Regular Meeting:

Roll Call:

X Chair Ms. Tami Schademann
X Member Ms. Dana Rank Bye
X Member Ms. Pat Brune
X Member Mr. George Kemper
E Member Anthony Villegas
X Ruth Benien, Administrator

X (Present) E (Excused)
U (Unexcused)

Call to Order:

Chairperson Schademann called the meeting to order at 4:10 p.m. Commissioners Brune, Rank Bye and Kemper were present. Administrator Benien was present. Commissioner Villegas was absent but excused.

Public Comment: No members of the public were present.

Old Business:

a). Approval of Minutes:

Proposed Minutes of the December, 2014 meeting were reviewed. A motion to approve the minutes as corrected was made by Commissioner Brune and seconded by Commissioner Rank Bye. The motion passed unanimously.

b). Monthly Administrator’s Report:
Administrator Benien provided the December, 2014 monthly report which outlined the training provided in December, 2014 and the nature of the ethics opinions rendered and complaints received.

Continuing Ethics training for the three UG Commissioners needing to complete such training will be scheduled in the next few months. A Basic Ethics training was held on December 3, 2014 at the Health Department. Training is being scheduled for police and fire departments. A Basic Ethics training was provided at the Police Academy on December 5, 2014. Use of a video presentation is being considered as the fire department alone is requesting twenty two sessions. Police and fire are both in their three year training cycles.

Two new complaints, one verbal and one hotline telephone call, were received. Fourteen complaints are pending awaiting investigation, under investigation or determination. Two complaints were closed with no violation found with respect to one and no jurisdiction with respect to the other. Ten advisory opinion requests are pending. One email advisory opinion was provided. One new email advisory opinion was requested. One request for ethics presentation or training for a handicapped employee is pending.

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The Administrator’s oral report was accepted as presented for December, 2014.

**New Business:**

None.

**Executive Session:**

No Executive Session was held.

Adjournment:

Motion for adjournment by Commissioner Rank-Bye

Seconded by Commissioner Villegas

Motion passed unanimously.

Meeting Adjourned at 4:52 p.m.

Next Meeting is February 5, 2015 at 4:00 p.m.

Respectfully Submitted,
s/Ruth M. Benien

Ruth M. Benien
UG Ethics Administrator