Neighborhood and Community Development Committee
Standing Committee Meeting Agenda
Monday, January 07, 2013
5:00 PM

Location:
Municipal Office Building
701 N 7th Street
Kansas City, Kansas 66101
6th Floor Training Room

Name | Absent
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Commissioner Mark Holland, Chair | ☐
Commissioner Nathan Barnes | ☐
Commissioner Brian McKiernan | ☐
Commissioner Tarence Maddox | ☐
Commissioner Mike Kane | ☐

I. Call to Order / Roll Call

II. Approval of standing committee minutes from December 3, 2012.

III. Committee Agenda

Item No. 1 - RESOLUTION: WESTWOOD INTERLOCAL AGREEMENT

Synopsis:
Resolution authorizing execution of an interlocal agreement between the UG and the city of Westwood, submitted by Brandy Nichols, Legal. The agreement authorizes the city of Westwood to provide building inspection services for the Woodside Village project which is primarily located in Westwood city limits. The project is anticipated to involve some improvements located in the city of Kansas City, KS.

Tracking #: 130007
Item No. 2 - PRESENTATION: NEIGHBORHOOD HOUSING TASK FORCE

Synopsis:
Presentation on the Neighborhood Housing Task Force by Commissioner McKiernan and staff.

For information only. To be presented at a future special session.
Tracking #: 130009

Item No. 3 - PRESENTATION/DISCUSSION: BEST PRACTICES OF LAND BANKS

Synopsis:
Presentation by Caitlin McMurtry, Healthy Communities Wyandotte, on the best practices of land banks around the country, and seeking guidance from the committee as to how to proceed.

For information and discussion only. To be presented at a future special session.
Tracking #: 120346

Item No. 4 - COMMUNICATION: LAND BANK APPLICATIONS

Synopsis:
Communication requesting consideration of the following applications, submitted by Chris Slaughter, Land Bank Manager. The Land Bank Advisory Board has recommended approval of the applications.

Land Bank Economic Recovery Program
CHWC Inc. - properties donated back to the Land Bank

<table>
<thead>
<tr>
<th>Address</th>
<th>Lot</th>
<th>Street</th>
<th>City</th>
<th>Status</th>
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<tr>
<td>220 N. Thorpe</td>
<td>1236</td>
<td>Barnett</td>
<td>58 N. 12th</td>
<td>1134 Riverview</td>
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<tr>
<td>1017 Armstrong</td>
<td>712</td>
<td>N. 13th</td>
<td>60 N. 12th</td>
<td>1130 Riverview</td>
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<tr>
<td>1033 Grandview</td>
<td>347</td>
<td>N. Valley</td>
<td>64 N. 12th</td>
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<td>812 Waterway Dr.</td>
<td>1255</td>
<td>Sandusky</td>
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<td>36</td>
<td>S. Hallock</td>
<td>72 N. 12th</td>
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<td>S. Mill</td>
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<tr>
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<td>1101</td>
<td>Riverview-83 N. 12th</td>
<td>88 N. 12th</td>
<td>1102 Riverview</td>
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<tr>
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<td>52</td>
<td>N. 12th</td>
<td>90 N. 12th</td>
<td>38 S. Hallock</td>
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<tr>
<td>1221 Barnett</td>
<td>56</td>
<td>N. 12th</td>
<td>1139 Riverview</td>
<td>1103 Grandview</td>
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Side-Lot applications
1703 N. 25th St. - Gwendolyn Gilbert for a garage and garden
5313 N. 109th St. - Cathy Spicer for yard extension
2722 Stewart Ave. - Russell Harper, Sr. for yard extension

Buildable applications for single-family housing
717 Oakland Ave. - CHWC
715 Oakland Ave. - CHWC
711 Oakland Ave. - CHWC
709 Oakland Ave. - CHWC
707 Oakland Ave. - CHWC
1410 N. 7th St. - CHWC
2719 Lathrop Ave. - Heartland Habitat for Humanity
2717 Lathrop Ave. - Heartland Habitat for Humanity
2715 Lathrop Ave. - Heartland Habitat for Humanity
2632 N. 21st St. - Heartland Habitat for Humanity
2628 N. 21st St. - Heartland Habitat for Humanity

Transfers from Land Bank
1013 Lafayette Ave. - Ruby M. Ellington for financial consideration
1005 Lafayette Ave. - Ruby M. Ellington for financial consideration
1365 Quindaro Blvd. - UG
1519 Quindaro Blvd. - UG
1817 Quindaro Blvd. - UG
1819 Quindaro Blvd. - UG
1821 Quindaro Blvd. - UG
(The UG properties will be developed using NSP3 funds and the UG will control the properties during construction with a lien.)

2012 Land Bank Conveyance Report

Tracking #: 120350
IV. Adjourn
The meeting of the Neighborhood and Community Development Standing Committee was held on Monday, December 3, 2012, at 5:15 p.m., in the 6th Floor Human Resources Training Room of the Municipal Office Building. The following members were present: Commissioner Holland, Chairman; Commissioners Kane, Maddox, McKiernan and Barnes.

I. Chairman Holland called the meeting to order. Roll call was taken and members were present as shown above.

II. Approval of standing committee minutes for October 29, 2012. On motion of Commissioner Kane, seconded by Commissioner McKiernan, the minutes were approved. Motion carried unanimously.

III. Committee Agenda:

Item No. 1 – 120309- COMMUNICATION: 2013 DISTRIBUTION OF ALCOHOL STATE TAXES

Synopsis: Communication recommending disbursement of Special Alcohol and Drug funds to the following agencies, submitted by Angie Masloski, Public Safety Business Office. Total disbursement is $249,500; amount requested was $344,013.

- Alcohol Safety Action Project (ASAP) - $51,100
- Associated Youth Services - $108,544
- Friends of Yates (FOY) - $89,856

Angie Masloski, Public Safety Business Office, said what I have is the 2013 grant requests for the Drug and Alcohol Tax Funds. These are funds we receive every year from the state for the taxes on the sale of mixed drinks. The advisory committee is recommending that the Alcohol
Safety Action Project receive $51,100.00, Associated Youth Services receive $108,544.00 and Friends of Yates receive $89,856.00.

Commissioner Maddox said what is the Alcohol Safety Action Project? Who is doing that and where are they located? Ms. Masloski said that’s run by Dr. Bill Reece. His office is out of the Security Bank on 7th Street. What the Alcohol Safety Action Project does is they have the weekend intervention program which allows offenders or people who are picked up for driving under the influence, instead of going to jail they can do this weekend intervention program.

Commissioner McKiernan said I just want to confirm that these organizations that receive this money do provide some sort of report at the end of the year in terms of services provided. Ms. Masloski said they submit quarterly reports to me with all of their statistics, how many people they served and their finances and broken down by what is spent each quarter. Commissioner McKiernan said based on your review of those reports all of these would qualify for the funds? Ms. Masloski said yes.

Action: Commissioner Barnes made a motion, seconded by Commissioner Maddox, to approve. Roll call was taken and there were five “Ayes,” Kane, Maddox, McKiernan, Barnes, Holland.

Chairman Holland said we are going to take the second item as Item No. 1, the Land Bank Agenda

Item No. 2 – 120318…LAND BANK AGENDA

Synopsis: Communication requesting consideration of the following applications, submitted by Chris Slaughter, Land Bank Manager. The Land Bank Advisory Board has recommended approval of the applications.

Side-Lot Applications
1029 Splitlog Ave. – William McNair
816 Central Ave. - Diana Reyes
1352 Kimball Ave. – Merion Smith
2027 N. 7th St. – Alicia Alfaro
633 Simpson Ave. – Jose Arambula Ayala

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Land Bank Applications
3048 N. 27th St. – Beverly Pender for a garden
3737 Lakeview Rd. – Lydia Mejia for a garden
2604 N. 5th St. – St. John Missionary Baptist Church for parking
2610 N. 5th St. – St. John Missionary Baptist Church for parking
2624 N. 5th St. – St. John Missionary Baptist Church for parking
1259 Osage Ave. – Heartland Habitat for Humanity for single family housing
1261 Osage Ave. – Heartland Habitat for Humanity for single family housing
823 Miami Ave. – Heartland Habitat for Humanity for single family housing
821 Miami Ave. – Heartland Habitat for Humanity for single family housing
817 Miami Ave. – Heartland Habitat for Humanity for single family housing
2913 N. 13th St. – Heartland Habitat for Humanity for single family housing
1535 Haskell Ave. – Heartland Habitat for Humanity for single family housing
1539 Haskell Ave. – Heartland Habitat for Humanity for single family housing
1547 Haskell Ave. – Heartland Habitat for Humanity for single family housing
2719 Lathrop Ave. – Heartland Habitat for Humanity for single family housing
2717 Lathrop Ave. – Heartland Habitat for Humanity for single family housing
2715 Lathrop Ave. – Heartland Habitat for Humanity for single family housing
3053 N. 27th St. – Heartland Habitat for Humanity for single family housing
3049 N. 27th St. – Heartland Habitat for Humanity for single family housing
2632 N. 21st St. – Heartland Habitat for Humanity for single family housing
2628 N. 21st St. – Heartland Habitat for Humanity for single family housing

Donations to Land Bank
2530 Hiawatha St. from Mary Thierry
1931 S. 41st St. from Mary Thierry

**Mr. Chris Slaughter, Land Bank Manager,** said we have seven applications to consider for side-lot. **Chairman Holland** said any questions or comments about these items? **Commissioner Kane** said we can vote at one time or do we have to do it separately? **Chairman Holland** said all at once. **Mr. Slaughter** said do all these at once. **Jody Boeding, Chief Legal Counsel,** said unless you’re going to have a different result. **Chairman Holland** said unless someone wants to pull one out.

