NOTICE OF JOB OPENING

Posting Begins | November 23, 2022 | Posting Ends | January 11, 2023

Position Title | LICENSE INSPECTOR I

Department | Neighborhood Resource Ctr. | Division | License Division

| New Position | X | Full-time | 40 | Hrs./Week |
| X Replacement | | Part-time A | | Hrs./Week |
| Seasonal Temporary | | Part-time B | | Hrs./Week |

Location of Position | 4953 State Ave, Kansas City, KS 66102

BRIEF JOB DESCRIPTION: The position requires skilled investigational work to obtain compliance with City codes and ordinances regulating businesses, occupations and collecting occupational taxes and licensing fees. Frequently work with other departments on business and residential related issues. Work involves responsibility for the regulation of business and occupations, taxi cabs and livery vehicles, occupational equipment and machinery, motor vehicle salvage yards and for the enforcement of applicable City codes and ordinances. Data entry required for registering and accepting payment of occupation tax and/or business licenses.

MINIMUM QUALIFICATIONS: High School Diploma or equivalent or any combination of education and experience sufficient to successfully perform the essential duties of the job such as those listed above. Experience in public contact, preferably related to business, occupations or trades. Must possess a valid Driver’s License. License check will be conducted. Ability to communicate effectively orally and in writing.

SUCCESSFUL APPLICANT IS REQUIRED TO TAKE PRE-EMPLOYMENT PHYSICAL AND DRUG SCREEN.

Salary Range | $23.19/hr. | PI # | 3556 | Class. Code | 6123

EXT 12/15/22

It is the policy of the Unified Government not to discriminate against any employee or applicant for employment because of race, color, national origin or ancestry, religion or creed, sex, age or disability. All applicants for this position who do not presently hold a safety sensitive position with the Unified Government will be required to submit to a drug test after successful bid and before actual appointment.

MUST BE A RESIDENT OF WYANDOTTE COUNTY OR WILLING TO RELOCATE.

PUBLIC LAW REQUIRES ALL NEW APPOINTEES TO SUBMIT PROOF OF IDENTITY AND EMPLOYMENT ELIGIBILITY

The United Government of Wyandotte County / Kansas City, Kansas is an Equal Opportunity Employer and values diversity in its workforce. EOE