I. Call to Order / Roll Call

II. Approval of standing committee minutes from May 13, 2013.

III. Committee Agenda

Item No. 1 - GRANT: SUPPORT HEALTHY COMMUNITIES WYANDOTTE

Synopsis:
Request acceptance of a $25,000 grant from the Wyandotte Health Foundation to support the Healthy Communities Wyandotte initiative, submitted by Joe Connor, Director of Public Health. This grant completes the goal of matching the $100,000 received from the Robert Woods Johnson Foundation.

Tracking #: 130196
Item No. 2 - PRESENTATION: CONTRACT COMPLIANCE DEPT. OPERATIONS

Synopsis:
Presentation to provide an overview of the Contract Compliance Department's operations and organizational structure by Jason Banks, Contract Compliance Director.

For information only.
Tracking #: 130217

IV. GOALS AND OBJECTIVES

Item No. 1 - GOALS AND OBJECTIVES

Synopsis:
The Unified Government Commission conducted a strategic planning process resulting in specific goals and objectives adopted by the commission on May 17, 2012. Commission has directed that the goals and objectives appear monthly on respective standing committee agendas to assure follow-up and action toward implementation.

a. Education/Workforce Development. Maintain a collaborative working relationship with the various educational institutions and the business community to maximize community resources and enhance learning, college readiness, and career pathway opportunities in our community.
b. Healthy communities/recreation
c. Tax sales and local resident preference
d. Customer service
e. UGTV
f. Customer service

Tracking #: 120153

V. Adjourn
The meeting of the Administration and Human Services Standing Committee was held on Monday, May 13, at 5:52 p.m., in the 6th Floor Human Resources Training Room of the Municipal Office Building. The following members were present: Walker, Acting Chairman; Commissioners Philbrook, Kane, and Murguia for Markley. Commissioners Markley and Maddox were absent.

**Acting Chairman Walker** called the meeting to order. Roll call was taken and all members were present as shown above.

Approval of standing committee minutes for December 17, 2012. **On motion of Commissioner Kane, seconded by Commissioner Philbrook, the minutes were approved.** Motion carried unanimously.

Committee Agenda:

**Item No. 1 – 130149… Communication requesting the reappointment of Maria Cecilia Ysaac-Belmares to the REACH Foundation’s Community Advisory Committee (CAC) for a second three-year term commencing June 1, 2013, submitted by Gary Ortiz, Assistant County Administrator.**

**Gary Ortiz, Assistant County Administrator,** said this is routine. I was approached by Brenda Sharpe of the REACH Foundation. I was under the impression she would be here this evening, but she obviously isn’t so I’ll tell you what I know about the organization. They are very interested as a mission in helping a three county area of people live more healthy lives and have access to health care and that type of thing. They have this advisory committee. They like a variety of people; a diversity of folks that represent various segments of the demographic that they intend to serve. Marie Cecilia Ysaac-Belmares has served a full three-year term and has been very successful at it. Brenda said she has done a fine job and represents well the interest of
people seeking the services and the underserved in terms of these health services and she is recommending that she be appointed for a second three-year term at this time.

**Action:** Commissioner Kane made a motion, seconded by Commissioner Philbrook, to approve. Roll call was taken and there were four “Ayes,” Philbrook, Kane, Murguia, Walker.

**Item No. 2 – 130150…** Communication requesting acceptance of an award for MDRC to conduct an evaluation of the effectiveness of the Maternal, Infant, and Early Childhood Home Visiting (MIECHV) program, submitted by Joe Connor, Director of Public Health. This is a US Department of Health and Human Services’ (HHS) project known as the Mother and Infant Home Visiting Program Evaluation (MIHOPE).

Emily Cates, Program Head, Public Health Department, said I oversee what’s better known as the Healthy Families Wyandotte Program. It is an intensive home visitation program for first time parents who display a handful of risks factors. We were selected amongst our partner programs in the community to participate in what is called MIHOPE. It is a national evaluation of our evidence based program and the communication here is acceptance of about $22,000 they are giving us to support the evaluation.