**Action:** Commissioner Barnes made a motion, seconded by Commissioner Kane, to approve the Side-Lot Applications. Roll call was taken and there were five “Ayes,” Kane, Maddox, McKiernan, Barnes, Holland.
Mr. Slaughter said next we have two applications for gardens. Chairman Holland said did those go through the Commissioners to talk about that? Mr. Slaughter said the Commissioner was notified. We have three for parking. We have sixteen for Habitat. Chairman Holland said the last two that you read for 3053 and 3049 says Lathrop. Commissioner McKiernan said not in mine. Commissioner Barnes said mine is 3053 and 49. Chairman Holland said Lathrop right? Commissioner Barnes said yes. Commissioner McKiernan said mine says N. 27th. Mr. Slaughter said for the record they should be 2632 N. 21st Street and 2628 N. 21st Street. Chairman Holland said no, I have those two, the two before that. Mr. Slaughter said the Lathrop ones I have 2715, 17 and 19. Chairman Holland said right. So what are the 3053 and 3049? Mr. Slaughter said N. 27th Street. Chairman Holland said N. 27th Street. Commissioner Barnes said that should be 27th rather than Lathrop? Mr. Slaughter said yes, my apologies, 3049 N. 27th St. and 3053 N. 27th St. Chairman Holland said that’s what was missing. Mr. Slaughter said I’ll have that corrected.

Commissioner Barnes said Mr. Chairman my question was the notification process, did we ever define how we were going to go about notifying? Mr. Slaughter said for Habitat? Commissioner Barnes said yes. Mr. Slaughter said Habitat, it should have been in your packet. There should have been copies of the form that we came up where the neighborhood group was identified and signed off. Commissioner Barnes said the neighborhood group because I didn’t see mine. Which neighborhood group was that, do you know or remember? Mr. Slaughter said Armourdale Renewal Association, Organization for Community Preservation, Kensington Community Area Watch. Those are the ones identified. Commissioner Barnes said that’s where I was confused. The OCP is not. Lathrop is on the north side of Quindaro. OCP is on the south side of Quindaro. Mr. Slaughter said it says the ones that OCP met were the ones on Haskell. Commissioner Barnes said I’m saying the Lathrop addresses are not part of OCP. Mr. Slaughter said just those three? Commissioner Barnes said anything on Lathrop. I’m not certain about the 2600 block, I don’t know where that is. Mr. Slaughter said the ones that I had the typo? Commissioner Barnes said no the last two, 2600 block of N. 21st St., I’m not certain which side of Quindaro that’s on. I think 2600 is on the north side of Quindaro also, which would not be in the OCP area. I was trying to think of the other… Mr. Slaughter said do you know from your recollection which group that would be and I can try to contact Mr. Lally.

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Commissioner Barnes said so that’s not in there. That’s not a part of the packet. Commissioner Kane said so they should be removed? Commissioner Barnes said until they can get notification. We can move for approval on everything with the exception…Chairman Holland said so you want to pull the three on Lathrop? Commissioner Barnes said 27th St. too because that’s on the north side of Quindaro also. Mr. Slaughter said why don’t we until we get this clarified just remove all the Habitat applications. I’ve had no indication that this is like a rush, so I don’t think holding it back one more month until we get full clarification. Commissioner Barnes said I don’t want it to be received as a turn down. Chairman Holland said I would rather do the ones we are ready to do. Commissioner Barnes said I just don’t want it to be received as a turn down. We only have these four. Everything from 2719 all the way down is the only ones we have problems with. Mr. Slaughter said the final seven on the list. Commissioner Barnes said yes sir. So we can move for approval of all but the final seven on the list to sell.

Action: Commissioner Barnes made a motion, seconded by Commissioner Kane, to approve the Land Bank Applications except the last seven lots listed for Habitat. Roll call was taken and there were five “Ayes,” Kane, Maddox, McKiernan, Barnes, Holland.

Mr. Slaughter said lastly we have two donations. They’re requesting to donate those to the Land Bank.

Action: Commissioner Barnes made a motion, seconded by Commissioner Kane, to approve the donations to the Land Bank. Roll call was taken and there were five “Ayes,” Kane, Maddox, McKiernan, Barnes, Holland.

III. GOALS AND OBJECTIVES

Item No. 1 – 120316 …GOALS AND OBJECTIVES

Synopsis:

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Mr. Gary Ortiz, Assistant County Administrator, said as you all recall, you went through that strategic planning process for the last year. You as a group decided the best way to track activity and progress is to have accountability through the standing committees. We as a staff were feeling a little far flung. These things have some mission creep and ongoing progress each unto their own, so we developed a tracking tool which I got with a representative of DOTS, Sandy Mai. Since Sandy did such a great job in helping us structure the tool and logic, we’ve asked her to come and help us demonstrate it this evening. With that I’ll hand you the control here and we’ll walk you through with what we’ve come up with.

Let me just also mention what this is and what it isn’t. It’s an aid, if you will, to help the Commission track the progress of each of the goals and objectives that come through the standing committees. What we don’t want to get into tonight is revising it, adding to it. We just want you to understand initially what we’ve come up with. You let us know if it’s what you have envisioned or if you think it’ll help you be more effective. Well these things the way they can go obviously is you can spend an hour tweaking them and all that kind of thing. We just want to briefly introduce it to you, make sure you’re comfortable with the logic, how to use the thing. We’ve been populating it. It’s a comprehensive database. We, staff, have been populating it so you’ll actually see some examples of how it’s used or how we intend to use it.

Following this meeting you’ll have read-only access to it so you can access it from your respective computers and go right to it. The way we structured this only the administrative staff and designees will have editorial access to it. With that brief outline I’ll put it to Sandy.

Sandy Mai, Information System Analyst, DOTS, said what you see here is the My UG home page. That is the page that most people get when they first go to the Internet Explorer. To the right you see something called Commission Goals. That is the tool that we’re going to be talking about today. Not everyone can see that. In fact, at this moment you won’t be able to see it but after this meeting I’ll go clear it so that all of the commissioners will see that link.

When you click that link it will take you to the tool. What we have here is a list of the nine goals that were set by the commissioners. There’s an ID number in front of each goal that
was assigned. When you click the plus sign in front of a goal you will see a list of the objectives within that goal. So this goal happens to have four objectives. So we have Housing and the first goal being Grow Neighborhoods. I’m not going to go over each and every column, but to the right as you scroll across you can see the progress notes for each goal based on the standing committee meeting date. You’ll see notes as to what went on regarding that goal at the meeting date. Those notes are entered by the administration staff, well basically by the admin assigned. Each goal and each objective has someone assigned to it. This will be a place you can go and check on the progress of the various goals. The only other thing that I wanted to show you is on the right, when you scroll to the right, there are different views. We’re looking at the group by goal view, but you’ll be able to go to a view, for instance, that’s for a specific standing committee. All you’ll see in that view are the goals and objectives that that committee has been assigned as a standing committee for. That can narrow things down. It’s a way to narrow down your view.

If you want to see all of them grouped by the standing committee, you just go to the group by standing committee view and again you can plus out. You’ll see all the goals that committee is dealing with and plus that out and see all of the objectives and the progress that has been made in those objectives.

Mr. Ortiz said what we wanted to do was just familiarize you with the general logic here and if there are recommendations for improvements, additions to the form, we certainly would entertain any inputs that the commission had at this time. I know you probably, if you’re like me, would like to get in your cubicle and study it a little bit before you start determining how best that it could be improved.

Commissioner McKiernan said a couple of things. This looks great by the way. This looks fantastic. One thing and I don’t know what the upshot of this is going to be, I spend so little time in my office at that computer that if this is only available from that computer, then it’s invisible to me. If the only way I can get it is through VPN, it’s invisible to me since I can’t VPN in here anymore since I’m not using Internet Explorer as my default browser. It’s a great tool. I’m rarely here, but I’m always connected and yet this will be invisible to me using the tools that I currently use for connectivity. I would just ask that as we brainstorm how to get people connected, we brainstorm how to really get people connected with this. Mr. Ortiz said we as a staff are going to have to brainstorm how to get you connected to that. I know that Dan Jarvis has talked about converting to tablets for all commissioners.

