



# Five-Year Consolidated Plan



## Wyandotte County & Kansas City, Kansas FY 2015-2019

August 7, 2015  
HUD Submission

HUD Revisions

### Prepared by:

The Unified Government of Wyandotte  
County and Kansas City, Kansas  
Community Development Department  
and Mullin & Lonergan Associates, Inc.

## **Executive Summary**

### **ES-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)**

#### **1. Introduction**

Each year, Wyandotte County/Kansas City, Kansas receives funds from HUD for housing and community development activities to address priority needs locally identified by the County. To receive these federal funds, the County must submit a strategic plan — the Consolidated Plan — every five years that identifies local needs and how these needs will be addressed.

The primary federal funding resources in the 2015-2019 Consolidated Plan are the following:

- **Community Development Block Grant (CDBG):** The primary objective of this program is to develop viable urban communities by providing decent housing, a suitable living environment, and economic opportunities, principally for persons of low- and moderate-income levels. Funds can be used for a wide array of activities, including housing rehabilitation, homeownership assistance, lead-based paint detection and removal, construction or rehabilitation of public facilities and infrastructure, removal of architectural barriers, public services, rehabilitation of commercial or industrial buildings, and loans or grants to businesses.
- **HOME Investment Partnerships Program (HOME):** The HOME program provides federal funds for the development and rehabilitation of affordable rental and ownership housing for low- and moderate-income households. HOME funds can be used for activities that promote affordable rental housing and homeownership by low- and moderate-income households, including reconstruction, moderate or substantial rehabilitation, homebuyer assistance, and tenant-based rental assistance.
- **Emergency Solutions Grant (ESG):** The Emergency Solutions Grant program became the Emergency Solutions Grant program under the Hearth Act of 2009. Recognizing the need to end homelessness, the Hearth Act places more emphasis on homeless prevention and rapid re-housing and less on shelters and transitional housing. ESG funding can be used to support traditional shelters, transitional housing that is grandfathered from 2010 funding, supportive services, rent and utility payments and security deposits to prevent homelessness or to rapidly re-house homeless individuals and families, street outreach, and management of a homeless management information system (HMIS).

## **2. Summary of the objectives and outcomes identified in the Plan Needs Assessment Overview**

For FY 2015-2019, the Unified Government (UG) has identified the following goals and outcomes:

- Improve access to and quality of affordable housing options
- Improve and expand public services to serve low income and special needs populations
- Remove slum and blight affecting struggling neighborhoods
- Support activities that prevent homelessness
- Support activities that move persons experiencing homelessness to permanent housing
- Improve and expand public facilities and infrastructure to serve low income populations

## **3. Evaluation of past performance**

The UG's past performance in the administration and implementation of the CDBG, HOME, and ESG programs has fulfilled the spirit and intent of the federal legislation creating these programs. The UG has facilitated affordability for decent housing, availability and accessibility of suitable living environments, sustainability of suitable living environments, and the accessibility of economic opportunities. The following is a summary of UG's past performance as reported to HUD in the FY2013 Consolidated Annual Performance and Evaluation Report (CAPER), the most recent report filed.

New Construction and Rehabilitation. The annual housing goal was exceeded using HOME funds:

- Goal for Construction of New Units: 3
- Actual Number of Units Completed: 4

CHIP Homeownership Down payment. The annual goal was exceeded with the use of HOME funds:

- Objective for CHIP: 15
- Actual Number Completed: 16

Rehab/Home Repair Program. The annual goal was exceeded with the use of CDBG funds:

- Objective for Rehab/Repair: 65
- Actual Number Completed: 95

Access to Housing by Barrier Removal. The annual goal was exceedingly close to achieving the goal with use of CDBG funds and other agencies that focus on disabilities:

- Objective for Barrier Removal: 7

- Actual Number Completed: 6

Homeless Objectives. The annual ESG federal funds matched with local agency funds were for the areas of Emergency Shelter, Rapid Re-Housing Administration, and Data Collection with achievements below. The figures capture number of people served.

- Prevention: Goal 336 / Actual Served 727
- Emergency Shelter: Goal 370 / Actual Served 507
- Rapid Re-Housing: Goal 300 / Actual Served 473
- Transitional Housing: Goal 200 / Actual Served 236
- Operating – Willa Gill Center: Goal 1,000 / Actual Served 1,775

Public Services. CDBG funds were used for the following services:

- Demolition: Goal 42 / Actual Completed 45
- Liveable Neighborhoods: Goal 500 / Actual Served 500

#### **4. Summary of citizen participation process and consultation process**

#### **5. Summary of public comments**

Please see the attached Citizen Participation Comments for a full summary of public comments.

#### **6. Summary of comments or views not accepted and the reasons for not accepting them**

Comments were not made that required a change to the Consolidated nor the Annual Plan.

#### **7. Summary**

In summary, the Consolidated Plan and Annual Action Plan have been developed with community input and reflects the decisions and history of the County Commissioners in funding allocations.





## The Process

### PR-05 Lead & Responsible Agencies 24 CFR 91.200(b)

1. Describe agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	KANSAS CITY	Department of Community Development
HOME Administrator	KANSAS CITY	Department of Community Development
ESG Administrator	KANSAS CITY	Department of Community Development

Table 1 – Responsible Agencies

### Narrative

The lead agency for the Consolidated Plan (CP) is the Department of Community Development for the Unified Government of Wyandotte County/Kansas City, Kansas. The Department serves the residents of Wyandotte County through its administration of the Community Development Block Grant, HOME Investment Partnerships, and Emergency Solutions Grant.

### Consolidated Plan Public Contact Information

## **PR-10 Consultation - 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The Unified Government developed an outreach effort to maximize input from a large cross-section of stakeholders. This outreach effort included public meetings, published meeting notices, stakeholder meetings, in-person interviews, and telephone interviews.

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

Meaningful collaboration as it relates to the development and implementation of housing and community development programs and services has become increasingly important as the federal resources available to these programs continue to decline. Collaboration with housing and service providers helps the Unified Government to capture the maximum benefit for each dollar it invests, and ensures that investments strategically address both short-term needs and advance long-term goals. These agencies are proactively recruited to participate in the development of annual planning processes. Many local entities, such as business organizations, neighborhood-based organizations, lenders and realtors, and UG staff are working to establish a framework for multi-level collaboration at the neighborhood level to preserve and enhance residential areas.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness**

Wyandotte County/Kansas City, Kansas is part of the Wyandotte Homeless Services Coalition (WHSC), which is the region's Continuum of Care. The WHSC works to address homelessness and the priority needs of homeless individuals and families, including homeless subpopulations. The UG assigns a staff person to assist the WHSC, serving on WHSC's board of directors as a non-voting member.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies and procedures for the administration of HMIS**

When allocating ESG funding, the Unified Government issues a request for proposals to all agencies that are members of the Continuum of Care. A committee with at least one CoC member representative reviews all the applications and makes recommendations for that year's allocations. The UG typically funds homelessness prevention, rapid rehousing, HMIS, and operations.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdictions consultations with housing, social service agencies and other entities**

Table 2 – Agencies, groups, organizations who participated

1	<b>Agency/Group/Organization</b>	ARMOURDALE RENEWAL ASSOCIATION, INC.
	<b>Agency/Group/Organization Type</b>	Neighborhood Organization Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development Market Analysis
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited via email to Stakeholder Interview. Anticipated outcomes of the consultation is to provide input for the most critical needs of the community for the next planning years.
2	<b>Agency/Group/Organization</b>	CATHOLIC CHARITIES
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-homeless Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Economic Development Market Analysis
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited via email to Stakeholder Interview. Anticipated outcomes of the consultation is to provide input for the most critical needs of the community for the next planning years.
3	<b>Agency/Group/Organization</b>	CATHOLIC HOUSING OF WYANDOTTE COUNTY, INC.
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing CHDO
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Economic Development Market Analysis
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited via email to Stakeholder Interview. Anticipated outcomes of the consultation is to provide input for the most critical needs of the community for the next planning years.

4	<b>Agency/Group/Organization</b>	CENTRAL AVENUE BETTERMENT ASSOCIATION, INC.
	<b>Agency/Group/Organization Type</b>	Business Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development Market Analysis
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited via email to Stakeholder Interview. Anticipated outcomes of the consultation is to provide input for the most critical needs of the community for the next planning years.
5	<b>Agency/Group/Organization</b>	CROSS-LINES COOPERATIVE
	<b>Agency/Group/Organization Type</b>	Services-homeless Services-Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Economic Development Market Analysis
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited via email to Stakeholder Interview. Anticipated outcomes of the consultation is to provide input for the most critical needs of the community for the next planning years.
6	<b>Agency/Group/Organization</b>	ECONOMIC OPPORT FOUNDATION, INC
	<b>Agency/Group/Organization Type</b>	Services-homeless Services-Employment Service-Fair Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited via email to Stakeholder Interview. Anticipated outcomes of the consultation is to provide input for the most critical needs of the community for the next planning years.

7	<b>Agency/Group/Organization</b>	EL CENTRO, INC.
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Health Services-Education Services-Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Economic Development Market Analysis
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited via email to Stakeholder Interview. Anticipated outcomes of the consultation is to provide input for the most critical needs of the community for the next planning years.
8	<b>Agency/Group/Organization</b>	FRIENDS OF YATES, INC.
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-homeless Services-Health Services-Education Services-Employment Services - Victims
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Economic Development Market Analysis
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited via email to Stakeholder Interview. Anticipated outcomes of the consultation is to provide input for the most critical needs of the community for the next planning years.
9	<b>Agency/Group/Organization</b>	Area Agency on Aging
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Other government - County Grantee Department
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Economic Development Market Analysis

	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited via email to Stakeholder Interview. Anticipated outcomes of the consultation is to provide input for the most critical needs of the community for the next planning years.
10	<b>Agency/Group/Organization</b>	Hillcrest Transitional Housing
	<b>Agency/Group/Organization Type</b>	Services-homeless Services-Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited via email to Stakeholder Interview. Anticipated outcomes of the consultation is to provide input for the most critical needs of the community for the next planning years.
11	<b>Agency/Group/Organization</b>	KCKCC Technical Education Center
	<b>Agency/Group/Organization Type</b>	Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Economic Development Market Analysis
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited via email to Stakeholder Interview. Anticipated outcomes of the consultation is to provide input for the most critical needs of the community for the next planning years.
12	<b>Agency/Group/Organization</b>	Kansas City KS Housing Authority
	<b>Agency/Group/Organization Type</b>	PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Public Housing Needs
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited via email to Stakeholder Interview. Anticipated outcomes of the consultation is to provide input for the most critical needs of the community for the next planning years.



13	<b>Agency/Group/Organization</b>	LEAVENWORTH ROAD ASSOCIATION, INC.
	<b>Agency/Group/Organization Type</b>	Housing Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Economic Development Market Analysis
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited via email to Stakeholder Interview. Anticipated outcomes of the consultation is to provide input for the most critical needs of the community for the next planning years.
14	<b>Agency/Group/Organization</b>	LIVEABLE NEIGHBORHOODS, INC.
	<b>Agency/Group/Organization Type</b>	Services-Education Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Economic Development Market Analysis
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited via email to Stakeholder Interview. Anticipated outcomes of the consultation is to provide input for the most critical needs of the community for the next planning years.
15	<b>Agency/Group/Organization</b>	Love Outreach
	<b>Agency/Group/Organization Type</b>	Services-homeless Services-Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited via email to Stakeholder Interview. Anticipated outcomes of the consultation is to provide input for the most critical needs of the community for the next planning years.
16	<b>Agency/Group/Organization</b>	Kim Wilson Housing
	<b>Agency/Group/Organization Type</b>	Services - Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy

	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited via email to Stakeholder Interview. Anticipated outcomes of the consultation is to provide input for the most critical needs of the community for the next planning years.
17	<b>Agency/Group/Organization</b>	METROPOLITAN LUTHERAN MINISTRIES
	<b>Agency/Group/Organization Type</b>	Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited via email to Stakeholder Interview. Anticipated outcomes of the consultation is to provide input for the most critical needs of the community for the next planning years.
18	<b>Agency/Group/Organization</b>	MOUNT CARMEL REDEVELOPMENT CORP.
	<b>Agency/Group/Organization Type</b>	Services - Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Economic Development Market Analysis
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited via email to Stakeholder Interview. Anticipated outcomes of the consultation is to provide input for the most critical needs of the community for the next planning years.
19	<b>Agency/Group/Organization</b>	ROSEDALE DEVELOPMENT ASSOCIATION
	<b>Agency/Group/Organization Type</b>	Services - Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Economic Development Market Analysis
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited via email to Stakeholder Interview. Anticipated outcomes of the consultation is to provide input for the most critical needs of the community for the next planning years.

20	<b>Agency/Group/Organization</b>	Unified Government of Wyandotte County KCKS
	<b>Agency/Group/Organization Type</b>	Other government - County Grantee Department
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Economic Development Market Analysis
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited via email to Stakeholder Interview. Anticipated outcomes of the consultation is to provide input for the most critical needs of the community for the next planning years.
21	<b>Agency/Group/Organization</b>	Youth Build
	<b>Agency/Group/Organization Type</b>	Services-Education Services-Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited via email to Stakeholder Interview. Anticipated outcomes of the consultation is to provide input for the most critical needs of the community for the next planning years.
22	<b>Agency/Group/Organization</b>	Harvesters
	<b>Agency/Group/Organization Type</b>	Services-Health
	<b>What section of the Plan was addressed by Consultation?</b>	Food Pantry
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited via email to Stakeholder Interview. Anticipated outcomes of the consultation is to provide input for the most critical needs of the community for the next planning years.
23	<b>Agency/Group/Organization</b>	Shalom House
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs

	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited via email to Stakeholder Interview. Anticipated outcomes of the consultation is to provide input for the most critical needs of the community for the next planning years.
24	<b>Agency/Group/Organization</b>	Walking 12 Steps with Christ
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited via email to Stakeholder Interview. Anticipated outcomes of the consultation is to provide input for the most critical needs of the community for the next planning years.
25	<b>Agency/Group/Organization</b>	The Whole Person
	<b>Agency/Group/Organization Type</b>	Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited via email to Stakeholder Interview. Anticipated outcomes of the consultation is to provide input for the most critical needs of the community for the next planning years.
26	<b>Agency/Group/Organization</b>	United Way of Wyandotte County
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Health Services-Education Services-Employment Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs

	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited via email to Stakeholder Interview. Anticipated outcomes of the consultation is to provide input for the most critical needs of the community for the next planning years.
27	<b>Agency/Group/Organization</b>	Workforce Partnership
	<b>Agency/Group/Organization Type</b>	Services-Education Services-Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited via email to Stakeholder Interview. Anticipated outcomes of the consultation is to provide input for the most critical needs of the community for the next planning years.
28	<b>Agency/Group/Organization</b>	USD 500
	<b>Agency/Group/Organization Type</b>	Services-Children Services-homeless Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Families with children
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited via email to Stakeholder Interview. Anticipated outcomes of the consultation is to provide input for the most critical needs of the community for the next planning years.
29	<b>Agency/Group/Organization</b>	Christmas in October
	<b>Agency/Group/Organization Type</b>	Housing Repairs
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited via email to Stakeholder Interview. Anticipated outcomes of the consultation is to provide input for the most critical needs of the community for the next planning years.

30	<b>Agency/Group/Organization</b>	Coalition for Independence
	<b>Agency/Group/Organization Type</b>	Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited via email to Stakeholder Interview. Anticipated outcomes of the consultation is to provide input for the most critical needs of the community for the next planning years.
31	<b>Agency/Group/Organization</b>	Wyandotte Homeless Service Coalition
	<b>Agency/Group/Organization Type</b>	Housing Services-Victims of Domestic Violence Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited via email to Stakeholder Interview. Anticipated outcomes of the consultation is to provide input for the most critical needs of the community for the next planning years.
32	<b>Agency/Group/Organization</b>	Salvation Army
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-homeless Services-Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homelessness Strategy
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited via email to Stakeholder Interview. Anticipated outcomes of the consultation is to provide input for the most critical needs of the community for the next planning years.

33	<b>Agency/Group/Organization</b>	Wyandotte Center
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency was invited via email to Stakeholder Interview. Anticipated outcomes of the consultation is to provide input for the most critical needs of the community for the next planning years.

### Identify any Agency Types not consulted and provide rationale for not consulting

There were no types of agencies that the UG did not consult, either through focus group meetings, personal interviews and/or questionnaires.

### Other local/regional/state/federal planning efforts considered when preparing the Plan

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
Continuum of Care		
2014 Annual Action Plan	Unified Government	Goals of the Strategic Plan relate to previous years' efforts, adjusting based on previous outcomes to maximize benefit of CDBG, HOME, and ESG investments.
City-Wide Master Plan	Unified Government	Strategic Plan goals comply with long-range goals compiled by the City.
State of Our Homeless	Wyandotte Homeless Services Coalition	Data and trends from this report influenced the Strategic Plan's funding allocations.
Domestic Violence, Stalking and Rape in KS 2013	Kansas Bureau of Investigation	Data and trends from this report influenced the Strategic Plan's funding allocations.
Analysis of Impediments to Fair Housing Choice	Kansas City Region	Strategic Plan goals and objectives will intentionally, affirmatively further fair housing

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
Comprehensive Economic Development Strategy Plan	Mid-America Regional Council	The Strategic Plan acknowledges and addresses needs identified for expanding economic opportunities
Wyandotte County Health Assessment Report, 2012	Public Health Department	Strategies for serving individuals with HIV/AIDS identified in this plan are aligned with the Strategic Plan
FY2014 Annual Plan	Kansas City, Kansas Housing Authority	Strategic Plan goals support the work undertaken by the Housing Authority
10 Year Plan to End Homelessness, 2013	Wyandotte Homeless Services Coalition	The goals of the CoC were used in the development of the Strategic plan
Assessment of Service Needs for At-risk Child/Yout	Mid-America Regional Council	Strategic Plan incorporates needs and strategies identified by this report

**Table 3 – Other local / regional / federal planning efforts**

**Describe cooperation and coordination with other public entities, including the State and any adjacent units of general local government, in the implementation of the Consolidated Plan (91.215(l))**

**Narrative (optional):**



## **PR-15 Citizen Participation**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The Unified Government's goal for citizen participation is to ensure broad participation of County residents; housing, economic development, and other service providers; UG departments; nonprofit organizations; neighborhood groups; and other stakeholders in the planning and implementation of community development and housing programs. As such, the UG has laid out a Citizen Participation Plan (CPP) to broaden citizen participation.

The purpose of the CPP is to establish the process by which citizens, public agencies, and other interested parties can actively participate in the development of the Consolidated Plan, Annual Action Plan, and Substantial Amendments and to set forth the UG's policies and procedures for citizen participation. The Citizen Participation Plan provides for and encourages public participation and consultation, emphasizing involvement by citizens and the organizations and agencies that serve low/moderate-income person through the use of HUD programs.

Two hearings were held during development of the Consolidated Plan. The first was a meeting of the Budget Committee of the Neighborhood and Community Development Committee held on June 2, 2015. The second was a meeting of the full Neighborhood and Community Development Committee to finalize the draft FY2015 budget, held on June 9, 2015.

In addition to the hearings, a series of focus group meetings were held to collect input into establishing the objectives for the plan. Meetings were held with the UG department heads, the Kansas City Kansas Housing Authority, affordable housing developers, social service providers, economic development agencies, and neighborhood organizations. Follow up phone conferences and documents provided by these groups were further used in drafting the Five Year Plan goals and objectives.

The citizen participation process created an opportunity to gain insight into the roles and plans of other organizations and agencies active in serving the community. Their goals and objectives were considered in development of the goals and objectives of the Consolidated Plan.

## Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Hearing	All Residents and Stakeholders	Please see the attached Citizen Participation Comments.	Please see the attached Citizen Participation Comments.	Comments were not made that required a change to the Consolidated nor Annual Plan	
2	Public Hearing	All Residents and Stakeholders	Please see the attached Citizen Participation Comments.	Please see the attached Citizen Participation Comments.	Comments were not made that required a change to the Consolidated nor Annual Plan	

Table 4 -- Citizen Participation Outreach

## **Needs Assessment**

### **NA-05 Overview**

#### **Needs Assessment Overview**

## NA-10 Housing Needs Assessment - 24 CFR 91.205 (a,b,c)

### Summary of Housing Needs

High housing costs reduce economic opportunities and access to prosperity, especially among lower-income households in Wyandotte County/Kansas City. Real incomes in the area have declined while housing costs have risen, resulting in an increase in the need for affordable housing options. Between 2000 and 2011, the median income for County residents actually *declined* by 11% after adjusting for inflation, while median rent *increased* by 4%. This means that housing costs take up a relatively larger share of income for households in the County. The combination of falling inflation-adjusted income and rising housing costs translates to diminished buying power for households. Given a lack of decent, affordable housing options, the area's lower-income households often face a choice between deficient housing and cost burden.

As the data below shows, the most significant housing issue identified is cost burden, defined as spending over 30% of household income on housing costs, such as mortgage and rent payments. According to CHAS data, about 36.0% of households in the County are cost burdened. Similarly, severe cost burden is defined as spending over 50% of household income on housing. In Wyandotte County/Kansas City, 16.8% of households are severely cost burdened.

Households comprised of single persons in general have more difficulty in affording housing costs than larger households. Small related households are the most cost-burdened among homeowners and renters. With regard to other housing problems, overcrowding is the second most common problem. Overcrowding is less common for homeowner households compared to renter households.

Demographics	Base Year: 2000	Most Recent Year: 2011	% Change
Population	146,866	144,797	-1%
Households	55,533	52,823	-5%
Median Income	\$33,011.00	\$38,564.00	17%

Table 5 - Housing Needs Assessment Demographics

Data Source: 2000 Census (Base Year), 2007-2011 ACS (Most Recent Year)

### Number of Households Table

	0-30% HAMFI	>30-50% HAMFI	>50-80% HAMFI	>80-100% HAMFI	>100% HAMFI
Total Households *	10,770	8,560	10,855	6,190	16,445
Small Family Households *	3,505	3,390	4,135	2,980	9,055
Large Family Households *	1,155	1,170	1,480	600	1,460

	0-30% HAMFI	>30-50% HAMFI	>50-80% HAMFI	>80-100% HAMFI	>100% HAMFI
Household contains at least one person 62-74 years of age	1,800	1,320	1,825	980	3,035
Household contains at least one person age 75 or older	1,175	1,425	1,145	445	885
Households with one or more children 6 years old or younger *	2,604	2,190	2,335	1,300	1,485
* the highest income category for these family types is >80% HAMFI					

**Table 6 - Total Households Table**

**Data Source:** 2007-2011 CHAS

## Housing Needs Summary Tables

### 1. Housing Problems (Households with one of the listed needs)

	Renter					Owner				
	0-30% AMI	>30- 50% AMI	>50- 80% AMI	>80- 100% AMI	Total	0-30% AMI	>30- 50% AMI	>50- 80% AMI	>80- 100% AMI	Total
<b>NUMBER OF HOUSEHOLDS</b>										
Substandard Housing - Lacking complete plumbing or kitchen facilities	220	60	125	0	405	80	45	75	15	215
Severely Overcrowded - With >1.51 people per room (and complete kitchen and plumbing)	330	35	45	4	414	0	25	15	15	55
Overcrowded - With 1.01-1.5 people per room (and none of the above problems)	330	270	80	45	725	100	105	225	40	470
Housing cost burden greater than 50% of income (and none of the above problems)	3,630	845	0	4	4,479	1,940	1,285	430	205	3,860
Housing cost burden greater than 30% of income (and none of the above problems)	860	2,085	1,055	40	4,040	620	1,175	2,030	900	4,725

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
Zero/negative Income (and none of the above problems)	500	0	0	0	500	275	0	0	0	275

**Table 7 – Housing Problems Table**

Data 2007-2011 CHAS

Source:

**2. Housing Problems 2 (Households with one or more Severe Housing Problems: Lacks kitchen or complete plumbing, severe overcrowding, severe cost burden)**

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
<b>NUMBER OF HOUSEHOLDS</b>										
Having 1 or more of four housing problems	4,505	1,210	250	60	6,025	2,120	1,460	745	275	4,600
Having none of four housing problems	2,335	2,960	3,570	1,855	10,720	1,040	2,930	6,290	4,000	14,260
Household has negative income, but none of the other housing problems	500	0	0	0	500	275	0	0	0	275

**Table 8 – Housing Problems 2**

Data 2007-2011 CHAS

Source:

**3. Cost Burden > 30%**

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
<b>NUMBER OF HOUSEHOLDS</b>								
Small Related	1,900	1,515	535	3,950	775	960	1,100	2,835
Large Related	675	370	40	1,085	240	405	435	1,080
Elderly	950	555	84	1,589	1,070	770	435	2,275

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
Other	1,700	690	440	2,830	560	450	540	1,550
Total need by income	5,225	3,130	1,099	9,454	2,645	2,585	2,510	7,740

**Table 9 – Cost Burden > 30%**

Data 2007-2011 CHAS  
Source:

#### 4. Cost Burden > 50%

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
NUMBER OF HOUSEHOLDS								
Small Related	1,560	465	0	2,025	695	550	245	1,490
Large Related	545	70	0	615	175	175	0	350
Elderly	550	180	4	734	690	320	105	1,115
Other	1,505	165	0	1,670	465	290	80	835
Total need by income	4,160	880	4	5,044	2,025	1,335	430	3,790

**Table 10 – Cost Burden > 50%**

Data 2007-2011 CHAS  
Source:

#### 5. Crowding (More than one person per room)

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
NUMBER OF HOUSEHOLDS										
Single family households	640	235	85	24	984	100	100	150	19	369
Multiple, unrelated family households	25	70	35	25	155	0	29	94	40	163
Other, non-family households	35	0	25	0	60	0	0	0	0	0
Total need by income	700	305	145	49	1,199	100	129	244	59	532

**Table 11 – Crowding Information – 1/2**

Data 2007-2011 CHAS  
Source:



	Renter				Owner			
	0-30% AMI	>30- 50% AMI	>50- 80% AMI	Total	0-30% AMI	>30- 50% AMI	>50- 80% AMI	Total
Households with Children Present	0	0	0	0	0	0	0	0

**Table 12 – Crowding Information – 2/2**

Data Source

Comments:

### **Describe the number and type of single person households in need of housing assistance.**

According to CHAS data, there are 20,235 single person households in Wyandotte County/Kansas City, 42.8% of which are cost-burdened. This is higher than the countywide rate of household cost burden (36.0%), which means households comprised of single persons in general have more difficulty in affording housing costs than larger households. When considering tenure, about 38.4% of single person homeowners are cost-burdened, compared to 47.7% of single person renters.

### **Estimate the number and type of families in need of housing assistance who are disabled or victims of domestic violence, dating violence, sexual assault and stalking.**

In 2011, 21,566 individuals in Wyandotte County/Kansas City, or 13.8% of the population, reported a disability. About 33.9% were over the age of 65. Across the County, approximately 25.6% of persons with a disability also live in poverty, compared to 23.5% of people without a disability. Median earnings for people with a disability were \$21,563, compared to \$25,128 for earners without a disability. These figures underscore the struggle that many Wyandotte County/Kansas City households that include a person with a disability experience in finding and maintaining suitable affordable housing.

Victims of domestic violence often need to find short-term or temporary housing quickly. According to the latest available Kansas Bureau of Investigation Domestic Violence and Rape Statistics, law enforcement agencies in Wyandotte County/Kansas City collectively reported 532 protection from abuse court filings, 403 protection from stalking court filings, 76 incidents of rape, and 1,515 incidents of domestic violence in 2013.

### **What are the most common housing problems?**

### **Are any populations/household types more affected than others by these problems?**

Small related renter households are the most cost-burdened category, these 3,950 households accounting for 40.2% of all cost-burdened renter households.

Among homeowners, the largest cost-burdened categories are also small related households and elderly households—36.6% and 29.4% of all cost-burdened homeowners, respectively. Regarding severe cost burden, similarly, small related households represent 39.3% of cost-burdened homeowners and 40.1% of cost-burdened renters.

**Describe the characteristics and needs of Low-income individuals and families with children (especially extremely low-income) who are currently housed but are at imminent risk of either residing in shelters or becoming unsheltered 91.205(c)/91.305(c)). Also discuss the needs of formerly homeless families and individuals who are receiving rapid re-housing assistance and are nearing the termination of that assistance**

The lack of affordable housing makes it difficult for low-income individuals and families with children to maintain a stable household. No data exists that would specifically enumerate or describe the at-risk or formerly homeless population or rapid-rehousing recipients nearing termination within the Unified Government's jurisdiction. However, according to the COC's 2015 point-in-time count, there were 29 sheltered and 4 unsheltered homeless families with children (21.7% of households counted). The total number of sheltered individuals was 196, and the total number of unsheltered individuals was 35.

**If a jurisdiction provides estimates of the at-risk population(s), it should also include a description of the operational definition of the at-risk group and the methodology used to generate the estimates:**

No estimate of at-risk populations is available.

**Specify particular housing characteristics that have been linked with instability and an increased risk of homelessness**

## **Discussion**



## **NA-15 Disproportionately Greater Need: Housing Problems – 91.205 (b)(2)**

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

### **Introduction**

HUD defines a disproportionately greater housing need as when a racial or ethnic group experiences housing problems at a rate over 10 percentage points than that of the corresponding income level as a whole. The data table below summarizes the percentage of each racial/ethnic group experiencing housing problems by HUD Adjusted Median Family Income (HAMFI) levels. Where the HUD tables below report AMI, they refer to HAMFI. Housing problems include:

- Housing units lacking complete kitchen facilities and/or complete plumbing facilities
- Overcrowding (more than one person per room)
- Housing costs greater than 30% of income (i.e., cost burden)

According to the 2007-2011 ACS, the total population of Native Hawaiian and other Pacific Islanders in Wyandotte County/Kansas City is 20 (0.01% of the total population) and the total population of American Indian and Alaska Natives is 1,225 (0.8% of the total population). Given the low share of these populations, the estimates from the ACS and CHAS datasets may have relatively large margins of error. As such, these populations are not included in the analysis.

In general, the percentage of households with a housing problem is high for the lowest income brackets (0-50% AMI) and decreases as income increases. According to the above definitions, one racial/ethnic groups in Wyandotte County/Kansas City experience one or more housing problems at a disproportionate level:

- Black/African American households earning 80-100% AMI

One additional racial/ethnic group, Asian households earning 50-80% AMI, does not qualify for “disproportionate need” at a small margin (1.2 percentage points).

### 0%-30% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	8,100	1,895	775
White	2,640	505	275
Black / African American	3,345	1,040	325
Asian	210	10	40
American Indian, Alaska Native	85	4	0
Pacific Islander	0	0	0
Hispanic	1,625	260	125

**Table 13 - Disproportionally Greater Need 0 - 30% AMI**

Data Source: 2007-2011 CHAS

\*The four housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than one person per room, 4. Cost Burden greater than 30%

### 30%-50% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	5,930	2,630	0
White	2,070	1,240	0
Black / African American	1,925	700	0
Asian	55	30	0
American Indian, Alaska Native	4	0	0
Pacific Islander	0	0	0
Hispanic	1,795	650	0

**Table 14 - Disproportionally Greater Need 30 - 50% AMI**

Data Source: 2007-2011 CHAS

\*The four housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than one person per room, 4. Cost Burden greater than 30%

### 50%-80% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	4,075	6,780	0
White	1,720	3,490	0
Black / African American	1,195	1,725	0
Asian	125	145	0
American Indian, Alaska Native	4	25	0
Pacific Islander	0	0	0
Hispanic	990	1,325	0

**Table 15 - Disproportionally Greater Need 50 - 80% AMI**

Data Source: 2007-2011 CHAS

\*The four housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than one person per room, 4. Cost Burden greater than 30%

### 80%-100% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	1,275	4,915	0
White	595	2,740	0
Black / African American	505	1,050	0
Asian	15	130	0
American Indian, Alaska Native	0	15	0
Pacific Islander	0	10	0
Hispanic	145	970	0

**Table 16 - Disproportionally Greater Need 80 - 100% AMI**

Data Source: 2007-2011 CHAS

\*The four housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than one person per room, 4. Cost Burden greater than 30%

### Discussion

## **NA-20 Disproportionately Greater Need: Severe Housing Problems – 91.205**

### **(b)(2)**

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

#### **Introduction**

HUD defines a disproportionately greater housing need as when a racial or ethnic group experiences housing problems at a rate over 10 percentage points than that of the corresponding income level as a whole. The data table below summarizes the percentage of each racial/ethnic group experiencing housing problems by HUD Adjusted Median Family Income (HAMFI) levels. Where the HUD tables below report AMI, they refer to HAMFI. Housing problems include:

- Housing units lacking complete kitchen facilities and/or complete plumbing facilities
- Overcrowding (more than 1.5 persons per room)
- Housing costs greater than 50% of income (i.e., severe cost burden)

According to the 2007-2011 ACS, the total population of Native Hawaiian and other Pacific Islanders in Wyandotte County/Kansas City is 20 (0.01% of the total population) and the total population of American Indian and Alaska Natives is 1,225 (0.8% of the total population). Given the low share of these populations, the estimates from the ACS and CHAS datasets may have relatively large margins of error. As such, these populations are not included in the analysis.

