



**Administration and Human Services**  
**Committee**  
**Standing Committee Meeting Agenda**  
**Monday, June 17, 2013**  
**6:00 PM**

**Location:**

Municipal Office Building  
701 N 7th Street  
Kansas City, Kansas 66101  
6th Floor Training Room

<u>Name</u>	<u>Absent</u>
<input type="text" value="Commissioner Angela Markley, Chair"/>	<input type="checkbox"/>
<input type="text" value="Commissioner Hal Walker, Co-Chair"/>	<input type="checkbox"/>
<input type="text" value="Commissioner Tarence Maddox"/>	<input type="checkbox"/>
<input type="text" value="Commissioner Mike Kane"/>	<input type="checkbox"/>
<input type="text" value="Commissioner Jane Philbrook"/>	<input type="checkbox"/>

**I.**        **Call to Order / Roll Call**

**II.**        **Approval of standing committee minutes from May 13, 2013.**

**III.**        **Committee Agenda**

**Item No. 1 - GRANT: SUPPORT HEALTHY COMMUNITIES WYANDOTTE**

**Synopsis:**

Request acceptance of a \$25,000 grant from the Wyandotte Health Foundation to support the Healthy Communities Wyandotte initiative, submitted by Joe Connor, Director of Public Health. This grant completes the goal of matching the \$100,000 received from the Robert Woods Johnson Foundation.

**Tracking #: 130196**

**Item No. 2 - PRESENTATION: CONTRACT COMPLIANCE DEPT. OPERATIONS**

**Synopsis:**

Presentation to provide an overview of the Contract Compliance Department's operations and organizational structure by Jason Banks, Contract Compliance Director.

*For information only.*

**Tracking #: 130217**

**IV. GOALS AND OBJECTIVES**

**Item No. 1 - GOALS AND OBJECTIVES**

**Synopsis:**

The Unified Government Commission conducted a strategic planning process resulting in specific goals and objectives adopted by the commission on May 17, 2012. Commission has directed that the goals and objectives appear monthly on respective standing committee agendas to assure follow-up and action toward implementation.

- a. Education/Workforce Development. Maintain a collaborative working relationship with the various educational institutions and the business community to maximize community resources and enhance learning, college readiness, and career pathway opportunities in our community.
- b. Healthy communities/recreation
- c. Tax sales and local resident preference
- d. Customer service
- e. UGTV
- f. Customer service

**Tracking #: 120153**

**V. Adjourn**

**ADMINISTRATION AND HUMAN SERVICES  
STANDING COMMITTEE MINUTES  
Monday, May 13, 2013**

The meeting of the Administration and Human Services Standing Committee was held on Monday, May 13, at 5:52 p.m., in the 6<sup>th</sup> Floor Human Resources Training Room of the Municipal Office Building. The following members were present: Walker, Acting Chairman; Commissioners Philbrook, Kane, and Murguia for Markley. Commissioners Markley and Maddox were absent.

**Acting Chairman Walker** called the meeting to order. Roll call was taken and all members were present as shown above.

Approval of standing committee minutes for December 17, 2012. **On motion of Commissioner Kane, seconded by Commissioner Philbrook, the minutes were approved.** Motion carried unanimously.

Committee Agenda:

**Item No. 1 – 130149...      Communication requesting the reappointment of Maria Cecilia Ysaac-Belmares to the REACH Foundation’s Community Advisory Committee (CAC) for a second three-year term commencing June 1, 2013, submitted by Gary Ortiz, Assistant County Administrator.**

**Gary Ortiz, Assistant County Administrator**, said this is routine. I was approached by Brenda Sharpe of the REACH Foundation. I was under the impression she would be here this evening, but she obviously isn’t so I’ll tell you what I know about the organization. They are very interested as a mission in helping a three county area of people live more healthy lives and have access to health care and that type of thing. They have this advisory committee. They like a variety of people; a diversity of folks that represent various segments of the demographic that they intend to serve. Marie Cecilia Ysaac-Belmares has served a full three-year term and has been very successful at it. Brenda said she has done a fine job and represents well the interest of

people seeking the services and the underserved in terms of these health services and she is recommending that she be appointed for a second three-year term at this time.

**Action:** **Commissioner Kane made a motion, seconded by Commissioner Philbrook, to approve.** Roll call was taken and there were four “Ayes,” Philbrook, Kane, Murguia, Walker.

