bank policy and agree to the terms and
conditions of it. I understand that the Unified Government reserves the rights to reject
any proposal without cause.

[Signature]  [Printed Name]  [Date]

Applicant's Signature  Print Your Name  Date

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant’s Name: Jeramek Long Jr.
   Spouse (if applicable): Brandy Ivy Long

2. Name of Corporation (if applicable):

3. Street Address: 6047 N. 62nd Pl


5. Home Phone #: 913-244-4585 Work Phone #:

6. E Mail Address:

7. List Properties you own in Wyandotte County:
   6047 N. 62nd Pl 3725 N. 105 St

8. Do you (or your spouse) have any Code Enforcement violations? Yes No ✓

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte
   County? Yes No

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 650 N. 62nd Pl.
   - Vacant Land
   - Structure

2. Proposed Use of Property:
   - Parking. (Must comply with UG regulations) Go to section 4.
   - Rehabilitation of existing structure. Requires building permit. Go to section 3.
   - Other:
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes __ No ___
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual __ Corporation __ Nonprofit: ___
   Other: ____________________________________________________________

3. Must attach a letter of credit or pre-approval letter from your bank.

4. Must attach drawings for your proposed project.

5. Proposed use of property:
   - Home Ownership.
   - Rental Home.
   - Business/Commercial Use.
   - Apartments.
   - Other, Specify: ________________________________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? ______

7. Will you seek Neighborhood Revitalization Tax Rebates? ______

8. Starting Project Date: _______________ Completion Date: ____________

Comments: _______________________________________________________

Section 4: Additional Comments & Terms of Proposal.

yard Extension

Incomplete applications will not be considered and will be returned to the sender.
As the applicant I attest that the information in this proposal is accurate. I attest that I
have read the Unified Government's Land Bank policy and agree to the terms and
conditions of it. I understand that the Unified Government reserves the rights to reject
any proposal without cause.

Applicant's Signature __________________________ Print Your Name __________ Date __________

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant's Name: Sandra A. Greer
   Spouse (if applicable):

2. Name of Corporation (if applicable)

3. Street Address: 2403 N 22nd St.

4. City, State, Zip: KCK 66104

5. Home Phone #: N/A
   Work Phone #: N/A

6. E Mail Address: sandragree533@yahoo.com

7. List Properties you own in Wyandotte County: 2403, 2405 N 22nd St, KCK
   2215, 2219, 2225 Roswell Ave, 2211 N 25 St, 2836 N 8 St, KCK

8. Do you (or your spouse) have any Code Enforcement violations? Yes __ No X

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes __ No X

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 1707 N 75th St
   - Vacant Land
   - Structure

2. Proposed Use of Property:
   - X Yard Extension. Go to section 4.
   - Parking. (Must comply with UG regulations) Go to section 4.
   - Rehabilitation of existing structure. Requires building permit. Go to section 3.
   - Other: ____________________________
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes ___ No ___ I do not know (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual ___ Corporation ___ Nonprofit: ___ Other: ____________________________

3. **Must** attach a letter of credit or pre-approval letter from your bank.

4. **Must** attach drawings for your proposed project.

5. Proposed use of property:
   - Home Ownership.
   - Rental Home.
   - Business/Commercial Use.
   - Apartments.
   - Other, Specify: ____________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? **No**

7. Will you seek Neighborhood Revitalization Tax Rebates? **No**

8. Starting Project Date: __________ Completion Date: __________

   Comments: ____________________________________________
   ____________________________________________
   ____________________________________________
   ____________________________________________
   ____________________________________________
   ____________________________________________

Section 4: Additional Comments & Terms of Proposal.

__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________

Incomplete applications will not be considered and will be returned to the sender. As the applicant I attest that the information in this proposal is accurate. I attest that I have read the Unified Government's Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

Applicant's Signature __________________________________________________________________________________________
Print Your Name ______________________________________________________________________________________________
Date ________________

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Unified Government Land Bank Application

Section 1: Personal Information.

1. Applicant's Name: **Eddie Williams/Doris Jones**
   Spouse (if applicable): 

2. Name of Corporation (if applicable): 

3. Street Address: **7412 N. 20th St**

4. City, State, Zip: **Kansas City, KS.**

5. Home Phone #: **913-287-5735** Work Phone #: **NA**

6. E Mail Address: **jones.doris744@yahoo.com**

7. List Properties you own in Wyandotte County: **7412 N. 20th St.**

8. Do you (or your spouse) have any Code Enforcement violations? Yes  No X

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes  No X

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: **7420 N. 20th St.**
   - Vacant Land
   - Structure

2. Proposed Use of Property:
   - Parking. (Must comply with UG regulations) Go to section 4.
   - Rehabilitation of existing structure. Requires building permit. Go to section 3.
   - Other: **Gardening (this would help with the overall appearance of the neighborhood.)**
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes__ No__ (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual__ Corporation__ Nonprofit:__
   Other:__________________________________________

3. Must attach a letter of credit or pre-approval letter from your bank.

4. Must attach drawings for your proposed project.

5. Proposed use of property:
   o Home Ownership.
   o Rental Home.
   o Business/Commercial Use.
   o Apartments.
   o Other, Specify:_____________________________________

6. Will you seek Tax Increment Financing or other public tax exemptions?____

7. Will you seek Neighborhood Revitalization Tax Rebas?:____

8. Starting Project Date:_____________ Completion Date:_____________

Comments:________________________________________________________________________
________________________________________________________________________________
________________________________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

Mother is 89 and likes to garden which is also the designated use of the property. We have been mowing the property anyway.

Incomplete applications will not be considered and will be returned to the sender. As the applicant I attest that the information in this proposal is accurate. I attest that I have read the Unified Government’s Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

Eddie M. Williams
Donnet Jones

Applicant’s Signature  Print Your Name  Date

Return Completed Application to:  Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.
1. Applicant’s Name: Vickie Browning
   Spouse (if applicable): Kenneth Pehr
2. Name of Corporation (if applicable): 
3. Street Address: 217 N. 27th
4. City, State, Zip: Kansas City, Kansas
5. Home Phone #: 913-232-8180 Work Phone #: 
6. Email Address: VickieBrowning1@gmail.com
7. List Properties you own in Wyandotte County: 217 N. 27th
   KCK 16202
8. Do you (or your spouse) have any Code Enforcement violations? Yes No
9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes No

Section 2: Proposed Land Bank Purchase.
1. Address(s) of Property: 219 N 27th
   - Vacant Land
   - Structure
2. Proposed Use of Property:
   - Parking. (Must comply with UG regulations) Go to section 4.
   - Rehabilitation of existing structure. Requires building permit. Go to section 3.
   - Other: ________________________________
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes__ No__
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual__ Corporation__ Nonprofit: __
   Other: ____________________________

3. **Must** attach a letter of credit or pre-approval letter from your bank.

4. **Must** attach drawings for your proposed project.

5. Proposed use of property:
   o Home Ownership.
   o Rental Home.
   o Business/Commercial Use.
   o Apartments.
   o Other, Specify: ____________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? ______

7. Will you seek Neighborhood Revitalization Tax Rebates? ______

8. Starting Project Date: ________________ Completion Date: ________________

   Comments: ________________________________
   ________________________________
   ________________________________

Section 4: Additional Comments & Terms of Proposal.

