



Department of Community Corrections  
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ADVISORY BOARD MEETING  
9/28/2016  
12:00 NOON TO 1:00 P.M.

**BOARD MEMBERS PRESENT: CHAIRMAN ED BRANCART, VICE CHAIRMAN KEVIN STEELE, MS. JACQUELINE RANDLE, MS. TERESA CLARDY, LT TRACY MCCULLOUGH, PAT HENDERSON**

**COMMUNITY CORRECTIONS STAFF PRESENT: MS. PAT JACKSON**

**CALL THE MEETING TO ORDER:**

12:16 P.M. meeting called to order by Chairman Brancart

**REVIEW OF THE MEETING MINUTES:**

Reviewed the minutes from August 2016 meeting. Chairman Brancart asked for a motion. LT Tracy McCullough made the motion and Ms. Henderson 2<sup>nd</sup> the motion. All approved 6/0.

**NEWS/INFORMATIONAL/REQUESTS:**

**Approval of End of the Year Report 2016** – Ms. Jackson provided an overview of the end of the Year FY 2016 report. Ms. Jackson started by mentioning the comp plan and how the UG Community Corrections Department strives to meet the goals they set for themselves. Ms. Jackson started by providing an overview of goal number #3, which was to increase the reliability and validity of LSI-R assessments. Ms. Jackson noted that inconsistencies are addressed informally with the staff as discovered via case reviews. Both staff and supervisors receive EPICS Training and supervisors are being trained to improve fidelity. A challenge is staff turnover. In an effort to address ongoing training needs and staff development, in the upcoming fiscal year we will utilize a team approach which will include ISO level staff who are interested and committed to improving offender outcomes and providing peer support.

Next, is Goal # 1, which is set up KDOC. KDOC target is 75% successful discharge rate. Per KDOC if organizations do not make the 75% then the organization should be 3% or higher from last year. Goal #1 is to increase supervision success rate of non-revoked offenders by 3% from 68.6% in FY 2014 to 71.6% successful discharge rate. A total of 486 cases were closed by the UG Department of Community Corrections in FY 2016. Of those cases, 176 were revoked from probation and 310 cases were closed by reason other than revocation indicating minimal increase from 68.8% to 69.9% in FY 2015, only to drop again in FY 2016. Target was 71.6% year end we were at 63.8%. In reviewing the data, the most significant increase appears to be in the conditional violations. There were 108 probationers receiving conditional violations for the

following reasons: 22 – public safety/personnel safety risk; 56 absconded w/bench warrants issued; 7 voluntary surrendered probation; 3 negative law enforcement activity/new charges; 14 continued violations even after Tier 2 sanction; and 6 other sanctions imposed. In FY 2017, we will continue to exert effort to fill staff vacant positions, redistributed caseloads and decrease caseloads for supervisors. This will free supervisors to improve staff feedback via regular coaching. Additionally each supervisor will be required to attend and complete the EPICS II supervisors training. Ms. Jackson mentioned that we are looking at highering on 2 new ISO positions and 1 reengagement position.

Chairman Brancart when looking at the stats asked what is the ballpark numbers on probation daily? Ms. Jackson stated the average daily population for 12 months is around 676 probationers. Chairman Brancart stated with that population the numbers above do not seem that shocking.

Finally, Goal # 2 was to continue to increase the overall employment and retention rate for successful discharges from probation by an additional 3% from FY 2014. The objective was to build upon existing OWDS program to expand focus to employment retention in addition to job development so that once offenders gain employment, they are able to maintain it. Progress: Based on the Employment Status report, at the end of FY 2016, out of 633 probationers with a documented employment status, 242 were reported as employed and 366 were unemployed. Of those who were unemployed, 85% were employable with no noted disability; 9% were disabled, 15 was full-time students, and 6% were inactive. Current Activities: OWDS services currently provide both formal and informal services to probationers. The formal track involves completion of a 4-day workshop that participants must complete all aspects of employment preparation. The informal track refers to a 1-time assistance which may include resume' building and or job referral. From the restart of OWDS programming in April through the end of FY 2016, 23 probationers have been formally referred for employment services of which 19 were accepted. Of these individuals, 10 successfully completed the OWDS program and 8 obtained employment. Additionally, 5 probationers obtained employment through the informal process. Challenges: Nurturing staff and probationer “buy-in” and increase the “visibility” of OWDS service. Additionally, some probationers have other challenges that we have to work through, such as lack of education, workforce skills, interviewing, and resume building skills, transportation, and basic reading and writing skills.

LT McCullough asked if we encourage our probationers to attend school? The answer is yes. Ms. Pieper works with the probationers on employment and school opportunities. Ms. Pieper had a meeting with Green Bush to see if they could assist our probationers.

