

MINUTES OF THE  
UNIFIED GOVERNMENT WY CO/KCK  
BOARD OF PARK COMMISSIONERS  
November 13<sup>th</sup>, 2019

The November 13<sup>TH</sup>, 2019 meeting of the Unified Government WyCo/KCK Board of Park Commissioners was held at City Hall 701 N. 7<sup>th</sup> St. Room 515 Kansas City, KS 66101

**CALL TO ORDER:**

The meeting of the Unified Government Board of Park Commissioners was called to order at 6:01 p.m. by Mark Mohler, Chairman. Jeremy Rogers, Director stated proper meeting notice had been given.

**ROLL CALL:**

Members present were recorded for the minutes.

**Board Members Present:**

Mark Mohler, Chairman  
Carolyn Wyatt, Member  
Bridget Holton-Deere, Member  
Patricia Gates, Secretary  
Beatrice Lee, Member  
Billy Brame, Member  
Jeff Sachen, First Vice Chairman

**Board Members Absent:**

Craig Howell, Member  
Ty Collins, Member  
Matt Warner, Member  
John McTaggart, Member  
Tammy Romstad, KCKPS

**Administration Present:**

Jeremy Rogers, Parks and Recreation, Director  
Jack Webb, Parks and Recreation, Assistant Director  
Angel Obert, Parks and Recreation, Assistant Director  
James Bain, Counselor  
Nichole Marlowe, Administrative Support Supervisor

## **I – PRELIMINARIES**

### **1. Introduction of Newly Appointed Park Board Commissioners**

### **2. ADOPTION OF THE AGENDA**

A motion was made by Jeff Sachen to adopt the November 13<sup>th</sup>, 2019 Agenda was seconded by Beatrice Lee.

Motion Carried (Ayes 7, Nays 0)

### **3. APPROVAL OF PREVIOUS MEETING MINUTES**

Minutes of the Wednesday, October 9<sup>th</sup>, 2019 regular Board of Park Commissioners meeting are presented for review and consideration for approval.

A motion was made by Jeff Sachen, seconded by Beatrice Lee to approve the minutes of the Wednesday, October 9<sup>th</sup>, 2019 regular meeting.

Motion Carried (Ayes 7, Nays 0)

## **II - PRESENTATIONS, HEARINGS, COMMUNICATIONS**

### **1. Visitors**

Visitors may speak to the Board at this time.

As a general rule, the Board will not enter into discussion, but will direct Administration to take under advisement, make necessary response and bring items to a future agenda as may be appropriate.

- No visitors spoke at this time

### **2. Correspondence**

- No correspondence was given

## **III – OLD BUSINESS**

- No Old Business was presented

## IV – NEW BUSINESS

- Edgar Galicia was not in attendance

## V - OTHER BUSINESS

### 1. Staff Agenda

- Jeremy Rogers:
  - a. Update on Lake House 1 rental, three options were given to the Parks & Recreation Department by County Administration:
    - i. Potentially turning the house in something similar to an Air B&B
    - ii. Renting the house to a Unified Government employee
    - iii. Renting the house out to the public
  - b. Jeremy worked with the Legal Department and it was decided that the best option was to rent the house to a Unified Government employee
  - c. James Baine stated that at the Planning and Zoning Commission Meeting it was decided that the Lake House 1 project would be put on hold
  - d. December meeting is going to be held at City Hall as usual and not at an outside venue as it usually is in December, due to a large volume in agenda items
- Jack Webb:
  - a. CDBG bids went out on November 14<sup>th</sup>, followed by a pre bid meeting on November 22<sup>nd</sup>, bidding for the CDBG will be closed on December 22<sup>nd</sup>
  - b. N.W. Rogers was awarded the bid for the Klamm Park Restrooms. We are currently waiting for the manufacture to build the building, looking at May for the installation
  - c. The West Office was re-opened November 5<sup>th</sup>
  - d. South Shelter (Trolley Shelter) at City Park had no bids submitted, the closing date for bids is November 30<sup>th</sup>, if no bids are submitted, we will have to send the bid back out
  - e. AARP Grant for the Westheight sidewalk will be held over until the spring of 2020
- Angel Obert:
  - a. Fitness Court Update - Had an installation date set for October 31<sup>st</sup>, this was canceled due to inclement weather, now installation will depend on temperatures being above 40 degrees, the Parks & Recreation Department still plans on having the Grand Opening in 2020 along with the ribbon cutting
  - b. Craft show Eisenhower has around 45 vendors registered at this time
  - c. Donuts with Santa will be December 14<sup>th</sup> at Kensington
  - d. Parks and Recreation is introducing a new software, CivicRec which will allow patrons access to registration, reservations and other park information online

## **2. BOARD MEMBER'S QUESTIONS OR COMMENT**

- Jeff Sachen asked if both the Lake House facilities would be brought up to codes and updated
- Billy Brame asked about the fee for Lake House 1 and how the amount was determined, Jeremy Rogers explained that the decision was determined by County Administration

## **3. ADJOURNMENT**

Mark Mohler moved to adjourn the meeting, seconded by Jeff Sachen,  
Meeting adjourned at 6:36PM

Motion Carried (Ayes 7, Nays 0)

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Mark Mohler, Chairman