

NOTICE OF JOB OPENING

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Posting Begins	August 25, 2022	Posting Ends	October 5, 2022
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Position Title	PROGRAM COORDINATOR
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Department	Health Department	Division	Violence Prevention Program
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X	New Position	X	Full-time	40	Hrs./Week
	Replacement		Part-time A		Hrs./Week
	Seasonal Temporary		Part-time B		Hrs./Week

Location of Position	
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BRIEF JOB DESCRIPTION: The Violence Prevention Coordinator will lead the Unified Government Public Health Department's (UGPHD) efforts to reduce violence in Wyandotte County through collaborative community engagement and implementation of evidence-based violence prevention interventions. Core projects will include the coordination of the Wyandotte County Youth Fatality Review Board (YFRB), which examines youth deaths from age 1 through 24; development of partnerships; programming with organizations instrumental to reducing violence to ensure implementation of the YFRB's recommendations (including the CHIP Violence Prevention Team and the ThrYve Youth Violence Prevention project). This position will help to define the UGPHD's violence prevention goals; assure appropriating monitoring and evaluation of projects; participate in grant writing to obtain funding for violence prevention projects; and ensure inclusion and equitable representation of our community in violence-related efforts.

MINIMUM QUALIFICATIONS: Bachelor's Degree in social work, public health or related field and 2 years of related program experience; or an equivalent combination of education and experience sufficient to successfully perform the essential duties of the position. Preferred Experience & Qualifications: A minimum of two-years work experience in program-level or macro-level social work, community public health, law enforcement, or trauma informed care is desired. Master's Degree in social work preferred; experience with group facilitation and work leading collaborative projects; experience working on policy, systems, and environmental changes that improve population health; knowledge of evidence-based public health strategies related to violence prevention or high readiness and/or demonstrated skill in receptibility for coaching and trauma-informed training relative to violence prevention; demonstrated skill in conflict resolution, de-escalation techniques and self-regulation/tolerance for reviewing sensitive/traumatic information. Bilingual in Spanish/English is desirable. Valid Kansas Driver's License is required.

**SUCCESSFUL APPLICANT IS REQUIRED TO TAKE
PRE-EMPLOYMENT PHYSICAL AND DRUG SCREEN.**

Salary Range	\$4,160.00- \$5,564.00/mo.	PI #	6313	Class. Code	1417
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It is the policy of the Unified Government not to discriminate against any employee or applicant for employment because of race, color, national origin or ancestry, religion or creed, sex, age or disability. All applicants for this position who do not presently hold a safety sensitive position with the Unified Government will be required to submit to a drug test after successful bid and before actual appointment

MUST BE A RESIDENT OF WYANDOTTE COUNTY OR WILLING TO RELOCATE.

PUBLIC LAW REQUIRES ALL NEW APPOINTEES TO SUBMIT PROOF OF IDENTITY AND EMPLOYMENT ELIGIBILITY

The Unified Government of Wyandotte County/Kansas City, Kansas is an Equal Opportunity Employer and values diversity in its workforce.

EOE

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