I. Call to Order / Roll Call

II. Approval of standing committee minutes from August 12, 2013.

III. Committee Agenda

Item No. 1 - PRESENTATION: 2013 FIREWORKS SUMMARY

Synopsis:
2013 Fireworks summary, submitted by Fire Marshall John Zimbelman. Presentation to be made by Deputy Chief Kevin Shirley and Senior Assistant Mike Wilson.

For information only.
Tracking #: 130318
Item No. 2 - COMMUNICATION: APPOINTMENT OF NOXIOUS WEED SUPERVISOR

Synopsis:
Communication requesting the appointment of Matt Hendren as the Wyandotte County Noxious Weed Supervisor, submitted by Bob Roddy, Public Works Director.
Tracking #: 130314

Item No. 3 - COMMUNICATION: CONCEALED CARRY LAW

Synopsis:
Communication requesting direction and input on policies and plans to carry out the mandates of the new concealed carry laws as they relate to handguns in municipal and government buildings, submitted by Jenny Myers, Legal.
Tracking #: 130316

IV. Goals and Objectives

Item No. 1 - GOALS AND OBJECTIVES

Synopsis:
The Unified Government Commission conducted a strategic planning process resulting in specific goals and objectives adopted by the commission on May 17, 2012. Commission has directed that the goals and objectives appear monthly on respective standing committee agendas to assure follow-up and action toward implementation.

a. Infrastructure. Improve and finance infrastructure to comply with federal regulations, encourage private investment, and build community.
b. Environment. Ensure natural resources are protected to the maximum extent possible; opportunities for additional natural areas are pursued; and the park system is enhanced.
c. Public Safety. Provide the public's safety through best practices with results in lower crime rate, safer dwellings and businesses, and efficient court services.
d. Multimodal Transportation. Create a transportation system that moves people to where they want to go including work, services, and amenities.

Tracking #: 120155
V. Adjourn
The meeting of the Public Works and Safety Standing Committee was held on Monday, August 12, 2013, at 5:00 p.m., in the 6th Floor Human Resources Training Room of the Municipal Office Building. The following members were present: Walker, Co-Chair; Commissioners Philbrook, Markley, Maddox (arrived at 5:06 p.m.), and BPU Board Member Jeff Bryant. Commissioner Kane was absent.

Acting Chairman Walker called the meeting to order. Roll call was taken and all members were present as shown above.

Approval of standing committee minutes for July 22, 2013. Commissioner Philbrooke made a motion, seconded by Commissioner Markley, to approve. Motion carried unanimously.

Committee Agenda:

Item No. 1 – 130258… The Department is seeking to rejoin the ranks of an internationally recognized and respected organization entitled Law Enforcement Accreditation, also known as the Commission on Accreditation for Law Enforcement Agencies (CALEA), submitted by Kevin Steele, Police Department. The Department originally became accredited in 1993. The CALEA accreditation process is a proven modern management model. For information only.
Doug Bach, Deputy County Administrator, stated years ago we were an accredited department and we stopped that process some years ago mainly due to budgetary constraints. The Chief had come forward asking to really reaccredit the department and go back through the process. He developed different guidelines and I think there were some budgetary measurers that were going to be part of this process and kind of go at it from a different perspective. We asked that he come before the standing committee and explain how we’re doing it this year and moving it forward. It’s built in, the way it is structured now, within our budget. He has really come at it from a different perspective. I asked him to come and explain it to you tonight so you can understand what we’re going to go through because it will be an ongoing process for years to come. If I can turn it over to Chief Armstrong, I’ll let him explain.
Rick Armstrong, Police Chief, stated we actually have a PowerPoint we were going to have you sit through. It’s a 17 minute video to kind of give you the ins and outs of CALEA from a standpoint of why we should do it. CALEA represents the criterion body for law enforcement. It’s made up IACP (International Association of Chief’s of Police), PERF (Police Executive Research Forum), NOBLE (National Organization of Black Law Enforcement), and the National Sheriff’s Association. Those four entities came up in the 1970’s with the basic guidelines for the industry standard for law enforcement. Originally there were 480 standards that each agency had to meet to be able to become accredited.

For the purpose of simplicity and trying to make this a straightforward process, we were accredited in 1993. We were reaccredited in 1998 and every three years after that up and through 2009. In 2009, because of really budgetary issues and we had grown from a single accreditation to tri-star accreditation, which includes our academy and our communications center, it was very cumbersome and very expensive and Chief Breshears elected to, from a straight budgetary purpose, step away from it at that point in time.

There are a number of values of being accredited. One is if we are accredited, it means our organization is meeting and/or exceeding the professional industry standards for every practice that we engage in. From training practices, communication practices, practices that obviously have a lot of litigation exposure that ensures that what we are doing, how we handle guns, drugs, money, searches, and every other facet of our operation is meeting and/or exceeding the industry standards. Most of us would not send our children to an unaccredited high school or college. We wouldn’t go to a doctor who is not accredited. We wouldn’t have surgery at a hospital that wasn’t accredited. I would just contend that an agency our size with our history, we should not be functioning unaccredited.

When we stepped away from accreditation in 2009—when I came in 2010 as Chief, I instructed staff to continue to engage in the same practices as if we were accredited. We continue to do reporting. We continue to do a number of things that we were doing why we were accredited.

Col. Steele has taken a lead when he came in to work for me in the last year. We subcontracted with an expert in accreditation who came in and looked at our practices, our file folders, and things that you need to do for accreditation and they determined that we were really close.
We did put together a PowerPoint and I think there are going to be handouts available. If you all would like to see them, it kind of gives you a timeline for the reaccreditation effort. CALEA offered a new cheaper version of accreditation which is a smaller number of standards but they are the highest or the most critical standards to meet. There are 177 standards under the new abbreviated accreditation model. We thought that was a good way for us to step back into accreditation with the goal in the future to move toward the full standards.

The costs. We know that budget is a very tight item and we knew that there was not additional funding so we ran it through our Legal Department to authenticate that we could use asset forfeiture funding. We are going to fund the reaccreditation effort in the first two years based upon asset forfeitures so it’s not asking for General funds, Unified Government funds, to fund the reaccreditation effort. Although we do anticipate in 2016 requesting that, but at this point we’re looking at a cost of under $15,000 per year of what would be anticipated. Once we would ask this to fall into the General Fund, you are probably looking out to 2016; but 2014, 2015 is anticipated we would fund our efforts through the Special Enforcement Trust Fund.