In general, the percentage of households with a housing problem is highest for the lowest income bracket (0-30% AMI) and decreases as income increases. According to the above definitions, there are two racial/ethnic groups in Wyandotte County/Kansas City that experience severe housing problems at a disproportionate level.

- Asian households earning 30-50% of AMI, and 50-80% of AMI (Note: The total population of Asian households in Wyandotte County/Kansas City is 2.6% of the total population, so the margin of error may be high)
- Hispanic households earning 0-30% of AMI

### 0%-30% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	6,625	3,375	775
White	2,050	1,090	275
Black / African American	2,735	1,650	325
Asian	135	85	40
American Indian, Alaska Native	65	25	0
Pacific Islander	0	0	0
Hispanic	1,440	440	125

**Table 17 – Severe Housing Problems 0 - 30% AMI**

Data Source: 2007-2011 CHAS

\*The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

### 30%-50% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	2,675	5,885	0
White	970	2,345	0
Black / African American	750	1,875	0
Asian	55	30	0
American Indian, Alaska Native	0	4	0
Pacific Islander	0	0	0
Hispanic	880	1,560	0

**Table 18 – Severe Housing Problems 30 - 50% AMI**

Data Source: 2007-2011 CHAS

\*The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%



## 50%-80% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	995	9,860	0
White	410	4,800	0
Black / African American	200	2,720	0
Asian	75	190	0
American Indian, Alaska Native	4	25	0
Pacific Islander	0	0	0
Hispanic	285	2,030	0

**Table 19 – Severe Housing Problems 50 - 80% AMI**

Data Source: 2007-2011 CHAS

\*The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

## 80%-100% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	335	5,855	0
White	125	3,210	0
Black / African American	125	1,430	0
Asian	15	130	0
American Indian, Alaska Native	0	15	0
Pacific Islander	0	10	0
Hispanic	65	1,050	0

**Table 20 – Severe Housing Problems 80 - 100% AMI**

Data Source: 2007-2011 CHAS

\*The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

## Discussion



## NA-25 Disproportionately Greater Need: Housing Cost Burdens – 91.205 (b)(2)

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

### Introduction:

HUD defines a disproportionately greater housing need as when a racial or ethnic group experiences housing problems at a rate over 10 percentage points than that of the corresponding income level as a whole. Cost burdened is defined as paying 30-50% of the household income to housing, and severely cost burdened is defined as paying greater than 50% of the household income to housing. The data table below summarizes the percentage of each racial/ethnic group experiencing cost burden at various levels. Based on these definitions, no racial/ethnic groups in Wyandotte County/Kansas City experience cost burden at a disproportionate level.

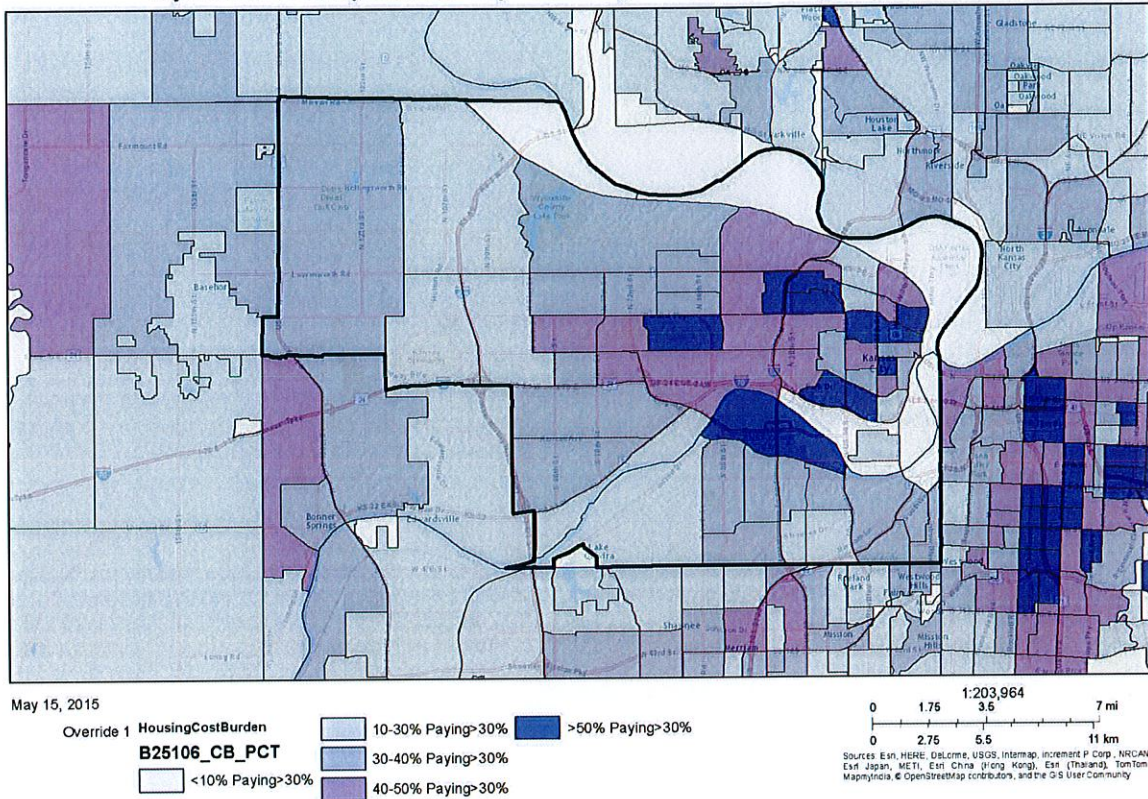
### Housing Cost Burden

Housing Cost Burden	<=30%	30-50%	>50%	No / negative income (not computed)
Jurisdiction as a whole	17,130	9,355	9,035	855
White	18,045	4,120	3,155	300
Black / African American	8,070	3,475	3,580	325
Asian	765	165	150	40
American Indian, Alaska Native	110	25	69	0
Pacific Islander	10	0	0	0
Hispanic	5,330	2,285	1,900	185

Table 21 – Greater Need: Housing Cost Burdens AMI

Data Source: 2007-2011 CHAS

## Wyandotte County/Kansas City - Housing Cost Burden - By Census Tract



### Housing Cost Burden

#### Discussion:

According to the 2007-2011 ACS, the total population of Native Hawaiian and other Pacific Islanders in Wyandotte County/Kansas City is 20 (0.01% of the total population) and the total population of American Indian and Alaska Natives is 1,225 (0.8% of the total population). Given the low share of these populations, the estimates from the ACS and CHAS datasets may have relatively large margins of error. As such, these populations are not included in the analysis.

## **NA-30 Disproportionately Greater Need: Discussion – 91.205(b)(2)**

**Are there any income categories in which a racial or ethnic group has disproportionately greater need than the needs of that income category as a whole?**

The impact of housing problems in Wyandotte County/Kansas City varies primarily by income level. However, the following groups within an income tier and race/ethnicity category experienced problems at a rate at least 10 percentage points higher than the County as a whole:

### **Housing needs**

- Black/African American households earning 80-100% AMI

### **Severe housing needs**

- Asian households earning 30-50% of AMI, and 50-80% of AMI (Note: The total population of Asian households in Wyandotte County/Kansas City is 2.6% of the total population, so the margin of error may be high)
- Hispanic households earning 0-30% of AMI

### **Cost burden**

- None

**If they have needs not identified above, what are those needs?**

The needs among races/ethnicities are indicated above. Income categories have more general needs, as described in NA-10 and the Housing Market Analysis.

**Are any of those racial or ethnic groups located in specific areas or neighborhoods in your community?**

The largest concentrations of Wyandotte County/Kansas City's Black/African American population are in the Northeast neighborhood, and the largest concentrations of the Hispanic population are in the neighborhoods of Riverview, Armourdale, Argentine, and Kensington. The Asian population is dispersed across the County, with slightly higher concentrations in the neighborhoods of Turner, Riverview, and Bethel-Welborn.



## NA-35 Public Housing – 91.205(b)

### Introduction

The Kansas City, Kansas Housing Authority (KCKHA) receives both public housing operating subsidies and Section 8 rental subsidies.

KCKHA'S mission is to help families and individuals with low and moderate incomes achieve greater stability and self-reliance by providing safe, affordable, quality housing and partnering with community services and agencies and promoting economic opportunity in a suitable living environment free from discrimination. According to the 2013 Wyandotte County/Kansas City/CAPER (most recent available), 2,058 families are served by public housing and 1,469 are served by Section 8 vouchers.

The data provided by HUD for this plan is based on the Kansas City, Kansas Housing Authority.

### Totals in Use

	Program Type						
	Certificate	Mod-Rehab	Public Housing	Vouchers			Special Purpose Voucher
				Total	Project - based	Tenant - based	
# of units vouchers in use	50	0	1,865	1,305	0	1,290	0
						8	0
							0

Table 22 - Public Housing by Program Type  
\*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition

Data Source: PIC (PIH Information Center)

## Characteristics of Residents

Program Type								
	Certificate	Mod- Rehab	Public Housing	Vouchers			Special Purpose Voucher	
				Total	Project - based	Tenant - based	Veterans Affairs Supportive Housing	Family Unification Program
Average Annual Income	11,156	0	9,750	11,324	0	11,286	7,909	0
Average length of stay	0	0	5	4	0	4	0	0
Average Household size	1	0	1	2	0	2	1	0
# Homeless at admission	0	0	7	0	0	0	0	0
# of Elderly Program Participants (>62)	32	0	446	243	0	243	0	0
# of Disabled Families	4	0	564	316	0	309	5	0
# of Families requesting accessibility features	50	0	1,865	1,305	0	1,290	8	0
# of HIV/AIDS program participants	0	0	0	0	0	0	0	0
# of DV victims	0	0	0	0	0	0	0	0

Table 23 – Characteristics of Public Housing Residents by Program Type

Data Source: PIC (PIH Information Center)



## Race of Residents

Program Type										
Race	Certificate	Mod-Rehab	Public Housing	Vouchers			Tenant - based	Special Purpose Voucher		
				Total	Project - based			Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
White	31	0	503	254	0	252	1	0	0	
Black/African American	19	0	1,268	1,047	0	1,035	7	0	0	
Asian	0	0	88	3	0	2	0	0	0	
American Indian/Alaska Native	0	0	5	1	0	1	0	0	0	
Pacific Islander	0	0	1	0	0	0	0	0	0	
Other	0	0	0	0	0	0	0	0	0	
*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition										

Table 24 – Race of Public Housing Residents by Program Type

Data Source: PIC (PIH Information Center)

## Ethnicity of Residents

Program Type										
Ethnicity	Certificate	Mod-Rehab	Public Housing	Vouchers			Special Purpose Voucher			
				Total	Project - based	Tenant - based	Special Purpose Voucher			
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *	
Hispanic	6	0	88	40	0	40	0	0	0	0
Not Hispanic	44	0	1,777	1,265	0	1,250	8	0	0	0
*Includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition										

Table 25 – Ethnicity of Public Housing Residents by Program Type

**Data Source:** PIC (PIH Information Center)

HUD Revisions

46

Consolidated Plan

OMB Control No: 2506-0117 (exp. 07/31/2015)

### **Section 504 Needs Assessment: Describe the needs of public housing tenants and applicants on the waiting list for accessible units:**

Section 504 of the Rehabilitation Act of 1973 and 24 CFR Part 8 requires that 5% of all public housing units be accessible to persons with mobility impairments. Another 2% of public housing units must be accessible to persons with sensory impairments. The Uniform Federal Accessibility Standards (UFAS) is the standard against which residential and non-residential spaces are judged to be accessible.

The Kansas City, Kansas Housing Authority meets the Section 504 requirements and makes reasonable accommodations when necessary, either to existing public housing stock or by providing Section 8 vouchers. According to Housing Authority officials, there is low demand for more accessible units among public housing tenants and applicants on the waiting list.

### **Most immediate needs of residents of Public Housing and Housing Choice voucher holders**

The greatest needs of households currently living in public housing continue to be stable, decent living conditions and access to opportunity, in the form of employment, education, or transportation connections to neighborhood amenities. The Kansas City, Kansas Housing Authority continues to address the most immediate needs of its public housing residents by keeping the maximum number of housing authority units possible available and in good condition. For both residents of public housing and Section 8 Voucher Holders, an adequate supply of units affordable and available to eligible applicants remains a need, along with barrier removal for the elderly and disabled.

### **How do these needs compare to the housing needs of the population at large**

The population at large includes households that share the needs of public housing residents and voucher holders, because the resources available to the agencies running these housing programs are insufficient to meet local need. Until a unit or voucher becomes available, the 327 households on the public housing waiting list and 2,669 households on the Section 8 waiting list continue to subsist on extremely low incomes in housing conditions that are likely unaffordable, inadequate, or both.

### **Discussion**

## NA-40 Homeless Needs Assessment – 91.205(c)

### Introduction:

The following information was collected from the 2015 Kansas City/Wyandotte County/Kansas City Continuum of Care (CoC) Point-in-Time Count and the Wyandotte Homeless Services Coalition's 10 Year Plan to End Homelessness in Wyandotte County/Kansas City, published in 2013.

### Homeless Needs Assessment

Population	Estimate the # of persons experiencing homelessness on a given night		Estimate the # experiencing homelessness each year	Estimate the # becoming homeless each year	Estimate the # exiting homelessness each year	Estimate the # of days persons experience homelessness
	Sheltered	Unsheltered				
Persons in Households with Adult(s) and Child(ren)	0	0	0	0	0	0
Persons in Households with Only Children	0	0	0	0	0	0
Persons in Households with Only Adults	0	0	0	0	0	0
Chronically Homeless Individuals	0	0	0	0	0	0
Chronically Homeless Families	0	0	0	0	0	0
Veterans	0	0	0	0	0	0
Unaccompanied Child	0	0	0	0	0	0
Persons with HIV	0	0	0	0	0	0

Table 26 - Homeless Needs Assessment

Data Source Comments:

Consolidated Plan

HUD Revisions

Indicate if the homeless population is:    Has No Rural Homeless

**If data is not available for the categories "number of persons becoming and exiting homelessness each year," and "number of days that persons experience homelessness," describe these categories for each homeless population type (including chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth):**

According to the 2015 Point-in-Time Count, a total of 231 people in 152 households were served in HMIS participating emergency shelters and transitional housing projects. Of these, 33 were families with at least one adult and one child. Two unaccompanied youth were served by transitional housing projects, and eleven veterans identified as homeless.

Additionally, 41 individuals (27% of the total homeless population) and two families identified as chronically homeless. Of these chronically homeless individuals, five were veterans.

According to the National Coalition for the Homeless, the average length of stay in emergency shelter is 51-69 days for individuals and 70 days for families. For those staying in transitional housing, the average stay is 175-196 days for individuals, and 223 days for families. In Wyandotte County, homeless providers say that the average length of stay varies wildly depending on the circumstances of the individual or family.

Note: Chronic homelessness is defined as an individual or family that has been homeless (living or residing in a place not meant for habitation, safe haven, or emergency shelter) for at least one year or on at least four separate occasions in the last three years and has a head of household that can be diagnosed with a disabling condition.

**Nature and Extent of Homelessness: (Optional)**

<b>Race:</b>	<b>Sheltered:</b>	<b>Unsheltered (optional)</b>
White	0	0
Black or African American	0	0
Asian	0	0
American Indian or Alaska Native	0	0
Pacific Islander	0	0
<b>Ethnicity:</b>	<b>Sheltered:</b>	<b>Unsheltered (optional)</b>
Hispanic	0	0
Not Hispanic	0	0

Data Source

Comments:

**Estimate the number and type of families in need of housing assistance for families with children and the families of veterans.**

In Wyandotte County/Kansas City, 110 individuals in 33 homeless families with children and 20 families with veterans were served according to the 2015 Point-in-Time Count. Of the individuals in families with children, 66 were under 18, 5 were between the ages of 18 and 24, and 39 were over age 24. Four families were unsheltered, with the remainder in transitional housing.

**Describe the Nature and Extent of Homelessness by Racial and Ethnic Group.**

The majority (55%) of homeless individuals in Wyandotte County/Kansas City, according to the 2015 Point-in-Time Count, were Black/African-American. Thirty-eight percent of homeless individuals were white, 7% were Hispanic, 2% were Native American, and 4% identified as multiple races.

**Describe the Nature and Extent of Unsheltered and Sheltered Homelessness.****Discussion:**

## **NA-45 Non-Homeless Special Needs Assessment - 91.205 (b,d)**

### **Introduction:**

Persons with special needs include the elderly and frail elderly, persons with developmental and physical disabilities, persons suffering from drug and alcohol addiction, and persons living with HIV/AIDS. Many persons with special needs also have very low incomes.

### **Describe the characteristics of special needs populations in your community:**

#### *Elderly*

Elderly persons are more likely to live on fixed, very low incomes or require special supportive service to complete their daily routines. This means elderly residents especially need affordable housing options and easy access to service providers.

According to CHAS data, 26.6% of households in the County contain at least one person age 62 or over. Over 61% of these households are low-income, earning 80% or less of the area's median family income.

In addition, the Census reported that 44.5% of persons 65 years and over had at least one disability in 2011; 19.6% with an independent living difficulty.

### People Living with Disabilities

There were 21,566 persons with disabilities in Wyandotte County/Kansas City in 2011, representing 13.8% of the population. The two most common disabilities reported were ambulatory, meaning difficulty walking or moving around, and cognitive, meaning difficulties with various types of mental tasks. Individuals with ambulatory disabilities generally require accessible housing units, and individuals with cognitive disabilities may require assisted living facilities. Approximately 25.6% of persons with a disability also live in poverty, compared to 23.5% of persons with no disabilities.

### Substance Abuse and Addiction

According to the State of Kansas Social and Rehabilitation Services, there were 438 low-income persons who received SRS-funded substance abuse services in 2013.

Individuals who have special needs are typically extremely low income and face tremendous challenges finding housing that they can afford. Individuals with special needs also require supportive services in addition to housing that they can afford. Public and private sources have much smaller funds available for these purposes, making it difficult for non-profit organizations to develop and operate housing and supportive service programs.

## **What are the housing and supportive service needs of these populations and how are these needs determined?**

Summarizing the above estimates and input received during stakeholder interviews held in preparing the 5 Year Consolidated Plan and information and data provided by the Kansas City, Kansas Housing Authority, the most significant needs for these populations are:

- Affordable housing, including rental vouchers
- Addressing barriers to becoming home owners
- Emergency assistance – e.g. food, shelter, assistance with utilities and rent
- Assistance with home repairs

## **Discuss the size and characteristics of the population with HIV/AIDS and their families within the Eligible Metropolitan Statistical Area:**



**Discussion:**

## **NA-50 Non-Housing Community Development Needs – 91.215 (f)**

### **Describe the jurisdiction's need for Public Facilities:**

Through CDBG funds, the Unified Government can fund the construction, rehabilitation, or installation of public facilities. Eligible public facilities include neighborhood facilities (such as educational centers, parks, recreation centers, and libraries) and facilities for special needs populations (such as homeless shelters, elderly facilities, or centers for disabled persons).

In general, the top priorities for most areas in Wyandotte County/Kansas City, Kansas involve facilities that target under-served and special needs populations such as seniors, veterans, youth, and persons suffering from substance abuse. Specifically, the County needs additional community recreation facilities, especially in the neighborhoods near Downtown and near public housing developments. The County currently has no emergency shelter for women and children, and there is a lack of substance abuse rehabilitation and mental health facilities in the area. Additionally, existing homeless facilities are in need of upgrades.

### **How were these needs determined?**

The Unified Government facilitated a series of stakeholder interviews and focus groups in which it requested feedback on needs across the community.

### **Describe the jurisdiction's need for Public Improvements:**

Through CDBG funds, the Unified Government can also fund the construction, rehabilitation, or installation of public improvements. Public improvements include, but are not limited to, street and sidewalk improvements, water and sewer installation, and maintenance and ADA compliance construction and rehabilitation.

Public improvements needed in Wyandotte County include trail connections, sidewalk repairs, combined sewer separation, and park maintenance.

### **How were these needs determined?**

The Unified Government facilitated a series of stakeholder interviews and focus groups in which it requested feedback on needs across the community.

### **Describe the jurisdiction's need for Public Services:**

Through CDBG funds, the Unified Government can fund an array of public services. Eligible public services include, but are not limited to, homeless services, education and workforce development programs, homebuyer counseling, elderly care and programs, and child care and health services.

Wyandotte County's public service needs include expansion of the existing transit network, substance abuse and mental health counseling, employability training, on-the-job training/apprenticeships, homeless prevention, secure homeless facilities, and increased animal control staffing and services.

### **How were these needs determined?**

The Unified Government facilitated a series of stakeholder interviews and focus groups in which it requested feedback on needs across the community.

# **Housing Market Analysis**

## **MA-05 Overview**

### **Housing Market Analysis Overview:**

Wyandotte County/Kansas City, Kansas is located in the northeast part of Kansas and is part of the Kansas City, Missouri metropolitan region. Housing values are some of the lowest in the region, but the County also has a higher unemployment and lower poverty rate than the majority of Kansas.

This market analysis identifies the need to preserve existing affordable housing opportunities while advancing efforts to create a diverse supply of additional affordable units. Ultimately, Wyandotte County/Kansas City is working to ensure that a mix of housing types exists within each community to accommodate households of all types and income levels. The County housing strategies will be especially guided by the increasing mismatch between incomes and housing costs and the specific accommodations necessary to ensure that special needs populations have adequate affordable housing options with appropriate supportive services where needed.

## MA-10 Number of Housing Units – 91.210(a)&(b)(2)

### Introduction

The housing stock in Wyandotte County/Kansas City, Kansas is principally single-family and owner-occupied (62.1%). The majority of multi-family units are located in medium (5 to 19 units) or large (20 or more units) buildings, and the highest concentrations of such buildings are in areas around downtown Kansas City, KS. With 21.9% of the County's population living in poverty, the need for more affordable housing, both owner- and renter-occupied, is strong throughout the community.

Of the 32,828 owner-occupied units in the County, 70% consist of three or more bedrooms. This is in stark comparison to renter-occupied units, of which only 31% include three or more bedrooms. One- and two-bedroom units are the smallest category of owner-occupied housing, but the majority of renter households live in these types of units.

### All residential properties by number of units

Property Type	Number	%
1-unit detached structure	44,356	71%
1-unit, attached structure	4,007	6%
2-4 units	3,142	5%
5-19 units	5,851	9%
20 or more units	3,585	6%
Mobile Home, boat, RV, van, etc	1,137	2%
<b>Total</b>	<b>62,078</b>	<b>100%</b>

Table 27 – Residential Properties by Unit Number

Data Source: 2007-2011 ACS

### Unit Size by Tenure

	Owners		Renters	
	Number	%	Number	%
No bedroom	71	0%	1,013	5%
1 bedroom	822	3%	4,865	24%
2 bedrooms	8,841	27%	7,858	39%
3 or more bedrooms	23,094	70%	6,259	31%
<b>Total</b>	<b>32,828</b>	<b>100%</b>	<b>19,995</b>	<b>99%</b>

Table 28 – Unit Size by Tenure

Data Source: 2007-2011 ACS

**Describe the number and targeting (income level/type of family served) of units assisted with federal, state, and local programs.**

The County administers a variety of housing programs to assist low- and moderate-income residents to afford and maintain housing. These are funded primarily through federal Community Development Block Grant, HOME Investment Partnerships, and Emergency Solutions Grant programs, through which the County utilizes public funds to address the priority needs and specific objectives identified in the Consolidated Plan.

The lack of affordable housing in the County is a major obstacle for residents. This lack of affordable housing particularly affects low- and moderate-income households, seniors, people with disabilities, single head of households, and young adults. To foster the development of affordable housing, the County utilizes HOME resources to expand housing opportunities. In the 2013-2014 reporting period, the County used HOME funding to assist in the construction, rehabilitation, or purchase of 129 units. About 77% of households assisted with HOME funds earn less than 50% of the Area Median Income.

**Provide an assessment of units expected to be lost from the affordable housing inventory for any reason, such as expiration of Section 8 contracts.**

According to the National Low Income Housing Coalition's National Housing Preservation database on expiring project-based rental assistance (PBRA), which includes project-based Section 8, Section 202, Section 811, RAP, LIHTC, and HOME, there are 990 units in the County at-risk for conversion to market-rate units. In the absence of intervention to preserve the affordability of these units, this would occur when the rental assistance or affordability period expires within the next five years.

Because significant government funding has been invested in these properties, this housing is some of the most affordable housing in the County. Wyandotte County/Kansas City will continue to monitor this database over the next five years to assess if and when any units could be lost due to expiring contracts and what actions the Unified Government can take to preserve these units.

**Does the availability of housing units meet the needs of the population?**

No. The Kansas City, Kansas Housing Authority has a waiting list of over 300 families for its Public Housing units and a waiting list of over 2,500 families for its Section 8 Housing Choice Voucher program. This aligns with the nationwide trend of communities experiencing a significant shortage of affordable and available rental units for extremely low-, low-, and moderate-income households. There is also a concern for providing housing for lower income renters as federal housing subsidies expire.

Furthermore, as demonstrated by the CHAS data analyzed in the Needs Assessment, more renters as a whole than owners experience one or more housing problems. However, cost-burden is a problem for both owners and renters. Affordability is a major barrier for most residents in the County, renters and homeowners.

**Describe the need for specific types of housing:**

**Discussion**

## MA-15 Housing Market Analysis: Cost of Housing - 91.210(a)

### Introduction

Housing costs in Wyandotte County/Kansas City, Kansas have increased since 2000, while median incomes decreased in the same time period.

The HUD-provided table below indicates the number of affordable units available to households with various income levels. The 3,155 rental units identified as affordable to households below 30% of the HUD-adjusted Median Family Income (HAMFI) represent 11% of the rental housing inventory in the County. This supply of units does not come close to accommodating the 10,770 households earning less than 30% of HAMFI.

In Wyandotte County, the 2011 Fair Market Rent (FMR) for a two-bedroom apartment was \$783. In order to afford this level of rent and utilities, without paying more than 30% of income on housing, a household must earn \$2,610 monthly or \$31,320 annually. Assuming a 40-hour work week, 52 weeks per year, the level of income translates into a Housing Wage of \$15.06. However, in 2011 in Wyandotte County a minimum-wage worker earned an hourly wage of \$7.25. The monthly rent affordable at minimum wage for a 40-hour work week in the County is \$377, about two times less than the actual Fair Market Rent.

### Cost of Housing

	Base Year: 2000	Most Recent Year: 2011	% Change
Median Home Value	51,900	93,300	80%
Median Contract Rent	386	524	36%

Table 29 – Cost of Housing

Data Source: 2000 Census (Base Year), 2007-2011 ACS (Most Recent Year)

Rent Paid	Number	%
Less than \$500	9,346	46.8%
\$500-999	10,126	50.7%
\$1,000-1,499	397	2.0%
\$1,500-1,999	82	0.4%
\$2,000 or more	44	0.2%
<b>Total</b>	<b>19,995</b>	<b>100.0%</b>

Table 30 - Rent Paid

Data Source: 2007-2011 ACS



## Housing Affordability

% Units affordable to Households earning	Renter	Owner
30% HAMFI	3,155	No Data
50% HAMFI	9,200	6,995
80% HAMFI	16,325	14,835
100% HAMFI	No Data	19,185
<b>Total</b>	<b>28,680</b>	<b>41,015</b>

**Table 31 – Housing Affordability**

Data Source: 2007-2011 CHAS

## Monthly Rent

Monthly Rent (\$)	Efficiency (no bedroom)	1 Bedroom	2 Bedroom	3 Bedroom	4 Bedroom
Fair Market Rent	491	632	783	1,073	1,195
High HOME Rent	534	687	852	1,168	1,300
Low HOME Rent	534	687	825	953	1,063

**Table 32 – Monthly Rent**

Data Source: HUD FMR and HOME Rents

## Is there sufficient housing for households at all income levels?

No. The table above shows that there is insufficient housing for extremely low- and low-income households in the County. According to CHAS data analyzed in the Needs Assessment, there are 19,330 households earning between 0% and 50% of the median family income in the County. However, there are only 12,355 housing units affordable to these households, accommodating for just 64% of this population.

## How is affordability of housing likely to change considering changes to home values and/or rents?

According to the table above, between 2000 and 2011 the median home value and median contract rent in Wyandotte County/Kansas City, Kansas increased by 38% and 4%, respectively, after adjusting for inflation. Over the same time period, the median household income has decreased in terms of real dollars by 8% for homeowners and 21% for renters. This means that housing has become less affordable overall during the past ten years. If these trends continue, then housing affordability will become an even higher barrier for most County residents

**How do HOME rents / Fair Market Rent compare to Area Median Rent? How might this impact your strategy to produce or preserve affordable housing?**

The County's median contract rent (\$524) is lower than the HOME rent for all apartment sizes. This means that a household receiving a tenant-based rental subsidy should be able to afford most homes within Wyandotte County.

However, as detailed above, housing costs in the County are increasing at much faster rates than incomes. As housing construction and rehabilitation costs rise, it will be increasingly difficult to produce much needed affordable housing.

**Discussion**

## MA-20 Housing Market Analysis: Condition of Housing – 91.210(a)

### Introduction

The following data provides an overview on the condition of housing in Wyandotte County/Kansas City, Kansas.

### Definitions

**Standard Condition:** No major structural defects; adequate plumbing and kitchen facilities; appearance which does not create a blighting influence; and the house meets additional, more stringent, local standards and building codes, including lead-based paint clearance.

**Substandard Condition but Suitable for Rehabilitation:** The nature of the substandard condition makes rehabilitation both financially and structurally feasible.

**Housing Conditions:** Condition of units is assessed using the same criteria as in the Needs Assessment. This includes: 1) lacks complete plumbing facilities, 2) lacks complete kitchen facilities, 3) more than one person per room, 4) cost burden (amount of income allocated to housing) is greater than 30%, and 5) complies with applicable building code standards.

### Condition of Units

Condition of Units	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
With one selected Condition	9,956	30%	9,069	45%
With two selected Conditions	382	1%	892	4%
With three selected Conditions	22	0%	141	1%
With four selected Conditions	0	0%	0	0%
No selected Conditions	22,468	68%	9,893	49%
<b>Total</b>	<b>32,828</b>	<b>99%</b>	<b>19,995</b>	<b>99%</b>

Table 33 - Condition of Units

Data Source: 2007-2011 ACS

### Year Unit Built

Year Unit Built	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
2000 or later	2,642	8%	1,034	5%

Year Unit Built	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
1980-1999	3,133	10%	3,052	15%
1950-1979	16,580	51%	10,796	54%
Before 1950	10,473	32%	5,113	26%
<b>Total</b>	<b>32,828</b>	<b>101%</b>	<b>19,995</b>	<b>100%</b>

**Table 34 – Year Unit Built**

Data Source: 2007-2011 CHAS

### Risk of Lead-Based Paint Hazard

Risk of Lead-Based Paint Hazard	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
Total Number of Units Built Before 1980	27,053	82%	15,909	80%
Housing Units build before 1980 with children present	1,044	3%	990	5%

**Table 35 – Risk of Lead-Based Paint**

Data Source: 2007-2011 ACS (Total Units) 2007-2011 CHAS (Units with Children present)

### Vacant Units

	Suitable for Rehabilitation	Not Suitable for Rehabilitation	Total
Vacant Units	0	0	0
Abandoned Vacant Units	0	0	0
REO Properties	0	0	0
Abandoned REO Properties	0	0	0

**Table 36 - Vacant Units**

Data Source: 2005-2009 CHAS

### Need for Owner and Rental Rehabilitation

Older housing typically requires more continual maintenance. In the absence of routine maintenance, older housing can quickly become substandard. A common age threshold used to signal a potential deficiency is around 50 years or more. The age of the housing stock in Wyandotte County is older than the U.S. overall. Over 19.5% of the nation's overall housing stock was built before 1950; for Wyandotte County, 29.5% of units were built before 1950.

