Regular Meeting:

Roll Call:

E  Chair Ms. Tami Schademann
X  Member Ms. Janey Humphries
X  Member Mr. Robert Frey
X  Member Ms. Dana Rank
E  Member Ms. Diana Aguirre
X  Ruth Benien, Administrator

X (Present)
E (Excused)
U (Unexcused)

Call to Order:

Acting Chairperson Rank called the meeting to order at 4:05 p.m. Commissioners Humphries, Frey and Rank were present. Chairperson Schademann and Commissioner Aguirre was absent. Administrator Benien was present.

Public Comment:  No members of the public were present.

Old Business:

a). Approval of Minutes:

Proposed Minutes of the November 3, 2011 meeting were reviewed. A motion to approve the minutes as proposed was made by Commissioner Humphries and seconded by Commissioner Frey. The motion passed unanimously.
b). Monthly Administrator’s Report:

Administrator Benien provided a written copy of the November 30, 2011 monthly report which outlined the training provided in November, 2011 and the nature of the ethics opinions rendered and complaints received.

A Continuing Ethics session scheduled for November 30, 2011 was cancelled due to lack of attendees. The Continuing Ethics session scheduled for December 14, 2011 was not placed on the UG calendar so there were no attendees. A Basic Ethics session is scheduled for January 4, 2012 for the police academy cadets at the new police academy.

In November, 2011, four hotline/telephone complaints were received. No written complaints were received. One e-mail complaint was received. Twenty five complaints are pending awaiting investigation, under investigation or determination. Five complaints were closed with no violation found. One complaint was closed for lack of provision of sufficient information. Four complaints were closed for lack of jurisdiction. One complaint was withdrawn. Two telephone and e-mail requests for advisory opinions were received. One verbal telephone advisory opinion was provided. One telephone and e-mail request for advisory opinion was withdrawn. Two advisory opinions were closed as moot. Seven advisory opinions are pending. One request for information is pending.

The Administrator’s report was accepted as amended or corrected for November, 2011.

c). Discussion of Status of Proposed Revisions and Amendments to Ethics Code:

Administrator Benien advised that the outstanding proposed amendments to the UG Ethics Code have still not been submitted to the Standing Committee but that additional amendments may be proposed and should be included.

New Business:

Administrator Benien again asked all the new Ethics Commissioners to provide a photograph and a biography for the UG Ethics website. All information provided will be posted on the UG Ethics Website. All Ethics Commissioners are asked to review the same and advise of any changes or corrections necessary.

Executive Session:

No Executive Session was held.

Adjournment:

Motion for adjournment by Commissioner Humphries.

Seconded by Commissioner Rank.
Motion passed unanimously.

Meeting Adjourned at 4:38 p.m.

Next Meeting is January 5, 2012 at 4:00 p.m.

Respectfully Submitted,

s/Ruth M. Benien_____

Ruth M. Benien
UG Ethics Administrator