Regular Meeting:

Roll Call:

 X Chair Ms. Tami Schademann
 X Member Ms. Janey Humphries
 E Member Mr. Robert Frey
 X Member Ms. Dana Rank
 X Member Ms. Diana Aguirre
 X Ruth Benien, Administrator

X (Present)
E (Excused)
U (Unexcused)

Call to Order:

Chairperson Schademann called the meeting to order at 4:03 p.m. Commissioners Humphries, Rank and Aguirre were present. Administrator Benien was present.

Public Comment: No members of the public were present.

Old Business:

 a). Approval of Minutes:

Proposed Minutes of the March 1, 2012 meeting were reviewed. A motion to approve the minutes as proposed was made by Commissioner Humphries and seconded by Commissioner Rank. The motion passed unanimously.
Proposed Minutes of the April 5, 2012 meeting were reviewed. A motion to approve the minutes as proposed was made by Commissioner Aguirre and seconded by Commissioner Rank. The motion passed unanimously.

b). Monthly Administrator’s Report:

Administrator Benien provided a written copy of the March, 2012 monthly report which outlined the training provided in March, 2012 and the nature of the ethics opinions rendered and complaints received.

A Continuing Ethics training session was held on March 13, 2012 at 2:00 p.m. at the Human Resources Department. A Continuing Ethics training sessions is scheduled for April 17, 2012 at 1:30 p.m. at the Neighborhood Resource Center and June 20, 2012 at 1:30 p.m. at the Neighborhood Resource Center. A Basic Ethics training session is scheduled for June 20, 2012 at 3:30 p.m. at the Neighborhood Resource Center. The June Basic Ethics training may be rescheduled to April, 2012 due to conflicts of employees needing training at an earlier date to meet the ordinance deadline for completion of such training or another commitment of employees needing to meet the deadline for that date.

In March, 2012 one new written\email complaint and one new written complaint were received. Twenty two complaints are pending awaiting investigation, under investigation or determination. Four complaints were closed with no violation found. One new verbal request for advisory opinion was received. Two written advisory opinions were provided. Nine advisory opinions are pending. No new requests for information or assistance were received. One request for information is pending and one request for operational information and shadowing is pending.

Administrator Benien provided a written copy of the April, 2012 monthly report which outlined the training provided in April, 2012 and the nature of the ethics opinions rendered and complaints received.

A Continuing Ethics training session scheduled for April 17, 2012 at 1:30 p.m. at the Neighborhood Resource Center was cancelled due to lack of attendees. A Continuing Education training session is scheduled for June 20, 2012 at 1:30 p.m. at the Neighborhood Resource Center. A Basic Ethics training session is scheduled for June 20, 2012 at 3:30 p.m. at the Neighborhood Resource Center. The June Basic Ethics training may be rescheduled due to conflicts of employees needing training at an earlier date to meet the ordinance deadline for completion of such training or another commitment of employees needing to meet the deadline for that date.

In April, 2012 one new verbal\email complaint and one new hotline complaint were received. Twenty three complaints are pending awaiting investigation, under investigation or determination. One complaint was closed with no jurisdiction found. Two new verbal requests for advisory opinions were received. One written request for an advisory opinion was received. Two written advisory opinions were provided. Two additional verbal opinions based on one of the written opinions were provided. One
advisory opinion request was closed due to lack of any additional information being provided. Eight advisory opinions are pending. No new requests for information or assistance were received. One request for information is pending and one request for operational information and shadowing was completed with the attendance of a UMKC student at the April, 2012 meeting and meeting with Administrator Benien and Legislative Auditor Wiss prior to the meeting.

The Administrator’s reports were accepted as amended or corrected for March, 2012 and April, 2012.

c). Discussion of Status of Proposed Revisions and Amendments to Ethics Code:

Administrator Benien advised that a copy of the UG Ethics Commission proposed amendments to the UG Ethics Code with final changes and corrections was sent to the UG Mayor’s Office on February 3, 2012. The matter was not placed on the March 13, 2012 Standing Committee Agenda. A meeting was held on April 12, 2012 with the Mayor’s Office, the Ethics Administrator, the Legislative Auditor and members of the legal department regarding scheduling of the proposed Amendments. No proposed amendments have been received formally from the UG legal department or any other individual or group.

New Business:

Administrator Benien again asked all the new Ethics Commissioners to provide a photograph and a biography for the UG Ethics website. All information provided will be posted on the UG Ethics Website. All Ethics Commissioners are asked to review the same and advise of any changes or corrections necessary.

Request was made for the Ethics Administrator to confirm the date and time with respect to the Basic Ethics Training Session scheduled for June 20, 2012 and that it would be held. The new Ethics Commissioners need to complete the Basic Ethics training sessions within the near future.

Executive Session:

No Executive Session was held.

Adjournment:

Motion for adjournment by Commissioner Rank.

Seconded by Commissioner Aguirre.

Motion passed unanimously.
Meeting Adjourned at 4:30 p.m.

Next Meeting is June 7, 2012 at 4:00 p.m.

Respectfully Submitted,

s/Ruth M. Benien_____

Ruth M. Benien
UG Ethics Administrator