

STATE OF KANSAS            )  
 WYANDOTTE COUNTY        )) SS  
 CITY OF KANSAS CITY, KS )

**PLANNING & ZONING SESSION &  
 REGULAR SESSION  
 THURSDAY, JANUARY 8, 2015**

The Unified Government Commission of Wyandotte County/Kansas City, Kansas, met in regular session Thursday, January 8, 2015, with ten members present: Vacant, Commissioner At-Large First District; Walker, Commissioner At-Large Second District; Townsend, Commissioner First District; McKiernan, Commissioner Second District; Murguia, Commissioner Third District; Maddox, Commissioner Fourth District; Kane, Commissioner Fifth District; Markley, Commissioner Sixth District; Walters, Commissioner Seventh District; Philbrook, Commissioner Eighth District, and Mayor Holland, Mayor/CEO, presiding. The following officials were also in attendance: Doug Bach, County Administrator; Jody Boeding, Chief Counsel; Bridgette Cobbins, Unified Government Clerk; Joe Connor; Interim Assistant County Administrator; Gordon Criswell, Assistant County Administrator; Ken Moore, Deputy Chief Counsel; Lew Levin, Chief Financial Officer; Debbie Jonscher, Finance; Mike Taylor, Public Relations, Rick Mikesic, Director of Accounting; Marlon Goff, Economic Development; Maureen Mahoney, Mayor's Office; Jennifer Myers, Legal; Rob Richardson, Director of Urban Planning & Land Use; Byron Toy, Planner; Jamie Ferris, Planner; and Captain Randy Balliett, Sergeant-At-Arms.

**MAYOR HOLLAND** called the meeting to order.

**ROLL CALL:** Murguia, Maddox, Kane, Markley, Walters, Philbrook, Walker, Townsend, McKiernan, Holland.

**INVOCATION** was given by Reverend George Kemper, Ebenezer Ministries.

**Mayor Holland** stated we have two distinct parts of our meeting. The Planning and Zoning part will be handled first followed by the Regular Commission meeting.

**Mayor Holland** asked if there were any revisions to the agenda. **Bridgette Cobbins, UG Clerk**, stated a blue sheet has been distributed. Under Section 10, the Non-Planning Consent

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Agenda, we have two new items. Item No. 6 is a plat for the Central Industrial Park. Item No. 7 is an appointment to the Housing Authority Board.

**Ms. Cobbins** asked if members of the Commission wished to disclose any contact with proponents or opponents on any item on the Planning & Zoning Agenda. There were none.

**Mayor Holland** asked does any member of the Commission or anyone in attendance tonight wish to set-aside any item on the Planning and Zoning Consent Agenda. If an item is not set aside, all items will be voted on in a single vote following the recommendation of the Planning Commission.

**Action:** **Commissioner Kane made a motion, seconded by Commissioner Murguia, to approve the Consent Agenda.** Roll call was taken and there were nine “Ayes,” Murguia, Maddox, Kane, Markley, Walters, Philbrook, Walker, Townsend, McKiernan.

## **PLANNING AND ZONING CONSENT AGENDA**

### **CHANGE OF ZONE APPLICATIONS**

#### **ITEM NO. 1 – 050008...CHANGE OF ZONE PETITION #3080 – SARAH GIBSON**

**SYNOPSIS:** Change of zone from A-G Agriculture District to C-1 Limited Business District for the continuation of a childcare facility (currently operating under Special Use Permit #SP-2005-5 – expires January 27, 2015) at 545 South 94th Street. Ms. Gibson, representing her company Mini Adventures, is seeking a change of zone in order to continue her childcare business in a more streamlined manner and without the use of a special use permit. The Planning Commission voted 8 to 0 to recommend approval of Change of Zone Application #3080 as a special use permit for ten years, subject to:

#### Urban Planning and Land Use Comments

1. In what way do you see the business changing or growing in the foreseeable future?

Applicant Response: I am not expecting any changes/growth. We have been at our license capacity for the past 7 years.

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2. How will you handle any increases in traffic (such as morning drop-off and evening pick up) that may impact your neighbor's access to Kansas Avenue or 94th Street?

