

# NOTICE OF JOB OPENING

## GRANT POSITION

<b>Posting Begins</b>	March 18, 2021	<b>Posting Ends</b>	July 6, 2022
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<b>Position Title</b>	<b>INTENSIVE SUPERVISION OFFICER</b>
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<b>Department</b>	Community Corrections	<b>Division</b>	Adult
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	New Position	X	Full-time	40	Hrs./Week
X	Replacement		Part-time A		Hrs./Week
	Seasonal Temporary		Part-time B		Hrs./Week

<b>Location of Position</b>	812 N. 7th St., Kansas City, KS 66101
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**BRIEF JOB DESCRIPTION:** This position will be responsible for routine professional social service and law-enforcement type duties in the areas of assessing criminogenic needs, supervision plan development, treatment referrals, and on-going monitoring of probationer behavior. Supervision services are provided within the community with the goal of increasing public safety through the reduction of future criminal behavior. Duties include: managing a caseload of adult felons; utilizing motivation interviewing skills to complete a scientific assessment of criminogenic risk/needs; identifying probationer stages of change in addressing identified needs; making referrals to appropriate treatment interventions and/or programs targeting primary criminogenic needs; monitoring probationer activity to ensure adherence to action steps collaboratively developed in supervision planning and to court-ordered conditions; engaging in on-going support for probationers within the community by assisting in identifying a network of family, friends, and support others with pro social orientations; identifying pro-social interests and activities geared towards improving bonds and ties to pro-social community members; preparing reports concerning activities, provide recommendations and maintain documentation relating to management of probationer caseloads; monitoring payment of financial obligations ordered by the courts; monitoring urinalysis results and follow-up with probationer accordingly; providing appropriate dosage of services according to responsivity; and applying sanctions and/or incentives swiftly and appropriately.

**MINIMUM QUALIFICATIONS:** Bachelor's degree in corrections, criminal justice or a social science or an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job such as those cited above. Preferred skills would include familiarity with evidence-based practices in supervising probationers; community resources, counseling techniques, and motivational interviewing; ability to establish and maintain effective working relationships with community, families, service agencies and other support systems to assist with employment issues; ability to motivate probationers to change anti-social behaviors; manage a substantial caseload; provide court testimony; communicate effectively orally and in writing; to understand and implement evidence-based practices relative to community supervision of probationers; and to use electronic technology in the supervision and case management of probationers. Must have a valid driver's license and car insurance.

**SUCCESSFUL APPLICANT IS REQUIRED TO TAKE PRE-EMPLOYMENT PHYSICAL AND DRUG SCREEN.**

<b>Salary Range</b>	\$19.05-\$24.90/ hr.	<b>PI #</b>	6092, 6096, 6113, 6120	<b>Class. Code</b>	5310
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**Ext 6/23/2022**

It is the policy of the Unified Government not to discriminate against any employee or applicant for employment because of race, color, national origin or ancestry, religion or creed, sex, age or disability. All applicants for this position who do not presently hold a safety sensitive position with the Unified Government will be required to submit to a drug test after successful bid and before actual appointment.

**MUST BE A RESIDENT OF WYANDOTTE COUNTY OR WILLING TO RELOCATE.**

**PUBLIC LAW REQUIRES ALL NEW APPOINTEES TO SUBMIT PROOF OF IDENTITY AND EMPLOYMENT ELIGIBILITY**

*The Unified Government of Wyandotte County/Kansas City, Kansas is an Equal Opportunity Employer and values diversity in its workforce.*

EOE