Regular Meeting:

Roll Call:

X Chair Mr. Gilbert Castro
E Member Dr. J. Anthony Snorgrass, PhD.
X Member Mr. John Zawacki
X Member Ms. Janey Humphries
X Member Mr. Robert Frey
X Ruth Benien, Administrator

X (Present)
E (Excused)
U (Unexcused)

Call to Order:

Chairperson Castro called the meeting to order at 4:15 p.m. Commissioners Castro, Zawacki, Humphries and Frey were present. Commissioner Snorgrass was absent. Administrator Benien was present.

Public Comment: No members of the public appeared.

Old Business:

a). Approval of Minutes:

Proposed Minutes of the August 5, 2010 meeting were reviewed. A motion to approve the minutes as corrected was made by Commissioner Frey and seconded by Commissioner Zawacki. The motion passed unanimously.
b). Monthly Administrator’s Report:

Administrator Benien provided a written copy of the September 1, 2010 monthly report to the Commission which outlined the training provided in August, 2010 and the nature of the ethics opinions rendered and complaints received.

A Basic Ethics training session scheduled for August 24, 2010 at the Health Department from 1:00 p.m. – 3:00 p.m. was cancelled due to lack of sign-up. A Continuing Ethics training session was held August 24, 2010 at the Health Department from 3:30 p.m. – 4:00 p.m. A Continuing Ethics training session is scheduled from 3:00 p.m. to 4:00 p.m. on September 16, 2010. A Basic Ethics training session is scheduled for October 6, 2010 from 1:00 p.m. to 3:00 p.m. for the Policy Academy Recruits. Request has been received to provide the three year continuing education for the police department and the fire department starting in September, 2010 through June, 2011. Those sessions are being scheduled.

One new e-mail complaint, one verbal complaint and two written complaints were received. Thirty complaints are pending awaiting investigation, under investigation or determination. Five complaints were closed, three for lack of jurisdiction and two with no violations found. Two new verbal requests for advisory opinions were received. Ten written advisory opinions were provided. Two verbal advisory opinions were provided. Nine requests for an advisory opinion are pending. No requests for information were received. Three requests for information are pending.

The Administrator’s report was accepted as amended or corrected.

c). Discussion of Status of Proposed Revisions and Amendments to Ethics Code:

Administrator Benien advised that the proposed amendments to Sec. 2-259 and Sec. 2-267 of the UG Ethics Code were submitted to the UG Legal Department but have not been submitted as of September 2, 2010 for the Standing Committee on Administrative Affairs. The proposed resolutions with respect to the United Way, Wyandotte County Park Foundation and the Wyandotte County Historical Society scheduled for the UG Commission’s Consent Agenda will not be heard on the September 2, 2010 meeting as it was cancelled due to the furlough.

New Business:

Administrator Benien advised that a memorandum was prepared in conjunction with the UG legal department dated August 11, 2010 with respect to the United Way, the Wyandotte County Parks Foundation and the Wyandotte County Historical Society for adoption by the Standing Committee on Administrative Affairs. The proposed resolutions were unanimously passed by the Standing Committee on August 16, 2010. Administrator Benien appeared at the meeting to answer questions and issues with respect to the matters.
Administrator Benien advised that with respect to one of the outstanding complaints she intended to ask the Legislative Auditor’s office to conduct the portion of the investigation relating to improper usage of checks.

**Executive Session:**

No Executive Session was held.

Adjournment:

Motion for adjournment by Commissioner Zawacki.

Seconded by Commissioner Humphries.

Motion passed unanimously.

Meeting Adjourned at 5:29 p.m.

Next Meeting is October 7, 2010 at 4:00 p.m.

Respectfully Submitted,

s/Ruth M. Benien

Ruth M. Benien
Ethics Administrator