Regular Meeting:

Roll Call:

E Chair Ms. Tami Schademann
X Member Ms. Dana Rank Bye
E Member Ms. Pat Brune
X Member Mr. George Kemper
X Member Anthony Villegas
X Ruth Benien, Administrator

X (Present) E (Excused)
U (Unexcused)

Call to Order:

Interim Chairperson Dana Rank-Bye called the meeting to order at 4:10 p.m. Commissioners Kemper and Villegas were present. Administrator Benien was present. Chairperson and Commissioner Schademann has resigned effective May 1, 2015 due to a relocating of her residence to Johnson County, Kansas. Commissioner Brune previously recused herself for the February, March and April, 2015 UG Ethics Commission meetings due to her sister running for UG Commissioner and has now submitted her resignation upon her sister’s election as a UG Commissioner.

Public Comment: No members of the public were present.

Old Business:

a). Approval of Minutes:
Approved Minutes of the March meeting were reviewed and corrected and approved. A motion was made by Commissioner Rank-Bye and seconded by Commissioner Kemper to approve the March minutes as corrected. The motion passed unanimously.

b). Monthly Administrator’s Report:

Administrator Benien provided the written March, 2015 and April, 2015 monthly reports which outlined the training provided in February, 2015 and the nature of the ethics opinions rendered and complaints received. No meeting was held in April, 2015 due to a lack of quorum.

Continuing Ethics training for the three UG Commissioners needing to complete such training will be scheduled in the next few months and for newly elected UG Commissioners after the April, 2015 general election. The Ethics Administrator has been contacted with respect to scheduling ethics training for the sheriff and fire departments. A Basic Ethics training session was held on March 19, 2015 and another is scheduled for June 24, 2015 at 1:00 p.m. in the Human Resources training center. Continuing Ethics training sessions were held on March 9, 2015 at 1:30 p.m. and April 15, 2015 at 2:00 p.m. A Continuing Ethics training session is scheduled for June 16, 2015 at 1:30 p.m. with location to be announced. A training video was filmed on February 2, 2015 for provision to the police and fire departments for the Continuing Ethics training. The fire department provided its videotape equipment for use in the preparation of the video. Police and fire are both in their three year training cycles.

Three new complaints, one hotline, one verbal and one email were received in March, 2015. Three new complaints, two by telephone one by email were received in April, 2015. Eleven complaints in March, 2015 and eleven complaints in April, 2015 are pending awaiting investigation, under investigation or determination. Three complaints in March, 2015 were closed, two with no jurisdiction found and one with no violation found. Four complaints in April, 2015 were closed, three with finding of no jurisdiction, one with no violation. Twelve advisory opinion requests are pending as of the end of April, 2015. Eight new advisory opinions were requested in March, 2015, two by email, five verbal and one by telephone. Eight verbal advisory opinions were provided and the matters closed. Two new advisory opinions were requested by email in April, 2015. Two email advisory opinions were provided and the matters closed. One request for ethics presentation or training for a handicapped employee is pending. Two email requests for information on prior Ethics Commissioners were responded to and closed. One email request for information on the licensing and permitting process was received and responded to and the individual referred to legal and the appropriate department head.

The Administrator’s report was accepted as presented for March, 2015 and April, 2015.

New Business:

The Ad Hoc Panel is in the process of soliciting applications and interviewing potential candidates for the open UG Ethics Commission seats. Seven applications have been
received and interviews will be conducted on June 3-4, 2015. The new members will take office in August, 2015.

**Executive Session:**

No Executive Session was held.

**Adjournment:**

Motion for adjournment by Commissioner Kemper

Seconded by Commissioner Villegas

Motion passed unanimously.

Meeting Adjourned at 4:39 p.m.

Next Meeting is June 11, 2015 at 4:00 p.m.

Respectfully Submitted,

s/Ruth M. Benien

Ruth M. Benien
UG Ethics Administrator