ADVISORY BOARD MEETING
4/27/2022
12:00 NOON TO 1:00 P.M.

BOARD MEMBERS PRESENT: DA Damon Mitchell (Chair), Ms. Suzie Tousey, Mr. Curtis Ross, Ms. Christine Swenson, Ms. Teresa Clardy, Capt. Shardale Brown, Judge Michael Russell, Capt. Kathleen Yarsulik

COMMUNITY CORRECTIONS STAFF PRESENT: ISFA Ryan Lockamy, Mavis Hutchings (recorder)

CALL THE MEETING TO ORDER:  
12:04 pm meeting called to order by Chairman Damon Mitchell

REVIEW OF THE MEETING MINUTES:  
Review of the minutes from October 6, 2021, meeting from Chairman Mitchell. Chairman Mitchell asked to adopt the minutes as read. Approved 8/8 members.

NEWS/INFORMATIONAL/BOARD REQUESTS

- Welcome to the new appointed board members Capt. Kathleen Yarsulik from Kansas City, Kansas Police Department and to Capt. Shardale Brown from the Wyandotte County Sheriff Office.

- Fy2023 Comprehensive Plan and Budget. - (Note: the Comprehensive FY 23 and Budget Request was forwarded to all of the board member for review a week prior to the meeting) The FY 2023 Comprehensive plan and budget review began with Field Administrator Supervisor Ryan Lockamy starting with the Kansas Department of Corrections (KDOC) overall successful completion rate for FY 21. Wyandotte County overall successful completion rate in FY 21 was 84%, which is higher than KDOCs goal of 75%. Community Corrections was at a 38.50% successful closure rate in FY 21 and at a 42.00% unsuccessful closure rate in FY 21. In FY21 our agency had 142 unsuccessfully closed, which was an increase by 12% from FY 2020. The agency deems a case unsuccessful when a case is discharged and not all conditions of supervision are satisfied. The agency will seek to reduce the number of unsuccessful closures by focusing on the identified FY 23 target population and effectively working evidence-based practices to identify risk/need to target criminogenic risk factors.
Next, was the agencies overall revocation rate for FY 21 which was at 16.00%. The agencies rate for revoked-new felony closures in FY 21 was 5.00%. We had 0% revoked for new misdemeanors and 10.90% was revoked-condition closures.

-Agencies Target Population and Gaps/Barriers Identified for FY 23. Officer Lockamy mentions in FY 23, the agencies target population will be probationers who score moderate to high-risk in the sub-scales of companions. Per the FY 2021 LSI-R data companions were the highest subscale of our agency’s revoked population and will be targeted based on the agencies immediate criminogenic need. This will be address by the supervision officer referring the probationer to our in-house TRACK program and creating a case plan goal to support addressing this need.

-Another identified gap for this agency in FY23 is quality assurance and effective use of EPICS-II and CareyGuide tools in case management. In FY23, this agency will attempt to implement a consistent methodology for evaluating quality assurance practices. We will seek to determine other similar departments with a current plan in place as well as research and/or seek out training to establish an effective mechanism to be used by this department.

-Additional Goals and Objectives for FY 2023.

**Goal # 1 –** Achieve or maintain a success rate of 75% or higher or improve last fiscal years success rate by at least 3%.

**OBJ #1 –** At the end of FY23, less than 25% of all cases discharges will be due to probation revocations.

**Action Steps** – Refer all moderate to high risk in the companion sub-scale to in house cognitive (TRACK) programming for review. All staff will participate in refresher training on core correctional practices, EPICS, Motivational Interviewing, etc. All probationers moderate to high in attitudes / orientation, companions, emotional personal, substance abuse subscales at intake to notify in-house providers to review.

**Goal # 2 -** Target successful reentry of probationers who are considered moderate to high risk in FY 2023.

**Objective # 1 -** Less than 88% of probationers revoked in FY 23 will be moderate to high risk in the companion’s subscale.

**Action Steps** - Identify all probationers moderate to high risk in the companion’s sub scale of the LSCMI / WARN and refer to in house cognitive programing.

**-Budget Plan for FY 23-** No additional changes to the budget than what was submitted. 95% of our personnel funded. KDOC is looking at the legislative process to be able to obtain more grant money for the Departments.
-Chairman Mitchell asked for a motion to approve the FY 23 Comprehensive Plan and Budget submission. Ms. Teresa Clardy motioned and Mr. Curtis Ross second the motion. All approved 8/8.

**BOARD MAINTENANCE** — Nothing currently.

Future Meeting Locations
- May 26, 2021, 12:00 – 1:00 PM via zoom and at Building 812 N 7th Street, 3rd Floor, Kansas City, KS 66101

**ADJOURNMENT**
- Meeting Adjourned at 12:30 PM.