The only other cost, we plan to do some temporary new assignments for some personnel to help us with some of the accreditation efforts before we get ready for our mock. At some point in the next two years, we would probably shift an officer from patrol into doing reaccreditation work for us on an as needed basis to make sure we’re complying with the standards. I’m very much available to answer any questions you all might have regarding the why, how we got there, and any details that you might have.

**Commissioner Philbrook** stated you mentioned at one time, right when you started, that we were smaller and so we had only one leg of accreditation to deal with and now we have three because we have expanded. **Chief Armstrong** stated I think I can explain that. I wasn’t clear. We began with accreditation as a general classification. Our department was accredited under the 400 plus standards. Chief Miller, in 2006, initiated a process that was a standalone accreditation for the communications center and there was a standalone accreditation for the academy. Even though those were both covered in our general classification, Chief Miller opted to go for that. We were the only department in the country at that point to be what was called Tri-Star accredited. We were accredited as an agency. We were accredited as a comm center. We were accredited as a standalone training academy. Each of those required different costs. They
required three different fees. They required three different personnel assigned full-time to those
duties within the three accreditations, three different conferences required to send staff to each
year. We were basically every year we were up for reaccreditation because they were staggered
to where we were basically being up each year in one of the different areas.

I think there was a general agreement that we could have maintained a general
classification much easier than that Tri-Star. Because of the budgetary cuts across the country,
CALEA recognized that many agencies, both sheriff departments and police departments, were
opting not to reaccredit because of the financial burden. They came up with looking at the key
standards, 177, in the new reaccreditation model which is where a lot of places are getting back
into; a lot of new agencies are starting up at. It allows you to maintain that. That means that you
are an accredited agency and you are meeting the primary standards.

The thought would be I would think—I ran this with staff; this isn’t simply my idea, with
the colonels especially. We talked about whether there was a value to move forward. I think that
there was consensus among the force with the chiefs and myself that this is bigger than any of us
and better for our organization for so many reasons. We recognize that whatever we have to do,
it supports our efforts to get it done. Obviously there is no other reason to do this except that is
the right thing to do for our city and our government and for our Police Department.

Commissioner Philbrook asked so you’re looking to do this just only as one group, not as three
individuals at this time. Chief Armstrong stated this will be one accreditation for our Police
Department, but it will cover everything.

BPU Board Member Bryant stated I know it’s a separate entity and hopefully you will know
the answer. Is the Sheriff’s Department accredited? If not, are they going to seek accreditation?
Chief Armstrong stated I can’t speak for Sheriff Ash. I don’t believe they’re accredited. I’ve
not heard if they are seeking accreditation. I don’t know the answer.

Acting Chairman Walker asked do you know, Doug. Mr. Bach stated I do not believe they
are accredited. Acting Chairman Walker asked are they going to. Mr. Bach stated they have
not initiated any process. We haven’t had any discussion with Sheriff Ash to move forward to
get into a process like that at this time.

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This is one, as they brought this forward to the Administrator, that we felt based on the perimeters and the way the Chief played this out, this was worth moving back into the accreditation environment and that’s why we asked the Chief to come forward so the Commission would be aware of the direction we have the department going over the next year, two years. It does take some staffing, not a lot of staffing, having a person reassigned to it. We have to put, obviously, some real effort toward making this happen. I would probably attest that the financial commitment at this time is minimal compared to probably where we were. Probably when you look at $14,000 to $15,000 a year, the amount of money that this potentially offset from a litigation standpoint would make this nominal.

Commissioner Philbrook stated as he said, it will be paid by asset forfeiture. Chief Armstrong stated it’s a good way to use those dollars in a real positive way. There is a component within the accreditation process, guns, how we recover drugs, asset, seize items, all of those are covered in the accreditation. It’s really a nice segway to spin it back in and help fund the initiative.

**BENEFITS OF BECOMING ACCREDITED**

- Proven management system – Greater accountability within the agency. The agency is given:
  - Written directives
  - Sound Training
  - Clearly defined lines of authority
  - Routine reports that support decision making and resource allocation

- A reduced officer risk and liability exposure
  - Agencies are at a higher liability risk with outdated and/or non-existent policies and procedures. CALEA ensures that these practices are current and up-to-date.
  - Once accredited, our agencies policies and procedures will be reviewed by an independent, outside team of CALEA trained assessors.
  - Lower liability risk when an agency can show it acted properly in accordance with established written policy that meets CALEA standards.
  - Department is reviewed by an independent team of outside assessors.
BENEFITS OF BECOMING ACCREDITED...CONT.

- **Financial Incentive**
  - Accredited agencies are better able to defend themselves against civil lawsuits.
  - Many agencies have reported a decline in legal actions once they were accredited.

- **Agencies Commitment to Excellence**
  - Accreditation provides evidence of an agencies commitment to excellence in leadership, resource management, and service delivery. This gives Officials more confidence that the agency is able to operate more efficiently and meet community needs.

- **Increased community advocacy**
  - Accreditation embodies the precepts of Community Oriented Policing, thus enabling law enforcement and the community to work together.

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BENEFITS OF BECOMING ACCREDITED...CONT.

- **A comprehensive, uniform set of written directives**
  - Requires an agency to institutionalize its directives, policies and procedures. This is one of the most successful ways to reach administrative and operational goals.
  - CALEA standards provide the agency director the necessary reports and analysis to make fact based, informed management decisions.

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CALEA assists in an agencies pursuit of excellence

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CALEA Implementation

Timeline

August 12, 2013

- 7/1/2013 - 10/1/2014
  - Combined Assessment and Building of Files/Proofs
- 10/1/2013 - 1/1/2014
  - Mock
  - Official On-site Conducted

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Goals and Objectives

Item No. 1 – 120155… The Unified Government Commission conducted a strategic planning process resulting in specific goals and objectives adopted by the commission on May 17, 2012. Commission has directed that the goals and objectives appear monthly on respective standing committee agendas to assure follow-up and action toward implementation.

