Regular Meeting:

Roll Call:

X Chair Ms. Tami Schademann
X Member Ms. Dana Rank Bye
E Member Ms. Pat Brune
E Member Mr. George Kemper
X Member Anthony Villegas
X Ruth Benien, Administrator

X (Present) E (Excused)
U (Unexcused)

Call to Order:

Chairperson Schademann called the meeting to order at 4:24 p.m. Commissioners Rank Bye and Villegas were present. Administrator Benien was present. Commissioner Brune recused herself for the February and March, 2015 UG Ethics Commission meetings. Commissioner Kemper was absent but excused.

Public Comment: No members of the public were present.

Old Business:

a). Approval of Minutes:

Approved Minutes of the February meeting were reviewed and corrected and approved. A motion was made by Commissioner Rank and seconded by Commissioner Villegas to approve the February minutes. The motion passed unanimously.

b). Monthly Administrator’s Report:
Administrator Benien provided the written February, 2015 monthly report which outlined the training provided in February, 2015 and the nature of the ethics opinions rendered and complaints received.

Continuing Ethics training for the three UG Commissioners needing to complete such training will be scheduled in the next few months and for newly elected UG Commissioners after the April, 2015 general election. The Ethics Administrator has been contacted with respect to scheduling ethics training for the sheriff and fire departments. Basic Ethics training sessions have been scheduled for March 19, 2015 and June 24, 2015 at 1:00 p.m. in the Human Resources training center. Continuing Ethics training sessions have been scheduled for March 9, 2015 at 1:30 p.m. and April 15, 2015 at 2:00 p.m. with locations to be announced. A training video was filmed on February 2, 2015 for provision to the police and fire departments for the Continuing Ethics training. The fire department provided its videotape equipment for use in the preparation of the video. Police and fire are both in their three year training cycles.

Five new email complaints were received. Thirteen complaints are pending awaiting investigation, under investigation or determination. Ten complaints were closed with resolution by pending amendment on five, with no violation found on one and no jurisdiction found on four. Thirteen advisory opinion requests are pending. One new email advisory opinion was requested and. One request for ethics presentation or training for a handicapped employee is pending. One email request for information was received and is pending. One email request for information was received and responded to.

The Administrator’s report was accepted as presented for February, 2015.

New Business:

A Political Memorandum for distribution in the upcoming primary UG election was updated and revised and distributed to all UG employees, elected officials, appointed officials and the UG Election Commissioner for distribution to candidates. A copy of the memorandum was provided to all UG Ethics Commissioners.

Executive Session:

No Executive Session was held.

Adjournment:

Motion for adjournment by Commissioner Villegas

Seconded by Commissioner Rank-Bye

Motion passed unanimously.
Meeting Adjourned at 5:02 p.m.

Next Meeting is April 2, 2015 at 4:00 p.m.

Respectfully Submitted,

s/Ruth M. Benien_____

Ruth M. Benien
UG Ethics Administrator