_We have been taking care of the lot._

Incomplete applications will not be considered and will be returned to the sender. As the applicant I attest that the information in this proposal is accurate. I attest that I have read the Unified Government’s Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

Sue Browning  2-4-15
Applicant’s Signature    Print Your Name    Date

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant's Name: Deniss E Smith  
   Spouse (if applicable): Connie S Fenton

2. Name of Corporation (if applicable)________________________

3. Street Address: 2611 N. 156th Terr

4. City, State, Zip: Basehor, Ks 66007

5. Home Phone #: 913-484-8415  
   Work Phone #:________________________

6. E Mail Address: keseller54@gmail.com

7. List Properties you own in Wyandotte County: 2232 Richmond

8. Do you (or your spouse) have any Code Enforcement violations? Yes_ No X

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes_ No X

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 2234 Richmond Ave  
   - Vacant Land  
   - Structure

2. Proposed Use of Property:
   - Parking. (Must comply with UG regulations) Go to section 4.
   - Rehabilitation of existing structure. Requires building permit. Go to section 3.
   - Other:________________________
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes _ No _
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual _ Corporation _ Nonprofit: ___
   Other: _______________________________________________________________________

3. **Must** attach a letter of credit or pre-approval letter from your bank.

4. **Must** attach drawings for your proposed project.

5. Proposed use of property:
   - [ ] Home Ownership.
   - [ ] Rental Home.
   - [ ] Business/Commercial Use.
   - [ ] Apartments.
   - [ ] Other, Specify: _______________________________________________________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? ______

7. Will you seek Neighborhood Revitalization Tax Rebates? ______

8. Starting Project Date: ____________ Completion Date: ____________

Comments:
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

How do we buy this lot for $150,000 from the Land Bank?
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________

Incomplete applications will not be considered and will be returned to the sender.
As the applicant I attest that the information in this proposal is accurate. I attest that I have read the Unified Government’s Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

[Signature]
Applicant’s Signature

[Print Name]
Print Your Name

2/3/15
Date

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.
1. Applicant's Name: Marco A Mendoza
   Spouse (if applicable): ____________________________
2. Name of Corporation (if applicable): ____________________________
3. Street Address: 1982 Wood Ave
4. City, State, Zip: Kansas City KS 66104
5. Home Phone #: 2107082848 Work Phone #: 2107082842 Cell
6. E Mail Address: Antonio0902@yahoo.com
7. List Properties you own in Wyandotte County: 1982 Wood Ave
8. Do you (or your spouse) have any Code Enforcement violations? Yes _ X _
9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes _ X _

Section 2: Proposed Land Bank Purchase.
1. Address(s) of Property: 1981 Richmond Ave
   o Vacant Land
   o Structure
2. Proposed Use of Property:
   v Yard Extension. Go to section 4.
   o Parking. (Must comply with UG regulations) Go to section 4.
   o Garage. Requires building permit. Go to section 4.
   o Home Addition. Requires building permit. Go to section 3.
   o Commercial Construction. Requires building permit. Go to section 3.
   o Rehabilitation of existing structure. Requires building permit. Go to section 3.
   o Other: ____________________________
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes ___ No ___
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual ___ Corporation ___ Nonprofit: ___
   Other: __________________________________________

3. Must attach a letter of credit or pre-approval letter from your bank.

4. Must attach drawings for your proposed project.

5. Proposed use of property:
   o Home Ownership.
   o Rental Home.
   o Business/Commercial Use.
   o Apartments.
   o Other, Specify: ________________________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? _____

7. Will you seek Neighborhood Revitalization Tax Rebates? _____

8. Starting Project Date: ___________ Completion Date: ___________

Comments: _______________________________________________________

Incomplete applications will not be considered and will be returned to the sender.
As the applicant I attest that the information in this proposal is accurate. I attest that I
have read the Unified Government’s Land Bank policy and agree to the terms and
conditions of it. I understand that the Unified Government reserves the rights to reject
any proposal without cause.

Applicant’s Signature __________________________ Print Your Name __________ Date 02-02-2015

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St. Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant's Name: __________ Apodaca
   Spouse (if applicable): __________ Apodaca

2. Name of Corporation (if applicable): ______________________________

3. Street Address: 2307 N 11th St

4. City, State, Zip: Kansas City, KS 66104

5. Home Phone #: 913-999-7065 Work Phone #: __________________________

6. E Mail Address: ________________________________

7. List Properties you own in Wyandotte County: own on

8. Do you (or your spouse) have any Code Enforcement violations? Yes__ No__

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes__ No__

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 2307 N 11th St
   X Vacant Land
   o Structure

2. Proposed Use of Property:
   X Yard Extension. Go to section 4.
   o Parking. (Must comply with UG regulations) Go to section 4.
   o Garage. Requires building permit. Go to section 4.
   o Home Addition. Requires building permit. Go to section 3.
   o Commercial Construction. Requires building permit. Go to section 3.
   o Rehabilitation of existing structure. Requires building permit. Go to section 3.
   o Other: ________________________________
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes  No  
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual  Corporation  Nonprofit  
   Other: ____________________________

3. Must attach a letter of credit or pre-approval letter from your bank.

4. Must attach drawings for your proposed project.

5. Proposed use of property: 
   o Home Ownership.
   o Rental Home.
   o Business/Commercial Use.
   o Apartments.
   o Other, Specify: ____________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? _________

7. Will you seek Neighborhood Revitalization Tax Rebates? _________

8. Starting Project Date: ______________ Completion Date: ______________

Comments:
_____________________________________________________________________
_____________________________________________________________________

Section 4: Additional Comments & Terms of Proposal.
_____________________________________________________________________
_____________________________________________________________________

Incomplete applications will not be considered and will be returned to the sender. 
As the applicant I attest that the information in this proposal is accurate. I attest that I 
have read the Unified Government’s Land Bank policy and agree to the terms and 
conditions of it. I understand that the Unified Government reserves the rights to reject 
any proposal without cause.

Applicant’s Signature ____________________________ Print Your Name ____________________________ Date 2/3/15

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter 
701 N. 7th St, Suite 421, KC, KS 66101 
Fax 913-573-5745 Phone 913-573-8977
Unified Government Land Bank Application

Section 1: Personal Information.

1. Applicant's Name: Bryan Huskey
   Spouse (if applicable):  

2. Name of Corporation (if applicable): N/A

3. Street Address: 20554 E Mitchell Pl

4. City, State, Zip: Denver, CO 80249

5. Home Phone #: 303-387-3622 Work Phone #: 

6. E Mail Address: N/A

7. List Properties you own in Wyandotte County: 

8. Do you (or your spouse) have any Code Enforcement violations? Yes__ No X

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes__ No X

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 2416 N 11TH ST
   Vacant Land
   Structure

2. Proposed Use of Property:
   o Yard Extension. Go to section 4.
   o Parking. (Must comply with UG regulations) Go to section 4.
   o Garage. Requires building permit. Go to section 4.
   o Home Addition. Requires building permit. Go to section 3.
   o Commercial Construction. Requires building permit. Go to section 3.
   o Rehabilitation of existing structure. Requires building permit. Go to section 3.
   o Other: 

Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes__ No__
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual _ Corporation__ Nonprofit: ___
   Other: 2512 N 11th St  2510 N 11th St  2412 N 11th St

3. Must attach a letter of credit or pre-approval letter from your bank.

4. Must attach drawings for your proposed project.

5. Proposed use of property: __
   o Home Ownership.
   o Rental Home.
   o Business/Commercial Use.
   o Apartments.
   o Other, Specify: __________________

6. Will you seek Tax Increment Financing or other public tax exemptions? __

7. Will you seek Neighborhood Revitalization Tax Rebates? ___

8. Starting Project Date: ____________ Completion Date: ____________

Comments:
________________________________________
________________________________________
________________________________________
________________________________________

Section 4: Additional Comments & Terms of Proposal.
________________________________________
________________________________________
________________________________________
________________________________________

Incomplete applications will not be considered and will be returned to the sender.
As the applicant I attest that the information in this proposal is accurate. I attest that I
have read the Unified Government's Land Bank policy and agree to the terms and
conditions of it. I understand that the Unified Government reserves the rights to reject
any proposal without cause.