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Acting Chairman Walker stated the Mayor suggested that we spend some time in each of our committees working on the goals listed at the back of the agenda. I understand that there was discussion that perhaps the best approach would be to single out one and work on it tonight and work on the others as we go along. Is there a preference? Commissioner Philbrook asked in other words, each group. Mr. Bach stated I think we were recommending maybe public safety tonight since we have Police here and we have Fire. It will give us an opportunity to have Goal C laid out in the agenda about best practices. It is fairly open as far as a goal of anything to achieve. We have Police and Fire here. We don’t have the Sheriff’s Department in, but I think

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there are different facets we can move forward and things like that. Not sure how you want to proceed with it whether you have specific questions you want to talk about in that regard. Our staff will be here. Chief Jones is out of town so he is not able to be here for tonight, but we do have two of his chiefs.

**BPU Board Member Bryant** stated to kind of ducktail on the presentation we just had, this was going to be one of my questions. I know the Sheriff’s Department is not represented, but the whole litigation factor of this would it not be in the best interest for the Sheriff’s Department to seek the accreditation, to also make sure that whoever is responding to a call that they use the same practices. The Police Department and the Sheriff’s Department I’m assuming can find themselves in the same situations quite often. It would be terrible to have one set, one department that is accredited and well understanding and following certain practices and another one that doesn’t that creates potential legal issues for the city. **Mr. Bach** stated good point. We do have a set of general orders that the Sheriff’s Department does follow as they run through in their practices. The Chief can probably discuss this better than I can. We have our general orders that are laid out. We don’t necessarily change those as we go through the accreditation process but it is viewed by another agency to come in and say you are using practices that are accepted around the country.

**Chief Armstrong** stated all of the Police Department’s current general orders were vetted under accreditation so we know we are following industry standards in terms of best practices. From a litigation standpoint, the greatest exposure, and obviously our legal counsel and I can always ask Jenny to come and say it much more eloquently than I can, of course Mr. Walker will weigh in very heavily here. There are three ways the Police Department is most exposed and I think, obviously, we expose the Unified Government to litigation. We have responsibility to train. If we get sued, one of the first areas they will challenge is did we properly train our personnel. Failure to train is a very great exposure to litigation.

Secondly, after we train, do we have policies to regulate the functions, activity, or officers and are those practices meeting the appropriate professional standards?

Third, that’s the second; the third of course is if we have those policies, do you enforce those policies through discipline, through training, etc. to make sure that those are being done.

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appropriately? If we do those things, we go a long way toward indemnifying our personnel against litigation. Not always, and obviously we know we can be sued, but those are very important aspects in our accreditation and insures our policies; our training. Enforcing those policies are being done and being viewed like audited from an outside agency. That is what the accreditation process does. Mr. Bach stated I’ll open the discussion up with Sheriff Ash and see whether he’s thought about it or looked into it, and then we can offer some information back to the committee in the future.

Acting Chairman Walker stated as I recall, there was a greater cost to ramp up to become accredited than $15,000 a year. I think one thing we would want from Sheriff Ash is some evaluation of how much is it going to cost to raise the bar. It was a several year process initially for us, was it not? Chief Armstrong stated initially it was. Acting Chairman Walker stated we were fairly far down the road with the Police Department at that time.

Mr. Bach stated it’s a large commitment of resources too when you go through to make changes so if you find an area where, and of course that can be an area you need to address too—I know the Police Department, we went through initially, you had a few people working on it and you had to go through and rewrite some of the general orders and change steps like that. I believe our annual cost out-of-pocket I want to say was around $115,000. Chief? Chief Armstrong stated I think the total cost was $30,000 to $40,000 for the annual fee and then, of course, personnel too. We are required to send personnel to the certification conference each year. Also, personnel costs to have someone assigned doing it full time.

It was much easier just for our current effort. We were once qualified at 477 standards within the Police Department alone and then another separate 700 standards for the communication center and also for the academy. For us to come down to 177, those standards relatively—I mean just Col. Steele and his staff did a really nice job of making sure that we were staying as close to compliance as possible so it’s much more cost effective.

I know what you are talking about goals and strategies. CALEA requires you to reevaluate your goals and priorities each year. It’s a requirement under CALEA. As we were moving last year following the Unified Government, the strategic plan that they put in place, we went through the same strategic planning process in the Police Department to try to make sure
that we were mirroring what the commissioners had elected to do to make sure our goals were consistent with the strategic goals of the Commission. I think we are in place at the moment.

**Acting Chairman Walker** asked since we’re doing strategic planning of Police and Fire, how far down the road are you thinking. **Chief Armstrong** stated we tried to go with a three-year strategic plan. We actually consulted with KU School Public Administration. They provided us some technical assistance and suggested that the old idea of going five and ten years is very nice but with the budgetary conditions that we all have been dealing with, that three years was pretty far reaching. We attempted to go down that three-year timeframe simply to make sure that, obviously, the most obvious for us was reduction of crime, a reduction of violent crime being the number one priority. Following, we did surveys and things to find what our community and citizen groups were thinking about, what they felt were important and looked to the commission to tell us what they felt were important. We tried to tailor our strategic goals towards meeting those specifications.

**Commissioner Philbrook** stated echoing on your concern about us meeting certain criteria in the Sheriff’s Department, I would say that we just ask the Sheriff to put together a strategic plan for what it would take to become certified. We talk about money and how long it would take. I have a feeling it’s going to be a good chunk of change and a lot more manpower and other things that deal with the jail. We’re talking very complicated. It doesn’t sound like it would be, but it is. I’m pretty sure it’s going to be pretty complicated. It’s going to take a lot more money than what we have in the coffers right now unless we come up with somebody else to donate.

**BPU Board Member Bryant** stated and Legal would probably have a better answer to this. If they look hard at it and let’s say the costs ends up being not the best choice of ways to spend the money. If you look hard at that and discover that there are gaps for areas, does that set you up for potential litigation on the fact that you know of your discovered gaps and now you are required to take action to stop gaps or fill those? **Ken Moore, Deputy Chief Counsel**, stated it wouldn’t set you up if you had those gaps, but by having the accreditation, you are showing that you are doing the best practices. With not having the accreditation and not doing that, then each case is
essentially going to be weighed so you can’t use that global defense that you could by having accreditation.

