

UG Clerk

	DESCRIPTION OF SERVICES	UNIT	FEE
I.	KANSAS OPEN RECORD ACT FEES		
	STAFF TIME		
	Administrative	Per hour in excess of 15 minutes	\$40.00
	Professional		\$54.00
	<i>In addition to Staff time the following charges will be assessed:</i>		
	Electronic form data	Base Fee	\$16.00
	Copy of records produced by outside vendor		Actual cost
	Mailing of Record		
	5 pages or less	Per page	No additional charge
	6 pages or more	Per page	\$0.25
	Certification of record		
	5 pages or less	Per page	No additional charge
	6 pages or more	Per page	\$0.25

* Kansas Open Records Act govern the charges for these services, K.S.A. 45-215.