Applicant Response: Being at our license capacity, there will be no increase in traffic. Our clients drop-off and pick-up at different times, so we do not have the same traffic problems as a school would.

#### Public Works Comments

1. Items that require plan revision or additional documentation before engineering can recommend approval: None
2. Items that are conditions of approval (stipulations): None
3. Comments that are not critical to engineering's recommendations for this specific submittal, but may be helpful in preparing future documents: None

**Action:** Commissioner Kane made a motion, seconded by Commissioner Murguia, to approve this item as a special use permit for ten years, subject to the stipulations. Roll call was taken and there were nine "Ayes," Murguia, Maddox, Kane, Markley, Walters, Philbrook, Walker, Townsend, McKiernan.

#### **ITEM NO. 2 – 140403...CHANGE OF ZONE PETITION #3081 – NORMAN SCHONEMAN WITH REECE AND NICHOLS REALTORS**

**SYNOPSIS:** Change of zone from C-1 Limited Business District to R-1 Single Family District for a residence at 5430 State Avenue. Mr. Schoneman, representing his client Mr. Floyd Lindenman, is seeking a change of zone in order to continue use of the property as a private residence, which was its original use. The Planning Commission voted 8 to 0 to recommend approval of Change of Zone Application #3081.

**Action:** Commissioner Kane made a motion, seconded by Commissioner Murguia, to approve Change of Zone Petition Application #3081. Roll call was taken and there were nine "Ayes," Murguia, Maddox, Kane, Markley, Walters, Philbrook, Walker, Townsend, McKiernan.

## **SPECIAL USE PERMIT APPLICATIONS**

### **ITEM NO. 1 – 120170...SPECIAL USE PERMIT #SP-2014-70 – JHAMPI BISWA WITH KS BHUTANESE COMMUNITY FOUNDATION**

**SYNOPSIS:** Renewal of a special use permit (#SP-2012-30) for a storage shed, community garden and gazebo at 323 South 14th Street. Bholu Siwakoti with the Kansas Bhutanese Community Foundation is requesting a renewal of a special use permit to allow a temporary storage shed for tools on a property that will be used for a community garden. The Planning Commission voted 8 to 0 to recommend approval of Special Use Permit Application #SP-2014-70, subject to:

#### Urban Planning and Land Use Comments

1. Through great communication with Catholic Charities, who assisted with the case, staff perceives no issues with this special use permit.
2. Any approval would be for five years.

#### Public Works Comments

No comments.

**Action:** **Commissioner Kane made a motion, seconded by Commissioner Murguia, to approve Special Use Permit Application #SP-2014-70 for five years.** Roll call was taken and there were nine “Ayes,” Murguia, Maddox, Kane, Markley, Walters, Philbrook, Walker, Townsend, McKiernan.

### **ITEM NO. 2 – 120276...SPECIAL USE PERMIT #SP-2014-76 – MELISSA CLARK WITH THE FAIRFAX INDUSTRIAL ASSOCIATION**

**SYNOPSIS:** Renewal of a special use permit (#SP-2012-42) for a banner program in Fairfax. The applicant, Fairfax Industrial Association, Inc. is proposing to hang between 24 – 30 colorful banners throughout the Fairfax Industrial District. The banners are for promotional and aesthetic purposes. They will be displayed and subsequently replaced every two years to maintain an optimal appearance. The Planning Commission voted 8 to 0 to recommend approval of Special Use Permit Application #SP-2014-76, subject to:

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### Urban Planning and Land Use Comments

Are the dimensions for the new banners that are going up in January different from the dimensions from the banners that were approved in the last permit?

Applicant Response: No, still the same dimensions.

Are the following comments from 2012 still accurate? If not, please update and notate the difference. If these prior comments still stand, and upon approval, staff will insist on the same stipulations from FIA rules below into this newer permit.

Applicant Response: Yes, this is still accurate.

1. Is there a membership fee?

Applicant Response: Yes, there is a fee for membership in the Fairfax Industrial Association (FIA). FIA is leading the banner effort. Depending on the size of the company, fees range from \$100 to \$1,000. Membership is good for 12 months. Membership fees are set by the FIA Board in November or December of each year for the coming year.