**BPU Board Member Bryant** stated my bigger concern is if the Sheriff’s Department does the task of going through and identifying what it would take to reach accreditation and in the process they discover some major issues that require large sums of money to fix, and at this time we’re unable to do it. Does that open us up for potential legal? **Mr. Moore** stated I don’t think in and of itself. Again, it would be a fact specific situation.

**Mr. Bach** stated if I may clarify too. The initial analysis that I think you would be seeking of the Sheriff would be to go through the process. You’d have to go back through all your general order, you go through each step, and you’re comparing that on the national basis, and then you seek. He would be estimating costs to assign staff to it and work it. He wouldn’t be making an assumption that we’re off or out of line in doing it, so there is no identification. That’s the next step, once you go into accreditation to say okay, now we sit down, we’ve done our comparison, this is what we need to change. That would actually be going through the accreditation at that point. **BPU Board Member Bryant** stated okay, I just wanted to make sure we don’t open…**Mr. Bach** stated good point.

**Acting Chairman Walker** stated well I think that there are some concerns that over the years have not been addressed and custodial matters. Because of finances, one might argue that if we know—the point is it would be good to know what it was going to cost and the process. We can make a determination whether we can invest that and open ourselves up to the costs of the improvements that it would take. I think we know we have a jail that is aging and we don’t have enough jail space as it is. My personal opinion, I’m not an expert at it, but we don’t have any trouble filling the hotel every night it would seem. It would be a goal to look towards to have the Sheriff’s Department accredited because they get sued too. We would want them to be at the highest standard that we can afford to obtain.

**Acting Chairman Walker** asked, Chief Armstrong, have you shared your strategic plan with the Commission. Is it in a written document? **Chief Armstrong** stated yes, it is. We provided copies to the Commission and I’d be happy to forward you an electronic copy or hard copy. **Acting Chairman Walker** asked before the new Commission. **Chief Armstrong** stated it’s

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before the new Commission came in. We actually concluded our accreditation process October or November it seems like, the latter part of last year. **Acting Chairman Walker** stated perhaps as a new Commission, we could benefit from that. **Mr. Bach** stated I don’t recall if it’s in your document or not, but maybe it would be best to have the Chief come back and go through your strategic plan and talk about your thoughts there where you aligned it. I think when you came, I don’t know if the Commission was engaged in the same level of thinking. As you’re getting ready to go into this fall, think about your strategic plans and updating your strategic plans for public safety and have the Chief layout and say well this is the direction we’re going. I know the Chief certainly looked at strategic goals that were set out by the Commission in the previous year and third, to align those into what they were working with from an operational perspective and so updating that to this group. It’s your call whether you just want the hard copy to you or you want them to come back and formally kind of go through it. We can do it either way. **Commissioner Philbrook** stated I would like to have a hard copy and then have him come back. **Chief Armstrong** stated I would be pleased to. We’ll have a hard copy to the Commission office in the morning and I can also send it electronic so you can have both. We like the document so we made some hard copies.

**Acting Chairman Walker** asked I can assume the document doesn’t have anything about drones. **Chief Armstrong** stated it doesn’t, but we’re looking into those drones, Commissioner. **Acting Chairman Walker** stated I think you’d be surprised. **Commissioner Philbrook** asked it’s not legal yet, is it? **Chief Armstrong** stated it’s being looked at nationally and our state.

**Commissioner Markley** stated I was just going to mention since it’s on our goal list that Commissioner McKiernan and I have been discussing on and off animal control. The Chief knows my feelings with animal control. We both talked to constituents that were interested in setting up some sort of volunteer resource that could help with animal control outreach. Commissioner McKiernan and I will probably be visiting with you all about that in the future so that would be something that would fall under our goals. You’ll probably hear more from us than you ever wanted to.

**Chief Armstrong** stated the great thing a strategic plan is it can be very much amended/added to. I think that the goal is to be up to the moment and things change so. It helps when the state’s telling us what we need to be doing with animal control and make sure we’re compliant.
Commissioner Markley stated of course, very helpful. We’ve been just looking at some other communities. Since we had some people approach us, we have been looking at what some other communities do in terms of volunteers and we’re trying to figure out what might make sense for us here and who might want to be involved in that. Acting Chairman Walker stated there are several active groups of people. There is one in Bonner Springs that would like to see some changes. Commissioner Markley stated considering our budget constraints, it would be nice to have some volunteers that could spend the time and education that we can’t necessarily spend with our owner’s now.

Acting Chairman Walker stated also, Chief, it’s not anything new. I think there is continuing maybe murmur or maybe it may be louder that we need to evaluate community policing officers and how we utilize them. I know several people spoke publicly but having been involved in some of these neighborhood groups myself, there is again a belief that having them work day shifts—there are a lot of issues with it that they need them from 2 to 10 more than they need them from 8 to 4. I don’t know what that entails and how difficult that is, all the nuances of it, but I don’t think that murmur is going to go away. I think there is some agreement. I can’t speak for Liveable Neighborhoods but I think there are areas that would benefit more from afternoon shifts than day shifts. I think we have to look at that. Commissioner Markley stated you know I tried to do that and all hell broke loose. We were going the opposite direction. We tried to move them into later shifts and then it went crazy.

Chief Armstrong stated two years ago we actually met with the Commission to explain that we were going to make some changes to the hours in community policing. Col. Ziegler, in Operations where community policing was under, did an analysis study and it showed that we really need the officers more in the evening hours than the day hours. We were going down that road, met with the Commission and made sure the Commissioners were brought to speed and made sure they understood and they were very supportive. When we went out to the community policing officers, they were not pleased at all. Conversely, they shared that with their community leaders, who then shared that back to the Commission and back to us that they were displeased.

Acting Chairman Walker stated maybe it’s a dead issue then to look at. Chief Armstrong stated we’re very open to the idea. Acting Chairman Walker stated I continue to
hear people wanting them in the evening when they are home, not when they’re not home. **Chief Armstrong** stated we do have a night contingency of community policing officers. We have seven officers that work nights exclusively. Their days off are in the middle of the week. They are very productive problem solvers. They focus on many issues brought by the community groups and the community policing officers for things happening after hours so they do target that.