Applicant's Signature: ____________________________
Print Your Name: ____________________________
Date: ____________________________

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
**Section 1: Personal Information.**

1. Applicant's Name: **ERIC M. JENKINS**  
   Spouse (if applicable): ________________________________

2. Name of Corporation (if applicable): ________________________________

3. Street Address: **14214 Zachary Dr**

4. City, State, Zip: **LIBERTY, MO 64068**

5. Home Phone #: **816-938-1399**  
   Work Phone #: **724-280-4445**

6. E Mail Address: **EJNKC@SBCGLOBAL.NET**

7. List Properties you own in Wyandotte County: **6146 PARKVIEW  
   3051 N. 37TH ST, 1402 W. 16TH STREET  
   2408 N. 21ST ST.**

8. Do you (or your spouse) have any Code Enforcement violations? **Yes / No**  
   Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? **Yes / No**

**Section 2: Proposed Land Bank Purchase.**

1. Address(s) of Property: **1333 OAKLAND AVE**  
   - [X] Vacant Land  
   - [ ] Structure

2. Proposed Use of Property:  
   - [ ] Yard Extension. Go to section 4.  
   - [ ] Parking. (Must comply with UG regulations) Go to section 4.  
   - [ ] Home Addition. Requires building permit. Go to section 3.  
   - [ ] Commercial Construction. Requires building permit. Go to section 3.  
   - [ ] Rehabilitation of existing structure. Requires building permit. Go to section 3.  
   - [ ] Other: **CURRENTLY NO PLANS**
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes__ No___ N/A
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual☑ Corporation___ Nonprofit: ___
   Other: ________________________________

3. Must attach a letter of credit or pre-approval letter from your bank.

4. Must attach drawings for your proposed project.

5. Proposed use of property:
   o Home Ownership.
   o Rental Home.
   o Business/Commercial Use.
   o Apartments.
   o Other, Specify: CURRENTLY NO PLANS

6. Will you seek Tax Increment Financing or other public tax exemptions? N

7. Will you seek Neighborhood Revitalization Tax Rebas? N

8. Starting Project Date: _______________ Completion Date: _______________

   Comments: NO CURRENT PLANS

Section 4: Additional Comments & Terms of Proposal.

Incomplete applications will not be considered and will be returned to the sender.
As the applicant I attest that the information in this proposal is accurate. I attest that I
have read the Unified Government's Land Bank policy and agree to the terms and
conditions of it. I understand that the Unified Government reserves the rights to reject
any proposal without cause.

Applicant's Signature ____________________________ Date 2/6/2015

Print Your Name ____________________________

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant's Name: LaTessa (Yeager) Halliburton
   Spouse (if applicable): ________________________________

2. Name of Corporation (if applicable): ________________________________

3. Street Address: 2125 N 45th

4. City, State, Zip: Kansas City, KS 66104

5. Home Phone #: 913-299-6682 Work Phone #: 913-448-4500

6. E Mail Address: lypraise1@yahoo.com

7. List Properties you own in Wyandotte County: N/A

8. Do you (or your spouse) have any Code Enforcement violations? Yes _ No X

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes _ No X

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 2203 N 45th
   - Vacant Land
   - Structure

2. Proposed Use of Property:
   - Parking. (Must comply with UG regulations) Go to section 4.
   - Rehabilitation of existing structure. Requires building permit. Go to section 3.
   - Other: ________________________________
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes___ No___
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual___ Corporation___ Nonprofit___
   Other: ____________________________

3. Must attach a letter of credit or pre-approval letter from your bank.

4. Must attach drawings for your proposed project.

5. Proposed use of property:
   - Home Ownership.
   - Rental Home.
   - Business/Commercial Use.
   - Apartments.
   - Other, Specify: ____________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? _____

7. Will you seek Neighborhood Revitalization Tax Rebates? _____

8. Starting Project Date: _____________ Completion Date: _____________

Comments:
______________________________________________________________
______________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

I'm pleased for the opportunity to possibly purchase this land. I've been taking care of it for many years.

Incomplete applications will not be considered and will be returned to the sender.

As the applicant I attest that the information in this proposal is accurate. I attest that I have read the Unified Government’s Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

Applicant’s Signature: ____________________________  Print Your Name: ____________________________
Date: 1-26-15

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Unified Government Land Bank Application

Section 1: Personal Information.

1. Applicant’s Name: Edward Taylor
   Spouse (if applicable):

2. Name of Corporation (if applicable)

3. Street Address: 1358 Brown Avenue

4. City, State, Zip: Kansas City, KS 64114

5. Home Phone #: 316-442-0414  Work Phone #:

6. E Mail Address: drpeddie450@gmail.com

7. List Properties you own in Wyandotte County: 1352 + 1358 Brown Ave

8. Do you (or your spouse) have any Code Enforcement violations? Yes  No

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes  No

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property 1354 Brown Ave
   - Vacant Land
   - Structure

2. Proposed Use of Property:
   - Parking. (Must comply with UG regulations) Go to section 4.
   - Rehabilitation of existing structure. Requires building permit. Go to section 3.
   - Other: ________________________________
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes  No  
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual  Corporation  Nonprofit:  
   Other: __________________________________________

3. Must attach a letter of credit or pre-approval letter from your bank.

4. Must attach drawings for your proposed project.

5. Proposed use of property:  
   o Home Ownership.  
   o Rental Home.  
   o Business/Commercial Use.  
   o Apartments.  
   o Other, Specify: _______________________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? _______

7. Will you seek Neighborhood Revitalization Tax Rebates? _______

8. Starting Project Date: _______________ Completion Date: _______________

Comments: ____________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

Combine all property together.

Incomplete applications will not be considered and will be returned to the sender. 
As the applicant I attest that the information in this proposal is accurate. I attest that I 
have read the Unified Government's Land Bank policy and agree to the terms and 
conditions of it. I understand that the Unified Government reserves the rights to reject 
any proposal without cause.

Edward Taylor  ___________________________  Edward Taylor  2/9/15
Applicant's Signature  Print Your Name  Date

Return Completed Application to:  Attn: Land Bank Manager, Chris Slaughter  
701 N. 7th St, Suite 421, KC, KS 66101  
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant’s Name: **Steve Jaklevic**

   Spouse (if applicable):

2. Name of Corporation (if applicable):

3. Street Address: **10227 Monroe**

4. City, State, Zip: **Lawrence, KS 66046**

5. Home Phone #: **913-384-1624** Work Phone #: **913-384-7511**

6. E Mail Address: **sjaklevice@industrialbankkcz.com**

7. List Properties you own in Wyandotte County: **R-44 N. 184'**

8. Do you (or your spouse) have any Code Enforcement violations? Yes _ No

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes _ No

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: **16316 N. 184'**
   - Vacant Land
   - Structure

2. Proposed Use of Property:
   - Parking. (Must comply with UG regulations) Go to section 4.
   - Rehabilitation of existing structure. Requires building permit. Go to section 3.
   - Other:
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes__ No__
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual__ Corporation__ Nonprofit:__
   Other:______________________________

3. **Must** attach a letter of credit or pre-approval letter from your bank.

