

MINUTES OF THE
UNIFIED GOVERNMENT WY CO/KCK
BOARD OF PARK COMMISSIONERS
Tuesday, November 10th, 2020

The November 10th, 2020 meeting of the Unified Government WyCo/KCK Board of Park Commissioners was held via TEAMS Online

CALL TO ORDER:

The meeting of the Unified Government Board of Park Commissioners was called to order at 6:05 p.m. by Ty Collins, Chairman. Angel Obert, Assistant Director stated proper meeting notice had been given.

ROLL CALL:

Members present were recorded for the minutes.

Board Members Present:

Ty Collins, Chairman
Carolyn Wyatt, Member
Billy Brame, Member
Micah King, Member
Patricia Gates, Secretary
John McTaggart, Member
Jeff Sachen, Second Vice Chair

Board Members Absent:

Beatrice Lee, Member
Craig Howell, Member
Faith Rivera, Member
Bridget Holton-Deere, Member
Tammy Romstad, KCKPS

Administration Present:

Jack Webb, Parks and Recreation, Assistant Director
Angel Obert, Parks and Recreation, Assistant Director
James Bain, Counselor
Nichole Marlowe, Administrative Support Supervisor

I – PRELIMINARIES

1. ADOPTION OF THE AGENDA

A motion was made by Jeff Sachen to adopt the November 10th, 2020 Agenda, was seconded by John McTaggart Motion Carried (Ayes 7, Nays 0)

2. APPROVAL OF PREVIOUS MEETING MINUTES

Minutes of the Wednesday October 14th, 2020 regular Board of Park Commissioners meeting are presented for review and consideration for approval.

A motion was made by Patricia Gates, seconded by Jeff Sachen to approve the minutes of the Wednesday, October 14th, 2020 regular meeting. Motion Carried (Ayes 7, Nays 0)

II - PRESENTATIONS, HEARINGS, COMMUNICATIONS

1. Visitors

Visitors may speak to the Board at this time.

As a general rule, the Board will not enter into discussion, but will direct Administration to take under advisement, make necessary response and bring items to a future agenda as may be appropriate.

2. Correspondence

- No correspondence was given

III – OLD BUSINESS

Officer Elections for December –

- Ty Collins stated – “So I asked staff to place officer elections on old business, not to attempt to do another set of elections, but just to review what we need to do next month. So, in our rules and procedures that were adopted in 1999 for how to operate the board and under Rule 1 (one) section D. It states that the board shall annually elect from amongst its voting membership the officers, First Vice Chair, Second Vice Chair and Secretary. The officers shall serve as directed by the chair. Secretary shall be charged with assuming compliance with record keeping requirements and retaining board documents and agendas, the election of officers shall be held at the regular monthly meeting in December of each year. So, upon

opening of the election by the chairperson, the voting members shall make nominations. At the close of nominations, shall vote on the nominees and affirmative vote of at least six voting members is required to elect each officer. Each officer with the exception of the chairperson shall serve until the next annual election and may serve an additional one-year term not to exceed two executive terms if reelected person in this rule. So, we currently have an open position of First Vice Chair and we will have an open position at Secretary because Pat is currently serving her second term as secretary. Um, and then Jeff is in his first term as Second Vice Chair and has already served two terms as the First Vice Chair. So, my reading of that my understanding of that would mean Jeff to not be reelected to the First Vice Chair and Pat cannot be reelected as Secretary, so I bring all this up basically to say we're going to need some members of the board to step up and take some take some positions. So, whether you would like to be nominated or whether you would like to nominate someone else. I know that we passed out contact information for everyone. Earlier this year, or maybe late last year. I also know that I think office could provide that for you if you contacted them. So, if you want to check with someone before you nominate them and find out if they would like to be nominated for a position. The plan is to be able to fill all those positions at our December meeting. So, um, and we will have to have at least six votes for those people are, you know, those individuals. So, I'm going to do everything I can on my end to try to make sure everybody that can possibly be present at our December meeting is present at our December meeting. Does anybody have any questions about elections? Not that I have the answers, but I'm sure we have someone on here that does.”