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Commissioner McKiernan said and we’re trading messages on that. The separate issue is, and it’s an issue that really only relates to me but, again, the issue that relates to me is that I don’t use a Windows based computer at home and therefore I don’t use Internet Explorer and therefore your VPN won’t recognize me when I try to remotely connect to my office computer from home. Second related to that, Commissioner Barnes and I had just had a talk about this type of thing just a week or so ago and just talked about how we would love to have something like this. But in addition to this, we’d love to have this because there are so many times we sit here at the table and somebody will say you know that’s a good policy discussion we should have sometime. Where does the policy discussion go? Do we follow up on those? Do we actually have them and what’s the result of those discussions? So to have kind of an air traffic control board for all of the things we identify as good policy discussions, even if they’re not, ultimately they relate back to the goals and objectives, but to have something to capture those would be spectacular. So that they don’t escape us, so that we’re prompted and reminded to come back and actually put some thought and discussion into those. Mr. Ortiz said like many tools, this will be as good as the information that’s inputted into it by the admin people. We as a staff should be conscientious about when the commission says there’s a need for a policy discussion. That might be one of the highlights that we add to our summaries here. Always the minutes of the meeting are going to be out of the Clerk’s office. Commissioner McKiernan said or even just make another grouping category that’s just general policy discussions rather than Neighborhood and Community Development goals and objectives. Just general policy discussions as an easy way to track them. I’m just kind of brainstorming here, but it would be really great. I feel like we have so many good ideas. We’ll come back and follow through necessarily. Have a refined discussion and come to a conclusion because generally we’re in the middle of something else that we really need to get finished. Mr. Ortiz said and the sad reality is that unless you drive it with the follow up discussions and that type of thing, nothing really will get done in any specific area until our summer discussions on budget. Commissioner McKiernan said but if we had the air traffic control board and if any one of us chose to look it over every now and then, then we could bring things back. We could drive discussions returning to the table.

Commissioner Kane said on the workforce development and it’s yours Gary. It says Mike Taylor provided an overview including options for broadcasting commission meetings. There is no strong consensus. I thought there was. Mr. Ortiz said I was getting that information
from Mike. Commissioner Kane said why don’t you go tell Mike on this air traffic control board that we’ve already got a blip. Mr. Ortiz said he also said right here in the status that there’s pending current negotiations with Time Warner. Chairman Holland said shouldn’t we scratch that out and put with Google. We’re getting it free from Google aren’t we? Mr. Ortiz said not the television service. UG TV is with Time Warner. Commissioner Kane said whoever it’s with, I think we need to go back to the board and negotiate because I think we need to start doing that. Mr. Ortiz said on this one. Okay, I’ll talk to Mike. Mike read no consensus so I need to discuss that with him. Commissioner Barnes said we did have a consensus. Commissioner Kane said that would be an inaccurate statement.

Commissioner Barnes said my concern in addition to that I would like to see some type of triggering mechanism in place because we can put stuff on this and it will set there. We’re constantly bombarded with different issues. If there’s no set time for us to go back and revisit this, it will just set there. I think there needs to be some type of triggering mechanism in place. Rather than just on a casual basis revisiting these issues, I think there should come a time when we actually review process whether it happens once a year or twice a year or something so we can have an update on it. This is a place for it to go die unless somebody actually… Commissioner McKiernan said unless one of us comes.

Chairman Holland said I think this is an important point because one of the things that is true, and I think the goals and objectives may need to be the issue that drives this, the staffing for the commission is as low as any staffing I’ve heard of for a city council or commissioners anywhere. If you look at Kansas City, Missouri every city council person has a full time assistant. Each assistant making three times what we do, I’m just pointing that out. The issue would be that we have one liaison for ten commission members and that’s Sharon McMillan who also I think has four other job titles. The question is then if we’re going to take seriously objectives and do long term planning, we’re going to need some staffing to support that. That needs to be in place so that we have a commission staff person here taking notes, making sure that what is brought up is followed up with. In some respects for this committee, Gary, you’ve become that default person. And I don’t know if that’s something you want. Mr. Ortiz said I’d be happy to do that, sure. Chairman Holland said that was a good answer by the way. I think the reality is we’re just inadequately staffed. We have 1.5 secretarial positions, administrative positions for ten commissioners and a part-time liaison. I think one of the things we need to evaluate starting now looking at the budget is how do we adequately staff the commission office.

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so that we can do goals and objectives. Commissioner McKiernan said an item for the air traffic control board. Mr. Ortiz said I had heard that there was that discussion earlier and that’s kind of a commission issue, resources issue, that you all as a group would have to decide and make a direction off of that. Commissioner McKiernan said better put that on the 2014 discussion list.

Commissioner Barnes said that’s why we need a process that would systematically force us to visit this site, not just when you feel like it. Mr. Ortiz said it’s available on My UG all the time. We’re going to try to be very conscientious about keeping it up. Chairman Holland said but what’s happened is, and I’ve tried to do some of this with the meetings for the agenda review for this committee, is to try to go through and remember the things we’ve talked about that we want to keep coming forward, coming back to the agenda. But we’re tracking it with about, some of the items with about four different staff members that we’re tracking with. We’ve got Jody working on some legal things for us. We’ve got Gordon working on some things for us. We’ve got you working on some things. We’ve got Chris Slaughter working on some things for us. We don’t have a staff person tracking all of that to make sure. You look at the Mayor’s office. The Mayor has people who can go to the meetings and track a large number of agenda items so that they keep moving forward. I think that’s something that is missing. Whether we want to do it, we need to decide if we just want to add someone for the standing committees. That someone’s job is to resource the standing committees and the issues that come out of that. That might be one way to hire it. If we had a staff member, a liaison, whose job it was to track each standing committee. Right now we have the administrator tracks the main commission meetings, but we don’t have anyone of the commission staff, a commission staff person specifically tracking these meetings. It’s a group of people. The best group has a hard time tracking things that one person can follow up on.

Mr. Ortiz said you’ve seen the tool. Let me just remind you of the logic around it here and if you don’t like it you certainly can change it. In theory, the way that it’s supposed to work is there’s an administrative person assigned to each standing committee area. Then there are staff assigns—well this is a bad example because Doug has everything in that. Here we go under here. See, Doug is the admin assigned, but then you go over here for staff assign and that’s how we are tracking who’s assigned to these specific objectives. I hear what you’re saying. The commission feels like they need specific staff that’s going to help them track it, make sure these things keep coming forward. Do you think this structure doesn’t work?

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Chairman Holland said I think the issue of having, I mean we obviously need administrative support in the office. 1.5 is probably under what we need. We probably need two positions up there like we’ve had in the past. We had one full time person as kind of our liaison, but it was just one person and that’s Sharon McMillan. She’s doing a ton of other things also. The question is does it make sense to have two people, or more than one person, or maybe that full person back. Then, I think that person, whoever it is, needs to be at our standing committee meetings and needs to be tracking our standing committee meetings. That’s not Sharon’s fault, I’m just using her as an example because it’s her position. It’s not that she comes to the standing committee meeting and is taking notes in terms of what things she needs to follow up on. Now we could ask her to do that, but that would be outside the purview of her current job. I think these are the kind of things we need to think about. I had talked with Mendez before about having two liaison persons and maybe we broke it up north and south and had four districts and the At-Large on the north and four districts and the At-Large on the south each sharing a staff person. That could be regional that way. As I think about it, it might be smarter to share them based on these committees rather than on geography because the geography doesn’t matter as much as this right here does. Mr. Ortiz said so you’re looking for activity outside of staff follow up, administrative staff follow up and outside of note taking from Clerk’s office, because there’s full time staff taking verbatim. Chairman Holland said right but it’s not her job to call you and say hey this was on last week’s agenda, are you following up on it. You know what I’m saying. Now we can add that to the Clerk’s office.

Commissioner Barnes said could we go back to the dates on this, it might help a little bit, where it showed the dates. Mr. Ortiz said the dates are within every category. Commissioner Barnes said I got you 100%. Mr. Ortiz said see how they come off to the right here. Commissioner Barnes said what I’m saying is that I know we don’t have any lazy staffers or anything like that, but just say for instance somebody says I don’t have time to do this particular issue and I forget about it. Mr. Ortiz said it’s only a tool. It doesn’t make people perfect. Commissioner Barnes said that’s not what I’m saying it doesn’t make them perfect but it doesn’t make them say hey. We don’t have a system to bring this issue back up. Chairman Holland said that’s right. So here’s the example. Pam Curtis is back here. She’s with the Mayor’s office and if the Mayor has an agenda item that he wants tracked, he can assign it to one of his staff members. I guarantee you if Pam Curtis is on it, she’s going to stay on it until it happens. There isn’t anybody for the commission at our standing committee meetings doing that

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on our behalf. That’s a very different role. Commissioner Barnes said there are people that have their fingers crossed, hope you forget about it. I’ve done that many times, forgot about it. Then I think about it and wonder what ever happened to that. If you don’t bring it up, I’m not going to bring it up.

Chairman Holland said the truth is you probably have other priorities as well and so we need someone who’s only priority are these goals. That person is the one who tracks it because I’ve done the same thing. Take the Land Bank group, subcommittee, task force, we didn’t even call it anything. My goal would be to have a report every single month from that group to hear how we’re progressing. It’s my job to ask for that. Mr. Ortiz said that’s what we intended this tool to help.

Chairman Holland said for instance here’s a perfect example. Gary, say we want to explore this. Say we want to explore the staffing issue for the standing committees for the goals and objectives. Whose job is it to track that to see what it will take to make that happen? Mr. Ortiz said which example now. Chairman Holland said the idea of having a staff person, staffing for the commission, on the standing committees. Whose job is it to follow up on that? Mr. Ortiz said okay, mine now. Chairman Holland said clerk did you write that down? Will you call him next Monday and tell him that he’s following-up on that.

