

# NOTICE OF JOB OPENING

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<b>Posting Begins</b>	September 16, 2021	<b>Posting Ends</b>	October 27, 2021
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<b>Position Title</b>	<b>PROSECUTOR</b>
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<b>Department</b>	Legal	<b>Division</b>	Prosecutor
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	New Position	X	Full-time	40	Hrs./Week
X	Replacement		Part-time A		Hrs./Week
	Seasonal Temporary		Part-time B		Hrs./Week

<b>Location of Position</b>	2 <sup>nd</sup> Floor/Municipal Office Building
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**BRIEF JOB DESCRIPTION:** Responsible for prosecuting violations of municipal ordinances, litigating appeals by defendants in District Court, and assisting the Chief Council in providing legal advice and services to the Unified Government. Duties include: prosecuting Municipal violations of ordinances and codes; corresponding and meeting with victims, witnesses, defense attorneys, and defendants; handling arraignments, trials sentencing and appeals; providing legal advice to code enforcement, building inspections, and rental licensing and other departments and agencies responsible for enforcing municipal codes and ordinances; participating in meetings, workshops, and roundtables to coordinate and develop strategies for improvement and maintenance of legally mandated standards and codes; serving as a liaison between the Unified Government and neighborhood watch groups; performing legal research; providing legal advice to police department and other law enforcement agencies..

**MINIMUM QUALIFICATIONS:** Any equivalent combination of education and experience sufficient to successfully perform the essential duties of the job such as those listed above. License to practice law in Kansas and Juris Doctorate degree required..

**SUCCESSFUL APPLICANT IS REQUIRED TO TAKE PRE-EMPLOYMENT PHYSICAL AND DRUG SCREEN.**

<b>Salary Range</b>	\$4,241.47-\$5,673.20/mo.	<b>PI #</b>	0296	<b>Class. Code</b>	1633
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Extend 10/21/2021

It is the policy of the Unified Government not to discriminate against any employee or applicant for employment because of race, color, national origin or ancestry, religion or creed, sex, age or disability. All applicants for this position who do not presently hold a safety sensitive position with the Unified Government will be required to submit to a drug test after successful bid and before actual appointment.

**MUST BE A RESIDENT OF WYANDOTTE COUNTY OR WILLING TO RELOCATE.**  
**PUBLIC LAW REQUIRES ALL NEW APPOINTEES TO SUBMIT PROOF OF IDENTITY AND EMPLOYMENT ELIGIBILITY**  
*The United Government of Wyandotte County / Kansas City, Kansas is an Equal Opportunity Employer and values diversity in its workforce.*  
 EOE