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# Planning and Urban Design

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## MEMORANDUM

**TO: Business Licensing Division**

**FROM: Planning and Urban Design Staff**

**DATE: January 25, 2022**

**SUBJECT: Fireworks Stand Permits**

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Planning and Urban Design Staff has received a request by the Business Licensing Division regarding the zoning requirements for fireworks stand permits and associated retail sales.

Per Sec. 15-92(c)(12) A permit shall be required for fireworks stands, subject to the following:

- f) No permit for retail sales shall be issued unless the proposed location is on property zoned at a minimum of retail-commercial use (C-1 Limited Business or CP-1 Planned Limited Business Districts or higher) or can be shown to be a legal, nonconforming retail-commercial use effective January 1, 2022; and,
- g) No permit shall be issued for any location within 100 feet of any structure used in whole or in part as a residence.

In addition to the aforementioned requirements, the applicant/operator shall provide the following with their Occupation Tax Application to the Business Licensing Division:

- a) A scaled and dimensioned site plan that depicts the property lines, all buildings, approximate location of fireworks stand, and all on-site, off-street parking. If co-located with an existing business, the fireworks stand/tent shall not reduce the minimum off-street parking requirements for the primary business on-site; and,
- b) Customer parking shall be on a paved (concrete or asphalt) surface. Grass and gravel parking is prohibited.

These documents will be reviewed and approved, if applicable, by Planning and Urban Design Staff.

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