**Action:** No action required.

**GOALS AND OBJECTIVES FOLLOW-UP**

**Item No. 1 – 120153…** The Unified Government Commission conducted a strategic planning process resulting in specific goals and objectives adopted by the commission on May 17, 2012. Commission has directed that the goals and objectives appear monthly on respective standing committee agendas to assure follow-up and action toward implementation.
a. Education/Workforce Development. Maintain a collaborative working relationship with the various educational institutions and the business community to maximize community resources and enhance learning, college readiness, and career pathway opportunities in our community.

b. Tax sales and local resident preference
c. Customer service
d. UGTV

**Action:** Acting Chairman Walker made a motion, seconded by Commissioner Kane, to table the goals and objectives until the next meeting. Roll call was taken and there were four “Ayes,” Philbrook, Kane, Murguia, Walker.

Adjourn

**Acting Chairman Walker** adjourned the meeting at 5:58 p.m.

**tp**
Type: Standard  
Committee: Administration and Human Services Committee

Date of Standing Committee Action: 6/17/2013
(If none, please explain):

Proposed for the following Full Commission Meeting Date: 7/11/2013

Changes Recommended By Standing Committee (New Action Form required with signatures)

<table>
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<tr>
<th>Date</th>
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<tr>
<td>5/20/2013</td>
<td>Joe Connor</td>
<td>573-6704</td>
<td><a href="mailto:ljenicke@wycokck.org">ljenicke@wycokck.org</a></td>
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Item Description:
The Wyandotte Health Foundation has awarded the Public Health Department $25,000.00 in special initiative funding to support the Healthy Communities Wyandotte initiative. This grant completes the goal of matching the $100,000.00 received from Robert Woods Johnson Foundation.

Action Requested:
Acceptance of grant

Publication Required

Budget Impact: (if applicable)

Amount: $
Source:
☐ Included In Budget
☑ Other (explain) Receipt of grant

File Attachment

May 21, 2012

Mr. William Epperheimer, CEO
Wyandotte Health Foundation
P.O. Box 171242
Kansas City, KS 66117

Dear Bill:

The Public Health Department is the recipient of a $100,000 invited grant opportunity from the Robert Wood Johnson Foundation. This grant will provide funding for a “Learning Laboratory” for the continuation of Healthy Communities Wyandotte’s community health improvement activities. The grant is for a 12-month period beginning June 15, 2012.

The key project activities are to increase community engagement and participation in health improvement activities. Also to provide HCW with the funding and momentum it needs to begin implementing recommendations from HCW’s “Recommendations for a Better Future” improvement plan.

This partnership also includes the University of Wisconsin’s Population Health Institute who produces the annual County Health Rankings report. The university wants to provide technical assistance to communities who are utilizing their report to engage in the community health improvement process. Regular communications, including site visits, will be a part of the laboratory.

One of the other goals for this project is to seek additional funding to expand the “Learning Laboratory” for an additional 12-month period. I have estimated that an additional $100,000 is needed to achieve this goal. Requests have been made of the Health Care Foundation of Greater Kansas City ($50,000) and the Unified Government ($25,000). This letter is asking the Wyandotte Health Foundation for $25,000 to assist with the funding the additional year of HCW operations. I have included the program narrative and budget that was submitted to Robert Wood Johnson that provides details of the program.

Thank you for considering this request. Please contact me if you have any questions.

Sincerely,

Joseph M. Connor
Director

Healthy People Build Strong Communities
Staff Request for Commission Action

Tracking No. 130217

Type: Standard

Committee: Administration and Human Services Committee

Date of Standing Committee Action:
No action requested. Presentation for informational purposes only.