4. **Must** attach drawings for your proposed project.

5. Proposed use of property:
   - Home Ownership.
   - Rental Home.
   - Business/Commercial Use.
   - Apartments.
   - Other, Specify:__________________________

6. Will you seek Tax Increment Financing or other public tax exemptions?____

7. Will you seek Neighborhood Revitalization Tax Reates?____

8. Starting Project Date:______________ Completion Date:______________

Comments:__________________________________________________________
__________________________________________________________
__________________________________________________________
__________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

OWN PROPERTY ADJACENT TO THIS LAND AT 1844 N 18TH

Incomplete applications will not be considered and will be returned to the sender.
As the applicant I attest that the information in this proposal is accurate. I attest that I
have read the Unified Government’s Land Bank policy and agree to the terms and
conditions of it. I understand that the Unified Government reserves the rights to reject
any proposal without cause.

[Signature]
Applicant’s Signature  Steve Jakovac  2-16-15
Print Your Name  Date

Return Completed Application to:  Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1. Applicant's Name: **Steve Jaklevic**
   Spouse (if applicable):

2. Name of Corporation (if applicable):

3. Street Address: **104 24th Monrovia**

4. City, State, Zip: **Olathe KS 66061**

5. Home Phone #: **913-594-0239** Work Phone #: **913-284-7511**

6. E Mail Address: **cjaklevic@landbankkck.com**

7. List Properties you own in Wyandotte County: **1841N. 18th**

8. Do you (or your spouse) have any Code Enforcement violations? **Yes** No ✔

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? **Yes** No ✔

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: **18416 N. 18th**
   - Vacant Land
   - Structure

2. Proposed Use of Property:
   - Parking. (Must comply with UG regulations) Go to section 4.
   - Rehabilitation of existing structure. Requires building permit. Go to section 3.
   - Other: _____________________________
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes__ No__
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual__ Corporation__ Nonprofit: __
   Other: ______________________________________

3. Must attach a letter of credit or pre-approval letter from your bank.

4. Must attach drawings for your proposed project.

5. Proposed use of property:
   ○ Home Ownership.
   ○ Rental Home.
   ○ Business/Commercial Use.
   ○ Apartments.
   ○ Other, Specify: ______________________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? ______

7. Will you seek Neighborhood Revitalization Tax Rebates? ______

8. Starting Project Date: ________________ Completion Date: ________________

Comments: __________________________________________________________
   ____________________________________________________________________
   ____________________________________________________________________
   ____________________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

[Handwritten text: own property adjacent to the land at 1494 N. 16th]

Incomplete applications will not be considered and will be returned to the sender.
As the applicant I attest that the information in this proposal is accurate. I attest that I
have read the Unified Government's Land Bank policy and agree to the terms and
conditions of it. I understand that the Unified Government reserves the rights to reject
any proposal without cause.

Applicant's Signature __________________________ Print Your Name: __________________________
Date: 2-6-15

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
Section 1: Personal Information.

1 Applicant's Name: Wade Lynch

2 Name of Corporation (if applicable): NA

3 Street Address: 234 So. 21

4 City, State, Zip: KC 66102

5 Home Phone #: 913-262-9400 Work Phone #: Same

6 E Mail Address: kcjhallguy@yahoo.com

7 List Properties you own in Wyandotte County: 234 So. 21 KC 66102

8 Do you (or your spouse) have any Code Enforcement violations? Yes _ No X

9 Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes _ No X

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 238 So. 21

   a) X Vacant Land
   b) O Structure

2. Proposed Use of Property:
   a) X Yard Extension. Go to section 4.
   b) O Parking. (Must comply with UG regulations) Go to section 4.
   c) O Garage. Requires building permit. Go to section 4.
   g) O Rehabilitation of existing structure. Requires building permit. Go to section 3.
   h) O Other:
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes__ No__ (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual___ Corporation___ Nonprofit: ___ Other:

3. **Must** attach a letter of credit or pre-approval letter from your bank.

4. **Must** attach drawings for your proposed project.

5. Proposed use of property:
   - o Home Ownership.
   - o Rental Home.
   - o Business/Commercial Use.
   - o Apartments.
   - x Other, Specify: **Yard Extension**

1. Will you seek Tax Increment Financing or other public tax exemptions? **No**

2. Will you seek Neighborhood Revitalization Tax Rebates? **No**

3. Starting Project Date: _______________ Completion Date: _______________

Comments: ________________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

---

Incomplete applications will not be considered and will be returned to the sender.

As the applicant I attest that the information in this proposal is accurate. I attest that I have read the Unified Government’s Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

[Signature]
Wade Witch 2-9-15
Applicant’s Signature  Print Your Name Date

Return Completed Application to: Land Bank, 2nd Floor, 710 N. 7th, KCK 66101
Fax 913-321-0237 Phone 913-573-8977
Attn: Land Bank Manager, Chris Slaughter
Section 1: Personal Information.

1. Applicant’s Name: ROGER SMITH
   Spouse (if applicable):

2. Name of Corporation (if applicable):

3. Street Address: 15462 Loring Road

4. City, State, Zip: Bonner Spring, Kansas

5. Home Phone #: 913-441-9357 Work Phone #:

6. E Mail Address:

7. List Properties you own in Wyandotte County: 1959 8 ST
   2007 4 51 ST

8. Do you (or your spouse) have any Code Enforcement violations? Yes No  

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes No

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property 2015 S. 51 ST
   • Vacant Land
   • Structure

2. Proposed Use of Property:
   • Yard Extension. Go to section 4.
   • Parking. (Must comply with UG regulations) Go to section 4.
   • Garage. Requires building permit. Go to section 4.
   • Home Addition. Requires building permit. Go to section 3.
   • New Home Construction. Requires building permit. Go to section 3.
   • Commercial Construction. Requires building permit. Go to section 3.
   • Rehabilitation of existing structure. Requires building permit. Go to section 3.
   • Other:
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes __ No __
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual __ Corporation __ Nonprofit: __
   Other: __________________________

3. **Must** attach a letter of credit or pre-approval letter from your bank.

4. **Must** attach drawings for your proposed project.

5. Proposed use of property:
   - Home Ownership.
   - Rental Home.
   - Business/Commercial Use.
   - Apartments.
   - Other, Specify: __________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? ________

7. Will you seek Neighborhood Revitalization Tax Rebates? ________

8. Starting Project Date: ____________ Completion Date: ____________

Comments: ____________________________________________________________
________________________________________________________
____________________________________________________________________
____________________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

I have signed up electric and trash on this property.
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________

Incomplete applications will not be considered and will be returned to the sender.
As the applicant I attest that the information in this proposal is accurate. I attest that I
have read the Unified Government’s Land Bank policy and agree to the terms and
conditions of it. I understand that the Unified Government reserves the rights to reject
any proposal without cause.

