Regular Meeting:

Roll Call:

X Chair Ms. Tami Schademann
X Member Ms. Dana Rank Bye
X Member Ms. Pat Brune
X Member Mr. George Kemper
E Member Anthony Villegas
X Ruth Benien, Administrator

X (Present) E (Excused)
U (Unexcused)

Call to Order:

Chairperson Schademann called the meeting to order at 4:58 p.m. Commissioners Brune, Kemper and Rank Bye were present. Administrator Benien was present. Commissioner Villegas was absent but excused.

Public Comment: No members of the public were present.

Old Business:

a). Approval of Minutes:

Proposed Minutes of the October 9, 2014 meeting were reviewed. A motion to approve the minutes as corrected was made by Commissioner Kemper and seconded by Commissioner Brune. The motion passed unanimously. The same change was made and approved to the September 4, 2014 minutes.

b). Monthly Administrator’s Report:
Administrator Benien provided the October, 2014 monthly report which outlined the training provided in October, 2014 and the nature of the ethics opinions rendered and complaints received.

Continuing Ethics training for the three UG Commissioners needing to complete such training will be scheduled in the next few months. A Basic Ethics training is scheduled for December 3, 2014 at the Health Department. A Continuing Ethics class was held October 15, 2014 at the Neighborhood Resource Center and on October 29, 2014 at 10:00 a.m and 3:30 p.m. at the Sheriff’s Department/Juvenile Detention. A Continuing Ethics training is scheduled for November 18, 2014 at the Election Office. A Basic Ethics is scheduled for December 3, 2014 at the Health Department. Separate training will be provided for the police dispatch, sheriff’s department and police as part of their three year training cycle. Training is being scheduled for police and fire departments. Use of a video presentation is being considered as the fire department alone is requesting twenty two sessions. Police and fire are both in their three year training cycles.

In October, 2014 one anonymous complaint and two new email complaints were received. Twelve complaints are pending awaiting investigation, under investigation or determination. Two complaints were resolved with a finding of no jurisdiction. Three new email requests, one verbal request and one hotline request for advisory opinion were received. Two email advisory opinions were provided. Two written opinions were provided and one verbal opinion was provided. Nine advisory opinion requests are pending. One request for ethics presentation or training for a handicapped employee is pending. One Request for Information was provided.

The Administrator’s report was accepted as presented for October, 2014.

New Business:

A final “strike out” copy of the proposed amendments approved at the July, 2014 meeting was prepared and submitted to the mayor’s office for submission to the UG Board of Commissioners. The amendments are for submission on the regular November 6, 2014 regular commission agenda. A written summary has been prepared and provided. Statistics for the Ethics Program were compiled and a summary has been provided. All UG Ethics Commissioners will be in attendance at the UG Commissioner’s meeting.

Executive Session:

No Executive Session was held.

Adjournment:

Motion for adjournment by Commissioner Brune.

Seconded by Commissioner Kemper.
Motion passed unanimously.

Meeting Adjourned at 5:17 p.m.

Next Meeting is December 5, 2014 at 4:00 p.m.

Respectfully Submitted,

s/Ruth M. Benien

Ruth M. Benien
UG Ethics Administrator