2. How much does each banner cost? Is there a maximum each business may have?

Applicant Response: Businesses can support the association and not have their business logo included on the banner for \$250. To include a business logo on the banner, it costs \$375. Prices were set by a vote of the FIA Board at our September meeting. Anyone can attend our board meetings.

At the September 2012 FIA Board meeting, the Board voted to restrict businesses to one banner initially. Additional banners may be purchased by the same business once it is determined that sufficient time has been allowed for businesses to purchase a banner. We are considering a 3 or 4 week window for the initial offering.

To make the banner program viable long term, the Fairfax Industrial Association (FIA) proposes to sell space on banners for corporate logos. This will make the program viable for the long term. The issue is that the banners are technically offsite advertising, thus the need for a special use permit. The program should be administered according to the following rules proposed by FIA:

- a. Be a member in good standing with the Fairfax Industrial Association, Inc.

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- b. Must have a print-ready logo.
  - c. Must fill out an application.
  - d. FIA Board members will receive first choice on locations; then, locations are on a first come, first serve basis.
  - e. Sponsoring businesses will receive banner at the end of the 2-year cycle.
3. Staff recommends approval for five years.

#### Public Works Comments

No comments

**Action:** Commissioner Kane made a motion, seconded by Commissioner Murguia, to approve Special Use Permit Application #SP-2014-76 for five years, subject to the stipulations. Roll call was taken and there were nine “Ayes,” Murguia, Maddox, Kane, Markley, Walters, Philbrook, Walker, Townsend, McKiernan.

#### **ITEM NO. 3 – 140404...SPECIAL USE PERMIT #SP-2014-77 – ANDREW FEIN**

**SYNOPSIS:** Special use permit for a two-car detached garage at 102 South 64<sup>th</sup> Street. The applicant wants to use a two-car garage to store and work on personal automobiles. The Planning Commission voted 8 to 0 to recommend approval of Special Use Permit Application #SP-2014-77, subject to:

#### Urban Planning and Land Use Comments

1. Are there plans in the future to construct a home on the property?

Applicant Response: We had thought about building at a later date, but were made to understand not enough acreage was purchased to build a septic system.

2. How long do you intend on using this garage to work on your personal automobiles?

Applicant Response: We purchased the property and garage because we needed storage space. We do not plan to sell.

3. What days and hours do you propose working on your automobiles?

Applicant Response: Both my brother and I have busy careers. I would hope we could find some time on Saturdays or Sundays during daylight hours.

4. What types of automobiles will you be repairing or restoring?

Applicant Response: We will be storing vintage Volkswagens and a Porsche.

5. Outside storage is not permitted. All storage must be within the garage.

Applicant Response: Understood.

#### Public Works Comments

1. Items that require plan revision or additional documentation before engineering can recommend approval: None
2. Items that are conditions of approval (stipulations): None
3. Comments that are not critical to engineering's recommendations for this specific submittal, but may be helpful in preparing future documents: None

#### Staff Conclusion

It is clear that the applicants will not turn this hobby into a commercial venture. Christopher and Andrew Fein want to work on their own personal automobiles and will not store any vehicles outside. Staff recommends approval of this petition subject to the following stipulations:

1. The special use permit shall be valid for two years.
2. Outside storage is not permitted. All storage or vehicles and equipment must be in the garage. Parking on the side street is not permitted, as not to block through traffic.

**Action:** Commissioner Kane made a motion, seconded by Commissioner Murguia, to approve Special Use Permit Application #SP-2014-77 for two years, subject to the stipulations. Roll call was taken and there were nine "Ayes," Murguia, Maddox, Kane, Markley, Walters, Philbrook, Walker, Townsend, McKiernan.