Applicant’s Signature: ____________ Print Your Name: ____________ Date: ____________

Return Completed Application to: Attn: Land Bank Manager, Chris Slaughter
701 N. 7th St, Suite 421, KC, KS 66101
Fax 913-573-5745 Phone 913-573-8977
<table>
<thead>
<tr>
<th>Owner</th>
<th>Property Address</th>
<th>Comments</th>
<th>Standing Committee Recommendation</th>
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<tr>
<td>City of KCK</td>
<td>5122 Crest Dr</td>
<td>Future development with a not-for-profit in the Highland Crest neighborhood.</td>
<td>APPROVED</td>
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<td>City of KCK</td>
<td>4821 Crest Dr</td>
<td>Future development with a not-for-profit in the Highland Crest neighborhood.</td>
<td>APPROVED</td>
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<td>City of KCK</td>
<td>4718 Crest Dr</td>
<td>Future development with a not-for-profit in the Highland Crest neighborhood.</td>
<td>APPROVED</td>
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<tr>
<td>City of KCK</td>
<td>5127 Crest Dr</td>
<td>Future development with a not-for-profit in the Highland Crest neighborhood.</td>
<td>APPROVED</td>
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<td>City of KCK</td>
<td>2805 S 51st St</td>
<td>Future development with a not-for-profit in the Highland Crest neighborhood.</td>
<td>APPROVED</td>
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<tr>
<td>City of KCK</td>
<td>2859 Highland Dr</td>
<td>Future development with a not-for-profit in the Highland Crest neighborhood.</td>
<td>APPROVED</td>
</tr>
<tr>
<td>Unified Government</td>
<td>1508 Quindaro Blvd</td>
<td>Land Bank has been contacted by owner of 1510 Quindaro Blvd to obtain.</td>
<td>APPROVED</td>
</tr>
</tbody>
</table>
Staff Request for Commission Action

Tracking No. 150046

Type: Standard
Committee: Neighborhood and Community Development Committee

Date of Standing Committee Action: 3/9/2015
(If none, please explain):

Proposed for the following Full Commission Meeting Date: 4/9/2015
Confirmed Date: 4/9/2015

Changes Recommended By Standing Committee (New Action Form required with signatures)

<table>
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<tr>
<th>Date</th>
<th>Contact Name</th>
<th>Contact Phone</th>
<th>Contact Email</th>
<th>Ref</th>
<th>Department / Division</th>
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<tbody>
<tr>
<td>2/25/2015</td>
<td>Chris Slaughter</td>
<td>8977</td>
<td><a href="mailto:cslaughter@wycokck.org">cslaughter@wycokck.org</a></td>
<td></td>
<td>Adminsitration/Land Bank</td>
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</table>

Item Description:
The Land Bank Manager respectfully requests that the Neighborhood & Community Development Committee review the proposed packets and forward them to the Land Bank Board of Trustees for final consideration.

- The proposed new Land Bank policy; this will include the following
  - Summary of proposed Wyandotte County Land Bank Policy
  - red-lined current Land Bank policy (dated 05/2011)
  - proposed new Land Bank policy

Action Requested:
The Land Bank Manager respectfully requests that the Neighborhood & Community Development Committee approve the above requests and forward them to the Land Bank Board of Trustees for final approval.

Publication Required

Budget Impact: (if applicable)

Amount: $
Source:
- Included In Budget
- Other (explain) Policy action by Commission.

File Attachment
Section 1. Authority and Role

1.1 Establishment. The Wyandotte County Land Bank (WCLB) was established by the Unified Government of Wyandotte County/Kansas City, Kansas (UG) by the power vested in it by K.S.A. 19-26,103 et. seq.

1.2 Governance. The WCLB is governed by a Board of Trustees (BOT) comprised of the Mayor/Chief Executive and the UG Commissioners. The WCLB manager is charged with its administration.

1.3 Land Bank Advisory Board. A Land Bank Advisory Board (LBAB) shall be available to advise the BOT and WCLB manager on matters relating to the business and affairs of the WCLB, and to suggest or be available for consultation with regard to projects, proposals and/or activities which the WCLB may undertake. The membership of the LBAB shall consist of eight representatives designated by the Executive Board of the Liveable Neighborhoods Task Force and, subject to the modification and approval of the County Administrator, representatives from the following UG Departments: Administration, Community Development, Delinquent Real Estate, Economic Development, GeoSpatial Services, Neighborhood Resource Center, Treasury, and Urban Planning and Land Use. The LBAB shall serve solely in an advisory capacity.

1.4 Governing Authority. The core governing documents of the WCLB are the applicable state statutes and the UG Code of Ordinances. The policies and procedures set out in this document constitute guidelines only and the Board of Trustees reserves discretion to deviate therefrom when it deems appropriate.

1.5 Purpose. The purpose of the WCLB is to return tax delinquent and distressed property to productive use that benefits the community.

Section 2. Priorities for Property Use
2.1 **Government Use.** The first priority for use of real property of the WCLB is to make available its properties to local governments for public use and ownership.

2.2 **Housing.** The first priority for use of real property of the WCLB for nongovernmental purposes is the production or rehabilitation of property for housing.

2.3 **Other Purposes.** When there is no governmental purpose or use for a property, nor a feasible use for housing, the WCLB may consider permitting the property to be used for other community improvement purposes. These uses should be consistent with the following priorities:
   a. Neighborhood revitalization;
   b. The return of property to productive tax-paying status;
   c. Land assemblage for economic development;
   d. Long-term “banking” of properties for future strategic uses; and/or
   e. The provision of financial resources for operating functions of the WCLB.

2.4 **Neighborhood Consultation.** The WCLB encourages every applicant seeking to acquire property from the WCLB to demonstrate prior consultation with neighborhood associations and non-profit entities operating in the geographical area of the property.

2.5 **City-Wide Master Plan.** The WCLB shall encourage the development and use of properties in a manner consistent with the UG City-Wide Master Plans and other government-approved plans.

Section 3. Priorities for Identity of Transferees.

3.1 **Priority Transferees.** Except where limited by the terms of the acquisition of a property, the WCLB may, at its discretion, give priority to:
   a. Government entities;
   b. Non-profits that will hold title to the property on a long-term basis or hold title to the property for the purposes of subsequent reconveyance to private third parties for housing or other public purposes;
   c. Other individuals and entities seeking to obtain the property for housing;
   d. Non-profit institutions such as academic and religious institutions;
e. Entities that are a partnership, limited liability corporation or joint venture comprised of a private non-profit corporation and a private for-profit entity; and
f. Individuals who own and occupy residential property for purposes of a side lot disposition program.

3.2 Transferee Qualifications. All applicants seeking to acquire property from the WCLB, or to enter into transaction agreements with the WCLB, may be required to provide as part of their application information regarding, but not limited to:
   a. The legal status of the applicant, its organizational and financial structure;
   b. Its prior experience in developing and managing housing;
   c. The financial health and resources of the applicant; and/or
   d. Adequate plans for development.