We work with Code Enforcement quite a bit and there are a number of court cases and court dockets and things that do have value during the day hours when those offices are open. It’s been a very flexible unit. They’ve worked a lot of different kinds of hours. For the most part, they’re pretty amicable to changing; but if there’s direction, we’d be interested in dialoging.

**Acting Chairman Walker** stated I don’t want to beat a dead horse if it’s already been vetted. **Commissioner Philbrook** stated if the horse is not dead then it’s not going to go away. **Acting Chairman Walker** stated I just think we at least need to revisit it. It may end up being the same kind of circular explosion but if it is, it is. **Chief Armstrong** stated our goal is to be responsive or at least be responsive to our community where the needs are. I have no illusions. There’s no promise of hours, of hours worked or days off. It’s whatever we need to do. It’s just a matter of we understand that it has some potential political blowback if we make those changes based on what happened last time. We are certainly able to understand that.

**Chairman Walker** stated we’re generally pleased at TCC with the community officers we’ve had. They have been very responsive. They have attended meetings and kept us informed at least when I was regularly attending. **Chief Armstrong** stated it’s our second priority on our strategic plan just in the Police Department. We had three basic strategic goals and a bunch of subsets underneath these three. The first was reduction of crime, which it seems obvious. The second was improving the community partnership and community service. The third piece of that was improving organizational efficiency. We have a lot of subcategories there, gangs, and issues that we all would talk about. I think if you see our plan, it’s very comprehensive and I think it’s structured in a way to be expandable and we’ll make sure that you have a copy of that by tomorrow.
Commissioner Philbrook stated as Commissioner, I really want to say we’re sorry that we could not give you the money to bring on the extra folks. I didn’t know where it was going to come from. Chief Armstrong stated we understand. Commissioner Philbrook stated my disappointment in that goes along with the fact that we would like to see more people trained in the community policing attitude. It seems to really help a lot and people feel more comfortable in coming forward and working with the Police. Chief Armstrong stated I would agree, Commissioner. I believe that just historically from the beginning of community policing, it was an idea to where we are at today. There was a time that there were those who were just observers. It’s really hard to find someone who’s not a practitioner in the department. Some are obviously more so than others, but I think that it’s something that the public and community expects.

I think we are prepared to continue part of our strategic plan. Improving the community partnership is one of those facets and improving our training of our personnel to be more adaptive. What you should see, you shouldn’t be able to tell the difference between a community policing officer and patrol officer. That should be the goal. Everyone is that responsive. We are in at least agreement and that is where we’re trying to go. Goals.

Acting Chairman Walker stated perhaps next time to brief on the gap from my retirement to now. We still have school research officers. Chief Armstrong stated yes, we do. We have seven current SRO. Acting Chairman Walker stated perhaps just a brief update on that. Chief Armstrong stated we have some good information, some current information. They handle a lot of calls for service in the school district. It’s amazing how many. Commissioner Philbrook stated especially now since the state has changed some rules about that. Chief Armstrong stated yes, it’s one of those areas, once you look at it, it will surprise you. The numbers, the calls for service, the arrests, and the things that are happening inside the school district is more than we would anticipate.

Acting Chairman Walker asked, Mr. Bryant, do you have to leave. BPU Board Member Bryant said no. I just have to move. Are we adjourned? Acting Chairman Walker stated we have the fire chiefs here. Do you want to do anything on this tonight? BPU Board Member
Bryant asked don’t you have to adjourn from this meeting. Acting Chairman Walker stated I wasn’t going to adjourn it yet. Commissioner Markley stated I don’t have anything.

Acting Chairman Walker stated, Chief, in terms of the Fire Department, I feel that Commissioner Kane would be a valuable asset to have here with his knowledge. I guess we’re not going to give you a chance tonight. I’m sorry but we have another meeting and we will revisit public safety and fire and ambulance at the next meeting.

Commissioner Markley asked are we going to, I’m not taking over the meeting here, are we going to have staff to prepare some sort of schedule of which meeting we’re going to address which topic going forward if we’re going to try to do one a meeting. Acting Chairman Walker stated I’m fine with that but really you and Commissioner Kane need to work with Mr. Bach, I guess, and determine which staff we need and what dates. Mr. Bach stated that would probably work well for us if we laid out a schedule like that. These can quickly get very onerous on this committee. Just by listening the few items that you talked about come back and give a quick report, yes or no. If we get into the Sheriff’s Department next time, and that might not be ready in a month, but you have the Chief assigned to come back and report out three different areas and talk through all the strategies and goals. I probably would recommend that you wouldn’t couple that with anything else. You may get other agenda items too.

I know in our other committee we kind of got into a few of these items and we were quickly here until 9:00 just because we decided we were going to work all the goals and then we had three or four agenda items. Those become maybe less productive when the goals come up after you’ve been working on things. We can go through and do that. That would probably be a good strategy to lay it out. Just like this one, we also have court services listed here under this one goal. This one letter C is a very big area. When you talk about, we just went through the budget process and how much of our money goes into public safety and then we lay it into a goal where we’re talking about Police, Fire, Court Services, Sheriff’s Department, District Attorney. It’s 70% of our budget.

Acting Chairman Walker stated regardless of what other issues we have, it’s part of public safety. What you men in blue do means nothing if we don’t have the process at the other
Mr. Bach stated we quickly hit 70% of our dollars in letter C of one item out of nine different areas that is broken out into subsets.

**Action:** No action.

Adjourn

Acting Chairman Walker adjourned the meeting at 5:40 p.m.

tk
Staff Request for Commission Action

Type: Standard
Committee: Public Works and Safety Committee
Proposed for the following Full Commission Meeting Date: 09/26/2013

Date of Standing Committee Action: 9/16/2013
(If none, please explain):

☐ Changes Recommended By Standing Committee (New Action Form required with signatures)

<table>
<thead>
<tr>
<th>Date</th>
<th>Contact Name</th>
<th>Contact Phone</th>
<th>Contact Email</th>
<th>Ref</th>
<th>Department / Division</th>
</tr>
</thead>
<tbody>
<tr>
<td>9/12/2013</td>
<td>John Zimbelman</td>
<td>5550</td>
<td><a href="mailto:jzimbelman@kckfd.org">jzimbelman@kckfd.org</a></td>
<td>cg</td>
<td>Fire</td>
</tr>
</tbody>
</table>

Item Description: **ONLY VISIBLE TEXT WILL BE PRINTED**
Presentation of the 2013 Fireworks Summary.