Both owner- and renter-occupied housing units have similar percentages of households built in the four time periods presented in the table below, suggesting that both owner and rental units may require rehabilitation from normal wear and tear.

Renter-occupied units have a slightly higher prevalence (45%) of having at least one selected condition than owner-occupied units (30%). It is uncommon for both owner- and renter-occupied units to have

more than one selected condition. This may indicate that more renter-occupied than owner-occupied units require rehabilitation, although “selected condition” includes cost burden and overcrowding, which are not reflections of the physical state of the unit.

Stakeholder interviews confirm this need, with a particularly heavy emphasis placed on home repair for senior citizens and low-income individuals and families.

### **Estimated Number of Housing Units Occupied by Low or Moderate Income Families with LBP Hazards**

Lead-based paint was banned from residential uses in 1978. All houses constructed before 1978 are therefore considered at risk for containing lead-based paint.

According to 2007-2011 CHAS data, 6,115 low- and moderate-income households (80% HAMFI and below) with at least one child age 6 or younger live in housing units built before 1980. These households, 10.71% of all households, are at risk for lead-based paint.

### **Discussion**

## MA-25 Public and Assisted Housing – 91.210(b)

### Introduction

The Kansas City, Kansas Housing Authority (KCKHA) was founded in 1957. Its mission is to help families and individuals with low and moderate incomes achieve greater stability and self-reliance by providing safe, affordable, quality housing and partnering with community services and agencies and promoting economic opportunity in a suitable living environment free from discrimination.

The data tables presented in this section were pre-populated by the HUD eCon Planning Suite. In many instances, the data is either incorrect or out of date; however, no changes can be made. Where data was available, supplemental tables are provided.

According to KCKHA staff, the Housing Authority maintains 2,057 units of public housing across six developments and many scattered sites. The table below summarizes information about these developments. The Housing Authority manages 1,164 units for elderly residents and 893 units for families. There are 320 families on the waiting list, and an annual turnover of 420 units.

### Totals Number of Units

Program Type									
	Certificate	Mod-Rehab	Public Housing	Vouchers					
				Total	Project-based	Tenant-based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
# of units vouchers available	92	0	2,046	1,494	35	1,459	93	0	0
# of accessible units									

**\*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition**

**Table 37 – Total Number of Units by Program Type**

Data Source: PIC (PIH Information Center)

**Describe the supply of public housing developments:**

**Describe the number and physical condition of public housing units in the jurisdiction, including those that are participating in an approved Public Housing Agency Plan:**

As detailed in the following table based on the most recent (2008) HUD inspection scores, one development scored less than 80, with 100 being a perfect score.

## Public Housing Condition

Public Housing Development	Average Inspection Score
Juniper Gardens	91
Family North	53
Family South	98
Wyandotte Towers	94
Elderly East	96
Elderly West	89
Scattered Sites	96

Table 38 - Public Housing Condition

### Describe the restoration and revitalization needs of public housing units in the jurisdiction:

KCHKA renovates each unit between tenants, so building interiors are generally in good condition. Continued capital funding is necessary to maintain these conditions. Buildings grounds however, are in need of improvement. Specifically, most of the major maintenance needs are for non-city streets and sidewalks.

### Describe the public housing agency's strategy for improving the living environment of low- and moderate-income families residing in public housing:

KCKHA's strategy for improving living environments is based on regular unit and building maintenance and repair, including HVAC improvements, interior modernization, roof replacement, fencing, wireless internet access, painting, and parking lot expansion. The Housing Authority also provides services and facilities such as a computer lab and computer training program, learning clubs, HeadStart, and a community garden and farmer's market.

### Discussion:



## MA-30 Homeless Facilities and Services – 91.210(c)

### Introduction

Wyandotte County/Kansas City, Kansas is part of the Wyandotte Homeless Services Coalition (WHSC), which is the region's Continuum of Care. The WHSC works to address homelessness and the priority needs of homeless individuals and families, including homeless subpopulations. Data for the HUD-formatted table below was taken from the available information pertaining to the CoC that follows.

### Facilities and Housing Targeted to Homeless Households

	Emergency Shelter Beds		Transitional Housing Beds Current & New	Permanent Supportive Housing Beds	
	Year Round Beds (Current & New)	Voucher / Seasonal / Overflow Beds		Current & New	Under Development
Households with Adult(s) and Child(ren)	0	0	117	43	0
Households with Only Adults	44	15	72	95	0
Chronically Homeless Households	0	0	0	0	0
Veterans	0	0	55	29	0
Unaccompanied Youth	0	0	12	0	0

**Table 39 - Facilities and Housing Targeted to Homeless Households**

Data Source Comments:

**Describe mainstream services, such as health, mental health, and employment services to the extent those services are used to complement services targeted to homeless persons**

Many social service agencies in Wyandotte County provide benefits to LMI individuals and families in order to prevent homelessness. These services are essential in the Continuum of Care process and also serve the needs of those who have already become homeless. These organizations provide many services to their clientele, including but not limited to counseling, case management, life skills training, financial literacy classes, and victim advocacy, all of which help residents to develop the skills and knowledge to transition into permanent supportive housing or independent living and to maintain steady employment. The ultimate goal of providing supportive services is self-sufficiency.

*Physical Health* – Health clinics that serve low-income populations such as the homeless include the Duchesne Clinic, Swope Health Clinic, and Silver City Health Center.

*Mental Health* – Wyandotte Center for Behavioral Health Care, Mental Health America of the Heartland, and the Good Samaritan Project serve homeless individuals in the County struggling with mental health issues.

*Substance Abuse* – Organizations and facilities that provide counseling and treatment for homeless individuals struggling with addiction include the Regional Prevention Center of Wyandotte County, the Substance Abuse Center of Eastern Kansas, the Salvation Army, and Catholic Charities of Northeast Kansas.

*Employment Services* – Workforce Partnership, El Centro, the Economic Opportunity Foundation, and the Good Samaritan Project provide employment search, job training, and career readiness assistance to homeless individuals. Job-related services are also provided on-site at some of the shelter and transitional living facilities.

*HIV/AIDS* – The Good Samaritan Project and the Duchesne Clinic provides several services targeted to individuals with HIV/AIDS; SAVE Inc. provides supportive housing services and other housing programs for the population living with HIV/AIDS.

*Childcare* – El Centro, Kansas Social and Rehabilitation Service, and the Salvation Army provide child care services for the homeless population.

**List and describe services and facilities that meet the needs of homeless persons, particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth. If the services and facilities are listed on screen SP-40 Institutional Delivery Structure or screen MA-35 Special Needs Facilities and Services, describe how these facilities and services specifically address the needs of these populations.**

Emergency Shelters and Services available to people who are homeless in the County include:

- Grace Center – provides housing programs for teenage women

- Friends of Yates, Inc./Joyce H. Williams Center – Shelter for battered women and children.
- Kaw Valley Center Neutral Ground – Residential and wraparound services for children and families.
- Salvation Army Family Shelter – Provides shelter and meals for families and single women.
- Save Inc. – Shelter targeted to persons living with HIV/AIDS
- Shalom House – Temporary shelter, laundry, and meals
- TLC Children and Family Services – Shelter for children and youth facing abuse, neglect, or family disruption.
- USD 500 Homeless Program – A program of the Kansas City, KS school district that provides a wide array of services for homeless families, including assistance with transportation, housing, school-related costs.

Transitional Housing opportunities in the County include:

- Love Outreach International – Transitional housing and wraparound services for single men.
- Hillcrest Transitional Housing – Housing and wraparound services for families
- Kaw Valley Center Residential West – Residential and wraparound services for children and families.
- Mt. Carmel Outreach – Transitional housing and complementary services for families.
- Ozanam Pathways – Transitional group homes and services for youth and their families.
- Rachel's Tea House – Housing and mentoring for young mothers and their families.
- Salvation Army – Transitional housing for individuals recovering from addiction.
- SAVE Inc. – Transitional housing for persons living with HIV/AIDS.

Permanent Supportive Housing opportunities in the County include:

- Save, INC. – Housing services for individuals living with HIV/AIDS
- Mt. Carmel Redevelopment Corp – Housing services for families and seniors with wraparound services.
- Kim Wilson Housing – Permanent supportive housing for chronically homeless individuals facing mental illness.

Agencies working to assist people who are homeless gain access to permanent housing include:

- Community Housing of Wyandotte County (CHWC) Inc. – Provides homebuyer education services
- El Centro – Offers homeownership and financial literacy classes targeted to the Latino community.
- Heartland Habitat for Humanity – Construction and rehabilitation of affordable housing for families using sweat equity and affordable/no-interest loans.

- Mt. Carmel Redevelopment – Financial education and affordable housing services.
- Kansas City, Kansas Housing Authority – Temporary financial assistance and relocation/stabilization services for families through the federally-funded Homeless and Rapid Rehousing program.
- Catholic Charities – Provides wraparound services for families in crisis.
- Cross-Lines Cooperative Council – Cooperative of organizations serving at-risk populations.
- Economic Opportunity Foundation – Provides emergency housing assistance and case management for low-income individuals and families.
- Metro Lutheran Ministry – Education and financial assistance for families in emergency situations.
- Salvation Army –Case management for homeless families and single women.
- USD 500 Homeless Programs – Housing assistance and education-related services for homeless children and their families.

## **MA-35 Special Needs Facilities and Services – 91.210(d)**

### **Introduction**

Several organizations provide facilities and services for special needs populations in Wyandotte County/Kansas City, Kansas:

Organizations serving victims of domestic violence include Friends of Yates, Inc. and El Centro.

Organizations serving the elderly include Wyandotte County Area Agency on Aging, Shepherd's Center of Kansas City, Kansas, Landon Center on Aging, and the KC-Connect Senior program through the Mid-America Regional Council.

Organizations serving the physically or developmentally disabled include the Wyandotte County Developmental Disabilities Organization, The Whole Person, Mosaic, and the Coalition for Independence.

Organizations serving youth include Wyandot, Inc., the Junior League of Wyandotte & Johnson Counties, Juvenile Services of Wyandotte County, the YMCA of Greater Kansas City, the Boys and Girls Club of Greater Kansas City, Children's Campus of Kansas City, Kansas Action for Children, and The Family Conservancy.

Organizations serving people struggling with or affected by substance abuse include Regional Prevention Center of Wyandotte County, the Substance Abuse Center of Eastern Kansas, the Salvation Army, Kansas Social and Rehabilitation Services, and Catholic Charities of Northeast Kansas.

Organizations serving individuals living with or at risk of HIV/AIDS include SAVE Inc., the Good Samaritan Project, and the Wyandotte County Public Health Department.

Organizations serving the unemployed include the Workforce Partnership and Kansas Works.

**Including the elderly, frail elderly, persons with disabilities (mental, physical, developmental), persons with alcohol or other drug addictions, persons with HIV/AIDS and their families, public housing residents and any other categories the jurisdiction may specify, and describe their supportive housing needs**

Supportive housing is defined as living units that provide a planned services component with access to a wide range of services needed for the resident to achieve personal goals. Various populations with special needs require supportive housing. For some individuals, supportive housing is needed because they are unable to undertake the activities of daily living without assistance. The specific needs of local special needs subpopulations are described in NA-45, Non-Homeless Special Needs Assessment.

## **Describe programs for ensuring that persons returning from mental and physical health institutions receive appropriate supportive housing**

**Foster Care:** The Kansas Foster Care system discharge policy states, "Youth who leave the foster care system because they have attained 18 years of age are eligible to participate in Independent Living Services through the Chafee Foster Care Independence Program." This is a voluntary program and at age 18 young adults may choose not to participate. The program offers funds to help pay the costs of setting up a household, such as rent, utility deposits, furniture and household goods. The program also offers a monthly subsidy for up to 36 months as long as the young adult meets on-going eligibility requirements. Youth begin transition planning at age 16. This planning involves helping the youth identify his/her specific housing, employment, and education goals and all subsequent steps & requirements needed to achieve them. The Kansas Foster Care discharge policy specifically states that transition planning does not include discharge to homelessness or HUD funded programs.

**Health Care Facilities:** The state of Kansas does not currently have a discharge policy that governs hospitals and health care providers. Hospitals in our local continuum follow the mandated Medicare discharge policy. For patients who lack an address, the social workers on staff contact local social service agencies to coordinate placements. Patients are routinely discharged to family, friends, and nursing facilities for mental health and occasionally to in-patient substance use treatment facilities. The KS Department of Health and Environment participates in the Kansas Interagency Council on Homelessness (KICH) and is a member of a workgroup tasked with addressing discharge policy. Further discussion of health care discharge protocols are anticipated in future meetings of the KICH and the discharge workgroup. The CoC is participating in this process to ensure individuals are not discharged into homelessness, and to help craft state policy.

**Mental Health Facilities:** Kansas Department for Aging and Disability Services, enacted a mandated policy in 2006 that ensures to the maximum extent practical that all individuals who are discharged from State funded institutions or systems of care have housing options available in order to prevent being discharged into homelessness. If a homeless individual exercises the right to refuse treatment and/or aid with placement, or prefers to be discharged to a homeless shelter, the institution or system of care staff should document all efforts before discharge takes place. Whenever possible, community service providers follow the patient after discharge, outreaching the patient and continuing to offer housing options. Patients in mental health hospitals are routinely discharged to their own housing via the liaison, family members and when no other housing option is available to a nursing facilities for mental health.

**Corrections Institutions/Programs:** The Kansas Department of Corrections (KDOC) discharge planning begins 16 months prior to release. Each prison has a "Release Planner" who coordinates a release plan with the inmate, parole officer, and necessary community resources. KDOC policy states that mental health, addictions and medical services are to be coordinated and immediately accessible upon release for those inmates needing them. Policy also states that when possible, the offender shall be transferred to the facility closest to the county of release to support connections to the community during re-entry. KDOC currently provides a housing specialist for Wyandotte County to ensure housing plans are

developed and that inmates are not released into homelessness. Wyandotte County has a pilot KDOC re-entry program that identifies inmates with severe mental illness, co-occurring substance use and who were homeless prior to incarceration. This project ensures these high-need offenders release to housing & coordinated services.

**Specify the activities that the jurisdiction plans to undertake during the next year to address the housing and supportive services needs identified in accordance with 91.215(e) with respect to persons who are not homeless but have other special needs. Link to one-year goals. 91.315(e)**

Those individuals and families whom are non-homeless, chronically homeless, will receive housing and supportive services. Over a 12-month timeframe, we anticipate serving 2,419 individuals, families and children by providing daily meals at the Willa Gill Center; of those individuals, we anticipate serving 430 individuals and families by providing prevention assistance to those who are facing eviction. Prevention assistance will help with short-or medium-term rental assistance for those who are at-risk of becoming homeless or transitioning to stable housing. Wyandotte County/Kansas City, KS has three transitional housing locations that can help assist those persons/families whom are eligible for services. Additionally, WorkForce Partnership helps individuals with job-seeking skills, resumes', employment and interview training. Lastly, there are multiple non-profits organizations that assist low income individuals and families by providing free groceries to those who qualify to receive such services.

**For entitlement/consortia grantees: Specify the activities that the jurisdiction plans to undertake during the next year to address the housing and supportive services needs identified in accordance with 91.215(e) with respect to persons who are not homeless but have other special needs. Link to one-year goals. (91.220(2))**

See response to prior question.

## **MA-40 Barriers to Affordable Housing – 91.210(e)**

### **Negative Effects of Public Policies on Affordable Housing and Residential Investment**

Barriers to affordable housing include:

- Inadequate supply of affordable, accessible housing
- Limited public transportation options and employment opportunities near affordable housing locations.
- Insufficient federal and state resources for affordable housing initiatives, such as programs and resources to build housing and provide rental assistance and tax credits for homebuyers.

Kansas City participated in a regional Analysis of Impediments to Fair Housing Choice study in 2011. Included in the resulting general list of fair housing impediments were the following barriers to affordable housing in Wyandotte County/Kansas City, Kansas specifically:

- **African Americans and Hispanics have much higher loan denial rates than Whites and Non-Hispanics.**

In 2009, there were approximately 117,700 mortgage loan applications made in the Kansas City MSA. For the region overall, 64 percent of loans were approved and 16 percent denied (the others were withdrawn by the applicants, closed for incompleteness, etc.). Loan denial rates were much higher for African American and Hispanic applicants across all communities. Specifically, in Kansas City, KS, African American applicant mortgage loan denials were 14 percentage points higher than White applicants'. Hispanic applicant mortgage loan denials were also 14 percentage points higher than non-Hispanic applicants'.

- **Jurisdictions need to improve some aspects of their public sector development and housing practices.**

Specifically, no jurisdictions provide formal incentives to encourage the development of affordable and mixed-income housing.



## MA-45 Non-Housing Community Development Assets – 91.215 (f)

### Introduction

In determining priorities for the allocation of federal funds, the County has recognized the need to foster a competitive local economy that expands economic opportunities for present and future residents. This section describes the local workforce, the nature of current employment, and activities that coordinate economic development activities across local and regional agencies.

### Economic Development Market Analysis

#### Business Activity

Business by Sector	Number of Workers	Number of Jobs	Share of Workers %	Share of Jobs %	Jobs less workers %
Agriculture, Mining, Oil & Gas Extraction	149	68	0	0	0
Arts, Entertainment, Accommodations	6,140	4,686	14	9	-5
Construction	2,197	3,195	5	6	1
Education and Health Care Services	8,823	8,489	19	16	-3
Finance, Insurance, and Real Estate	3,144	1,871	7	4	-3
Information	1,013	368	2	1	-1
Manufacturing	5,651	10,747	12	21	9
Other Services	1,957	1,902	4	4	0
Professional, Scientific, Management Services	3,521	2,626	8	5	-3
Public Administration	0	0	0	0	0
Retail Trade	6,757	7,120	15	14	-1
Transportation and Warehousing	3,082	5,923	7	11	4
Wholesale Trade	2,998	4,553	7	9	2
Total	45,432	51,548	--	--	--

Table 40 - Business Activity

**Data Source:** 2007-2011 ACS (Workers), 2011 Longitudinal Employer-Household Dynamics (Jobs)

## Labor Force

Total Population in the Civilian Labor Force	71,722
Civilian Employed Population 16 years and over	62,240
Unemployment Rate	13.22
Unemployment Rate for Ages 16-24	35.30
Unemployment Rate for Ages 25-65	8.59

**Table 41 - Labor Force**

Data Source: 2007-2011 ACS

Occupations by Sector	Number of People
Management, business and financial	7,939
Farming, fisheries and forestry occupations	3,085
Service	7,310
Sales and office	15,448
Construction, extraction, maintenance and repair	7,815
Production, transportation and material moving	5,266

**Table 42 – Occupations by Sector**

Data Source: 2007-2011 ACS

## Travel Time

Travel Time	Number	Percentage
< 30 Minutes	44,915	76%
30-59 Minutes	12,680	21%
60 or More Minutes	1,653	3%
<b>Total</b>	<b>59,248</b>	<b>100%</b>

**Table 43 - Travel Time**

Data Source: 2007-2011 ACS

## Education:

### Educational Attainment by Employment Status (Population 16 and Older)

Educational Attainment	In Labor Force		Not in Labor Force
	Civilian Employed	Unemployed	
Less than high school graduate	8,969	1,521	4,681
High school graduate (includes equivalency)	16,780	2,451	6,963
Some college or Associate's degree	15,523	1,923	3,958

Educational Attainment	In Labor Force		Not in Labor Force
	Civilian Employed	Unemployed	
Bachelor's degree or higher	9,560	490	1,461

**Table 44 - Educational Attainment by Employment Status**

Data Source: 2007-2011 ACS

#### Educational Attainment by Age

	Age				
	18–24 yrs	25–34 yrs	35–44 yrs	45–65 yrs	65+ yrs
Less than 9th grade	714	2,227	1,817	2,672	2,129
9th to 12th grade, no diploma	3,261	2,735	2,411	3,309	2,603
High school graduate, GED, or alternative	4,597	7,240	6,214	12,740	5,762
Some college, no degree	4,275	4,415	3,910	7,766	2,611
Associate's degree	453	1,271	1,493	2,561	710
Bachelor's degree	759	2,714	1,649	3,443	791
Graduate or professional degree	41	943	850	1,921	659

**Table 45 - Educational Attainment by Age**

Data Source: 2007-2011 ACS

#### Educational Attainment – Median Earnings in the Past 12 Months

Educational Attainment	Median Earnings in the Past 12 Months
Less than high school graduate	19,167
High school graduate (includes equivalency)	25,151
Some college or Associate's degree	32,141
Bachelor's degree	40,531
Graduate or professional degree	45,828

**Table 46 – Median Earnings in the Past 12 Months**

Data Source: 2007-2011 ACS

**Based on the Business Activity table above, what are the major employment sectors within your jurisdiction?**

The largest employment sectors in Wyandotte County/Kansas City, Kansas in terms of worker share are Education and Health Care Services; Manufacturing; and Retail Trade. The County's top five employers are the University of Kansas Hospital (4,500), Cerner (4,000), General Motors (3,957), Kansas City, Kansas Public Schools (3,500), and the University of Kansas Medical Center (3,100).

**Describe the workforce and infrastructure needs of the business community:**

The largest negative values in the Jobs Less Workers columns, indicating commuting out of the County, are in the Arts, Entertainment, and Accommodations sectors. It is likely that these workers are commuting to nearby Kansas City, Missouri, which has more of these jobs available. However, Kansas City, Kansas has a strong professional sports sector and there may be the opportunity to build off this success for additional growth in these sectors within the County.

Interviews with economic development stakeholders confirm the Census data. Wyandotte County is home to many high-paying jobs, the majority of which are filled by residents who live elsewhere. Conversely, many residents of Wyandotte County commute out of the jurisdiction to employment. Employers assisted by tax credits often have trouble meeting resident employment quotas because of qualification gaps. A new BNSF Railway multimodal logistics park in Edgerton, KS within commuting distance of Wyandotte County will create jobs for 15,000 people, but there is no public transit to this facility.

**Describe any major changes that may have an economic impact, such as planned local or regional public or private sector investments or initiatives that have affected or may affect job and business growth opportunities during the planning period. Describe any needs for workforce development, business support or infrastructure these changes may create.**

In late 2014, the Unified Government Board of Commissioners approved a plan to create a “healthy campus” in downtown Kansas City, Kansas, which would include a full-service grocery store and recreational amenities in that area. According to the Mayor, this would also promote job growth and elevate property values.

**How do the skills and education of the current workforce correspond to employment opportunities in the jurisdiction?**

A skillful and well-educated workforce is essential to attracting and retaining employers and growing the County’s economy. According to the HUD dataset, the County’s unemployment rate in 2011 was 13.22%, higher than both the state and the nation’s unemployment rates of 6.4% and 8.7%, respectively. Residents with a Bachelor’s degree or higher were less likely to be unemployed or not in the labor force than residents with less educational attainment. Residents without a high school diploma or equivalent were more likely as those with only a high school diploma to be out of the labor force altogether.

According to data from the Kansas Department of Labor, the highest numbers of job vacancies in the Wyandotte County area (includes neighboring Johnson and Leavenworth counties) as of 2014 are for the following occupations: retail salespersons, heavy and tractor-trailer truck drivers, nursing assistants, and food service workers. The educational requirements for these jobs vary, but generally, require some post-college work or on-the-job training.

Although there are job opportunities in the County, the skills and education of the workforce may not be well-aligned with employment opportunities in the area. The lowest hourly wage offer for heavy and tractor-trailer truck drivers, which had 919 vacancies in the second quarter of 2014, was \$23.00. Aligning training opportunities for these types of positions with other programs and services for low-income individuals could help reduce the unemployment rate and move more local families towards self-sufficiency.

**Describe any current workforce training initiatives, including those supported by Workforce Investment Boards, community colleges and other organizations. Describe how these efforts will support the jurisdiction's Consolidated Plan.**

Several workforce training initiatives operate in the County. The United Way of Wyandotte County operates a YouthBuild program, enabling area youth to earn their GED and get paid, on-the-job construction training. Kansas City, Kansas Community College (KCKCC) has a Technical Training Center that offers several training programs, including construction, culinary arts, cosmetology, health care, HVAC, welding, and machining. KCKCC also helps students gain employability skills and has full-time staff dedicated to job placement. The welding, machining, and HVAC programs have close to 100% placement rates. Demand for training programs is increasing.

The local Workforce Investment Board primarily provides job search and employability services, but is starting to collaborate with other organizations to offer more job training programs. The WIB submitted a joint application with similar agencies around the state to obtain funding for apprenticeship programs.

These training programs provide area residents with opportunities to improve their access to stable employment that offers a living wage, which in turn increases their ability to afford a variety of housing options in the County.

**Does your jurisdiction participate in a Comprehensive Economic Development Strategy (CEDS)?**

Yes

**If so, what economic development initiatives are you undertaking that may be coordinated with the Consolidated Plan? If not, describe other local/regional plans or initiatives that impact economic growth.**

## **Discussion**

## **MA-50 Needs and Market Analysis Discussion**

**Are there areas where households with multiple housing problems are concentrated? (include a definition of "concentration")**

**Are there any areas in the jurisdiction where racial or ethnic minorities or low-income families are concentrated? (include a definition of "concentration")**

According to the 2011 AI for the Kansas City Region, concentrations occur when the percentage of residents of a particular racial or ethnic group is 10 percentage points or more above the community-wide average. In 2011, Wyandotte County was approximately 40% non-White and 25% Hispanic.

The largest concentrations (>50%) of the Black/African-American population are in the Northeast neighborhood. For Hispanics, the largest concentrations (>35%) are in the Argentine, Kensington, and Riverview neighborhoods. There are no areas with high concentrations of Asians.

Using poverty rate as a proxy for low-income residents and a definition of "concentrated" as being 10 percentage points or more above the community-wide average (22%), there are concentrations of poverty located in the neighborhoods of Northeast, Kensington, Riverview, Coronado/Bethel/Welborn, and Rosedale.

The greatest racial/ethnic concentrations of poverty are located in the Northeast neighborhood.

**What are the characteristics of the market in these areas/neighborhoods?**

Generally, neighborhoods in Wyandotte County with high concentrations of non-Whites and high concentrations of poverty have median housing values lower than \$100,000. One exception is among the Hispanic population: there is a high concentration of Hispanics in the area around the Kansas Turnpike interchange/Argentine neighborhood, where median housing values are between \$100,000 and \$150,000. However, these median housing values are still lower than those in the northwestern portions of the County.

Median contract rents in these areas are less than \$750, and many neighborhoods with high racial/ethnic concentrations have median rents less than \$500. However, as indicated in the Needs Assessment, housing remains unaffordable for many residents of Wyandotte County nonetheless.

Although housing values in these neighborhoods are lower compared to nearby areas in the region, the lack of a strong housing market may make it difficult to encourage private developers to collaborate with local, state, and federal housing programs to increase the supply of affordable housing through



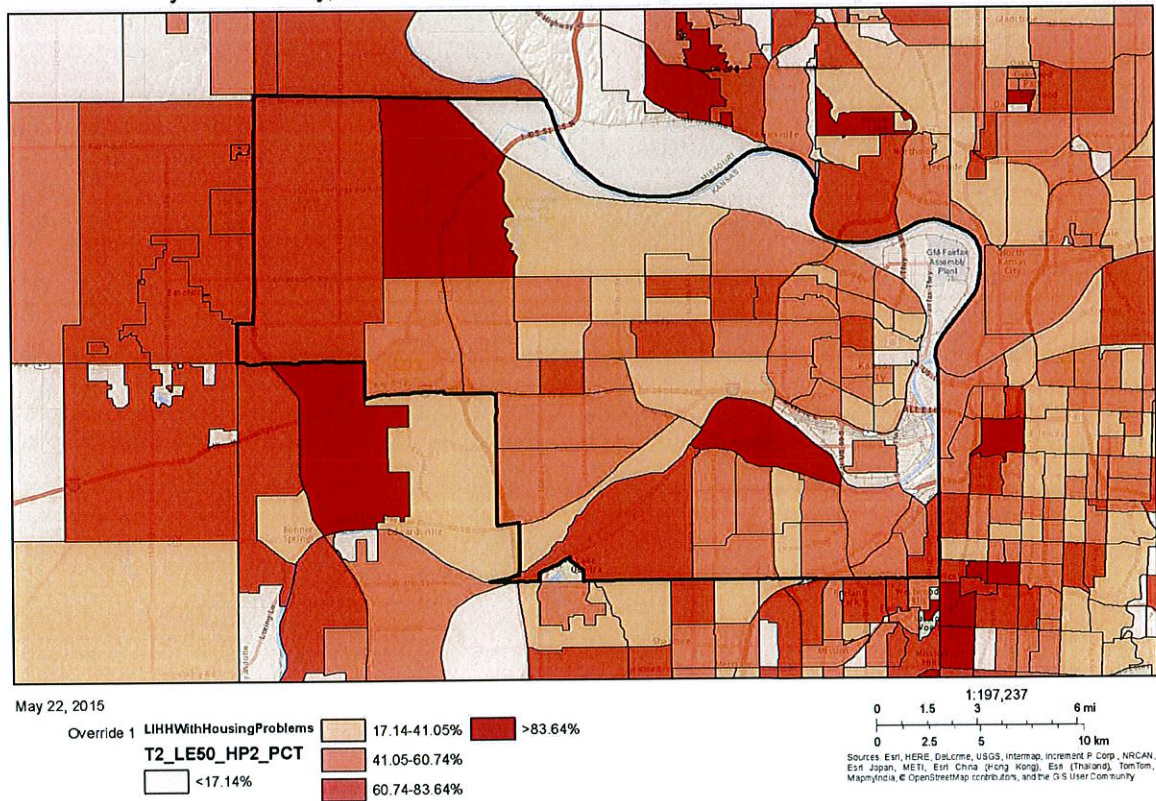
mixed-income developments. In times of decreased federal funding, such public/private collaborations are an important tool for ensuring the availability of affordable housing.

### Are there any community assets in these areas/neighborhoods?

Yes. Most of Wyandotte County's government and community services are located in and around Downtown Kansas City, Kansas, which is located in the Riverview neighborhood. Public transit is available in this area, as well as parks and schools. However, bus lines are splintered, and parks in the area are in need of maintenance. The Northeast neighborhood, which has the highest concentration of poverty, has extremely limited amenities and services. Restaurants and entertainment facilities around downtown are available, but limited.

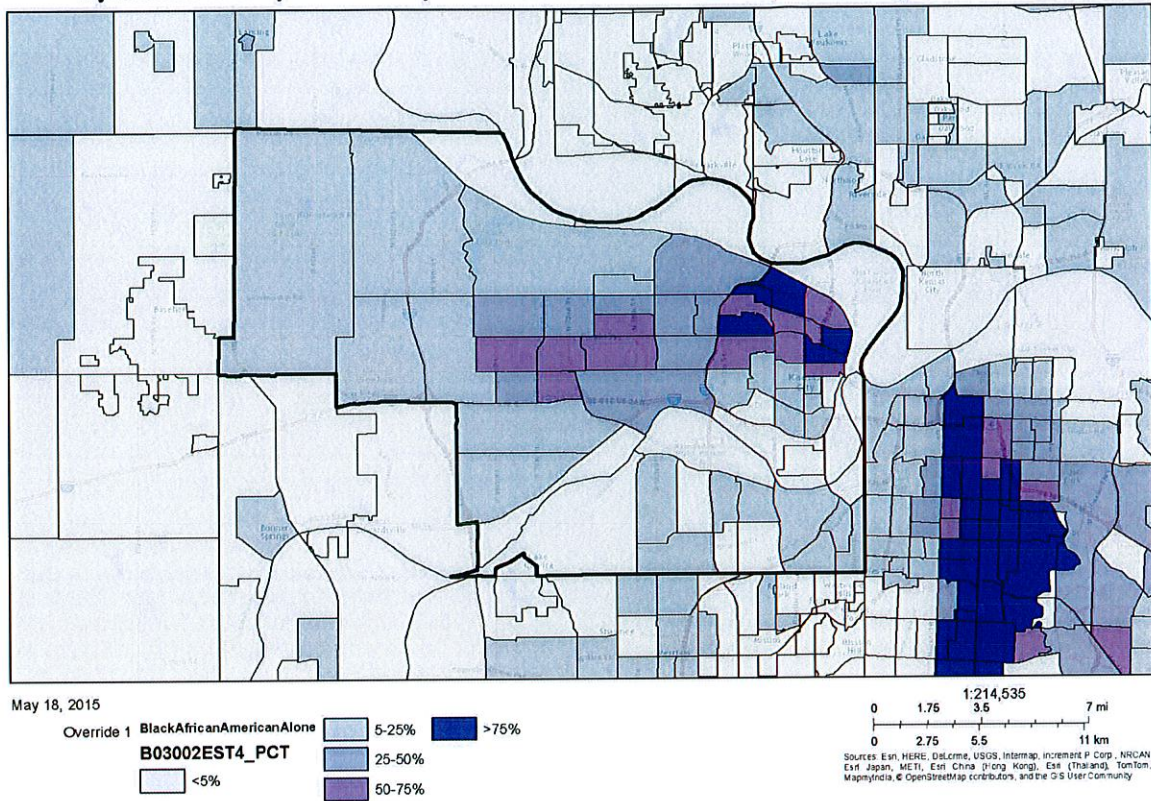
### Are there other strategic opportunities in any of these areas?