#### **ITEM NO. 4 – 090043...SPECIAL USE PERMIT #SP-2014-79 – TERESA HERNANDEZ**

**SYNOPSIS:** Special use permit for a miniature horse at 840 Shawnee Road. The property in question is a single-family residence on the north side of Shawnee Road, surrounded by public right-of-way on three sides. The owner's deed shows slightly over one acre, but county records indicate in excess of three acres. In addition to the residence, the property includes two small barns or sheds and a greenhouse. The owner has acquired two miniature horses, which are no

larger than dogs; one stands 26.5” high and the other 32”. Petitioner states that the larger horse has been donated to a public service agency, but the smaller will remain. The miniature horse is kept in a fenced-in area north of the residence away from Shawnee Road. As this is not a “customary” pet such as a dog or cat, it can only be approved through a special use permit for the keeping of livestock on acreage between one and five acres. The Planning Commission voted 8 to 0 to recommend approval of Special Use Permit Application #SP-2014-79, subject to:

#### Urban Planning and Land Use Comments

1. In the previous special use permit there were staff concerns about the use of an electric fence around the enclosure for the horse. Electric fences are not allowed on residentially zoned properties. Is this still an issue?

Applicant Response: There is no electrical fence in use.

2. Since the last permit was approved in 2009, have there been any negative changes to the enclosure/shed and surrounding pasture? If so, have these issues been addressed and maintained? Essentially, is the condition of the property still suitable for the horse?

Applicant’s Response: No, there have not been any significant changes or damage. The enclosure is in good shape and we maintain the pasture in the immediate area of the horse. The horse is highly important to me, so I make sure the condition of the property reflects that.

3. The opinions of surrounding property owners should be critical here, particularly the owner to the north whose property adjoins the area where the horse is kept. Are there significant complaints with this neighbor and/or surrounding neighbors? If so, those must be taken into account and documented to staff for the consideration of the Planning Commission.

Applicant’s Response: There have been no negative complaints about the horse, even when there were two on the property in the past. All of the neighbors, including the neighboring church love to see and experience the horse.

4. Based off the history of the case and applicant’s response, staff recommends approval for two years.

#### Public Works Comments

No comments



**Action:** Commissioner Kane made a motion, seconded by Commissioner Murguia, to approve Special Use Permit Application #SP-2014-79 for two years, subject to the stipulations. Roll call was taken and there were nine “Ayes,” Murguia, Maddox, Kane, Markley, Walters, Philbrook, Walker, Townsend, McKiernan.

**ITEM NO. 5 – 140406...SPECIAL USE PERMIT #SP-2014-82 – CHRISTOPHER FAUCETTE**

**SYNOPSIS:** Special use permit for four to six chickens at 1817 South 94<sup>th</sup> Street. This property is 1.6 acres. The Planning Commission voted 8 to 0 to recommend approval of Special Use Permit Application #SP-2014-82, subject to:

Urban Planning and Land Use Comments

1. Subject to approval, this special use permit shall be valid for two years.
2. The four to six chickens shall be female hens. Roosters were not advertised as part of this permit, so they are not permitted.
3. How did you acquire the chickens?  
Applicant Response: I will be getting laying hens from my aunt and uncle in LaCygne, KS.
4. Are you planning on building a coop, if so, where? Please provide a diagram indicating the location of the property lines, residence and coop.  
Applicant Response: Yes, I am planning on building a coop. It will be located roughly 98’ – 105’ away from my residence. It will be a two-level coop measuring 5’ x 5’ square and 8’ tall. Attached will be a run area 10’ x 10’.
5. When and how often will you feed the chickens? Additionally, where will they obtain their feed?  
Applicant Response: I will be feeding every morning and evening; as well they will have scratch and feed available to them all day. They will have feeders to give them proper nutrients as well as scratch in their run area.
6. Where will you be storing the chicken feed?  
Applicant Response: Their feed will be stored in air tight containers in the storage bin, located on the diagram, as to keep rodents out of the stored feed. Also, there will be materials stored there for cleaning and refreshing the coop.

7. How often will you clean the area where the chickens are pinned?

Applicant Response: Cleaning of the pinned area and coop will be done once a week.

Staff Response: Cleaning the pinned area once a week seems reasonable, however, if the smell become a nuisance to neighbors, cleaning the coop more than once per week is required.

#### Public Works Comments

1. Items that require plan revision or additional documentation before engineering can recommend approval: None
2. Items that are conditions of approval (stipulations): None
3. Comments that are not critical to engineering's recommendations for this specific submittal, but may be helpful in preparing future documents: None

**Action:** Commissioner Kane made a motion, seconded by Commissioner Murguia, to approve Special Use Permit Application #SP-2014-82 for two years, subject to the stipulations. Roll call was taken and there were nine "Ayes," Murguia, Maddox, Kane, Markley, Walters, Philbrook, Walker, Townsend, McKiernan.