3.3 Reserved Discretion. The WCLB reserves full and complete discretion to decline applications and proposed transaction agreements from individuals and entities that meet, among others, any of the following criteria:
   a. Failure to perform in prior transactions with the WCLB;
   b. Ownership of properties that became delinquent in ad valorem tax payments and remain delinquent in ad valorem tax payments during their ownership;
   c. Parties that are barred from transactions with local government entities;
   d. Inability to demonstrate sufficient experience and/or capacity to perform in accordance with the requirements of the WCLB;
   e. Ownership of properties that have a history of violations of state and/or local laws, codes or ordinances; and/or
   f. Properties that have been used by the transferee or a family member of the transferee as his or her personal residence at any time during the twelve (12) months immediately preceding the submission of application (except in rental cases).

Section 4. Priorities Concerning Neighborhood and Community Development.

4.1 Neighborhood and Community Development. The WCLB reserves the right to consider the impact of a property transfer on short and long-term neighborhood and community development plans. In doing so, the WCLB may prioritize the following in any order it deems appropriate:
a. The preservation of existing stable and viable neighborhoods;
b. Neighborhoods in which a proposed disposition will assist in halting a slowly occurring decline or deterioration;
c. Neighborhoods that have recently experienced or are continuing to experience a rapid decline or deterioration;
d. Geographic areas that are predominately non-viable for purposes of residential or commercial development; and/or
e. Potential impact on areas targeted by a strategic development plan.

Section 5. Conveyances to the WCLB

5.1 Sources of Property Inventory. Sources of real property inventory of the WCLB include, but are not limited to, the following:
   a. Transfers from local governments;
   b. Acquisitions at tax foreclosure sales;
   c. Donations from private entities;
   d. Market purchases;
   e. Conduit transfers contemplating the simultaneous acquisition and disposition of property;
   f. Other transactions such as land banking agreements.

5.2 Policies Governing the Acquisition of Properties. In determining which, if any, properties might be acquired, the WCLB may give consideration to the following circumstances and factors:
   a. Proposals and requests by individuals or entities in which specific properties are identified for ultimate acquisition and redevelopment.
   b. Residential properties that are occupied or are available for immediate occupancy without need for substantial rehabilitation.
   c. Improved properties that are the subject of an existing order for demolition of the improvements and/or meet the criteria for demolition of improvements.
   d. Vacant properties that are appropriate for the side lot disposition program.
   e. Properties for which reutilization would be in support of strategic neighborhood stabilization and revitalization plans.
   f. Properties that would form a part of a land assemblage development plan.
   g. Properties that will generate operating resources for the functions of the WCLB.
   h. Properties that would allow for the creation or expansion of community, garden, green, and/or recreational space.
5.3 **Transaction Agreements.** In most cases involving conduit transfers and land banking agreements, a transaction agreement must be approved in advance by the BOT and executed by the WCLB and the grantor of the property. In the case of conduit transfers, such a transaction will generally be in the form of an acquisition and disposition agreement prepared in accordance with these policies. In the case of a land banking relationship, such a transaction agreement will generally be in the form of a land banking agreement prepared in accordance with these policies. These transaction agreements shall be in form and content as deemed by the WCLB to be in the best interest of the WCLB, and shall include to the extent feasible specification of all documents and instruments contemplated by the transaction as well as the rights, duties and obligations of the parties.

5.4 **Transactions Requiring Board of Trustees Approval.** WCLB BOT approval shall be required prior to any conduit transfer, land banking agreement, or any acquisition of property with improvements.

5.5 **Title Assurance.** Generally, the WCLB requires all property acquired to have marketable title. In some instances, the WCLB may require a policy of title insurance or other assurances prior to acquiring a property.

5.6 **Environmental Concerns.** The WCLB reserves full and complete discretion to require in all transactions that satisfactory evidence or assurances be provided that the property is not affected by or subject to environmental contamination.

5.7 **Set Off Program.** Property that has been placed in the State of Kansas Set Off Program may be deemed ineligible for conveyance to the WCLB.

**Section 6. Establishing Hold Areas**

6.1 **Hold Areas.** The WCLB shall work with the UG Economic Development Department and the WCLB BOT to identify geographical areas that are contemplated for development. After approval by the BOT, any Land Bank parcels in such areas shall be held for designated partnering developers and may not be available for other interested parties.

**Section 7. Conveyances from the WCLB**
7.1 **Covenants, Conditions and Restrictions.** All conveyances by the WCLB to third parties shall include such covenants, conditions and restrictions as the WCLB deems, in its sole discretion, necessary and appropriate to ensure the use, rehabilitation and redevelopment of the property in a manner consistent with the public purposes of the WCLB.

7.2 **Deed Without Warranty.** All conveyances by the WCLB to third parties shall be by quitclaim deed.

7.3 **Conveyances requiring Board of Trustees Approval.** With the exception of conveyances of property within a hold area to previously-approved, WCLB BOT-designated partnering developers, all transfers of WCLB property shall require the approval of the BOT.

7.4 **Conveyance Reports to the Board of Trustees.** All transfers unilaterally authorized and completed by the WCLB manager shall be reported in writing to the Board of Trustees at the immediately following Neighborhood and Community Development Standing Committee meeting.

**Section 8. Collaboration with Not-For-Profit Entities**

8.1 **Transactions with Not-For-Profit Entities.** The WCLB is willing to enter into conduit transfers with not-for-profit corporate entities as outlined in this section. After executing an agreement with the WCLB, these not-for-profit corporate entities would secure donations of or purchase tax delinquent properties from owners, transfer these properties to the WCLB for waiver of taxes, and “buy back” these properties for development and/or rehabilitation.

8.2 **Documentation of Lot Purchase.** The collaboration applicant must document the purchase process extensively. This documentation should include, at minimum, the following information per parcel:

   a. The total purchase price for the property, including the net proceeds paid or payable to the seller
   b. The total amount spent to acquire the property (e.g. legal counsel, administrative costs).
   c. The development or rehabilitation costs impacting the anticipated final sale price.
   d. The total amount of delinquent ad valorem taxes, special assessments, and other liens and encumbrances against the property and the length of delinquency for each.
8.3 **Maximum Costs.** The total of these costs should exceed the maximum allowable lot cost (i.e., the cost that will permit rehabilitation or development) before the WCLB may consider the waiver of back taxes in part or in total.

8.4 **WCLB Discretion.** Some properties may present unusual or extenuating circumstances to the developer due to lack of funding for housing production or related costs. The WCLB reserves the right to evaluate and consider these properties case-by-case.

**Section 9. Collaboration with For-Profit Entities**

9.1 **Transactions with For-Profit Entities.** The WCLB is willing to enter into conduit transfers with for-profit entities as outlined in this section. The corporate entities would secure donations of or purchase tax delinquent properties from owners, transfer these properties to the WCLB for waiver of taxes, and “buy back” these properties for use for development and/or rehabilitation.

9.2 **Eligibility.** Eligibility for this option will be based on numerous criteria. Among others, these shall include geographical location of the property. The corporate entity must first identify and consult with any active non-profit entities that may have an interest in developing the property. If such interest exists, it may be required that the for-profit and non-profit forge an agreement for joint development.

9.3 **Documentation of Lot Purchase.** The applicant must document the purchase process extensively. This documentation should include, at a minimum, the following information per parcel:
   a. The total purchase price for the property, including the net proceeds paid or payable to the seller.
   b. The total amount spent to acquire the property (e.g. legal counsel, administrative costs, etc.).
   c. The development costs impacting the final sale price.
   d. The total amount of delinquent ad valorem taxes, special assessments, and other liens and encumbrances against the property and the length of delinquency for each.

