

## KANSAS CITY KANSAS MUNICIPAL COURT ZOOM INSTRUCTIONS

### **Please be advised:**

Upon entering your Zoom hearing, you will be placed into a waiting room and you will be muted – please be patient as there will be numerous groups of cases to hear. When the Judge is ready, you will be moved from the waiting room, into the hearing – usually as a group – to appear in front of the Judge, just as you would if you were appearing in a court room. Immediately prior to the Judge beginning, you will receive an advisement. The Judge will then speak with each defendant (one at a time).

\*Note – the Meeting Passcode is: **102020**

Please click here for your hearing:

<https://zoom.us/j/7306021138?pwd=NGRHU0RnUThCN2xYUGtzWIFCenFQZz09>

Joining via hyperlink:

- There will be a prompt for you to open the link. Click “open link”
- Click on the “join audio” button
- If you see a Ø through the microphone symbol in the bottom left corner, click on the symbol to be heard
- If you see a Ø through the video camera in the bottom left corner, click on the symbol to be seen

Thank you for your patience and cooperation.