#### **ITEM NO. 6 – 140407...SPECIAL USE PERMIT #SP-2014-83 – 32 HIGHWAY LIQUORS, LLC**

**SYNOPSIS:** Special use permit for a liquor store at 6832 Kaw Drive. The applicant, Hanif Lakhani, wants to operate a liquor store at 6832 Kaw Drive. The property was a liquor store in 2007; however, there has not been a valid business license since that time. The Planning Commission voted 8 to 0 to recommend approval of Special Use Permit Application #SP-2014-83, subject to:

#### Urban Planning and Land Use Comments:

1. Were you the owner/operator in 2007 prior to going out of business?  
Applicant Response: Mr. Lakhani was not the operator in 2007.
2. Why did you choose this particular location?

Applicant Response: Mr. Lakhani's corporate offices are located in the same strip of businesses (6830 Kaw Drive) as this location, and he purchased the building earlier this year. Since Mr. Lakhani owns convenience stores and holds other liquor/CMB licenses, he thought a retail liquor store near his corporate headquarters would be ideal. Additionally, as the property owner, he believes that the past use of a liquor store fit well in this location and would like to continue the use.

3. What are your proposed hours of operation?

Applicant Response: The proposed hours of operation are Monday through Saturday, 9:00 AM to 11:00 PM and Sunday, 12:00 PM to 8:00 PM.

Additionally, I do believe a retail liquor store has been operated in the location since 2007. I was under the impression that it was operating until last year (2013) sometime. I will have to check with my client, but that was the impression I had of the space and previous use.

Public Works Comments:

1. Items that require plan revision or additional documentation before engineering can recommend approval: None
2. Items that are conditions of approval (stipulations): None
3. Comments that are not critical to engineering's recommendations for this specific submittal, but may be helpful in preparing future documents: None

Staff Conclusion

In reviewing the Business License database, staff could not find a record of an operational liquor store since 2007. In 2013, there was a change of ownership, but not a business license renewal. This is the first special use permit application since the adoption of the liquor store ordinance. The proposed site is greater than 1,300 feet from a liquor store, church, school or park.

Because this site was formally a liquor store and the area is primarily industrial businesses, an initial two-year special use permit is appropriate.

If the applicant has any neighborhood issues, whether that is from law enforcement or adjacent property owners, staff will be made aware of these issues, which will make the renewal process

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extremely difficult. Furthermore, if the terms of the special use permit are violated, this petition may be brought back before the Unified Government Board of Commissioners for revocation.

**Action:** **Commissioner Kane made a motion, seconded by Commissioner Murguia, to approve Special Use Permit Application #SP-2014-83 for two years, subject to the stipulations.** Roll call was taken and there were nine “Ayes,” Murguia, Maddox, Kane, Markley, Walters, Philbrook, Walker, Townsend, McKiernan.

#### **VACATION APPLICATION**

##### **ITEM NO. 1 – 140408...VACATION APPLICATION #U/E-2014-7 – JEFF TAYLOR WITH KKR LEGENDS, LLC**

**SYNOPSIS:** Vacation of utility easement at 10621 Parallel Parkway. Jeff Taylor, of KKR Legends, LLC is requesting to vacate 15 feet of a sanitary sewer easement in conjunction with retail development at the Legends at Village West. The Planning Commission voted 8 to 0 to recommend approval of Utility Easement Vacation Application #U/E-2014-7.

**Action:** **Commissioner Kane made a motion, seconded by Commissioner Murguia, to approve Vacation Application #U-2014-7.** Roll call was taken and there were nine “Ayes,” Murguia, Maddox, Kane, Markley, Walters, Philbrook, Walker, Townsend, McKiernan.

