

# NOTICE OF JOB OPENING

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<b>Posting Begins</b>	May 25, 2022	<b>Posting Ends</b>	August 10, 2022
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<b>Position Title</b>	<b>APPRAISER</b>
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<b>Department</b>	Appraiser	<b>Division</b>	Residential
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	New Position	X	Full-time	40	Hrs./Week
X	Replacement		Part-time A		Hrs./Week
	Seasonal Temporary		Part-time B		Hrs./Week

<b>Location of Position</b>	8200 State Avenue, Kansas City, KS 66112
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**BRIEF JOB DESCRIPTION:** Responsible for objectively identifying, describing and appraising assigned personal and/or real property at fair market value. Duties may include: Field inspections in varying weather conditions; Trend/Depreciation studies; quality control review and assigning quality grade and condition ratings; abide by statutory guidelines and compliance standards; representing the UG at valuation hearings and preparing special reports for annual maintenance and/or compliance. Exceptional customer service and proficiency in communicating effectively with the public about the appraisal and appeal process is expected. This position requires working with various types of worksheets/reports and extensive data entry.

**MINIMUM QUALIFICATIONS:** High School Diploma/GED and two (2) years related appraisal experience, preferably in mass or real estate or an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job such as those listed above. Associates Degree preferred. Proficient with computers and basic office software. MS Excel proficiency desired. KREAB certification or RMA designation or the ability to obtain. Training will be offered and successful completion of IAAO Course 101 and 102 or equivalent is expected within 12-month period. Valid Driver's License, Motor Vehicle Record check and current liability insurance required. Bilingual in English/Spanish is preferred.

**SUCCESSFUL APPLICANT IS REQUIRED TO TAKE  
PRE-EMPLOYMENT PHYSICAL AND DRUG SCREEN**

<b>Salary Range</b>	\$3,302.49-\$4,315.59/mo.	<b>PI #</b>	6082, 6074	<b>Class. Code</b>	0216
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**EXT 7/27/2022**

It is the policy of the Unified Government not to discriminate against any employee or applicant for employment because of race, color, national origin or ancestry, religion or creed, sex, age or disability. All applicants for this position who do not presently hold a safety sensitive position with the Unified Government will be required to submit to a drug test after successful bid and before actual appointment.

**MUST BE A RESIDENT OF WYANDOTTE COUNTY OR WILLING TO RELOCATE.  
PUBLIC LAW REQUIRES ALL NEW APPOINTEES TO SUBMIT PROOF OF IDENTITY AND EMPLOYMENT ELIGIBILITY  
EOE**

*The Unified Government of Wyandotte County / Kansas City, Kansas is an Equal Opportunity Employer and values diversity in its workforce.*

7/26/2022