Regular Meeting:

Roll Call

X Chairperson Mr. George Kemper
X Member Anthony Villegas
X Member Jerry Fiscus
X Member David Duckers
X Member Chiquita Wilson
X Ruth Benien, Administrator

X (Present) E (Excused)
U (Unexcused)

Call to Order:

Chairperson George Kemper called the meeting to order at 4:10 p.m. Commissioners Villegas, Fiscus, Duckers and Wilson were present. Administrator Benien was present.

Public Comment: No members of the public were present for comment.

Old Business:

a). Approval of Minutes:

Proposed Minutes of the August 6, 2015 meeting were reviewed and approved. A motion was made by Commissioner Duckers and seconded by Commissioner Wilson to approve the August minutes as submitted. The motion passed unanimously.
b). Monthly Administrator’s Report:

Administrator Benien provided an oral August, 2015 monthly report which outlined the training provided in August, 2015 and the nature of the ethics opinions rendered and complaints received.

Continuing Ethics training for the UG Commissioners needing to complete such training will be scheduled in the next few months. Basic Ethics training for newly elected UG Commissioners was provided on June 22, 2015. The Ethics Administrator has been contacted with respect to scheduling ethics training for the sheriff and fire departments. A training video was filmed on February 2, 2015 for provision to the police and fire departments for the Continuing Ethics training. Police and fire are both in their three year training cycles. The Human Resources department has completed its editing of the video which will be reviewed. Human Resources is preparing some type of system to confirm actual review of the video. Continuing Ethics training was held August 5, 2015 at 2:00 p.m. at the Human Resource training center. Continuing Ethics training was held August 20, 2015 at 1:30 p.m. at the Health Department Auditorium. A Basic Ethics training session is scheduled for September 22, 2015 at 1:00 p.m. at the Human Resources training center.

One new email complaint was received in August, 2015. One complaint was closed due to the manner in which it was presented and identified as not being a formal complaint at this time. A second complaint was closed for lack of jurisdiction. Five complaints are pending awaiting investigation, under investigation or determination. Fourteen advisory opinion requests are pending as of the end of August, 2015. One email opinion was closed as not being a violation but no formal opinion requested. Six new email advisory opinions were requested. One email request and one telephone request for information were received and response provided. One request for ethics presentation or training for a handicapped employee is pending.

The Administrator’s report was accepted as presented for August, 2015.

New Business:

Training for the new UG Ethics Commissioners will be held after the October or November, 2015 meeting.

Executive Session:

No Executive Session was held.

Adjournment:

Motion for adjournment by Commissioner Villegas.

Seconded by Commissioner Wilson.
Motion passed unanimously.

Meeting Adjourned at 5:08 p.m.

Next Meeting is October 8, 2015 at 4:00 p.m.

Respectfully Submitted,

s/Ruth M. Benien

Ruth M. Benien
UG Ethics Administrator