#### **PLAN REVIEW APPLICATION**

##### **ITEM NO. 1 – 140409...PLAN REVIEW PETITION #PR-2014-31 – LINDA BORING WITH COMMUNITY AMERICA CREDIT UNION**

**SYNOPSIS:** Preliminary and final plan review for a bank at 7714 State Avenue. The applicant, Lind Boring with Community American Credit Union, wants to build a 2,700 square foot bank at 7714 State Avenue. The Planning Commission voted 8 to 0 to recommend approval of Plan Review Application #PR-2014-31, subject to:

Urban Planning and Land Use Comments

1. Sec. 27-466(d)(1)e. Parking and other paved areas: Not less than six feet from any property line and not less than ten feet from any street right-of-way line.
2. A shared parking agreement will exist for the overall site. This shall include all out parcels.
3. Sec. 27-576(e)

(1) Building materials must be durable, economically maintained, and of a quality that will retain its appearance over time, including but not limited to: natural or synthetic stone, brick, stucco, integrally colored, textured, or glazed concrete masonry units, high quality prestressed concrete systems, cementitious siding (hardy board), or glass. The director may approve other high-quality materials.

- a. Building design should avoid large expanses of highly reflective surfaces and mirror glass exterior walls.
- b. Highly tinted glass or glass tinted in unnatural colors should be avoided.

(2) Exterior building materials shall not include the following:

- a. Split shakes, rough sawn, or board and batten wood;
- b. Vinyl siding;
- c. Smooth-faced grey concrete block, painted or stained concrete block, tilt-up concrete panels;
- d. Field painted or prefinished corrugated metal siding;
- e. Standard single-tee or double-tee concrete systems; or
- f. EIFS at the ground level or comprising more than 15 percent of any facade.

In addition to EIFS (stucco dryvit) comprising only 15 percent of a façade, metal paneling is treated the same way. Metal panels can be used as accents, but not as the primary building material on a façade.

4. Sec. 27-576(i) Drive-up and drive-through facilities, order stations, pick-up windows, bank teller windows, money machines, etc., shall be located on the side or rear of primary structures to minimize views from public streets. Drive-up and drive-through lanes should not be located between the front of the primary structure and the adjacent streets or sidewalks. Drive up facilities including drive lanes shall not be located within 150 feet of an existing residential structure; all means available should be taken to minimize the impact on adjacent residential structures.

5. Sec. 27-577(a)(5) - Landscaping shall exceed the typical code requirements by at least 75 percent.
  - a. The district requirement is one tree per 7,000 square feet of site area. The property is .518 acres, so 6 trees are required per code.
  - b. All deciduous trees shall be at least 2½” caliper when planted. All evergreens must be at least 6’ in height when planted. All shrubs must be planted at a minimum of 5 gallons.
  - c. Landscaping shall be irrigated.
6. Downspouts shall be internalized.
7. Utility connections (including transformer boxes) shall be screened with landscaping or an architecturally designed screen wall. All utilities mounted on the wall shall be painted to match the building. All rooftop mechanical equipment shall be screened from public view on all sides by a parapet. The Code states that rooftop mechanical units must be screened by a parapet. If that cannot be accomplished by a parapet, the combination of a parapet and architectural screen shall be used to enclose the units and screen them from public view.
8. Masonry columns shall wrap the entire metal column underneath the bank teller drive-through canopy.
9. Sec. 27-575(g)(3) All trash receptacles shall be enclosed with a screening wall or fence constructed of the same materials as the primary structure. The screen must be a minimum of six feet in height on all sides and designed with the gate facing away from streets or adjacent land uses. All screening materials must be well maintained at all times.
10. All lighting shall have 90 degree cutoff fixtures. Any lighting that is physically mounted to the building shall be decorative and have 90 degree cutoffs as not to cast light on adjacent properties and public right-of-way. Light shall not exceed one foot candle as measured from said property line. Wall pack lighting is not permitted.

#### Public Works Comments

1. Items that require plan revision or additional documentation before engineering can recommend approval: None
2. Items that are conditions of approval (stipulations): None
3. Comments that are not critical to engineering’s recommendations for this specific submittal, but may be helpful in preparing future documents: None

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**Action:** Commissioner Kane made a motion, seconded by Commissioner Murguia, to approve Plan Review Petition Application #PR-2014-31, subject to the stipulations. Roll call was taken and there were nine “Ayes,” Murguia, Maddox, Kane, Markley, Walters, Philbrook, Walker, Townsend, McKiernan.

