Regular Meeting:

Roll Call:

E Chair Ms. Tami Schademann
X Member Ms. Dana Rank Bye
X Member Ms. Pat Brune
E Member Mr. George Kemper
X Member Anthony Villegas
X Ruth Benien, Administrator

X (Present) E (Excused)
U (Unexcused)

Call to Order:

Acting Chairperson Villegas called the meeting to order at 3:47 p.m. Commissioners Rank-Bye, Brune and Villegas were present. Commissioners Schademann and Kemper were absent but excused. Administrator Benien was present.

Public Comment: No members of the public were present.

Old Business:

a). Approval of Minutes:

Proposed Minutes of the June 12, 2014 meeting were reviewed. A motion to approve the minutes as corrected was made by Commissioner Brune and seconded by Commissioner Rank-Bye. The motion passed unanimously.

b). Monthly Administrator’s Report:
Administrator Benien provided the June, 2014 monthly report which outlined the training provided in June, 2014 and the nature of the ethics opinions rendered and complaints received.

Continuing Ethics training for the three UG Commissioners needing to complete such training will be scheduled in the next few months. The training sessions for the third and fourth quarters are being scheduled with Angela Harshberger including special dates for the sheriff’s department, juvenile, police dispatch and the police department. Basic Ethics training was held May 15, 2014 from 1:30 p.m. – 3:30 p.m. in the Human Resources Training room. Continuing Ethics training is scheduled for June 12, 2014 from 2:00 p.m. – 3:00 p.m. at the Neighborhood Resource Center. A Basic Ethics training is scheduled for August 19, 2014 and September 16,2014 at the Health Department Auditorium. Continuing Ethics classes are scheduled October 15, 2014 at the Neighborhood Resource Center. A Continuing Ethics Class is scheduled for November 18, 2014 at the Election Annex and a Basic Ethics on December 3, 2014 at the Health Department. Separate training will be provided for the police dispatch, sheriff’s department and police as part of their three year training cycle.

In June, 2014 no new complaints verbal or hotline telephone were received. Twenty complaints are pending awaiting investigation, under investigation or determination. Three new email requests for advisory opinions were received. One advisory opinion was incorporated into the UG Ethics Code amendments from the state ethics election commission; one opinion was responded to with an opinion of no jurisdiction; a third advisory opinion was provided approving a development distribution. Five advisory opinion requests are pending. One request for ethics presentation or training for a handicapped employee is pending. One Request for Information is pending.

The Administrator’s report was accepted as presented for June, 2014.

**New Business:**

The proposed revisions to the UG Ethics Code were reviewed and discussed by the UG Ethics Commissioners. A final vote was taken at the July meeting approving the proposed amendments. The two UG Ethics Commissioners absent subsequently approved the final amendments by email. The unanimously approved proposed amendments will be sent to legal for review and final preparation.

**Executive Session:**

No Executive Session was held.

**Adjournment:**

Motion for adjournment by Commissioner Rank-Bye.

Seconded by Commissioner Brune.
Motion passed unanimously.

Meeting Adjourned at 4:11 p.m.

Next Meeting is August 8, 2014 at 4:00 p.m.

Respectfully Submitted,

s/Ruth M. Benien_____

Ruth M. Benien
UG Ethics Administrator