

NOTICE OF JOB OPENING

GRANT POSITION

Posting Begins	June 9, 2022	Posting Ends	July 6, 2022
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Position Title	INTENSIVE SUPERVISION OFFICER I (DRUG TESTING COORDINATOR)
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Department	Community Corrections	Division	Adult ISP & Juvenile ISP
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	New Position	X	Full-time	40	Hrs./Week
X	Replacement		Part-time A		Hrs./Week
	Seasonal Temporary		Part-time B		Hrs./Week

Location of Position	812 N. 7th St.
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BRIEF JOB DESCRIPTION: The Unified Government of Wyandotte County Community Corrections is recruiting for a Drug testing Coordinator. This position will be responsible for observing and collecting random urinalysis screens on male offenders, preparing reports, and entering information into various information systems. This position will work closely with offenders and provide court testimony as needed. Adherence to chain of custody and evidence protocols is of necessity as well as maintaining supplies and equipment.

MINIMUM QUALIFICATIONS: Bachelor's Degree in corrections, criminal justice or a social science; or, an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job such as those listed above. Due to the observing and collecting urinalysis screens on male offenders and according to the Kansas Corrections Standards Manual AISP Standard 3A-SER-110 there is the bonafide qualification that applicants are male; experience working with an offender population; knowledgeable of risk reduction principles and case management; able to exercise good judgment; problem solve and make sound decisions; knowledge of community resources and familiarity with motivational interviewing techniques is a plus. Must be a resident of Wyandotte County or willing to relocate within 12 months from the date of hire. Must have a valid driver's license and car insurance. Must pass background check, MMPI, and CVSA Truth Verification test.

**SUCCESSFUL APPLICANT IS REQUIRED TO TAKE
PRE-EMPLOYMENT PHYSICAL AND DRUG SCREEN.**

Salary Range	\$19.05-24.90/hr.	PI #	8001	Class. Code	5310
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It is the policy of the Unified Government not to discriminate against any employee or applicant for employment because of race, color, national origin or ancestry, religion or creed, sex, age or disability. All applicants for this position who do not presently hold a safety sensitive position with the Unified Government will be required to submit to a drug test after successful bid and before actual appointment.

MUST BE A RESIDENT OF WYANDOTTE COUNTY OR WILLING TO RELOCATE.
PUBLIC LAW REQUIRES ALL NEW APPOINTEES TO SUBMIT PROOF OF IDENTITY AND EMPLOYMENT ELIGIBILITY
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