Wyandotte County/Kansas City, KS - LI Households with Any Severe Housing Problem - By Census Tract



### LI Households with Severe Housing Problem

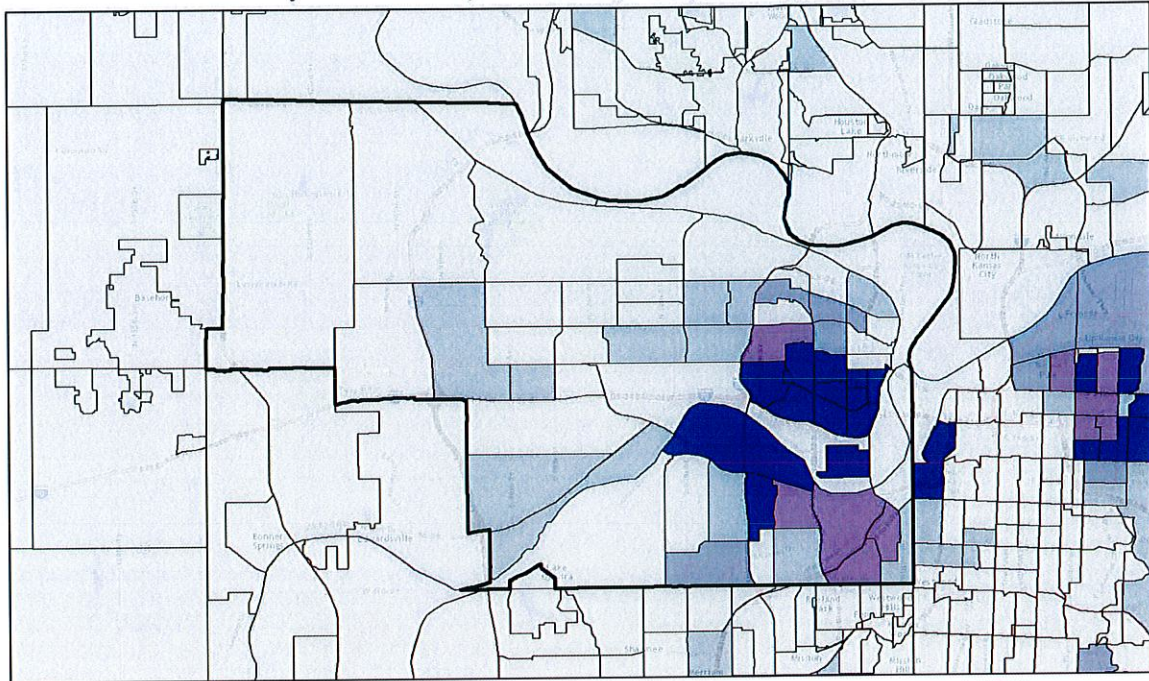
# Wyandotte County/Kansas City - Black/African-American Population - By Census Tract



## Black/African-American Population



## Wyandotte County/Kansas City - Hispanic Population



June 24, 2015

Override 1 HispanicOrigin

B03002EST12\_PCT

<15%

15-25%

25-35%

35-45%

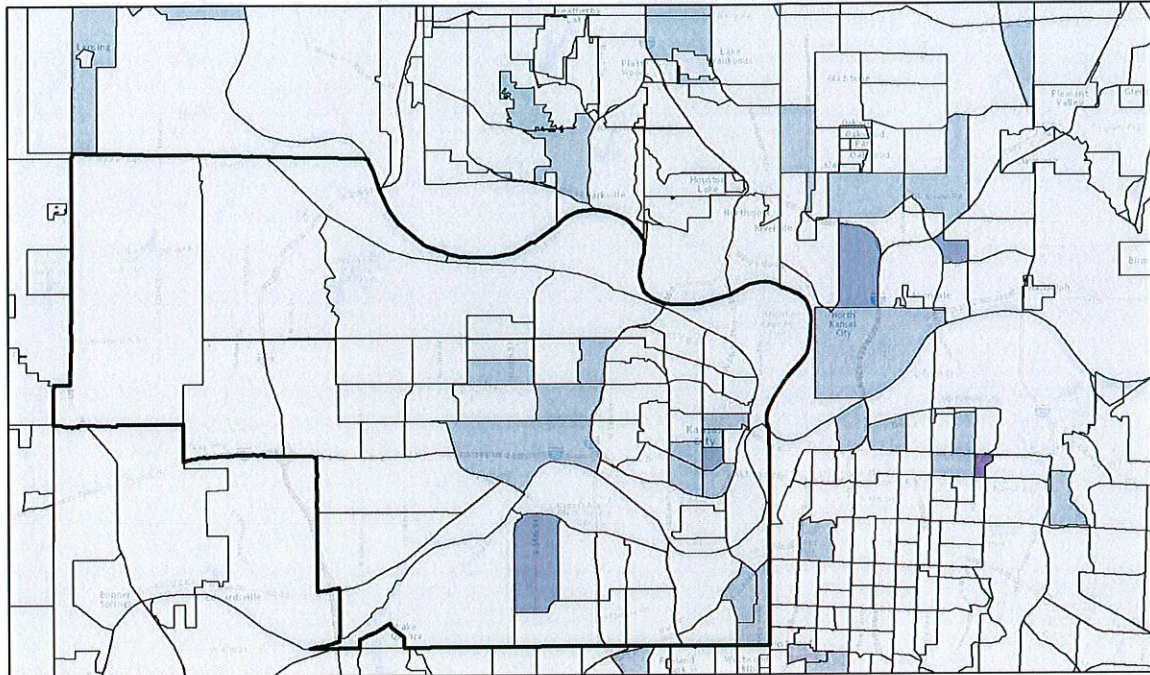
>45%

0 1.5 3 6 mi  
0 2.5 5 10 km

1:195,937  
Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp., NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand), TomTom, Mapbox, © OpenStreetMap contributors, and the GIS User Community

## Hispanic Population

# Wyandotte County/Kansas City - Asian Population - By Census Tract

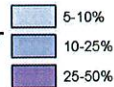


May 18, 2015

Override 1 AsianAlone

B03002EST6\_PCT

<5%



0 1.5 3 6 mi

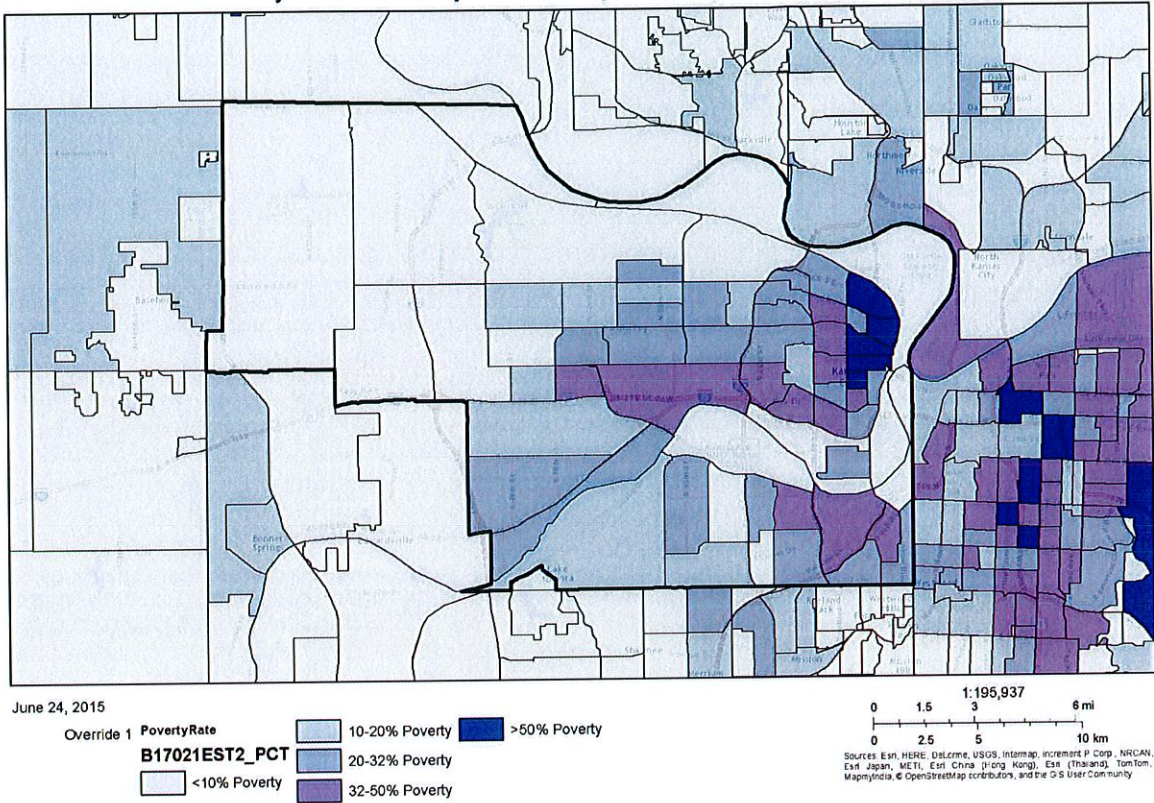
0 2.5 5 10 km

1:194,354  
Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp., NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand), TomTom, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

## Asian Population

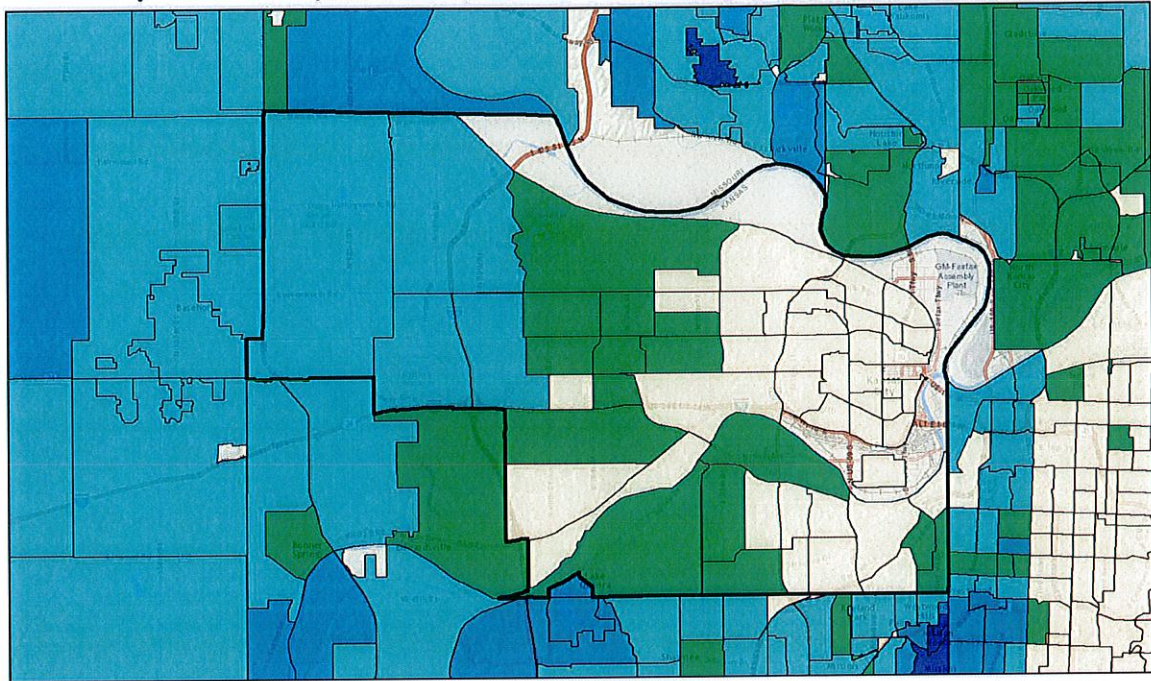


## Wyandotte County/Kansas City - Poverty Concentration



## Poverty Concentration

# Wyandotte County/Kansas City, KS - Median Housing Values - By Census Tract



May 22, 2015

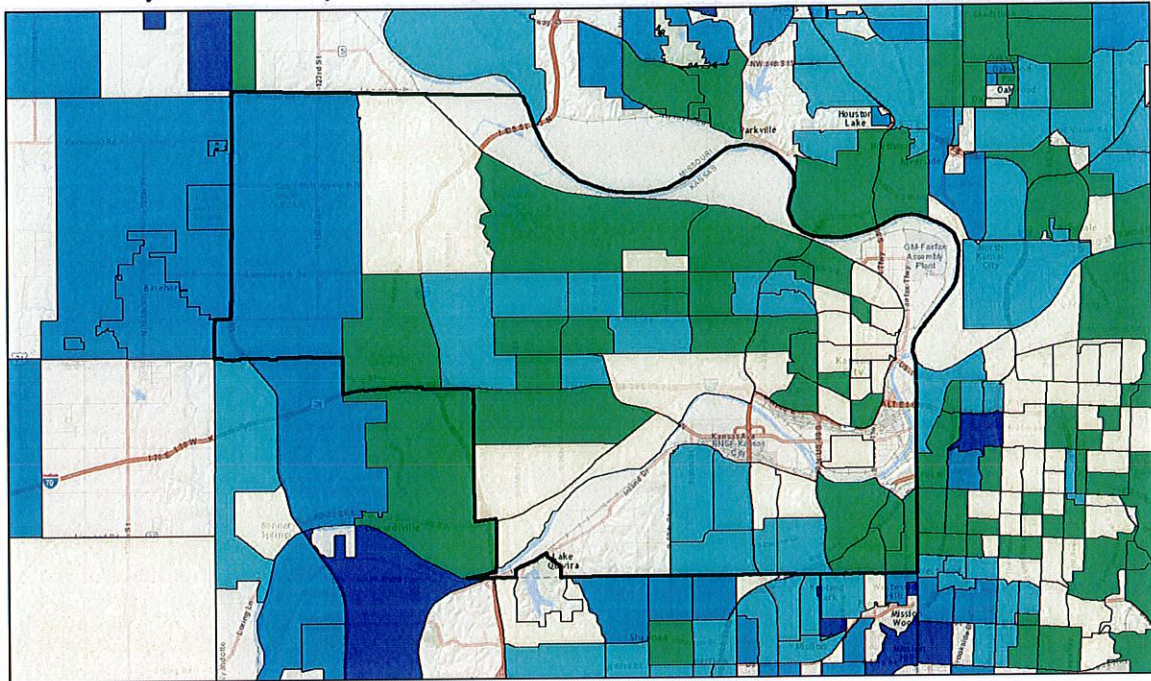
Override 1 MedianHomeValue  
**B25097EST1**  
 <\$100,000  
 \$100,000-\$150,000  
 \$150,000-\$250,000  
 \$250,000-\$500,000  
 >\$500,000

1:197,237  
 0 1.5 3 6 mi  
 0 2.5 5 10 km  
 Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp., NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand), TomTom, Mapbox, OpenStreetMap contributors, and the GIS User Community

## Median Housing Values



# Wyandotte County/Kansas City, KS - Median Contract Rent - By Census Tract



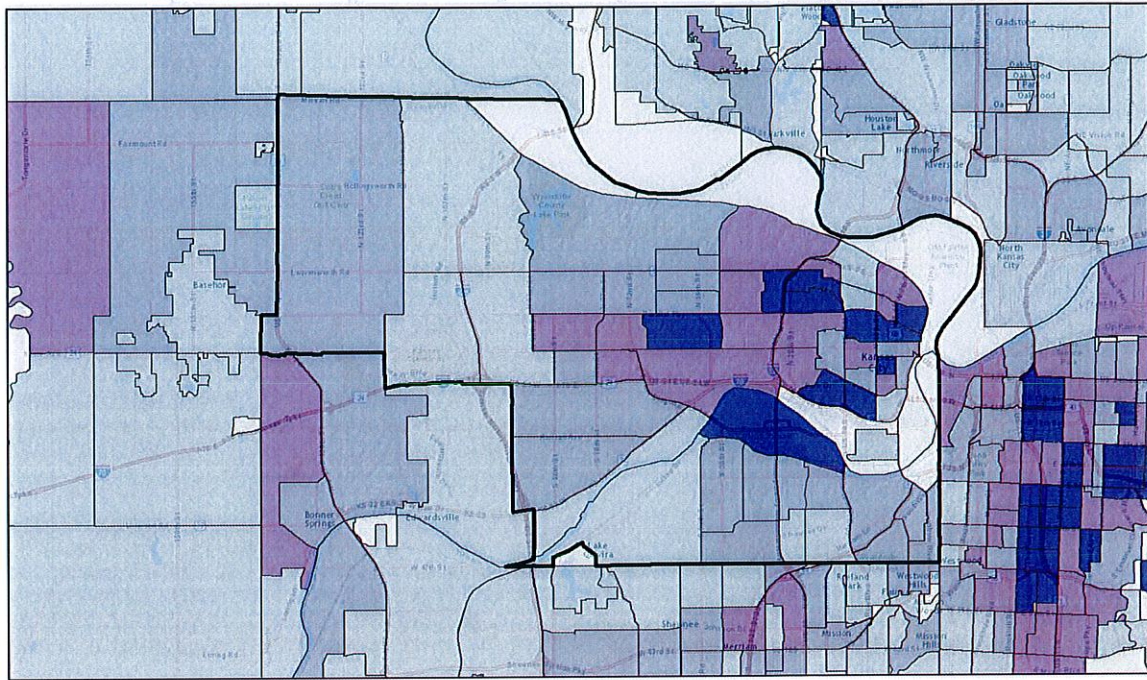
May 22, 2015

Override 1 MedianContractRent  
**B25058EST1**  
 <\$500 \$500-\$600 \$600-\$750 >\$1,000

0 1.5 3 6 mi  
 0 2.5 5 10 km  
 1:197,237  
 Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp., NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand), TomTom, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

## Median Contract Rent

# Wyandotte County/Kansas City - Housing Cost Burden - By Census Tract



May 15, 2015

Override 1 HousingCostBurden  
**B25106\_CB\_PCT**  
 10-30% Paying>30%  
 30-40% Paying>30%  
 <10% Paying>30%  
 40-50% Paying>30%  
 >50% Paying>30%

0 1.75 3.5 7 mi  
 0 2.75 5.5 11 km

Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp., NRCAN, Esri Japan, METI, Esri China (Hong Kong), Swis (Switzerland), Esri (Thailand), TomTom, Mapbox, and OpenStreetMap contributors, and the GIS User Community

## Cost Burden



## **Strategic Plan**

### **SP-05 Overview**

#### **Strategic Plan Overview**

The Unified Government has identified affordable housing, public services, homelessness, and slum and blight removal as priority needs for the next five years. High priorities for FY 2015-2019 include improving and expanding the existing housing for low-income households; supporting public services; and targeted demolition of blighted structures in struggling neighborhoods.

## SP-10 Geographic Priorities – 91.215 (a)(1)

### Geographic Area

**Table 47 - Geographic Priority Areas**

<b>1</b>	<b>Area Name:</b>	Countywide
	<b>Area Type:</b>	Local Target area
	<b>Other Target Area Description:</b>	
	<b>HUD Approval Date:</b>	
	<b>% of Low/ Mod:</b>	
	<b>Revital Type:</b>	Comprehensive
	<b>Other Revital Description:</b>	
	<b>Identify the neighborhood boundaries for this target area.</b>	
	<b>Include specific housing and commercial characteristics of this target area.</b>	
	<b>How did your consultation and citizen participation process help you to identify this neighborhood as a target area?</b>	
	<b>Identify the needs in this target area.</b>	
	<b>What are the opportunities for improvement in this target area?</b>	
	<b>Are there barriers to improvement in this target area?</b>	

### General Allocation Priorities

Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA)

## SP-25 Priority Needs - 91.215(a)(2)

### Priority Needs

Table 48 – Priority Needs Summary

1	<b>Priority Need Name</b>	Expand Affordable Housing Opportunities
	<b>Priority Level</b>	High
	<b>Population</b>	Extremely Low Low Moderate Large Families Families with Children Elderly Public Housing Residents Elderly Frail Elderly Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities Persons with Alcohol or Other Addictions Persons with HIV/AIDS and their Families Victims of Domestic Violence
	<b>Geographic Areas Affected</b>	Countywide
	<b>Associated Goals</b>	Improve access to and quality of housing
	<b>Description</b>	New construction of housing in planned developments
	<b>Basis for Relative Priority</b>	High housing costs reduce economic opportunities and access to prosperity.
2	<b>Priority Need Name</b>	Preserve Existing Affordable Housing Units
	<b>Priority Level</b>	High

	<b>Population</b>	Extremely Low Low Moderate Large Families Families with Children Elderly Elderly Frail Elderly Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities Persons with Alcohol or Other Addictions Persons with HIV/AIDS and their Families Victims of Domestic Violence
	<b>Geographic Areas Affected</b>	Countywide
	<b>Associated Goals</b>	Improve access to and quality of housing
	<b>Description</b>	Rehabilitation of occupied housing
	<b>Basis for Relative Priority</b>	Existing affordable housing that is lost from the inventory will increase competition for remaining units and decrease access to affordable housing overall.
3	<b>Priority Need Name</b>	Housing/Services for the Homeless/At-Risk
	<b>Priority Level</b>	High
	<b>Population</b>	Extremely Low Low Large Families Families with Children Elderly Chronic Homelessness Individuals Families with Children Mentally Ill Chronic Substance Abuse veterans Persons with HIV/AIDS Victims of Domestic Violence Unaccompanied Youth

	<b>Geographic Areas Affected</b>	Countywide
	<b>Associated Goals</b>	Housing/services for persons who are homeless
	<b>Description</b>	Supporting short- and long-term homeless facilities, housing, and associated services
	<b>Basis for Relative Priority</b>	The homeless/those at risk of homelessness depend on services funded by community development programs.
4	<b>Priority Need Name</b>	Public Services
	<b>Priority Level</b>	High
	<b>Population</b>	Extremely Low Low Moderate Families with Children Elderly Elderly Frail Elderly Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities Persons with Alcohol or Other Addictions Persons with HIV/AIDS and their Families Victims of Domestic Violence Non-housing Community Development
	<b>Geographic Areas Affected</b>	Countywide
	<b>Associated Goals</b>	Provide public services
	<b>Description</b>	Provision of public services and interim neighborhood assistance
	<b>Basis for Relative Priority</b>	There continues to be a need for services to increase the effectiveness of physical investments that improve conditions for the elderly, youth, low-income persons, and other special populations.
	<b>Priority Need Name</b>	Economic Development
	<b>Priority Level</b>	High

	<b>Population</b>	Extremely Low Low Moderate Non-housing Community Development
	<b>Geographic Areas Affected</b>	Countywide
	<b>Associated Goals</b>	Economic development
	<b>Description</b>	Economic development activities for job creation and development
	<b>Basis for Relative Priority</b>	Economic development through direct technical and business assistance are the catalyst for the retention and creation of new jobs.
6	<b>Priority Need Name</b>	Blight Removal
	<b>Priority Level</b>	High
	<b>Population</b>	Extremely Low Low Moderate Non-housing Community Development
	<b>Geographic Areas Affected</b>	Countywide
	<b>Associated Goals</b>	Remove slum & blight
	<b>Description</b>	Demolition of vacant and unsafe structures
	<b>Basis for Relative Priority</b>	Blighted properties detract from the quality of life for neighboring properties and preclude achieving a suitable living environment.
7	<b>Priority Need Name</b>	Public Facility Improvements
	<b>Priority Level</b>	Low
	<b>Population</b>	Elderly Frail Elderly Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities Persons with Alcohol or Other Addictions Persons with HIV/AIDS and their Families Victims of Domestic Violence Non-housing Community Development

	<b>Geographic Areas Affected</b>	Countywide
	<b>Associated Goals</b>	Provide public services
	<b>Description</b>	Continue and expand public facility improvements
	<b>Basis for Relative Priority</b>	Based on physical inspection and interviews conducted during consultation process, existing public facilities are in need of upgrading and expansion.
8	<b>Priority Need Name</b>	Infrastructure Maintenance & Improvement
	<b>Priority Level</b>	Low
	<b>Population</b>	Extremely Low Low Moderate Non-housing Community Development
	<b>Geographic Areas Affected</b>	Countywide
	<b>Associated Goals</b>	Remove slum & blight
	<b>Description</b>	Improve and maintain infrastructure servicing households in low income areas
	<b>Basis for Relative Priority</b>	Outdated and deteriorating infrastructure needs to be improved or replaced.
9	<b>Priority Need Name</b>	Planning & Administration
	<b>Priority Level</b>	High
	<b>Population</b>	Extremely Low Low Moderate
	<b>Geographic Areas Affected</b>	Countywide
	<b>Associated Goals</b>	Planning & administration
	<b>Description</b>	Administrative and planning costs to operate the CDBG and HOME programs successfully.
	<b>Basis for Relative Priority</b>	Effective and efficient implementation of CDBG and HOME funding requires adequate resources for program planning and administration.

## **Narrative (Optional)**



## SP-30 Influence of Market Conditions – 91.215 (b)

### Influence of Market Conditions

Affordable Housing Type	Market Characteristics that will influence the use of funds available for housing type
Tenant Based Rental Assistance (TBRA)	N/A
TBRA for Non-Homeless Special Needs	N/A
New Unit Production	New investment from the home building industry, especially in western KCK, has been growing significantly in the past five years. After decades of being overlooked, Western Wyandotte is now “on the map” as a viable and attractive opportunity among metropolitan Kansas City homebuilders. However, Wyandotte County/Kansas City, Kansas has a shortage of affordable and available homeowner units for extremely low-income households.
Rehabilitation	Several neighborhoods in the County have a high number of homes in need of major rehabilitation.
Acquisition, including preservation	According to the National Low Income Housing Coalition’s National Housing Preservation database on expiring project-based rental assistance (PBR), which includes project-based Section 8, Section 202, Section 811, RAP, LIHTC, and HOME, there are 990 units across the County whose affordable inventory are set to expire within the next five years.

**Table 49 – Influence of Market Conditions**

## SP-35 Anticipated Resources - 91.215(a)(4), 91.220(c)(1,2)

### Introduction

### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	2,024,813	0	310,253	2,335,066	8,099,252	
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	517,343	0	0	517,343	2,069,372	

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	183,324	0	0	183,324	733,296	

Table 50 - Anticipated Resources

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

Several potential funding sources have been identified to implement the strategies contained in the 2015-2019 Consolidated Plan. The federal funds outlined above will leverage other sources such as state funds provided under various programs and private funds such as Low Income Housing Tax Credits and mortgages.

HOME: The UG local jurisdiction has been granted a 100% match reduction for the HOME program due to severe fiscal distress. HOME funds leverage private mortgages through the CHIP program and partnerships with CHDOs and CDCs.

CDBG: Public Services grants leverage Unified Government General Fund dollars and cash and in-kind donations. Demolition activities leverage Unified Government General Fund dollars.

ESG: Non-profit organizations subcontracting with the UG are required (for UG to meet HUD regulations) to provide a 100% match for the grant that they are awarded. The match may be in the form of cash or in-kind services and/or donations.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The County owns about 6,000 vacant lots through its land bank, which could potentially be used as locations for new affordable housing units.

**Discussion**

## SP-40 Institutional Delivery Structure – 91.215(k)

Explain the institutional structure through which the jurisdiction will carry out its consolidated plan including private industry, non-profit organizations, and public institutions.

Responsible Entity	Responsible Entity Type	Role	Geographic Area Served
Community Development Department	Government		
Wyandotte Homeless Service Coalition			
Kansas City KS Housing Authority			

Table 51 - Institutional Delivery Structure

### Assess of Strengths and Gaps in the Institutional Delivery System

The Board of Commissioners of the Unified Government is the primary decision-making body for establishing housing policy, implementing the selected policies through the 2015 budget, and approving the Consolidated Plan. The County Administrator is responsible for implementing Board policy and decisions. In June 2015, the Board held public hearings on budget and housing development issues funded within this plan. The public's input and priorities serve as important measurements of the decisions contained in this Plan.

The Community Development Department serves as the lead public agency for developing and implementing the Consolidated Plan. The Department is responsible for all federal programs from the Department of Housing and Urban Development discussed in this plan. This includes the programs included in the Annual Action Plan of the Consolidated Plan. The Department has successfully administered a range of federal housing programs since it was established in 1974. The Consolidated Plan builds upon several recently developed local and countywide plans.

The Kansas City, Kansas Housing Authority provides public housing and Section 8 rental assistance for families, elderly, and disabled persons. Homeless households may receive preference for assistance. Shelter providers, Kansas Department of Social and Rehabilitation (SRS), and other agencies assisting homeless work closely with the Public Housing Authority to identify permanent housing for qualified households.

The Kansas Department of Social and Rehabilitation Services (SRS) provides emergency assistance for elderly, mentally ill, or developmentally-disabled adults, and families with children. Assistance can include placement in nursing homes, referral to Housing Authority, or placement with foster care. SRS provides financial aid, Medicaid and food stamps.

The Unified Government also partners with two CHDOs in the community. The following organizations have approved CHDO status:

- CHWC (Community Housing of Wyandotte County)
- MCRC (Mt. Carmel Redevelopment Corporation, Inc.).

During stakeholder interviews, homeless service providers, CHDOs, and CDCs stated a need for a more heavily-publicized RFP process.

#### Availability of services targeted to homeless persons and persons with HIV and mainstream services

Homelessness Prevention Services	Available in the Community	Targeted to Homeless	Targeted to People with HIV
<b>Homelessness Prevention Services</b>			
Counseling/Advocacy			
Legal Assistance			
Mortgage Assistance			
Rental Assistance			
Utilities Assistance			
<b>Street Outreach Services</b>			
Law Enforcement			
Mobile Clinics			
Other Street Outreach Services			
<b>Supportive Services</b>			
Alcohol & Drug Abuse			
Child Care			
Education			
Employment and Employment Training			
Healthcare			
HIV/AIDS			
Life Skills			
Mental Health Counseling			
Transportation			
<b>Other</b>			

**Table 52 - Homeless Prevention Services Summary**

**Describe how the service delivery system including, but not limited to, the services listed above meet the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth)**

The Wyandotte County Homeless Services Coalition (WHSC) coordinates strategies for ending homelessness in the area by leading community collaboration that increases opportunities for housing and individualized, comprehensive services. Street outreach efforts, school districts, veteran's organizations, and other non-profit organizations identify homeless individuals and families and connect them to needed resources. WHSC aims to link the homeless to mainstream resources when possible.

**Describe the strengths and gaps of the service delivery system for special needs population and persons experiencing homelessness, including, but not limited to, the services listed above**

WHSC has aligned its efforts with federal priorities and focused its resources on reducing the veteran, mentally ill, and chronically homeless populations. These efforts have been successful, but because of these resource allocation priorities, family homelessness has not decreased at the same rate.

There is a need for increased case management services to expand the provision of individualized, comprehensive services.