**Item No. 2 – 130150...** **Communication requesting acceptance of an award for MDRC to conduct an evaluation of the effectiveness of the Maternal, Infant, and Early Childhood Home Visiting (MIECHV) program, submitted by Joe Connor, Director of Public Health. This is a US Department of Health and Human Services’ (HHS) project known as the Mother and Infant Home Visiting Program Evaluation (MIHOPE).**

**Emily Cates, Program Head, Public Health Department,** said I oversee what’s better known as the Healthy Families Wyandotte Program. It is an intensive home visitation program for first time parents who display a handful of risks factors. We were selected amongst our partner programs in the community to participate in what is called MIHOPE. It is a national evaluation of our evidence based program and the communication here is acceptance of about \$22,000 they are giving us to support the evaluation.

**Action:** **No action required.**

#### **GOALS AND OBJECTIVES FOLLOW-UP**

**Item No. 1 – 120153...** **The Unified Government Commission conducted a strategic planning process resulting in specific goals and objectives adopted by the commission on May 17, 2012. Commission has directed that the goals and objectives appear monthly on respective standing committee agendas to assure follow-up and action toward implementation.**

- a. **Education/Workforce Development. Maintain a collaborative working relationship with the various educational institutions and the business community to maximize community resources and enhance learning, college readiness, and career pathway opportunities in our community.**
- b. **Tax sales and local resident preference**
- c. **Customer service**
- d. **UGTV**

**Action:** **Acting Chairman Walker made a motion, seconded by Commissioner Kane, to table the goals and objectives until the next meeting.** Roll call was taken and there were four “Ayes,” Philbrook, Kane, Murguia, Walker.

Adjourn

**Acting Chairman Walker** adjourned the meeting at 5:58 p.m.

**tp**



# Staff Request for Commission Action

Tracking No. 130196

- Revised  
 On Going

**Type: Standard**

**Committee:** Administration and Human Services Committee

Date of Standing Committee Action: 6/17/2013  
 (If none, please explain):

**Proposed for the following Full Commission Meeting Date:**

**Confirmed Date:** 7/11/2013

7/11/2013

**Changes Recommended By Standing Committee (New Action Form required with signatures)**

Date:	Contact Name:	Contact Phone:	Contact Email:	Ref:	Department / Division:
5/20/2013	Joe Connor	573-6704	ljenicke@wycokck.org		Public Health

Item Description:

The Wyandotte Health Foundation has awarded the Public Health Department \$25,000.00 in special initiative funding to support the Healthy Communities Wyandotte initiative. This grant completes the goal of matching the \$100,000.00 received from Robert Woods Johnson Foundation.

Action Requested:

Acceptance of grant

Publication Required

Budget Impact: (if applicable)

Amount: \$

Source:

- Included In Budget  
 Other (explain) Receipt of grant

	File Attachment	File Attachment	File Attachment
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## Public Health Department

Joseph M. Connor, Director

619 Ann Avenue  
Kansas City, KS 66101-3038

Phone: (913) 573-8855  
Fax: (913) 921-7932

May 21, 2012

Mr. William Epperheimer, CEO  
Wyandotte Health Foundation  
P.O. Box 171242  
Kansas City, KS 66117

Dear Bill:

The Public Health Department is the recipient of a \$100,000 invited grant opportunity from the Robert Wood Johnson Foundation. This grant will provide funding for a "Learning Laboratory" for the continuation of Healthy Communities Wyandotte's community health improvement activities. The grant is for a 12-month period beginning June 15, 2012.

The key project activities are to increase community engagement and participation in health improvement activities. Also to provide HCW with the funding and momentum it needs to begin implementing recommendations from HCW's "Recommendations for a Better Future" improvement plan.

This partnership also includes the University of Wisconsin's Population Health Institute who produces the annual *County Health Rankings* report. The university wants to provide technical assistance to communities who are utilizing their report to engage in the community health improvement process. Regular communications, including site visits, will be a part of the laboratory.

One of the other goals for this project is to seek additional funding to expand the "Learning Laboratory" for an additional 12-month period. I have estimated that an additional \$100,000 is needed to achieve this goal. Requests have been made of the Health Care Foundation of Greater Kansas City (\$50,000) and the Unified Government (\$25,000). This letter is asking the Wyandotte Health Foundation for \$25,000 to assist with the funding the additional year of HCW operations. I have included the program narrative and budget that was submitted to Robert Wood Johnson that provides details of the program.

Thank you for considering this request. Please contact me if you have any questions.

