Regular Meeting:

Roll Call:

X Chair Ms. Tami Schademann
X Member Ms. Janey Humphries
X Member Mr. Robert Frey
X Member Ms. Dana Rank
X Member Ms. Diana Aguirre
X Ruth Benien, Administrator

X (Present)
E (Excused)
U (Unexcused)

Call to Order:

Chairperson Schademann called the meeting to order at 4:10 p.m. Commissioners Humphries, Frey, Rank and Aguirre were present. Administrator Benien was present.

Public Comment: No members of the public were present.

Old Business:

a). Approval of Minutes:

Proposed Minutes of the December 1, 2011 meeting were reviewed. A motion to approve the minutes as proposed with corrections was made by Commissioner Rank and seconded by Commissioner Humphries. The motion passed unanimously.

b). Monthly Administrator’s Report:
Administrator Benien provided a written copy of the January 4, 2012 monthly report which outlined the training provided in December, 2011 and the nature of the ethics opinions rendered and complaints received.

A Continuing Ethics session scheduled for November 30, 2011 was cancelled due to lack of attendees. The Continuing Ethics session scheduled for December 14, 2011 was not placed on the UG calendar so there were no attendees. A Basic Ethics session was held on January 4, 2012 for the police academy cadets at the new police academy.

In December, 2011, two hotline/telephone complaints were received. One e-mail complaint was received. No written complaints were received. Twenty four complaints are pending awaiting investigation, under investigation or determination. Two complaints were closed with violation found but appropriate action taken. One complaint was closed for lack of jurisdiction as not directed to the Ethics Commission. One e-mail request for advisory opinion was received. One written e-mail advisory opinion was provided. Seven advisory opinions are pending. One request for information is pending.

The Administrator’s report was accepted as amended or corrected for December, 2011.

  c). Discussion of Status of Proposed Revisions and Amendments to Ethics Code:

Administrator Benien advised that the outstanding proposed amendments to the UG Ethics Code have still not been submitted to the Standing Committee but that additional amendments may be proposed and should be included. Copies of current proposed amendments from the UG Ethics Committee were distributed to the Commissioners.

New Business:

Administrator Benien again asked all the new Ethics Commissioners to provide a photograph and a biography for the UG Ethics website. All information provided will be posted on the UG Ethics Website. All Ethics Commissioners are asked to review the same and advise of any changes or corrections necessary. Corrections to the UG Ethics Commissioner Information sheet were requested with respect to terms of office and will be made.

Executive Session:

No Executive Session was held.

Adjournment:

Motion for adjournment by Commissioner Frey.

Seconded by Commissioner Rank.
Motion passed unanimously.

Meeting Adjourned at 4:36 p.m.

Next Meeting is February 2, 2012 at 4:00 p.m.

Respectfully Submitted,

s/Ruth M. Benien______

Ruth M. Benien
UG Ethics Administrator