Commissioner McKiernan said I think the take-away from this, though, is really just three things. First of all this tool as it stands to track the goals and objectives is excellent. It is exactly what we’re going to need to track those. Beyond that I think the second thing is it’s so good we’d like to see maybe if we could spin it off into another general use tool. The third thing is related to using both of these tools are the issues of how we monitor and maintain the tools. The tool is great, but the monitoring and the maintenance is going to be the devil that gets us eventually. I think those are the three take-aways here. Great tool. Could we use it another way in addition and then how do we ultimately staff it so that nothing gets lost and everything gets moved forward.

Mr. Ortiz said that’s a great summary. Let me go back to this specific example here. You wanted to see the one about the Land Bank. Here are a few related to Land Bank, updates on it. Chris is working to provide a summary report based on his work with the Center for Community Progress. I think Commissioner McKiernan you were in on a phone call related to that. Caitlin McMurtry is working on a future white paper that she will be presenting on best practices of Land Banks. There is some follow up. We were hoping that by being able to go

December 3, 2012
back to this, read it and say you know what else I would like them to work is x, y, z. Of course, traditionally, that’s always been directed through the Administrator’s Office.

**Commissioner McKiernan** said one more thing. You want to get crazy with an idea. Here’s an idea that might be pretty cool is, is this just an object oriented database behind the scenes? **Ms. Mai** said yes. **Commissioner McKiernan** said then would it be possible, for example, if a note says summary report that there could be that report linked out from right there. **Mr. Ortiz** said yes. **Ms. Mai** said there’s an attachment feature that would be an attachment. **Commissioner McKiernan** said a summary report would be right there and without having to leave this tracking tool, we could pop out see the report and then come back to the tracking tool. Excellent, I like it. **Mr. Ortiz** said that’s what we had envisioned. We could even link the minutes if you want to. **Commissioner Barnes** said but this doesn’t work unless somebody goes and checks it. My only concern is that this could stay out there, that report could be on there. You don’t have to show the date, but the date is on November 30. He’s working it. What happens when you don’t work it? **Mr. Ortiz** said then you’re able to read it and say listen. **Commissioner Barnes** said but I forgot, I’m forgetful. I mean, I know it’s there. It’s there for me to do it. **Chairman Holland** said that’s the staffing piece. **Commissioner Barnes** said exactly. **Commissioner McKiernan** said that’s a challenge for us to solve. **Commissioner Barnes** said the challenge is a triggering mechanism that allows us to say this is still on the table without resolve. There should be a time to come when we revisit it automatically in some kind of way, form or fashion, whether you red flag it or it sends out an email automatically to somebody to say hey this issue was discussed in November, 2012. It is now December, 2014 and there has been no discussion on it. **Commissioner McKiernan** said we’ve just got to figure that piece out.

**Doug Bach, Deputy County Administrator**, said if I could just offer a couple of quick comments. The issue you brought up is exactly the one that we’ve worked through too. Having a staff member specifically assigned to input and follow up everything from it, I’m not going to object to that at all. As you see a number of items that come up there. When it comes down to the assignment and making it work, there has always been that issue too when you come to it, a lot of great ideas from it, then we have to determine after we leave this meeting who is the right person and who can we assign to work these things. So I will offer we always have an assistant assigned to this meeting and maybe it would be better, and I think Commissioner Holland at one time we discussed this, and I think I would recommend it even more after hearing this, whoever I

December 3, 2012
have assigned to this meeting, they sit here at the table with you just like we do at the Administrator’s meeting. When you have that item you’re not looking around the room to figure out who you should assign it to, they’re assigned to this table. You have that item. They’re not going to say and this will go to this person or whatever. They have the assignment to go back and determine or work on it and bring that to you. Just like we do in the commission meeting when you have a directive to go to Mr. Hays, you make that and we can work it from there. Maybe as an entry here and maybe it’s an outstanding task that needs to be assigned and we leave it open, but we can carry it from that standpoint. I think we can make some small steps to get there and utilize this tool for that. Part of what we have here is a tool that we think we can include in the agenda packet as well. So it’s not always just looking it up, but we can put it back in front of you and go here’s this item. We’re listing everything on there. We’re saying we’re not doing anything on that one for three months. You may take objection to that or that’s our date we’re supposed to come to you with it and that’s in that agenda packet. I’m not sure totally how we convert that yet, but that’s one of the products we’re trying to figure out.

Chairman Holland said that is our last item on this committee. Mr. Ortiz since we are sitting here, what is the plan, I know you have been working hard on this tool to get it up and running, what’s the plan for the task force to come back and present? Mr. Ortiz said the next phase was for Chris to follow up on that study with that outside group. We’re going to bring recommendations based on our work there. Chairman Holland said will that be in January? Mr. Ortiz said yes that will be in January. We’re working toward the white paper in February, possibly March. I’m talking to Caitlyn about that.

Action: No action taken.

Adjourn

Chairman Holland adjourned the meeting at 5:50 p.m.

mls

December 3, 2012
Type: Standard

Committee: Neighborhood and Community Development Committee

Date of Standing Committee Action: 1/7/2013

(If none, please explain): 

Proposed for the following Full Commission Meeting Date: 1/17/2013

Confirmed Date: 1/17/2013

Changes Recommended By Standing Committee (New Action Form required with signatures)

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<td>5086</td>
<td><a href="mailto:bnicols@wycokck.org">bnicols@wycokck.org</a></td>
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Item Description:
A Resolution authorizing the execution of an Interlocal Agreement between the Unified Government and the City of Westwood. The Agreement authorizes the City of Westwood to provide building inspection services for the Woodside Village Project which is primarily located in Westwood city limits. The project is anticipated to involve some improvements located in the City of Kansas City, Kansas.

Action Requested:
Adoption of the resolution authorizing the execution of an Interlocal Agreement between the Unified Government and the City of Westwood.

Publication Required

Budget Impact: (if applicable)

Amount: $

Source:
- Included In Budget
- Other (explain)
RESOLUTION NO. __________________

BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS:

That the Mayor/CEO of the Unified Government of Wyandotte County/Kansas City, Kansas, is hereby authorized and directed to execute in the name of the Unified Government of Wyandotte County/Kansas City, Kansas, and the Unified Government Clerk is hereby authorized and directed to attest the signature of said Mayor/CEO and to attach the seal of the Unified Government to an Interlocal Agreement concerning the Westwood Village project, between the City of Westwood, Kansas and the Unified Government of Wyandotte County/Kansas City, Kansas

ADOPTED BY THE COMMISSION OF THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS
THIS __________ DAY OF JANUARY, 2013.

______________________________
Unified Government Clerk

APPROVED AS TO FORM:

________________________________
Brandelyn K. Nichols
Assistant Counsel
AGREEMENT BETWEEN THE CITY OF WESTWOOD AND THE UNIFIED GOVERNMENT OF WYANDOTTE COUNTY / KANSAS CITY, KANSAS FOR MULTI-JURISDICTIONAL BUILDING INSPECTION SERVICES

This Agreement for multi-jurisdictional building inspection services (the “Agreement”) is made pursuant to K.S.A. section 12-2908, by and between the City of Westwood, Kansas, a Kansas municipal corporation (“Westwood”), and the Unified Government of Wyandotte County/Kansas City, Kansas, a Kansas municipal corporation (“U.G.”) (collectively referred to as the “Parties”).

RECITALS

WHEREAS, K.S.A. section 12-2908 authorizes municipalities to contract with each other to perform any governmental service, activity or undertaking which each contracting municipality is authorized by law to perform; and

WHEREAS, as authorized by statute, the Parties both operate Departments that are engaged in activities relating to permitting, inspection, and plan review services within the area of their respective jurisdictions (“Building Inspection Services”); and

WHEREAS, the Parties desire to enter into this Agreement to allow the Parties to provide efficient and effective Building Inspection Services with respect to the Woodside Village project (“Project”) the improvements for which are to be primarily constructed upon real property within the corporate city limits of Westwood, however, the Project is anticipated to involve some improvements which will be constructed upon real property within the corporate municipal limits of the U.G..

NOW THEREFORE, pursuant to K.S.A. section 12-2908, and in consideration of the mutual advantage received by each Party, the Parties enter into this Agreement upon, and subject to, the following terms and conditions:

I. PURPOSE AND INTENT

The purpose and intent of this Agreement is to allow for the provision of efficient and effective Building Inspection Services related to the Project. The U.G. agrees and specifically authorizes Westwood to perform Building Inspection Services for any improvements within the municipal corporate limits of the U.G. related to the Project in accordance with the U.G.’s adopted building, electrical, plumbing, mechanical or other applicable codes.

II. PARTIES' RESPONSIBILITIES

1. When providing Building Inspection Services for Project improvements to be constructed within the U.G., Westwood agrees to:
a. Provide all labor, technical, administrative, professional, and other resources, which are necessary to perform the specific Building Inspection Services in accordance with the U.G.'s adopted codes (including any local amendments). This includes attendance at the U.G.'s meetings as necessary, including its Commission Meeting, Planning Commission, or Board of Zoning Appeals meetings or Municipal Court.

b. Consult as necessary with the property owner or the property owners, contractor, developer, designer or other appropriately designated agent to facilitate any necessary corrections.

c. Prepare and provide a formal written inspection report for each inspection provided. Said inspection report shall be provided to the property owner or the property owner’s contractor, developer, designer or other appropriately designated agent. Said inspection report shall detail the inspection services provided, and verify whether the inspected property and structure is in compliance with the U.G.'s adopted codes. In the event of any noncompliance, the inspection report shall detail such non compliance and any work required to bring said property/structure into compliance. Copies of all final inspection reports granting approval to constructed improvements shall also be provided to the U.G..