**Provide a summary of the strategy for overcoming gaps in the institutional structure and service delivery system for carrying out a strategy to address priority needs**

## SP-45 Goals Summary – 91.215(a)(4)

### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Improve access to and quality of housing	2015	2019	Affordable Housing	Countywide	Expand Affordable Housing Opportunities Preserve Existing Affordable Housing Units	CDBG: \$4,749,158 HOME: \$2,328,045	Homeowner Housing Added: 15 Household Housing Unit  Homeowner Housing Rehabilitated: 125 Household Housing Unit  Direct Financial Assistance to Homebuyers: 65 Households Assisted
2	Provide public services	2015	2019	Homeless Non-Housing Community Development	Countywide	Public Services Public Facility Improvements	CDBG: \$1,102,875	Public service activities other than Low/Moderate Income Housing Benefit: 5000 Persons Assisted  Other: 2500 Other
3	Remove slum & blight	2015	2019	Non-Housing Community Development	Countywide	Blight Removal Infrastructure Maintenance & Improvement	CDBG: \$1,157,485	Buildings Demolished: 180 Buildings



Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Housing/services for persons who are homeless	2015	2019	Public Housing Homeless	Countywide	Housing/Services for the Homeless/At-Risk	ESG: \$916,620	Tenant-based rental assistance / Rapid Rehousing: 2365 Households Assisted  Homeless Person Overnight Shelter: 2535 Persons Assisted  Overnight/Emergency Shelter/Transitional Housing Beds added: 1990 Beds  Homelessness Prevention: 3635 Persons Assisted
5	Economic development	2015	2019	Non-Housing Community Development	Countywide	Economic Development	CDBG: \$1,400,000	Other: 1 Other
6	Planning & administration	2015	2019	Administration	Countywide	Planning & Administration	CDBG: \$2,024,800 HOME: \$258,670	Other: 1 Other

Table 53 – Goals Summary

## Goal Descriptions

Consolidated Plan

HUD Revisions

109

1	Goal Name	Improve access to and quality of housing
	Goal Description	Creation/preservation of affordable housing including housing rehabilitation assistance, downpayment/closing cost assistance, and new construction.
2	Goal Name	Provide public services
	Goal Description	Expand and continue non-housing community development supportive services.
3	Goal Name	Remove slum & blight
	Goal Description	Demolition of vacant and unsafe structures.
4	Goal Name	Housing/services for persons who are homeless
	Goal Description	Preservation of short- and long-term homeless facilities and associated services.
5	Goal Name	Economic development
	Goal Description	Direct technical and business assistance. (Includes Section 108 loan repayment)
6	Goal Name	Planning & administration
	Goal Description	Administrative and planning costs to operate the CDBG, HOME, and ESG programs successfully.

**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.315(b)(2)**

The Unified Government will provide affordable housing to approximately 215 extremely low-income, low-income, and moderate-income families over the next five years.



## **SP-50 Public Housing Accessibility and Involvement – 91.215(c)**

### **Need to Increase the Number of Accessible Units (if Required by a Section 504 Voluntary Compliance Agreement)**

N/A – The Kansas City, Kansas Housing Authority is not under a Section 504 Voluntary Compliance Agreement.

### **Activities to Increase Resident Involvements**

The Kansas City, Kansas Housing Authority (KCKHA) wishes to expand partnerships with social service agencies to increase availability of employment and training opportunities for residents of public housing.

The KCKHA provides the following programs and services for residents:

- KUGearUP – College prep, academic support & scholarships
- KidZone – Before and after school cultural, academic, social artistic enrichment
- Project Discovery – After school tutoring, mentoring and support
- National Youth Sports Program – Sports, recreation and academics
- Summer Youth Employment Workforce Investment Act – U.S. Dept. of Labor
- Healthy Kids In KCK – Sunflower Foundation
- Family Conservancy & HOMEFRONT – Empowering Women and Preventing Domestic Violence
- Youthbuild – Low-income employment opportunities
- Leadership and Abstinence for Positive Lifestyles – Targets residents (youth/families) at risk

### **Is the public housing agency designated as troubled under 24 CFR part 902?**

No

### **Plan to remove the ‘troubled’ designation**

N/A



## **SP-55 Barriers to affordable housing – 91.215(h)**

### **Barriers to Affordable Housing**

Barriers to affordable housing include:

- Inadequate supply of affordable, accessible housing
- Limited public transportation options and employment opportunities near affordable housing locations.
- Insufficient federal and state resources for affordable housing initiatives, such as programs and resources to build housing and provide rental assistance and tax credits for homebuyers.

Kansas City participated in a regional Analysis of Impediments to Fair Housing Choice study in 2011. Included in the resulting general list of fair housing impediments were the following barriers to affordable housing in Wyandotte County/Kansas City, Kansas specifically:

- **African Americans and Hispanics have much higher loan denial rates than Whites and Non-Hispanics.**

In 2009, there were approximately 117,700 mortgage loan applications made in the Kansas City MSA. For the region overall, 64 percent of loans were approved and 16 percent denied (the others were withdrawn by the applicants, closed for incompleteness, etc.). Loan denial rates were much higher for African American and Hispanic applicants across all communities. Specifically, in Kansas City, KS, African American applicant mortgage loan denials were 14 percentage points higher than White applicants'. Hispanic applicant mortgage loan denials were also 14 percentage points higher than non-Hispanic applicants'.

- **Jurisdictions need to improve some aspects of their public sector development and housing practices.**

Specifically, no jurisdictions provide formal incentives to encourage the development of affordable and mixed-income housing.

### **Strategy to Remove or Ameliorate the Barriers to Affordable Housing**

The Unified Government will continue to implement the Emergency Grant Program which provides repairs to homes where the owner is very low-income and living in the home. The program has two other components of 1) Lead-Based Abatement and; 2) Barrier Removal Project where funds (limited to

\$5,000 per unit) are matched with The Coalition for Independence (CFI)/Kansas Access Modification Program (KAMP).

The following action steps were taken from the 2011 regional Analysis of Impediments to Fair Housing Choice study and relate specifically to addressing barriers to affordable housing.

- As the housing market gains strength, all jurisdictions should focus on including mixed-income homeownership and affordable rental housing into newly developed housing. Areas where affordable housing is lacking - particularly on the western side of the region - should actively pursue Section 202, Section 108, and Low Income Housing Tax Credit developments. Providing a mix of residential products and building uses is consistent with the jurisdictions' planning visions, as articulated in their Comprehensive Plans.
- Incentives should be offered and encouraged in the region's least affordable cities, especially for very affordable rental units, to encourage balanced housing communities in all jurisdictions.
- Educate residents about personal finance and work with lenders to mitigate loan denial disparities. The region needs to raise its "housing literacy," to both build better credit for minorities who are denied loans at much higher rates than whites and prevent residents from being taken advantage of by scams.

The jurisdictions in the region should review the adequacy of their current requirements for accessible units. If after consulting with service providers and surveying people with disabilities about how well their homes meet their accessibility needs, jurisdictions may want to consider raising the required percentage of accessible units in new construction and reestablishing or developing programs that fund accessibility improvements to residents' homes.

## **SP-60 Homelessness Strategy – 91.215(d)**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Case management services for the homeless allow service providers to assess individual needs. One of the Wyandotte County Homeless Services Coalition (WCHSC) goals is to increase and improve case management services, given its importance in connecting the homeless to resources they need.

### **Addressing the emergency and transitional housing needs of homeless persons**

WCHSC has established the following goals that address the emergency and transitional housing needs of homeless persons:

Goal 1: Create a mayor's task force to end homelessness. Engage the county at large to invest more time and financial support in their local communities

Goal 2: Continue funding for full time Wyandotte Homeless Services Coalition Coordinator position

Goal 3: Establish Youth Drop in Center/Homeless Shelter/ Youth Case Manager

Goal 4: Prioritize funding in Wyandotte County to Increase Emergency Assistance and Case Management

Goal 5: Advocate for Affordable Housing Assistance

Goal 6: Obtain and Evaluate Critical Data to end Homelessness in Wyandotte County

Goal 7: Ensure the application of landlord/tenant laws

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.**

see above



**Help low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families who are likely to become homeless after being discharged from a publicly funded institution or system of care, or who are receiving assistance from public and private agencies that address housing, health, social services, employment, education or youth needs**

Foster Care: The Kansas Foster Care system discharge policy states, "Youth who leave the foster care system because they have attained 18 years of age are eligible to participate in Independent Living Services through the Chafee Foster Care Independence Program." This voluntary program helps pay the costs of setting up a household and offers a monthly subsidy for up to 36 months as long as the young adult is eligible. Youth begin transition planning at age 16. This planning involves helping the youth identify specific housing, employment, and education goals and steps to achieve them. Transition planning does not include discharge to homelessness or HUD funded programs.

Health Care Facilities: The state of Kansas does not currently have a discharge policy that governs hospitals and health care providers. Hospitals in the CoC follow the mandated Medicare discharge policy. For patients who lack an address to which to be discharged, the social workers on staff contact local social service agencies to coordinate placements. Patients are routinely discharged to family, friends, and nursing facilities for mental health and occasionally to in-patient substance use treatment facilities. The KS Dept. of Health and Environment participates in the Kansas Interagency Council on Homelessness (KICH) and is a member of a workgroup tasked with addressing discharge policy. Further discussion of health care discharge protocols are anticipated in future meetings of the KICH and the discharge workgroup. The CoC participates in this process.

Mental Health Facilities: Kansas Department for Aging and Disability Services which includes Mental Health and Substance Use Disorder Services, enacted a mandated policy in 2006 that ensures to the maximum extent practical that all individuals who are discharged from State funded institutions or systems of care have housing options available in order to prevent being discharged into homelessness. If a homeless individual exercises the right to refuse treatment and/or aid with placement, or prefers to be discharged to a homeless shelter, the institution or system of care staff should document all efforts before discharge takes place. Whenever possible, community service providers follow the patient after discharge, outreaching the patient and continuing to offer housing options. Patients in mental health hospitals are routinely discharged to their own housing, family members, or to nursing facilities when those options are not available.

Corrections Institutions/Programs: The Kansas Department of Corrections (KDOC) discharge planning begins 16 months prior to release. Each prison has a "Release Planner" who coordinates a release plan with the inmate, parole officer, and necessary community resources. KDOC policy states that mental health, addictions and medical services are to be coordinated and immediately accessible upon release. When possible, the offender is transferred to the facility closest to the county of release to support connections to the community during re-entry. KDOC provides a housing specialist for Wyandotte County to ensure housing plans are developed and that inmates are not released into homelessness.

Wyandotte County has a pilot KDOC re-entry program that identifies inmates with severe mental illness, co-occurring substance use and who were homeless prior to incarceration, which ensures these high-need offenders release to housing and coordinated services.

## **SP-65 Lead based paint Hazards – 91.215(i)**

### **Actions to address LBP hazards and increase access to housing without LBP hazards**

In prior years, lead based paint reduction or removal in Kansas City was carried out through a State program called Project Lead-Safe KCK. However, this program is no longer funded. The Health Department will test for lead based paint, but there are no other local resources.

### **How are the actions listed above related to the extent of lead poisoning and hazards?**

Lead based paint reduction or removal activities are targeted towards those households that are more at risk of lead based paint hazards.

### **How are the actions listed above integrated into housing policies and procedures?**

## **SP-70 Anti-Poverty Strategy – 91.215(j)**

### **Jurisdiction Goals, Programs and Policies for reducing the number of Poverty-Level Families**

The Unified Government recognizes the best way to assist people in improving their economic positions is to provide employment opportunities. Therefore, through its policies and planning, the Unified Government will continue to encourage business growth in the community. The UG plans to continue its efforts to support programs to maintain the quality and integrity of the low and moderate income neighborhoods where older, more renter-occupied housing is found. The UG aggressively supports infrastructure improvements in these areas. The UG supports an active code enforcement program throughout the County. In recognition that some families cannot afford to correct code violations, the UG provides referrals services to help income-eligible homeowners correct the property deficiency. Program referrals are made to Christmas in October, Coalition for Independence, ECKAN, KC Church of Christ, Hope Builders, and LIEAP.

**How are the Jurisdiction poverty reducing goals, programs, and policies coordinated with this affordable housing plan**

## **SP-80 Monitoring – 91.230**

**Describe the standards and procedures that the jurisdiction will use to monitor activities carried out in furtherance of the plan and will use to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

In accordance with 24 C.F.R. 91.230, the Unified Government procedures are in place to monitor the CDBG, HOME and ESG programs. The Unified Government will utilize the HUD checklists to monitor HUD funded projects. The following practices are incorporated into the monitoring plan to insure compliance with program requirements.

### *A. Standards and Procedures to Monitor Activities and Performance*

- a) The Community Development staff conducts field inspections and monitors sub-recipients to ensure compliance of locally administered housing projects. Regular monitoring visits are scheduled during each rehabilitation and new construction project.
- b) A monitoring visit is scheduled for each grant activity that is administered by agencies other than the Unified Government. Monitoring checklists are used to cover all areas applicable to the specific project that is being monitored. Documents of monitoring visits are placed in the sub recipient and/or project file.
- c) Sub-recipients are also required to advertise in at least one local minority paper in addition to the paper of record and mail a copy of invitation to bid to the Minority Contractors Association of Greater Kansas City.

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	2,024,813	0	310,253	2,335,066	8,099,252	
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	517,343	0	0	517,343	2,069,372	

Consolidated Plan

HUD Revisions

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	183,324	0	0	183,324	733,296	

Table 54 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

Several potential funding sources have been identified to implement the strategies contained in the 2015-2019 Consolidated Plan. The federal funds outlined above will leverage other sources such as state funds provided under various programs and private funds such as Low Income Housing Tax Credits and mortgages.

HOME: The UG local jurisdiction has been granted a 100% match reduction for the HOME program due to severe fiscal distress. HOME funds leverage private mortgages through the CHIP program and partnerships with CHDOs and CDCs.

CDBG: Public Services grants leverage Unified Government General Fund dollars and cash and in-kind donations. Demolition activities leverage Unified Government General Fund dollars.

ESG: Non-profit organizations subcontracting with the UG are required (for UG to meet HUD regulations) to provide a 100% match for the grant that they are awarded. The match may be in the form of cash or in-kind services and/or donations.

Consolidated Plan

HUD Revisions

123





**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The County owns about 6,000 vacant lots through its land bank, which could potentially be used as locations for new affordable housing units.

## **Discussion**

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Improve access to and quality of housing	2015	2019	Affordable Housing	Countywide	Expand Affordable Housing Opportunities Preserve Existing Affordable Housing Units	CDBG: \$1,037,781 HOME: \$465,609	Homeowner Housing Added: 3 Household Housing Unit Homeowner Housing Rehabilitated: 38 Household Housing Unit Direct Financial Assistance to Homebuyers: 13 Households Assisted
2	Provide public services	2015	2019	Homeless Non-Housing Community Development	Countywide	Public Services Public Facility Improvements	CDBG: \$270,575	Public service activities other than Low/Moderate Income Housing Benefit: 1000 Persons Assisted Other: 500 Other
3	Remove slum & blight	2015	2019	Non-Housing Community Development	Countywide	Blight Removal Infrastructure Maintenance & Improvement	CDBG: \$339,478	Buildings Demolished: 35 Buildings

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Housing/services for persons who are homeless	2015	2019	Public Housing Homeless	Countywide	Housing/Services for the Homeless/At-Risk	ESG: \$183,324	Tenant-based rental assistance / Rapid Rehousing: 470 Households Assisted Homeless Person Overnight Shelter: 500 Persons Assisted Overnight/Emergency Shelter/Transitional Housing Beds added: 400 Beds Homelessness Prevention: 700 Persons Assisted
5	Economic development	2015	2019	Non-Housing Community Development	Countywide	Economic Development	CDBG: \$280,000	Businesses assisted: 1 Businesses Assisted Other: 1 Other
6	Planning & administration	2015	2019	Administration	Countywide	Planning & Administration	CDBG: \$407,232 HOME: \$51,734	Other: 1 Other

Table 55 – Goals Summary

## Goal Descriptions

1	Goal Name	Improve access to and quality of housing
	Goal Description	
2	Goal Name	Provide public services
	Goal Description	

3	Goal Name	Remove slum & blight
	Goal Description	
4	Goal Name	Housing/services for persons who are homeless
	Goal Description	
5	Goal Name	Economic development
	Goal Description	
6	Goal Name	Planning & administration
	Goal Description	

## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

The finalized amount of 2015 Community Development Block Grant (CDBG) funds for the Unified Government is \$2,024,813 with prior year resources of \$310,253. The 2015 HOME Investment Partnerships program (HOME) funds for the UG is \$517,343. The 2015 Emergency Solutions Grant program (ESG) is \$183,324 with prior year resources of \$84,468. The CDBG Budget Committee identified those projects that met the overall county needs and local and national objectives.

#### Projects

#	Project Name
1	CDBG Section 108 Repayment
2	Demolition
3	Redevelopment Housing/Economic Development (Bricks & Mortar)
4	Emergency Home Repair
5	Liveable Neighborhoods
6	Willa Gill Multi-Service Center
7	WHSC Continuum of Care Coordinator
8	CHIP Loan Program
9	CHDO Set Aside (Rehab/New Construction)
10	HOME New Construction/Rehab
11	ESG Program Activities
12	Administration
13	Doing Real Work
14	Rehab Project Delivery

Table 56 – Project Information

#### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The Unified Government is committed to allocating funds that serve the needs of low- to moderate-income (LMI) residents. Funding awards are based on need and activity eligibility. Actual locations are determined by applications received and funding availability.

The primary obstacle to meeting underserved needs is the limited resources available to address identified priorities. The UG will partner with other public agencies and non-profit organizations, when

feasible, to leverage resources and maximize outcomes in housing and community development.

**AP-38 Project Summary**  
**Project Summary Information**

1	<b>Project Name</b>	CDBG Section 108 Repayment
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Economic development
	<b>Needs Addressed</b>	Economic Development
	<b>Funding</b>	CDBG: \$280,000
	<b>Description</b>	
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	
2	<b>Project Name</b>	Demolition
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Remove slum & blight
	<b>Needs Addressed</b>	Infrastructure Maintenance & Improvement
	<b>Funding</b>	CDBG: \$339,478
	<b>Description</b>	
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	
3	<b>Project Name</b>	Redevelopment Housing/Economic Development (Bricks & Mortar)
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Improve access to and quality of housing
	<b>Needs Addressed</b>	Expand Affordable Housing Opportunities
	<b>Funding</b>	CDBG: \$350,000



	<b>Description</b>	
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	
<b>4</b>	<b>Project Name</b>	Emergency Home Repair
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Improve access to and quality of housing
	<b>Needs Addressed</b>	Preserve Existing Affordable Housing Units
	<b>Funding</b>	CDBG: \$300,000
	<b>Description</b>	
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	
<b>5</b>	<b>Project Name</b>	Liveable Neighborhoods
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Provide public services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$20,000
	<b>Description</b>	
	<b>Target Date</b>	

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
6	Project Name	Willa Gill Multi-Service Center
	Target Area	Countywide
	Goals Supported	Housing/services for persons who are homeless
	Needs Addressed	Housing/Services for the Homeless/At-Risk
	Funding	CDBG: \$148,000
	Description	
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
7	Project Name	WHSC Continuum of Care Coordinator
	Target Area	Countywide
	Goals Supported	Housing/services for persons who are homeless
	Needs Addressed	Housing/Services for the Homeless/At-Risk
	Funding	CDBG: \$52,575
	Description	
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	

	<b>Planned Activities</b>	
<b>8</b>	<b>Project Name</b>	CHIP Loan Program
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Improve access to and quality of housing
	<b>Needs Addressed</b>	Expand Affordable Housing Opportunities
	<b>Funding</b>	HOME: \$195,609
	<b>Description</b>	
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	
<b>9</b>	<b>Project Name</b>	CHDO Set Aside (Rehab/New Construction)
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Improve access to and quality of housing
	<b>Needs Addressed</b>	Expand Affordable Housing Opportunities
	<b>Funding</b>	HOME: \$180,000
	<b>Description</b>	
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	
<b>10</b>	<b>Project Name</b>	HOME New Construction/Rehab
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Improve access to and quality of housing
	<b>Needs Addressed</b>	Expand Affordable Housing Opportunities

	<b>Funding</b>	HOME: \$90,000
	<b>Description</b>	Use HOME funds to build new construction units and rehabilitate existing, vacant, single family units. No program income is anticipated to be received or used on this activity.
	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Estimate to build or rehabilitate 2 single family units for HOME 80% AMI income eligible households.
	<b>Location Description</b>	
	<b>Planned Activities</b>	Build or rehabilitate single family units for HOME income eligible households.
11	<b>Project Name</b>	ESG Program Activities
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Housing/services for persons who are homeless
	<b>Needs Addressed</b>	Housing/Services for the Homeless/At-Risk
	<b>Funding</b>	ESG: \$183,324
	<b>Description</b>	The Unified Government of Wyandotte County/Kansas City, Kansas (UG) is a recipient of Emergency Solutions Grant (ESG) funds from the Department of Housing and Urban Development (HUD) to prevent homelessness, provide services to those that are homeless or to assist individuals and families to quickly regain stability in permanent housing after experiencing a housing crisis or homelessness. Rather than expend awarded federal funds, the Unified Government of Wyandotte County/Kansas City, Kansas (UG) selects and contracts with eligible non-profit organizations to provide homeless services on its behalf. Sub recipients that want to operate homeless assistance and/or homelessness prevention projects must apply for funding directly through the local governmental recipient, not U.S. Department of Housing and Urban Development (HUD).
	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	We anticipate serving 419 individuals persons and families with ESG funds; this count is from ESG sub-recipient proposed goal at time of applying for funding.

Location Description	<table><tr><td colspan="3">Homelessness Assistance Contacts (ESG)</td></tr><tr><td>Agency</td><td>Address</td><td>City, State, Zip</td></tr><tr><td>Catholic Charities of N.E.</td><td>2220 Central Ave.</td><td>Kansas City, KS 66102</td></tr><tr><td>Cross-Lines</td><td>736 Shawnee Ave.</td><td>Kansas City, KS 66105</td></tr><tr><td>Friends of Yates (FOY)</td><td>1418 Garfield</td><td>Kansas City, KS 66104</td></tr><tr><td>Hillcrest Transitional Housing</td><td>738 N. 31st Street</td><td>Kansas City, KS 66101</td></tr><tr><td>Kim Wilson Housing</td><td>730 Armstrong</td><td>Kansas City, KS 66101</td></tr><tr><td>Love Outreach</td><td>1723 1/2 Quindaro</td><td>Kansas City, KS 66104</td></tr><tr><td>MLM</td><td>3031 Holmes</td><td>Kansas City, MO 64109</td></tr><tr><td>MCRC</td><td>1220 Troup Ave.</td><td>Kansas City, KS 66104</td></tr><tr><td>Salvation Army</td><td>6723 State Ave</td><td>Kansas City, KS 66102</td></tr><tr><td>Shalom House</td><td>2100 N. 13th St.</td><td>Kansas City, KS 66104</td></tr></table>	Homelessness Assistance Contacts (ESG)			Agency	Address	City, State, Zip	Catholic Charities of N.E.	2220 Central Ave.	Kansas City, KS 66102	Cross-Lines	736 Shawnee Ave.	Kansas City, KS 66105	Friends of Yates (FOY)	1418 Garfield	Kansas City, KS 66104	Hillcrest Transitional Housing	738 N. 31st Street	Kansas City, KS 66101	Kim Wilson Housing	730 Armstrong	Kansas City, KS 66101	Love Outreach	1723 1/2 Quindaro	Kansas City, KS 66104	MLM	3031 Holmes	Kansas City, MO 64109	MCRC	1220 Troup Ave.	Kansas City, KS 66104	Salvation Army	6723 State Ave	Kansas City, KS 66102	Shalom House	2100 N. 13th St.	Kansas City, KS 66104
Homelessness Assistance Contacts (ESG)																																					
Agency	Address	City, State, Zip																																			
Catholic Charities of N.E.	2220 Central Ave.	Kansas City, KS 66102																																			
Cross-Lines	736 Shawnee Ave.	Kansas City, KS 66105																																			
Friends of Yates (FOY)	1418 Garfield	Kansas City, KS 66104																																			
Hillcrest Transitional Housing	738 N. 31st Street	Kansas City, KS 66101																																			
Kim Wilson Housing	730 Armstrong	Kansas City, KS 66101																																			
Love Outreach	1723 1/2 Quindaro	Kansas City, KS 66104																																			
MLM	3031 Holmes	Kansas City, MO 64109																																			
MCRC	1220 Troup Ave.	Kansas City, KS 66104																																			
Salvation Army	6723 State Ave	Kansas City, KS 66102																																			
Shalom House	2100 N. 13th St.	Kansas City, KS 66104																																			

12	<b>Planned Activities</b>	<p><b>Emergency Shelter:</b> Funds may be used for renovation of emergency shelter facilities and the operation of those facilities, as well as services for the residents. Other eligible activities include case management, child care, education, employment assistance and job training, legal assistance, mental health, substance abuse treatment, transportation, and other services.</p> <p>The recipient or subrecipient, or any contractor of the recipient or subrecipient, may not acquire, rehabilitate, convert, lease, repair, dispose of, demolish, or construct property for a project under this part, or commit or expend HUD or local funds for eligible activities under this part, until HUD has performed an environmental review under 24 CFR part 50 and the recipient has received HUD approval of the property.</p> <p><b>Homelessness Prevention and Rapid Re-Housing:</b> Both components fund housing relocation and stabilization services. Eligible activities include rental application fees, security deposits, utility deposits or payments, last month's rent and housing search. Funds may also be used for short- or medium-term rental assistance for those who are at-risk of becoming homeless or transitioning to stable housing.</p> <p><b>Homeless Management Information System (HMIS):</b> Funds may be used to pay the costs for contributing data to the HMIS designated by the Continuum of Care for the area. Eligible activities include computer hardware, software, technical support, office space, salaries of operators, staff training costs, and participation fees.</p>
	<b>Project Name</b>	Administration
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Planning & administration
	<b>Needs Addressed</b>	Planning & Administration
	<b>Funding</b>	CDBG: \$407,232 HOME: \$51,734
	<b>Description</b>	
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	

	<b>Planned Activities</b>	
<b>13</b>	<b>Project Name</b>	Doing Real Work
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Provide public services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$50,000
	<b>Description</b>	
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
<b>14</b>	<b>Planned Activities</b>	
	<b>Project Name</b>	Rehab Project Delivery
	<b>Target Area</b>	Countywide
	<b>Goals Supported</b>	Planning & administration
	<b>Needs Addressed</b>	Planning & Administration
	<b>Funding</b>	CDBG: \$387,781
	<b>Description</b>	
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

Wyandotte County/Kansas City, Kansas is located in the northeast part of Kansas and is part of the Kansas City, Missouri metropolitan region. Housing values are some of the lowest in the region, but the County also has a higher unemployment and lower poverty rate than the majority of Kansas.

According to the 2011 AI for the Kansas City Region, concentrations occur when the percentage of residents of a particular racial or ethnic group is 10 percentage points or more above the community-wide average. In 2011, Wyandotte County was approximately 40% non-White and 25% Hispanic.

The largest concentrations (>50%) of the Black/African-American population are in the Northeast neighborhood. For Hispanics, the largest concentrations (>35%) are in the Argentine, Kensington, and Riverview neighborhoods. There are no areas with high concentrations of Asians.

Using poverty rate as a proxy for low-income residents and a definition of “concentrated” as being 10 percentage points or more above the community-wide average (22%), there are concentrations of poverty located in the neighborhoods of Northeast, Kensington, Riverview, Coronado/Bethel/Welborn, and Rosedale.

The greatest racial/ethnic concentrations of poverty are located in the Northeast neighborhood.

Ultimately, Wyandotte County/Kansas City is working to ensure that a mix of housing types exists within each community to accommodate households of all types and income levels. The County housing strategies will be especially guided by the increasing mismatch between incomes and housing costs and the specific accommodations necessary to ensure that special needs populations have adequate affordable housing options with appropriate supportive services where needed.

### **Geographic Distribution**

Target Area	Percentage of Funds
Countywide	100

Table 57 - Geographic Distribution



### **Rationale for the priorities for allocating investments geographically**

The Unified Government did not set priorities for allocating investments geographically.

### **Discussion**

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

The Unified Government will use HOME funds and a portion of CDBG funds for new affordable housing and to rehabilitate existing housing units. The special needs population will be served through the rehabilitation of an existing structures. The homeless population will be served through assistance grants to local service providers. Therefore, these two groups do not have easily quantifiable goals.

One Year Goals for the Number of Households to be Supported	
Homeless	500
Non-Homeless	1,370
Special-Needs	1,000
Total	2,870

Table 58 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	470
The Production of New Units	3
Rehab of Existing Units	25
Acquisition of Existing Units	0
Total	498

Table 59 - One Year Goals for Affordable Housing by Support Type

#### Discussion

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The Kansas City, Kansas Housing Authority's (KCKHA) mission is to help families and individuals with low and moderate incomes achieve greater stability and self-reliance by providing safe, affordable, quality housing and partnering with community services and agencies and promoting economic opportunity in a suitable living environment free from discrimination. According to the 2013 Wyandotte County/Kansas City/Kansas City CAPER (most recent available), 2,058 families are served by public housing and 1,469 are served by Section 8 vouchers.

### **Actions planned during the next year to address the needs to public housing**

KCKHA will continue improving the quality of its housing by investing in the capital (CAP) fund allocation to make units competitive with housing in the private sector. CAP funds will be used for HVAC improvements in family development community centers, interior modernization, roof replacements, fencing, mechanical improvements, exterior repair, painting and parking lot expansion.

Since taking over responsibility of the Rosedale Ridge apartment complex, KCKHA is in the process of issuing 116 Section 8 vouchers to those families.

The Unified Government, acting as the Responsible Entity, will work in conjunction with the Kansas City, Kansas Public Housing Authority to ensure that the requirements of 24 CFR Part 58 are adhered to.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

Residents of the KCKHA are encouraged to participate in decision making in all aspects of the agency's operations. This involvement typically occurs through the Resident Associations and Resident Councils that exist at each KCKHA public housing development. Each Resident Association or Council has its own membership made up of residents from that specific community, and each is led by an elected board of directors.

The Resident Associations and Resident Councils work to improve the conditions of the residents they represent in their specific communities. The presidents of each Resident Association or Council then are able to join together to form a jurisdiction-wide council that allows residents' concerns and involvements to be addressed at a broader Agency level. The jurisdiction-wide council may advise the Board of Commissioners and Executive Director in all areas of KCKHA operations, including occupancy, general management, maintenance, security, resident training, social services, modernization, etc. The

KCKHA has two jurisdiction-wide councils: the United Presidents Council is comprised of Presidents and other officers of the individual family development resident associations, and the Council of United Residents is comprised of Presidents and other officers of the individual elderly and disabled developments. These two jurisdiction-wide councils are contacted in advance to participate in the planning and development of the KCKHA's Annual Plan.

Another way to ensure resident input and participation of residents in KCKHA operations is by the election of a Resident Commissioner to the KCKHA Board of Commissioners.

KCKHA currently operates a homeowner program. Participants must pay 30% of their household income toward a mortgage, the housing authority pays the remainder. Once the family is able to pay the full cost of the mortgage for six months, they graduate from the program. Participants must qualify for a standard mortgage, so only those with a decent credit history are eligible. Elderly and disabled residents can receive KCKHA assistance for the life of the loan.

KCKHA is in the process of implementing a new Family Self-Sufficiency (FSS) program. Approximately 10-15 individuals are currently being trained to staff the program.

**If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

N/A

**Discussion**

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The Unified Government is a partner with the Continuum of Care to address homelessness and the priority needs of homeless individuals and families, including homeless subpopulations.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The lead entity for the Wyandotte County Continuum of Care (WYCoC) is the Wyandotte County Homeless Services Coalition, Inc (WHSC). This is a partnership of 65 organizations and individuals including: nonprofit organizations, public sector agencies, formerly homeless persons, business community persons, housing developers, faith-based community organizations and other key stakeholders. The UG provides funding to support a full time Coordinator and provides administrative support through UG general funds and CDBG.

The Fund Development committee and the WHSC Coordinator plan and coordinate various fundraisers throughout the year to help fund the annual operational budget of the organization. Every year during National Hunger and Homeless Awareness Week in November the WHSC works to bring awareness to the community and will continue to do this each year. Other activities include the State of Our Homelessness in Wyandotte County report which is presented to the UG Commissioners, fund raisers such as a Chili Cook-Off that supports the Milla Massey Scholarship fund for homeless youth, and the Faith Based Initiative. Each year the WHSC/WYCoC conducts a single day “Point-In-Time” count for sheltered and unsheltered homeless persons and families.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

ESG funds are awarded annually to eligible nonprofit agencies that provide emergency shelter and transitional housing. The CoC includes 8 shelter facilities and programs and 8 transitional housing programs.

#### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to**

**permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Wrap around support services provided through the CoC's permanent supportive housing (PSH) programs are key to the high success agencies have experienced keeping homeless persons in PSH for at least six months (prior to exit). The PSH grantees collaborate and share housing retention strategies to support each project in achieving the housing maintenance goal. A chief strategy in achieving the stated goal has been to relocate individuals who experience housing difficulties before a loss of housing occurs. Because 80% of our CoC's PSH units are dedicated to serve households with severe mental illness or addictions, relocation is often a key strategy in giving someone a fresh start to be successful in housing.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

## **Discussion**

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

Eliminating barriers to affordable housing is critical for increasing economic opportunities and access to prosperity.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The Unified Government will continue to implement the Emergency Grant Program which provides repairs to homes where the owner is very low-income and living in the home. The program has two other components of 1) Lead-Based Abatement and; 2) Barrier Removal Project where funds (limited to \$5,000 per unit) are matched with The Coalition for Independence (CFI)/Kansas Access Modification Program (KAMP).

The UG will continue to review housing to be constructed with UG or CDBG/HOME assistance to ensure it meets acceptable standards. Quality design and neighborhood compatibility will assist with neighborhood and community acceptance of affordable housing.

The UG will support the rehabilitation of existing units and construction of new units in low income neighborhoods and work with private property owners to preserve affordable housing throughout neighborhoods in Wyandotte County.

### **Discussion:**

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

#### **Actions planned to address obstacles to meeting underserved needs**

The primary obstacles to meeting underserved needs are lack of financial and human resources, and a growing gap between housing costs and incomes. The County will continue to use its resources carefully and strategically as evidenced in this plan to reduce the effects of the cost/income gap.

#### **Actions planned to foster and maintain affordable housing**

A lack of affordable housing is a primary obstacle to addressing unmet needs. The UG will continue to support its goals of maintaining and expanding affordable housing by utilizing its CDBG and HOME allocations to create new opportunities for affordable homeownership and rehabilitate existing affordable units.

#### **Actions planned to reduce lead-based paint hazards**

Information about lead-based paint hazards is distributed to households participating in HOME and CDBG-funded programs. In prior years, lead based paint reduction or removal in Kansas City was carried out through a State program called Project Lead-Safe KCK. However, this program is no longer funded. The Health Department will test for Lead-Based Paint, but there are no other local resources.

#### **Actions planned to reduce the number of poverty-level families**

CDBG, HOME, and ESG funding is integrated into the programs that address poverty and homelessness by participating agencies that are served by the Wyandotte Homeless Services Coalition. These agencies, and others, provide much needed services to assist residents that are living in poverty. Further programs such as job training, child care, and transportation assistance reduce the impact of poverty and provide for income growth for families living in poverty.

Through its policies and planning, the UG will continue to encourage business growth in the community. Efforts will continue to support programs to maintain the quality and integrity of the low and moderate income neighborhoods where older housing is found. Support will continue for infrastructure improvements in these areas, and code enforcement will be apparent throughout the County. In



recognition that some families cannot afford to correct code violations, the UG provides referrals services to help income-eligible homeowners correct the property deficiency. Program referrals are made to Christmas in October, Coalition for Independence, ECKAN, KC Church of Christ, Hope Builders and LIEAP and other organizations.

#### **Actions planned to develop institutional structure**

#### **Actions planned to enhance coordination between public and private housing and social service agencies**

Public agencies, for-profit and non-profit private organizations all play a part in the provision of affordable housing, social services, capital improvements, and economic development. However, the lack of financial resources for development, operations, and support services is a huge gap to overcome. Addressing these gaps will be a high priority for the County. The Unified Government will continue to work to provide stronger coordination between agencies and local organizations.

#### **Discussion:**

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

#### Introduction:

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

**HOME Investment Partnership Program (HOME)**  
**Reference 24 CFR 91.220(l)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

There are no other forms of investment

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

Sale to a New Homebuyer: Full recapture will occur upon sale, transfer, or conveyance of the property to a new homebuyer prior to the expiration of the prescribed affordability period. The HOME-assisted buyer must repay the full amount of the entire HOME subsidy less any owner-paid closing costs and owner equity included therein; provided, that if the property is sold for market value and net proceeds from the sale is insufficient to pay the full subsidy amount, the difference between the net proceeds and the HOME subsidy amount may be forgiven.

Conversion to Business or Rental Use: Full Recapture will occur upon sale or conversion of the property for rental or business purposes prior to the expiration of the prescribed affordability period. The HOME-assisted buyer must repay the full amount of the HOME subsidy. No pro-rata reduction may be made.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The UG will hold a lien on property for the amount of the subsidy to assure that the assisted household continues to meet program guidelines throughout the affordability period. The minimum affordability period required is based on the amount of HOME assistance and is as follows:

Each property assisted with HOME funds must also have deed restrictions that run with the land, in addition to the applicable affordability period. These restrictions ensure the property remains affordable to a low to moderate income household for the applicable period and stipulate that: 1) The property must be the principal and primary residence of the purchaser; 2) All or any portion of the property may not be used as rental property or as investment property; and 3) Any portion of the property assisted with HOME funds may not be used as a business.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

Not Applicable – the Unified Government does not use HOME funds for this purpose

### **Emergency Solutions Grant (ESG) Reference 91.220(l)(4)**

1. Include written standards for providing ESG assistance (may include as attachment)

FY 2015 ESG funds were awarded by HUD under the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH Act). The HEARTH Act improves administrative efficiency and enhances response coordination and effectiveness in addressing the needs of homeless persons. The Act adds short- and medium-term rental assistance and services to rapidly re-house homeless people, and places greater emphasis on helping people quickly regain stability in permanent housing after experiencing a housing crisis and/or homelessness. In addition, the HEARTH Act provides grantees with the programmatic framework to maximize communitywide planning and strategic use of resources, and to improve coordination and integrate with mainstream services to increase efficiency, including services funded by other programs targeted to homeless people.

HUD drew from its recent program experience with the Homelessness Prevention and Rapid Re-Housing Program (HPRP), a temporary program, to establish the regulations for the ESG program, a permanent program. **These funds must exclusively be used for Street Outreach, Emergency**

**Shelter, Homelessness Prevention Assistance, Rapid Re-housing Assistance, Homeless Management Information Systems (HMIS), and Administration.**

**Refer to the Unique Appendices for the ESG Policy and Procedures.**

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The Wyandotte Homeless Services Coalition operates as the Continuum of Care applicant. Currently, the coordinated system in place is MAACLink; all HUD and non-HUD funded agencies are required to enter beneficiary data into this system. Other CoC responsibilities include holding monthly membership meetings, adopt and follow written process to select a board to act on behalf of the CoC, collaborate with the HMIS lead. Currently, the CoC is in the process of creating a governance charter based on the attached form.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

The Unified Government submits a Request for Proposal in local newspapers and announces ESG funding allocations to the Continuum of Care membership. Eligible applicants are non-profit organizations and Continuum of Care participants; an ESG application must be submitted to the Program Coordinator of the grant program. The Unified Government coordinates with the Continuum of Care to evaluate applications and fund sub recipients. A ranking and reviewing committee (consist of 3-4 persons) will meet to score applicants based on the attached ranking and review scoring.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

Sub-recipients are required to have participation of not less than one homeless individual or formerly homeless individual on the board of directors; this is verified through annual monitoring reviews and required documentation of board of directors and recent board minutes.

5. Describe performance standards for evaluating ESG.

There are two primary data sources CoC's and ESG recipients will use to collect system-level

performance measures:

1. Sheltered and unsheltered PIT count data reported through HUD's Homelessness Data Exchange (HDX)
2. Client-level outcome information based on data collected in HMIS and unduplicated across all continuum and ESG projects that contribute data to HMIS with the CoC.

System Performance Measurement Parameters also include the following:

1. Project Type
2. Reporting Period
3. Client Universe (adults, leavers, stayers)
4. Setting Local Performance Targets
5. HMIS Bed Coverage and Data Quality

Please review attached performance and evaluation of projects procedures.

**2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system**

The Wyandotte Homeless Services Coalition operates as the Continuum of Care applicant. Currently, the coordinated system in place is MAACLink; all HUD and non-HUD funded agencies are required to enter beneficiary data into this system. Other CoC responsibilities include holding monthly membership meetings, adopt and follow written process to select a board to act on behalf of the CoC, collaborate with the HMIS lead. Currently, the CoC is in the process of creating a governance charter based on the following:

Benefits of establishing and maintaining an accountable, responsive infrastructure for addressing homelessness issues to promote collaborative leadership and coordinated efforts across multijurisdictional systems (ie, Aligning or combining current Continuum of Care (MO and KS) Strategic Plans, Consolidated Plans, and this Plan;

1. Raise resources to support the new regional homelessness work, and determine staff and other resources required to support the Planning and coordination services.
2. Align regional capacities with federal, state and private resources in order to more effectively serve the homeless population and reduce homelessness, including:
  - a. Foster collaboration among organizations serving the homeless population;
  - b. Build support among local elected officials throughout the region to support the Plan's implementation;
  - c. Coordinate political leadership in support of a more coordinated approach to delivering homeless services;
  - d. Leverage existing public resources, including HEARTH Act funding, in order to more effectively reduce homelessness and provide services to the homeless population;
  - e. Identify new partners that could provide services to the homeless population and address gaps in current services;
  - f. Enhance connections with other community initiatives, including areas of housing, transportation, workforce development, public safety, health care, and behavioral health.
3. Work with stakeholders to design a process to identify ways to strengthen the current system of services, including such steps as:
  - a. Pursue and distribute additional funding as a community-based collaborative;
  - b. Coordinate the collection and sharing of service-related data; and
  - c. Establish cooperative agreements formalizing an agreed upon decision-making process.
4. Expand the impact of the Plan by securing participation and MOU's with other area cities and counties and engage their elected and appointed officials;
5. Identify opportunities to track best practices and share information with community stakeholders, including national homelessness organizations;
6. Design and support a comprehensive outcome measurement process to determine the effectiveness of services and areas requiring additional focus.

**Question 2 Attachment page 1**

The CoC consults with sub-recipients to establish performance targets, monitor performance, evaluate outcomes, and consult with ESG recipients to help establish and operate under a unified coordinated assessment system.



**3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations) will be allocated**

The Unified Government submits a Request for Proposal in local newspapers and announces ESG funding allocations to the Continuum of Care membership. Eligible applicants are non-profit organizations and Continuum of Care participants; an ESG application must be submitted to the Program Coordinator of the grant program. The Unified Government coordinates with the Continuum of Care to evaluate applications and fund sub recipients. A ranking and reviewing committee (consist of 3-4 persons) will meet to score applicants based on the following ranking and review scoring form:

Instructions: Ranking and Review Committee member will score each application by the questions below. Each question is worth up to 5 points with 1 being the lowest and 5 being the highest score. Once you have completed scoring the application, total the score at the bottom of the table (maximum of 100 points available).

Please complete an application scoring form for each applicant. Scoring will take place within the Unified Government conference room area. Neither applications nor scoring forms should be taken from the Unified Government site. Take your time reviewing applicants' applications. If you have questions or concerns, directly contact the Program Coordinator of the Emergency Solutions Grant (ESG) Program.

Name of Agency: \_\_\_\_\_

Requested Funds: \_\_\_\_\_

	Score	Comments or Concerns
1. Does the applicant adequately describe the history and experience in providing homeless services in the Wyandotte County community?		
1. Did the applicant provide a detailed description of the services that will be offered? If applicable, does the description include number of units and/or beds that will be available to program participants?		
1. Did the applicant describe how they would provide new services or expand existing services offered?		
1. Does the applicant explain how the project will assist to help fill a gap in the Continuum of Care?		
1. Did the applicant describe the community need for the		

**Question 3 Attachment page 1**

type of services being offered?

1. Does the applicant describe the target population to be served?
1. Has the applicant identified the specific numbers to be served?
1. Did the applicant describe how funds would be used per each category of funds they are requesting?
1. Did the applicant identify the match amount and the source? Does the matching funds equal to the amount of the request?
1. Is the proposed budget request reasonable?

\*Meaning the applicant is not requesting more than 15% of the allocated amount per ESG component. Review the allocation worksheet attached.

1. Based on the "Support and Revenue Statement" table, is the applicant capable of implementing the Emergency Solutions Grant (ESG) program?
1. Did the applicant submit a copy of the organization's liability insurance?
1. Did the applicant submit a Bi-Annual Compliance form?
1. Did the applicant provide a copy of the 501(c)(3) status?
1. Did applicant submit a copy of their State of Kansas not-for-profit certificate?

#### **Total Ranking Score**

Community Development Internal Office Use ONLY

#### **Question 3 Attachment page 2**

Instructions: The Program Coordinator of the Emergency Solutions Grant (ESG) Program is responsible for implementing program guidelines and Federal regulations. Based on each applicant grant, score each question in the table below. Each question is worth a total of 5 points with 1 being the lowest and 5 being the highest. Once you have completed scoring the application, total the score at the bottom of the table (maximum of 25 points available).

The Community Development Director and Program Coordinator will review this internal scoring form before submitting to the Ranking and Review Committee.

	Score	Comments or Concerns
1. Has a prior two-year grant been 75% expended and reimbursed before the application deadline?		
1. Has all financial and program reports been submitted and approved by the UG?		
1. In the past two-year grant term, has there been monitoring federal findings?		
1. Are reimbursements submitted at least quarterly?		
1. Based on the latest APR, has the applicant served at least half of the estimated program participants from their prior grant application?		
<b>Total Ranking Score</b>		
Agency: _____		

Maximum Points Available: 100

Total Points Earned: \_\_\_\_\_

Community Development Internal Office Use ONLY

Scoring Form for New Applicants

Question 3 Attachment page 3

Instructions: The Program Coordinator of the Emergency Solutions Grant (ESG) Program is responsible for implementing program guidelines and Federal regulations. Based on each new recipient application, score each question in the table below. Each question is worth a total of 5 points with 1 being the lowest and 5 being the highest. Once you have completed scoring the application, total the score at the bottom of the table (maximum of 25 points available).

The Community Development Director and Program Coordinator will review this internal

	Score	Comments or Concerns
1. Did the applicant submit a copy of most recent agency audit?		
1. Did the audit have any findings required to be reported by OMB Circular A-133?		
1. Did the applicant submit two letters of support from other community organizations?		
1. Is the applicant a Continuum of Care (CoC)/ Wyandotte Homeless Services Coalition (WHSC) participant?		
1. Will the applicant provide Prevention and/or Rapid Rehousing Services?		
<b>Total Ranking Score</b>		

scoring form before submitting to the Ranking and Review Committee.

Agency: \_\_\_\_\_

Maximum Points Available: **100**

Total Points Earned: \_\_\_\_\_

Once scoring has taken place, a final allocation summary form will be submitted to the Director of Community Development for final review. Below is an example of a finalized summary form.

ESG  
Final Allocation  
Grant Period: 2015-2017  
Allocation \$183,324

Question 3 Attachment page 4

Agency		ES	Prevention	RRH	HMS	Admin	Total Funding
Catholic Charities	270			\$ 10,600.00			\$ 10,600.00
Cross-lines	261			\$ 16,437.18			\$ 16,437.18
Friends of Yates	273	\$ 15,132.40	\$ 3,500.00	\$ 16,436.36			\$ 35,068.76
Hillcrest	284	\$ 10,132.40		\$ 16,436.36			\$ 26,568.76
Kim Wilson Housing	296			\$ 14,500.00	\$ 500.00		\$ 15,000.00
Love Outreach	230	\$ 10,000.00			\$ 1,500.00		\$ 11,500.00
Metro Lutheran Ministry	269		\$ 10,000.00	\$ 10,000.00			\$ 20,000.00
Mount Carmel Redevelopment	294	\$ 6,400.00	\$ 7,000.00	\$ 6,000.00			\$ 19,400.00
Salvation Army	263		\$ 10,000.00	\$ 5,000.00			\$ 15,000.00
UG Administration						\$ 13,749.30	\$ 13,749.30
<b>Total</b>		<b>\$ 41,664.80</b>	<b>\$ 30,500.00</b>	<b>\$ 95,409.90</b>	<b>\$ 2,000.00</b>	<b>\$ 13,749.30</b>	<b>\$ 183,324.00</b>

Sub-awards are based on the score per application and performance evaluations.

### Question 3 Attachment page 5

#### **5. Describe performance standards for evaluating ESG**

There are two primary data sources CoC's and ESG recipients will use to collect system-level performance measures:

1. Sheltered and unsheltered PIT count data reported through HUD's Homelessness Data Exchange (HDX)
2. Client-level outcome information based on data collected in HMIS and unduplicated across all continuum and ESG projects that contribute data to HMIS with the CoC.

System Performance Measurement Parameters also include the following:

1. Project Type
2. Reporting Period
3. Client Universe (adults, leavers, stayers)
4. Setting Local Performance Targets
5. HMIS Bed Coverage and Data Quality

Please review attached performance and evaluation of projects procedures.

## Performance and Evaluation of Projects

### Collecting Data

Uniform, longitudinal data is necessary to understand the extent and scope of homelessness in individual communities and across the country. A Homeless Management Information System (HMIS) provides communities with a tool to collect and analyze ongoing data on people using homeless service programs. By allowing communities to accurately calculate the size and needs of the homeless population as well as the outcomes of specific interventions, HMIS provides a means for tracking service and demand for homeless programs and understanding where improvements need to be made.

### What is a Homeless Management Information System?

An HMIS is a computerized data collection tool designed to capture client-level information over time on the characteristics and service needs of men, women, and children experiencing homelessness. It is designed to aggregate client-level data to generate an unduplicated count of clients served within a continuum. An HMIS can also be statewide or regional, possibly including several continuums.

### Benefits of HMIS

Information gathered from HMIS can be used to target limited resources and inform community planning and policy decisions. Within a specific community, HMIS can provide the following important benefits at the client, program, and systems level:

- Front-line service staff can provide faster, more effective services to clients through streamlined referrals, benefits eligibility, and coordinated case management.
- Agency administrators can better manage operational information through access to a variety of agency, program, and client-level reports.

- Policymakers and advocates can make informed decisions by having access to system-wide data describing the extent and nature of homelessness and a greater understanding of service usage, effectiveness, and gaps.

**Wyandotte County Current Policy & Procedures for HMIS Usage:**

- Wyandotte County CoC has appointed Mid America Assistance Coalition (MAAC) to act as the Lead Agency/Entity to oversee the software that is utilized as the community-wide HMIS. The HMIS being currently utilized is MAACLink.  
*Updated December 2013*
- All CoC/NOFA-funded and ESG-funded agencies are required to be a member of the HMIS system, and are required to comply with all requirements therein.
- All CoC/NOFA-funded and ESG-funded agencies will pay the user fees to participate in the HMIS system.
- All CoC/NOFA-funded and ESG-funded agencies will comply to these criteria as outlined by MAAC:
  - Have their Executive Director sign the *Agency Partner Agreement*. This agreement outlines the *System Responsibilities, Agency Partner Responsibilities, Errors, Negligence, or Misconduct by and Agency*.
  - Have all users fill out a *Confidentiality Statement and Request for Account*, with their Executive Director's signature.
  - All users will be scheduled and must attend an *Introductory Training Session*, provided by MAAC staff.
  - All users must additionally read, adhere to, and sign the *Level 1 Privacy Agreement*, and the *Level 2 Privacy Agreement* if they are a "Covered Homeless Organization" (CHO).
  - All users of the HMIS must also sign the *Statement of Confidentiality and Request for a MAACLink Account*.
  - All users must also sign the *Verbal Consent Agreement*.

Page | 17

**Question 5 Attachment page 3**



- o All users also agree to comply with all privacy and confidentiality procedures outlined in *the Privacy Packet and the User Statement of Confidentiality*, which can be found at [www.maaclink.org](http://www.maaclink.org).

\*\*\*All of the forms mentioned above are attached in the appendix to this Policy and Procedure Manual.

\*\*\*Also attached is the Basic Privacy Agreement that all participating HMIS using agencies must comply with.

### **Components**

The Wyandotte County CoC will utilize the following components to be included in its HMIS based on its specific information needs, goals, and vision for its homeless service system. Basic HMIS components include client intake, case management, service tracking, information and referral, and a report generation tool.

- **Client Intake.** Information about people served at the point of entry into shelters or other homeless assistance programs. All client information is associated with a unique identifier that can be used to create an unduplicated count of homeless persons served in a particular area. (Data elements: name, social security number, gender, age and bed assignments).
- **Case Management.** Information about clients gathered throughout the process of providing program services. At the client level, information can be used to determine client needs, program use, and program outcomes. Collectively, these data may be used to modify program design and to provide a compelling case to boards, funders, and other stakeholders about program and system effectiveness. (Data elements: needs assessment, history, program participation, and service plan goals).
- **Service Tracking.** Information about services delivered to a client by a provider. This service allows a provider the ability to plan, schedule, and follow

Page | 18

up on the delivery of services. Tracking services and comparing that information with the case management component can generate service utilization patterns, provide an understanding of the percentage of clients who use multiple services, and assess service needs and gaps in delivery. (Data elements: services received, destination, and reason for leaving).

- **Report Generation Tool.** Generates reports at the individual client, program, agency and community levels. Some HMIS reporting components come programmed with standard homeless funding reports, such as the HUD APR.

#### **Privacy and Security Issues**

Given the personal nature of the information shared by clients during the case management process, MAAC and the Wyandotte County CoC have established privacy protection policies as part of the design of the HMIS. These safeguards are necessary to protect the confidentiality and, in cases of domestic violence, the safety of clients who agree to have their personal information stored in the HMIS. While most agencies are already familiar with client confidentiality protocols related to case management, these protocols need to be supplemented with HMIS provisions that include parameters for inputting, revising, aggregating, and sharing client information.

Privacy and Security are taken very seriously by MAAC and the MAACLink Software are equipped to handle those issues through the following procedures as well as through signed agreements between the agency and MAAC and the client and the agency.

- **Informed Consent.** Informed consent is the first component of a sound privacy protection policy. Individuals should understand exactly what they are consenting to, including the specific content of the information that will be shared. For clients to consent, they must be informed about the system – the purpose of HMIS, the security mechanisms and privacy measures in place, and

benefits for clients. While this should be done orally, it is also appropriate to provide a written description that the client may keep to review. After the HMIS has been explained, the case management staff should request oral consent from a client to enter the information into the HMIS.

- **Written Consent.** To release client identifiable information to other organizations, providers must obtain written client consent. The written consent should document the information being shared and with whom it is being shared and must explain a client's right to protect and limit its use. When developing a written consent form, communities must ensure that they comply with federal, state, and local privacy laws.
- **Interagency Data Sharing.** Communities should formulate procedures regarding information sharing. These procedures should include written client consent forms, written interagency data sharing agreements, and appropriate data security elements. Individual agreements between agencies should include specific sections of HMIS data that will be shared and the commitment to abide by the defined privacy controls.



## **Community Development**

## **Emergency Solutions Grant Funds**

## **Policy and Procedures**

September 29, 2015

**Question 1 Attachment page 1**



## **Community Development**

### **Emergency Solutions Grant Funds**

#### **Policy and Procedures**

September 29, 2015

**Q1 Pg.1**

**Discussion:**

Consolidated Plan

HUD Revisions

169



## Attachments

## **Citizen Participation Comments**

### **Citizen Participation Comments**

#### **Unified Government of Wyandotte County / Kansas City, KS**

The Public Comments received were directed towards the Unified Government's internal budget proposal process. Comments included requesting improved notification of the agencies that may be able to apply for CDBG funds. Comments for an improved application guidelines and process were also suggested. Agencies showed an interest in applying for CDBG funds in the future.



## Grantee Unique Appendices

[REDACTED]

[REDACTED]



County Administrator's Office  
Douglas G. Bach, County Administrator

701 North 7<sup>th</sup> St., Suite 945  
Kansas City, Kansas 66101-3064

Phone: (913) 573-5030  
Fax: (913) 573-5540

July 30, 2015

Mayor Mark Holland and Unified Board of Commissioners:

The Unified Government of Wyandotte County/Kansas City, Kansas is pleased to present the 2015-2019 Five Year Consolidated Plan, which includes the 2015-2016 Annual Action Plan, and the Amended Citizen Participation Plan. The Plan includes the Community Development Block Grant Program, HOME Investment Partnership Program, and the Emergency Solutions Grant Program allocated to the City by the U.S. Department of Housing and Urban Development.

The 2015-2019 Plan was developed with the knowledge that the HUD funding has been decreasing over the last five years. To that end, the Unified Government has determined that more emphasis will be placed on strategies that will target distressed areas, and leverage more private and public funding. The plan's strategies focuses increased funding for the acquisition, rehabilitation, demolition and reconstruction of housing in low and moderate income areas. As always using these dollars, the UG plans to have outcomes that create available, accessible, and affordable housing. In addition, emphasis may be placed on projects that increase economic development in and around distressed areas.

In closing, these strategies are an effort to heighten the focus meant to enhance plans to create decent housing, suitable living environments and economic opportunities for the residents of our city.

Sincerely,

Douglas G. Bach  
County Administrator



## **Community Development**

### **Emergency Solutions Grant Funds**

## **Policy and Procedures**

October 6, 2015

## **CONTENTS**

I.	Program Description.....	3
II.	Grant Terms.....	3
III.	Target Population.....	3
IV.	Use of Funds.....	3
	HMIS Data Collection and Evaluation	
	Administrative Cost	
	Financial Assistance	
V.	Roles and Responsibilities of CoC & Sub-grantees.....	6
	Housing Resource Specialist Duties	
	Intake, Assessment, Housing Plan	
VI.	Eligibility Determination and File Documentation.....	9
VII.	Housing Documents.....	13
	Lease	
	Rent Reasonableness	
	Habitability Standards Inspection	
	Lead-Based Paint Inspections	
	Rental Assistance Agreement	
VIII.	Program Support Information.....	14
	Occupancy Standards	
	SROs, Efficiency/Studio Units, Mobile Home/Trailers, Manufactured Housing	
	Fair Market Rent and Rent Reasonableness	
	Calculating Gross Rent	
	Deposits and Non-Refundable Fees	
	Participation in Support Services	
	CFDA Number	
	Insurance Coverage	
	Grant Management	
	Records Management	
	Monitoring Protocol	
	Program Participant Termination – Formal Due Process	
	Fraud	
	Annual Performance Reports	
IX.	Other Federal Requirements.....	19
X.	Definitions.....	20
XI.	Financial Assistance Charts.....	20-25

#### **I. Program Description**

FY 2015 ESG funds were awarded by HUD under the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH Act). The HEARTH Act improves administrative efficiency and enhances response coordination and effectiveness in addressing the needs of homeless persons. The Act adds short- and medium-term rental assistance and services to rapidly re-house homeless people, and places greater emphasis on helping people quickly regain stability in permanent housing after experiencing a housing crisis and/or homelessness. In addition, the HEARTH Act provides grantees with the programmatic framework to maximize communitywide planning and strategic use of resources, and to improve coordination and integrate with mainstream services to increase efficiency, including services funded by other programs targeted to homeless people.

HUD drew from its recent program experience with the Homelessness Prevention and Rapid Re-Housing Program (HPRP), a temporary program, to establish the regulations for the ESG program, a permanent program. **These funds must exclusively be used for Street Outreach, Emergency Shelter, Homelessness Prevention Assistance, Rapid Re-housing Assistance, Homeless Management Information Systems (HMIS), and Administration.**

#### **II. Grant Terms**

Grants will begin on October 1, 2015 and end on September 30, 2017. It is required that 100% of the funds be expended by September 30, 2017.

#### **III. Target Population**

This program is targeted to individuals and families who "but for" this assistance will become or remain homeless. The Unified Government of Wyandotte County/Kansas City, KS is requiring file documentation to verify need, as defined on the Homeless Certification, Form No. 2, and At Risk of Homeless Certification, Form No. 3. The amount of funds that will be available to recipients will likely not be enough to serve all persons at risk of homelessness; communities must prioritize funding as follows:

##### **Rapid Re-housing: Certified Homeless, Category 1 – Only**

###### **Target**

1. Homeless Individual with a Disability, as defined by HUD. (See ESG Form No. 4)
2. Chronically Homeless (See ESG Form No. 2)
3. General Homeless (See ESG Form No. 2)

**Zero income individuals and families can and should be assisted with ESG for rapid re-housing.**

##### **Prevention: Certified Homeless: Categories 2-4**

###### **Certified At Risk: Categories 1-3**

###### **Target**

1. Those closest to going to a shelter, car, or the street.  
Risk factors for those most in need would include:
  - o Extremely low incomes;
  - o Criminal histories;
  - o Behavioral health issues;
  - o Poor employment histories.

Risk factors that make finding and maintaining housing more challenging should be used to screen people into assistance rather than screening them out.

#### **IV. Use of the Funds:**

There are six categories of eligible activities for these funds:

1. Street Outreach
2. Emergency Shelter
3. Homelessness Prevention Assistance
4. Rapid Re-housing Assistance
5. HMIS
6. Administrative

These eligible activities are intentionally focused on housing—either financial assistance to help pay for housing or services designed to keep people in housing or to obtain housing. This assistance is *not* intended to provide long-term support for program participants, nor will it be able to address all of the financial and supportive services needs of households that affect housing stability. Rather, assistance should be focused on housing stabilization, linking program participants to community resources and mainstream benefits, and helping participants develop a plan for preventing future housing instability.

#### **Street Outreach**

**Essential Services:** services related to reaching out to unsheltered homeless individuals and families, connecting them with emergency shelter, housing, or critical services, and providing them with urgent, non-facility-based care. Eligible costs include engagement, case management, and transportation for outreach staff.

#### **Emergency Shelter**

**Essential Services:** Case management related to emergency shelter, *referrals* to employment, healthcare, substance abuse and related services within the community. (Note that *referrals* can be provided, however, **direct case management** for employment, health, substance abuse and other related services cannot be provided with these funds).

**Shelter Operations:** including maintenance, rent, repair, security, fuel, insurance, and utilities.

#### **Homelessness Prevention Assistance**

**\*\* Housing relocation and stabilization services (case management).**

Leasing assistance, as necessary, to prevent the individual or family from becoming homeless when the assistance is necessary to help program participants regain stability in their current permanent housing or move into other permanent housing and achieve stability in that housing. Eligible costs include housing search and placement, housing stability case management, rental arrearages, leasing assistance, security deposits, utility deposits, utility arrearages, mediation, and cost for obtaining identification. See Activity Chart pages 22-23.

#### **Rapid Re-housing Assistance**

**\*\* Housing relocation and stabilization services (case management).**

Leasing assistance as necessary to help individuals or families living in shelters or in places not meant for human habitation to move as quickly as possible into permanent housing and achieve stability in that housing. Eligible costs include housing search and placement, housing stability case management, leasing assistance, security deposits, utility deposits, utility arrearages, mediation, and cost for obtaining identification. See Activity Chart pages 24-25.

**\*\* Housing Relocation and Stabilization Services** - Funds must be used to create and implement a comprehensive, easily accessible service and housing response system that addresses the needs of those who are homeless or at serious risk of homelessness.

**Eligible activities include:**

Housing stabilization services include arranging, coordinating, linking and monitoring the delivery services that assist participants to obtain and sustain housing stability; this includes the salary of the Housing Resource Specialist(s)/Case Manager;  
Transportation/travel for supportive housing stabilization services, i.e. visit a participant;  
Costs associated with cell phones to support housing stabilization services.

**HMIS Data Collection and Evaluation** will be conducted via HMIS. Cost associated with data collection is limited to one percent (1%) of the total grant amount. The HEARTH Act requires that data collection and reporting for ESG be conducted via HMIS.

**When providing utility assistance only, a utility service entry must be made in HMIS. If providing case management along with the utility assistance, an entry/exit must be entered in HMIS.**

**Children residing in the household must be entered into HMIS.**

**Administrative Costs** are limited to seven percent (7.5%) of the total grant amount. The Unified Government of Wyandotte County/Kansas City, KS retain all administrative funds. Eligible expenses include:

Space costs (office space, utilities);  
Communication costs (printing, telephone, copying, postage);  
Supplies (paper, files, office supplies);  
Staff training for ESG related activities;  
Supervisor's pay only if directly relates to supervision of ESG staff;

Documentation for administrative costs includes timesheets or a log of hours spent working on ESG administrative activities, invoices for supplies/materials, phone bills, utilities etc.

**Financial Assistance** is available for persons who are income eligible, have a demonstrated housing crisis, and lack necessary resources. Funds must be targeted based upon individual assessments of personal need. Each program participant must have a *Housing Plan* developed that identifies defined goals, outcomes, and timelines that provides a framework for achieving housing stability. Financial assistance includes: rental assistance, rental arrearages, security deposits, utility deposits and utility arrearages.

The following criteria **must be met** for people who are homeless or those who are at risk of homelessness to qualify for resources and/or support under this program:

An initial consultation with a Housing Resource Specialist/Case Manager to determine need must be held and entered in HMIS and in the participant's file. The households must meet the following circumstances:

- a) No appropriate, subsequent housing options have been identified; **AND**
- b) Lacks the financial resources and support networks needed to obtain immediate housing or remain in their existing housing, **AND**
- c) Have income below 30% AMI for prevention assistance.

