



**Public Health**  
Prevent. Promote. Protect.

## Unified Government Public Health Department

619 Ann Avenue, Kansas City, KS 66101-3038

Phone (913) 573-6705

wycokck.org/health

### RENEWAL APPLICATION FOR WYANDOTTE COUNTY RETAIL FOOD PERMIT

PLEASE READ BEFORE SUBMITTING

APPLICATION MUST BE FILLED OUT COMPLETELY TO BE ACCEPTED

INCOMPLETE APPLICATIONS WILL BE RETURNED AND WILL BE SUBJECT TO LATE FEES IF RESUBMITTED AFTER DUE DATE

NAME OF BUSINESS ON APPLICATION MUST BE CONSISTANT FROM YEAR TO YEAR

(SEE PREVIOUS PERMIT FOR BUSINESS NAME ON FILE)

NAME OR OWNERSHIP CHANGE REQUIRES NEW RETAIL APPLICATION AND INSPECTION

Date: \_\_\_\_\_

Name of Business: \_\_\_\_\_ Phone #:\_(\_\_\_\_)\_\_\_\_\_

Address of Business: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Owner(s) of Business: \_\_\_\_\_ Tax ID #: \_\_\_\_\_

Owner(s) Home Address : \_\_\_\_\_ City : \_\_\_\_\_ Zip: \_\_\_\_\_

Owner (s) Contact Number:\_(\_\_\_\_)\_\_\_\_\_

Owner or Business Email Address: \_\_\_\_\_

Owner/Authorized Personnel Signature(s) \_\_\_\_\_

**(Application invalid without signature)**

Mail application to:

**Public Health Department  
Environmental Health Services  
619 Ann Avenue, Rm 320  
Kansas City, Kansas 66101**

### ALL PERMITS EXPIRE DECEMBER 31

A **\$50 late fee** will apply to all renewal applications submitted on or after January 1<sup>st</sup>

### Check or Money Order ONLY

Make Check or Money Order payable to: **Unified Government Treasurer**

**Please circle the fee that applies to your business**

Permit fee < 3,000 Square feet... **\$75.00** > 3,000 Square feet... **\$135.00**

**ESTABLISHMENT SHALL NOT OPERATE WITHOUT AN UP TO DATE PERMIT APPROVED AND ISSUED BY ENVIRONMENTAL HEALTH SERVICES**