9.4 **Maximum Costs.** The total of these costs should exceed the maximum allowable lot cost (i.e., the cost that will permit rehabilitation or development before the WCLB may consider the waiver of back taxes in total or in part.
9.5 **WCLB Discretion.** Some properties may present unusual or extenuating circumstances to the developer due to lack of funding for housing production or related costs. The WCLB reserves the right to evaluate and consider these properties case-by-case.

**Section 10. Property for Community Improvements**

10.1 **Community Improvement Property.** The WCLB is willing to accept donations of property to be transferred to a non-revenue generating, non tax-producing use that is for community improvement or other public purposes. Additionally, the WCLB is permitted to assemble tracts or parcels of property for community improvement or other public purposes.

10.2 **Eligibility.** Properties can be conveyed to the WCLB for waiver of delinquent taxes and then reconveyed by the WCLB to be utilized for community improvement purposes including, but not limited to, community gardens, parking for non-profit functions such as a school or cultural center, or playground for after-school or day care. The application must demonstrate that no alternative tax-generating use is available for the property, and that the proposed community improvements are consistent with the area redevelopment plans and community revitalization.

10.3 **Transferee.** The application must identify and be signed by the ultimate transferee from the WCLB. The transferee should be a governmental entity, a not-for-profit property entity, or, in rare cases, a for-profit entity that is capable of holding and maintaining the property in the anticipated conditions and for the anticipated purposes.

10.4 **Covenants, Conditions and Restrictions.** The WCLB, in the conveyance of the property to the transferee, may require covenants, conditions and restrictions as necessary to ensure that the property is used for the contemplated community improvement or other public purposes.

**Section 11. Conduit Transfers – Reasonable Equity Policy**

11.1 **Purpose.** In order to prevent benefits accruing to owners of property that is tax delinquent by virtue of the exercise of the tax waiver power of the WCLB, the WCLB establishes this reasonable equity policy guideline.
11.2 Definitions. The reasonable equity policy is based on the value of the property and the equity of its owner. While any valuation is subjective, it can be reasonably estimated.

a. “Fair Market Value” shall be determined by staff according to the County Appraiser’s valuation, in conjunction with the average sale price in a given community. The WCLB staff or WCLB BOT shall have full authority to require a professional appraisal for proposals that have significant variances in valuation and entail transactions in which the owner received consideration in excess of nominal compensation.

b. “Net Equity” shall mean the current fair market value, as determined by WCLB staff or the WCLB BOT, less the total amount of all liens and encumbrances (tax liens, associated interest and penalties, special assessments, mortgages, judgments, etc.).

11.3 Less than $2,000 Net Equity. To ensure that an owner does not receive unwarranted benefit, the WCLB will not consider transactions in which the owner’s net equity is less than $2,000 and the owner receives more than nominal compensation for the sale of his property. Nominal compensation is hereby defined as $2,000.

11.4 Equity in Excess of $2,000. To ensure that the owner does not receive an unwarranted benefit, the WCLB will not consider transactions in which the owner receives an amount greater than 75% of net equity.

11.5 Speculation. To ensure that speculators do not seek to take advantage of the WCLB, staff shall closely review instances in which the owner is receiving money far in excess of his investment while consistently ignoring his tax responsibility. Particular attention shall be given to properties purchased in the past three years.

11.6 Excessive Sale Price. In communities that are experiencing internal and surrounding redevelopment, it is unacceptable for an owner to seek a profit in excess of 75% of his net equity. Such an owner may believe that the market will bear more than is offered and would therefore be unwilling to sell the property for a reasonable amount. In such an instance, it would likely fall to the Delinquent Real Estate Department to sell the property at a tax sale.

11.7 Non-Conforming Situations. To ensure flexibility and protect the interests of the WCLB and the public, the WCLB BOT reserves the right to modify, change, or deviate from this policy, if a situation clearly warrants such action.
11.8 **Strategic Importance.** To preserve the integrity of the WCLB’s mission, all properties petitioned to the WCLB Board must pass the test of strategic importance. The WCLB may receive proposals that may pass other criteria but which may not be crucial to the redevelopment of a neighborhood. Staff must be able to assure the WCLB BOT that the transaction is not simply allowable but a crucial component of the comprehensive redevelopment of a neighborhood. Such a transaction must be evaluated in terms of neighborhood redevelopment and ensure a long-term tax benefit to the Unified Government.

Section 12. Agreements For Temporary Use of Land

12.1 **Adopt-a-lot.** The WCLB may enter agreements for residents and organizations to participate in an adopt-a-lot program designed to encourage and support recreation including community-based greening and gardening of available vacant lots.

   a. Agreements shall expire on December 31 of the agreement year and be renewable on March 1 of the next year provided the lot has not been sold.
   b. The lot will be available to be sold during the term of the agreement with the purchaser obtaining possession at the expiration of the adopt-a-lot agreement.
   c. There will be no fee.
   d. The agreements shall specify that the lot must be kept clean, the grass mowed, or otherwise maintained in compliance with applicable ordinances of the UG and other requirements made specific.
   e. Participants must sign liability release waivers or add the UG to their insurance policies.
   f. The agreements will not permit building on the lots (including fences).

Section 13. Side Lot Disposition Program

13.1 **Side Lot Transfers.** Individual parcels of property may be acquired by the WCLB and transferred to individuals in accordance with the following policies. The transfer of any given parcel of property in the Side Lot Disposition Program is subject to override by higher priorities as established by the WCLB.

13.2 **Qualified Properties.** Parcels of property eligible for inclusion in the Side Lot Disposition Program shall meet the following minimum criteria:

   a. The property shall be vacant unimproved real property;
b. The property shall be physically contiguous to adjacent owner-occupied residential property, with not less than a 75% common boundary line at the side;

c. The property shall consist of no more than one lot capable of development. Initial priority shall be given to the disposition of properties of insufficient size to permit independent development; and

d. No more than one lot may be transferred per contiguous lot.

13.3 Side Lot Transferees.

a. All transferees must own the contiguous property, and priority is given to transferees who personally occupy the contiguous property.

b. The transferee must not own any real property (including both the contiguous lot and all other property in the County) that is subject to any unremediated violations of state and/or local laws, codes or ordinances.

c. The transferee must not own any real property (including both the contiguous lot and all other property in the County) that is tax delinquent.

d. The transferee must not have been the prior owner of any real property in the County that was offered for sale as a result of tax foreclosure proceedings unless the WCLB approved the anticipated disposition prior to the effective date of completion of such tax foreclosure proceedings.

13.4 Lot Consolidation. As a condition of transfer of a lot, the transferee must enter into an agreement that the lot transferred will be consolidated with the legal description of the contiguous lot, and not subject subdivision or partition within an agreed period of time following the date of transfer.

Section 14. Land Banking Program

14.1 Scope. As set forth in these policies and procedures, the land banking program consists of transactions in which a grantor transfers real property to the WCLB and the property is held by the WCLB pending a transfer back to the original grantor, to a grantee identified in a banking agreement, or to a third party selected by the WCLB.

14.2 Goals. The goals of this land banking program include but are not limited to the acquisition of real property for or on behalf of a governmental entity or not-for-profit corporation in order to:

a. Permit advance acquisition of potential development sites in anticipation of rapidly rising land prices;
b. Facilitate pre-development planning, financing, and structuring;
c. Minimize or eliminate violations of housing and building codes and public nuisances on properties to be developed; and/or
d. Hold parcels of land for future strategic governmental purposes such as housing development, opens spaces and green spaces.

