Regular Meeting:

Roll Call

X Chairperson Mr. George Kemper
X Member Anthony Villegas
X Member Jerry Fiscus
X Member David Duckers
E Member Chiquita Wilson
X Ruth Benien, Administrator

X (Present) E (Excused)
U (Unexcused)

Call to Order:

Acting Chairperson Anthony Villegas called the meeting to order at 4:05 p.m. Commissioners Villegas, Fiscus and Duckers were present. Chairperson George Kemper arrived and took over Chairperson duties. Commissioner Wilson was absent. Administrator Benien was present.

Public Comment: No members of the public were present for comment.

Old Business:

a). Approval of Minutes:

Proposed Minutes of the October 8, 2015 meeting were reviewed and approved. A motion was made by Commissioner Duckers and seconded by Commissioner Villegas to approve the October minutes as submitted. The motion passed unanimously.
b). Monthly Administrator’s Report:

Administrator Benien provided an October, 2015 monthly report which outlined the training provided in October, 2015 and the nature of the ethics opinions rendered and complaints received.

Continuing Ethics training for the UG Commissioners needing to complete such training will be scheduled in the next few months. The Human Resources department has completed its editing of the training video which will be reviewed and finalized. Human Resources is preparing a system to confirm actual review of the video by employees. Continuing Ethics training was held. Ethics training statistics were provided by Human Resources. The majority of new hires have now received Basic Ethics training. Basic Ethics training for the new UG Ethics Commissioners will be provided in the next few months after a regularly scheduled UG Ethics Commission meeting. A rescheduled session of Continuing Ethics was held on November 30, 2015 at the Human Resources facility on November 30, 2015. An ethics presentation was scheduled for November 9, 2015 to the KU public administration class in Lawrence, Kansas.

Two new email complaints were received in October, 2015. Three complaints were closed for lack of jurisdiction; one for lack of follow-up information. Three complaints are pending awaiting investigation, under investigation or determination. Sixteen advisory opinion requests are pending as of the end of October, 2015. Five email opinions or requests for opinion were closed as not being a violation or no formal opinion was requested or insufficient information found. One new email advisory opinion was requested in October, 2015. One request for ethics presentation or training for a handicapped employee is pending.

New Business:

Training for the new UG Ethics Commissioners will be held or scheduled after the November, 2015 or December meeting. The UG Ethics website has been updated with meeting minutes and agendas posted. The new UG Ethics Commissioners were asked to review the biographical information posted that was taken from the press release and advise of any changes or corrections to the same.

UG Ethics Commissioner Wilson advised that she has been called to activity military duty starting November 1, 2015 and will not be able to physically be at the meetings through February, 2015 but will be in the United States and able to participate by telephone and to review emails. She has been provided with all minutes and monthly reports.
Executive Session:

No Executive Session was held.

Adjournment:

Motion for adjournment by Commissioner Duckers.

Seconded by Commissioner Fiscus.

Motion passed unanimously.

Meeting Adjourned at 4:30 p.m.

Next Meeting is December 10, 2015 at 4:00 p.m.

Respectfully Submitted,

s/Ruth M. Benien

Ruth M. Benien
UG Ethics Administrator