Action Requested: **ONLY VISIBLE TEXT WILL BE PRINTED**
No action required

☐ Publication Required

Budget Impact: (If applicable)

Amount: $
Source:
☐ Included In Budget
☐ Other (explain)

Supporting Documentation
MEMORANDUM

TO: John Paul Jones, Fire Chief

FROM: John W. Zimbelman, Fire Marshal

DATE: August 1, 2013

SUBJECT: Fireworks Summary for 2013

FIRE DEPARTMENT

Listed below is the summary of calls for service related to fireworks from July 1st to July 5th as obtained from Communications Center.

22 calls received for fireworks related incidents

- 1 – EMS call with injured ankle (young adult running away from firework)
- 4 – Grass fires
- 17 – Miscellaneous fire calls
- 259.5 – Comp time hours for inspection department (6 inspectors) total cost: $9204.47
- Approximate miles driven by Fire Inspectors (1200 miles) total cost: $624.00
- 4 – Citations given to fireworks vendors (cases pending)
- Utilized districts this year for inspectors which decreased miles driven; whereby the increased presence in the neighborhoods affected the number of calls for service regarding fireworks.

Total approximate cost to the Fire Department: $9828.47
PUBLIC WORKS

The following is a summary of time, labor and expenses incurred by the Street Department from Program Coordinator, Tim Nick, for closure and cleanup of streets during the Fourth of July holiday.

Total approximate cost = $41,178.36

POLICE DEPARTMENT

Documents received from Lieutenant Colonel James Brown of the Kansas City Kansas Police Department showed that the department responded to 341 calls from June 28 to July 7, 2013. This information was obtained from CFS 0042.

SHERIFF DEPARTMENT

Lindsey Hollis reported that they had no incidents regarding fireworks for 2013.

PUBLIC HEALTH

Memorandum from Rollin Sachs noted that the National Ambient Air Quality Standard for fine particulate matter has an annual standard of 15 ug/m3 and a 24 hour standard of 35 ug/m3. A short duration spike in hourly values returned to normal levels very quickly. This did push the 24 hour average on the 4th to 27.2 ug/m3, but did not exceed the standard.
CODE ENFORCEMENT

According to Phillip Henderson the total number of stands has declined each of the last 4 years, and city revenues from stand licenses was $47,700.00 in 2013. This past year we did set a higher fee amount for larger stands. With 8 stands paying the higher license fee, it slightly mitigated lost revenue from a decline in the total number of stands this year. The total amount of revenue generated in 2012 from fireworks was $159,726.00.

PARKS AND RECREATION

Memorandum from Jack Webb the Deputy Director of the Parks and Recreation Department showed a summary of time, labor and expenses incurred by the Parks and Recreation Department for park preparation and clean up related to the fourth of July holiday.

Total cost for Parks and Recreation Department was $2224.53
Our offices moved on 6-3-13. Our new address is: 4953 State Ave, KCKS 66102

John,

I got clarification on the sales tax numbers from Dept of Revenue. The attached shows totals as reported.

Since they gave me the numbers for several years, I decided to include so it reflects a trend and comparisons.

The total number of stands has declined each of the last 4 years, and city revenues from stand licenses reflect the decline. This past year we did set a higher fee amount for larger stands. With 8 stands paying the higher license fee, it slightly mitigated lost revenue from a decline in the total number of stands this year.

Total sales taxes have also declined over the last four years amid lagging sales.

The trend follows reason that as sales decline one year, the number of stands decreases the next year. No sales tax numbers have yet been identified for 2013 (those totals will be reported in summer 2014), but sales were reported by most operators as up. Following the trend, and based on presumed sales for 2013, the number of stand licenses for 2014 would be expected to remain flat or slightly increase.

If you have other questions or we can be of other assistance, please let us know.

Thank You

Phillip E. Henderson, License Administrator
Unified Government License Division
Phone: 913-573-8782
Main: 913-573-8780
Fax: 913-573-8622
Email: philliphenderson@wycokck.org
<table>
<thead>
<tr>
<th></th>
<th>Fee</th>
<th>Revenue</th>
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<tr>
<td># Fireworks Stands</td>
<td></td>
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<tr>
<td>Standard</td>
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<td>Mega (begin 2013)</td>
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<tr>
<td></td>
<td>63</td>
<td>$1,060.00</td>
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<td></td>
<td>69</td>
<td>$1,060.00</td>
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<td>N/A</td>
<td>N/A</td>
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<td></td>
<td>48</td>
<td>7/4</td>
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<td>Total License Revenue</td>
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<td></td>
<td>$556,780.00</td>
<td>$622,640.00</td>
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<tr>
<td>Total Sales Tax Collected</td>
<td>$798,500.00</td>
<td>$1,832,861.00</td>
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<td>Total Sales Tax Assessed</td>
<td>Not Provided</td>
<td>$152,203.63</td>
</tr>
<tr>
<td>Year</td>
<td>Fee</td>
<td>Revenue</td>
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<td>2013</td>
<td>$1,050.00</td>
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<td>$1,050.00</td>
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<td>$1,385.00</td>
<td>$10,800.00</td>
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<td>Not Provided</td>
<td>$41,700.00</td>
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<td>$108,946.00</td>
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MEMORANDUM

TO: John Zimbelman, Fire Marshal/Assistant Chief
FROM: Rollin Sachs, Environmental Scientist
DATE: August 23, 2013
RE: July 1 through July 5, 2013

The attached graph and table display raw data recorded by our continuous fine particulate matter monitor, located at the JFK Core monitoring site, 10th and State Avenue. The data have been obtained from automated instruments and have not been subjected to a quality assurance review to determine their accuracy. The data show hourly averages of fine particulate matter less than or equal to 2.5 microns (ug/m³) for the period covering the 4th of July fireworks influence of 2013.