2. At all times each Party shall fully maintain the direction and control of its own employees, and at no time shall said employees be considered the employees of the other Party.

III. ADMINISTRATION AND COMPENSATION

1. This Agreement shall be administered by the City of Westwood, acting by and through its designated representative, who shall be the City of Westwood public official designated as Project Administrator.

2. Any permitting fees required under U.G. codes and applicable ordinances shall be shared equally between Westwood and the U.G. with fifty percent (50%) of such permitting fees to be retained by the U.G. and fifty percent (50%) payable to Westwood as compensation for the Building Inspection Services rendered.

IV. TERM

This Agreement shall be effective for a term of five (5) years from the Effective Date determined below or until the completion of the Project, whichever occurs first; provided, either Party may terminate this Agreement at any time by providing the other Party with not less than thirty (30) days’ written notification of the Party’s intent to terminate the Agreement.
V. NOTICES

Any notice or other communication required or permitted under this Agreement shall be in writing and shall be deemed to have been given if (i) delivered to the Party at the address set forth below, (ii) if transmitted by facsimile when confirmation of transmission is received, (iii) deposited in the U.S. Mail by registered or certified mail, return receipt requested, to the address set forth below, or (iv) given to a recognized and reputable overnight delivery service to the address set forth below:

To the City of Westwood:

Attn: Building Inspector
Attn: Fred Sherman
City of Westwood
City Clerk
4700 Rainbow Blvd.
City of Westwood
Westwood, KS 66205
4700 Rainbow Blvd.
(913) 362-1550; (913) 362-3308
Westwood, KS 66205
(913) 362-1550; (913) 362-3308

To the Unified Government:

Attn: Anthony Hutchinson With a copy to Attn: Brandy Nichols, Colin Welsh
Chief Building Official
Legal Department
4601 State Ave., Ste 88
701 N. 7th St., Ste. 961
Kansas City, KS 66102
Kansas City, KS 66101
Fax: (913) 573-8622

or at such other address, telephone number or fax number, and to the attention of such other person or officer, as any Party may designate in writing by notice duly given pursuant to this Section.

VII. MISCELLANEOUS PROVISIONS

1. Entire Agreement. This written Agreement constitutes the entire agreement between the Parties with respect to the subject matter hereto. This Agreement cannot be amended except in writing executed by both Parties. It is also understood that this Agreement may later be amended or supplemented to allow other cities to participate.

2. Headings. The headings for each paragraph of this Agreement are for convenience and reference purposes only and in no way define, limit or describe the scope or intent of said paragraph or of this Agreement nor in any way affect this Agreement.

3. Severability. If any clause or provision of this Agreement is illegal, invalid or unenforceable under any present or future law, the remainder of this Agreement shall not be affected thereby. It is the intention of the Parties that if any such provision is held to
be illegal, invalid or unenforceable, there shall be added in lieu thereof a provision as similar in terms to such provision as possible and be legal, valid and enforceable.

4. **Waiver.** The failure to enforce or remedy any noncompliance of the terms and conditions of this Agreement shall not constitute a waiver of either Party’s rights or a waiver of the obligation as herein provided.

5. **Preparation of Agreement.** This Agreement has been prepared by the combined efforts of the Parties and is not to be construed against any Party.

6. **Assignment.** This Agreement is not assignable in whole or in part.

7. **No Third-Party Beneficiaries.** This Agreement shall not create any rights to enforcement of the provisions herein to any person or entity that is not a Party to this agreement.

8. **Retention of Records.** Pursuant to law, the Parties must keep and maintain accurate books of records and accounts in accordance with generally accepted accounting principles of liabilities and obligations incurred under this Agreement and all paper, files, accounts, reports and all other material relating to work under this Agreement and must make all such materials available at any reasonable time during the term of this Agreement and for five (5) years from the date of termination for audit, inspection and copying upon any Party’s request.

9. **General Compliance with Laws.** The Parties are required to comply with all applicable Federal and State law and local ordinances and regulations.

10. **Governing Law.** This Agreement shall be construed in accordance with the laws of the State of Kansas.

11. **Authority of Signatory.** Each Party represents and warrants that it is a duly formed and validly existing municipal corporation under the laws of the State of Kansas, and that the individual executing this Agreement on behalf of the Party is authorized and empowered to bind the Party.

12. **Counterparts.** This Agreement may be executed in two or more counterparts, each of which shall be deemed an original but all of which together constitute one and the same instrument.

13. **Effective Date.** This Agreement shall become effective and binding only upon the execution of this Agreement by both Parties. The Effective Date of this Agreement shall be on the last date of execution by the Parties indicated below.
IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the date(s) cited below.

THE CITY OF WESTWOOD, KANSAS

By: [Signature]
John M. Yéo
Mayor of the City of Westwood

Date: NOVEMBER 8, 2012

ATTESTED TO:

[Signature]
Frederick L. Sherman
City Clerk of the City of Westwood

Date: NOVEMBER 8, 2012

UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS

By: ________________________

Dennis Hays
County Administrator

Date: ________________________

ATTESTED TO:

[Signature]

Clerk of the Unified Government

Date: ________________________
Staff Request for Commission Action

Tracking No. 130009

Type: Standard
Committee: Neighborhood and Community Development Committee

Date of Standing Committee Action: 1/7/2013
(If none, please explain):

Proposed for the following Full Commission Meeting Date: 1/31/2013

Confirmed Date: 1/31/2013

Changes Recommended By Standing Committee (New Action Form required with signatures)

Date: 1/3/2013
Contact Name: Commissioner McKiernan
Contact Phone: 5040
Contact Email: bmckiernan@wycokck.org
Ref: 
Department / Division: Commission

Item Description:
Presentation by Commissioner McKiernan and staff regarding the Neighborhood Housing Task Force.

Action Requested:
For information only and to be presented at a future special session.

Publication Required

Budget Impact: (if applicable)

Amount: 
Source:
- Included In Budget
- Other (explain)

File Attachment

File Attachment

File Attachment

File Attachment
**Item Description:**
Healthy Communities Wyandotte gathered information on the best practices of land banks from around the country in order respond to the concerns of this committee regarding land banking and land use policies in Wyandotte County. HCW's program coordinator will present her findings on best practices as they relate to tax foreclosure policies and practices, funding methods, governance structures, and programs and operations of land banks. She will also touch upon the relationship between this information, the current state of the county's land bank, and the goals of the Abandoned Housing Task Force.

**Action Requested:**
HCW would like to receive guidance from the Steering Committee on next steps -- how the body wants to take action on the information presented.

**Budget Impact:** (if applicable)

- **Amount:** $
- **Source:**
  - ☐ Included In Budget
  - ☑ Other (explain) Informational report.

- Publication Required
- Changes Recommended By Standing Committee (New Action Form required with signatures)

- Date: 12/14/2012
- Contact Name: Caitlin McMurtry
- Contact Phone: 6757
- Contact Email: cmcmurtry@wycokck.org
- Ref: CM
- Department / Division: Healthy Communities
The Land Bank Manager respectfully requests that the Neighborhood & Community Development Committee review the proposed packets and forward them to the Land Bank Board of Trustees for final consideration.

Item (1) - Land Bank Economic Recovery Program (2)
Item (2) - Side-Lot Applications (3)
Item (3) - Buildable Applications (11)
Item (4) - Transfers from Land Bank (7)
Item (5) - 2012 Land Bank Conveyance Report

The Land Bank Manager respectfully requests that the Neighborhood & Community Development Committee approve the above requests and forward them to the Land Bank Board of Trustees for final approval.

Publication Required

Budget Impact: (if applicable)

Amount: $
Source:
☐ Included In Budget
☐ Other (explain)
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MEMORANDUM

TO: Land Bank Board of Trustees

FROM: Chris Slaughter, Land Bank Manager

DATE: January 7, 2013

SUBJECT: CDC/CHDO Emergency Economic Recovery Program

Per the Land Bank Policy:

CDC/CHDO Emergency Economic Recovery Program

Land Bank accepts the return of properties from CDC/CHDO per their written request.

At CDC/CHDO discretion, Land Bank and CDC/CHDO execute a written contract whereby CDC/CHDO has the exclusive option to repurchase the property for expenses incurred by Land Bank.

- Option is for a one year period, subject to two additional, mutually agreed, one year renewals.
- Whether the Land Bank will renew the option will be considered as part of the annual review of areas of actively developed properties.
- Consideration for the option is that the CDC/CHDO maintain the property, at its expense, in compliance with all codes and ordinances.
- CDC/CHDO has 10 days after written notice from Land Bank to cure any code or ordinance violations. Failure to timely do so terminates the option.

CDC/CHDO may exercise the option to repurchase at any time during an option period. All other Land Bank Policies apply to these properties.

Enclosed with this memo are requests from CHWC, Inc & Mt. Carmel Redevelopment Corporation, Inc to participate in this program.
December 21, 2012

Mr. Chris S. Slaughter  
Land Bank Manager  
710 N. 7th St., Suite 260  
Kansas City, KS 66101

RE: Land Bank Donations

Dear Chris,

Thank you for your invitation to donate CHWC vacant land back to the Unified Government’s Land Bank.