- Pat Gates stated – “I have a question that's just kind of related to this, how can we get that vacant position filled? Because, we keep running into not having enough people present to really carry a vote. So how can we get that empty spot filled.”
- Ty Collins responded – “My understanding is, and please somebody jump in and correct me if I'm wrong. But, our issue is, we would have to have the necessary number of people present at the meeting, which I believe is eight to vote to suspend the rule, to only have, to require less than six people to elect that individual to that position. So, if we can get eight people to the to the December meeting and we can't get someone elected under normal terms. I assume we could close the election, at that point, and then maybe make a motion to suspend the rules go back in, take nominations and then take the vote, you know, five, three, as it would be if there were only eight people. Maybe James can correct me if I'm wrong.”
- James Bain replied – “No. You're not wrong. I mean, all three. I guess it's not about that position because all three are open next month. I would not think of it as I would not think of it as that one position. You have three positions to fill next month all requiring six votes of a person to fill the spot.”
- Ty Collins responded – “If we only have eight people at the beginning of the meeting. Is it would it be out of order. To just suspend the rules right off the bat. So that we know when we head into an election that the vote, a simple majority vote can carry?”
- James Bain responded – “I mean, I look at to spending the rules to be drastic, only be used in a special circumstance.”
- Pat Gates stated – “Part of my question was, not about attendance, but one of our Commissioners has not appoint as someone to the board. Am I right about that?”
- Ty Collins responded – “No, the vacant position is just the vacant position of First Vice Chair. The only previous vacancy was the chairperson and then I assumed that position for

Mayor Alvey and then Micah assumed my position for District 6 (six).

- Carolyn Wyatt asked – “So what's the three positions open besides Secretary and First Vice Chair?”
- Ty Collins responded – “Vice Chair would be the first position; second Vice Chair would be the second and Secretary would be the third position.”
- Carolyn Wyatt responded – “Okay, I see. Okay.”
- Ty Collins stated – “And realistically staff does a great job of pretty much doing everything for us. Really only, the position really only comes into play if I'm not at a meeting and someone has to assume that the role of running the meeting, and if things get really drastic. It gets all the way down like Pat a couple months ago where she was secretary and ran into the position because four of us were gone.”
- James Bain stated – “I guess one more note, I would make is, there does not have to be two nominees or three nominees per position if there was only one person interested, that's fine. So, I guess I say that, so that you are not forced to nominate more than one person. You're not forced to put somebody on there that doesn't want to be or just for the sake of having the election. That is not required.”
- Ty Collins asked – “But it is pretty much a necessity for us to have these positions filled though. Correct?”
- James Bain replied – “Right under the bylaws, yes, you shall fill the positions. Yeah, so there needs to be at least one nominee per position, but it does not have to be 2 (two) you can do an election with just 1 (one) nominee.”
- Ty Collins asked - “Any other questions with regards to elections?”

IV NEW BUSINESS

December Meeting –

- Ty Collins stated – “Alright, under new business. We have the December meeting. So, in the past this has been, not on the fifth floor of City Hall and has been someplace out and about. My personal thought was that, kind of the climate of everything right now dictates that we don't necessarily get together out and about. However, I would yield to the board if the majority of the board felt like we needed to meet in person someplace, but my personal thought was, we would carry on and have a zoom meeting as our December meeting. Does anybody have any objections to that?”
- Jeff Sachen responded – “I agree, but if anybody did want to meet I you know I would do that as well.”
- Ty Collins stated – “So I think staff then, it sounds like we'll just plan on staying with the second Wednesday of the month and staying with ZOOM for that meeting.”

1. Staff Agenda

- Jack Webb:

a.) CARES ACT – Jack Webb stated – “We received money from the CARES ACT. The Jersey Creek Trail overlay project is three quarters away done, it should be done here this week or first and next week. The H vac units, work on those gyms will start next week. Right now, we have three and we're trying for the fourth one, if there some other money leftover they'll put it in on that one. But right now, it's Kensington, Bee Lee and Bethany gym that will receive the, air units with ionizers on them. So that'll leave Armadale out but I'm pretty confident they're going to go ahead and fund that one too, but we won't know for a week or two. But that being said, we have that one all scoped out spec out also. Per the CARES ACT we requested 4 (for) restroom replacements. Those are underway. They're being built now, and that would be 2 (two) at Wyandotte County Lake, 1 (one) at Pierson and Parkwood Park. So, those will be in probably being set first week of December. We requested a couple of vehicles 4-wheel drive units with hot pressure washer, so we can sanitize the outdoor restrooms and playgrounds, shelters. They are in and the beds are getting put on now and we'll have them up, running, probably by mid-December.”