Sincerely,

Joseph M. Connor  
Director



# Staff Request for Commission Action

Tracking No. 130217

- Revised  
 On Going

**Type: Standard**

**Committee:** Administration and Human Services Committee

Date of Standing Committee Action:

(If none, please explain): No action requested. Presentation for informational purposes only.

**Proposed for the following Full Commission Meeting Date:**

**Confirmed Date:** 6/20/2013

6/20/2013

**Changes Recommended By Standing Committee (New Action Form required with signatures)**

Date:	Contact Name:	Contact Phone:	Contact Email:	Ref:	Department / Division:
6/10/2013	Jason Banks	x 5439	jbanks@wycokck.org		Contract Compliance

Item Description:

This presentation is to provide an overview of the Contract Compliance Department's operations and organizational structure. The Unified Government's current Supplier Diversity Ordinance sunsets December 31, 2013 and staff will provide an overview of activity to date and general recommendations for future small business policy consideration.

Action Requested:

No action requested. Presentation for informational purposes only.

Publication Required

Budget Impact: (if applicable)

Amount: \$

Source:

- Included In Budget  
 Other (explain) The Department is funded through 2014 based on existing staff and policy configurations. Future budget considerations will be driven by upcoming policy direction.

	File Attachment	File Attachment	File Attachment
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# Contract Compliance Department



**JUNE 17, 2013**  
**ADMINISTRATION AND HUMAN SERVICES**  
**STANDING COMMITTEE**

# Presentation Overview



- **Provide program background**
- **Discuss current policy application**
- **Set the stage for future policy discussions**

# Program Background



- **Disparity Study**
  - Consortium Members: UG, KCMO, KCMO Public School, KCATA
  - Measure of market availability against historic contracting activity
  - Community meetings, vendor interviews, data analysis
  - Consultant recommendations:
    - ✦ Establish M/WBE policy / division
    - ✦ Automate vendor registration and notification process
    - ✦ Enhance tracking procedures
    - ✦ Increase vendor education and outreach
    - ✦ Internal marketing
    - ✦ Establishment of advisory committee

# Current Policy Application



- **Supplier Diversity Ordinance**
  - M/WBE goal setting on construction projects >\$250K
  - **Contract Fairness Board**
    - ✦ KCK Chamber
    - ✦ Kansas Black Chamber of Commerce
    - ✦ Hispanic Contractors Association
    - ✦ Heavy Constructors
    - ✦ Builder's Association
    - ✦ National Association of Women in Construction
    - ✦ Chairperson appointed by Mayor
  - Race/Gender neutral remedies
  - Prime/Sub reporting
  - Penalties for non-compliance
  
- **Economic Development**
  - IRB / EDX / NRA have built in L/M/WBE participation requirements

# By The Numbers



- **Public Works**

- 29 projects with M/WBE goals established - \$35,936,776
- MBE utilization - \$2.8 Million (7.8%)
- WBE utilization - \$6.2 Million (17.1%)
- Average goals: 7.9% - MBE, 4.1% - WBE

