August 6, 2015

Regular Meeting:

Roll Call

X Chairperson Mr. George Kemper
X Member Anthony Villegas
X Member Jerry Fiscus
X Member David Duckers
X Member Chiqita
X Ruth Benien, Administrator

X (Present) E (Excused)
U (Unexcused)

Call to Order:

Interim Chairperson Dana Rank-Bye called the meeting to order at 4:10 p.m. Commissioners Kemper and Villegas were present. Administrator Benien was present.

Public Comment: No members of the public were present.

Old Business:

a). Approval of Minutes:

Proposed Minutes of the June 11, 2015 meeting were reviewed and approved. A motion was made by Commissioner Kemper and seconded by Commissioner Villegas to approve the June minutes as submitted. The motion passed unanimously.

b). Monthly Administrator’s Report:
Administrator Benien provided the written June, 2015 monthly report which outlined the training provided in June, 2015 and the nature of the ethics opinions rendered and complaints received.

Continuing Ethics training for the UG Commissioners needing to complete such training will be scheduled in the next few months. Basic Ethics training for newly elected UG Commissioners was provided on June 22, 2015. The Ethics Administrator has been contacted with respect to scheduling ethics training for the sheriff and fire departments. A Basic Ethics training session was held on June 24, 2015 at 1:00 p.m. in the Human Resources training center. A Continuing Ethics training session was held on June 16, 2015 at 1:30 p.m. at the newly remodeled Human Resources training center. A training video was filmed on February 2, 2015 for provision to the police and fire departments for the Continuing Ethics training. The fire department provided its videotape equipment for use in the preparation of the video. Police and fire are both in their three year training cycles. The Human Resources department is in the process of editing the video and preparing some type of system to confirm actual review of the video. A Continuing Ethics training is scheduled for August 5, 2015 at 2:00 p.m. at the Human Resource training center. A Continuing Ethics training is scheduled for August 20, 2015 at 1:30 p.m. at the Health Department Auditorium. A Basic Ethics training session is scheduled for September 22, 2015 at 1:00 p.m. with location to be announced.

One new verbal complaint was received in June, 2015. Three complaints were closed due to lack of follow-up or as being moot. Four complaints were closed with no jurisdiction found. One complaint was referred to the District Attorney. Five complaints in June, 2015 are pending awaiting investigation, under investigation or determination. Eight advisory opinion requests are pending as of the end of June, 2015. Two verbal and one email advisory opinion were provided. Two new written advisory opinions were requested in June, 2015. Eight requests for advisory opinion were closed out due to lack of follow-up information, withdrawal or insufficient information. One request for ethics presentation or training for a handicapped employee is pending.

The Administrator’s report was accepted as presented for June, 2015.

New Business:

The Ad Hoc Panel has selected three new UG Ethics Commissioners. The new members will take office in August, 2015. George Kemper has been appointed as the new Chairperson and agreed to serve in that capacity.

Executive Session:

No Executive Session was held.

Adjournment:

Motion for adjournment by Commissioner Kemper
Seconded by Commissioner Rank-Bye

Motion passed unanimously.

Meeting Adjourned at 4:25 p.m.

Next Meeting is August 6, 2015 at 4:00 p.m.

Respectfully Submitted,

s/Ruth M. Benien

Ruth M. Benien
UG Ethics Administrator