

NOTICE OF JOB OPENING

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Posting Begins	December 9, 2021	Posting Ends	February 2, 2022
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Position Title	INFORMATION SYSTEMS COORDINATOR
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Department	Public Works	Division	Asset Management
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	New Position	X	Full-time	40	Hrs./Week
X	Replacement		Part-time A		Hrs./Week
	Seasonal Temporary		Part-time B		Hrs./Week

Location of Position	City Hall 701 N. 7 th Street Kansas City, KS 66101
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BRIEF JOB DESCRIPTION: Public Works is seeking an Insights & Solutions Developer to operationalize asset data for informed capital planning, streamlined field data collection, and efficiencies in daily operations. The successful candidate will become a subject matter expert on work order and project management data for the Unified Government (UG) Asset Management team within Public Works (PW). The position supports the implementation of our computerized maintenance management system (CMMS) and geographic information systems (GIS) users. Providing database administration for several core Public Works software, the role focuses on data design, integration challenges, and coordinating system upgrades. From field crews to UG administration and the public, the position will build and maintain data pipelines to facilitate improved customer service and public information sharing. The position will also customize ArcGIS Portal data, apps, and maps to meet the needs of public works.

MINIMUM QUALIFICATIONS: Bachelor's Degree in Computer Science Geography, or related field or any combination of equivalent experience and education which provides the requisite knowledge, skills and abilities to perform the essential functions of the position. Five years of experience as a database administrator. Two years of experience and training in the use of GIS software (preferably ESRI ArcGIS Pro) and necessary hardware. Advanced information technology troubleshooting skills. Knowledge of GIS and CMMS use within a utility or government organization is preferred. Desired software knowledge: Lucity (Central Square) or other CMMS, Access, SQL, Python, Crystal Reports, ESRI Suite; ArcGIS Pro, ArcGIS Desktop, ArcGIS Portal, ArcGIS Online, Field Maps, Excel, Notepad++, basic HTML. Map document/map services design skills. Experience in field survey data collection. Interested in predictive analytics and machine learning. Must possess a valid Kansas Driver's license. Must be a resident of Wyandotte County or willing to relocate within 12 months from date of hire. Must be able to pass a criminal background check.

**SUCCESSFUL APPLICANT IS REQUIRED TO TAKE
PRE-EMPLOYMENT PHYSICAL AND DRUG SCREEN**

Salary Range	\$4,609.42-\$6,289.51/mo.	PI #	0346	Class. Code	1251
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Ext 01/20/2022

It is the policy of the Unified Government not to discriminate against any employee or applicant for employment because of race, color, national origin or ancestry, religion or creed, sex, age or disability. All applicants for this position who do not presently hold a safety sensitive position with the Unified Government will be required to submit to a drug test after successful bid and before actual appointment.

MUST BE A RESIDENT OF WYANDOTTE COUNTY OR WILLING TO RELOCATE
PUBLIC LAW REQUIRES ALL NEW APPOINTEES TO SUBMIT PROOF OF IDENTITY AND EMPLOYMENT ELIGIBILITY
The Unified Government of Wyandotte County / Kansas City, Kansas is an Equal Opportunity Employer and values diversity in its workforce.
EOE