Regular Meeting:

Roll Call:

X Chair Ms. Tami Schademann
X Member Ms. Janey Humphries
X Member Mr. Robert Frey
X Member Ms. Dana Rank
X Member Ms. Diana Aguirre
X Ruth Benien, Administrator

X (Present)
E (Excused)
U (Unexcused)

Call to Order:

Chairperson Schademann called the meeting to order at 4:05 p.m. Commissioners Humphries, Frey, Rank and Aguirre were present. Administrator Benien was present.

Public Comment: No members of the public were present.

Old Business:

a). Approval of Minutes:

Proposed Minutes of the October 6, 2011 meeting were reviewed. A motion to approve the minutes as proposed made by Commissioner Frey and seconded by Commissioner Rank. The motion passed unanimously.

b). Monthly Administrator’s Report:
Administrator Benien provided a written copy of the November 3, 2011 monthly report which outlined the training provided in October, 2011 and the nature of the ethics opinions rendered and complaints received.

A Continuing Ethics session was held November 1, 2011. A Continuing Ethics session is scheduled for December 14, 2011. A Basic Ethics session is scheduled for November 30, 2011 with times and locations to be announced. A Basic Ethics session is scheduled for January 4, 2012 for the police academy cadets.

In October, 2011, two hotline/telephone complaints were received. Three written complaints were received. Two e-mail complaints were received. Thirty complaints are pending awaiting investigation, under investigation or determination. Two complaints were closed with no violation found. Two telephone requests and one e-mail request for advisory opinions were received. Two telephone advisory opinions were provided. Nine advisory opinions are pending. One request for information is pending.

The Administrator’s report was accepted as amended or corrected for October, 2011.

c). Discussion of Status of Proposed Revisions and Amendments to Ethics Code:

Administrator Benien advised that the outstanding proposed amendments to the UG Ethics Code have still not been submitted to the Standing Committee but that additional amendments may be proposed and should be included.

New Business:

Administrator Benien again asked all the new Ethics Commissioners to provide a photograph and a biography for the UG Ethics website. All information provided will be posted on the UG Ethics Website. All Ethics Commissioners are asked to review the same and advise of any changes or corrections necessary. Ethics Administrator Benien advised the UG Ethics Commissioners of the posting locations for the UG Ethics Commission meetings.

Executive Session:

No Executive Session was held.

Adjournment:

Motion for adjournment by Commissioner Humphries.

Seconded by Commissioner Rank.

Motion passed unanimously.
Meeting Adjourned at 4:30 p.m.

Next Meeting is December 1, 2011 at 4:00 p.m.

Respectfully Submitted,

s/Ruth M. Benien_____

Ruth M. Benien
UG Ethics Administrator