Regular Meeting:

Roll Call:

[X] Chair Ms. Tami Schademann
[X] Member Ms. Dana Rank Bye
[X] Member Ms. Pat Brune
[X] Member Mr. George Kemper
[X] Member Anthony Villegas
[X] Ruth Benien, Administrator

X (Present) E (Excused)
U (Unexcused)

Call to Order:

Chairperson Schademann called the meeting to order at 4:10 p.m. Commissioners Rank-Bye, Brune, Kemper and Villegas were present. Administrator Benien was present.

Public Comment: No members of the public were present.

Old Business:

a). Approval of Minutes:

Proposed Minutes of the August 8, 2014 meeting were reviewed. A motion to approve the minutes as corrected was made by Commissioner Brune and seconded by Commissioner Rank-Bye. The motion passed unanimously. A need for correction of the zip code on the minutes was noted and will be made on future minutes.

b). Monthly Administrator’s Report:
Administrator Benien provided the August, 2014 monthly report which outlined the training provided in August, 2014 and the nature of the ethics opinions rendered and complaints received.

Continuing Ethics training for the three UG Commissioners needing to complete such training will be scheduled in the next few months. The training sessions for the third and fourth quarters are being scheduled with Angela Harshberger including special dates for the sheriff’s department, juvenile, police dispatch and the police department. A Basic Ethics training was held on August 19, 2014 in the City Hall Commission Chambers and on August 26, 2014 at the Police Dispatch Headquarters. A Continuing Ethics training session is scheduled for September 16, 2014 at the Health Department Auditorium. Continuing Ethics classes are scheduled October 15, 2014 at the Neighborhood Resource Center and on November 18, 2014 at the Election Office. A Basic Ethics is scheduled for December 3, 2014 at the Health Department. Separate training will be provided for the police dispatch, sheriff’s department and police as part of their three year training cycle.

In August, 2014 four new complaints verbal or hotline telephone were received. One new email complaint was received. Twelve complaints are pending awaiting investigation, under investigation or determination. Five complaints were resolved with a finding of no violation. Three complaints were closed as the matter was resolved or insufficient information provided. Five complaints were closed with violation found but appropriate action taken. Three complaints were closed for lack of jurisdiction. One new email request for advisory opinion was received. One verbal advisory opinion was provided. One email advisory opinion was provided. One request for an advisory opinion was addressed by incorporating it in training. Five advisory opinion requests are pending. One request for ethics presentation or training for a handicapped employee is pending. One Request for Information is pending. One Request for Information was responded to by email.

The Administrator’s report was accepted as presented for August, 2014.

New Business:

The proposed revisions to the UG Ethics Code were reviewed and discussed by the UG Ethics Commissioners. A final vote was taken at the July meeting approving the proposed amendments. The two UG Ethics Commissioners absent subsequently approved the final amendments by email. The unanimously approved proposed amendments were sent to legal for review and final preparation. A meeting was held between the Ethics Administrator, the Legislative Auditor, the Legal Department and the Mayor and a staff member on August 25, 2014 to discuss the same and determine a date for presentation. The current date proposed is November 6, 2014. All UG Ethics Commissioners were asked to plan to attend that UG Commission meeting. In light of the same, the time for the November 6, 2014 UG Ethics Commission meeting will be moved to 5:00 p.m. versus 4:00 p.m. The October meeting date was moved from October 2, 2014 to October 9, 2014 due to the out of town absence of Administrator Benien.
Executive Session:

No Executive Session was held.

Adjournment:

Motion for adjournment by Commissioner Villegas.

Seconded by Commissioner Kemper

Motion passed unanimously.

Meeting Adjourned at 4:29 p.m.

Next Meeting is October 9, 2014 at 4:00 p.m.

Respectfully Submitted,

s/Ruth M. Benien

Ruth M. Benien
UG Ethics Administrator