Regular Meeting:

Roll Call:

X Chair Ms. Tami Schademann
X Member Ms. Janey Humphries
E Member Mr. Robert Frey
X Member Ms. Dana Rank
X Member Ms. Diana Aguirre
X Ruth Benien, Administrator

X (Present)
E (Excused)
U (Unexcused)

Call to Order:

Chairperson Schademann called the meeting to order at 4:10 p.m. Commissioners Humphries, Rank and Aguirre were present. Administrator Benien was present.

Public Comment: No members of the public were present.

Old Business:

a). Approval of Minutes:

Proposed Minutes of the April 4, 2013 meeting were reviewed. A motion to approve the minutes as submitted was made by Commissioner Humphries and seconded by Commissioner Aguirre. The motion passed unanimously.

b). Monthly Administrator’s Report:
Administrator Benien provided a written copy of the April, 2013 monthly report which outlined the training provided in April, 2013 and the nature of the ethics opinions rendered and complaints received.

An ethics presentation was made to new UG Commissioners on April 23, 2013. Continuing Ethics training sessions is scheduled for May 8, 2013 from 2:00 p.m. – 3:00 p.m. at Human Resources. A Continuing Ethics session is scheduled for June 27, 2013 from 1:30 p.m. – 2:30 p.m. at Human Resources. A Basic Ethics training is scheduled for May 23, 2013 from 1:30 p.m. – 3:30 p.m. at Human Resources.

In April, 2013 five new verbal complaints and 2 email complaints were received. Nineteen complaints are pending awaiting investigation, under investigation or determination. One complaint was closed with a finding of no violation and request to be removed from third party solicitation list. Two new email and two verbal requests for advisory opinion were received or matters presented for review. One written advisory opinions was provided and one verbal opinion and one verbal opinion with written opinion to follow were provided. Thirteen advisory opinion requests are pending. One request for information is pending. One request for ethics presentation or training for a handicapped employee is pending.

The Administrator’s report was accepted as amended or corrected for April, 2013.

c). Discussion of Status of Proposed Revisions and Amendments to Ethics Code:

Administrator Benien advised that a copy of the UG Ethics Commission proposed amendments to the UG Ethics Code with final changes and corrections was sent to the UG Mayor’s Office on February 3, 2012. No action will be taken until after the selection of the new UG Commissioner to fill the vacancy created by Mayor Holland’s move to Mayor and the open At Large Commissioner position.

New Business:

Administrator Benien advised that a press release soliciting applications for new ethics commission members had been sent and that the Ad Hoc Panel was in the process of receiving applications and reviewing the same.

Discussion was had with reference to the June meeting date and Ethics Administrator Benien’s unavailability until June 14, 2013 due to vacation plans. It was agreed to move the June meeting to June 14, 2013.

Executive Session:

No Executive Session was held.
Adjournment:

Motion for adjournment by Commissioner Rank.

Seconded by Commissioner Aguirre.

Motion passed unanimously.

Meeting Adjourned at 4:25 p.m.

Next Meeting is June 14, 2013 at 4:00 p.m.

Respectfully Submitted,

s/Ruth M. Benien

Ruth M. Benien
UG Ethics Administrator