14.2 Land Banking Optional. The WCLB is not required to enter into a banking agreement with any person or entity, and at all times retains full discretion and authority to decline to enter into a banking agreement. These policies are applicable only to real property of the WCLB which is acquired in accordance with an executed banking agreement and are not otherwise applicable to real property acquired by the WCLB pursuant to any other agreements or procedures.

14.3 Definitions. As used in these policies, the following terms shall have the definitions set forth:

a. **Banking Agreement** shall mean a written agreement between a grantor and the WCLB which identifies the property, the length of the banking term, the potential grantee or grantees, the range of permissible uses of the property following transfer by the WCLB, the permitted encumbrances on the property, the rights and duties of the parties, the responsibility of the grantor for the holding costs, the possible advance funding of holding costs, the forms of the instruments of conveyance and such other matters as may be appropriate.

b. **Grantor** shall mean the party that transfers or causes to be transferred to the WCLB a tract of property pursuant to a banking agreement.

c. **Grantee** shall mean the party or parties identified in a banking agreement as the party or parties to whom the property is to be transferred from the WCLB.

d. **Holding Costs** shall mean any and all costs, expenses, and expenditures incurred by the WCLB, whether as direct disbursements, as pro rata costs, or as administrative costs, that are attributable to the ownership and maintenance of a tract of property. The WCLB shall maintain records of the monthly holding costs for each property.

e. **Property** shall mean the real property and improvements (if any) located thereon identified in a banking agreement and transferred to the WCLB pursuant to a banking
agreement, together with all right, title and interest in appurtenances, benefits and easements related thereto.

14.4 Eligible Property. Property which is eligible for a banking agreement must either be (a) unimproved real property or (b) real property with unoccupied single-family residences.
   a. In the event that a tract of property contains improvements which are to be demolished or removed, such property may qualify as eligible property for a banking agreement so long as adequate and sufficient funds are placed in escrow at the time of the banking agreement closing so as to assure that all improvements will be demolished and removed within sixty (60) day of closing.
   b. Property that is ineligible for a banking agreement includes all other forms of improved real property, all real property which is occupied, and all real property that has been identified as containing hazardous substances and materials.

14.5 Eligible Grantors and Grantees. Parties eligible to be a grantor or a grantee are governmental entities and not-for-profit corporations defined as tax-exempt entities by the Internal Revenue Code. A limited partnership entity is eligible to be a grantor or grantee so long as a governmental entity or not-for-profit corporation has a controlling interest in such entity.

14.6 Title.
Unless and except to the extent expressly authorized in a banking agreement, property transferred to the WCLB pursuant to a banking agreement shall be fee simple title free and clear of all liens and encumbrances. The issuance of a policy of marketable title in favor of the UG may be required at the closing pursuant to the banking agreement containing such exceptions as are approved by the WCLB.
   a. Governmental liens may exist at the time of closing only if such liens are expressly acceptable to the WCLB.
   b. A mortgage or other security instrument may encumber property at the time of transfer to the WCLB provided that that the obligations secured by such instruments do not require monthly or periodic payments by the WCLB to the mortgagee. Under no circumstances will the WCLB have direct liability to a mortgage pursuant to a security instrument. It is anticipated that each banking agreement that contemplates the transfer of property to the WCLB encumbered by a security instrument will require a separate
written agreement between the mortgagee and the WCLB which provides, among other things, that:

1. The mortgagee expressly consents to the transfer to the WCLB;
2. The mortgagee expressly subordinates its interests to covenants, conditions and restrictions as may be required by the WCLB; and
3. Prior to the exercise of mortgagee rights under the security instrument, the mortgagee will request, on behalf of the grantor, the conveyance of the property to the grantor and pay to the WCLB the holding costs attributable to the property.

C. At the time of closing pursuant to a banking agreement, all ad valorem taxes which are due and payable on the property must be paid in full. An exception to this requirement of no outstanding ad valorem tax liens may be granted:

1. When the grantor is acquiring the property from a third party and immediately conveying the property to the WCLB pursuant to a banking agreement, and
2. The acquisition of the property by the grantor from the third party otherwise complies with the reasonable equity policy of the WCLB.

14.7 Length of Banking Term. A banking agreement may permit a maximum banking term of thirty-six (36) months for transactions in which the grantor is a not-for-profit entity, and sixty (60) months for transactions in which the grantor is a governmental entity.

14.8 Transfers at Request of Grantor. A banking agreement shall authorize a grantor to request a transfer of the property by the WCLB to a grantee at any time within the banking term.

a. A conveyance by the WCLB to the grantee identified pursuant to a banking agreement shall occur within thirty (30) days of receipt of a written request for a transfer.

b. As a condition precedent to the transfer by the WCLB, the full amount of holding costs incurred by the WCLB attributable to the property shall be paid to the WCLB. The WCLB shall provide to the grantor in accordance with section 13.13 a statement of the holding costs attributable to the property.

c. At the time of the transfer by the WCLB to the grantee, the WCLB shall impose such restrictions and conditions on the use and development of the property in accordance with section 13.12 hereof and the applicable banking agreement.

d. Conveyance by the WCLB to a grantee shall be by quitclaim deed.
14.9 Transfer at Request of WCLB. At any time and at all times during the term of a banking agreement, the WCLB shall have the right, in its sole discretion, to request in writing that the grantor or its designee accept a transfer of the property from the WCLB.

a. A transfer by the WCLB pursuant to this section shall be subject to the same terms and conditions as set forth in section 13.8.

b. In the event that the grantor (or its designee) is unwilling or unable to accept a transfer of the property from the WCLB, and reimburse the WCLB in full for the holding costs, then the WCLB shall have the right to terminate in writing the banking agreement. The property shall then become an asset of the WCLB and subject to use, control and disposition by the WCLB in its sole discretion subject only to the provisions of applicable statutes and ordinances.

14.10 Banking Agreement Closing. Within a time period specified in a fully executed banking agreement, a closing of the transfer of the property to the WCLB shall occur. At such closing, the fully executed instrument of conveyance and other closing documents shall be delivered by the appropriate party to the appropriate parties. The appropriate documents shall be immediately recorded, and a title insurance policy shall be issued. All costs of closing shall be borne by the grantor.

14.11 Holding Costs. Holding costs shall be paid as a condition precedent to a transfer of property from the WCLB. Either the grantor or the grantee can request in writing at any time a statement of the holding costs, which statement will be provided by the WCLB within fifteen (15) business days of receipt of the request. The WCLB shall also have the right to request in writing that the grantor or grantee reimburse on written demand the WCLB for holding costs. In the event that the WCLB is not timely reimbursed for its holding costs in response to its written request for reimbursement, the WCLB may request a transfer pursuant to section 13.9.

14.12 Public Purpose Restrictions. All property held by the WCLB and transferred by the WCLB pursuant to a banking agreement shall be subject to covenants and conditions providing that the property is to be used for the following goals:

a. The production or rehabilitation of housing for persons with low incomes;

b. The production or rehabilitation of housing for persons with low or moderate incomes;
c. Community improvements; and/or
d. Other public purposes.

Each banking agreement will specify the range of permissible uses and the manner in which such use restrictions is secured. Such restrictions and conditions may be imposed either in the form of contractual obligations, deed covenants, rights of reacquisition, or any combination thereof.