#### **PLANNING AND ZONING NON-CONSENT AGENDA**

No items of business.

#### **REGULAR SESSION**

##### **MAYOR’S AGENDA**

No items of business.

##### **NON-PLANNING CONSENT AGENDA**

**Mayor Holland** asked if there were any set-asides on the Non-Planning Consent Agenda. There were none.

**Action:** Commissioner Kane made a motion, seconded by Commissioner McKiernan, to approve the Consent Agenda. Roll call was taken and there were nine “Ayes,” Murguia, Maddox, Kane, Markley, Walters, Philbrook, Walker, Townsend, McKiernan.

#### **ITEM NO. 1 – 140417...ADOPTION: 2015 STATE AND FEDERAL LEGISLATIVE PROGRAMS**

**SYNOPSIS:** Request approval of the 2015 Unified Government State Legislative Program and Federal Legislative Program, submitted by Mike Taylor, Public Relations. The State and Federal Legislative Programs were presented to the commission and discussed during a special session held on December 18, 2014.

**Action:** Commissioner Kane made a motion, seconded by Commissioner McKiernan, to approve. Roll call was taken and there were nine “Ayes,” Murguia, Maddox, Kane, Markley, Walters, Philbrook, Walker, Townsend, McKiernan.

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**ITEM NO. 2 – 140419.... ORDINANCE: AMENDMENTS TO ANIMAL CODE**

**SYNOPSIS:** An ordinance amending the animal code to increase the maximum number of animals, adopting Trap, Neuter and Release (TNR), along with other changes, submitted by Jenny Myers, Legal. The ordinance incorporates changes made from the November 17, 2014 Public Works and Safety Standing Committee and full commission meeting of December 4, 2014.

**Action:** **Commissioner Kane made a motion, seconded by Commissioner McKiernan, to approve.** Roll call was taken and there were nine “Ayes,” Murguia, Maddox, Kane, Markley, Walters, Philbrook, Walker, Townsend, McKiernan.

**ITEM NO. 3 - MINUTES**

**SYNOPSIS:** Minutes from regular sessions of November 6 and 20, and December 4, 2014.

**Action:** **Commissioner Kane made a motion, seconded by Commissioner McKiernan, to approve.** Roll call was taken and there were nine “Ayes,” Murguia, Maddox, Kane, Markley, Walters, Philbrook, Walker, Townsend, McKiernan.

**ITEM NO. 4 - WEEKLY BUSINESS MATERIAL**

**SYNOPSIS:** Weekly business material dated December 11, 18, 25, and 31, 2014.

**Action:** **Commissioner Kane made a motion, seconded by Commissioner McKiernan, to receive and file.** Roll call was taken and there were nine “Ayes,” Murguia, Maddox, Kane, Markley, Walters, Philbrook, Walker, Townsend, McKiernan.

**ITEM NO. 5 – 150003...ORDINANCE: ISSUE IRBs FOR VILLAGE WEST APARTMENTS II**

**SYNOPSIS:** An ordinance authorizing the issuance of \$34M in IRBs in association with Phase 2 of the Village West Apartments Project being developed by NorthPoint Development, submitted by Marlon Goff, Economic Development. The site is adjacent to their current multifamily project at 110th St. and Delaware Parkway. A public hearing was conducted on February 20, 2014, and Resolution No. R-17-14 was adopted regarding the UG’s intent to issue the bonds.

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**Action:** **ORDINANCE NO. O-1-15**, “An ordinance authorizing the issuance by the Unified Government of Wyandotte County/Kansas City, Kansas of not to exceed \$34,000,000 aggregate principal amount of Taxable Industrial Revenue Bonds (Village West Apartments II, LLC Project), Series 2015, to provide funds to acquire, construct and equip a project for Village West Apartments II, LLC and authorizing and approving certain documents and actions in connection with the issuance of said bonds.” **Commissioner Kane made a motion, seconded by Commissioner McKiernan, to approve the ordinance.** Roll call was taken and there were nine “Ayes,” Murguia, Maddox, Kane, Markley, Walters, Philbrook, Walker, Townsend, McKiernan.