**Financial assistance is limited to the eligible activities outlined in the Activity Chart (pages 22-25).**

The Unified Government of Wyandotte County/Kansas City, KS will grant ESG funds for Domestic Violence (DV) shelters to be used for shelter operations and case management services. The Unified Government of

Wyandotte County/Kansas City, KS will determine agency funding and amounts. **DV service providers receiving these funds must be a participating member in the CoC Planning Body.**

#### **V. Roles and Responsibilities of CoC and Sub-grantees**

##### **Continuum of Care (CoC) Body:** The CoC will:

- Develop a CoC culture that teaches and makes decisions based upon outcomes.
- Analyze your CoC's portfolio of grants to determine if you have the right mix of housing and services to meet the needs of the homeless households that present for assistance. Determine whether funding for some projects, in whole or in part, should be reallocated to make resources available for new efforts.
- Prioritize the use of ESG funds for proven strategies, especially rapid re-housing for those experiencing chronic homelessness. Note: people **cannot** be denied rapid re-housing because of zero income.
- Explore partnerships with mental health or substance abuse providers to provide the "support" for permanent supportive housing.
- Partner with programs that serve veterans in your community; link them to VA services and supports.
- Require ESG grantees to embrace strength-based case management.
- Community develops a system of care plan that specifically addresses assisting individuals and families living in chronic homelessness, how the plan will be monitored, and what the outcomes are.
- Provide Unified Government of Wyandotte County/Kansas City, KS with annual Point in Time (PIT) Chart.
- Provide meeting minutes and e-mail minutes, notices, and agendas to the CoC membership body.
- DV agencies funded through Unified Government of Wyandotte County/Kansas City, KS ESG funds must participate in CoC meetings.

##### **Sub-grantees will be responsible for:**

- Administering all financial assistance dollars for prevention and rehousing;
- Practicing shelter diversion;
- Embracing rapid re-housing; (Note: people with zero income cannot be denied rapid re-housing);
- Employing staff to function as a Housing Resource Specialist/Case Manager (see Definitions)
- Practicing strength-based case management (see Definitions);
- Working with the CoC Body to ensure quality service delivery;
- Entering client information on HMIS;
- Use of the Service Prioritization Decision Assistance Tool (SPDAT);
- Routinely review and correct HMIS data quality issues and monitor outcome performance;
- Providing services and/or make referrals to other service agencies as needed;
- Submitting Annual Performance Reports (APR) that address specific performance outcomes supported by HMIS data to the ESG Program Coordinator;
- Establishing office hours in the counties that are served.
- Work with the CoC and Program Coordinator to re-align program dollars, where possible, to fill gaps to end homelessness;
- Embrace strength-based case management;
- Providing allowable services as defined within this NOFA and as specified in their contract;
- Entering client information on HMIS (Domestic Violence Agencies use alternative system);
- Routinely review and correct HMIS data quality issues and monitor outcome performance;
- Maintain financial and client level records to support billings. Retain records for six years;
- Request payment and provide necessary supportive documentation to the grant Program Coordinator;



Ensure compliance with grant terms and provide the grant Program Coordinator access to financial and programmatic records.

#### **Housing Resource Specialist/Case Manager Duties**

**Must** meet with the program participant **monthly**. If the participant does not attend, the agency may terminate assistance. Federal policy states: this should be done only in extreme cases, and the termination process must include: 1) written notice; 2) review of decision in which the participant can document any objections; 3) final notice.

Provide housing stabilization services that include arranging, coordinating, linking and monitoring the delivery of services that assist participants to obtain and sustain housing stability.

Monitoring program participant progress.

Assuring that the rights of participants are protected.

Development of individualized housing plans for each program participant.

Assist participants in locating and obtaining housing.

Credit counseling, when needed;

If leasing assistance is provided, costs associated with completing Housing Habitability Standards and Lead-Based Paint inspections and determining FMR's;

File documentation of three rent comparables if providing financial assistance (rental assistance, rental arrearages, security deposits, utility deposits and utility arrearages).

Mediation and legal services (court eviction fees) combined cannot exceed \$100 per household.

Legal fees must be used to help people stay in their homes.

#### **Intake, Assessment, and Housing Plan**

**Intake** - The initial point of contact includes prioritizing households based on the severity of their housing crisis and targets the most appropriate response. The intent is to discern *primary* need and the *urgency* of the need.

All households will be screened either by phone or in person.

The crisis line, e.g. 211, must make callers aware that he/she should contact the agency when their office reopens.

Households who are presented with immediate safety issues will be re-directed appropriately (Domestic Violence or 911.)

Intakes are required to determine primary issues.

If the intake concludes there is not an immediate housing need (but other needs are present), households will be referred to the appropriate resource to address the need (e.g. food assistance, mental health, etc.), and a housing plan is not necessary.

If the intake concludes there is an immediate housing need, households will proceed to a full housing assessment or be scheduled for a housing assessment within two business days if possible.

Sharing of participant information – an executed sharing HMIS intake form to allow sharing within HMIS between agencies.

**Assessments** – Depending on the urgency and priority identified in the intake, the Housing Resource Specialists/Case Managers will conduct a comprehensive housing assessment with the household. The assessment, at a minimum, will identify the housing needs of the household. The assessment will function as the basis for creating the Housing Plan which serves as the foundation for resource coordination and resolution of the housing crisis. Housing assessments will be done through HMIS.

Housing Resource Specialists/Case Managers **must** utilize the assessment tool within HMIS, focusing on issues related to obtaining and maintaining housing. Assessments will be conducted in person.

Housing Resource Specialists/Case Managers will identify the most appropriate resources for which the household may be eligible and provide this information to the household both verbally and in a written form as part of the Housing Plan.

If the household agrees, the Housing Plan can be shared with other providers to assist in obtaining resources or housing.

#### **Housing Plan**

A Housing Plan **must** be completed for all individuals that receive a housing assessment **and** are determined eligible for services. (If the household does **not** meet program eligibility, e.g. over income, a housing plan does **not** need to be done). The Housing Plan is intended to be a guide for both the household and the service agencies. Housing Plans must be framed to include:

- A focus on obtaining or maintaining housing;
- Defined goals, outcomes **and** timelines, as well as documentation of frequency of meetings for follow-up;
- An identification of needed community resources;
- Referrals to mainstream services, as needed;
- An attached copy of the housing assessment.

***Intake, Assessment, and Housing Plan are standardized forms within the HMIS System, and a copy of these forms must be maintained in the participant file.***

The Unified Government of Wyandotte County/Kansas City, KS has not prescribed a time limit for households to find housing. These funds are targeted as shown in Section III: Target Population and then utilized on a first-come/first-serve basis until exhausted. The expectation is that housing resource specialists/case managers will work closely with households to secure housing.

Individual(s) receiving rental assistance may receive housing stabilization services (such as credit repair/mediation and housing search/placement) if they meet ESG eligibility criteria and without stabilization services would become homeless.

Homeowners and renters living in condemned property are at risk of homelessness and may be eligible for Prevention assistance if the unit meets Habitability Standards Inspections, if not, they are eligible for Rapid Rehousing services.

#### **Ineligible Activities**

**These funds cannot be used to expand the number of beds in an existing shelter, to supplant existing mainstream resources or for mortgage payments. Payments can only be made to third parties, such as landlords; payments cannot be made to program participants. In addition, an assisted property may not be owned by the grantee, sub-grantee or the parent, subsidiary or affiliated organization of the sub-grantee.**

#### **ESG funds cannot be used for:**

- Continuum of Care Coordinating Expenses
- Pay for foreclosure prevention;
- Pay rental assistance for rent to own/lease to purchase;
- Set aside money for individual(s) who may be at risk of losing their job;
- Assist the homeless or those at risk of becoming homeless to expunge and/or pardon their criminal records or for re-entry advocacy to help ex-offenders get jobs;
- Pay utilities and/or rent for tenants renting a unit owned by a family member.
- Mortgage payments or mortgage refinancing costs to make housing affordable;

Rental assistance payments cannot be made on behalf of eligible individuals or families for the same period of time and for the same cost types that are being provided through another federal, state or local housing subsidy program;

Furniture (sub-grantees are encouraged to use existing community sources);

Pet Care;

Credit card bills or other consumer debt;

Car repair for program participants;

Food (Emergency Shelter is eligible)

Medical or dental care and medicines;

Clothing and grooming;

Entertainment activities;

Work or education related materials;

Cash assistance to program participants;

Development of discharge planning programs in mainstream institutions such as hospitals, nursing homes, jails, or prisons. *However*, persons who are being imminently discharged into homelessness from such public funded institutions are eligible to receive financial assistance through ESG;

Payment of licenses, certifications, and general classes (classes not specifically related to these funds);

Utility assistance for homeowners.

#### **VI. Eligibility Determination and File Documentation**

**Participant Files** - The agency is required to maintain all Financial Records of their ESG participants; partnering agencies may retain the participant's file information. All participant files must be documented using the forms provided by the Unified Government of Wyandotte County/Kansas City, KS as outlined on the Participant File Checklist. The Intake, Assessment, and Housing Plan must be completed in HMIS. These documents can be stored electronically or a copy in the participant's file. Electronic copies must be made available upon demand. Files must also contain case management notes.

#### **Identification Documentation**

There must be identification documentation for all household members whether receiving case management and/or financial assistance. Documentation must be a copy of one of the following:

Driver's License

Social Security Card

Medicaid Card (as a last resort *for children only*)

Birth Certificate

Passport

#### **Release of Information Form – HMIS**

A Release of Information form must be signed by each household member age 18 or older with a copy in file.

#### **214 Status – ESG Form No. 1 (Prevention and Re-housing)**

ESG assistance is available only to individuals who are US citizens, US nationals, or noncitizens that have eligible immigration status. *At least one family member must be a citizen, national, or noncitizen with eligible immigration status in order for the family to qualify for assistance.* All household members must be listed on the form. Parent or guardian must sign their own name for family member(s) under 18 years of age.

#### **Homeless Certification - ESG Form No. 2**

Must complete the Homeless Certification indicating current living situation and provide the appropriate documentation as indicated on the form. Category 1 is eligible for Re-housing assistance; Categories 2-4 are considered "homeless" but receive Prevention assistance.

**At Risk of Homelessness – ESG Form No. 3**

Must complete the At Risk of Homelessness Certification indicating current living situation, and provide the appropriate documentation as indicated on the form. Participants at "risk of homelessness" are eligible for Prevention assistance.

**Disability Certification – ESG Form No. 4 (Re-housing and Prevention)**

Must complete the Disability Certification to prioritize those receiving Re-housing assistance.

**Self-Certification – ESG Form No. 5 (Prevention and Re-housing)**

Must be completed if required verifications/documents cannot be provided and self-certification is the only way to verify information to determine program eligibility.

**Staff Affidavit - ESG Form No. 6 (Prevention and Re-housing)**

ESG staff and supervisor must sign the Staff Affidavit certifying the person/household meets all requirements to receive ESG assistance and all of the information provided is true and complete to the best of their knowledge. It further certifies that the person(s)/household receiving assistance has not resulted, nor will result, in a personal or financial interest or benefit for Agency Staff or for anyone with whom they have family or business ties.

**Verification of Income**

All sources of household income (including zero income households) for each household member age 18 or older, must be verified and documented at intake and every three (3) months to determine program eligibility. To be eligible for assistance, gross household income must be below 30% area median income (AMI) for the county in which the household resides (Prevention Assistance). For earned income, household must provide two (2) pay stubs, dated within 60 days of receiving assistance.

	<b>Verify and Document Income</b>	
	<b>Intake/Screening</b>	<b>3 month re-certification</b>
ESG Homelessness Prevention	X	X
ESG Rapid Re-housing	X	X

Income must be verified and documented for the following household members:

<b>Whose Income is Counted?</b>		
<b>Members</b>	<b>Employment Income (earned income)</b>	<b>Other Income (unearned income including income from assets)</b>
Head	Yes	Yes
Spouse	Yes	Yes
Co-Head	Yes	Yes
Other Adult(s)	Yes	Yes
Dependents	No	Yes
<b>Non-Members</b>		
Foster Child	No	No
Foster Adult	No	No
Live-in Aide	No	No

**Verification Tracking of Income – ESG Form No. 7 (Prevention and Re-housing)**

Income must be verified for all household members age 18 or older. Agencies must record all attempts (phone logs, email correspondence, copies of certified letters etc.) to obtain required verifications in the order specified on the form. Staff must provide an explanation on the form if utilizing verification out of the hierarchy sequence. Household member(s) age 18 or older with zero income must complete Step 5 of the form.

**Verification of Income – ESG Form No. 8 (Prevention and Re-housing)**

If household income cannot be verified with third-party source documents (provided by the participant), the Agency must request the income information from income source (i.e. employer/bank etc.).

**Calculation Worksheet - ESG Form No. 9 – (Prevention and Re-housing)**

The Calculation Worksheet must be completed at intake and every three (3) months to determine eligibility for ESG assistance. To be eligible for ESG assistance the gross annual household income must be **below 30% AMI (Prevention Assistance)**. Income is annualized to project gross annual income; there are no allowances/deductions from the household's gross income. **The Unified Government of Wyandotte County/Kansas City, KS and HUD are not requiring the household to pay any part of their income towards rent. However, a CoC can decide what percent of the household's income is paid toward rent.** If the participant is required to pay any portion of their rent, it must be approved by Homeless Assistance Specialist and included in the community's financial assistance guidelines. **Remember, zero income must be served.**

**Income Inclusions and Examples of Acceptable Documentation:**

- Earned Income (Wages and Salary)
  - o Payment statement
  - o Statement of income from employer/source of income
- Self-Employment/Business Income
  - o Most recent Financial Statement
- Interest and Dividend Income
  - o Most recent interest or dividend income statement
- Pension/Retirement Income
  - o Most recent benefit notice, pension statement or other payment statement from pension provider
- Armed Forces Income
  - o Payment statement
  - o Statement of income from government official/agency
- Unemployment and Disability Income
  - o Most recent benefit or disability income notice from SSI
  - o Statement from SSI
- Public Assistance, including TANF
  - o Most recent benefit or income notice from public assistance administrator
  - o Statement from public assistance administrator
- Alimony and Child Support
  - o Court Order
  - o Most recent payment statement
- No Income Report
  - o Self-certification

**Income Exclusions:**

Food stamps;  
Foster children and foster adult care payments;  
Scholarships and Grants;  
Resident Service Stipend—not to exceed \$200/month (if more than \$200/month the entire stipend (including the \$200) is included as income.

**Calculating Income:**

The requirements for determining whether a family is eligible for assistance requires intake staff to project or estimate the annual income the household expects to receive. Generally, current circumstances must be used to estimate income, and annual income is projected by annualizing current income.

**Convert all income to an annual figure by multiplying the pay rate by the frequency of payment:**

Multiply hourly wages by the number of hours worked per year. Full-time employment (40 hours a week and no overtime) is 2,080 hours (40 hrs. X 52 weeks = 2080 hours). (10 hours a week X 52 weeks = 520 hrs. per year).

Multiply weekly wages by 52.

Multiply bi-weekly wages by 26.

Multiply semi-monthly wages by 24.

Multiply monthly wages by 12.

Multiply daily wages by 260 (full time/no overtime).

To convert monthly amount to weekly, divide by 4.3.

Round up to the nearest dollar at .50 and above (except SS payments, which are always rounded down).

**Unemployment compensation should be calculated assuming current circumstances will last a full 12 months. If changes occur later in the year, an interim recertification can be conducted to change the family's rent.**

**Calculating Income from Assets:**

When calculating income from assets, include assets of all household members *including assets of minor children*. Income earned from assets is included in the gross income calculation (not the actual value of the asset). If a program participant has a savings account with a \$500.00 balance, earning 1% interest, \$5.00 would be added as household income

**Assets Include:**

Bank Accounts

Life Insurance policies

Lump sum additions

Personal Property held as Investments

Retirement/Pension funds

Trusts

Assets disposed of for less than Fair Market Value

Stocks, Bonds, Mutual Funds, etc.

IRA, Keogh, Annuities and Similar Retirement Accounts

**Assets Exclude:**

Necessary Personal Property

Assets not Accessible to Family

Business or Farming Operation Assets

Interest in Indian Land trusts

Equity in Cooperatives & Manufactured Homes

#### **Vehicles/Special Equipment for Disabled**

The calculation to determine the amount of income from assets to include in annual income considers both of the following:

- The total cash value of the family's assets; and
- The amount of income those assets are earning or could earn.

The rule for calculating income from assets differs depending on whether the total cash value of family assets is \$5,000 or less, or is more than \$5,000.

If the total cash value of the family assets are:

Less than or equal to \$5,000:

Use the actual income earned from assets (i.e., interest and dividends); or

Greater than \$5,000, use the greater of:

Actual income earned from assets, or

Imputed income from assets based upon passbook rate approved by HUD (0.06%).

(Imputed Income is HUD's approved passbook rate multiplied by the total cash value of assets).

#### **Checking/Savings Accounts**

The cash value of a checking and savings account is the current balance.

### **VII. Housing Documents**

#### **Lease**

A lease is required for households receiving financial assistance. Financial assistance includes: rental assistance, rental arrearages, security deposits, utility deposits, and utility arrearages. All household members must be listed on the lease and a copy of the lease must be maintained in the participant file. For individuals moving into a new unit, the unit must meet habitability standards before the lease is signed and the household moves in. For households already residing in a unit, the unit must meet habitability standards before financial assistance can be provided.

If rental and utility arrearages are paid, the participant must have had a valid lease in place covering the arrearage period. The rental arrearage amount paid each month cannot exceed the FMR.

If the Landlord agrees to lower the rent to comply with the FMR, a new lease or lease addendum must be signed stating the new rental amount and a copy placed in the file. The rent amount charged after the household's leasing assistance has ended is between the landlord and the tenant.

#### **Utility Arrearages from a Previous Address for Re-housing Participants**

Utility arrearages for a previous address may be made, regardless if it was not the household's last address; however, the following guidelines must be followed:

Utility arrearage payments cannot exceed \$1,500;

If the utility arrearage is over the \$1,500 maximum, the case manager is required to work with the utility company to set-up a payment plan between the household and the utility company and/or ask the utility company to forgive the debt.



Before making payment for utility arrearages, the case manager must document in the participant's file with either verbal or written documentation from the utility company that by paying a specified amount, again up to \$1,500, the utilities will be turned on for the household by the utility company at the new address.

A copy of the disconnection notice must be in the participant file.

#### **Rent Reasonableness - ESG Form No. 10 (Prevention and Rehousing)**

Rent comparables are required for all households receiving financial assistance (i.e. rental assistance, rental arrearages, security deposits, utility deposits, and utility arrearages). ESG assisted units must rent for a reasonable amount, compared to rents charged for comparable, unassisted units. Sub-grantees must document the basis for their rent reasonableness determinations. The prescribed form provides a rent analysis for three (3) comparable unassisted units. Although it is acceptable to use three (3) unassisted units in the same apartment complex, it is recommended that two comparable units be located in other complexes/locations. Kansas Housing Locator ([www.kshousingsearch.org](http://www.kshousingsearch.org) or [www.kcmetrohousing.org](http://www.kcmetrohousing.org)) may also be used to determine rent reasonableness.

#### **Prevention and Re-housing**

All units must be inspected before financial assistance can be provided (i.e. rental assistance, rental arrearages, security deposits, utility deposits, and utility arrearages). Landlords and tenants must be notified of the date and time of the inspection and the tenant or the landlord or an adult representative **must be present** at the housing unit during the inspection.

#### **Habitability Standards Inspection Form – ESG Form No. 12 (Prevention and Re-housing)**

All units **must** meet Habitability Standards before financial assistance (i.e. rental assistance, rental arrearages, security deposits, utility deposits, and utility arrearages) can be provided. For individuals moving into a new unit, the unit must meet Habitability Standards before a lease is signed and the household moves into the unit. If water/utilities are not on at the time of initial inspection, a follow-up inspection must be done within 10 days of the water/utilities being turned on. If sub-grantees do not have the staff available to conduct inspections Form No. 11 must be completed.

#### **Lead-Based Paint Inspection - ESG Form Nos. 11 and 12 (Prevention and Re-housing)**

Lead-Based Paint Inspection is required for properties built before 1978 and if a child age 6 or younger or a pregnant woman will be residing in the unit. The inspection may be visual; however, if the child age 6 or younger has been identified with an Identified Environmental Intervention Blood Lead Level, the inspection must be done by a Certified Lead-Based Paint Risk Assessor (ESG Form No. 11). **All households must be provided with the HUD pamphlet, *Protect Your Family from Lead in Your Home (Form 14)*. Receipt of this pamphlet must be documented utilizing ESG Form No. 13.** If sub-grantees do not have the staff available to conduct Lead-Based Paint Inspections, Form No. 11 and No. 13 must be completed.

#### **Rental Assistance Agreement – ESG Form No. 15 (Prevention and Re-housing)**

This Agreement covers ESG "Tenant-Based" Rental Assistance and must be completed by the case manager and Landlord when providing rental assistance under both the homelessness prevention and rapid re-housing components of the ESG Program. When paying rental arrears only a Rental Assistance Agreement is required as arrears are considered rental assistance. The Rental Assistance Agreement does not take the place of the lease between the program participant and landlord.

### **VIII. Program Support Information**

#### **Occupancy Standards**

The Unified Government of Wyandotte County/Kansas City, KS has developed occupancy standards that comply with HQS requirements and outline how the number of bedrooms required by the household will be



determined. The following basic standards can be modified to take into consideration specific household composition and circumstances (i.e., pending child custody cases, chronic illnesses, family member who is absent most of the time).

No more than two persons are required to occupy a bedroom;

Persons of different generations (i.e., grandparents, parents, children), persons of the opposite sex (other than spouses/couples) and unrelated adults are not required to share a bedroom;

Children of the same sex (regardless of age) and couples co-habiting (whether or not legally married) must share the same bedroom for purpose of assigning the number of bedrooms;

A live-in care attendant who is not a member of the family is not required to share a bedroom with another household member;

Individual medical problems (i.e., chronic illness) sometimes require either separate bedrooms for household members who would otherwise be required to share a bedroom or an extra bedroom to store medical equipment;

In most instances, a bedroom is not provided for a family member who will be absent most of the time, such as a member who is away in the military.

Occupancy standards are used to provide consistent criteria for determining the unit size for which the household is eligible and thus, the amount of assistance to be provided. Fair housing rules permit a household to select smaller units that do not create seriously overcrowded conditions. A tenant may select a larger unit if it meets the FMR for the actual number of bedrooms for which they are eligible according to the eligibility guidelines. Tenants are not allowed to give the landlord additional funds for larger units.

*Undersized Units:* If a family elects to occupy a unit with fewer bedrooms than specified in the Occupancy Guidelines, the FMR is based on the *actual* number of bedrooms;

*Oversized Units:* If a family elects to occupy a unit with more bedrooms than specified in the Occupancy Guidelines, the FMR is based on the number of bedrooms specified in the Occupancy Guidelines.

If an additional bedroom is required for an individual who would normally be required to share a room, the reason must be documented in the file. For example: If an additional room is needed because of a medical condition, documentation may be a note from their doctor; otherwise, if the case manager determines an additional room is needed (medical condition, care-giver, medical equipment etc.) the case manager must document the reason in the case management notes.

In cases where college students and children staying only for weekends etc., the amount of time spent in the unit should be taken into consideration before assigning additional bedroom(s). ESG assistance is short-term and a smaller unit is acceptable if it does not create serious overcrowding; a living room can be counted as a sleeping room. If student/children will be in the unit the majority of the time and future rent will not be a burden, then an additional bedroom can be assigned.

A separate bedroom cannot be issued for an unborn child. Once the baby is born a second bedroom can be issued unless the baby has an older, same sex sibling who has already been issued a bedroom.

#### **Single Room Occupancy, Efficiency or Studio Units, Mobile Home or Trailers, Manufactured Housing**

##### **Single Room Occupancy**

Single room occupancy (SRO) unit provides living and sleeping space for the exclusive use of the occupant but requires the occupant to share sanitary and/or food preparation facilities with others. No more than one person may occupy an SRO unit.

ESG assistance may be provided using SRO Fair Market Rent + utilities.

When providing ESG assistance in an SRO unit, there *must* be a lease in place.

Because *no children live in SRO housing*, the Housing Quality Standards applicable to lead based paint do not apply.

**However, additional Habitability Standards do apply:**

**Access:** Access doors to the SRO unit must have working locks for privacy. The occupant must be able to access the unit without going through any other unit. Each unit must have immediate access to two or more approved means of exit from the building, appropriately marked and leading to safe and open space at ground level. The SRO unit must also have other means of exit required by State or local law.

**Fire Safety:** All SRO facilities must have a sprinkler system that protects major spaces. Major spaces are defined as hallways, common areas, and any other areas specified in local fire, building or safety codes. SROs must also have hard-wired smoke detectors, and any other fire and safety requirement required by state or local law.

Sanitary facilities and space and security standards must meet local code requirements for SRO housing. In the absence of local code standards the requirements discussed below apply [24 CFR 982.605]:

**Sanitary Facilities:** At least one flush toilet that can be used in privacy, a lavatory basin and a bathtub or shower in proper operating condition must be provided for each six persons (or fewer) residing in the SRO facility. If the SRO units are leased only to men, flush urinals may be substituted for up to one half of the required number of toilets. Sanitary facilities must be reasonably accessible from a common hall or passageway, and may not be located more than one floor above or below the SRO unit. They may not be located below grade unless the SRO units are located on that level.

**Space and Security:** An SRO unit must contain at least 110 square feet of floor space, and at least four square feet of closet space with an unobstructed height of at least five feet for use by the occupant. If the closet space is less than four square feet, the habitable floor space in the SRO unit must be increased by the amount of the deficiency. Exterior doors and windows accessible from outside the SRO must be lockable.

All other ESG eligibility requirements apply.

#### Efficiency or Studio Units

**Definition:** A small apartment unit which combines living room, bedroom, and kitchenette into a single room. Efficiency apartments are sometimes smaller than studio apartments.

ESG assistance may be provided based on 0-bedroom size at Fair Market Rent + utilities.

All other ESG eligibility requirements apply.

**Mobile Home or Trailers:** a structure that is transportable in one piece and can be moved from one place to another. The term 'mobile home' or 'trailer' is often used interchangeably.

ESG funds may assist with these recognized housing units as long as they are securely attached to a stationary pad, i.e. tied down. The pad may be either a poured basement, concrete slab on grade or, must be securely anchored to the site; the unit may or may not have a 'tongue' removed; the unit may or may not be 'skirted'. Many of these conditions are dependent upon local code requirements.

ESG will not pay for any unit that can be attached to a vehicle and readily moved from location-to-location.

ESG will not pay for units that are intended for recreational purposes such as campers or tents.

Housing Resource Specialists/Case Managers shall use discretion when committing ESG funds for the use of these units and documentation must be in the file.

In order to provide ESG assistance a lease must be in place.

ESG assistance may be made for the unit size FMR amount and may include the lot rent if it is written in the lease as such.

**FMR amount + lot rent amount should NOT be added together to obtain FMR.** It is one or the other, not both. (Utilities would also need to be considered as part of the FMR.)

Persons receiving ESG assistance may not pay the 'difference' in order to 'qualify' under FMR amounts.

ESG may assist those who own units but cannot afford to pay lot rent.

All other ESG eligibility requirements apply.

Rent Reasonableness is based on comparable units taking into consideration location and size of unit.

Units may be in a community setting or on private property.

**Additional Habitability Standards do apply:**

**Security:** A mobile home or trailer must be placed on the site in a stable manner and must be free from hazards such as sliding or wind damage. The home must be securely anchored by a tie-down device that distributes and transfers the loads imposed by the unit to appropriate ground anchors to resist overturning and sliding.

**Manufactured Housing** - A manufactured home is a manufactured structure transportable in one or more parts that is built on a permanent chassis and designed for use as a principal place of residence.

#### **Fair Market Rent and Rent Reasonableness**

To provide rental assistance with ESG funds, the rental rate plus utilities cannot exceed both HUD's published FMR and/or the rent reasonableness standards, i.e. the three rent comparables. Otherwise stated, Contract Rent + Utilities = Gross Rent. The Gross Rent cannot exceed the FMR or the three (3) rent comparables provided in the file. Grantees must:

Calculate the utility allowance for tenants paying their own rent using the attached Utility Allowance Schedule. Add the rental rate and utilities together to determine the gross rent. The rent + utilities cannot exceed FMR. Again, contract rent + utilities = gross rent, which cannot exceed the FMR.

Complete the revised Rent Reasonableness Checklist and Certification. The rents shown as comparable must be equal to or less than the **gross rent** of the proposed rental.

#### **Calculating Gross Rent**

***If tenants are responsible for paying their own utilities, the monthly utility allowance must be added to the contract rent amount to calculate gross rent,*** to determine whether the unit meets the FMR and rent reasonableness standards. Utility costs may include gas, electric, water, sewer, and trash. Telephone, cable or satellite television service and internet service are not included in FMRs and are not allowable costs under ESG. The Utility Allowance Schedule is posted on the KCK Housing Authority Section 8 Website at <http://www.kckha.org/departments/section8.htm>.

To determine whether rent is acceptable for ESG rental assistance, the **gross rent** (rent + utilities) for the current or new unit **must first be compared with FMR limits**. If the unit's gross rent is at or below FMR limits, then the gross rent must be used to determine rent reasonableness.

If the gross rent for the unit is below both the FMR and the rent reasonableness standard, then ESG funds may be used to pay rent for the unit.

**If the gross rent for the unit exceeds either FMR or rent reasonableness standard, ESG funds cannot be used to pay any portion of the rent.**

If the reasonable rent for a specific unit in a community is lower than the FMR, then the rent for the unit assisted with ESG funds must not exceed the **lesser** of the FMR or the rent reasonableness standard.

If the gross rent for the unit exceeds either the rent reasonableness standard or FMR, ESG recipients are prohibited from using ESG funds for **any** portion of the rent, even if the household is willing and/or able to pay the difference.

#### **Deposits and Non-Refundable Fees**

The security deposit cannot exceed one (1) month's rent (limited to one per household per grant term) and utility deposits are an eligible activity if needed. Deposits will remain with the household. Nonrefundable fees such as cleaning fees and late fees **cannot** be paid from ESG funds. Security Deposits are not included on the IRS 1099 form (include only rent amounts paid to the Landlord).

#### **Participation in Support Services**

Support services cannot be mandated for individual(s) receiving ESG assistance. Households who are income eligible but fail to make an effort to find employment, secure income, apply for other rental assistance programs etc. although they demonstrated the ability to sustain housing at the time of entry cannot have their assistance terminated based on this criteria. Participants enter as eligible for three (3) months; they cannot be promised any certain length of assistance (i.e. assistance will be offered/paid month-by-month within the qualifying limits).

#### **CFDA Number**

The Catalog of Federal Domestic Assistance (CFDA) number for ESG is 14.231.

#### **Insurance Coverage**

All recipients of ESG funds must carry General Liability Insurance. The Grantee must maintain documentation of insurance coverage from sub-grantees.

#### **Grant Management**

***All Grant funds must be kept in a non-interest bearing account.***

***Eligible expenses incurred prior to October 1<sup>st</sup> will not be paid.*** The billing start date must not be prior to HUD's fiscal start date.

Grant Amendments: Changes to the budget must be submitted by August 31<sup>st</sup> for Grants ending September 30<sup>th</sup>.

Recaptured funds: If funds are recaptured, next year's Grant will be reduced by 50% of the recaptured amount (if \$10,000 is recaptured, next year's Grant will be reduced by \$5,000).

#### **Budget Deviations:**

For changes within a budget component (ex: Re-housing Financial Assistance – moving funds from leasing assistance to security deposit) and changes between budget components (ex: moving funds from Prevention Financial Assistance to Re-housing Financial Assistance)- a letter of request must be submitted to the Unified Government of Wyandotte County/Kansas City, KS ESG Program Coordinator; a review of the request will be approved by the Director of Community Development.

#### **Records Management**

File Retention: ESG client files, financial records to support billings, and Housing Choice Voucher homeless preference documentation must be retained for six (6) years after the grant has been closed.