The attached properties are all vacant land, currently owned and held by CHWC for future residential development. Due to the fact that the housing market has not responded as quickly as we had hoped, CHWC will not be developing this land in the very near future. We do, however, have long-term plans for these lots and would ask that the Unified Government keep this land “on hold” for CHWC so we may develop them in the future.

CHWC agrees to continue mowing these lots as we have been doing so as a sign of our continued partnership with the Unified Government. We sincerely appreciate your help, as well as the many other Unified Government departments we work with on a consistent basis.

If you have any questions or concerns, please contact me at your convenience by email at dsmith@chwckck.org or by phone at 913.342.7580.

Sincerely,

Donald E. Smith  
Executive Director

copy:  Brian McKiernan, Commissioner, District 2
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November 15, 2012

Unified Government of Wyandotte County
Chris S. Slaughter
Land Bank Manager
710 N. 7th St.
Kansas City, Kansas 66101

Attention: Mr. Chris Slaughter

Re: Mt. Carmel Redevelopment Corporation, Inc.
Land Bank Support
CDC/CHDO Economic Recovery Program

Dear Mr. Slaughter

I am writing in response to our previous conversation regarding the recent crash in the housing market that has tremendously slowed Mt. Carmel’s process of rebuilding the neighborhood. To date, we have constructed and sold fourteen single family homes and three duplexes. Presently two additional homes are under construction and two more will be constructed after those have sold.

It is the goal of Mt. Carmel Redevelopment Corporation to continue construction according to the existing Master Plan. The target area is bound by 11th Street to the east, 13th Street to the west, Troup Ave. to the north and Garfield Ave. to the south. As discussed, we are requesting that all of the properties owned by Mt. Carmel Redevelopment Corporation within these boundaries be held in the land bank for future development by MCRC in accordance with the CDC/CHDO Economic Recovery Program.

It is our full intention to regain ownership of the attached list properties as we move forward with our master plan. After your review if you have any questions or concerns please feel free to contact me at (913) 621-4111 ext. 4 or psmart@mtcarmelrc.org between the hours of 9:00 a.m. and 5:00 p.m. Thank you for your consideration regarding this matter.

Respectfully Submitted,

Pamela S. Smart
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<td>06. 1948 N. 11th St.</td>
<td>#269308</td>
</tr>
<tr>
<td>07. 1948 1/2 N. 11th St.</td>
<td>#097991</td>
</tr>
<tr>
<td>08. 1950 N. 11th Street</td>
<td>#97992</td>
</tr>
<tr>
<td>09. 1927 N. Bethany St.</td>
<td>#097980</td>
</tr>
<tr>
<td>10. 1929 N. Bethany St.</td>
<td>#09779</td>
</tr>
<tr>
<td>11. 1932 N. Bethany St.</td>
<td>#097963</td>
</tr>
<tr>
<td>12. 1103 Garfield Ave.</td>
<td>#098011</td>
</tr>
<tr>
<td>13. 1106 Garfield Ave.</td>
<td>#097984</td>
</tr>
<tr>
<td>14. 1115 Garfield Ave.</td>
<td>#098014</td>
</tr>
<tr>
<td>15. 1118 Garfield Ave.</td>
<td>#097981</td>
</tr>
<tr>
<td>16. 1124 Garfield Ave.</td>
<td>#097962</td>
</tr>
<tr>
<td>17. 1138 Garfield Ave.</td>
<td>#097960</td>
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<tr>
<td>18. 1140 Garfield Ave.</td>
<td>#098131</td>
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<tr>
<td>19. 1144 Garfield Ave.</td>
<td>#097959</td>
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<tr>
<td>20. 1144 1/2 Garfield Ave.</td>
<td>#097901</td>
</tr>
<tr>
<td>21. 1200 Garfield Ave.</td>
<td>#097948</td>
</tr>
<tr>
<td>22. 1210 Garfield Ave.</td>
<td>#098100</td>
</tr>
<tr>
<td>23. 1237 Garfield Ave.</td>
<td>#098914</td>
</tr>
<tr>
<td>24. 1238 Garfield Ave.</td>
<td>#098108</td>
</tr>
<tr>
<td>25. 1934 N. 12th St.</td>
<td>#097946</td>
</tr>
<tr>
<td>26. 1957 1/2 N. 12th St.</td>
<td>#097950</td>
</tr>
<tr>
<td>27. 1959 N. 12th St.</td>
<td>#097949</td>
</tr>
</tbody>
</table>
# WYANDOTTE COUNTY LAND BANK - SIDE-LOT APPLICATIONS

<table>
<thead>
<tr>
<th>APPLICANT</th>
<th>APPLICANT ADDRESS</th>
<th>LAND BANK ADDRESS</th>
<th>LOT SIZE</th>
<th>Advisory Board Recommendation</th>
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<tbody>
<tr>
<td>Gwendolyn Gilbert</td>
<td>1700 N 24th St</td>
<td>1703 N 25th St</td>
<td>50 X 120</td>
<td>APPROVED</td>
</tr>
<tr>
<td>Cathy Spicer</td>
<td>5333 N 109th St</td>
<td>5313 N 109th St</td>
<td>136 X 135</td>
<td>APPROVED</td>
</tr>
<tr>
<td>Russell Harper, Sr</td>
<td>2716 Stewart Ave</td>
<td>2722 Stewart Ave</td>
<td>50 X 128</td>
<td>APPROVED</td>
</tr>
</tbody>
</table>
Section 1: Personal Information.

Applicant's Name: Gwendolyn Gilbert
Spouse (if applicable): Anthony Brooks

Name of Corporation (if applicable) N/A

Street Address: 1700 N. 24th St

City, State, Zip: Kansas City, KS 66102

Home Phone # (913) 281-7179 Work Phone #: 816-550-1013

E Mail Address: mrsbrooks913@att.net

List Properties you own in Wyandotte County: 1700 N. 24th St

Do you (or your spouse) have any Code Enforcement violations? Yes No X

Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes No X

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property 1703 N. 25th St KCKS 66102
☐ Vacant Land
☐ Structure

2. Proposed Use of Property:
☐ Yard Extension. Go to section 4.
☐ Parking. (Must comply with UG regulations) Go to section 4.
☐ Home Addition. Requires building permit. Go to section 3.
☐ Rehabilitation of existing structure. Requires building permit. Go to section 3.
☐ Other: Garden

Section 3: Construction Project Information. N/A

1. Does the project comply with current zoning? Yes No X (Call Planning & Zoning at 913-573-
2. Type of Ownership: Individual X Corporation ___ Nonprofit: ___ Other: 

3. **Must attach a letter of credit or pre-approval letter from your bank.**

4. **Must attach drawings for your proposed project.**

5. Proposed use of property:
   - X Home Ownership.
   - o Rental Home.
   - o Business/Commercial Use.
   - o Apartments.
   - o Other, Specify: 

Will you seek Tax Increment Financing or other public tax exemptions? X No

Will you seek Neighborhood Revitalization Tax Rebates? X No

Starting Project Date: Fall 2013 Completion Date: 10/2013 Comments:

---

Section 4: Additional Comments & Terms of Proposal.

---

**Incomplete applications will not be considered and will be returned to the sender.**

As the applicant I attest that the information in this proposal is accurate. I attest that I have read the Unified Government’s Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

**Applicant’s Signature**

Gwendolyn Gilbert 12/3/12

Anthony J. Brooks 12/3/12

Print Your Name Date

---

**Return Completed Application to:** Land Bank, 2nd Floor, 710 N. 7th, KCK 66101

Fax 913-321-0237 Phone 913-573-8977

Attn: Land Bank Manager, Chris Slaughter
Section 1: Personal Information.

1. Applicant's Name: Cathryn Spicer
   Spouse (if applicable): Bradley Spicer
2. Name of Corporation (if applicable): NA
3. Street Address: 5333 109th St
4. City, State, Zip: Kansas City, KS, 66109
5. Home Phone #: 721-1453 Work Phone #: 523-8449
6. E Mail Address: Cspicer@wycokck.org
7. List Properties you own in Wyandotte County: Above, Parcel 182721
8. Do you (or your spouse) have any Code Enforcement violations? Yes _ No X
9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes _ No X

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 5313 No. 109th St.
   - Vacant Land
   - Structure
2. Proposed Use of Property:
   - Parking. (Must comply with UG regulations). Go to section 4.
   - Rehabilitation of existing structure. Requires building permit. Go to section 3.
   - Other: _______________________________
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes___ No___
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual___ Corporation___ Nonprofit: ___
   Other: __________________________ 

3. Must attach a letter of credit or pre-approval letter from your bank.

4. Must attach drawings for your proposed project.

5. Proposed use of property:
   o Home Ownership.
   o Rental Home.
   o Business/Commercial Use.
   o Apartments.
   o Other, Specify: __________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? ___

7. Will you seek Neighborhood Revitalization Tax Reates? ___

8. Starting Project Date: ____________ Completion Date: ____________

Comments: ____________________________

Section 4: Additional Comments & Terms of Proposal.

I was told this property was not large enough to build on, so I'd like to extend my yard.
However, I do not want to pay much for it. It would be placed back on the tax roll.

Incomplete applications will not be considered and will be returned to the sender.
As the applicant I attest that the information in this proposal is accurate. I attest that I
have read the Unified Government's Land Bank policy and agree to the terms and
conditions of it. I understand that the Unified Government reserves the rights to reject
any proposal without cause.

