EXIT INTERVIEW – CONFIDENTIAL

Rate the Unified Government on each of the factors with this scale:
0 – No opinion; 1 – Excellent; 2 – Good; 3 – Average; 4 – Fair; 5 - Poor

SUPERVISION:

_____ Faithfulness to established policies and procedures
_____ Gives fair and equal treatment
_____ Recognizes and awards good performance and accomplishment
_____ Develops cooperation
_____ Encourages suggestions and innovation
_____ Resolves problems and complaints
_____ Gives feedback on performance and offers support

EMPLOYEE DEVELOPMENT:

_____ Relationship within your department
_____ Relationship with other departments
_____ Relationship with supervisor
_____ Training Received
_____ Potential for career growth
_____ Opportunity for advancement

PAY AND BENEFITS:

_____ Base

_____ Benefits offered

Please indicate the primary factor affecting your decision to leave the Unified Government with the number “1.” If other factors were involved, indicate them in order of importance beginning with the number “2” and so on up to five choices.

_____ Better career opportunity
_____ Better salary
_____ Better benefits
_____ Career change
_____ Relocation
_____ Return to school
_____ Family responsibilities
_____ Health reasons
_____ Child or other dependant care
_____ Transportation problems
_____ Self-employment

_____ Workload too heavy
_____ Workload too light
_____ Work not challenging
_____ Overtime requirements
_____ Lack of training
_____ Lack of recognition
_____ Dissatisfaction with policies
_____ Dissatisfaction with supervisor
_____ Dissatisfaction with co-workers
_____ Other

Employee signature ____________________________ Date ________________

3.3 Separation from Employment
3.5 Retirement