### **Monitoring Protocol**

User Guide will be a separate document posted at: <http://www.wycokck.org/InternetDept.aspx?id=39477>

### **Program Participant Termination – Formal Due Process**

Sub-grantees terminating a program participants' ESG assistance for violating program requirements must provide a formal termination process that recognizes the rights of individual(s) to due process of law. ***The formal process is only required after a participant has received assistance and is then terminated from receiving continued assistance.*** This process, at a minimum, must consist of the following:

- Written notice to the program participant containing a clear statement of the reasons for termination;
- A review of the decision, in which the program participant is given the opportunity to present written or oral objections before a person other than the person (or a subordinate of that person) who made or approved the termination; and,
- Prompt written notice of the final decision to the program participant.

If a participant is deemed ineligible to receive ESG assistance, Sub-grantees must document the reasons for denial and inform the applicant(s) in writing of the denial. Assistance to a program participant who has been terminated from the program may resume at a later date. ESG assistance will be determined on a case-by-case basis for individual(s) who have lost their Section 8, TBRA, or Shelter Plus Care vouchers due to program violations, eviction, or misconduct eligibility. Housing resource specialists/case managers may contact their Homeless Assistance Specialist, CoC or ESG Program Coordinator for guidance.

### **Fraud Procedures**

When an agency finds or hears of fraudulent use of ESG funds, they are required to report the situation via e-mail to the Unified Government of Wyandotte County/Kansas City, KS ESG Program Coordinator.

### **Annual Performance Reports**

The Project Annual Performance Matrix Report is due annually.

Reporting Period	Submission to UG Deadline
October 1 <sup>st</sup> – September 30 <sup>th</sup>	October 31 <sup>st</sup>

The Grantee must also submit a final Cumulative Report covering period October 1<sup>st</sup> – September 30<sup>th</sup>. This report is due by October 31<sup>st</sup> via IDIS.

### **IX. Other Federal Requirements**

Recipients must comply with the following other federal requirements: Fair Housing Act; Uniform Administrative Requirements; Nondiscrimination in Federally Assisted Programs; Age Discrimination Act; American's with Disabilities Act; Equal Employment Opportunity Programs; Monthly Business Enterprises; Women's Business Enterprise; Drug Free Workplace; Debarred, Suspended, Ineligible Contractors; Affirmative Outreach; Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act.

### **X. Definitions**

***Area Median Income:*** The area median divides the household income distribution into two equal parts: one-half of the cases falling below the median household income and one-half above the median.



**Central Intake and Housing Assessment:** The Central Intake and Housing Assessment process consists of two parts. The intent of the intake is to discern *primary* need and the *urgency* of the need. The intent of the assessment is to identify barriers to housing to be addressed in the Housing Plan.

**Participant Releases:** Releases that reflect the MOU's to assure all parties charged with caring for participants may share information. A single "Community Release" may be appropriate. This agreement/MOU defines the local sharing practice and is required to allow interagency sharing through HMIS (Domestic Violence Agencies use alternative system). Signatories on the agreement include those agencies who are working collaboratively with the person(s) receiving assistance.

**Housing Locator:** The Kansas Housing Locator identifies affordable housing and can be found at [www.KSHousingSearch.org](http://www.KSHousingSearch.org) or KCMetroHousing.org. The Housing Locator may be helpful in rapidly re-housing people.

**Housing Plan:** A Housing Plan must be completed for all individuals that receive an assessment. The Housing Plan is intended to be a guide for both the household and the service agencies.

**Housing Resource Specialist:** Recognized worker steeped in housing with a basic understanding of rental assistance programs such as TBRA and Shelter Plus Care. This worker knows the local rental housing stock and its turnover rate, area landlords, and the condition of their property.

Housing Resource Specialists must receive training to make the centralized intake and housing assessment process effective. Activities performed by a Housing Specialist include: intake; assessment; creation of a Housing Plan that includes a path to permanent housing stability subsequent to these funds; arrangement, coordination, monitoring, and delivery of services to assist participants to obtain housing stability. Component activities may include: housing counseling, developing, securing, and coordinating services, monitoring and evaluation of program participant progress, and assuring that the program participants' rights are protected.

**Key Partners include:** CoC Body.

**Leasing Assistance:** Units cannot exceed the Unified Government of Wyandotte County/Kanas City, KS payment standards. Leasing payments must be made directly to the Landlord.

**Memorandum of Understanding (MOU):** A document to define the roles between all parties. Sharing of information is required. (See Participant Releases definition above.)

**Kansas Statewide Homeless Management Information System (KSHMIS):** This system details the homeless demographics in Kansas including the problems they face, the resources used, and where current services are falling short. (Domestic Violence Agencies use alternative system.)

**Partners:** organizations, agencies and members of the public who fund programs or interact regularly with people in crisis, poverty, or at risk of homelessness. These may include the following:

- Head Start and Early Head Start Agencies;
- Department of Human Services; Child Welfare Agencies; Unemployment Offices;
- WIC Agencies; Hospitals and Health Clinics; Mental Health Agencies;
- Public Housing Agencies; Public Housing Tenant Associations; Property Managers/Landlords;
- Utility Companies;
- Substance Abuse Treatment Programs; Domestic Violence Programs;
- Food Banks; Community Action Agencies; Help Lines (and 211 lines);

Police; Jails; Prisons; and Probation Offices; Courts;  
Culturally Specific Organizations; Shelters and Homeless Assistance Providers; Veterans Services  
Organizations; Legal Aid Agencies; School Homeless Liaisons; Community Resource Centers;  
Family Support Centers; Businesses; Workforce Centers;  
Churches and other Faith-Based Organizations

**Progress Engagement:** Providing just enough assistance to help a household get by each month while providing case management that leads to self-sufficiency.

**Residency:** ESG assistance must be based upon an individual(s) county of residence; individual(s) cannot receive assistance based on their county of employment. There is no minimal time limit for residency in order to be considered for ESG assistance. Unified Government of Wyandotte County/Kansas City, KS ESG funds are to be used for program participants residing in Wyandotte County/Kansas City, KS.

**Subsidized housing** refers to any housing programs funded by Federal, State, or local government in which rent is based on the tenant's income (such as TBRA, Section 8, TSHLAP, TIPLAP).

ESG funds can be used to place or assist those residing in low income housing tax credit (LIHTC) units.

The owner/landlord cannot occupy the assisted unit and cannot be related to any household member (including parent, grandparent, aunt, uncle, or blood relative).

**Strength-based Case Management:** The relationship between the case manager and the family is one of advocacy and collaboration. The individual family's strengths and goals are identified. The case manager works with the family to achieve short- and long-term goals, helping them access the necessary services. Although housing is usually the primary goal, this cooperative relationship addresses counseling, education, employment, and life skills goals.

#### **What is It?**

Strengths-Based Practice assesses the inherent strengths of a person or family, and then builds on them.

Strengths-Based practice uses peoples' personal strengths to aid in recovery and empowerment. It's really about reframing personal perception to find good even in the worst situation.

#### **Why Use It?**

It is an empowering alternative to traditional therapies which typically describe family functioning in terms of psychiatric diagnoses or deficits.

It avoids the use of stigmatizing language or terminology which families use on themselves and eventually identify with, accept, and feel helpless to change. It is at odds with the "victim identity" -- epitomized in popular culture by the appearance of individuals on television or talk radio sharing intimate details of their problems -- which is inherently self-defeating.

It fosters hope by focusing on what is or has been historically successful for the person, thereby exposing precedent successes as the groundwork for realistic expectations.

It inventories (often for the first time in the person's experience) the positive building blocks that already exist in his/her environment that can serve as the foundation for growth and change.

It reduces the power and authority barrier between the person and therapist by promoting the person to the level of expert in regards to what has worked, what does not work, and what might work in their situation.

It reduces the power and authority barrier between person and therapist by placing the therapist in the role of partner or guide.

Families are more invested in any process where they feel they are an integral part.

And lastly - it works.

**Uniform Administrative Requirements (UAR):** Local governments: see OMB Circular A-87; and non-profits: see OMB Circular A-122. These circulars establish principles and standards to provide a uniform approach for determining allowable costs when working with federal grants. Go to [www.hud.gov](http://www.hud.gov).

Prevention Financial Assistance – includes activities detailed in the chart below:		
Assistance	Qualifications (income below 30% AMI)	GUIDANCE (Payment always goes to a third party.)
Rental Arrearsages up to 3 months maximum	Certified Homeless: Categories 2-4 (Form 2)	Units cannot exceed HUD Fair Market Rent;
	Certified At Risk: Categories 1-3 (Form 3)	Leasing payments must be made directly to landlords;
Leasing Assistance		Lease agreement is required;
6 months maximum	Verified income;	Sub-grantees must maintain verification of need, income, and all other pertinent information as required by HUD and the UG in the participant's file;
	Re-certification is required after 3 month assistance (if participant continues to need assistance for months 4-6 Income must be re-verified.)	Sub-grantees must create a housing stabilization plan accessible on HMIS, if the recipient is receiving leasing assistance;
		Participants must be assisted to apply for resources;
		Lead Based Paint requirements apply;
NOTE: Total per household per grant year is capped at 6 months of rental assistance for the combination of rental arrearsages and leasing assistance – NOT 6 months for each category.	Prioritization for those participants most in need by targeting those closest to going to a shelter, car, or the street with the following Risk Factors	HUD Habitability Inspection is required before financial assistance can be provided;
	Extremely Low Income	Rent reasonableness is required, i.e. 3 rent comps;
	Criminal Histories	Participants must meet with a case manager monthly;
	Behavioral Health Issues	Re-certification is required quarterly. (Income must be verified and documented at intake/screening and every 3 months).
	Poor Employment Histories	



Security Deposit	Available Cannot exceed one month's rent. (Allowed under Prevention if it allows a household to avoid becoming homeless.)	Participants must be assisted to apply for resources. Habitability Inspection and Lead Based Paint required. A deposit can be provided without leasing assistance. Rent Reasonableness required.
Utility Arrangements	Available - For utility arrangements only if they have shut off notice. - Deposit(s) available if needed. - Capped at \$1,500 per household per year. NOTE: Total per household per year is \$1,500 for the combination of prevention and re-housing. Not \$1,500 for each category.	Participants must be assisted to apply for resources. Habitability Inspection and Lead Based Paint required. Rent Reasonableness required.
Utility Deposits		
(arrangements and deposits combined - capped at \$1,500)		
Mediation	Available - Capped at \$100	Mediation and legal services (court eviction fees) combined cannot exceed \$100 per household. Legal fees must be used to help people stay in their homes.
Identification (ID)	Available - Obtain IDs	Eligible expenses include birth certificates, social security cards, and driver's license.
Lead-Based Paint Inspection	- Required if the household has a child age 6 or younger or pregnant woman and if the property was built prior to 1978.	Lead Based Paint requirement apply in both prevention and rapid re-housing. Contractor inspection fee capped at \$35.00
Habitability Inspection	Required if providing security deposit, rental arrangements, leasing assistance, utility deposits and utility arrangements.	See Habitability Standards Inspection Form No. 11 or No. 12
Housing Quality Standards (HQS)	Not Required	
Rent Reasonableness	Required if providing security deposit, rental arrangements, leasing assistance, utility deposits and utility arrangements.	See Rent Reasonableness Form No. 10

Rapid Rehousing Financial Assistance includes activities in detailed in the chart below.

Assistance		GUIDANCE (Payment always goes to a third party.)
Leasing Assistance up to 6 months maximum per year	<p>Certified Homeless Category 1 <u>Only</u> (Form 2)</p> <p>Verified income:</p> <p>* recertification is required after 3 month assistance (if participant continues to need assistance for months 4-6 income must be re-verified.)</p> <p>Target populations:</p> <ol style="list-style-type: none"> <li>1. Homeless with a Disability – as defined by HUD</li> <li>2. Chronically Homeless</li> <li>3. General Homeless</li> </ol>	<ul style="list-style-type: none"> <li>Units cannot exceed HUD Fair Market Rent;</li> <li>Leasing payments must be made directly to landlords.</li> <li>Copy of lease agreement required;</li> <li>Sub-grantees must maintain verification of need, income, and all other pertinent information as required by HUD and UG in the participant's file;</li> <li>Grantees must create a housing stabilization plan accessible on HMIS, if the recipient is receiving leasing assistance;</li> <li>Participants must be assisted to apply for resources;</li> <li>Lead Based Paint required;</li> <li>HUD Habitability Inspection is required for Leasing Assistance.</li> <li>Recertification is required quarterly. (Income must be verified and documented at intake/screening and every 3 months);</li> <li>Participants must meet with a case manager monthly;</li> <li>Rent reasonableness is required. i.e. 3 rent comps</li> </ul>

Security Deposit	Available Cannot exceed one month's rent. (Allowed under Rapid Re-housing, if needed, to assist in getting household in a unit.)	Participant must be assisted to apply for resources. Habitability Inspection and Lead Based Paint required Security deposit is available plus up to six months of rental assistance. Rent Reasonableness required.
Utility Arrearages  Utility Deposits  (arrearages and deposit combined -capped at \$1,500)	Arrearages available only if it enables utilities to be turned on at a new address. Deposit(s) available if needed.  Capped at \$1,500 per household per year. Note: Total per household per year is \$1,500 for the combination of prevention and re-housing. Not \$1,500 for each category.	Participants must be assisted to apply for resources. Must have Shut off Notice or Notice of Termination for arrearages.  Habitability Inspection and Lead Based Paint required.  Rent Reasonableness required
Mediation	Available  Capped at \$100	Mediation and legal services (court eviction fee) combined cannot exceed \$100 per household. Legal fees must be used to help people stay in their homes.
Identification (ID)	Available  Obtain IDs	Eligible expenses include birth certificates, social security cards, and driver's license
Lead-Based Paint Inspection	Required if the household has a child under the age of 6 or pregnant woman and if the property was built prior to 1978.	Lead Based Paint required.  Contractor inspection fee capped at \$35.00.
Habitability Inspection	Required for security deposit, rental arrearages, leasing assistance, utility deposit and utility arrearages	See Habitability Standards Inspection Form No. 11 or No. 12.
Housing Quality Standards (HQS)	N/A	N/A
Rent Reasonableness	Required if providing security deposit, rental arrearages, leasing assistance, utility deposits and utility arrearages.	See Rent Reasonableness Form No. 10.

# Grantee SF-424's and Certification(s)

OMB Number: 4040-0004  
Expiration Date: 0/31/2016

Application for Federal Assistance SF-424			
<b>* 1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		<b>* 2. Type of Application:</b> <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision	
		<b>* If Revision, select appropriate letter(s):</b> <input type="text"/> <b>* Other (Specify):</b> <input type="text"/>	
<b>* 3. Date Received:</b> <input type="text"/>		<b>4. Applicant Identifier:</b> <input type="text"/>	
<b>5a. Federal Entity Identifier:</b> <input type="text"/>		<b>5b. Federal Award Identifier:</b> <input type="text"/>	
<b>State Use Only:</b>			
<b>6. Date Received by State:</b> <input type="text"/>		<b>7. State Application Identifier:</b> <input type="text"/>	
<b>8. APPLICANT INFORMATION:</b>			
<b>* a. Legal Name:</b> <input type="text"/> Unified Government of Wyandotte County/Kansas City, Kansas			
<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> <input type="text"/>		<b>* c. Organizational DUNS:</b> <input type="text"/>	
<b>d. Address:</b>			
<b>* Street1:</b> <input type="text"/> 701 N. 7th Street, Room B23			
<b>* Street2:</b> <input type="text"/>			
<b>* City:</b> <input type="text"/> Kansas City			
<b>* County/Parish:</b> <input type="text"/>			
<b>* State:</b> <input type="text"/> KS: Kansas			
<b>* Province:</b> <input type="text"/>			
<b>* Country:</b> <input type="text"/> USA: UNITED STATES			
<b>* Zip / Postal Code:</b> <input type="text"/> 66101-3035			
<b>e. Organizational Unit:</b>			
<b>Department Name:</b> <input type="text"/> Community Development Dept.		<b>Division Name:</b> <input type="text"/>	
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>			
<b>Prefix:</b> <input type="text"/> Ms.		<b>* First Name:</b> <input type="text"/> Wilna	
<b>Middle Name:</b> <input type="text"/> J.			
<b>* Last Name:</b> <input type="text"/> Miller			
<b>Suffix:</b> <input type="text"/>			
<b>Title:</b> <input type="text"/> Director, Community Development Department			
<b>Organizational Affiliation:</b> <input type="text"/>			
<b>* Telephone Number:</b> <input type="text"/> 313-573-5100		<b>Fax Number:</b> <input type="text"/> 313-573-5115	
<b>* Email:</b> <input type="text"/> wml11er@wycockk.org			

Application for Federal Assistance SF-424	
<b>* 9. Type of Applicant 1: Select Applicant Type:</b> <input type="text" value="C: City or Township Government"/>	
<b>Type of Applicant 2: Select Applicant Type:</b> <input type="text"/>	
<b>Type of Applicant 3: Select Applicant Type:</b> <input type="text"/>	
<b>* Other (specify):</b> <input type="text"/>	
<b>* 10. Name of Federal Agency:</b> <input type="text" value="U. S. Department of Housing and Urban Development"/>	
<b>11. Catalog of Federal Domestic Assistance Number:</b> <input type="text" value="14-210"/>	
<b>CFDA Title:</b> <input type="text" value="Community Development Block Grant"/>	
<b>* 12. Funding Opportunity Number:</b> <input type="text"/>	
<b>* Title:</b> <input type="text"/>	
<b>13. Competition Identification Number:</b> <input type="text"/>	
<b>Title</b> <input type="text"/>	
<b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b> <input type="text"/> <div> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> </div>	
<b>* 15. Descriptive Title of Applicant's Project:</b> <input type="text" value="Community Development Block Grant"/>	
Attach supporting documents as specified in agency instructions <div> <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/> </div>	



Application for Federal Assistance SF-424	
<b>16. Congressional Districts Of:</b>	
* a. Applicant <input type="text" value="KS-002"/>	* b. Program/Project <input type="text" value="KS-002"/>
Attach an additional list of Program/Project Congressional Districts if needed. <div style="display: flex; justify-content: space-between; align-items: center;"> <input style="width: 300px;" type="text"/> <div> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> </div> </div>	
<b>17. Proposed Project:</b>	
* a. Start Date: <input type="text" value="10/01/2015"/>	* b. End Date: <input type="text" value="09/30/2016"/>
<b>18. Estimated Funding (\$):</b>	
* a. Federal	2,024,013.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	310,253.00
* f. Program Income	
* g. TOTAL	2,335,066.00
<b>* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?</b> <input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input style="width: 50px;" type="text"/> <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review. <input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
<b>* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes", provide explanation and attach <input style="width: 150px;" type="text"/> <div style="display: flex; justify-content: space-between; align-items: center; margin-top: 5px;"> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> </div>	
<b>21. "By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001)</b> <input checked="" type="checkbox"/> ** I AGREE <small>** The list of certifications and assurances, or an internet site where you may obtain this list is contained in the announcement or agency specific instructions.</small>	
<b>Authorized Representative:</b>	
Prefix: <input type="text" value="Mr."/>	* First Name: <input type="text" value="Mark"/>
Middle Name: <input style="width: 150px;" type="text"/>	
* Last Name: <input type="text" value="Holland"/>	
Suffix: <input style="width: 50px;" type="text"/>	
* Title: <input type="text" value="Mayor/Chief Executive Officer"/>	
* Telephone Number: <input type="text" value="913-573-5010"/>	Fax Number: <input type="text" value="913-573-5020"/>
* Email: <input type="text" value="mholland@wycoack.com"/>	
* Signature of Authorized Representative	<div style="border: 1px solid black; width: 150px; height: 40px; display: flex; align-items: center; justify-content: center;"> </div>
* Date Signed: <input type="text" value="7-31-15"/>	

Application for Federal Assistance SF-424		
<b>* 1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		
<b>* 2. Type of Application:</b> <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision		
<b>* If Revision, select appropriate letter(s):</b> _____ <b>* Other (Specify):</b> _____		
<b>* 3. Date Received:</b> 08-11-2015		<b>4. Applicant Identifier:</b> 48-1194075
<b>5a. Federal Entity Identifier:</b> _____ <b>State Use Only:</b>		<b>5b. Federal Award Identifier:</b> 48-15-KC-20-C200
<b>6. Date Received by State:</b> _____		<b>7. State Application Identifier:</b> _____
<b>B. APPLICANT INFORMATION:</b>		
<b>* a. Legal Name:</b> Unified Government of Wyandotte County/Kansas City, Kansas		
<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> 48-1194075		<b>* c. Organizational DUNS:</b> 0306935920000
<b>d. Address:</b>		
<b>* Street1:</b>	701 N. 7th Street, Room 823	
<b>Street2:</b>	_____	
<b>* City:</b>	Kansas City	
<b>County/Parish:</b>	_____	
<b>* State:</b>	KS: Kansas	
<b>Province:</b>	_____	
<b>* Country:</b>	USA: UNITED STATES	
<b>* Zip / Postal Code:</b>	66101-3035	
<b>e. Organizational Unit:</b>		
<b>Department Name:</b> Community Development Dept.		<b>Division Name:</b> _____
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
<b>Prefix:</b>	Ms.	<b>* First Name:</b> Wilba
<b>Middle Name:</b>	J.	
<b>* Last Name:</b>	Miller	
<b>Suffix:</b>	_____	
<b>Title:</b> Director, Community Development Department		
<b>Organizational Affiliation:</b> _____		
<b>* Telephone Number:</b> 313-573-5130		<b>Fax Number:</b> 313-573-5135
<b>* Email:</b> wmillers@wyandotte.org		



Application for Federal Assistance SF-424	
<b>* 9. Type of Applicant 1: Select Applicant Type:</b> <input type="text" value="City or Township Government"/>	
<b>Type of Applicant 2: Select Applicant Type:</b> <input type="text"/>	
<b>Type of Applicant 3: Select Applicant Type:</b> <input type="text"/>	
<b>* Other (specify):</b> <input type="text"/>	
<b>* 10. Name of Federal Agency:</b> <input type="text" value="U. S. Department of Housing and Urban Development"/>	
<b>11. Catalog of Federal Domestic Assistance Number:</b> <input type="text" value="14-239"/> <b>CFDA Title:</b> <input type="text" value="HOME Investment Partnership Program"/>	
<b>* 12. Funding Opportunity Number:</b> <input type="text"/>	
<b>* Title:</b> <input type="text"/>	
<b>13. Competition Identification Number:</b> <input type="text"/> <b>Title:</b> <input type="text"/>	
<b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b> <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
<b>* 15. Descriptive Title of Applicant's Project:</b> <input type="text" value="HOME Investment Partnership Program"/>	
<b>Attach supporting documents as specified in agency instructions</b> <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>	



Application for Federal Assistance SF-424															
<b>16. Congressional Districts Of:</b> <div style="display: flex; justify-content: space-between;"> <span>* a. Applicant: <input type="text" value="KS-002"/></span> <span>* b. Program/Project: <input type="text" value="KS-002"/></span> </div>															
Attach an additional list of Program/Project Congressional Districts if needed. <div style="display: flex; justify-content: space-between; align-items: center;"> <input style="width: 300px;" type="text"/> <div> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> </div> </div>															
<b>17. Proposed Project:</b> <div style="display: flex; justify-content: space-between;"> <span>* a. Start Date: <input type="text" value="10/01/2015"/></span> <span>* b. End Date: <input type="text" value="09/30/2016"/></span> </div>															
<b>18. Estimated Funding (\$):</b> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">* a. Federal</td> <td style="width: 85%; text-align: right;">517,343.00</td> </tr> <tr> <td>* b. Applicant</td> <td style="background-color: yellow;"></td> </tr> <tr> <td>* c. State</td> <td style="background-color: yellow;"></td> </tr> <tr> <td>* d. Local</td> <td style="background-color: yellow;"></td> </tr> <tr> <td>* e. Other</td> <td style="background-color: yellow;"></td> </tr> <tr> <td>* f. Program Income</td> <td style="background-color: yellow;"></td> </tr> <tr> <td>* g. TOTAL</td> <td style="text-align: right;">517,343.00</td> </tr> </table>		* a. Federal	517,343.00	* b. Applicant		* c. State		* d. Local		* e. Other		* f. Program Income		* g. TOTAL	517,343.00
* a. Federal	517,343.00														
* b. Applicant															
* c. State															
* d. Local															
* e. Other															
* f. Program Income															
* g. TOTAL	517,343.00														
<b>* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?</b> <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input style="width: 50px;" type="text"/>  <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.  <input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.         </div> <div style="border: 1px solid black; width: 50px; height: 20px;"></div> </div>															
<b>* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)</b> <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Yes    <input checked="" type="checkbox"/> No            If "Yes", provide explanation and attach <input style="width: 150px;" type="text"/> </div> <div> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> </div> </div>															
<b>21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)</b> <input checked="" type="checkbox"/> ** I AGREE <small>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions</small>															
<b>Authorized Representative:</b> <div style="display: flex; justify-content: space-between;"> <div>           Prefix: <input type="text" value="Mr."/>           Middle Name: <input style="width: 150px;" type="text"/>           Last Name: <input type="text" value="Holland"/>           Suffix: <input style="width: 80px;" type="text"/> </div> <div>           * First Name: <input type="text" value="Mark"/> </div> </div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <div>           * Title: <input type="text" value="Mayor/Chief Executive Officer"/> </div> <div>           * Telephone Number: <input type="text" value="913-573-5210"/>           Fax Number: <input type="text" value="913-573-5020"/> </div> </div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <div>           * Email: <input type="text" value="mholland@wyockaz.org"/> </div> <div>           * Signature of Authorized Representative:  </div> <div>           * Date Signed: <input type="text" value="7.31.15"/> </div> </div>															

Application for Federal Assistance SF-424		
<b>* 1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		<b>* 2. Type of Application:</b> <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision <b>* If Revision, select appropriate letter(s):</b> <input type="text"/> <b>* Other (Specify):</b> <input type="text"/>
<b>* 3. Date Received:</b> <input type="text"/>		<b>4. Applicant Identifier:</b> <input type="text"/> 48-1194075
<b>5a. Federal Entity Identifier:</b> <input type="text"/>		<b>5b. Federal Award Identifier:</b> <input type="text"/> 7-15-MC-20-0001
<b>State Use Only:</b> <b>6. Date Received by State:</b> <input type="text"/> <b>7. State Application Identifier:</b> <input type="text"/>		
<b>8. APPLICANT INFORMATION:</b> <b>* a. Legal Name:</b> <input type="text"/> Unified Government of Wyandotte County/Kansas City, Kansas		
<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> <input type="text"/> 48-1154075		<b>* c. Organizational DUNS:</b> <input type="text"/> 0306935920000
<b>d. Address:</b> <b>* Street1:</b> <input type="text"/> 701 N. 7th Street, Room #23 <b>Street2:</b> <input type="text"/> <b>* City:</b> <input type="text"/> Kansas City <b>County/Parish:</b> <input type="text"/> <b>* State:</b> <input type="text"/> KS: Kansas <b>Province:</b> <input type="text"/> <b>* Country:</b> <input type="text"/> USA: UNITED STATES <b>* Zip / Postal Code:</b> <input type="text"/> 66101-3035		
<b>e. Organizational Unit:</b> <b>Department Name:</b> <input type="text"/> Community Development Dept. <b>Division Name:</b> <input type="text"/>		
<b>f. Name and contact information of person to be contacted on matters involving this application:</b> <b>Prefix:</b> <input type="text"/> Ms. <b>* First Name:</b> <input type="text"/> Wilha <b>Middle Name:</b> <input type="text"/> J. <b>* Last Name:</b> <input type="text"/> Miller <b>Suffix:</b> <input type="text"/> <b>Title:</b> <input type="text"/> Director, Community Development Department <b>Organizational Affiliation:</b> <input type="text"/> <b>* Telephone Number:</b> <input type="text"/> 913-573-5100 <b>Fax Number:</b> <input type="text"/> 913-573-5115 <b>* Email:</b> <input type="text"/> wmliller@wyandotteks.org		



Application for Federal Assistance SF-424	
<b>* 8. Type of Applicant 1: Select Applicant Type:</b> <input type="text" value="C: City or Township Government"/>	
<b>Type of Applicant 2: Select Applicant Type:</b> <input type="text"/>	
<b>Type of Applicant 3: Select Applicant Type:</b> <input type="text"/>	
<b>* Other (specify):</b> <input type="text"/>	
<b>* 10. Name of Federal Agency:</b> <input type="text" value="U. S. Department of Housing and Urban Development"/>	
<b>11. Catalog of Federal Domestic Assistance Number:</b> <input type="text" value="14-239"/>	
<b>CFDA Title:</b> <input type="text" value="Emergency Solutions Grant Program"/>	
<b>* 12. Funding Opportunity Number:</b> <input type="text"/>	
<b>* Title:</b> <input type="text"/>	
<b>13. Competition Identification Number:</b> <input type="text"/>	
<b>Title:</b> <input type="text"/>	
<b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b> <input type="text"/> <div> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> </div>	
<b>* 15. Descriptive Title of Applicant's Project:</b> <input type="text" value="Emergency Solutions Grant Program"/>	
Attach supporting documents as specified in agency instructions <div> <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/> </div>	

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant <input type="text" value="KS-002"/>	* b. Program/Project <input type="text" value="KS-002"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
17. Proposed Project:	
* a. Start Date: <input type="text" value="10/01/2015"/>	* c. End Date: <input type="text" value="09/30/2016"/>
18. Estimated Funding (\$):	
* a. Federal	183,324.00
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	183,324.00
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process? <input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review. <input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes" provide explanation and attach <input type="text"/> <div style="text-align: right;"> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> </div>	
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001) <input checked="" type="checkbox"/> ** I AGREE <small>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</small>	
Authorized Representative:	
Prefix: <input type="text" value="Mr."/>	* First Name: <input type="text" value="Mark"/>
Middle Name: <input type="text"/>	
* Last Name: <input type="text" value="Holland"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="Mayor/Chief Executive Officer"/>	
* Telephone Number: <input type="text" value="913-513-5911"/>	Fax Number: <input type="text" value="913-513-5920"/>
* Email: <input type="text" value="mholland@wycokeok.org"/>	
* Signature of Authorized Representative	<input type="text" value=""/> <div style="text-align: right;">* Date Signed: <input type="text" value="7.31.15"/></div>



## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing --** The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan --** It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

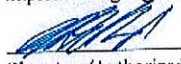
**Anti-Lobbying --** To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction --** The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan --** The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3 --** It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

  
Signature/Authorized Official  
Mayor/CFO

Date 7.31.15

### Specific CDBG Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan** -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) ~~2014~~ 2015 (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its

jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

**Compliance With Anti-discrimination laws --** The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint --** Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

**Compliance with Laws --** It will comply with applicable laws.

  
\_\_\_\_\_  
Signature/Authorized Official

7.31.15  
\_\_\_\_\_  
Date

Mayor/CEO  
\_\_\_\_\_  
Title

**OPTIONAL CERTIFICATION  
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

  
\_\_\_\_\_  
Signature/Authorized Official

7.31.15  
\_\_\_\_\_  
Date

Mayor/CEO  
\_\_\_\_\_  
Title



### Specific HOME Certifications

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

**Eligible Activities and Costs** -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

**Appropriate Financial Assistance** -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

  
\_\_\_\_\_  
Signature/Authorized Official

7.31.15  
\_\_\_\_\_  
Date

Mayor/CEO  
\_\_\_\_\_  
Title

### ESG Certifications

The Emergency Solutions Grants Program Recipient certifies that:

**Major rehabilitation/conversion** – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation. If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion. In all other cases where ESG funds are used for renovation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

**Essential Services and Operating Costs** – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the jurisdiction will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the jurisdiction serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

**Renovation** – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** – The jurisdiction will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for such individuals.

**Matching Funds** – The jurisdiction will obtain matching amounts required under 24 CFR 576.201.

**Confidentiality** – The jurisdiction has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** – To the maximum extent practicable, the jurisdiction will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

**Consolidated Plan** – All activities the jurisdiction undertakes with assistance under ESG are consistent with the jurisdiction's consolidated plan.

**Discharge Policy** – The jurisdiction will establish and implement, to the maximum extent practicable and where appropriate policies and protocols for the discharge of persons from

publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.



\_\_\_\_\_  
Signature/Authorized Official

7.31.15

\_\_\_\_\_  
Date

Mayor/CRO

\_\_\_\_\_  
Title

## APPENDIX TO CERTIFICATIONS

### INSTRUCTIONS CONCERNING LOBBYING:

#### A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

#### HOPWA Certifications

The HOPWA grantee certifies that:

**Activities** -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

\_\_\_\_\_  
Signature/Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title