Proposed for the following Full Commission Meeting Date: 6/20/2013

Confirmed Date: 6/20/2013

Changes Recommended By Standing Committee (New Action Form required with signatures)

Date: 6/10/2013
Contact Name: Jason Banks
Contact Phone: x 5439
Contact Email: jbanks@wycokck.org
Ref: Department / Division: Contract Compliance

Item Description:
This presentation is to provide an overview of the Contract Compliance Department's operations and organizational structure. The Unified Government's current Supplier Diversity Ordinance sunsets December 31, 2013 and staff will provide an overview of activity to date and general recommendations for future small business policy consideration.

Action Requested:
No action requested. Presentation for informational purposes only.

Publication Required

Budget Impact: (if applicable)

Amount: $
Source:
☐ Included In Budget
☐ Other (explain) The Department is funded through 2014 based on existing staff and policy configurations. Future budget considerations will be driven by upcoming policy direction.

File Attachment

File Attachment

File Attachment
Presentation Overview

- Provide program background
- Discuss current policy application
- Set the stage for future policy discussions
Program Background

- Disparity Study
  - Consortium Members: UG, KCMO, KCMO Public School, KCATA
  - Measure of market availability against historic contracting activity
  - Community meetings, vendor interviews, data analysis
  - Consultant recommendations:
    - Establish M/WBE policy / division
    - Automate vendor registration and notification process
    - Enhance tracking procedures
    - Increase vendor education and outreach
    - Internal marketing
    - Establishment of advisory committee
Current Policy Application

- **Supplier Diversity Ordinance**
  - M/WBE goal setting on construction projects >$250K
  - Contract Fairness Board
    - KCK Chamber
    - Kansas Black Chamber of Commerce
    - Hispanic Contractors Association
    - Heavy Constructors
    - Builder’s Association
    - National Association of Women in Construction
    - Chairperson appointed by Mayor
  - Race/Gender neutral remedies
  - Prime/Sub reporting
  - Penalties for non-compliance

- **Economic Development**
  - IRB / EDX / NRA have built in L/M/WBE participation requirements
By The Numbers

- **Public Works**
  - 29 projects with M/WBE goals established - $35,936,776
  - MBE utilization - $2.8 Million (7.8%)
  - WBE utilization - $6.2 Million (17.1%)
  - Average goals: 7.9% - MBE, 4.1% - WBE

- **Development Activity**
  - 2011-2013: 17 projects with L/M/WBE goals established
    - LBE: $129.7 Million
    - MBE: $63.6 Million
    - WBE: $62.4 Million
The slide below illustrates the location of all LBE companies represented in the previous figures.
Looking Ahead

- Current Ordinance “sunsets” December 31, 2013
- Operational considerations
- Potential re-scope of UG small business efforts
- Emphasis on business development
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<thead>
<tr>
<th>Commission Goal</th>
<th>Objective</th>
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<tbody>
<tr>
<td>Edu/Workforce Development</td>
<td>Collaborate w/educational institutions</td>
<td>Status report to Standing Committee</td>
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<tr>
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<td>Make property owners accountable</td>
<td>Status report to Standing Committee</td>
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<td>Enhance learning</td>
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<td>Enhance college readiness</td>
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<td>Create career pathway opportunities</td>
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<td>UGTV</td>
<td>Status report to Standing Committee</td>
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<td>Customer service</td>
<td>Gail Bragg provided an update on current practices regarding customer service training UG-wide</td>
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<td>Mike Taylor provided an overview including options for broadcasting commission meetings. No strong consensus detected.</td>
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<tr>
<td>Healthy Communities/Recreation</td>
<td>Encourage healthy lifestyles</td>
<td>Commission approved and adopted by reference the Healthy Communities Wyandotte Plan authorizing pursuit of outlined goals in the following areas: Communications, Education, Infrastructure, Nutrition, and Health Services</td>
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<td></td>
<td>Increase well-being of citizens</td>
<td>reported findings of staff input survey... recommended adding a few internal checks to the “hold area” check prior to release of properties</td>
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<tr>
<td></td>
<td>Programs, services, and facility improvements</td>
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<tr>
<td></td>
<td>Provide Land Bank update</td>
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