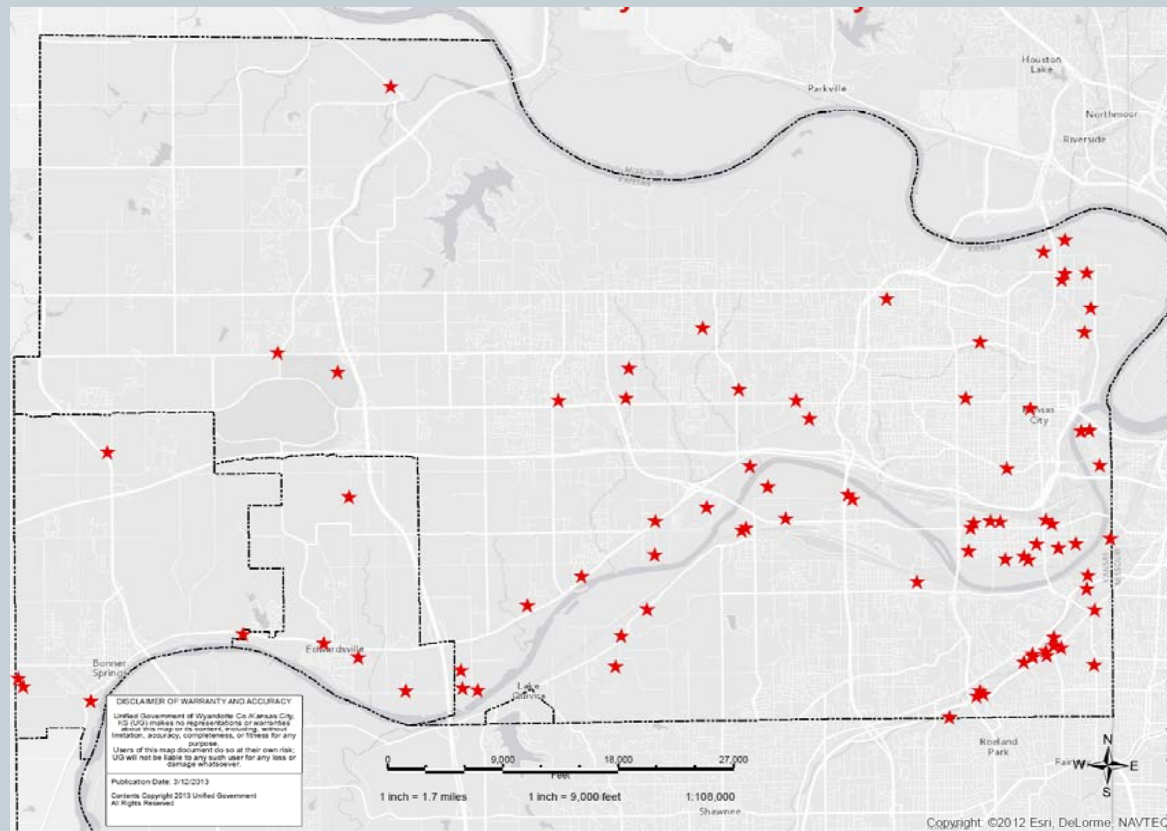
- **Development Activity**

- 2011-2013: 17 projects with L/M/WBE goals established
  - ✦ LBE: \$129.7 Million
  - ✦ MBE: \$63.6 Million
  - ✦ WBE: \$62.4 Million

# By The Numbers, cont.



- The slide below illustrates the location of all LBE companies represented in the previous figures.



# Looking Ahead



- **Current Ordinance “sunsets” December 31, 2013**
- **Operational considerations**
- **Potential re-scope of UG small business efforts**
- **Emphasis on business development**

**ADMINISTRATION & HUMAN SERVICES STANDING COMMITTEE  
GOALS & OBJECTIVES**

Commission Goal	Objective	Status						
		10/1/2012	10/15/2012	11/13/2012	12/3/2012	1/14/2013		
<b>Edu/Workforce Development</b>	Collaborate w/educational institutions	In progress: Internship Program w/KCKPS underway; collaboration w/KCKCC Tech Ctr. and WYEDC "transition to employment." 2) Connecting H.S. students w/available youth resources.	Status report to Standing Committee					
	Make property owners accountable	Collaborate w/business community	Status report to Standing Committee					
	Enhance learning	Schools/Community orgs. encouraging youth focus in STEM, technology, and health care	Status report to Standing Committee					
	Enhance college readiness	Collaborating with high schools through internship programs, etc. to encourage and enhance college readiness skills.	Status report to Standing Committee					
	Create career pathway opportunities	In Progress: On 10/26/2012, held meeting w/KCKCC rep and WYEDC rep to discuss pathways for WyCo residents	Status report to Standing Committee					
	UGTV	Pending current negotiations with Time Warner	Status report to Standing Committee	Mike Taylor provided an overview including options for broadcasting commission meetings. No strong consensus detected.				
	Customer service	Rob Richardson is testing an automated system intended to improve accountability and responsiveness. Monitoring relative success to determine further deployment.	Gail Bragg provided an update on current practices regarding customer service training UG-wide					
<b>Healthy Communities/ Recreation</b>	Encourage healthy life-styles	Commission approved and adopted by reference the Healthy Communities Wyandotte Plan authorizing pursuit of outlined goals in the following areas: Communications, Education, Infrastructure, Nutrition, and Health Services						
	Increase well-being of citizens	sponsored in conjunction with Public Safety officials a "bike rodeo" wherein bicycles were repaired, safety helmets distributed and child seats provided						
	Programs, services, and facility improvements							
	Provide Land Bank update	Chris will provide a summary report based on his work with the Center for Community Progress. Caitlin McMurtry - future white paper.		Formed task force to make process improvement recommendations	reported findings of staff input survey...recommended adding a few internal checks to the "hold area" check prior to release of properties			