Regular Meeting:

Roll Call:

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<td>X</td>
<td>Chair Ms. Tami Schademann</td>
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<td>X</td>
<td>Member Ms. Janey Humphries</td>
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<td>X</td>
<td>Member Mr. Robert Frey</td>
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<td>X</td>
<td>Member Ms. Dana Rank</td>
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<td>X</td>
<td>Member Ms. Diana Aguirre</td>
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<td>X</td>
<td>Ruth Benien, Administrator</td>
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X (Present)
E (Excused)
U (Unexcused)

Call to Order:

Chairperson Schademann called the meeting to order at 4:00 p.m. Commissioners Humphries, Frey, Rank and Aguirre were present. Administrator Benien was present.

Public Comment: No members of the public were present.

Old Business:

a). Approval of Minutes:

Proposed Minutes of the January 5, 2012 meeting were reviewed. A motion to approve the minutes as proposed with corrections was made by Commissioner Rank and seconded by Commissioner Aguirre. The motion passed unanimously.

b). Monthly Administrator’s Report:
Administrator Benien provided a written copy of the January 30, 2012 monthly report which outlined the training provided in January, 2012 and the nature of the ethics opinions rendered and complaints received.

A Basic Ethics session was held on January 4, 2012 for the police academy cadets at the new police academy. Continuing Ethics and Basic Ethics training sessions for the first and second quarters of 2012 are in the process of being scheduled.

In January, 2012 one new written complaint was received. No telephone or hotline calls were received. Twenty two complaints are pending awaiting investigation, under investigation or determination. Four complaints were closed, one with no violation found, one with violation but appropriate action taken, one for lack of provision of information and one for lack of jurisdiction. Three new verbal requests for advisory opinion were received. One written advisory opinion was provided. One verbal advisory opinion was provided. Ten advisory opinions are pending. One new request for information or assistance was received. One request for information is pending.

The Administrator’s report was accepted as amended or corrected for January, 2012.

c). Discussion of Status of Proposed Revisions and Amendments to Ethics Code:

Administrator Benien advised that the outstanding proposed amendments to the UG Ethics Code have still not been submitted to the Standing Committee but have been formally submitted to the legal department and should be on the February 13, 2012 Standing Committee. Additional amendments may be proposed and should be included.

New Business:

Administrator Benien again asked all the new Ethics Commissioners to provide a photograph and a biography for the UG Ethics website. All information provided will be posted on the UG Ethics Website. All Ethics Commissioners are asked to review the same and advise of any changes or corrections necessary. Corrections to the UG Ethics Commissioner Information sheet were requested with respect to terms of office and will be made.

Executive Session:

No Executive Session was held.

Adjournment:

Motion for adjournment by Commissioner Humphries.

Seconded by Commissioner Frey.
Motion passed unanimously.

Meeting Adjourned at 4:27 p.m.

Next Meeting is March 1, 2012 at 4:00 p.m.

Respectfully Submitted,

s/Ruth M. Benien_____

Ruth M. Benien
UG Ethics Administrator