The chart below indicates the 24 hour average of the hourly data for four days around the 4th of July. The National Ambient Air Quality Standard for fine particulate matter has an annual standard of 15 ug/m³ and a 24 hour standard of 35 ug/m³. A short duration spike in hourly values returned to normal levels very quickly. This did push the 24 hour average on the 4th to 27.2 ug/m³, but did not exceed the standard. These data do indicate an increased health risk to individuals exposed to the elevated particle levels during this period.
MEMORANDUM

TO: John Zimbelman, Fire Marshal
    Kansas City, Kansas Fire Department

FROM: Tim Nick, Program Coordinator
      Public Works

DATE: August 27, 2013

RE: Fireworks Report

The following is a summary of time, labor and expenses incurred by the Street Department for closure and cleanup of streets during the Fourth of July holiday.

Street Closures

1. Materials purchased for additional barricades = $930.68

2. Building additional barricades (48 hours X $20.10 = $964.80)

3. Delivery and pickup of barricades (56 hours X $20.10 = $1125.60)

Cleanup

1. 4 Equipment Operator II (248 hours X $20.10 = $4984.80)

2. 4 Equipment Operator I (248 hours X $4652.48)

3. 4 Sweepers w/fuel (248 hours X $55 per hour = $13,640.00)

4. 4 Dump Trucks w/fuel (248 hours X $60 per hour = $14,880.00)

Total approximate cost = $41,178.36
<table>
<thead>
<tr>
<th>Count</th>
<th>Incident Code</th>
<th>Final Disposition</th>
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<tbody>
<tr>
<td>1</td>
<td>0080</td>
<td>710A</td>
</tr>
<tr>
<td>2</td>
<td>0609</td>
<td>0810</td>
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<tr>
<td>2</td>
<td>0915</td>
<td>UNF</td>
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<tr>
<td>1</td>
<td>0981</td>
<td>T04</td>
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<tr>
<td>1</td>
<td>0880</td>
<td>HBD</td>
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<td>2</td>
<td>1813</td>
<td>0809</td>
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<tr>
<td>1</td>
<td>0980</td>
<td>0900</td>
</tr>
<tr>
<td>1</td>
<td>0809</td>
<td>0900</td>
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</tbody>
</table>

Call began as Suspicious Activity/Ground and finished as Fireworks Complaint.
Call began as Suspicious Activity/Ground and finished as Fireworks Complaint.
Call began as Fireworks Complaint and finished as UNF.
Call began as Fireworks Complaint and finished as T04.
Call began as Fireworks Complaint and finished as HBD.
Call began as Fireworks Complaint and finished as Arrest.
Call began as Fireworks Complaint and finished as Arrest.
Call began as Fireworks Complaint and finished as Arrest.
Call began as Fireworks Complaint and finished as Arrest.
Call began as Fireworks Complaint and finished as Arrest.

(Includes calls where the beginning Incident Code or the Final Disposition are 0809.)

For calls received: 5/28/2013 to 7/11/2013
For calls with Priority Level: All Priority Levels (Incident Code 0809)
For Calls-For-Service for Fireworks Complaint Calls (Incident Code 0809)
Zimbelman, John

From: Hollis, Lindsey <lhollis@wycosheriff.org>
Sent: Tuesday, August 27, 2013 8:36 AM
To: Zimbelman, John
Subject: RE: Fireworks Report

We didn’t have any incidents or any reports regarding fireworks this year!

From: Zimbelman, John [mailto:jzimbelman@kckfd.org]
Sent: Friday, August 23, 2013 1:53 PM
To: Nick, Tim; Henderson, Phillip; Hollis, Lindsey; Sachs, Rollin
Subject: Fireworks Report

Could you please forward information pertaining to fireworks for the year 2013 from July 1st to the 5th as in previous years.

Thank you

Fire Marshal / Assistant Chief
John Zimbelman
Kansas City Kansas Fire Department
815 N. 6th
Kansas City, Kansas 66101
MEMORANDUM

TO: John Zimbelman, Fire Marshall

THROUGH: Margie Witt, Director of Parks & Recreation

FROM: Jack Webb, Deputy Director of Parks & Recreation

DATE: July 10, 2013

SUBJECT: Fireworks Report:

The following is a summary of time, labor and expenses incurred by the Parks & Recreation Department for park preparation and firework clean up related to the fourth of July holiday. A Porta-pot destroyed at Alvey Park. Excessive amounts of firework trash at Edgerton, Pierson, Klamm, Quindaro, Rosedale had a higher than normal amount of firework trash. There was lighter than normal firework trash in the rest of the parks this year.

Supplies Purchased

1. Trash bags ($42.00)

Preparation and Clean up

1. Posting and removal of No firework signs (9hrs x 20.25=$182.25)
2. 1 Maintenance Tech II (8hrs x 20.25=$162.00)
3. 3 Groundskeepers I overtime (9hrs x 30.92=$278.28)
4. 4 Pickup Trucks w/fuel (104hrs x 15.00=$1560.00)

Total cost = $2224.53
Staff Request for Commission Action

Tracking No. 130314

Date of Standing Committee Action: 9/16/2013

Proposed for the following Full Commission Meeting Date: 9/12/2013

Confirmed Date: 9/12/2013

Contact Name: Bob Roddy
Contact Phone: 573-5415
Contact Email: broddy@wycokck.org
Ref: 
Department / Division: Public Works

Item Description:
To be compliant with Kansas state regulation: 2-1316.(a) Wyandotte County Commissioners are required to have a Noxious Weed Supervisor. We have not been compliant since 2004. Matt Hendren has completed the following requirements to bring Wyandotte County back into compliance with the State of Kansas:
- Passed basic Noxious Weed School
- Has a Kansas Commercial Pesticide Applicator 9A Certificate
- Submitted Annual Noxious Weed Eradication Progress Report for 2013
- Submitted Annual Noxious Weed Management Plan for 2013

Action Requested:
We are requesting that Matt Hendren be appointed as Wyandotte County Noxious Weed Supervisor.

