Regular Meeting:

Roll Call:

E Chair Ms. Tami Schademann
X Member Ms. Janey Humphries
X Member Mr. Robert Frey
X Member Ms. Dana Rank
X Member Ms. Diana Aguirre
X Ruth Benien, Administrator

X (Present)
E (Excused)
U (Unexcused)

Call to Order:

Acting Chairperson Frey called the meeting to order at 4:10 p.m. Commissioners Humphries, Frey, Rank and Aguirre were present. Administrator Benien was present.

Public Comment: No members of the public were present.

Old Business:

a). Approval of Minutes:

Proposed Minutes of the January 3, 2013 meeting were reviewed. A motion to approve the minutes as submitted was made by Commissioner Humphries and seconded by Commissioner Rank. The motion passed unanimously.

b). Monthly Administrator’s Report:
Administrator Benien provided a written copy of the January, 2013 monthly report which outlined the training provided in January, 2013 and the nature of the ethics opinions rendered and complaints received.

A Basic Ethics training session was held on January 25, 2013 for new police cadets at the Police Academy from 8:00 a.m. to 9:30 a.m. Basic Ethics and Continuing Ethics training sessions for the first and second quarter are being scheduled.

In January, 2013 six new email complaints were received and two hotline or telephone complaints were received. Nineteen complaints are pending awaiting investigation, under investigation or determination. Four complaints were closed with a finding of no violation. Two complaints were closed for lack of provision of sufficient information. Two new email and one telephone requests for advisory opinion were received or matters presented for review. One verbal advisory opinion was provided and two verbal advisory opinions were provided. Thirteen advisory opinions requests are pending. Two requests for information are pending. One request for ethics presentation or training for a handicapped employee is pending.

The Administrator’s report was accepted as amended or corrected for January, 2013.

c). Discussion of Status of Proposed Revisions and Amendments to Ethics Code:

Administrator Benien advised that a copy of the UG Ethics Commission proposed amendments to the UG Ethics Code with final changes and corrections was sent to the UG Mayor’s Office on February 3, 2012. The matter was not placed on the March 13, 2012 Standing Committee Agenda. A meeting was held on April 12, 2012 with the Mayor’s Office, the Ethics Administrator, the Legislative Auditor and members of the legal department regarding scheduling of the proposed Amendments. No proposed amendments have been received formally from the UG legal department or any other individual or group. The proposed amendments and their placement on any Standing Committee or UG Commissioners’ Meeting were placed on hold until after budget hearings in July and August, 2012. No further contact has been received from the Mayor’s Office with respect to the scheduling of a meeting to discuss the proposed amendments. It is anticipated no action will be taken until after the UG election cycle is completed.

New Business:

Ethics Administrator Benien advised that the political memorandum prepared by the Office of the UG Ethics Administrator was reviewed by the UG Legal Department and will be provided with UG employee paychecks in January, 2013 and posted on the UG Ethics website. The Ethics Administrator provided copies of the UG Ethics Code to the Wyandotte County Election Office for provision to any candidates filing for UG offices.
The Ethics Administrator was asked to fill in on an interim basis effective January 1, 2013 as the BPU Ethics Administrator pending selection of a new Ethics Administrator to fill the position vacated with the death of the prior BPU Ethics Administrator.

**Executive Session:**

No Executive Session was held.

**Adjournment:**

Motion for adjournment by Commissioner Humphries.

Seconded by Commissioner Rank.

Motion passed unanimously.

Meeting Adjourned at 4:30 p.m.

Next Meeting is March 7, 2013 at 4:00 p.m.

Respectfully Submitted,

s/Ruth M. Benien

Ruth M. Benien
UG Ethics Administrator