

# NOTICE OF JOB OPENING

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<b>Posting Begins</b>	December 16, 2021	<b>Posting Ends</b>	December 7, 2022
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<b>Position Title</b>	<b>PARKING CONTROL OFFICER I</b>
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<b>Department</b>	Public Works	<b>Division</b>	Parking Control
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	New Position	X	Full-time	40	Hrs./Week
X	Replacement		Part-time A		Hrs./Week
	Seasonal Temporary		Part-time B		Hrs./Week

<b>Location of Position</b>	701 N. 7 <sup>th</sup> St. Kansas City, KS
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**BRIEF JOB DESCRIPTION:** The incumbent will patrol assigned areas of the City to enforce parking regulations, ordinances and laws, issues citations; maintains records. Operates and monitors a 2-way radio, operates hand-held computer and printer, prepares detailed reports explaining parking and traffic regulations, following departmental policies and procedures while taking directives from supervisors/managers.

**MINIMUM QUALIFICATIONS:** High School Diploma or GED or any equivalent combination of education and experience sufficient to successfully perform the essential duties of the job. Must possess a Valid Kansas Driver's License. Knowledge of City traffic and parking ordinance and Microsoft Office. Ability to work in extreme temperatures.

**SUCCESSFUL APPLICANT IS REQUIRED TO TAKE  
PRE-EMPLOYMENT PHYSICAL AND DRUG SCREEN.**

<b>Salary Range</b>	\$16.40/hr.	<b>PI #</b>	4026	<b>Class. Code</b>	2210
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**Ext 10/13/2022**

It is the policy of the Unified Government not to discriminate against any employee or applicant for employment because of race, color, national origin or ancestry, religion or creed, sex, age or disability. All applicants for this position who do not presently hold a safety sensitive position with the Unified Government will be required to submit to a drug test after successful bid and before actual appointment.

**MUST BE A RESIDENT OF WYANDOTTE COUNTY OR WILLING TO RELOCATE**  
**PUBLIC LAW REQUIRES ALL NEW APPOINTEES TO SUBMIT PROOF OF IDENTITY AND EMPLOYMENT ELIGIBILITY**  
*The Unified Government of Wyandotte County / Kansas City, Kansas is an Equal Opportunity Employer and values diversity in its workforce.*  
 EOE