[Signature]
Applicant's Signature

[Printed Name]
Print Your Name

1/3/12
Date

Return Completed Application to: Land Bank, 2nd Floor, 710 N. 7th, KCK 66101
Fax 913-321-0237 Phone 913-573-8977
Attn: Land Bank Manager, Chris Slaughter
Unified Government Land Bank Application

Section 1: Personal Information.

1. Applicant's Name:  
   Spouse (if applicable):
   
2. Name of Corporation (if applicable): Self

3. Street Address: 2714 Stewart

4. City, State, Zip: Kansas City Kansas
   Cell 913 200 0854

5. Home Phone #: 913 749 1442 Work Phone #: 816 276 4069

6. E Mail Address: Russway2005@yahoo.com

7. List Properties you own in Wyandotte County: home 2714 Stewart

8. Do you (or your spouse) have any Code Enforcement violations? Yes No

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes No

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 27320 STEWART KCK
   - Vacant Land
   - Structure

2. Proposed Use of Property:
   - Parking. (Must comply with UG regulations) Go to section 4.
   - Rehabilitation of existing structure. Requires building permit. Go to section 3.
   - Other: ______________________________

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IN UNIFIED CLERKS' OFFICE
NOV 27 2012
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes  No  
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual  Corporation  Nonprofit: 
   Other: ____________________________

3. **Must** attach a letter of credit or pre-approval letter from your bank.

4. **Must** attach drawings for your proposed project.

5. Proposed use of property:
   - Home Ownership.
   - Rental Home.
   - Business/Commercial Use.
   - Apartments.
   - Other, Specify: ____________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? _____

7. Will you seek Neighborhood Revitalization Tax Rebates? _____

8. Starting Project Date: ______________  Completion Date: ______________

   Comments: ___________________________________________________________
   ____________________________________________________________
   ____________________________________________________________
   ____________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

To put up a fence to extend land

Incomplete applications will not be considered and will be returned to the sender.
As the applicant I attest that the information in this proposal is accurate. I attest that I have read the Unified Government's Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

*Russell Harper*  
 Applicant's Signature  Print Your Name  Date  
 11-19-12

Return Completed Application to: Land Bank, 2nd Floor, 710 N, 7th, KCK 66101
Fax 913-321-0237 Phone 913-573-8977
Attn: Land Bank Manager, Chris Slaughter
<table>
<thead>
<tr>
<th>APPLICANT</th>
<th>APPLICANT ADDRESS</th>
<th>LAND BANK ADDRESS</th>
<th>PROPOSED USE</th>
<th>LOT SIZE</th>
<th>Advisory Board Recommendation</th>
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</thead>
<tbody>
<tr>
<td>CHWC</td>
<td>2 S 14th St</td>
<td>717 Oakland Ave</td>
<td>Single Family Housing</td>
<td>50 x 133</td>
<td>APPROVED</td>
</tr>
<tr>
<td>CHWC</td>
<td>2 S 14th St</td>
<td>715 Oakland Ave</td>
<td>Single Family Housing</td>
<td>50 x 133</td>
<td>APPROVED</td>
</tr>
<tr>
<td>CHWC</td>
<td>2 S 14th St</td>
<td>711 Oakland Ave</td>
<td>Single Family Housing</td>
<td>25 x 133</td>
<td>APPROVED</td>
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<tr>
<td>CHWC</td>
<td>2 S 14th St</td>
<td>709 Oakland Ave</td>
<td>Single Family Housing</td>
<td>25 x 133</td>
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<tr>
<td>CHWC</td>
<td>2 S 14th St</td>
<td>707 Oakland Ave</td>
<td>Single Family Housing</td>
<td>25 x 133</td>
<td>APPROVED</td>
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<td>CHWC</td>
<td>2 S 14th St</td>
<td>1410 N 7th St</td>
<td>Single Family Housing</td>
<td>40 x 50</td>
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</tr>
<tr>
<td>Heartland Habitat for Humanity</td>
<td>1401 Fairfax Tfwy,D323</td>
<td>2719 Lathrop Ave</td>
<td>Single Family Housing</td>
<td>35 x 116</td>
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<tr>
<td>Heartland Habitat for Humanity</td>
<td>1401 Fairfax Tfwy,D323</td>
<td>2717 Lathrop Ave</td>
<td>Single Family Housing</td>
<td>50 x 116</td>
<td>APPROVED</td>
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<tr>
<td>Heartland Habitat for Humanity</td>
<td>1401 Fairfax Tfwy,D323</td>
<td>2715 Lathrop Ave</td>
<td>Single Family Housing</td>
<td>50 x 116</td>
<td>APPROVED</td>
</tr>
<tr>
<td>Heartland Habitat for Humanity</td>
<td>1401 Fairfax Tfwy,D323</td>
<td>2632 N 21st St</td>
<td>Single Family Housing</td>
<td>60 x 120</td>
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</tr>
<tr>
<td>Heartland Habitat for Humanity</td>
<td>1401 Fairfax Tfwy,D323</td>
<td>2628 N 21st St</td>
<td>Single Family Housing</td>
<td>40 x 120</td>
<td>APPROVED</td>
</tr>
</tbody>
</table>
Section 1: Personal Information.

1. Applicant's Name: CHWC INC
   Spouse (if applicable):

2. Name of Corporation (if applicable):

3. Street Address: 2 S. 14th ST
   KC, KS 66102

4. City, State, Zip:

5. Home Phone #: (913)342-7580
   Work Phone #:

6. E Mail Address: dsmith@chuckkeck.com

7. List Properties you own in Wyandotte County: Multiple

8. Do you (or your spouse) have any Code Enforcement violations? Yes_ No_X

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte
   County? Yes_ No_X

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 717 OAKLAND
   ☑ Vacant Land
   o Structure

2. Proposed Use of Property:
   o Yard Extension. Go to section 4.
   o Parking. (Must comply with UG regulations) Go to section 4.
   o Garage. Requires building permit. Go to section 4.
   o Home Addition. Requires building permit. Go to section 3.
   o Commercial Construction. Requires building permit. Go to section 3.
   o Rehabilitation of existing structure. Requires building permit. Go to section 3.
   o Other: ________________________________
Section 1: Personal Information.

1. Applicant's Name: CHWC INC
   Spouse (if applicable):

2. Name of Corporation (if applicable):

3. Street Address: 2 S. 14th St

4. City, State, Zip: KC, KS 66102

5. Home Phone #: (913) 342-7584 Work Phone #:

6. E Mail Address: dsmith@chuckck.org

7. List Properties you own in Wyandotte County: multiple

8. Do you (or your spouse) have any Code Enforcement violations? Yes No

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes No

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 715 Oakland
   Options: Vacant Land Structure

2. Proposed Use of Property:
   - Parking. (Must comply with UG regulations) Go to section 4.
   - Rehabilitation of existing structure. Requires building permit. Go to section 3.
   - Other:

---

Unified Government Land Bank Application

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OCT 01 2012
Section 1: Personal Information.

1. Applicant's Name: CHWC INC
   Spouse (if applicable): 

2. Name of Corporation (if applicable): 

3. Street Address: 2 S. 14th St
   KC, KS 66102

4. City, State, Zip:

5. Home Phone #: (913) 342-7580
   Work Phone #: 

6. E Mail Address: dsmith@chwc.kck.org

7. List Properties you own in Wyandotte County: multiple

8. Do you (or your spouse) have any Code Enforcement violations? Yes No X

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes No X

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property:
   ○ Vacant Land
   ○ Structure

2. Proposed Use of Property:
   ○ Yard Extension. Go to section 4.
   ○ Parking. (Must comply with UG regulations) Go to section 4.
   ○ Home Addition. Requires building permit. Go to section 3.
   ○ Rehabilitation of existing structure. Requires building permit. Go to section 3.
   ○ Other: 
Section 1: Personal Information.

1. Applicant's Name: CHWC INC
   Spouse (if applicable):

2. Name of Corporation (if applicable):

3. Street Address: 2 S. 14th St

4. City, State, Zip: KC, KS 66102

5. Home Phone #: (913) 392-7580 Work Phone #:

6. E Mail Address: dsmith@chwckc.org

7. List Properties you own in Wyandotte County: multiple

8. Do you (or your spouse) have any Code Enforcement violations? Yes __ No X

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes __ No X

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property:
   - 709 Oakland
     - Vacant Land: 0 8 1 8 3 8
     - Structure

2. Proposed Use of Property:
   - Parking. (Must comply with UG regulations) Go to section 4.
   - Rehabilitation of existing structure. Requires building permit. Go to section 3.
   - Other: ________________
Section 1: Personal Information.

1. Applicant’s Name: CHWC INC
   Spouse (if applicable):

2. Name of Corporation (if applicable):

3. Street Address: 2 S. 14TH ST

4. City, State, Zip: Kc, KS 66102

5. Home Phone #: (913)342-7580 Work Phone #:

6. Email Address: dsmith@chwcinc.org

7. List Properties you own in Wyandotte County: multiple

8. Do you (or your spouse) have any Code Enforcement violations? Yes__No_x

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes__No_x

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 707 OAKLAND
   X Vacant Land
   o Structure

2. Proposed Use of Property:
   o Yard Extension. Go to section 4.
   o Parking. (Must comply with UG regulations) Go to section 4.
   o Garage. Requires building permit. Go to section 4.
   o Home Addition. Requires building permit. Go to section 3.
   o Commercial Construction. Requires building permit. Go to section 3.
   o Rehabilitation of existing structure. Requires building permit. Go to section 3.
   o Other:
Section 1: Personal Information.

