Regular Meeting:

Roll Call:

X Chair Ms. Tami Schademann
X Member Ms. Janey Humphries
X Member Mr. Robert Frey
X Member Ms. Dana Rank
X Member Ms. Diana Aguirre
X Ruth Benien, Administrator

X (Present)
E (Excused)
U (Unexcused)

Call to Order:

Chairperson Schademann called the meeting to order at 4:02 p.m. Commissioners Humphries, Frey, Rank and Aguirre were present. Administrator Benien was present. Legislative Auditor Tom Wiss appeared prior to the start of the meeting.

Public Comment: No members of the public were present.

Old Business:

a). Approval of Minutes:

Proposed Minutes of the May 3, 2012 meeting were reviewed. A motion to approve the minutes as proposed was made by Commissioner Rank and seconded by Commissioner Frey. The motion passed unanimously.
b). Monthly Administrator’s Report:

Administrator Benien provided a written copy of the May, 2012 monthly report which outlined the training provided in May, 2012 and the nature of the ethics opinions rendered and complaints received.

The Continuing Ethics session scheduled for April 17, 2012 at 1:30 p.m. at the Neighborhood Resource Center was cancelled due to lack of sign-up. A Continuing Ethics training sessions is June 20, 2012 at 3:30 p.m. at the Neighborhood Resource Center. A Basic Ethics training session is scheduled for June 20, 2012 at 1:00 p.m. at the Neighborhood Resource Center. A Basic Ethics training session for the fire academy and other UG employees is scheduled at 10:30 a.m. on July 13, 2012 at the Human Resource Center. Continuing Ethics sessions are scheduled for August 30, 2012 from 2:00 p.m. to 3:00 p.m. at the Human Resources Training Room, October 17, 2012 from 2:00 p.m. to 3:00 p.m. at the Neighborhood Resource Center and December 11, 2012 from 3:00 p.m. to 4:00 p.m. at the Human Resources Training Room. A Basic Ethics training session is scheduled on October 9, 2012 from 2:00 p.m. to 4:00 p.m. at the Human Resources Training Room.

In May, 2012 one new written\email complaint and one new written complaint were received. Twenty three complaints are pending awaiting investigation, under investigation or determination. Seven complaints were closed with no violation found. One new e-mail request for advisory opinion was received. One written advisory opinion was provided. One verbal/e-mail opinion was provided. Six advisory opinions are pending. No new requests for information or assistance were received. One request for information is pending.

The Administrator’s report was accepted as amended or corrected for May, 2012.

c). Discussion of Status of Proposed Revisions and Amendments to Ethics Code:

Administrator Benien advised that a copy of the UG Ethics Commission proposed amendments to the UG Ethics Code with final changes and corrections was sent to the UG Mayor’s Office on February 3, 2012. The matter was not placed on the March 13, 2012 Standing Committee Agenda. A meeting was held on April 12, 2012 with the Mayor’s Office, the Ethics Administrator, the Legislative Auditor and members of the legal department regarding scheduling of the proposed Amendments. No proposed amendments have been received formally from the UG legal department or any other individual or group. The proposed amendments and their placement on any Standing Committee or UG Commissioners’ Meeting have been placed on hold until after budget hearings.
New Business:

Administrator Benien again asked all the new Ethics Commissioners to provide a photograph for the UG Ethics website.

After discussion a motion was made by Commissioner Frey and seconded by Commissioner Aguirre to move the July Ethics Commission meeting to July 12, 2012 due to the 4th of July holiday. The motion passed unanimously.

The Ethics Administrator confirmed the date and time with respect to the Basic Ethics Training Session scheduled for June 20, 2012 and that it would be held. The new Ethics Commissioners need to complete the Basic Ethics training sessions within the near future. Administrator Benien offered to provide the necessary Basic Ethics training for new commissioners still needing the training at the conclusion of the July 12, 2012 Ethics Commission meeting.

Executive Session:

No Executive Session was held.

Adjournment:

Motion for adjournment by Commissioner Humphries.

Seconded by Commissioner Frey.

Motion passed unanimously.

Meeting Adjourned at 4:25 p.m.

Next Meeting is July 12, 2012 at 4:00 p.m.

Respectfully Submitted,

s/Ruth M. Benien

Ruth M. Benien
UG Ethics Administrator