**ITEM NO. 6 – 150008...PLAT: CENTRAL INDUSTRIAL PARK**

**Synopsis:** Plat of Central Industrial Park located at Kindleberger Road and Fairfax Traffic Way and being developed by NorthPoint Development, submitted by Brent Thompson, County Surveyor, and William Heatherman, County Engineer.

**Action:** **Commissioner Kane made a motion, seconded by Commissioner McKiernan, to approve and authorize Mayor to sign said plat.** Roll call was taken and there were nine “Ayes,” Murguia, Maddox, Kane, Markley, Walters, Philbrook, Walker, Townsend, McKiernan.

**ITEM NO. 7 – 970013...APPOINTMENT: BOARDS AND COMMISSIONS**

**SYNOPSIS:** Appointment of Tyrone Garner to Housing Advisory Board, 1/8/15 to 5/30/17, submitted by Commissioner Townsend.

**Action:** **Commissioner Kane made a motion, seconded by Commissioner McKiernan, to approve.** Roll call was taken and there were nine “Ayes,” Murguia, Maddox, Kane, Markley, Walters, Philbrook Walker, Townsend, McKiernan.

**PUBLIC HEARING AGENDA**

No items of business.

**ADMINISTRATOR'S AGENDA****ITEM NO. 1 – 150004... PRESENTATION: AWARD**

**SYNOPSIS:** Presentation of the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting.

**Doug Bach, County Administrator,** asked Rick Mikesic, our Director of Accounting, to step forward. It's my pleasure at this time—I wanted to recognize Mr. Mikesic and the Accounting staff and really the entire Finance staff with our CFO Mr. Levin and Ms. Jonscher here as well. We're receiving a presentation from GFOA or the Government Finance Officers Association for a Certificate of Achievement in Excellence for the completion of our Comprehensive Annual Financial Report which you all know of as our CAFR. You all know what a document this is to go through, and to receive this recognition from GFOA is quite an achievement so congratulations to Mr. Mikesic and his staff.

**Rick Mikesic, Director of Accounting,** stated thank you. I appreciate that very much. I'll be very brief. Obviously an effort such as our annual report is quite overbearing and it takes a lot of work by a lot of people not only inside the Finance Department but outside the Finance Department as well with a lot of assistance from the various departments across the Unified Government. I would like to especially thank my staff because without the things that they do every day, day in and day out, and all the work that they do, what we put together in those reports at the end of the year won't really have much value. I want to acknowledge them and everything they do and I accept the award on their behalf. Thank you.

**Action:** Presentation made.

**STANDING COMMITTEES' AGENDA****ITEM NO. 1 – 140427... RESOLUTION: OFFER BONDS FOR SALE**

**SYNOPSIS:** A resolution authorizing the offering for sale of General Obligation Refunding Bonds, Series 2015-D (\$21,155,000 with estimated savings of \$1.6M) and Taxable General Obligation Refunding Bonds, Series 2015-E (\$1,985,000 with estimated savings of \$149,000), submitted by Lew Levin, Chief Financial Officer. This item was presented on January 5, 2015, to the Economic Development and Finance Standing Committee, co-chaired by Commissioner

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Walker. It was requested, and approved by the Mayor, to fast track this item to the January 8, 2015 full commission meeting.

**Action:**        **RESOLUTION NO. R-1-15**, “A resolution authorizing the offering for sale of General Obligation Refunding Bonds, Series 2015-D, and Taxable General Obligation Refunding Bonds, Series 2015-E of the Unified Government of Wyandotte County/Kansas City, Kansas.” **Commissioner McKiernan made a motion, seconded by Commissioner Kane, to adopt the resolution.** Roll call was taken and there were nine “Ayes,” Murguia, Maddox, Kane, Markley, Walters, Philbrook, Walker, Townsend, McKiernan.

#### **COMMISSIONERS’ AGENDA**

No items of business.

#### **LAND BANK BOARD OF TRUSTEES’ AGENDA**

No items of business.

#### **PUBLIC ANNOUNCEMENTS**

No items of business.

**MAYOR HOLLAND ADJOURNED**

**THE MEETING AT 7:30 P.M.**

**January 8, 2015**

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Bridgette D. Cobbins

Unified Government Clerk

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