Regular Meeting:

Roll Call:

E  Chair Ms. Tami Schademann
X  Member Ms. Dana Rank Bye
X  Member Ms. Pat Brune
X  Member Mr. George Kemper
X  Member Anthony Villegas
X  Ruth Benien, Administrator

X (Present)  E (Excused)
U (Unexcused)

Call to Order:

Acting Chairperson Dana Rank-Bye called the meeting to order at 4:10 p.m. Commissioners Brune, Kemper and Villegas were present. Administrator Benien was present. Chairperson Schademann was absent but excused.

Public Comment:  No members of the public were present.

Old Business:

a). Approval of Minutes:

Proposed Minutes of the September 4, 2014 meeting were reviewed. A motion to approve the minutes as corrected was made by Commissioner Brune and seconded by Commissioner Kemper. The motion passed unanimously.

b). Monthly Administrator’s Report:
Administrator Benien provided the September, 2014 monthly report which outlined the training provided in September, 2014 and the nature of the ethics opinions rendered and complaints received.

Continuing Ethics training for the three UG Commissioners needing to complete such training will be scheduled in the next few months. Basic Ethics Trainings sessions were held August 19, 2014 at the City Hall Commissioners Chambers and at the Police Dispatch Headquarters on August 26, 2014. A Basic Ethics training is scheduled for December 3, 2014 at the Health Department. A Continuing Ethics training session is scheduled for September 16, 2014 at the Health Department Auditorium. Continuing Ethics classes are scheduled for October 15, 2014 at the Neighborhood Resource Center and on November 18, 2014 at the Election Office. A Basic Ethics is scheduled for December 3, 2014 at the Health Department. Separate training will be provided for the police dispatch, sheriff’s department and police as part of their three year training cycle. Special sessions for Continuing Ethics for the Sheriff’s Department/Juvenile Detention are scheduled for October 29, 2014 from 10:00 a.m. – 11:00 a.m. and 1:00 – 2:00 p.m. Training is being scheduled for police and fire departments. Use of a video presentation is being considered as the fire department alone is requesting twenty two sessions. Police and fire are both in their three year training cycles.

In September, 2014 two new hotline complaints were received. Eleven complaints are pending awaiting investigation, under investigation or determination. Two complaints were resolved with a finding of no jurisdiction. One complaint was closed as the matter was resolved or insufficient information provided. Four new email requests for advisory opinion were received. Two verbal or hotline requests for advisory opinions were received. One verbal advisory opinion was provided. Nine advisory opinion requests are pending. One request for ethics presentation or training for a handicapped employee is pending. One Request for Information is pending.

The Administrator’s report was accepted as presented for September, 2014.

New Business:

A final “strike out” copy of the proposed amendments approved at the July, 2014 meeting was prepared and submitted to the mayor’s office for submission to the UG Board of Commissioners. The amendments are currently intended for submission on the regular November 6, 2014 regular commission agenda. A written summary will be prepared prior to that date. Statistics for the Ethics Program are being compiled.

All UG Ethics Commissioners were asked to plan to attend that UG Commission meeting. In light of the same, the time for the November 6, 2014 UG Ethics Commission meeting will be moved to 5:00 p.m. versus 4:00 p.m.

Executive Session:

No Executive Session was held.
Adjournment:

Motion for adjournment by Commissioner Rank-Bye.

Seconded by Commissioner Kemper.

Motion passed unanimously.

Meeting Adjourned at 4:35 p.m.

Next Meeting is November 6, 2014 at 5:00 p.m.

Respectfully Submitted,

s/Ruth M. Benien_____  

Ruth M. Benien  
UG Ethics Administrator