Regular Meeting:

Roll Call:

X Chair Ms. Tami Schademann
X Member Ms. Janey Humphries
X Member Mr. Robert Frey
X Member Ms. Dana Rank
X Member Ms. Diana Aguirre
X Ruth Benien, Administrator

X (Present)
E (Excused)
U (Unexcused)

Call to Order:

Chairperson Schademann called the meeting to order at 4:02 p.m. Commissioners Humphries, Frey, Rank and Aguirre were present. Administrator Benien was present.

Public Comment: No members of the public were present.

Old Business:

a). Approval of Minutes:

Proposed Minutes of the July 7, 2011 meeting were reviewed. A motion to approve the minutes as proposed made by Commissioner Frey and seconded by Commissioner Humphries. The motion passed unanimously. Proposed Minutes of August 4, 2011 meeting were reviewed. A motion to approve the minutes as proposed made by
Commissioner Frey and seconded by Commissioner Rank. The motion passed unanimously.

b). Monthly Administrator’s Report:

Administrator Benien provided a written copy of the August 31, 2011 monthly report which outlined the training provided in August, 2011 and the nature of the ethics opinions rendered and complaints received.

A Basic Ethics session was held on August 15, 2011 at the Health Department at 2:00 p.m. A Continuing Ethics was held on August 16, 2011 at the Health Department. A Continuing Ethics session is scheduled for September 22, 2011 at 2:00 p.m. at the Neighborhood Resource Center. A Basic Ethics session is scheduled for September 14, 2011 at 1:30 p.m. at the Health Department. Continuing Ethics sessions are scheduled for November 1, 2011 and December 14, 2011 and a Basic Ethics session is scheduled for November 30, 2011 with times and locations to be announced. Three additional police department Continuing Ethics sessions are scheduled for September 12, 19 and 26, 2011 at the police academy to allow attendanc or of officers whose initial classes were cancelled.

In August, 2011, two hotline/telephone complaints were received. One verbal complaint was received. Twenty six complaints are pending awaiting investigation, under investigation or determination. Twelve complaints were closed for lack of response or no violation found. Four new verbal requests for advisory opinion were received. One e-mail advisory opinion was provided. Four verbal request for advisory opinion were provided. One e-mail advisory opinion was provided. Six advisory opinions are pending. One request for information is pending.

The Administrator’s report was accepted as amended or corrected for August, 2011.

c). Discussion of Status of Proposed Revisions and Amendments to Ethics Code:

Administrator Benien advised that the outstanding proposed amendments to the UG Ethics Code have still not been submitted to the Standing Committee but that additional amendments may be proposed and should be included. She provided copies of the proposed amendments and an additional proposed amendment to the section regarding “prestige of office.”

New Business:

Administrator Benien again asked all the new Ethics Commissioners to provide a photograph and a biography for the UG Ethics website.

Executive Session:

No Executive Session was held.
Adjournment:

Motion for adjournment by Commissioner Humphries.

Seconded by Commissioner Frey.

Motion passed unanimously.

Meeting Adjourned at 5:15 p.m.

Next Meeting is October 6, 2011 at 4:00 p.m.

Respectfully Submitted,

s/Ruth M. Benien

Ruth M. Benien
UG Ethics Administrator