Publication Required

Budget Impact: (if applicable)

Amount: $
Source:
- Included In Budget
- Other (explain)
Staff Request for Commission Action

Tracking No. 130316

Type: Standard
Committee: Public Works and Safety Committee

Date of Standing Committee Action: 9/16/2013

(If none, please explain):

Proposed for the following Full Commission Meeting Date: 10/3/2013

Confirmed Date: 10/3/2013

Changes Recommended By Standing Committee (New Action Form required with signatures)

<table>
<thead>
<tr>
<th>Date</th>
<th>Contact Name</th>
<th>Contact Phone</th>
<th>Contact Email</th>
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<th>Department / Division</th>
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</thead>
<tbody>
<tr>
<td>9/11/2013</td>
<td>Jenny Myers</td>
<td>573-5084</td>
<td><a href="mailto:jmyers@wycokck.org">jmyers@wycokck.org</a></td>
<td></td>
<td>Legal Dept.</td>
</tr>
</tbody>
</table>

Item Description:
The new concealed carry laws as they relate to handguns in municipal and government buildings. We request direction and input on policies and plans to carry out the mandates of the new law. A three part presentation will include:
1. Legal responsibilities mandated by the new law.
2. An explanation of the different categories of UG buildings.
3. Staff's recommendations as to which buildings will be affected by this new law.

Action Requested:
To adopt recommendation provide by staff.

Publication Required

Budget Impact: (if applicable)

Amount: $
Source:
- [ ] Included In Budget
- [ ] Other (explain)

File Attachment

File Attachment

File Attachment

File Attachment
**Infrastructure**

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</tr>
</thead>
<tbody>
<tr>
<td>Invest in projects that build community</td>
<td>In progress</td>
<td>The projects that are currently in progress that build community are State Ave Road, Mission Road, Turkey Creek/Four mineralization, the Transit work on Waddell Ave.</td>
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Support neighborhood development

- To Standing Committee

  *CNIP project list was adopted 12/20/12.

Encourage private investment

- New program that came to Planning & Zoning for consideration usually require private investment. The Economic Development policy often uses its financial tools to support private projects for public benefit. For example, if a developer is rezoned to other commercial, e.g. (14th & Steele to Douglas).

Public/private partnerships

- In progress

  *The public/private partnership projects currently underway in 2013 are 14TH & STEELE, benefit dist., clean management, site remediation, 14TH STREET, Stationary Park, redevelop.

Meet infrastructure needs

- To Standing Committee

  *Staff is in continued negotiations with WPA & KDHE regarding $10k to 50k award.*

Comply with Fed regs

- In progress

  *Staff is in continued negotiations with EPA & KDHE regarding CSO & Storm water regulations.*

**Multi-Modal Transportation**

**Move people to work**

- UG Transit continues to meet at MARC's Special Transit Advisory Committee monthly. The 7th Street & 47th Transit center projects continue to move forward.

  *The STAC Committee at MARC presented a presentation on our aging baby boomers and all of the new needs that they will require. Many baby boomers will quit driving and will rely heavily on transit for all of their needs for goods and services.*

  *The STAC Committee at MARC has informed us the Job Access Reverse Commute grant funding will exhaust after this year. UG Transit relies on this grant and other federal grants to help pay for its fare revenues.*

  *MARC has awarded UG Transit $117,305 in a Job Access Reverse Commute funding grant. This is substantially lower than the last grant that awarded $446,076 in 2012. Federal funding continues to diminish yearly.*

- UG Transit is working with the planning experts at the UGA to determine the best bus routes in this area. The 4 of 5 WPC treatment plants completed 2012 with no violations to their NPDES permit. They will receive awards from NACWA. The CSO consent decree was approved by UG EPA & KDHE and is awaiting the judge's signature.

- Bus stop improvements are underway on State Avenue and other locations throughout our community.

**Move people to services**

- UG Transit currently is using seven buses on propane gas. This should provide a great savings in fuel costs. Six new buses will use propane gas in Spring 2013.

  *UG Transit is working with the planning experts at the UGA to determine the best bus routes in this area. The new 14TH STREET CONNEX route should be live in late summer or early fall. This will be improved and enhanced service.*

- UG Transit is working with the UGA, KUMC, and Kansas City, KS Transit to determine the best UG bus service in the 14TH & STEELE, University Medical Center campus, and 39th & Mission areas. A smaller study of the area has been performed.

**Move people to services**

- Six new transit buses are being built in Kansas City. Six new buses are being built in Kansas City. A smaller study of the area has been performed.

  *Bus stop improvements are underway on State Avenue and other locations throughout our community.*

- New camera systems are currently being installed on all transit vehicles. These vehicles should be road ready in a few weeks.
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<tbody>
<tr>
<td>Move people to amenities</td>
<td>New bus stops and bus amenities underway to be constructed along State Avenue Route #101. These stops and amenities are being paid for by the FTA TIGER grant.</td>
<td>Status</td>
<td>1/3/2013</td>
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<td>The work for the TIGER grant for the State Avenue Route #101 continues to move along. Construction of new bus stops and amenities is underway.</td>
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<td>Several CONNEX bus stops are being constructed along State Avenue for the CONNEX grant. The weather has been very advantageous up to this point.</td>
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<td>Grant funding for amenities has taken a hit for the last few years. Federal funding in general is down for both buses and bus stop amenities.</td>
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<td>UG Transit is working with the KCATA to install benches along 3rd Street here in KCK. This will provide some new amenities for our passengers on the 3rd Street/Fairfax route. We should be able to pay for this through grant funding.</td>
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<tr>
<td>Environment</td>
<td>Protect natural resources</td>
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<td>The U.S. storm water program requires the government to employ best management practices involving construction sites, erosion control and public education. All of these programs result in improved storm water quality.</td>
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<td>Comply with State/Fed regulations in most cost-effective manner</td>
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<td>John Garland Park Water and Wastewater compliance with air and ground water monitoring on monthly basis.</td>
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<td>John Garland Park reuse plan. Shelter house work complete. Interior fence work to start as weather allows.</td>
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<td>Improvement Environment</td>
<td>To standing committee</td>
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<td>On 12/6, implementation of propane as alternative fuel begins. On 12/8, the credits for propane begin.</td>
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<td>On 12/6, the credits for propane begin. The credits for propane begin.</td>
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<td>Add natural areas and</td>
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<td>John Garland Park is being improved this spring with the intent of reopening the park to recreational use. The work is expected to enhance the beauty of the park and attract more visitors.</td>
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<td>Public Safety</td>
<td>Increase citizen safety at home</td>
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<td>Increase citizen safety at work</td>
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<td>Increase citizen safety in community</td>
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<td>Implement best practices</td>
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<td>Lower crime rates</td>
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<td>Increase efficiency of court system</td>
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