



Unified Government of Kansas City, Kansas
Department of Administration- Clerks Division
701 N. 7th St, Suite 318, Kansas City, Kansas 66101
Office: (913) 573-2876 Fax: 913-573-5005
e-mail – ClerkWest@wycokck.org

MAILING ADDRESS CHANGE FOR PROPERTY TAX BILLS

Please provide a completed notarized form to the above address via fax, regular mail, or e-mail. If you would like to walk the completed form into an accepting UGWYCO office*, a formal picture ID (driver’s license or State ID) is required. A photocopy will be made for our files. Please print all information legibly to ensure accuracy.

Parcel ID Number(s):
Street Address of Property(s):

NEW MAILING INFORMATION:

Name of Current Owner(s):			
Billing Name(s): <small>(if different from above)</small>			
New Tax Mailing Address:			
City:	State:	Zip:	Phone:

FOR OFFICE USE ONLY

AUTHORIZATION:

The submission of this form does not grant ownership to or interest in the property address shown. By making this request the undersigned hereby certifies they possess a legal or equitable ownership interest in the subject property and/or are legally responsible for the payment of real estate taxes and assessments.

Signature: _____ **Date:** _____

Notary Provided Formal ID Attached (Walk-ins only)

NOTARY: STATE OF _____, in _____ County.

The forgoing instrument was acknowledged before me this _____ day of _____, 20____

by, _____, who appeared before me.
Type or Print Name Here

SEAL

 Notary Public

My appointment expires _____.

*UG Offices: Clerk’s Office, Delinquent Real Estate, Treasury, Register of Deeds, Appraiser’s Office, or GSS Dept.