Chairman Brancart asked the board if they are ready to approve the report. Vice Chairman Kevin Steele made the motion. Teresa Clardy 2<sup>nd</sup> the motion. All approved 6/0.

**Approval of the Behavioral Health Budget Summary and Narrative:** The board approved this during the August 2016 meeting, so Chairman Brancart just had to sign the Behavioral Health Budget Summary and Narrative.

**Approval of the 2017 QTR Budget Adjustment Report:**

Community Corrections asked the board to approve moving money from salaries to cover drug testing, substance abuse evaluations; transportation; housing; electronic monitoring; and

treatment. Totaling \$24,293.00. Chairman Brancart asked for a motion. Teresa Clardy made the motion and LT McCullough 2<sup>nd</sup> the motion. All approved 6/0.

**RESUMED BUSINESS:**

**Review the Official FY2016 statistical information provided by KDOC:  
KDOC Statistical Statics For FY 2016:**

**July 2015- June 2016**

	Average Daily Population (12 month average)	Absconder ADP (12 month average)
JOCO	700.9	121.7
Shawnee	710.9	102.9
UG	676	190.7

**KDOC Goal- Non Revoked Cases:**

	FY14 #Success	% Closure	Met Goal	FY15 #Success	%Closure	Met Goal	FY#16 Success	%Closure	Met Goal
JOCO	426	73%	No	422	69.7%	No	450	70.6%	No
Shawnee	326	82.5%	Yes	371	83.7%	Yes	439	86.1%	Yes
UG	321	68.6%	No	384	69.5%	No	310	63.8%	No

REVO	NEW FELONY	CONT.VIO.	NEW MISDEAM.	TOTAL REVO	% REVO	TOTAL CLOSE
JOCO	41.25	89	21	187	29.4%	637
Shawnee	35	33	3	71	13.9%	510
UG	59	113	13	176	36.2%	486

**SUCCESSFUL DISCHARGE:**

JOCO	450	70.6%
Shawnee	439	86.1%
UG	310	63.8%
State Wide	4199	73.0%

**SUCCESSFUL CLOSURES BY GENDER**

	Male	Female	Total
UG	224	86	310
State Wide	3112	1133	4245

**REVOCATIONS BY GENDER**

	Male	Female	Total
UG	140	36	176
State Wide	1278	339	1817

**SUPERVISION LEVEL**

	LEVEL 1		LEVEL 2		LEVEL 3		LEVEL 4	
	SUCCESS	REVO	SUCCESS	REVO	SUCCESS	REVO	SUCCESS	REVO
UG	18	44	49	61	106	41	94	5

Ms. Jackson mentioned that she is relooking at the conditional violator’s status. Going to compare the UG to Johnson County to see why we are not meeting our goals like Johnson County, even though they have the residential center. Don’t understand how Shawnee County is making their goals. One of the issues that the state is aware of is the staffing issue for the UG.

Reengagement and ISO positions close tomorrow and interviews will start the week of October 11, 2016. Should be able to higher 2 ISO positions and one reengagement position.

**FY 2016 # of Sanctions Administered:**

65% are 120 jail sanctions  
35% are 180 jail sanctions

**Top Reason for Not Using 120/180 sanctions and Going Straight to Revocation:**

- 754 Failure to report
- 547 Failure to drug test

- 459 new crime committed (felony)
- 380 public safety risk
- 340 absconded

Ms. Henderson asked what the difference between failure to report and abscond is. Chairman Brancart stated that the Western states see failure to report as revocation. Abscond is much more difficult to define. You have to prove the client has no intention to return.

**# of Jail Sanctions Administered:**

**2 day – 47%**

**3 day – 52.5%**

**Next, Appointment of a Vice Chairman.** The board 6/0 agreed to appoint Mr. Kevin Steele as the Vice Chairman.

**BOARD MAINTENANCE:**

**Future Meeting Locations:**

- Next few meetings
  - October 26, 2016, - canceled
  - November 23, 2016, 12:00-1:00 PM, 3<sup>rd</sup> Floor Conference Room, Building 812 North 7<sup>th</sup> Street, Kansas City, Kansas 66101
  - December 2016- Holiday

**Additional Comments: Board agreed to remove the below items from the list since they have been covered throughout many of the other meetings.**

- The % of cases closed with owed fines/fees/restitution (2/2015)- remove
- New Cases vs Extended Cases (1/2015)- remove
- Benchmarks OWDS (1/2015) – this may take a little while since the OWDS Developer left Community Corrections for another job.- remove

**ADJOURNMENT**

- Meeting adjourned at 1:00 pm without a Motion.