Regular Meeting:

Roll Call:

X  Chair Mr. Gilbert Castro

X  Member Dr. J. Anthony Snorgrass, PhD.

E  Member Mr. John Zawacki

X  Member Ms. Janey Humphries

E  Member Mr. Robert Frey

X  Ruth Benien, Administrator

X (Present)
E (Excused)
U (Unexcused)

Call to Order:

Chairperson Castro called the meeting to order at 4:02 p.m. Commissioners Castro, Snorgrass and Humphries were present. Commissioners Zawacki and Frey were absent. Administrator Benien was present.

Public Comment: No members of the public appeared.

Old Business:

a). Approval of Minutes:

Proposed Minutes of the October 7, 2010 meeting were reviewed. A motion to approve the minutes was made by Commissioner Snorgrass and seconded by Commissioner Humphries. The motion passed unanimously.
b). Monthly Administrator’s Report:

Administrator Benien provided a written copy of the November 3, 2010 monthly report to the Commission which outlined the training provided in October, 2010 and the nature of the ethics opinions rendered and complaints received.

A Basic Ethics training session was held on October 6, 2010 from 1:00 p.m. to 3:00 p.m. for the Policy Academy Recruits. Police Department Continuing Ethics training sessions were held on October 15, 2010 at 11:00 a.m.; October 18, 2010 at 11:00 a.m. and October 25, 2010 at 1:00 p.m. Police Department Continuing Ethics training sessions are scheduled for November 2, 2010 at 11:00 a.m.; November 8, 2010 at 11:00 a.m.; November 18, 2010 at 11:00 a.m.; November 18, 2010 at 11:00 a.m.; December 3, 2010 at 10:00 a.m.; December 7, 2010 at 11:00 a.m. and December 17, 2010 at 10:00 a.m. A Basic Ethics training session is scheduled for 1:00 p.m. to 3:00 p.m. and a Continuing Ethics training session is scheduled for 3:30 p.m. to 4:30 p.m. at the Health Department on November 9, 2010. A Continuing Ethics training session is scheduled for 3:00 p.m. to 4:00 p.m. at the NRC on December 8, 2010. Additional police ethics training and fire department training will be scheduled prior to the end of the year or shortly after the first of the year once the bid processes are complete.

Three new e-mail complaints were received. Thirty one complaints are pending awaiting investigation, under investigation or determination. Two complaints were closed, one finding a violation with appropriate action taken and the other with a finding of no new violation. Three new e-mail requests for advisory opinion were received. One new verbal request for advisory opinion was received. Three written e-mail advisory opinions were provided. One verbal advisory opinion was provided. Nine requests for an advisory opinion are pending. One new request for information was received. Two requests for information were responded to and closed. One request for information is pending.

The Administrator’s report was accepted as amended or corrected.

c). Discussion of Status of Proposed Revisions and Amendments to Ethics Code:

Administrator Benien advised that the proposed amendments to Sec. 2-259 and Sec. 2-267 of the UG Ethics Code were submitted to the UG Legal Department but have not been submitted as of November 4, 2010 for the Standing Committee on Administrative Affairs.

New Business:

Commission members present were asked to review and make corrections to the Ethics Commission Contact List and Information Sheet.

Executive Session:

No Executive Session was held.
Adjournment:

Motion for adjournment by Commissioner Humphries.

Seconded by Commissioner Snorgrass.

Motion passed unanimously.

Meeting Adjourned at 4:58 p.m.

Next Meeting is December 2, 2010 at 4:00 p.m.

Respectfully Submitted,

s/Ruth M. Benien______

Ruth M. Benien
Ethics Administrator