1. Applicant's Name: CHWC INC
   Spouse (if applicable): 

2. Name of Corporation (if applicable) 

3. Street Address: 2 S. 14th ST

4. City, State, Zip: KC, KS 66102

5. Home Phone #: (913) 342-7580 Work Phone #: 

6. E Mail Address: dsmith@chuckkc.org

7. List Properties you own in Wyandotte County: multiple

8. Do you (or your spouse) have any Code Enforcement violations? Yes ___ No X

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes ___ No X

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: 1410 N 7th ST
   X Vacant Land
   o Structure

2. Proposed Use of Property:
   o Yard Extension. Go to section 4.
   o Parking. (Must comply with UG regulations) Go to section 4.
   o Garage. Requires building permit. Go to section 4.
   o Home Addition. Requires building permit. Go to section 3.
   o Commercial Construction. Requires building permit. Go to section 3.
   o Rehabilitation of existing structure. Requires building permit. Go to section 3.
   o Other: 

Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes[ ] No[ ]
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual[ ] Corporation[ ] Nonprofit: [x]
   Other: ___________________________

3. Must attach a letter of credit or pre-approval letter from your bank.

4. Must attach drawings for your proposed project.

5. Proposed use of property:
   [x] Home Ownership.
   o Rental Home.
   o Business/Commercial Use.
   o Apartments.
   o Other, Specify: __________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? [ ]

7. Will you seek Neighborhood Revitalization Tax Rebates? [ ]

8. Starting Project Date: [12/11/12] Completion Date: [08/20/13]
   Comments: __________________________
   __________________________
   __________________________

Section 4: Additional Comments & Terms of Proposal.
   __________________________
   __________________________
   __________________________

Incomplete applications will not be considered and will be returned to the sender.
As the applicant I attest that the information in this proposal is accurate. I attest that I
have read the Unified Government's Land Bank policy and agree to the terms and
conditions of it. I understand that the Unified Government reserves the rights to reject
any proposal without cause.

[Signature]
Applicant's Signature

[Signature]
Print Your Name

[Date]
Date

Return Completed Application to: Land Bank, 2nd Floor, 710 N. 7th, KCK 66101
Fax 913-321-0237 Phone 913-573-8977
Attn: Land Bank Manager, Chris Slaughter
Section 1: Personal Information.

1. Applicant’s Name: Tom Laluy
   Spouse (if applicable): 

2. Name of Corporation (if applicable): Heartland Habitat for Humanity

3. Street Address: 1401 Fairfak Traffic Way 0-323

4. City, State, Zip: Kansas City, Kansas 66115

5. Home Phone #: Work Phone #: 913-342-2047

6. E Mail Address: toml@heartlandhabitat.org

7. List Properties you own in Wyandotte County: 

8. Do you (or your spouse) have any Code Enforcement violations? Yes _ No X

9. Are you (or your spouse) delinquent on any licenses or taxes in Wyandotte County? Yes _ No X

Section 2: Proposed Land Bank Purchase.

1. Address(s) of Property: Please see attachment
   - Vacant Land
   - Structure

2. Proposed Use of Property:
   - Parking. (Must comply with UG regulations) Go to section 4.
   - Rehabilitation of existing structure. Requires building permit. Go to section 3.
   - Other: 
Section 3: Construction Project Information.

1. Does the project comply with current zoning? Yes X No ___
   (Call Planning & Zoning at 913-573-5750)

2. Type of Ownership: Individual __ Corporation __ Nonprofit: X
   Other: _______________________________________________________________________

3. Must attach a letter of credit or pre-approval letter from your bank.

4. Must attach drawings for your proposed project.

5. Proposed use of property:
   X Home Ownership.
   o Rental Home.
   o Business/Commercial Use.
   o Apartments.
   o Other, Specify: ___________________________________________________________________

6. Will you seek Tax Increment Financing or other public tax exemptions? No __

7. Will you seek Neighborhood Revitalization Tax Rebates? No __

8. Starting Project Date: Mar 2013 Completion Date: Dec 2013
   Comments: _____________________________________________________________________
   _____________________________________________________________________
   _____________________________________________________________________

Section 4: Additional Comments & Terms of Proposal.

______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

Incomplete applications will not be considered and will be returned to the sender. As the applicant I attest that the information in this proposal is accurate. I attest that I have read the Unified Government’s Land Bank policy and agree to the terms and conditions of it. I understand that the Unified Government reserves the rights to reject any proposal without cause.

[Signatures and dates]

Return Completed Application to: Land Bank, 2nd Floor, 710 N. 7th, KCK 66101
Fax 913-321-0237 Phone 913-573-8977
Attn: Land Bank Manager, Chris Slaughter
116511  2719 Lathrop Ave.- The East 10 ft. of Lot 17, All of Lot 18, Block 2, “Ellis Park Addition”
116512  2717 Lathrop Ave.- Lots 19 and 20 ,Block 2 “Ellis Park Addition”
116513  2715 Lathrop Ave. – Lots 21 and 22 Block 2, “Ellis Park Addition”

163134  2632 N 21st St.- The North 10 feet of Lot 2,all of Lots 3 and 4,”Longwood Annex”
163135  2628 N 21st St.- Lot 1 and the South 15 feet of Lot 2, “Longwood Annex”
NEIGHBORHOOD GROUP/DEVELOPER UNDERSTANDING

A meeting was held on 18 - 4 - 2012, between:

\underline{The Gerding Gardens}  
(Neighborhood Group)

And

\underline{Heartland Habitat for Humanity}  
(Developer)

The parties above have met and the Developer's plans were discussed. The Neighborhood group/representative acknowledges the meeting and has no objections to the plan.

Re: 2715, 2717, and 2719 Lathrop Ave.

For the Neighborhood Group:

\underline{Betty Wells}  
(Representative)

\underline{President}  
(Title)

\underline{Betty M. Wells}  
(Signature)

For the Developer:

\underline{Tom Lally}  
(Representative)

\underline{Executive Director}  
(Title)

\underline{Signature}
--- On Fri, 12/14/12, Generaux, Andrea <ageneraux@wycokck.org> wrote:

From: Generaux, Andrea <ageneraux@wycokck.org>
Subject: FW: 2628-2632 N. 21
To: "Frank Stinson" <frankstinsonsax@yahoo.com>
Date: Friday, December 14, 2012, 6:32 PM

We do not have a neighborhood group registered with our office at this time for the area of 2628-2632 N. 21st.

Mary Jane
## TRANSFERS FROM LAND BANK

<table>
<thead>
<tr>
<th>Recipient</th>
<th>Land Bank Address</th>
<th>Comments</th>
<th>Standing Committee Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ruby M Ellington</td>
<td>1013 Lafayette Ave</td>
<td>This property is being transferred for financial consideration.</td>
<td></td>
</tr>
<tr>
<td>Ruby M Ellington</td>
<td>1005 Lafayette Ave</td>
<td>This property is being transferred for financial consideration.</td>
<td></td>
</tr>
<tr>
<td>Unified Government</td>
<td>1365 Quindaro Blvd</td>
<td>This property will be developed using NSP3 funds and the UG will control property during construction with a lien.</td>
<td></td>
</tr>
<tr>
<td>Unified Government</td>
<td>1519 Quindaro Blvd</td>
<td>This property will be developed using NSP3 funds and the UG will control property during construction with a lien.</td>
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INTENTIONALLY
UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS

2012
WYANDOTTE COUNTY LAND BANK
Conveyance Report

Submitted by:
Chris Slaughter, Land Bank Manager
<table>
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<td>Lloyd Ramirez</td>
<td>820 S 9th St</td>
<td>072887</td>
<td>Yard Extension</td>
<td>$250.00</td>
</tr>
<tr>
<td>12/07/12</td>
<td>Rebecca Hutton</td>
<td>2031 Chester Ave</td>
<td>216007</td>
<td>Yard Extension</td>
<td>$300.00</td>
</tr>
<tr>
<td>12/07/12</td>
<td>Leticia Espino</td>
<td>88 N 8th St</td>
<td>120110</td>
<td>Garden</td>
<td>$560.00</td>
</tr>
<tr>
<td>12/18/12</td>
<td>LaRonda Boyd</td>
<td>125 N 4th St</td>
<td>110800</td>
<td>Yard Extension</td>
<td>$150.00</td>
</tr>
<tr>
<td>12/18/12</td>
<td>LaRonda Boyd</td>
<td>123 N 4th St</td>
<td>110801</td>
<td>Yard Extension</td>
<td>$150.00</td>
</tr>
</tbody>
</table>

**TOTALS** $38,556.00

<table>
<thead>
<tr>
<th><strong>TOTALS FOR 2012</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Properties Conveyed (Returning to the Tax Roll)</td>
</tr>
<tr>
<td># Properties Conveyed to CDC's &amp; Neighborhood Groups at no charge</td>
</tr>
<tr>
<td>Total Properties Conveyed</td>
</tr>
<tr>
<td>Total Amount of Revenue generated from Land Bank properties in 2012</td>
</tr>
</tbody>
</table>