



ESG Form No. 16— Prevention & Re-Housing

Unified Government Community Development Department  
**EMERGENCY SOLUTIONS GRANT**  
**NOTICE OF EVICTION**

DATE: \_\_\_\_\_

TENANT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

Address must be in Kansas City, KS

RENT IN ARREARS (be detailed with what month is due & amount owed): \_\_\_\_\_

TOTAL AMOUNT RENT OWED: \$ \_\_\_\_\_ (please provide copy of eviction notice)

MONTHLY RENT: \$ \_\_\_\_\_ (please provide copy of lease)

AMOUNT NEEDED TO PREVENT EVICTION: \$ \_\_\_\_\_

Besides the past due rent, tenant is in good standing: YES or NO.

Rental assistance is contingent upon residents guaranteed housing for at least 30 days.

Client to Pay: \$ \_\_\_\_\_ Payment from other: \$ \_\_\_\_\_

\_\_\_\_\_ Agrees to pay \$ \_\_\_\_\_

Authorized by \_\_\_\_\_

Subrecipient Signature

Payments will be mailed from our Accounting Department within 20 business days from the date of this request. This agreement ISN'T valid without proper authorized subrecipient signature.

I agree as the authorized landlord for the above-mentioned address & tenant to accept \$ \_\_\_\_\_ from \_\_\_\_\_ to prevent eviction for this tenant & guarantee 30 days of occupancy for this tenant. I have read this document, understand & agree with the conditions.

Make check payable to: \_\_\_\_\_

Landlord Name &/or Company

Address: \_\_\_\_\_

Tax ID#: \_\_\_\_\_

Landlord or Property Management

\*\* Eviction notice from landlord needs to go with this form