b.) 2020 CDBG Funds – Jack Webb stated - The 2020 CDBG of course that was City Park, and a little bit of Reagan. That has been completed. This will be the last time I report on that, and what that was, was concrete work around the big Pavilion, and we demoed that restroom up there, replaced it with a brand new one. It's a new service road, it's at the ball fields we demo that restroom replaced it with a new one, and there's new walking trail that was installed at Reagan. So, in 2021 we are putting that together now to go to bid. Hopefully next week and that will be at Clifton Park. The only projects I got out to bid at the moment is a new restroom at Bonner for the new inclusive playground. This will be an inclusive restroom with adult changing tables and stuff like that. So, it will be a good fit. That is all I got.”

- Carolyn Wyatt asked about the project that had previously been discussed for a walking trail at Klamm Park, Jack Webb stated that the project she was referring to was a proposed project and would be going before the Commission on Monday.

- Angel Obert:

a.) Kaw Point Park (added to Agenda) - Angel Obert reported – “I want to start with Kaw Point Park, we are changing the park hours, you might have saw that on Facebook already, the new hours effective yesterday, the park will close from 10pm to 7am so we're working really closely with the sheriff's department on that. You know, I'm sure you've heard about the events that happened over the weekend. But we had already been planning before that for a couple weeks to start the new park hours this Friday. Due to the weekend events, we started enforcing those yesterday, and this is just to minimize you know the events that are happening down there and to manage and supervise more so, what's going on and hopefully not have so much damage to the park. Jack is there anything else you want to add to that.”

- Jack Webb responded – “Friday night we had a veal vehicle run through the building. Parks crew was there until 4:30am and am shoring the building up, to keep it from collapsing, and of course, Saturday night we had to double shooting, and that event

that took place had a car go through the cast iron fence, it's over 100 years old, pretty much destroyed 80 feet of it. I don't know if it can be reconstructed or not, but that being said, it is a construction entrance, that they use that, the bridge guys use that. So, this would be a work in progress. It was not a decision that a lot of people are happy with closing it, but something we got to do.”

b.) Recreation – Angel Obert stated – “As far as recreation goes in the community centers, you know, Wyandotte County and the Health Department still reporting that, our numbers for COVID are still pretty high. So that being said, the Health Department really advised us against a winter activity. So, we are going to, take that recommendation and hold off on offering any futsal or basketball. I'm just, you know, for the safety of the community and also in response to COVID and like Jack said.”

c.) Jersey Creek Ribbon Cutting – Angel Obert reported - “Cares Act project is wrapping up and we will be doing a soft ribbon cutting on that County Administration really wanted to see that. That day will be announced later but you know with COVID it'll just be something small and quick. We just want to celebrate the renovations to that trail.”

- Ty Collins – “Angel, so I know the Parks and Rec Department is not going to do any rec sponsored activities for the winter. But are they still, I thought I saw somewhere that they were offering karate like some, some of the centers were offering karate through an outside program is that still going to continue partnerships with outside groups?”
- Angel Obert responded – “So are contracted groups like the karate, for example, or the DMV dance, that's really at their discretion, since they run that. But they do have to submit a program proposal and we submit that to the health department for approval to make sure that they are following guidelines for COVID. Same thing with like a gym rental if you know people are wanting to run it out for clinics or tournaments, that's how we've been handling a lot of those requests is, they have to submit a proposal to ask for the health department to review.”

• **BOARD MEMBER’S QUESTIONS OR COMMENT**

- Patricia Gates – Stated her concern regarding the thermometers not working at Eisenhower Community Center and asked that they be looked at or replaced.

• **ADJOURNMENT**

Ty Collins requested a motion to adjourn, John McTaggart made a motion to adjourn the meeting, seconded by Jeff Sachen, Meeting adjourned at 6:28PM

Motion Carried (Ayes 7, Nays 0)

Ty Collins, Chairman